

Kitsap County Developmental Disabilities Advisory Board

Date: February 7, 2023

Time: 5:00 p.m.

[Meeting: Zoom Link](#)

Call-in Option: 1-253-215-8782

Meeting ID # 821 1303 2394

Passcode # 284172

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF December 6, 2022 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Accessible Communities Advisory Committee**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - a) Governor's Budget**
 - B. Advocacy Reports**
 - C. Early Childhood Special Education Regional Implementation Team, OESD 114- Mary Rose Dewald and Paola Stepney**
 - D. 2023 Virtual Kitsap County Resource Fair**
 - E. 2022 DDA Caseload and Cost Report**
 - F. 2023 Community Summit**
 - G. DDA/DVR Provider Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - a) New Board Members**
 - b) March Meeting**
 - J. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:20pm
Tuesday, December 6, 2022

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:02 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF November 1, 2022, MINUTES***

MOTION: Jennifer Acuna moved to approve November 1, 2022; minutes as amended. Rae Williams seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns to approve to the agenda as amended. Heidi Scheibner seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. Kelly shared a reminder that WISE offers free webinars on Wednesdays, from Noon to 1. The WISE on-demand library is free to WA state residents and those interested can visit their website for more details. Additionally, the WOA 100 series kicking off winter and spring classes, registration details on the WISE website, www.gowise.org
- ii. Kelly also provided updates of other activities from previous months
 - PSNS planning for work site assessments continue since presentation in October
 - Silverdale Human Resources NW following up with county since the A.B.L.E presentation to federal employers.
 - The EFF Committee who presented at the Kitsap Economic Development Alliance (KEDA) at their annual membership meeting in October continue to work through provider feedback.
- iii. Staff continue to track employment, there was no change from October at 75% to the same in November.

b. **Transition Student Update**

- i. The 2022 class: a couple of students became job stable and moved to long-term funding, so additional reimbursement from DVR will be paid; currently, 5 out of 10 students from the S2W, 2022 class have a job. The 2023 class: School to Work activities continue, hearing there may be a few who are close to being hired.

- ii. 2024 transition student class: 25 students have already applied for Job Foundation and School to Work, 17 have chosen vendors, and 8 are still in progress of selecting a vendor.
- iii. Reminder next IEP workshop/clinic to be held December 14 from 2p – 4p on Parent's Rights at ESD. Clinics offered in 2023 will be held from 11a – 1p.

c. Accessible Communities Advisory Committee

- i. Kelly shared an update on the adaptive tricycles stating contract changes were needed for an extension through June of 2023 as there have been changes with the original plans.
- ii. Portable ramps are still waiting for a formal checkout process to be developed but can be checked out via the ARC for now.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator, shared a link to upcoming events for both December and January:
 - i. Some events noted for December include The PAVE IEP Workshop/Clinic on Parents Rights on December 14, Autism IEP Goals for Educators on December 9, and Creating a Care Binder with Janet Wyatt will be virtual only on December 13.
 - ii. For flyers and registration details on upcoming events see the KCPC website: <https://kitsapcountyparentcoalition.org>; for more information contact Melia at 360-373-2502, ext. 100

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Kelly stated that the governor's budget should be coming out this month; a revenue forecast has been released for the 2021-2023 and 2023 – 2025 budgets; it is an increase of \$762 million and \$681 million respectively from previous predictions.
- ii. January 18th kicks off the 2023 Virtual Advocacy Days with a briefing on IDD issues. Kelly shared a handout with the schedule of events; a virtual pre-session which details how the government process works and how to provide feedback as well as the legislative notebook can be found via The State Arc website. www.arcwa.org/advocacy-days
- iii. Kelly also shared two legislative reports from DDA. They are in response to DDA being directed by the legislature to improve coordination of support services for individuals with developmental disabilities and address prioritizing community housing. A summary of report takeaways was discussed:
 - Details regarding community housing related barriers were outlined in the reports
 - Data showed the number of people needing housing
 - Recommendations for improving access to housing and

addressing barriers for developers was covered that included increasing housing availability to small and single-family households

- Kelly provided a reminder that in January 2022, the Kitsap County BOCC passed 1/10th of 1% tax be put towards affordable housing solutions in the county. A process is in development for requesting funds.
 - iv. Concurrent services update provided: planning continues with DDA receiving more requests for start-up than current budget allows. Decisions were made how to distribute the requested funds and it is anticipated that our providers that requested start-up dollars were approved to receive a one-time payment for up to 10 new CI customers. The time period for these funds will be from January- June. Agency capacity concerns continue and anticipate a very slow roll-out of concurrent services statewide, including Kitsap.
 - v. Additionally, not related to the expansion of CI services, DDA offering funds to providers to support agency efforts pertaining to mentorship, internal quality assurance and training. These are activities routinely provided by agencies that they aren't typically allowed to bill for. This is an opportunity to improve service quality with DDA offering flexibility with available funds.
- b. **Advocacy Reports**
- i. None
- c. **1/10th of 1% Projects – Hannah Shockley**
- i. Hannah shared the Citizens Advisory Committee's (CAC) 2023 funding recommendations for the 1/10th of 1% sales tax program. The RFP cycle completed with \$12 million in ask and \$8.2 million funded. 29 different contracts were awarded. A lot of continuation contracts and new grant recommendations were also approved on 11/28 by the county commissioners.
 - Funding to cover the following services: recovery support, therapeutic courts, crisis intervention, and reentry services.
 - Hannah to send Kelly the annual report to share with board members.

d. GCDE Outreach Town Hall

- i. Kelly shared a flyer for the Governor's Commission on Disability Issues and Employment (GCDE) Town Hall being held virtually via Zoom on December 8th from 5:30p – 7:30p. Link shared to register.

e. DD Board Priorities 2023

- i. Sandy reviewed the board priorities with the board, focusing on the changes made to previous version.
- ii. Kelly also noted a couple of errors in the work plan for the years listed in the 1/10th program report, 2021 is 2022 and for the upcoming year of 2023. Those dates will be updated.

MOTION: Donna Gearns moved to approve the 2023 board priorities as presented. Jennifer Acuna seconded. Motion carried.

f. DDA/DVR Provider Updates

- i. DVR is still recruiting to fill Leanne's position who retired in November.

g. Provider Updates

- i. Bonnie Shultz from Vadis shared takeaways from their participation in WISE's Investment in the Field Project, *Organizational Development Training System Project* which created an opportunity within their agency to make significant improvements in relation to employee training and development.
 - Able to review, update, and create internal trainings
 - Tested 2 web-based training management systems
 - Improve the agency's ability to track, report, and audit training logs
 - Access to WISE learning library

h. Officer Report

- i. Sandy stated there would be no meeting in January and meetings will resume in February of 2023.

i. Staff Report

- i. None

8. ADJOURNMENT - The meeting adjourned at 6:20 p.m. The next meeting will be Tuesday, February 7, 2023, virtual via Zoom

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Sandra LaCelle Donna Gearns Frances Aquiningoc Jennifer Acuna Kathy Loughheed Rae Williams Heidi Scheibner <u>Absent</u> Veola Taylor	Kim McCarty, DDA Melia Hughes, KC Parent Coalition Bonnie Shultz, Vadis Jennifer Crider, Community Member Hannah Shockley, KC 1/10 th MHCDC	Kelly Oneal Sonya Miles Kesha Anderson- Evans