



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: February 8, 2023

TIME: 5:30 p.m.

LOCATION: Olympic College, Building 11, Room 117

[Join Zoom Meeting](#) **(NEW)**

Topic: Kitsap County Veterans Advisory Board Meeting

Meeting ID: 834 6002 9859

Passcode: 116863

Phone: 1-253-215-8782

A G E N D A

* = Action Item

- | | |
|--|----------------|
| 1. Call to Order | Rick Raymond |
| 2. Online Announcement | Jayme DeGooyer |
| 3. Welcome to attendees and new board members. | Jayme DeGooyer |
| 4. Introduction of Attendees | Rick Raymond |
| 5. Approval of Agenda* | Jayme DeGooyer |
| 6. Approval of January 11, 2023, VAB Minutes | Jayme DeGooyer |
| 7. Guest Speakers – | |
| 8. Reports | |
| a. Veterans Assistance Fund. 2022 End of Year Review | Rick Becker |
| b. Committee Reports. | |

Topic	VAB Member
Aging Veterans Services	Vacant
Housing and Homelessness	Branden Davis
Public Affairs and social media	Brian Davis
Special Event VAB Support - a. Veterans Day b. Military Appreciation Day c. Stand Downs	Peggy Roy

d. Run to Tahoma e. Other events approved by the board.	
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	George Holden
Women's Veteran Services	Jayme DeGooyer

9. Old Business:

- a. Policy and Procedure review update Rick Becker
- b. 2023 Federal Poverty Levels
- c. VAB Member vacancies and recruiting.

10. New Business

Topic	VAB Member
a. Meeting technical assistance. Ask for volunteer to manage Owl and Zoom.	Rick Becker

11. Public Comments

12. Good of the Order/Announcements

13. Next Meeting – March 8, 2023, 1730, Olympic College, Building 11, Room 117.

14. Adjourn

VAB Events 2023

January TBD – Begin Run to Tahoma planning meetings.

January 11 - 1730, VAB monthly meeting

February 8 - 1730, VAB monthly meeting

March 4 - Military Appreciation Day, Kitsap County Fairgrounds Pavilion

March 8 - 1730, VAB monthly meeting

March/April - Veteran Garden prep

April 12 - 1730, VAB monthly meeting

April 22 – Spring Stand Down, Sheridan Park Community Center

April TBD – Veteran Garden Working Party

May 10 – 1730, VAB monthly meeting

May 26 – The Unforgotten, Run to Tahoma; transfer Veteran remains
from Coroner to County Admin Building

May 27 – 1000, The Unforgotten, Run to Tahoma
June TBD – Veteran
Garden Working Party

June 7 – 1730, VAB monthly meeting

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 12 – 1730, VAB monthly Meeting

August TBD – Veterans Garden Working Party
August 9 – 1730, B monthly
meeting

September 13 – 1730, VAB Monthly Meeting

September 10 – 1830- 2000; World Suicide Prevention

September 23 – Fall Stand Down; 1000 – 1400 (set up, vet registration, and
tear down)

October TBD – Veterans Garden Working Party

October 10 – 1730 VAB monthly meeting

November 4 – 0900 – 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 13 – 1730, VAB monthly meeting

January 10, 2024 – 1730, VAB monthly meeting

January 2024 – Begin Run to Tahoma planning

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
January 11, 2023
In-Person and Online Meeting**

CALL TO ORDER: The meeting was conducted at Olympic College and called to order by Peggy Roy at 5:30 PM. Access was available to members and the community through Zoom.

Announcements: The Chair read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Peggy introduced the new Chair, Jayme DeGooyer and Vice Chair, Rick Raymond, to the group. Rick Raymond then led introductions of board members and other attendees.

Approval of Agenda: A motion was made by Peggy Roy and seconded by Harry Gilger to approve the agenda. The motion passed without objection.

Approval of minutes: The December minutes were reviewed by members. A motion was made to approve the minutes by Peggy Roy and seconded by Rick Raymond. The motion was unanimously approved.

Speakers:

- Mr. Bill Martin of Vet Tribe and his colleague, Kevin Medell delivered a presentation about their group. The presentation is attached below at pages 4-11. Vet Tribe has been meeting for several years with the focus of helping active duty members in the community transition from military life to civilian life. The organization is also committed to helping military family members transition as well. A key component of their work involves networking transitioning members with local employers and other supporting veterans in the area. Connections with local employers helps the transitioning veteran with obtaining work immediately or soon after separation from the military. Vet Tribe meets monthly at local businesses on a rotating basis. The gatherings also offer transitioning military members the opportunity to better understand local resources to leverage after separation. More information about Vet Tribe can be viewed here: [Vet Tribe – A community to unite, educate, and empower Military & Veteran families and citizens, businesses, and organizations in and around Kitsap County, WA and beyond. \(vettribekitsap.org\)](https://vettribekitsap.org)

Reports.

- a. Veterans Assistance Fund. Rick Becker discussed the financial and workload reports which are attached below. Kitsap Community Resources experienced a delay in submitting their December report but explained a copy of the reports were sent to members via email for their review. He encouraged members with questions to contact him by calling 360-337-4811. There were no questions.
- b. Committee Reports.
 - **Aging Veterans Services.** Jayme DeGooyer noted the position is vacant and asked members to contact her to volunteer to keep the VAB informed about community services that can assist our veterans over the age of 60.
 - **Housing and Homelessness.** Branden Davis announced he is monitoring local activities to assist with improving housing availability and noted he is still investigating the possibility of establishing non-profit possibility of offering transitional housing.

- **Public Affair and Social Media.** Brian Davis thanked members for their contributions to the Friends of the Veterans Advisory Board Facebook page. The postings keep the site fresh and the information for veterans is useful. Keep up the good work.
- **Special Event Support.** Peggy Roy explained that initial stages of planning will start soon for the April Stand Down. A planning meeting with KAVA is scheduled for January 25th via Zoom. Harry Gilger announced the Medical Examiner is holding the cremains of one veteran identified for transfer to Tahoma National Cemetery. The first planning meeting for the Run to Tahoma will occur on January 26th. The VAB will host a table at the Military Appreciation Day event at the Kitsap Pavilion on 4 March. All VAB members are encouraged to attend.
- **Veteran Education.** Tatiane Simons noted veteran registration at Olympic College is steady. The new quarter just started. PAVE program participants are updating the Veterans Services resource guide.
- **Veteran Health Care.** Peggy Roy reported that the Veterans Administration clinic in Silverdale is in the process of onboarding two new providers and several nurses. Veterans not already enrolled at the clinic for primary care services are encouraged to inquire about openings in provider panels.
- **Veteran Mental Health Plans and Programs.** Rick Raymond reported he will be meeting with planners in the near future to organize the Suicide Prevention program in September. Rick will be working with a larger group from area mental health services who will also be planning the event.
- **Veterans Garden.** No report this month.
- **Women's Resource Group.** Jayme discussed women's circle activities anticipated at the Stand Downs.

Old Business –

- a. Final 2023 Work Plan Review. Rick Becker asked for feedback from the Board on the 2023 Work Plan. There being no discussion or questions, Rick said he would submit the plan to the commissioners for review and approval.

New Business –

- a. VAB Board Member Vacancies. Jayme discussed new selections and appointment will be made soon. Rick Becker noted for the group that as of 1 January the board had three vacancies to fill. There is interest from community members to serve so vacancies should be filled soon.
- b. 2023 Contracts with Kitsap Community Resources (KCR) and the Northwest Justice Project. Rick Becker explained the contracts have been signed by the principles at each organization and are being routed for approval by the county commissioners.
- c. Changes to the Veterans Assistance Fund (VAF) Application form. Rick Becker explained that changes were recently made to the VAF to clarify instructions and documentation requirements. These changes are expected to reduce questions from veterans and help speed the award process by KCR.
- d. Review of the Veterans Assistance Program Policies and Procedures. Rick Becker suggested to the board that a review of the policies and procedures is needed to address the component that speaks to veteran service officer (VSO) involvement to assist veterans with the VAF application. Rick explained that during meetings with KCR recently it was discovered the vast majority of clients are not using a VSO to help them and KCR does not send clients back to a VSO to complete an application. Some veteran service organizations will not complete the application due to the lack of availability of volunteers. KCR staff believe that using the VSO delays the delivery of services by days or in some cases, weeks. Delays in service are viewed as undesirable for a program that is described as "emergent." Rick asked board members to review the document and submit their ideas for change to him over the next three weeks. He

also suggested this would be a good time to review other areas of the document like the section covering authorized assistance payment categories to validate appropriateness and address emerging demand trends. After allowing sufficient review time by board members, Rick will draft a proposal for changes to the policies and procedures and submit those to the board at a VAB meeting in the near future.

Good of the Order/Announcements: None

Public Comments: There were no public comments.

Next meeting:

The next Veterans Advisory Board meeting will be February 8, 2023, at 5:30 pm. The in-person meeting will be held at Olympic College in Building 11, Room 117. A link allowing online access to the meeting will be sent out at a later date. For community members: Agenda packets for past and future meetings can be found at <https://www.kitsapgov.com/hs/Pages/VAB-ADVISORY-BOARD.aspx>

ADJOURNMENT: Meeting adjourned at 6:30 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
1/11/23	Rick Becker	Policy and Procedures Review	Awaiting board member feedback.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Peggy Roy (I) Tatiane Simons (I) Joe Kochera (Z) Jayme DeGooyer (I) Frank Gibbons (Z) Harry Gilger (I) Richard Raymond (I) Dan Piper (Z) Bob Theal (I) Branden Davis (I) Brian Davis (Z) <u>Absent/Excused*</u> Mark Lowe (E) George Holden (E) Joel Atteberry ()	Ron Valencia Ron Janish (Combat Vets) Kevin Medell (Vet Tribe) Bill Martin (Vet Tribe) Jessica Brandon (Grand Canyon University)	Sonya Miles (Z) Rick Becker (I)
*Note: (I) = In-Person (Z) = Zoom (E) = Excused		



Vet Tribe



*Who makes
up Vet Tribe?*

WHAT IS VET TRIBE?

- Vet Tribe is a community created to unite, educate, and empower Military & Veteran families and greater Kitsap County citizens, businesses, and organizations. Our purpose is to develop strong roots and strengthen Kitsap County and the surrounding communities economically, socially, and professionally.
- We empower Veterans and Military Spouses while building strong personal and professional relationships throughout every industry in and around Kitsap.
- We share similar values and a desire to support Veterans, transitioning service members, and military spouses.

Services Vet Tribe Provides

- Professional Networking
- Connecting Veterans / Military Spouses with Recruiters and Hiring Managers.
- Resume Advice / Assistance
- VA Disability Information and Connections.
- Interview Techniques and Advice
- Transition Planning





What happens at our events?

- Networking, Networking, Networking!!!
- Helping to introduce Veterans / Spouses to Hiring Managers.
- Explaining the differences between Military & Civilian life.
- Help local employers find quality talent.
- Supporting local small businesses
- Create a relaxed environment to learn and grow.

Vet Tribe's Mission

- Close the Transition Gap (TGPS/TAP)
- Open Transitioning Service Member's eyes to the "Real World"
- Supporting Veteran owned Small Businesses.
- Helping local employers fill positions with high quality veterans, transitioning military, and military spouses.
- Supporting Veterans in their transition.





Vet Tribe Partners

- PSNS
- Vets in Tech
- Lockheed Martin
- DSHS
- CACI
- Skookum
- Edward Jones
- Blue Origin
- Microsoft
- Amazon
- And Many More

Connecting with us

- Email:
 - info@vettribe.org
- Facebook:
 - www.facebook.com/vettribekitsap
- LinkedIn:
 - www.linkedin.com/company/vet-tribe/
- In-Person Meetings: Monthly



2023 Veterans Relief Fund Budget

As of January 31, 2023

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	300,000.00		
Current Revenue					
3110.10	Real & Personal Property	650,000.00	1,827.49	0.3%	648,172.51
3610.11	Investment Interest	2,000.00	-	0.0%	2,000.00
3000	Other Revenue	2,700.00	4.77	0.2%	2,695.23
Revenue total		654,700.00	1,832.26	0.3%	652,867.74
Budget total		654,700.00			
County Staff Charges					
5101	Regular Salaries	44,370.00	1,817.91	4.1%	42,552.09
5201	Industrial Insurance	499.00	20.05	4.0%	478.95
5202	Social Security	3,394.00	137.98	4.1%	3,256.02
5203	PERS Retirement	4,548.00	188.88	4.2%	4,359.12
5209	WA State Family Leave	65.00	(5.01)	-7.7%	70.01
5229	Benefit Bucket	7,245.00	603.75	8.3%	6,641.25
5311	Office Supplies	500.00	-	0.0%	500.00
5422	Cellular Telephone	-	59.78	100.0%	(59.78)
5425	Postage	100.00	-	0.0%	100.00
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	500.00	-	0.0%	500.00
5452	Cloud Service Subscriptions	-	183.86	100.0%	(183.86)
5492	Other Miscellaneous	-	163.69	100.0%	(163.69)
Contracted Services					
5415	Management Consulting	-	-	0.0%	-
	KCR	600,000.00	44,723.52	7.5%	555,276.48
	NW Justice League	50,000.00	-	0.0%	50,000.00
Standdown					
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5441	Advertising	1,000.00	-	0.0%	1,000.00
5499	Other Miscellaneous	11,100.00	-	0.0%	11,100.00
County Charges					
5912	I/F IS Service Charges	3,556.00	296.33	8.3%	3,259.67
5913	I/F IS Program Maintenance	1,365.00	113.75	8.3%	1,251.25
5922	I/F IS Projects	260.00	21.67	8.3%	238.33
5996	Indirect Cost Allocation	5,659.00	-	0.0%	5,659.00
Expense total		736,661.00	48,326.16	6.6%	688,334.84

Estimated ending Fund Balance	-	218,000.00
Budget total	736,661.00	



**KITSAP COMMUNITY
RESOURCES**
Creating Hope | Restoring Lives

Veterans Assistance Fund 2023

Monthly Report: January 2023

Submitted by: Matthew Garrett

Activity	January	YTD
Total Applicants	9	9
Total # of New Applicants	0	0
Applications Accepted	9	9
Applications Denied	0	0
General Discharges	0	0
2023 Total Unduplicated	9	9
Total Payout	\$1,852	\$1,852

Activity	Amount	Applications Received
Appliances		
Auto Repair	\$ 124	1
Burial		
Bus Pass		
Bus Ticket Home		
Clothing		
Dental		
Food, Hygiene, & Cleaning supplies	\$ 677	2
Gasoline	\$ 167	3
Heating Oil		
Motel		
Medical		
Natural Gas	\$ 350	1
Occupation Certification		
Phone		
Propane	\$ 279	1
PSE		
Rent	\$ 200	1
Sewer		
Union Dues		
Waste Management	\$ 55	1
Water		
Wood for Heat/ Pellets		
Misc.		
Total Payout	\$ 1,852	10

Demographics	January	YTD
Veteran	9	9
Dependent		
Widow		
Gender		
Male	8	8
Female	1	1
Other Gender		
Age		
30 yrs. old and under		
31 to 60 yrs. old	4	4
60 yrs. old and over	5	5
Ethnicity		
Hispanic or Latino		
Non-Hispanic or Latino	9	9
Race		
American Indian/Alaskan Native		
Asian		
Black or African American	2	2
Native Hawaiian or Other Pacific Islander		
White	5	5
Other Race	2	2
Multi Race (2 or more of the above)		

Of those that were served out of the Assistance Fund, some were given information on other KCR programs.

KCR \$ value of referrals – N/A

KCR \$ value of referrals YTD (January 2023 – Present)

Applications Denied: 0

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund, all were referred to other programs and given resources outside of KCR:

- King county VAF
- Pierce County VAF
- Mason County VAF
- Christmas Gift Giving Programs
- Food Banks/Free Meal Sites
- Salvation Army/St. Vincent's de Pau/ DSHS
- Employment Resources/Work Source
- WDVA/Building 10
- Legal Resources/Northwest Justice Project
- SSVF (Supportive Services for Veterans and Families)
- Senior resources

- Medical/Dental Resources
- Domestic violence classes
- Parenting classes

\$ Value of Referrals outside of KCR – N/A

\$ Value of Referrals YTD (January 2023-Present) – N/A

25 phone calls fielded seeking information outside of assistance fund

December Breakdown:

Jail Contacts – 0

YTD (January 2022-Present) – 25 individuals

Clean and Sober Housing – 0

YTD (January 2022-Present) – 1 individual (\$1,600)

Eviction Relief Funding (Rental Assistance line item from VAP Budget contract) – \$0 (included in above total)

YTD (January 2022-Present) – 7 Households (\$30,344.36)

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2023

Total Direct Service Budget 2022 - \$461,694

Activity	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total 2023
Appliances													\$ -
Auto Repair	\$ 124												\$ 124
Burial													\$ -
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clean & Sober Housing													\$ -
Clothing													\$ -
Dental													\$ -
Eviction Relief Funding													\$ -
Food	\$ 677												\$ 677
Gasoline	\$ 167												\$ 167
Heating Oil													\$ -
Motel													\$ -
Medical													\$ -
Natural Gas	\$ 350												\$ 350
Occupation Certification													\$ -
Phone													\$ -
Propane	\$ 279												\$ 279
PSE													\$ -
Rent	\$ 200												\$ 200
Sewer													\$ -
Union Dues													\$ -
Waste Management	\$ 55												\$ 55
Water													\$ -
Wood for Heat/ Pellets													\$ -
TOTALS	\$ 1,852	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,852
Balance	\$ 459,842	\$ 459,842	\$ 459,842	\$ 459,842	\$ 459,842	\$ 459,842	\$ 459,842	\$ 459,842	\$ 459,842	\$ 459,842	\$ 459,842	\$ 459,842	

Demographics	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total 2023
Veteran	9												9
Dependent													0
Widow													0
Gender													
Male	8												134
Female	1												54
Other Gender													0
Age													
30 yrs. old and under													0
31 to 60 yrs. old	4												4
60 yrs. old and over	5												129
Ethnicity													
Hispanic or Latino													0
Non-Hispanic or Latino	9												188
Race													
American Indian/Alaskan Native													0
Asian													0
Black or African American	2												2
Native Hawaiian or Other Pacific Islander													0
White	5												5
Other Race	2												2
Multi Race (2 or more of the above)													0
TOTALS	45	0	0	0	0	0	0	0	0	0	0	0	188

2022 Applications Per month	9												9
2022 New Clients served YTD	0												0
2022 Clients denied	0												0
2022 Total Clients Served (unduplicated #)	9												9

2022 Applications Per month	52	40	30	48	49	31	55	53	40	38	45	36	517
2022 New Clients served YTD	4	3	3	10	10	4	7	10	5	5	2	5	68
2022 Clients denied	0	0	1	0	1	0	0	0	1	0	0	0	3
2022 Total Clients Served (unduplicated #)	52	19	12	17	28	6	19	22	8	5	6	10	204

2021 Applications Per month	50	40	48	43	41	49	49	51	51	56	57		535
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5	9	6		48
2021 Clients denied	0	0	0	0	0	0	0	0	0	0	0		0
2021 Total Clients Served (unduplicated #)	50	24	19	14	8	12	15	15	13	9	6		185

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated #)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated #)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated #)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144