

Kitsap County Developmental Disabilities Advisory Board

Date: September 5, 2023
Time: 5:00 p.m.
Location: Communitas, 2nd Floor Training Room
920 Park Ave., Bremerton

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF June 6, 2023 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Virtual Annual Resource Fair Update**
 - D. Accessible Communities Advisory Committee**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Statewide Employment Rallies**
 - D. DDA Intake and Eligibility**
 - E. Contracts 2023-2024 Update**
 - F. DDA/DVR Provider Updates**
 - G. Provider Updates**
 - H. Officer Report**
 - a) Kitsap County Advisory Group Equity Training**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, June 6, 2023

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:02 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF May 2, 2023, MINUTES***

MOTION: Donna Gearns moved to approve May 2, 2023; minutes as presented Rae Williams seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Fran Aquiningoc moved to approve to the agenda with no amendments Jennifer Acuna seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Kelly met with Navy Region NW staff; had preliminary conversations regarding supported employment; additional work needed to talk through the details; unsure when will meet again but there is interest on their part to learn more about collaborating.
 - Kelly met with PSNS staff who are more familiar with the proposed process; sees work with PSNS helping to lay the groundwork for developing a process around supported employment and what it could look like within federal government. Kelly along with WISE staff is going back Thursday and Friday of this week to meet with identified department managers to discuss services, collaboration and potential positions. Kelly is hoping to use the resulting process and information as a guide for other departments within PSNS as well as other federal employer partners.
 - Partners for Work - Reached out to the

Bainbridge Island Club regarding the job tours discussed as an addition to the mock interview event; feedback from club declined to pursue tours at this point; did request to meet with their vocational services committee to discuss other activities with the club. A meeting with the Silverdale Club is in the works to schedule mock interviews and discuss adding job tours as part of this event. Lastly, the Kingston club expressed interest in hiring a greeter but has put this on hold temporarily; there is a potential candidate who is interested in applying for the position.

b. Transition Student Update

- i. 2023 School to Work class: four students employed, hoping to add additional jobs in the coming months.
- ii. 2024 Job Foundation reports: All nineteen reports have been scored and submitted to DDA with all final reports having gone out to their teams; it is anticipated that all students will move into School to Work for their final year which begins next month in July; there was one additional student that completed Job Foundation that was hired; currently have three of the 2024 transition students working right now.
- iii. The last IEP Workshop/Clinic facilitated by PAVE for this year is scheduled on June 7th at OESD from 11am to 1 pm. A meeting will be held in August to schedule next year's IEP Clinics.
- iv. Start Now event was hosted by South Kitsap High School last week; it included representatives from DVR, KCPC, and Kitsap County DD. Both families and teachers attended.

c. 2023 Virtual Kitsap County Resource Fair Update

Kelly will share final resource fair outcome data at September meeting.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator provided an update:
 - i. KCPC meeting in May hosted the DD Ombuds who provided information regarding their role and services; a recording of this presentation is available for those interested on the KCPC website.
 - ii. Melia attended two recent events: Start Now and Kids Day. She shared meeting with families at both events and

- signing them up for the newsletter.
- iii. The next KCPC meeting will cover Housing on June 27th from 6pm to 7:30pm.
 - iv. The next Autism workshop provided by Monica Meyer is scheduled on June 20th from 6pm to 8:30pm. The topic: Autism Therapies and Best Practice Supports.
 - v. Melia mentioned she will attend the Community Summit for the first time.
 - vi. Registration details for upcoming events on the KCPC website: <https://kitsapcountyparentcoalition.org>; for more information contact Melia at 360-373-2502, ext. 100.

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Last month the final budget was reviewed, and the Governor signed it on May 16th. Kelly reviewed budget highlights from DDA's summary that weren't covered during previous meetings. Highlights included:
 - The personal needs allowance increasing so people living in residential settings can keep more of their income; expansion of Medicaid waiver services to include youth in foster care aging out of the system that are DD eligible; and changes to DDA eligibility so anyone who becomes service eligible between ages 3-17 does not lose eligibility or need a re-determination of eligibility.
 - DDA continues to sort out rate allocations for the IE and CI programs. Agencies continue to struggle with capacity in hiring and retaining qualified staff.
 - Kelly received notification in May that one of the three CI providers will discontinue offering CI services beginning in July; working with the three people impacted to connect with the other two CI providers. Two agencies are looking to add CI services.
 - DDA's annual report was shared. Highlights of the report included an outline of DDA goals and values; services and quality indicators, and tracking goal outcome data locally and nationwide.

b. Advocacy Reports

Cathy Borrelli provided an update. She shared the Kitsap People First chapter began meeting in-person at Communitas; their chapter is doing well and currently has 9 members. A group is going to the Community Summit as well as the People First convention this year. Cathy will connect with Kelly to discuss possible scholarship assistance to cover the cost of attendance for the convention. Those interested in learning more

about the Kitsap People First chapter or have questions should contact Cathy directly.

c. Community Investments in Affordable Housing (CIAH)

Joel Warren provided an overview of the CIAH program, sharing it is composed of two separate funding sources; the criteria of each program was reviewed, and he shared annual funding is about \$5.5 million dollars. The program serves people who are earning 60% or less of the Area Median Income (AMI) and is one component of other county funded programs related to housing and homelessness. The CIAH program was designed to support construction and/or acquire housing to provide emergency shelter beds, transitional housing, or permanent supportive housing. In addition to new construction, rehabbing, or buying land it can also fund facilities like larger shelter complexes in addition to covering operations and maintenance.

- i. Looking to fund 2-yr contracts w/out an option to have the same awarded organization apply within 1 – 2 years following. Shared calendar and website information. While pre-application was required in May, if organizations wanted to apply following that deadline since the program is new, they can email GRC for more information.

d. Contracts 2023 – 2024

- i. Kelly provided an overview of the 23 -24 budget projections and the overall contracting process, community members served, and funding timeline, running from July 1st – June 30th. The budget is based on projected expenditures by agency. Kelly also discussed provider rates being used in agency projected budgets are an estimate as the rate increases have not yet been determined and provided by DDA so there could be changes once that information is available. County staff still working with WISE to plan their upcoming year's budget; which will come from the training and technical assistance dollars.
- ii. An updated budget will be sent to the Board once the rate and WISE projections are finalized.

MOTION: Jennifer Acuna moved to approve the 2023 – 2024 budget as presented Rae Williams seconded. Motion carried.

e. DDA/DVR Updates

- i. Kim McCarty shared the DDA Regional Administrator Louise Hicks will be retiring at the end of June and Judy Miller, Deputy Regional Administrator has accepted the position starting on July 1; they are currently in the process of hiring someone to fill her soon to be vacated position. In the Bremerton office, Melinda has been hired

- as the no paid services (NPS) case manager and currently is in training.
- ii. DDA is conducting a housing needs assessment survey, unsure of the deadline but the link was still live at the time of the meeting.
 - iii. Information provided about a scam related to Medicaid coverage in which the Health Care Authority (HCA) has gotten reports that Medicaid recipients are getting fraudulent texts and phone calls asking for money in order to enroll or renew coverage.
 - iv. Kelly provided an overview and highlights from the DVR annual report. DVR decreased their wait list by 55% compared to the previous year. There was also a significant drop in applications but now seeing an increase over the last quarter. Highlights also included an increase in outreach efforts and overview of DEI efforts as well as sharing success stories.

f. Provider Updates

Melia shared for Kimberly Adams that Sibshops will start up again, no information yet on the dates but they will be held at Bethany Lutheran Church starting sometime this summer.

g. Officer Report

- i. No update on transportation as Heidi S. not in attendance.
- ii. No July or August meeting. Next meeting is on September 5th and will be held in-person, no virtual option.

h. Staff Report

- i. Kelly thanked the board members for their service and commitment to the program.

8. ADJOURNMENT

The meeting adjourned at 6:08 p.m. The September 2023 meeting will be Tuesday, September 5, 2023, it will be held in-person at Communitas in Bremerton.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Sandra LaCelle Donna Gearns Rae Williams Jennifer Crider Kathy Loughheed Shannon Turner Frances Aquiningoc Jennifer Acuna <u>Absent</u> Veola Taylor Heidi Scheibner	Kim McCarty, DDA Kimberly Adams, Parent Advocate Melia Hughes, Kitsap County Parent Coalition Joel Warren, Community Investments in Affordable Housing (CIAH) Cathy Borrelli, Kitsap People First	Kelly Oneal Kesha Anderson - Evans