

Kitsap County Developmental Disabilities Advisory Board

Date: June 6, 2023

Time: 5:00 p.m.

[Join meeting here](#)

Call-in Option: 1-253-215-8782

Meeting ID # 859 7499 3068

Passcode # 267982

In person: Port Blakley Conference Room, KC Administration Building

614 Division St., Port Orchard, 98366

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF May 2, 2023, MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Virtual Kitsap County Resource Fair Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Community Investments in Affordable Housing-Joel Warren**
 - D. Contracts 2023-2024***
 - E. DDA/DVR Provider Updates**
 - DVR Annual Report**
 - F. Provider Updates**
 - G. Officer Report**
 - a) Transportation-Heidi S.**
 - b) September Meeting**
 - H. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, May 2, 2023

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:03 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF April 4, 2023, MINUTES***

MOTION: Kathy Lougheed moved to approve April 4, 2023, minutes with Donna Gearns seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns moved to approve to the agenda with no amendments Kathy Lougheed seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Kelly met with the NW Region Navy ED and HR staff who expressed interest in supported employment. Kelly is meeting next week with HR staff to talk in more detail about the potential process for developing supported employment positions.
 - PSNS reached out to Kelly, they had connected previously regarding working together in developing a process for building supported employment positions. Kelly will meet with them this month.
 - Bainbridge Island Rotary hosted their mock interview event last month, but the Vocational Services Chair was unable to attend, so in the process of reaching back out to discuss scheduling job tours.
 - Silverdale club is interested in hosting mock interviews and we will also inquire about adding a job tour component to this event; the Kingston club who has put the hiring of a greeter position on hold, has planned for the

interested candidate to present their resume to the club at an upcoming meeting, so when they are ready to hire this can be used as the potential interview.

- DDA allowing unspent funds flexibility in spending. Like last year, WISE is offering to support agencies participate in Investments in the Field projects; Cares reached out with interest in participating in the Organizational Development and Training Systems project.
- A reminder was provided that the Informing Families website is a great resource geared towards families; information and resources on the site cover services, planning, and stories; their spring newsletter was shared. [Informing Families | Navigating the future](#)

b. Transition Student Update

- i. 2023 School to Work class, has 4 students employed and hoping to add additional jobs by June.
- ii. 2024 Job Foundation reports still coming in and hoping to have JF teams meet before school year ends.
- iii. Kelly shared a reminder on the upcoming IEP Workshop/Clinic facilitated by PAVE on June 7th at OESD from 11am to 1 pm. Registration through PAVE.
- iv. South Kitsap High School is hosting an in-person parent event on June 1; hoping to connect with younger families of incoming students around transition services to plan and prepare for the student's final years of school and beyond; DDA, County, DVR and KCPC representatives will be attending to provide information about their services. Hoping to resume other school outreach activities in the coming year.
- v. Kelly also shared that funds to support inclusionary practices were included in the final Legislative budget.

c. 2023 Virtual Kitsap County Resource Fair

- i. Kelly shared stats for the virtual resource fair that kicked off in April. There have been 124 views to the main page, 33 views to the adult employment page, 26 views for early intervention services page, and 26 views to the transition student's page. Overall viewership is down compared to this time last year.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC)

Coordinator shared upcoming events:

- i. Next KCPC meeting will be May 24 at 6p.m to 7: 30p.m via Zoom. Topic for discussion: Meeting the DD Ombuds and learning about their services.
- ii. Kid's Day 2023 at the Fairgrounds will be June 3, 2023, from 10a.m to 2p.m; KCPC will be hosting a resources booth at the event.
- iii. Legislation session ended and you can find legislative documents on the Arc of WA website.
- iv. Flyers and registration details for upcoming events on the KCPC website: <https://kitsapcountyparentcoalition.org>; for more information contact Melia at 360-373-2502, ext. 100.

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Kelly discussed the final budget provisions and bills of interest; the budget documents can be viewed on the Arc of WA website. Highlights included:
 - Added funds for high school transition students; funding and increasing rates for various programs focused on community housing and community supports as well as decreasing unnecessary hospitalizations; funding also includes a one-time payment for early intervention services.
 - Funding for the implementation of minimum standards for training of 988 crisis line call centers; increasing available audiologists, SLPs and MH counselors by recognizing out of state licenses; expanding health care coverage to include hearing instruments.
 - Increased rates for IE and CI services were included but well below the recommended rates in the cost study; see this impacting service, as well as continued slow rollout of concurrent services statewide. DDA is still sorting out provider rates given the added funds; more details to come.
 - Federal legislation was discussed as action is planned for states; one area of focus is support of long-term workers and family caregivers in a variety of ways, including funding and training.

b. Advocacy Reports

- i. Kimberly Adams shared the next People First meeting will be held at Communitas, May 4th at 4p.m – 5:30p.m.
- ii. The meetings are held on the 1st Thursday, monthly. Kimberly will confirm future meeting locations.

c. 2023 Community Summit Update

Registration opened in April. Currently, 17 have registered to attend in-person and 1 virtually. As the county was able to reserve a certain number of in-person scholarships, those registrations need to be submitted by Friday, May 5th as registration will be opened to the public at that time. Summit dates are June 13 – June 15 and virtual attendance remains an option.

d. South Sound Parent to Parent

i. Sylvia Davenport, Helping Parent, Program Director shared an overview of the program. As of April 1st, the program added Kitsap and Jefferson counties to their service area for Parent to Parent (P2P) services. The program is focused on providing families with access to support groups, matching families for 1:1 parent support, and sib-shops as well as offering support in both English and Spanish.

- Kim Smith is the South Sound director; Kimberly Adams was hired as the local Kitsap County P2P Coordinator; Blanca and Angie provide support to Spanish speaking participants and families; the agency is currently seeking a part-time P2P coordinator for Jefferson County.
- Kelly has been provided with outreach and communication materials in both English and Spanish; Kelly will add agency information to the virtual resource fair site.
- Agencies should send interested parents to the SSPP team, and the team will discuss and connect parents to staff. [Helping Parent | SSP2P](#)

e. Contracts 2023-2024

i. Currently working on budget projections for the upcoming contract period, July 1, 2023 – June 30, 2024. They will be available at the June meeting for the Board members to review and vote on.

f. DDA/DVR Updates

i. Kim McCarty shared that the DDA intake/eligibility staff will be on site in the Bremerton office on Mondays, Tuesdays, and Fridays with some flexibility. The Public Health Emergency ends May 11, 2023:

- DDA going back to in-person assessments with families able to request virtual assessments with video, if prefer.
- Medicaid client eligibility reviews will resume, staff sending out 60-day notices for those clients who are found no longer eligible.
- Other changes include services in plan must

identify a provider within 90 days or service will be removed from plan until found.

- 50% of DDA CRM staff are new, so they are also learning to conduct in-person assessments.
- ii. Covid-19 exposure notification app WA Notify, ending May 11, 2023.
- iii. DVR annual report to be discussed at June meeting.

g. Provider Updates

None

h. Officer Report

- i. Jennifer Acuna was approved by the BOCC for another term.
 - Heidi S. not in attendance so no transportation update.

i. Staff Report

- i. Kelly thanked the board members for their service and commitment to the program.

8. ADJOURNMENT

The meeting adjourned at 6:07 p.m. The June 2023 meeting will be Tuesday, June 6, 2023, it will be held both in-person at the Port Blakely conference room and via Zoom.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Sandra LaCelle Donna Gearns Rae Williams Jennifer Crider Kathy Lougheed Shannon Turner Frances Aquiningoc <u>Absent</u> Veola Taylor Heidi Scheibner Jennifer Acuna	Kim McCarty, DDA Kimberly Adams, South Sound, Kitsap P2P Coordinator Sylvia Davenport, South Sound Angie Godinez, South Sound Melia Hughes, Kitsap County Parent Coalition Bryan Gross, Salish BH- ASO, SYNC Blanca Hernandez, South Sound	Kelly Oneal Sonya Miles Kesha Anderson - Evans