

Kitsap County Developmental Disabilities Advisory Board

Date: February 6, 2024

Time: 5:00 p.m.

[Join Zoom meeting](#)

Call-in Option: 1-253-215-8782

Meeting ID # 879 0441 7156

Passcode # 212248

**In person: Port Blakley Conference Room, KC Administration Building
614 Division St., Port Orchard**

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF December 5, 2023 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - a) Governor's Budget**
 - B. Advocacy Reports**
 - C. 2024 Community Summit**
 - D. KC Annual Resource Fair**
 - E. DDA/DVR Provider Updates**
 - F. Provider Updates**
 - G. Officer Report**
 - H. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, December 5, 2023

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:01 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF November 7, 2023, MINUTES***

MOTION: Jennifer Acuna moved to approve November 7, 2023; minutes with no amendments. Donna Gearns seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns moved to approve the agenda as presented. Kathy Loughheed seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Kelly shared efforts in the development of the hiring process with the PSNS position; solutions will be discussed next week to further move the process forward.
 - Partners for Work (PFW) Update: Meeting in January with WISE to start developing a social media platform to highlight PFW efforts and activities with local Rotary clubs.
 - BenefitU will be offering overview sessions of the website resources and services next year. Daytime sessions will be on January 17, and April 17 from 12:30p-1:30p. Evening sessions will be on February 21, and May 15 from 5:30p-6:30p You can visit the [BenefitU Overview Session](#) to join with passcode 8675309.
 - The Community Summit 2024 – Embrace the Challenge: Together we Thrive will be held on May 7-9, 2024, both in-person (pre-covid levels) and virtually at the Wenatchee Convention Center.

b. Transition Student Update

- i. 2022 School to Work (S2W) – Another 2022 S2W participants has transitioned to Long Term Funding.
- ii. 2023 School to Work (S2W) – Another student was hired. Final data will be provided at the February Advisory meeting.
- iii. 2024 School to Work (S2W) – Another student was hired bringing the total employed to 3.
- iv. 2025 Job Foundation/School to Work – Currently there are 13 students interested, 9 students have chosen a provider. More information will be provided at the February Advisory meeting.
- v. The Bremerton ESD 114 Virtual Training Series facilitated by PAVE will be held virtually, via Zoom. Upcoming workshops include:
 - January 31 from 4p-5:30p. Topic: Extended School Year.
 - April 10, from 4p-5:30p. Topic: High School Transition.
 - May 8, from 4p-5:30p. Topic: Preparing for the 2024-2025 School Year.
 - Visit [Bremerton ESD 114 2024 Virtual Training Series \(tfaforms.com\)](https://tfaforms.com) to register for sessions of the Virtual Training Series.
- vi. Kelly reached out to PAVE regarding the formal offering of clinic/office hours for families/students to utilize for individual support from a PAVE advocate regarding their IEP. There will be formal office hours scheduled in the new year, in the meantime, families can contact Vanessa Lewis directly to make individual appointments.

c. County Supported Employment Update

- i. Meeting with Kitsap County District Court Staff to move forward with the next supported position. More details to come.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator shared upcoming events:
 - i. KCPC Meeting: Avenues for Advocacy is scheduled on December 28, 2023, from 1p-2:30p.
 - ii. The Autism and I/DD Training: The Importance of Planning is scheduled on January 16, 2024, from 5:30p-630p.
 - iii. The Port Gamble S'Klallam Tribe Resource Fair takes place at 31912 Little Boston Rd NE in Kingston on January 20, 2024, from 11a-2p.
 - iv. KCPC Meeting: Social Security Q&A is scheduled on January 25, 2024, from 5p-6p. You can send your Social Security questions to kcpc@wa.easterseals.com
 - v. The DDA Information Night and Application Assistance is scheduled on February 7, 2024, from 6p-7:30p. Opportunity to

learn about application timelines, roadmap, and conditions for eligibility.

- vi. For registration details on upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/> can also contact, Melia at 360-347-6412
- b. Melia shared updates for Kimberly Adams; there will be hybrid weekly Parent to Parent support group meetings starting in February. The second week of each month will be an in-person meeting. You can visit ssp2p.org for more information.

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Reminder that the Governor's Budget will be out later this month.
- ii. Registration for the 2024 Advocacy Days is now open, Spanish translators will be provided. These weekly meetings on Zoom start January 10 and go through February 28. Topics vary by week, you can visit [2023 Virtual Advocacy Days](#) to access videos from 2023.
- iii. Applications are now open for the second round of the Dan Thompson Memorial Developmental Disabilities Community Services Account Funding, launched on December 1 and will close at 5p on January 19. This round of funding will be considerably less as last round included ARPA funds. The first round saw the DDA execute 68 contracts, the Department of Commerce (DOC) execute 8 contracts, and the Local Government execute 7 contracts.

b. Advocacy Reports

- i. No updates.

c. 1/10 of 1% Projects- Hannah Shockley

- i. Hannah spoke about the Request for Proposal (RFP) and how that process has changed. Applicants can now visit Survey Monkey and apply utilizing the new consolidated process making it more streamlined and user friendly.
- ii. The noticeable trend is the Community learning more about the 1/10 of 1% program as 4 years ago there were around 20 contracts. Currently as of April 2023 there are around 40 contracts, as word has spread.
- iii. \$7.4 million has been allocated for 2024 budget, highest since 2013. There was a \$12 million initial ask, 25% will be going to Therapeutic Courts, \$5.4 million allocated out to organizations.
- iv. Hannah spoke about 3 newly funded programs, which included:
 - Bainbridge Youth Services (BYS) offers professional mental health counseling. They provide services to help better serve youth and are open all summer long.

- Kitsap Brain Injury creates environments and situations for survivors and their families to better understand the effects and behaviors of brain injury as well as help individuals construct a new normal. They host monthly support groups on the 2nd Thursday of each month from 3p-4p.
- Attachment and Biobehavioral Catch-up (ABC) trains and supervises parent coaches in local communities in implementing ABC with fidelity, equity, and through partnership with children and families most negatively affected by systemic oppression. They provide 10, 1-hour weekly sessions helping minimize the cost per family.

d. DD Board Priorities 2024*

- No additional edits, amendments, or feedback from the board were shared for the Developmental Disabilities (DD) 2024 Work Plan.

MOTION: Jennifer Acuna moved to approve the DD Board Priorities Work Plan 2024 as presented. Shannon Turner seconded. Motion carried.

e. DDA/DVR Provider Updates

- Kim McCarty with DDA shared that the Bremerton office is fully staffed and is now working on training their team.
- Kelly shared that the DVR interim director chose to move on to a different position, with December 31st as her last day. Uncertain who will be her replacement. More details to come..
- To receive DDA information updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](https://www.govdelivery.com) to sign up.

f. Provider Updates

- Miranda Fort with Easter Seals shared that they are fully staffed and have one 2024 student working and doing well.
- Ronnie Oswald with Holly Ridge shared that they are fully staffed, training is now a priority.

g. Officer Report

- Sandra LaCelle reminded everyone about no advisory meeting in January, will resume in February.

h. Staff Report

- Kelly shared information about the Equity Training Courses that took place in October. You can visit [Kitsap County Advisory Group Equity Training and Resources](#) to learn more. Reach out to Kelly or Sandra if you have any interest in the board doing more with this.

8. ADJOURNMENT

The meeting adjourned at 5:55 p.m. The next meeting will be Tuesday, February 6, 2024, both in-person and via Zoom.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Kathy Loughheed Jennifer Acuna Jennifer Crider Rae Williams Shannon Turner Sandra LaCelle Heidi Scheibner	Kim McCarty, DDA Melia Hughes, Kitsap County Parent Coalition Miranda Fort, Easter Seals Hannah Shockley, Kitsap County 1/10 th of 1% Ronnie Oswald, Holly Ridge	Sonya Miles Kelly Oneal Justin Wing
<u>Absent</u> Veola Taylor		