



# Department of Human Services

Doug Washburn  
Director

## Accessible Communities Advisory Committee

**Tuesday, January 10, 2023**

10 a.m. to noon

Virtual Meeting Via Zoom

[Click here to join the meeting](#)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 893 6674 5350

Passcode: 764590

### AGENDA

- 1. Introductions**
- 2. Review Meeting Minutes** December 13, 2022 (attachment 1)
- 3. Updates / Reports / Presentations**
  - a. Proposals for the Accessible Tricycles
    - Next steps?
    - Dan Thompson funds
  - b. Ramp Project
    - Publicity
  - c. Sticker project
  - d. Outdoors for all event
- 4. New Business**
  - a. Retreat
- 5. Announcements**
- 6. Delegation of Tasks / Moving Forward**
- 7. Meeting Dates:** February 14 and March 14 at 10 a.m.
- 8. Adjourn**



## **Accessible Communities Advisory Committee**

**Tuesday, December 13, 2022**

**ATTENDING:** Marsha Cutting, Charlotte Shepherdson, Ranae Beeker, Kris Colcock, Kat Woofter, JR Kinnison, Jessica Guidry, and Staff: Kirsten Murray

**Meeting:** Called to order by Marsha Cutting 10:00 a.m. Introductions were made. Kris motioned to approve the November minutes. Ranae seconded and the motion carried.

**ANNOUNCEMENTS:** Sonya Miles, Deputy Director of Human Services introduced herself and explained her role in relation to the ACAC.

The GCDE will be hosting a town hall for Kitsap County virtually on December 8. An in-person leadership planning event will be held the following morning on December 9.

### **UPDATES:**

#### **a. Accessible tricycles project:**

- Marsha recapped the tricycle project. The City of Poulsbo has backed out of the project due to Infinity Cycle's participation is not confirmed. Marsha has talked to Doug Washburn about issues with the project. Doug will have Sonya Miles contact Marsha. Kirsten reported that the contract with the GCDE for this project has been extended to June 30, 2023. Marsha wants to pursue the Dan Thompson grant funds as issues with the tricycle project will eventually be resolved.

#### **b. Ramps**

- The ARC has not responded to the request for information for the County to proceed with a press release and social media campaign to inform the public that the ramps are available to lend. Doug Washburn has reached out to the ARC's Executive Director who has not responded to him as of this meeting. Committee members shared their concerns about the ramps not being utilized for the benefit of the community.

#### **c. GCDE town hall**

- Committee members recapped the GCDE town hall and the leadership meeting the following morning. The two main issues identified are transportation and physical barriers to access the community.

#### **d. Outdoors for All event**

- Kirsten has forwarded the request written by Ranae to the Human Services Deputy Director, Sonya Miles. The cost to rent the pavilion at the fairgrounds is \$2,000.

### **NEW BUSINESS:**

#### **a. Nomination of officers**

- Nominations are Kris Colcock for Chair, JR Kinnison for Vice Chair and Ranae Beeker for Outreach Coordinator. There were no other nominees. Kat moved to accept the nominations and JR second the motion that passed with no objection.
- Members discussed holding a retreat on January 13th or 20<sup>th</sup> for members to get to know each other and plan for the upcoming year.

**TASKS-MOVING FORWARD:**

1. Kirsten follow up with Human Services leadership regarding information needed to turn in to the State for the Dan Thompson funds.
2. Members will secure a location for a retreat in January.

**NEXT MEETING:** Next meeting January 10, at 10 a.m. via Zoom.

**ADJOURNMENT:** The meeting was adjourned at noon



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

**Developmental Disabilities**  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

**Behavioral Health**  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

**Mental Health/Chemical  
Dependency/Therapeutic Court**  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

**Pretrial Services**  
William Basler, Program  
Specialist  
Phone: 360.337.4457

**Substance Abuse Prevention/  
Treatment and Youth Services**  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
**Substance Abuse Prevention**  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

**Aging & Long-Term  
Care/Senior Information &  
Assistance**  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

**Community Development  
Block Grant**  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
**Housing and Homelessness**  
Kirsten Jewell, Coordinator  
Phone: 360.337.7286

**Kitsap Recovery Center  
Outpatient Services:**  
1026 Sidney Road  
Port Orchard, WA 98366  
**Inpatient and Detox Services:**  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

**Workforce Development**  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

**Veterans Assistance**  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

**Tuesday, February 14, 2023**

10 a.m. to noon  
Via Zoom Virtual Meeting

### To Join Meeting

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 847 0561 6065

Passcode: 342556

## AGENDA

1. **Introductions**
2. **Review Meeting Minutes** January 10, 2023 (attachment 1)
3. **Updates / Reports / Presentations**
  - a. **Retreat Recap**
    - Next steps?
  - b. **Ramp Project**
    - Publicity
4. **New Business**
  - a. Any new business?
5. **Announcements**
6. **Delegation of Tasks / Moving Forward**
7. **Meeting Dates:** March 14 and April 11, 2023
8. **Adjourn**



## **Accessible Communities Advisory Committee**

### **Tuesday, January 10, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, Kris Colcock, Jeff Vinecourt, Deborah Weinmann and Staff: Kirsten Murray

**Meeting:** Called to order by Kris Colcock 10:00 a.m. Introductions were made. Marsha moved to approve the minutes and Ranae seconded.

**ANNOUNCEMENTS:** Deborah Weinmann with the Non-motorized Facilities Community Advisory Committee spoke to the ACAC. The committee she represents, the ACAC and the Parks Community Advisory Committee have been following up on public comments regarding shared use paths. The representative for Parks has not responded to emails. Deborah asked if the ACAC wants to move forward with the meeting on January 16? Committee chairs will move forward with the meeting without Parks participation.

Marsha said there would be an MLK event on Bainbridge Island at the art museum. Social justice groups are invited to host tables at the event. Marsha and Kris will staff a table for the ACAC.

Jeff Vinecourt announced the Kitsap Transit ACCESS program is considering expanding weekend service.

#### **UPDATES:**

**a. Accessible tricycles project:**

Marsha reported the project is stalled. Marsha emailed Doug about issues with the project. Doug responded that Sonya would contact Marsha to discuss the project. Marsha says she has not heard from Sonya.

**b. Ramps**

- Kirsten reported The ARC has provided the County with the information needed to proceed with a press release and social media campaign to inform the public that the ramps are available to lend.

**c. Outdoors for All event**

- Ranae has scheduled a meeting with Outdoors for All staff at 12:15 on January 12, to discuss the event. Ranae reported that St. Michael's Rehab Center staff can volunteer at the event. Human Services leadership has questions about the event that Kirsten will forward to the ACAC prior to the meeting on January 12.

**NEW BUSINESS:**

**a. Retreat**

- ACAC members will hold a retreat on January 20 from one to four p.m. at the United Methodist Church in Tracyton. Members will get reacquainted with each other and plan for the upcoming year.

**NEXT MEETING:** Next meeting February 14 and March 13

**ADJOURNMENT:** The meeting was adjourned at noon



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

**Developmental Disabilities**  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

**Behavioral Health**  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

**Mental Health/Chemical  
Dependency/Therapeutic Court**  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

**Pretrial Services**  
William Basler, Program  
Specialist  
Phone: 360.337.4457

**Substance Abuse Prevention/  
Treatment and Youth Services**  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
**Substance Abuse Prevention**  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

**Aging & Long-Term  
Care/Senior Information &  
Assistance**  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

**Community Development  
Block Grant**  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
**Housing and Homelessness**  
Kirsten Jewell, Coordinator  
Phone: 360.337.7286

**Kitsap Recovery Center**  
**Outpatient Services:**  
1026 Sidney Road  
Port Orchard, WA 98366  
**Inpatient and Detox Services:**  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

**Workforce Development**  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

**Veterans Assistance**  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

**Tuesday, March 14, 2023**

10 a.m. to noon  
Via Zoom Virtual Meeting

[Click here to join the meeting](#)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 893 6674 5350

Passcode: 764590

## AGENDA

1. **Introductions**
2. **Review Meeting Minutes** February 14, 2023 (attachment 1)
3. **Updates / Reports / Presentations**
  - a. Proposals for the Accessible Tricycles
    - Progress reports
4. **New Business**
  - a. Emergency preparedness
  - b. Outreach efforts
5. **Announcements**
6. **Delegation of Tasks / Moving Forward**
7. **Meeting Dates:** April 11 and May 9 10 a.m.
8. **Adjourn**



## **Accessible Communities Advisory Committee**

**Tuesday, February 14, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, Kris Colcock, Jeff Vinecourt, Jessica Guidry, Crystal Koch, Ed Looby, Kat Woofter and Staff: Kirsten Murray

**Meeting:** Called to order by Kris Colcock 10:00 a.m. Introductions were made. Ranae moved to approve the minutes and Marsha seconded.

**ANNOUNCEMENTS:** Kris recapped the retreat and thanked those who attended. The retreat was an opportunity for members to get to know each other, for the committee to sharpen its focus and define what is to be accomplished moving forward.

Kris and Marsha reported on their meeting with Doug and Sonya. County staff support for the ACAC is limited to five hours per month. Roles and responsibilities of advisory committees and County staff was reviewed. Kris will forward to committee members the PDF handbook on roles and responsibilities of Kitsap County advisory boards and committees. Doug will reach out to the mayor of Port Orchard about placing a tricycle in Port Orchard. Sonya will follow up with Kim Hendrickson about placing a tricycle with the City of Poulsbo. It was clarified that collecting the documents needed by the Dan Thompson funds will be the responsibility of County staff.

Jeff reported that Kitsap Transit will restore Sunday service for ACCESS and routed buses in August. The Kitsap Transit website has User Way which is an accessibility feature.

### **UPDATES:**

#### **a. Accessible tricycles project:**

The following have yet to be determined:

- What kind of adaptive equipment to purchase, tricycle or duet bike?
- Size of shed wide enough to house the equipment. (Jeff will check out shed retailer in Gorst)
- Where in Kitsap County the adaptive equipment is to be located?
- What kind of GPS device to put on equipment? (Marsha is researching)
- How/who will service and maintain the equipment? (Ranae will contact Trek in Silverdale)

#### **b. Ramps**

- Committee members expressed disappointment that the ramps are not on the ARC's website for the public to access information on this service.

#### **c. Outdoors for All event**

- The grant for pop up events ceases at the end of September. Marsha has asked KCHELP to track requests for portable ramps.

**NEW BUSINESS:**

**a. New projects**

- Develop magnets with information on projects
- Emergency preparedness. Jeff is involved with Kitsap County emergency preparedness and recommends the ACAC connecting with Dave Rasmussen. Kirsten will forward Dave's contact information to Kris.

**NEXT MEETING:** Next meeting March 14 and April 11

**ADJOURNMENT:** The meeting was adjourned at noon



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

**Developmental Disabilities**  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

**Behavioral Health**  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

**Mental Health/Chemical  
Dependency/Therapeutic Court**  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

**Pretrial Services**  
William Basler, Program  
Specialist  
Phone: 360.337.4457

**Substance Abuse Prevention/  
Treatment and Youth Services**  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
**Substance Abuse Prevention**  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

**Aging & Long-Term  
Care/Senior Information &  
Assistance**  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

**Community Development  
Block Grant**  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
**Housing and Homelessness**  
Kirsten Jewell, Coordinator  
Phone: 360.337.7286

**Kitsap Recovery Center**  
**Outpatient Services:**  
1026 Sidney Road  
Port Orchard, WA 98366  
**Inpatient and Detox Services:**  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

**Workforce Development**  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

**Veterans Assistance**  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

April 11, 2023  
10 a.m. to noon  
Via Zoom Virtual Meeting

[Click here to join the meeting](#)

Dial by your location  
+1 253 215 8782 US (Tacoma)

Meeting ID: 893 6674 5350

Passcode: 764590

### AGENDA

#### 1. Introductions

#### 2. Review Meeting Minutes February 14, 2023 (attachment 1)

#### 3. Updates / Reports / Presentations

- a. Presentation by the Zero Emission Vehicle Cooperative about an electric carsharing program focused on underserved, low-income, and rural populations.
- b. Proposals for the Accessible Tricycles
- c. Outreach reports
  - Social Justice Youth Rally
  - FamJam Kids Discovery Museum
- d. Progress reports
  - Juneteenth
  - Clear Creek Event

#### 4. New Business

- a. Emergency preparedness
- b. Corner Accessibility in Silverdale - Provost and Anderson Hill Rd.
- c. Outreach efforts
  - Bremerton Housing April 15
  - Islander Festival

#### 5. Delegation of Tasks / Moving Forward



**6. Announcements**

**7. Meeting Dates:** May 9 and June 13

**8. Adjourn**

## **Accessible Communities Advisory Committee**

**Tuesday, March 14, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, Kris Colcock, Jeff Vinecourt, Jessica Guidry, Kat Woofter, and Staff: Kirsten Murray

**Meeting:** Called to order by Kris Colcock 10:00 a.m. Introductions were made. Ranae moved to approve the minutes and Marsha seconded.

**ANNOUNCEMENTS:** Kris recapped the retreat and thanked those who attended. The retreat was an opportunity for members to get to know each other, for the committee to sharpen its focus and define what is to be accomplished moving forward.

Kris and Marsha reported on their meeting with Doug and Sonya. County staff support for the ACAC is limited to five hours per month. Roles and responsibilities of advisory committees and County staff was reviewed. Kris will forward to committee members the PDF handbook on roles and responsibilities of Kitsap County advisory boards and committees. Doug will reach out to the mayor of Port Orchard about placing a tricycle in Port Orchard. Sonya will follow up with Kim Hendrickson about placing a tricycle with the City of Poulsbo. It was clarified that collecting the documents needed by the Dan Thompson funds will be the responsibility of County staff.

Jeff reported that Kitsap Transit will restore Sunday service for ACCESS and routed buses in August. The Kitsap Transit website has User Way which is an accessibility feature.

### **UPDATES:**

#### **a. Accessible tricycles project:**

- Kris will update the proposal to the City of Poulsbo with contact information for the person who will be servicing the tricycles.

#### **b. Disaster preparedness**

- Dave Rasmussen has not responded to Kris' emails. Kirsten will reach out to Dave and invite him to a future meeting.

### **NEW BUSINESS:**

#### **a. Upcoming events**

- Ride the Clear Creek Trail. Tentatively scheduled for July 22
- A table at the Kitsap Youth Rally for Human Rights, March 24
- Bainbridge Island Fam Jam, March 25

**NEXT MEETING:** April 11 and May 9 at 10 a.m.

**ADJOURNMENT:** The meeting was adjourned at noon



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

**Developmental Disabilities**  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

**Behavioral Health**  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

**Mental Health/Chemical  
Dependency/Therapeutic Court**  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

**Pretrial Services**  
William Basler, Program  
Specialist  
Phone: 360.337.4457

**Substance Abuse Prevention/  
Treatment and Youth Services**  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
**Substance Abuse Prevention**  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

**Aging & Long-Term  
Care/Senior Information &  
Assistance**  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

**Community Development  
Block Grant**  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
**Housing and Homelessness**  
Kirsten Jewell, Coordinator  
Phone: 360.337.7286

**Kitsap Recovery Center**  
**Outpatient Services:**  
1026 Sidney Road  
Port Orchard, WA 98366  
**Inpatient and Detox Services:**  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

**Workforce Development**  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

**Veterans Assistance**  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

May 9, 2023  
10 a.m. to noon  
Via Zoom Virtually

### AGENDA

[Click here to join the meeting](#)

Dial by your location  
+1253 215 8782 US (Tacoma)  
Meeting ID: 838 8637 8247  
Passcode: 074274

1. **Introductions**
2. **Review Meeting Minutes** April 11, 2023 (attachment 1)
3. **Updates / Reports / Presentations**
  - a. Presentation by Dave Rasmussen from Kitsap County Department of Emergency Preparedness
  - b. Proposals for the Accessible Tricycles
  - c. Outreach reports
  - d. Progress reports
    - Juneteenth
    - Clear Creek Event
4. **New Business**
  - a. Emergency preparedness
  - b. Corner Accessibility in Silverdale - Provost and Anderson Hill Rd.
  - c. Outreach efforts
    - Islander Festival
5. **Delegation of Tasks / Moving Forward**
6. **Announcements**
7. **Meeting Dates:** June 13 and meeting in July TBD
8. **Adjourn**



## **Accessible Communities Advisory Committee**

**Tuesday, April 11, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, Kris Colcock, Jessica Guidry, Liv Counsel, Crystal Koch, and Staff: Kirsten Murray

**Meeting:** Called to order by Kris Colcock 10:00 a.m. Introductions made. Ranae moved to approve the minutes and Marsha seconded.

**PRESENTATION:** Greg Donkert presented on zev.coop, a zero-emissions vehicle coop. This is a not-for-profit program focusing on electric car sharing.

**ANNOUNCEMENTS:** Kris recapped the retreat and thanked those who attended. ACAC members had a table at the Social Justice Rally at Olympic College and the Fam Jam on Bainbridge Island.

Upcoming events are the Bremerton Housing Connections on April 15, Juneteenth on June 18, Ride the Clear Creek Trail on July 22, and the Pacific Islander Festival in August.

### **UPDATES:**

#### **a. Accessible tricycles project:**

- The proposal has sent to the City of Poulsbo, and we are waiting to hear back from them on next steps.

#### **b. Disaster preparedness:**

- Dave Rasmussen will be presenting at the next meeting. Kris asked members to send her questions for the presentation.

### **NEW BUSINESS:**

#### **a. Upcoming events**

- Ride the Clear Creek Trail. Tentatively scheduled for July 22
- Crystal announced that the Kitsap County Public Health District is promoting “Kitsap Moves” in the month of May to encourage movement and physical activity.

**NEXT MEETING:** May 9 at 10 a.m.

**ADJOURNMENT:** The meeting adjourned at noon



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

**Developmental Disabilities**  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

**Behavioral Health**  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

**Mental Health/Chemical  
Dependency/Therapeutic Court**  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

**Pretrial Services**  
William Basler, Program  
Specialist  
Phone: 360.337.4457

**Substance Abuse Prevention/  
Treatment and Youth Services**  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
**Substance Abuse Prevention**  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

**Aging & Long-Term  
Care/Senior Information &  
Assistance**  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

**Community Development  
Block Grant**  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
**Housing and Homelessness**  
Kirsten Jewell, Coordinator  
Phone: 360.337.7286

**Kitsap Recovery Center**  
**Outpatient Services:**  
1026 Sidney Road  
Port Orchard, WA 98366  
**Inpatient and Detox Services:**  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

**Workforce Development**  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

**Veterans Assistance**  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

June 13, 2023  
10 a.m. to noon  
Via Zoom Virtual Meeting

[Click here to join the meeting](#)

Dial by your location

• +1 253 215 8782 US (Tacoma)

Meeting ID: 898 1129 6239

Passcode: 994729

### AGENDA

#### 1. Introductions

#### 2. Review Meeting Minutes May 9, 2023 (attachment 1)

#### 3. Updates / Reports / Presentations

- a. City of Poulsbo Proposal for the Accessible Tricycles
- b. Dan Thompson - Ranae
- c. Outreach reports
- d. Progress reports
  - Juneteenth
  - Clear Creek Event

#### 4. New Business

- a. Report on Gig Harbor adaptive equipment program
- b. Pacific Islander festival
- c. GCDE fall grant requests

#### 5. Delegation of Tasks / Moving Forward

#### 6. Announcements

#### 7. Meeting Dates: Meeting in July????

#### 8. Adjourn



**Accessible Communities Advisory Committee**  
**Tuesday May 9, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, Kris Colcock, JR Kinison, Kat Wofter, Dave Rasmussen (Kitsap County), Kellie Kremer (Vitalize Kitsap), Susan Riggs and Pat Troxell (League of Women Voters), and Kirsten Murray (staff)

**Meeting:** Called to order by Kris Colcock 10:00 a.m. Introductions were made. Ranae moved to approve the minutes and Marsha seconded.

**PRESENTATION:** Dave Rasmussen presented about the Kitsap County Emergency Preparedness program.

**ANNOUNCEMENTS:** Kris recapped the retreat and thanked those who attended. ACAC members had a table at the Social Justice Rally at Olympic College and the Fam Jam on Bainbridge Island.

Upcoming events are the Bremerton Housing Connections on April 15, Juneteenth on June 18, Ride the Clear Creek Trail on July 22, and the Pacific Islander Festival in August.

**UPDATES:**

**a. Accessible tricycles project:**

- Kris, Marsha, and Kirsten had a productive meeting with City of Poulsbo staff. The contract with the GCDE will need to be revised to reflect the new partnership and revised budget.

**b. Outreach**

- Members chose not to participate in the Pacific Islander Fest
- Kris attended the League of Women Voters DEI meeting

**NEW BUSINESS:**

**a. Upcoming events**

- Ride the Clear Creek Trail. Tentatively scheduled for July 22
- Juneteenth is June 17 at Evergreen Park in Bremerton

**NEXT MEETING:** June 13, 2023, at 10 a.m.

**ADJOURNMENT:** The meeting was adjourned at noon



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

**Developmental Disabilities**  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

**Behavioral Health**  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

**Mental Health/Chemical  
Dependency/Therapeutic Court**  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

**Pretrial Services**  
William Basler, Program  
Specialist  
Phone: 360.337.4457

**Substance Abuse Prevention/  
Treatment and Youth Services**  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
**Substance Abuse Prevention**  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

**Aging & Long-Term  
Care/Senior Information &  
Assistance**  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

**Community Development  
Block Grant**  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
**Housing and Homelessness**  
Kirsten Jewell, Coordinator  
Phone: 360.337.7286

**Kitsap Recovery Center**  
**Outpatient Services:**  
1026 Sidney Road  
Port Orchard, WA 98366  
**Inpatient and Detox Services:**  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

**Workforce Development**  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

**Veterans Assistance**  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

July 11, 2023  
10 a.m. to noon  
Via Zoom Virtual Meeting

[Click here to join the meeting](#)

Dial by your location

• +1 253 215 8782 US (Tacoma)

Meeting ID: 845 4918 9796

Passcode: 831304

### AGENDA

1. **Introductions**
2. **Review Meeting Minutes** June 13, 2023 (attachment 1)
3. **Updates / Reports / Presentations**
  - a. City of Poulsbo Proposal for the Accessible Tricycles
  - b. Outreach reports
  - c. Progress reports
    - Clear Creek Event
4. **New Business**
  - a. GCDE fall grant request
  - b. Week without driving October 2-8  
[www.weekwithoutdriving.org](http://www.weekwithoutdriving.org)
5. **Delegation of Tasks / Moving Forward**
6. **Announcements**
7. **Meeting Dates:** August 8 and September 12 at 10 a.m.
8. **Adjourn**



## **Accessible Communities Advisory Committee**

### **Tuesday June 13, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, Kris Colcock, JR Kinison, Kat Woffter, Jessica Guidry, Leo Farrin, Sierra Cagle and Kirsten Murray (staff)

**Meeting:** Called to order by Kris Colcock 10:00 a.m. Introductions were made. Ranae moved to approve the minutes and Kat second.

#### **ANNOUNCEMENTS:**

Ranae reported to the ACAC about the Dan Thompson inaugural virtual round table on 5/24/23

“We had the privilege of virtually meeting Dan Thompsons mom, Margaret Lee. Ms. Lee shared the trials Dan overcame, with the help from many, although I believe she was quite modest, she was the primary mover of mountains for him. He was quite determined, wanted to go to school as his siblings did, and with the help of many he did!!! He graduated from high school and eventually garnered a job at Microsoft, in the mail room, where he worked for 15 years. His great work ethic was noted by many and soon the Governor acknowledged Dan’s excellent work, eventually creating the Dan Thompson Memorial Developmental Disabilities Community Services Account. In 2020 the legislature passed Senate Bill 6190. In 2021 there was \$55 million noted in the account.

In this meeting we heard from many recipients of the Dan Thompson grants. The grants were awarded to many different agencies and non-profits who work with housing needs, to socialization needs, to recreational needs, to emotional needs, and more. All very worthy needs represented in the asks for grants.

We participated in breakout sessions, where we met recipients of this wonderful grant, noting a non-profit in Gig Harbor is working on a project very similar to ours with outdoor adaptive bikes and trikes. I hope to find out more about this non-profit through this network.

The next Round Table will be in September 2023, date to be announced.”

#### **UPDATES:**

##### **a. Accessible tricycles project:**

- Kirsten will submit a revised project proposal to the GCDE to inform them of how the project has changed. The GCDE will then submit a new contract to Kitsap County. City of Poulsbo staff will present the project to the City Council for their approval

- Ranae is waiting for minutes from the Dan Thompson meeting to get more information about a tricycle project in Gig Harbor

**b. Outreach**

- Ranae is working on an Outdoors for All event with the Kitsap Public Health District.
- The ACAC will have a table at the Juneteenth celebration at Evergreen Park on June 18
- Ride the Clear Creek Trail on July 22. Marsha will work with Costco to get refreshments for the ride event.

**NEW BUSINESS:**

**a. GCDE fall proposal**

- Kat, Ranae and JR will create a list of items and budget for the committee to attend events for community outreach.
- Kat volunteered to be responsible for tracking purchases and expenditures.

**NEXT MEETING:** July 11, 2023 at 10 a.m.

**ADJOURNMENT:** The meeting was adjourned at noon



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

**Developmental Disabilities**  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

**Behavioral Health**  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

**Mental Health/Chemical  
Dependency/Therapeutic Court**  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

**Pretrial Services**  
William Basler, Program  
Specialist  
Phone: 360.337.4457

**Substance Abuse Prevention/  
Treatment and Youth Services**  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
**Substance Abuse Prevention**  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

**Aging & Long-Term  
Care/Senior Information &  
Assistance**  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

**Community Development  
Block Grant**  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
**Housing and Homelessness**  
Kirsten Jewell, Coordinator  
Phone: 360.337.7286

**Kitsap Recovery Center**  
**Outpatient Services:**  
1026 Sidney Road  
Port Orchard, WA 98366  
**Inpatient and Detox Services:**  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

**Workforce Development**  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

**Veterans Assistance**  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

August 8, 2023  
10 a.m. to noon  
Via Zoom Virtual Meeting

[Click here to join the meeting](#)

Dial by your location  
+1 253 215 8782 US (Tacoma)

Meeting ID: 838 8637 8247

Passcode: 074574

### AGENDA

- 1. Introductions**
- 2. Review Meeting Minutes July 11, 2023 (attachment 1)**
- 3. Presentation and discussion on the Week without Driving (at 10:10)**
- 4. Presentation and discussion on the Sea Discovery Center (at 11:00)**
- 5. Updates**
  - Ride the Clear Creek Trail event debrief
  - City of Poulsbo Proposal for the Accessible Tricycles
  - Outdoors for All event
- 6. Delegation of Tasks / Moving Forward**
- 7. Announcements**
- 8. Meeting Dates: August 8 and September 12 at 10 a.m.**
- 9. Adjourn**



## **Accessible Communities Advisory Committee**

**Tuesday July 11, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, JR Kinison, Kat Wofter, Jessica Guidry, Greg Nance, and Kirsten Murray (staff)

**Meeting:** Called to order by JR Kinison at 10:010 a.m. Introductions were made. Kirsten read the minutes from the June 13 meeting. Ranae moved to approve the minutes and Kat second.

### **ANNOUNCEMENTS:**

ACAC members staffed a table at the Juneteenth event at Evergreen Park in Bremerton. Members networked and shared information about the ACAC with the public.

Eric Baker, Deputy County Administrator, will attend the ACAC's meeting on September 9. Eric has been meeting with numerous community groups and will be presenting an overview of the County's Comprehensive Plan.

### **UPDATES:**

#### **a. Projects:**

- Kirsten has submitted the revised proposal for the adaptive tricycle project with the City of Poulsbo to the GCDE and is waiting for their response.
- Kat, Ranae, and JR have met to develop a list of events and supplies needed to support community outreach activities. A fall proposal will be submitted to the GCDE for funding.
- Bridget Andersen from the Sea Discovery Center will be presenting on program and the facility's need for an accessible front door at the August meeting.

#### **b. Outreach**

- Ranae is working on an Outdoors for All event with the Kitsap Public Health District. A possible location is the barn at the Kitsap Fairgrounds. Tentative date for the event is September 9. Kitsap Public Health will pay for the venue rental.
- Ride the Clear Creek Trail on July 22. Committee members discussed details and logistics of facilitating the event.

### **NEW BUSINESS:**

#### **a. Week Without Driving**

- Marsha reported on the Week Without Driving campaign by Disability Rights Washington. Marsha wants County Commissioners and City Council members to commit to a week without driving to bring awareness to the difficulties of those who cannot drive.
- Marsha requested that Kat and JR speak to the Bremerton City Council and Kris speak to Kitsap County Commissioners regarding the campaign. Marsha and Greg will speak to the Bainbridge Island City Council and Marsha will ask Charlotte to address the Port Orchard City Council.

**NEXT MEETING:** August 8 and September 12, 2023 at 10 a.m.

**ADJOURNMENT:** The meeting was adjourned at noon



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

**Developmental Disabilities**  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

**Behavioral Health**  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

**Mental Health/Chemical  
Dependency/Therapeutic Court**  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

**Pretrial Services**  
William Basler, Program  
Specialist  
Phone: 360.337.4457

**Substance Abuse Prevention/  
Treatment and Youth Services**  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
**Substance Abuse Prevention**  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

**Aging & Long-Term  
Care/Senior Information &  
Assistance**  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

**Community Development  
Block Grant**  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
**Housing and Homelessness**  
Kirsten Jewell, Coordinator  
Phone: 360.337.7286

**Kitsap Recovery Center**  
**Outpatient Services:**  
1026 Sidney Road  
Port Orchard, WA 98366  
**Inpatient and Detox Services:**  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

**Workforce Development**  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

**Veterans Assistance**  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

September 12, 2023  
10 a.m. to noon  
Via Zoom Virtual Meeting

[Click here to join the meeting](#)

Dial by your location  
+1 253 215 8782 US (Tacoma)  
Meeting ID: 830 7231 1891  
Passcode: 198332

### AGENDA

1. Introductions
2. Review Meeting Minutes August 8, 2023 (attachment 1)
3. Presentation from Eric Baker on the County Comprehensive Plan
4. Updates
  - a. Week Without Driving campaign
  - b. City of Poulsbo Proposal for the Accessible Tricycles
  - c. Bikes for All event
5. Delegation of Tasks / Moving Forward
6. Announcements
7. Meeting Dates: October 10 and November 14 at 10 a.m.
8. Adjourn



## **Accessible Communities Advisory Committee**

**Tuesday, August 8, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, JR Kinison, Kat Wofter, Jessica Guidry, Greg Nance, Gregory Dawson, and Kirsten Murray (staff)

**Meeting:** Called to order by JR Kinison. Introductions were made. Marsha moved to approve the minutes and Ranae second. Unanimous vote to approve the July minutes.

### **ANNOUNCEMENTS:**

The Ride the Clear Creek event had approximately 20 participants. Suggestions for next year include having a one- and two-mile route, first aid kit, inform participants of the terrain and encourage participants to take water with them. Ranae noted the need for small ramps to be at each end of boardwalk to increase accessibility for wheelchair users.

Eric Baker, Deputy County Administrator, will attend the ACAC's meeting on September 9. Eric has been meeting with numerous community groups and will be presenting an overview of the County's Comprehensive Plan.

Gabriel Hadly, Kitsap Public Health District, will present at the October meeting on emergency preparedness.

### **UPDATES:**

#### **a. Projects:**

- Kirsten has not received a response regarding revised proposal for the adaptive tricycle project with the City of Poulsbo to the GCDE. She has sent an email and left a voice message without response. Kirsten will follow up again this week.
- Kat, Ranae, and JR continue to develop a list of events and supplies needed to support community outreach activities. A fall proposal will be submitted to the GCDE for funding.
- Bridget Andersen from the Sea Discovery Center gave a presentation on the program and the facility's need for an accessible front door at the August meeting. Marsha moved that the ACAC submit a grant proposal to the GCDE to fund an accessible front door for the Sea Discovery Center. Ranae second and the motion carried.

**b. Outreach**

- Ranae is developing the Bikes for All in collaboration with the Kitsap Public Health District. The location is the barn at the Kitsap Fairgrounds. The date for the event is September 9, 10 a.m. to 2 p.m. Jessica will create a flyer to promote the event.

**NEW BUSINESS:**

**a. Week Without Driving**

- Marsha reported on the Week Without Driving campaign by Disability Rights Washington, September 19 -25. Marsha requested that Kat and JR speak to the Bremerton City Council and Kris speak to Kitsap County Commissioners regarding the campaign. Marsha and Greg will speak to the Bainbridge Island City Council and Marsha will ask Charlotte to address the Port Orchard City Council.
- Two individuals have turned in application to join the ACAC. Ranae has spoken to both and invited them to the September meeting.

**NEXT MEETING:** September 12 and October 10, 2023, at 10 a.m.

**ADJOURNMENT:** The meeting was adjourned at noon



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

**Developmental Disabilities**  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

**Behavioral Health**  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

**Mental Health/Chemical  
Dependency/Therapeutic Court**  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

**Pretrial Services**  
William Basler, Program  
Specialist  
Phone: 360.337.4457

**Substance Abuse Prevention/  
Treatment and Youth Services**  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
**Substance Abuse Prevention**  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

**Aging & Long-Term  
Care/Senior Information &  
Assistance**  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

**Community Development  
Block Grant**  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
**Housing and Homelessness**  
Kirsten Jewell, Coordinator  
Phone: 360.337.7286

**Kitsap Recovery Center  
Outpatient Services:**  
1026 Sidney Road  
Port Orchard, WA 98366  
**Inpatient and Detox Services:**  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

**Workforce Development**  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

**Veterans Assistance**  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

October 10, 2023

10 a.m. to noon

Via Zoom Virtual Meeting

[Click here to join the meeting](#)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 832 9618 4352

Passcode: 776489

### AGENDA

- 1. Introductions**
- 2. Review Meeting Minutes** September 12, 2023 (attachment 1)
- 3. Presentation from Lucretia Robertson on Diversity, Equity, and Inclusion**
- 4. Updates**
  - Week Without Driving campaign
  - City of Poulsbo Proposal for the accessible tricycles
  - Sea Discovery Center accessible door project
- 5. Announcements**
- 6. Delegation of Tasks / Moving Forward**
- 7. Meeting Dates:** November 14 and December 12 at 10 a.m.
- 8. Adjourn**



## **Accessible Communities Advisory Committee**

**Tuesday, September 12, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, JR Kinnison, Kathryn Wofter, Kristina Colcock, Jessica Guidry, Brent Rotter, Jamin Mason, Eric Baker, Ann Presson, Jeff Vinecourt, Justin Wing (staff), and Kirsten Murray (staff).

**Meeting:** Called to order by Kristina Colcock. Introductions were made. Kristina moved to approve the minutes and JR second. Unanimous vote to approve the August minutes.

### **Presentation from Deputy County Administrator Eric Baker on the County Comprehensive Plan:**

Eric Baker gave his presentation on the Kitsap County Comprehensive Plan Update, sharing the core County Actions that are of focus:

- Growth
- Infrastructure
- Environment Protection
- Housing Choices

Eric shared that him and his team are planning for growth within the county, looking at downtown Silverdale for possible expansion. He also emphasized housing affordability, and the need for more public outreach. This included:

- Virtual and in-person Climate Change meeting on September 14<sup>th</sup>
- Email and social media notifications
- Public Hearings
- Comprehensive website
- Individual meetings to community groups, civic organizations, and stakeholders.

Eric shared different ways the public can reach out about the comprehensive plan. Visiting [kcowa.us/compplan](http://kcowa.us/compplan), via email [compplan@kitsap.gov](mailto:compplan@kitsap.gov), or contact Eric at (360) 337-5777.

### **UPDATES:**

#### **a. Week Without Driving campaign:**

- Marsha reported that they're making progress in certain areas and will be addressing the Bainbridge Island City Council in the coming weeks. They will also be addressing the Port Orchard City Council, and the Kitsap County Commissioners for proclamation.

#### **b. City of Poulsbo Proposal for the Accessible Tricycles:**

- Kirsten shared that the GCDE approved the revised proposal, an updated contract will be needed. Then contracting with the city of Poulsbo where they will buy the bikes, then invoice the county for them.

**c. Bikes for All event:**

- Ranae shared that the Bikes for All event went great with the minimum group size being 1, total of 19 people took part. Everyone had a great time, shared that the kids present had fun too.

**Announcements:**

- Ranae shared information about the Health and Wellness Resource Fair hosted by Molina Healthcare and KCR. The first event is located at 1201 Park Ave in Bremerton on September 20<sup>th</sup> from 10a-3p. The second event is located at 3200 Rainshadow CT in Port Orchard on September 21<sup>st</sup> from 10a-3p. The fair will have information booths, Covid 19 and School Vaccinations, free Health Screenings, and Community Networking.
- Jeff Vinecourt shared that Transit Sunday in Bremerton starts on September 24<sup>th</sup> with Route 217- Bremerton/Silverdale East. Kitsap Transit will also operate On-Demand service between 8a-4p on Sundays.
- Jeff shared that Jeff Clauson (Executive Director) is interested in a possible Bainbridge Island to Silverdale/Bremerton ferry route in the future. A Silverdale to Bremerton foot ferry route was tested during the recent Blackberry Festival in Bremerton.

**NEXT MEETING:** October 10<sup>th</sup>, and November 14<sup>th</sup>, 2023, at 10 a.m.

**ADJOURNMENT:** The meeting was adjourned at noon.



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

**Developmental Disabilities**  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

**Behavioral Health**  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

**Mental Health/Chemical  
Dependency/Therapeutic Court**  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

**Pretrial Services**  
William Basler, Program  
Specialist  
Phone: 360.337.4457

**Substance Abuse Prevention/  
Treatment and Youth Services**  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
**Substance Abuse Prevention**  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

**Aging & Long-Term  
Care/Senior Information &  
Assistance**  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

**Community Development  
Block Grant**  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
**Housing and Homelessness**  
Carl Borg, Coordinator  
Phone: 360.337.7286

**Kitsap Recovery Center  
Outpatient Services:**  
1026 Sidney Road  
Port Orchard, WA 98366  
**Inpatient and Detox Services:**  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

**Workforce Development**  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

**Veterans Assistance**  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

November 14, 2023  
10 a.m. to noon  
Via Zoom Virtual Meeting

[Click here to join the meeting](#)

Dial by your location  
1 253 215 8782 US (Tacoma)  
Meeting ID: 838 8637 8247  
Passcode: 074574

## AGENDA

1. **Introductions**
2. **Review Meeting Minutes** October 10, 2023 (attachment 1)
3. **Presentation:** Christy DeGeus Public Works on their accessibility project. See information here: [ADA Transition Plan to Increase Mobility in Kitsap County](#)
4. **Updates**
  - a. Week Without Driving campaign
  - b. City of Poulsbo Proposal for the accessible tricycles
  - c. Sea Discovery Center accessible door project
  - d. GCDE proposal to fund outreach activities
5. **Delegation of Tasks / Moving Forward**
6. **Announcements**
7. **Meeting Dates:** December 12 and January 9 at 10 a.m.
8. **Adjourn**



## **Accessible Communities Advisory Committee**

**Tuesday, October 10, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, Kris Colcock, Jessica Guidry, Brent Rotter, Jamin Mason, Lucretia Robertson, Molly Brooks, Jeff Vinecourt, Amanda Gonzalez, Justin Wing (staff), and Kirsten Murray (staff).

**Meeting:** Called to order by Kris Colcock. Introductions were made. Ranae moved to approve the minutes and Kris second. Unanimous vote to approve the September minutes.

### **Presentation from Lucretia Robertson on Diversity, Equity, and Inclusion:**

Lucretia Robertson, Director of Human Resources and Diversity, Equity, and Inclusion (DEI) for the Kitsap Regional Library. She shared her presentation outlining their strategic focus that reflects an ongoing commitment and action towards building an inclusive and equitable organization. Lucretia discussed the importance that Diversity, Equity, and Inclusion is embedded into policies, processes, programs, and decisions. Eliminating barriers in the system that burden the individual is a core focus. A key takeaway from Lucretia was, "When a system is broken, it is broken for all of us." Other highlights included:

- Kitsap Regional Library has contracted with the University of Washington to develop an accessibility plan, involving evaluations of all their facilities, which will be complete by Summer 2024.
- Their core value is that the libraries are open and accessible to everyone, articulating their commitment to be more accommodating so everyone feels heard and served.
- Goals outlined surrounding DEI included engaging in community and outreach partners and with groups that have been historically excluded along with enhancing safe and inclusive resource models.

Lucretia shared ways you can reach out with questions. Email [lrobertson@krl.org](mailto:lrobertson@krl.org) or contact her at (360) 475-9166.

### **UPDATES:**

#### **a. Week Without Driving campaign:**

- Marsha reported that they were able to get proclamations with the Port Orchard City Council and Bainbridge Island City Council. Ranae, JR, and Brent read the proclamations at the County Commissioner's Meeting.
- Marsha suggested creating a sub-committee for the week without driving campaign, adding this to the meeting agenda in December or January.

- Jamin shared that they need better preparation and direction next year, making it his mission to incorporate our elected officials to take part in the campaign.

**b. City of Poulsbo Proposal for the accessible tricycles:**

- Kirsten shared there was a contract extension with the GCDE and Kitsap County accessible tricycles. Kitsap County will sub-contract with the City of Poulsbo.

**c. Sea Discovery Center accessible door project:**

- Kirsten shared she is working on a proclamation and has everything she needs to get started.

**d. 2024 Kitsap County ACAC Proposed Annual budget:**

- Ranae shared details about the proposed 2024 ACAC annual budget, this included:
  - Events – What type of event, what month it takes place, location, and cost.
  - Supplies – What is needed for each event, such as badges.
  - Snacks – Provided for each event for public engagement and networking.
  - Transportation – Discussed cost per person to and from each event. Instead of a repayment process per roundtrip fare, mailing out transit vouchers to each person attending an event is an option.
  - Miscellaneous – Any additional items that weren't accounted for previously.

*MOTION: Marsha Cutting moved to approve the 2024 ACAC annual budget. Jeff Vinecourt seconded. Motion carried.*

**Announcements:**

- An in-person meeting was discussed for December located at the Skookum building, 4525 Auto Center Way, Bremerton. Kirsten will contact Skookum to check availability.

**Delegation of Tasks / Moving Forward:**

- Kirsten expressed the need for a proofreader once done with the Sea Discovery Center and Accessible Tricycles proclamations.
- Marsha shared that the Senior Resource Fair was a great chance to speak with Kitsap County Commissioner Charlotte Garrido and that there was positive feedback about the accommodation changes that have occurred throughout the County.
- Marsha expressed the need for an ADA opportunity improvements section on the Kitsap County website. This would give the public an opportunity to share

their concerns on anything that isn't ADA compliant around the county, such as a park bench.

- Kris shared that she attended the Senior Resource Fair in Bainbridge Island last month. The Bainbridge Artisan Resource Network (BARN) recommended a 3D version be made of the HIPAA Camp chair, so it is easier to bring to each event.

**NEXT MEETING:** November 14 and December 12, 2023, at 10 a.m.

**ADJOURNMENT:** The meeting was adjourned at 11:55 a.m.



# Department of Human Services

Doug Washburn  
Director

## KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES

Sonya Miles  
Deputy Director  
Phone: 360-337-4839

Kesha Anderson - Evans  
Office Supervisor  
Phone: 360.337.7185 x 3530

Developmental Disabilities  
Kelly Oneal, Coordinator  
Phone: 360.337.4624

Behavioral Health  
Stephanie Lewis, Administrator  
Phone: 360.337.4886

Mental Health/Chemical  
Dependency/Therapeutic Court  
Hannah Shockley, Coordinator  
Phone: 360.337.4827

Pretrial Services  
William Basler, Program  
Specialist  
Phone: 360.337.4457

Substance Abuse Prevention/  
Treatment and Youth Services  
Laura Hyde, Coordinator  
Phone: 360.337.4879  
Substance Abuse Prevention  
Deanne Jackson, Prevention  
Coalition Coordinator  
Phone: 360.337.4878

Aging & Long-Term  
Care/Senior Information &  
Assistance  
Givens Community Center  
1026 Sidney Avenue, Suite 105  
614 Division Street, MS-5  
Port Orchard, WA 98366  
Phone: 360.337.5700  
1.800.562.6418  
Fax: 360.337.5746  
Stacey Smith, Administrator  
Phone: 360.337.5624

Community Development  
Block Grant  
Norm Dicks Government Center  
345 6<sup>th</sup> Street, Suite 400  
Bremerton, WA 98337  
Fax: 360.337.4609  
Bonnie Tufts, Coordinator  
Phone: 360.337.4606  
Housing and Homelessness  
Kirsten Jewell, Coordinator  
Phone: 360.337.7286

Kitsap Recovery Center  
Outpatient Services:  
1026 Sidney Road  
Port Orchard, WA 98366  
Inpatient and Detox Services:  
661 Taylor Street  
Port Orchard, WA 98366  
Fax: 360.377.7027  
Keith Winfield, Clinical Manager  
Phone: 360.337.4625

Workforce Development  
3120 NW Randall Way  
Silverdale, WA 98383  
William Dowling, Acting Director  
Phone: 253.370.1136.

Veterans Assistance  
Richard Becker, Coordinator  
Phone: 360.337.4811

## Accessible Communities Advisory Committee

December 12, 2023

10 a.m. to noon

Via Zoom and In-person at: Skookum  
4525 Auto Center Way, Bremerton

[Click here to join the meeting](#)

Dial by your location

• +1 253 215 8782 US (Tacoma)

Meeting ID: 813 4237 7502

Passcode: 857333

### AGENDA

- 1. Introductions**
- 2. Review Meeting Minutes** November 14, 2023 (attachment 1)
- 3. Presentation:** Megan Mason-Todd (VP at Skookum) will join the meeting at 11 to discuss adaptive cycling projects.
- 4. Updates**
  - Week Without Driving campaign
  - City of Poulsbo Proposal for the accessible tricycles
  - Sea Discovery Center accessible door project
  - GCDE proposal to fund outreach activities
- 5. New Business**
  - Advisory Group Work Plan (see attachment)
  - Olympic College Youth Rally
- 6. Announcements**
  - Kitsap Public Health District Data Summit Highlights
- 7. Delegation of Tasks Moving Forward**
- 8. Meeting Dates:** January 9 and February 13 at 10 a.m.
- 9. Adjourn**



## **Accessible Communities Advisory Committee**

**Tuesday, November 14, 2023**

**ATTENDING:** Marsha Cutting, Ranae Beeker, Kris Colcock, Kat Woofter, Christy Degeus, Brent Rotter, Jamin Mason, Amanda Gonzalez, Justin Wing (staff), and Kirsten Murray (staff).

**MEETING:** Called to order at 10:02 a.m. by Kris Colcock. Introductions were made. Amanda moved to approve the minutes and Marsha seconded. Unanimous vote to approve the October minutes.

### **Presentation from Christy DeGeus Public Works on their Accessibility Project:**

Christy DeGeus, County Traffic Manager for Public Works shared information outlining the kickoff of the Americans with Disabilities Act (ADA) Transition Plan. They are seeking community assistance with identifying ADA barriers within the County Right-of-Ways. This plan focuses on pedestrian facilities in the Public Right-of-Way including curb ramps, sidewalks, crosswalks, and signal push buttons. Through the development of this plan, Public Works will:

- Inventory existing pedestrian facilities.
- Identify barriers and obstacles which limit accessibility.
- Determine criteria for the prioritization of barrier removal.
- Set a schedule for removal of barriers.

The public can visit the [Kitsap County ADA Transition Plan](#) page through November 25th to complete a survey to give input on the Transition Plan. For anyone that wants to sign up for the ADA Committee they can visit the [ADA Transition Plan](#) page to register interest in joining. Christy shared ways you can reach out with any questions or concerns. Email [cdegeus@kitsap.gov](mailto:cdegeus@kitsap.gov) or contact Christy at (360) 337-7035.

### **UPDATES:**

#### **a. Week Without Driving campaign:**

- Kris reiterated the idea about creating a sub-committee for the week without driving campaign, Jamin wants to get started as soon as possible.
- Jamin shared the need to get more people involved and motivated for the campaign next year. An end of summer gathering for more community involvement, and a Chile cookoff were identified as ideas to get the public excited and to bring together a different population.
- Ideas were shared about having an information booth at the Poulsbo and Bainbridge Island farmers markets next year. Amanda Gonzalez will reach out to

those two locations to identify availability for next spring. Brent Rotter will reach out to gain a point of contact for farmers markets around the Olalla area.

- Ranae will be sending out a Doodle email the first week of December for anyone interested in getting together sometime in January to collaborate further on the week without driving campaign.

**b. City of Poulsbo Proposal for the accessible tricycles:**

- Kirsten shared that they are in the process of developing the contract with GCDE and Kitsap County. A draft is being created to get input from The City of Poulsbo, with a 1-week deadline to be returned once submitted.

**c. Sea Discovery Center accessible door project:**

- Kirsten shared that her and Ranae met with Program Coordinator Elaine Stefanowicz about the proclamation. If a call for a meeting and interviews are needed, Bridget Anderson with Sea Discovery Center will be included.

**d. GCDE proposal to fund outreach activities:**

- Kirsten shared that they met the October 31 deadline to turn in the proposal and all supplies to fund outreach activities. More details to come.

**DELEGATION OF TASKS / MOVING FORWARD:**

- Kirsten will be following up with Skookum in Bremerton for availability to hold a hybrid advisory meeting in December. Plan B would be to have the hybrid advisory meeting take place at Kat and JR's home. More details to come.
- Ranae expressed the need to pre plan for next year's Bikes for All event, the goal is to have 100 people take part. Ranae shared that they are working with Kitsap Public Health to partner with. Planning strategies will be added to the meeting agenda in January, Kirsten has leads for people that are interested in taking part in next year's event.
- Kris shared she will be sending a reminder email out about the save the date event in March at South Kitsap High School, specific details will be included.

**ANNOUNCEMENTS:**

- Marsha shared soon we might have another ACAC Advisory Board in Vancouver, WA after positive outreach feedback.

**NEXT MEETING:** December 12, 2023, and January 9, 2024, at 10 a.m.

**ADJOURNMENT:** The meeting was adjourned at 11:05 a.m.



## 2024 WORK PLAN

**Meeting Days, Time, and Location:**  
**Advisory Group Staff:**  
**Advisory Group 2024 Chair/Co-Chairs:**  
**Advisory Group Purpose/Mission Statement:**

2024 Goal	Status	Priority Level	Comments/Coordination (Individual or Sub-Committee)
<b>TIER 1: HIGH PRIORITY</b>			
1. <b>SAMPLE:</b> Establish and maintain mechanisms for communication between SCAC and Tribal government.	Ongoing	High	-Provide Tribal Council with an SCAC update following the monthly SCAC meeting so that the council will know of SCAC activities and priorities. <u>Coordination</u> Tom Curley
2. Host annual Open House	Completed	High	Coordination: Open House Subcommittee
<b>TIER 2: MODERATE PRIORITY</b>			
1. <b>SAMPLE</b> Review selected sections of the Subarea Plan and submit recommended changes to the county.	Planned	Moderate	-Process to include a review of codes related to Land Use. <u>-Coordination:</u> Land Use and Zoning Subcommittee
<b>TIER 3: LOW PRIORITY</b>			

<b>GOALS ON HOLD</b>			
Goal	Status	Priority	Comments
1. <b>SAMPLE:</b> Arts And Culture: Promote signage	On Hold	Low	Funding not currently available. Move to 2020 but explore other community partnerships.
			-

<b>COMPLETED</b>			
			-