

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: February 1, 2022
Time: 5:00 p.m.

[Join the Meeting: Zoom Link](#)
Call-in Option: 1-253-215-8782
Meeting ID: 897 7923 9030
Passcode: 314300

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF December 7, 2021 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - a) Governor's Budget**
 - B. Advocacy Reports**
 - C. Affordable Housing Presentation-Doug Washburn**
 - D. 2022 Virtual Resource Fair**
 - E. COVID Test Information**
 - F. Affordable Connectivity Program Information**
 - G. DDA/DVR Provider Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - J. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**Zoom Virtual Meeting
5:00 p.m., Tuesday, December 7, 2021**

- 1. CALL TO ORDER-** Sandy LaCelle called the meeting to order at 5:00 p.m. via Zoom.
- 2. INTRODUCTIONS-** Members and guests introduced themselves; attendance was taken.
- 3. APPROVAL OF November 2, 2021 MINUTES***

MOTION: Jennifer Acuna moved to approve November 2, 2021 minutes as submitted. Donna Gearns seconded. Motion carried.

4. ADDITIONS/APPROVAL OF AGENDA*

MOTION: Jennifer Acuna moved to approve the Agenda as amended Donna Gearns seconded. Motion carried.

7.C 1/10th of 1 % New Business

- a) Gay Neal, Program Coordinator for Kitsap County Mental Health, Chemical Dependency and Therapeutic Courts otherwise known as the 1/10th sales tax funding, gave an update on this year's Request for Proposal outcomes and new programs funded for the 2022 calendar year.
 - This year, the focus was placed on conducting large outreach efforts to target new programs and reach service providers who were unaware of the funding.
 - There was 7 million available with some support from reserves to award applicants and 9 million in requests.
 - They received 37 applications with 9 organizations that had never applied in the past, with a total of 16 new contracts.
 - There was a noticeable trend this year where most applications were for outpatient services. This shows successful support in the Community where collectively we are moving away from crisis to service-based needs
 - Increased funding with reserves included, allowed 33 applicants to be funded. Some of the new programs funded included;
 - Peninsula Community Health adding an additional behavior health specialist to cover the CK School District, allowing for a redistribution of coverage to all schools served
 - Catholic Community Services for expansion of access to the agency's WISE services to youth who do not have

- Medicaid coverage
- Kitsap Mental Health Services for Crisis Triage Center short-term stabilization services to unfunded and Medicare-only adults
- North Kitsap Fishline will have an onsite therapist to intervene and help individuals into services
- One Heart Wild animal and equine assisted therapy for children and families in need of behavioral and emotional support
- Suquamish Tribe for an additional peer support specialist
- YWCA onsite behavioral health specialist
- Recovery support services for housing
 1. Eagles Wings for case manager and a psychiatric nurse
 2. Kitsap Mental Health's Pendleton Place

5. OLD BUSINESS

A. Working Age Adult Policy Implementation

- a. Met with Keyport staff as a follow-up from the October 12th presentation to discuss employment possibilities. Moving forward a tour will be scheduled to review various departments work tasks and meet with hiring managers to ask questions and better understand the work being conducted. From information gathered, plans to design a proposal outlining potential employment opportunities, coordinate with personnel and hopefully move hiring efforts forward.
- b. WISE continues their weekly online Wednesday webinars from 12-1 which are free to attend; information available on their website. They continue to support an online Learning Center, where on-demand content on a variety of topics is available
- c. Funding was provided for three agency staff to attend this year's Highline training, now called WOA Online Academy 200 series; it is scheduled between January and June; it continues to be intensive training for agency supported employment staff to learn best practices and strategies in assisting participants obtain and maintain employment.
- d. Work continues for creating new Kitsap County positions
- e. Staff is continuing to track employment during COVID; holding steady at 58%

B. Transition Student Update

- a. In process of enrolling 2023 transition students for Job Foundation; planning for 18 students; 11 are in process and 5 out of the 11 have selected a provider. This year's enrollment has gone slower than hoped due to many schools experiencing staffing issues which has reduced availability to meet with students and parents.

- b. Wrapping up the 2021 School to Work class; a couple students will be transitioning onto long term funding and another student began a job this month; the final data will be provided at February's meeting. Agency activities continue for the 2022, School to Work students.
- c. DDA sent a statewide letter to students informing them about Job Foundation and resources through counties, including county contact information. Other counties have confirmed receiving calls as a result from this outreach effort. Kelly reports, she has not received any calls yet.
- d. On December 15th, the next PAVE, IEP Workshop will be held virtually from 2-4 pm. The topic is Birth to Three services. PAVE representative, Vanessa Lewis also attended the November Special Ed. Director's meeting and presented information regarding this year's IEP Workshops and PAVE services.

C. ACAC Updates

- a. Updates on the Hippocampe chairs, they have been purchased and are now available through Bainbridge Parks and Recreation. Checkout information was provided in a handout.

6. COMMUNITY INPUT

- a. No input

7. NEW BUSINESS

A. Legislative and Budget Updates

- a. Local Housing Revenue flyer
 - o County Commissioners are being asked to pass a 1/10th Of 1% housing sales tax to go towards affordable housing efforts
 - o Report was completed in March 2020 with recommendations to address what had been identified as needs; one need identified was maintaining the affordable housing that is currently available; most individuals supported by DDA services would benefit if passed as individuals targeted to benefit are those earning below 60% of area median income
 - o There will be a Public Hearing on Monday, December 13th
 - o COVID has exacerbated issues with both mental health and affordable housing
 - o Discussed having a county representative come to provide the Board additional information on this topic
 - o DDA hired a new position at headquarters to focus on accessibility and affordable housing statewide. Kelly is working to connect them with local housing resources, Kelly will keep the committee updated

- b. Department of Health vaccine booster eligibility -handout
- c. At previous meeting, concerns were expressed regarding provider capacity and stability of county funded employment and community inclusion programs; to address these concerns, DDA approved a higher rate lid for services through June 2022
 - o With Covid highlighting the struggles providers have recruiting and retaining staff and the rate lid remaining the same since 2011 despite increases to the cost of living and providers' costs of doing business, there is an urgent need to increase those rates beyond June 2022 to ensure system stability
 - o Advocacy efforts are underway with the Legislature to support higher reimbursement rates for services
- d. Back in Feb. we reviewed a report that was focused on statewide transition services, The Transition Collaborative Summary; it was provided to the Legislature from the partnership and efforts of OSPI, DDA and DVR. The report recommendations that require funding to implement will potentially be seen in upcoming Legislative sessions.

B. Advocacy Reports

- a. None

C. 1/10th of 1% Projects – Gay Neal

- a. Moved to the beginning of the meeting*

D. DD Board Priorities 2022*

- a. Reviewed two additional updates to the 2022 Work Plan
- b. Goals completed or in progress: The 9th year of School to with 2021 graduates in progress, completed first year of Job Foundation for 2022 graduates, continued Partners for Work activities with Kitsap Rotary Clubs

MOTION: Jennifer Acuna moved to approve the 2022 Work Plan as amended. Donna Gearns seconded. Motion carried.

E. DDA/DVR Provider Updates

- a. New care provider payment system, CDE begins February 1st
- b. New DDA Supervisor, will be introduced at the February meeting
- c. New DDA Case Resource Manager, Tori Garrett, hired
- d. DVR transition updates, New DVR School to Work contract is signed; subsequent provider contracts are in the works for the coming year

F. Provider Updates

- a. Kimberly Adams, ARC of the Peninsulas, shared (3) flyers
 - o Life after High School Series

- Bingo Family Night
- Parent to Parent (P2P) Support Group

G. Officer Report

- a. No meeting in January 2022

H. Staff Report

- a. None

I. Triple P – Parenting Program

- a. Positive Parenting Program – flyer included
- b. Jennifer Acuna, announced interest of Bremerton and Poulsbo to have a cohort

8. **ADJOURNMENT** - The meeting adjourned at 6:10 p.m. The next meeting will be Tuesday, February 1, 2022.

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><u>Present</u> Sandra LaCelle Frances Aquiningoc Donna Gears Heidi Scheibner Kathy Lougheed Jennifer Acuña Rae Williams</p> <p><u>Absent</u> George Adams Veola Taylor</p>	<p><i>Kimberly Adams, ARC of the Peninsulas</i> <i>Gay Neal, Kitsap County Human Services</i></p>	<p>Kelly Oneal Hannah Shockley</p>

Kitsap County Homelessness, Housing and Ordinance KC-608-22 for Affordable Housing and Related Services

February 1, 2022

Kitsap DD Advisory Board





The Department of Human Services

Provides vital individual and community support services to ...

- **Over 30,000** clients in 11 major program areas
- 500 grants, contracts and amendments
- 2 multi-county regional executive boards
- 11 community advisory boards, commissions, and councils with over 170 members
- 2022 budget projection: **\$60,517,000**
- **87%** of funding contracted out to community providers.



KC Ordinance 608-22 Approved

ORDINANCE NO. 608

AN ORDINANCE IMPOSING AN ADDITIONAL SALES AND USE TAX OF ONE-TENTH OF ONE PERCENT FOR HOUSING SALES AND RELATED SERVICES AS AUTHORIZED BY RCW 82.14.530; ADDING A NEW CHAPTER 4.34 TO KITSAP COUNTY CODE.

In the 2020 Regular Session, the Washington State Legislature approved, House Bill 1590 (Chapter 222, Laws of 2020), which amended RCW 82.14.530 authorizes the governing body of a city or county to impose an additional sales and use tax of not less than one percent on the sale of housing and related services; and

RCW 82.14.530 authorizes the governing body of a city or county to impose an additional sales and use tax of not less than one percent on the sale of housing and related services; and

at least 60% of the revenue must be used for the purposes of:

- 1. providing or improving public services;
- 2. providing or improving public health services;
- 3. providing or improving public safety services;
- 4. providing or improving public education services;
- 5. providing or improving public transportation services;
- 6. providing or improving public housing services;
- 7. providing or improving public utility services;
- 8. providing or improving public infrastructure services;
- 9. providing or improving public cultural services;
- 10. providing or improving public recreational services;
- 11. providing or improving public environmental services;
- 12. providing or improving public social services;
- 13. providing or improving public economic development services;
- 14. providing or improving public workforce development services;
- 15. providing or improving public job training services;
- 16. providing or improving public career counseling services;
- 17. providing or improving public job placement services;
- 18. providing or improving public job retention services;
- 19. providing or improving public job search services;
- 20. providing or improving public job matching services;
- 21. providing or improving public job posting services;
- 22. providing or improving public job advertising services;
- 23. providing or improving public job recruitment services;
- 24. providing or improving public job development services;
- 25. providing or improving public job creation services;
- 26. providing or improving public job growth services;
- 27. providing or improving public job expansion services;
- 28. providing or improving public job diversification services;
- 29. providing or improving public job innovation services;
- 30. providing or improving public job modernization services;
- 31. providing or improving public job automation services;
- 32. providing or improving public job digitalization services;
- 33. providing or improving public job globalization services;
- 34. providing or improving public job localization services;
- 35. providing or improving public job regionalization services;
- 36. providing or improving public job internationalization services;
- 37. providing or improving public job transnationalization services;
- 38. providing or improving public job multinationalization services;
- 39. providing or improving public job supranationalization services;
- 40. providing or improving public job transregionalization services;
- 41. providing or improving public job interregionalization services;
- 42. providing or improving public job intraregionalization services;
- 43. providing or improving public job subregionalization services;
- 44. providing or improving public job microregionalization services;
- 45. providing or improving public job mesoregionalization services;
- 46. providing or improving public job macroregionalization services;
- 47. providing or improving public job superregionalization services;
- 48. providing or improving public job hyperregionalization services;
- 49. providing or improving public job megaregionalization services;
- 50. providing or improving public job globalization services;



KITSAP COUNTY BOARD OF COUNTY COMMISSIONERS
E.E. Wolfe
 Edward E. Wolfe, Chairman
Robert Gubler
 Robert Gubler
Charlotte Garrido
 Charlotte Garrido

ATTEST:
Dana Daniels
 Dana Daniels
 Clerk of the Board

APPROVED AS TO FORM:
Alan L. Miles
 Deputy Prosecutor



Kitsap Sun

Sales tax increase approved

Funds to help pay for affordable housing

Kitsap County commissioners on Monday unanimously passed an ordinance that will add an additional sales and use tax of 1/10th of 1% to help pay for affordable housing, aimed at providing homes and housing services to those making below 60% of the area median income.

Commissioners Charlotte Garrido, Rob Gubler and Ed Wolfe passed the ordinance through the end of 2021. "I'm supportive of this," Wolfe said.

See TAX, Page 4A

"We've never seen the number of people living outside that we are currently seeing. And so, it is indicative of the desperate need for affordable housing," Charlotte Garrido, Commissioner

WHEREAS, the occupants are pay utilities; and

WHEREAS, the 2020 Affordable Housing Recommendation and the City of Bremerton found that Kitsap County has housing to low-income individuals; and

WHEREAS, population forecasts indicate Kitsap County and its jurisdiction will require approximately 25,150 new housing units through 2036, or about 1,480 per year to meet the needs of all types and price and



Increasing Funding at the Local Level: HB 1590

- Local city councils and/or county commissions can pass a local housing tax, authorized by the state legislature (HB 1590) 2020/ HB1070 (2021)
- This 1/10th of 1% sales tax increase will cost the average citizen \$17 a year. (WLIHA)
- Working Family Tax Credit this past session rebating sales tax to low and moderate income families.
- Housing for 60% AMI and below and Behavioral Health \$
- Funds will leverage at least 5 times other funds for affordable housing construction and acquisition
- Consistent with recommendations of recent AH Study

2020 ECONorthwest Study

City of Bremerton & Kitsap County Affordable Housing Recommendations Report

March 2020

Prepared for: The City of Bremerton and Kitsap County

FINAL REPORT

ECONorthwest
ECONOMICS • FINANCE • PLANNING

Park Place
1200 8th Avenue, Suite 615
Seattle, WA 98101
206-823-3080

“Kitsap County has several housing related challenges, including the need for a variety of housing types and the need for more housing affordable to low-income households”

“Kitsap has also been significantly underproducing housing, producing only 42 new units for every 100 new households formed”.

“Jurisdictions will need to almost triple their annual housing production to accommodate the expected 25,150 new units through 2036”.

Housing Realities in Kitsap

- Residents are facing a significant affordable housing crisis, leading to nearly 40% of households paying more than the accepted 30% of monthly income for their housing
- Lack of rental housing for low income and those vulnerable people requiring safe housing with support services is especially acute
- State and federal funds typically require local match funds to gain access and local governments have limited finance tools to use
- Rents and housing costs have dramatically skyrocketed in recent years while wages for low and moderate income have barely increased - leading to major inequities
- The COVID pandemic has only increased housing instability

Need for Housing in Kitsap



1,747

Kitsap County households requested housing assistance in 2020 (Housing Solutions Center)



414

Homeless children counted by Kitsap School Districts in school year '20-'21



533

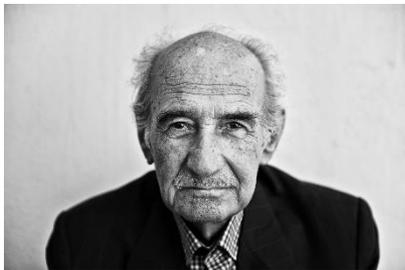
People without a home counted in a 24-hour period in Kitsap County during the 2020 Point-in-Time Count.



83%

of households were below Federal Poverty Level

Why are so many people homeless? Why has homelessness increased over the last decade?



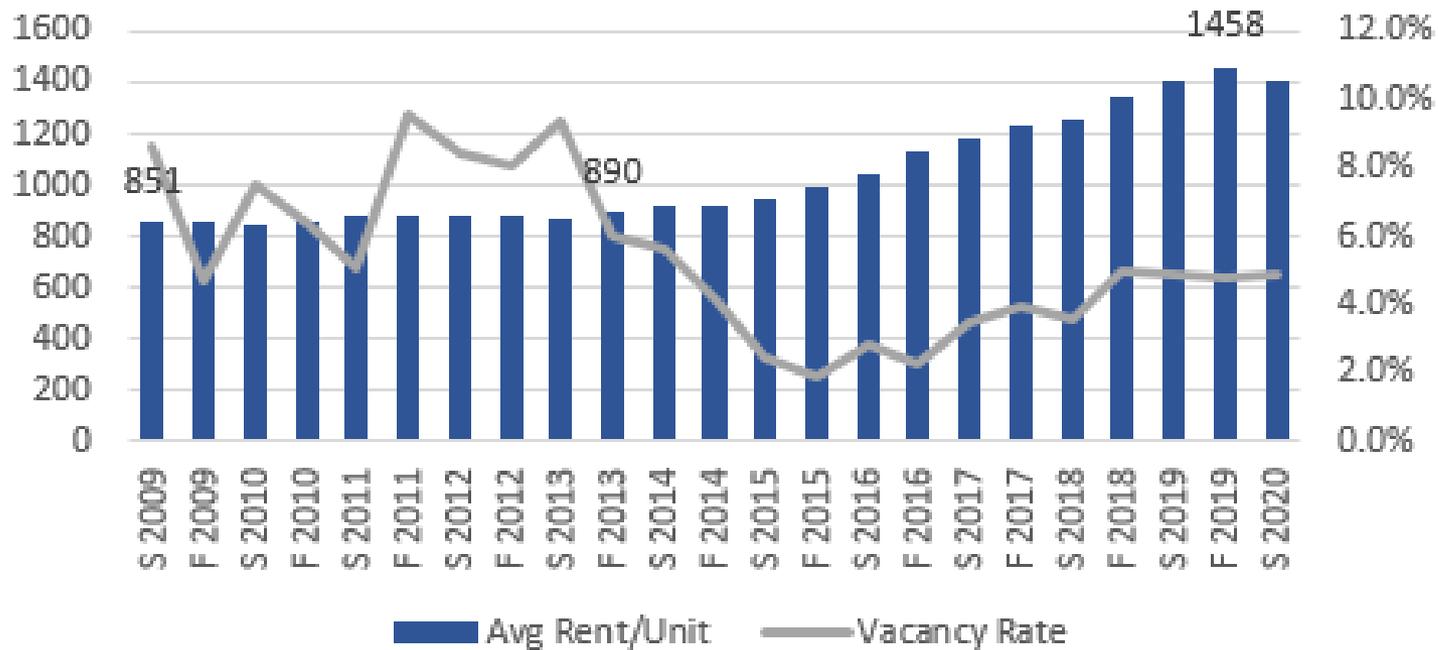
What changed?

1. *Cost of housing* has increased
2. *Wages* for many are stagnant
3. Not enough *affordable AND available housing*
4. Once displaced, *huge barriers* to finding housing again

Cost of housing drives increases in homelessness

Average rent has increased **40%** in the last five years

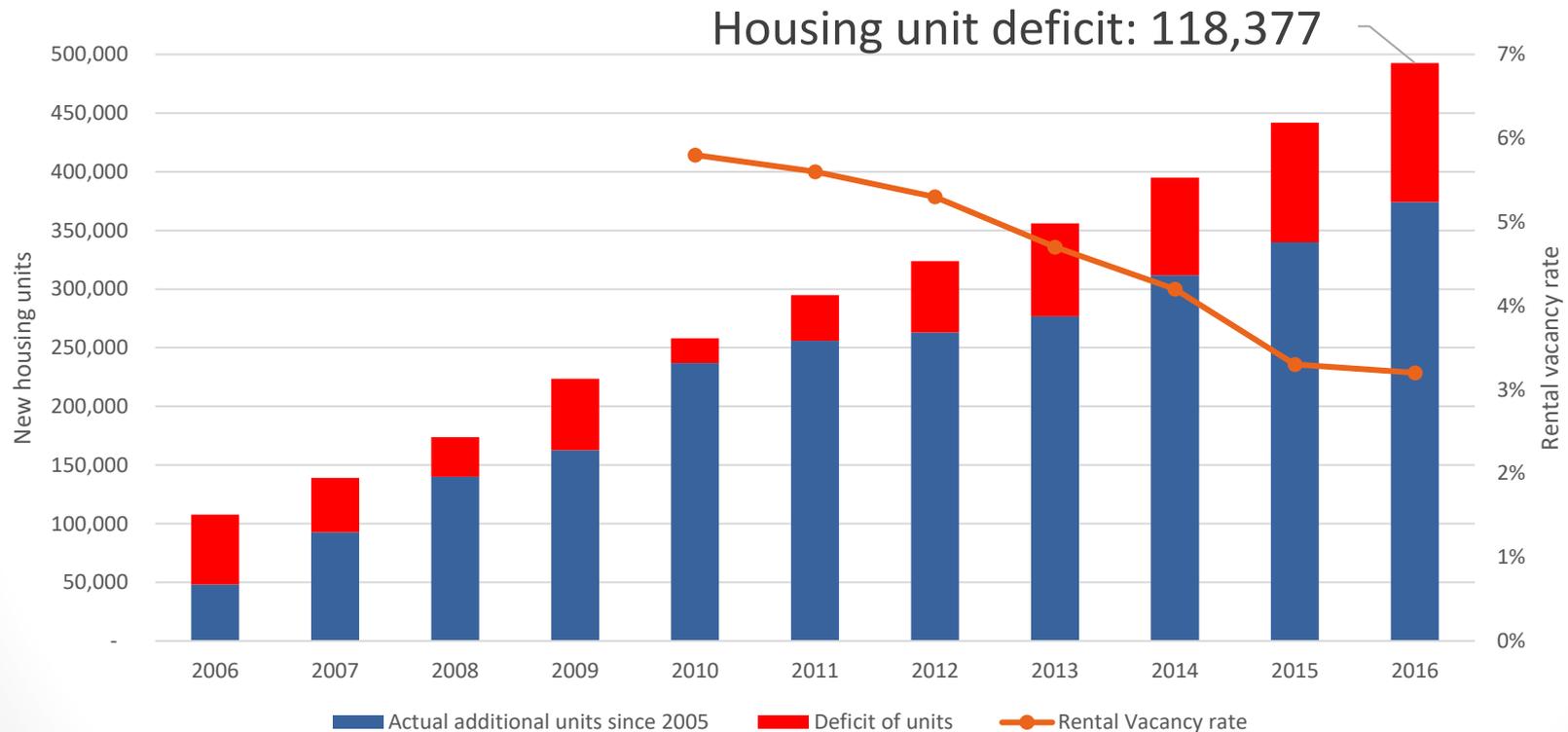
Kitsap Rent/Unit and Vacancy Rates



Source: UW Washington State Apartment Market Report



State deficit of new housing units necessary to maintain 2005 ratio of people to housing units



Source: American Community Survey 1-Year Estimates

http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_14_1YR_DP04&prodType=table
https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_16_1YR_B25001&prodType=table
https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_16_1YR_S0101&prodType=table

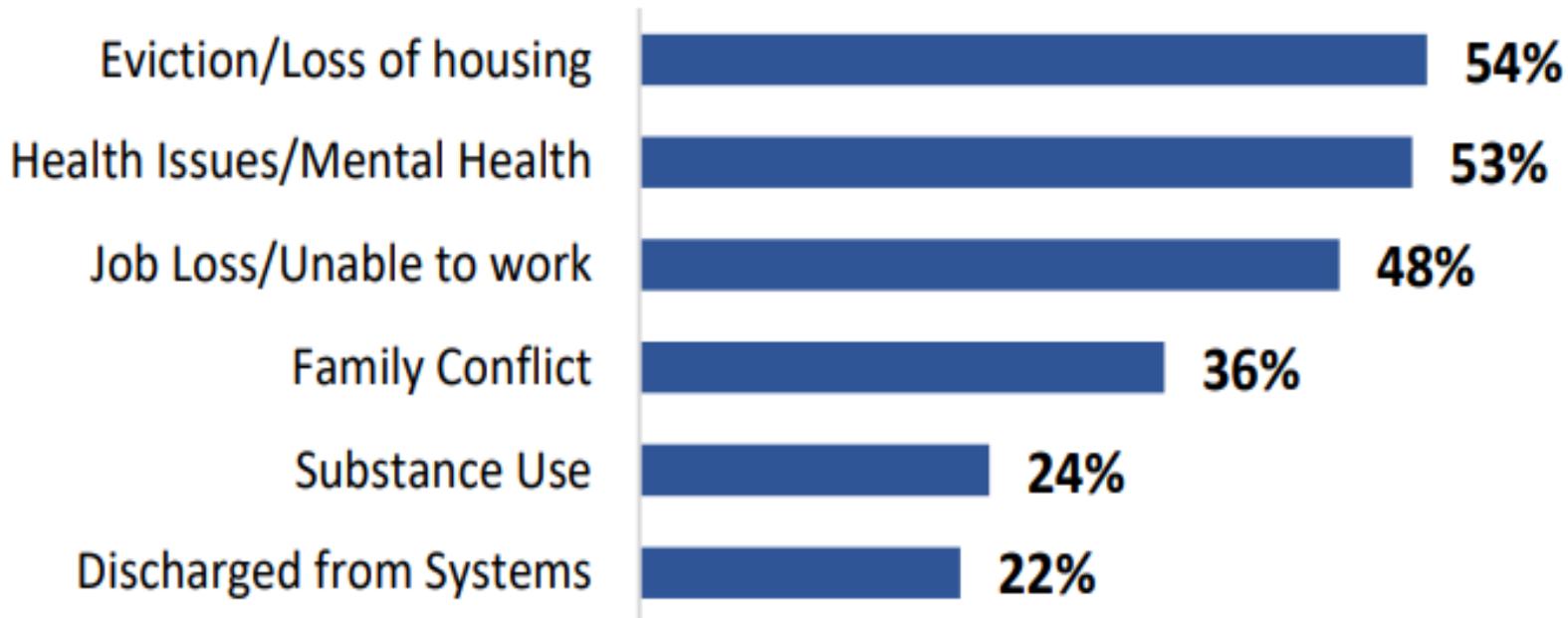


Department of Commerce



Causes of Homelessness

When asked about the specific cause (or causes) of homelessness, 116 unsheltered households (71%) responded. The most common response was housing issues (eviction or loss of housing), health issues (including mental health), followed by economic issues (loss of job or unable to work).



How may the tax be utilized?

Local Sales and Use Tax for Housing and Related Services.

A city or county legislative authority may impose a 0.1 percent sales and use tax to fund housing and related services. The tax may be imposed by councilmanic action or by voter approval.

A minimum of 60 percent of revenues collected must be used as follows:

- for constructing affordable housing, affordable housing units, facilities providing housing-related services, or mental and behavioral health-related services; or
- to fund the operations and maintenance costs of newly constructed affordable housing, facilities providing housing-related services, or evaluation and treatment centers.

Who Will the Funding Serve?

The affordable housing and facilities providing housing-related programs must serve any of the following individuals with income below 60 percent of area median income:

- individuals with behavioral health disabilities;
- veterans;
- senior citizens;
- homeless persons;
- unaccompanied homeless youth;
- persons with disabilities; or
- domestic violence victims.

The remainder of the money collected must be used for operation, delivery, or evaluation of Senate Bill Report - 2 - ESHB 1070 mental and behavioral health treatment programs and services or housing-related services.

What are Other Counties/Cities Doing?

Passed by public vote

Anacortes
Ellensburg
Olympia
Pt. Angeles

Passed Councilmatic

City of Poulsbo
City of Bainbridge Island
King County (and several cities independently)
Jefferson County
Bellingham and Whatcom County
Tacoma
Spokane
Snohomish
Vancouver
Wenatchee/E Wenatchee
Skagit – Mt. Vernon, Burlington, Sedro Wooley

Considering

Mason, Thurston, Pierce, San Juan, San Juan, Clallam, Walla Walla, Yakima

Estimated Annual Revenue Generated

A few examples:

- Kitsap - \$5.4 M
- Olympia -\$2.3 M
- Jefferson County -\$600,000
- Whatcom County -\$5 M
- Spokane -\$5.7 M
- Ellensburg -\$600,000

Timeline

- **November 2021** – Board members reach out via email and phone to Bremerton, Port Orchard and Bainbridge Island regarding their thoughts and local plans on this tax proposal (Poulsbo has already implemented one)
- **November 2021** – Staff drafts a local Ordinance enacting the sales tax
- **November 29, 2021** – Adopting Ordinance available to the public
- **December 13, 2021** – Public Hearing on Ordinance
- **January 10, 2022** – Board Approved Ordinance
- **January 14, 2022** – Ordinance delivered to Department of Revenue
- **February – March 2022** – Form and Recruit CAB
- **April 1, 2022** – Sales tax scheduled for enactment

Kitsap Eviction Prevention Assistance (KEPA)

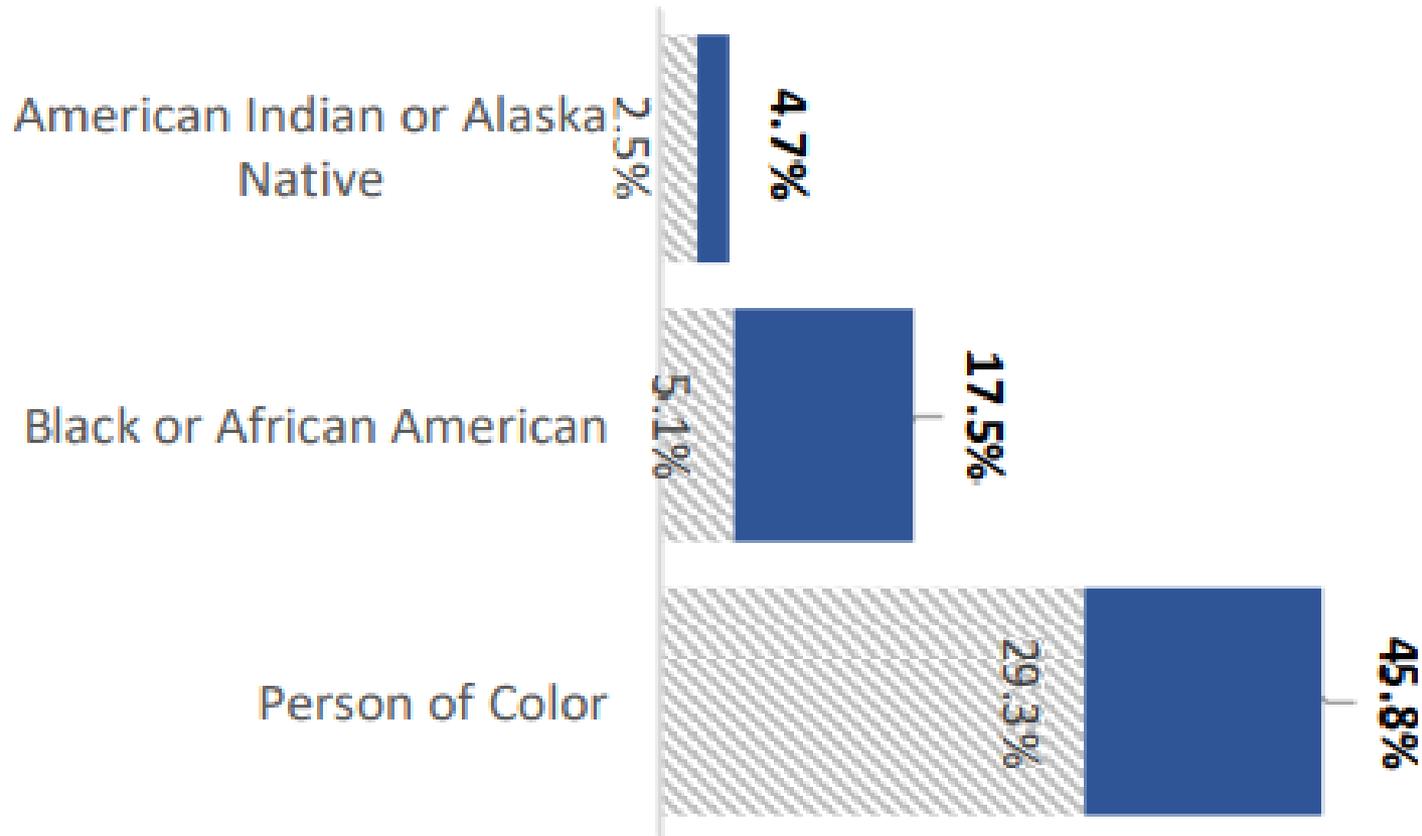
Over \$11.3 million in unpaid rental assistance paid to landlords for 2,245 most vulnerable low-income households at risk of eviction

67% of households served have incomes less than 30% Area Median Income

Household Size	30% AMI
1	\$19,260
2	\$22,020
3	\$24,780
4	\$27,520

An average amount of **\$5,047** of assistance has been provided per qualifying household.

Racial Equity Benchmarks and Performance



▨ Benchmark (minimum goal based on Kitsap Census)

■ Performance (% of Total Served)

Response Activities



Worked with non-profit partners to "stand up" an additional **150 new temporary COVID-19 homeless shelter beds**, which served **593 unique individuals** with **27,994 bed nights** and **105,923 meals**. These shelter beds were in operation from April - December 2020 and continued operations through 2021.



Worked with existing shelters to implement CDC guidelines on bed-spacing, hygiene and sanitation practices and added funding so that **all shelters moved to 24/7 operations**.



Distributed over **250,000 items of personal protective equipment (PPE)** to homeless shelters and housing programs.



Worked closely with the Kitsap County Emergency Operations Center to **stand up a comprehensive Quarantine and Isolation Center**, available to people who are unhoused or unable to safely stay at home while isolating or quarantining. During 2020, the Quarantine and Isolation Center provided **510 nights** of safe accommodation for **85 individuals**, as well as medical care, meals, and supportive services.



Provided **14 new portable handwash stations** at shelters and locations where people experiencing homelessness could use them to reduce the spread of COVID-19.



Coordinated the distribution of over **100,000 cloth masks** to low-income households through community-wide service providers including food banks, clinics, non-profits, and other service providers.



Administered and contracted **\$1,388,576** to partner organizations for COVID-19 response activities for homelessness and housing security programs.

Questions, Comments, Suggestions

Contact:

Doug Washburn – 360-337-4526

dwashbur@co.kitsap.wa.us

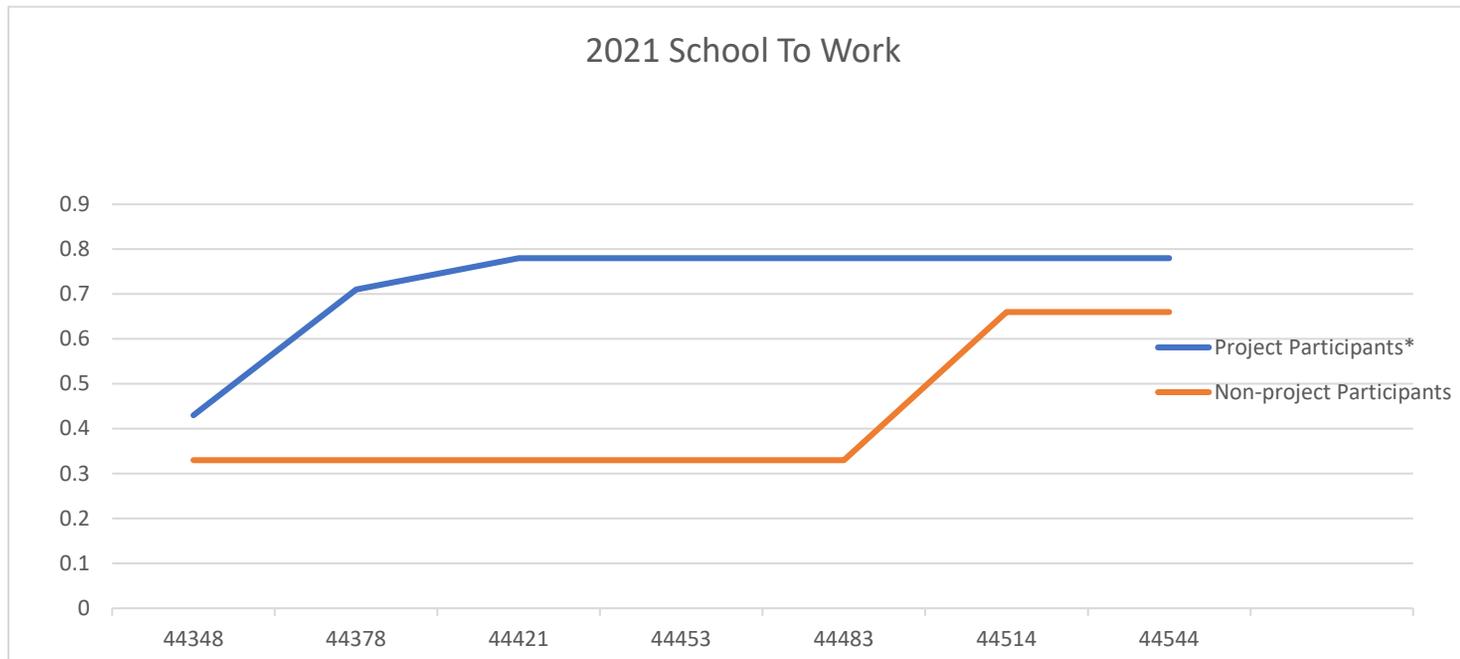
Transition Student Update

February 2022

<u>2021 Transition Students</u>	State-only	Waiver	Total
School to Work Program Participants	0	0	0
DVR	0	4	4
Declined, d/c, or other	4	9	13
No contact	0	0	0
Employed/Long Term Funding	0	12	12
Total 2021 Transition Students	4	25	29

<u>2022 Transition Students</u>	State-only	Waiver	Total
School to Work Program Participants	5	7	12
DVR	1	0	1
Completed Job Foundation	4	7	11

<u>2023 Transition Students</u>	State-only	Waiver	Total
Job Foundation Program Participants	4	6	10



2021 School To Work Employed

	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
Project Participants*	43%	71%	78%	78%	78%	78%	78%
Non-project DVR Participants	33%	33%	33%	33%	33%	66%	66%

* 1 S2W participants dropped out of program

School to Work Expenditures	\$119,000
Program Reimbursement	<u>\$75,815</u>
Total Expended	\$43,185

Job Foundation 2021

In September 2020 the Job Foundation pilot was launched. The purpose of the Job Foundation pilot project is to engage students earlier in targeted employment planning and connection; increase partnership with school staff to complete student's Job Foundation document that includes actionable next steps for employment; and increase the number of students completing transition programs with a job or secondary education connection. Partners include DDA, DVR, OSPI, schools, counties, service providers, families, and students.

Job Foundation Pilot Project 1st Year Highlights

184 students with completed Job Foundation from 90 school districts

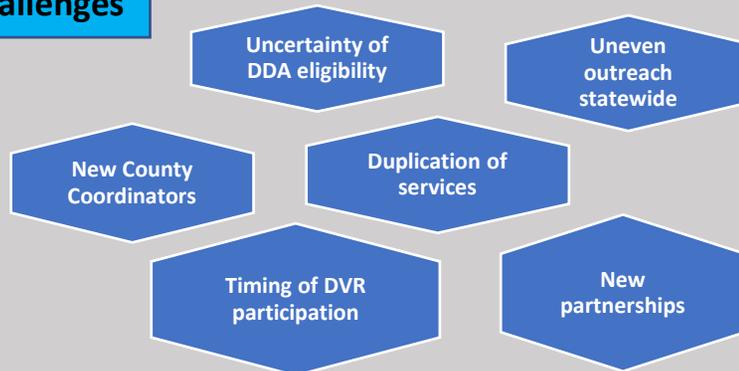
Involvement from 20 of 39 counties in Washington State

6 Community of Practice training sessions hosted by WISE

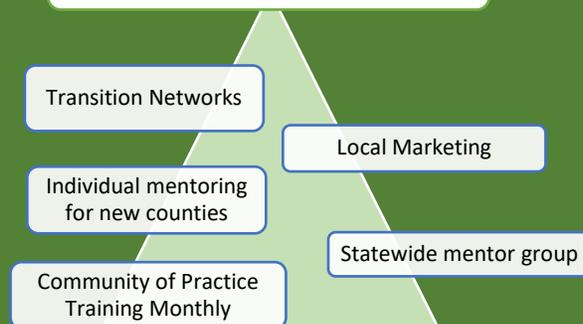
Job Foundation Reports and Guidelines translated into 8 languages

Increased School, County, employment providers and DVR collaborations

Challenges



The Future of Job Foundation



Job Foundation 2021

September 2020, in the midst of a global pandemic the Job Foundation pilot was launched. Through partnerships with DDA, DVR, and OSPI, Counties started implementing the Job Foundation project. 20 Counties stepped up to participate in the Job Foundation pilot. Students interested in employment applied to participate in their second to last year of school transition services. Applicants were connected to their local community employment providers to begin their pathway to employment. Partnerships were developed or strengthened across the 20 Counties with schools, DVR and providers. Interest and participation grew as more stakeholders across the state learned of the pilot and partnered with their County Developmental Disabilities program to bring Job Foundation to their communities.

Highlights of the year:

Due to the COVID pandemic with schools providing remote learning, providers were committed and amazingly creative in ways they connected with the student and their support network consisting of families, schools, and other stakeholders. These efforts produced quality Job Foundation reports as a start on the student's pathway to employment.

Training and technical assistance was provided specific to Job Foundation report writing in many areas.

ACHS statewide mentorship group met monthly to discuss program roll out, track outcomes, offer guidance, answer questions and revise program criteria as needed.

184 Completed reports from 13 Counties and roughly 90 school districts from across the state. 4 of these Counties are new to providing direct support to transition students. 7 of the original 20 Counties focused their efforts on developing or strengthening partnerships locally.

WISE sponsored 6 Community of Practice sessions focused on Job Foundation. These sessions provided support to those implementing Job Foundation but also was an avenue for those interested. Through participation in these sessions, 3 additional Counties began connecting with local partners to implement Job Foundation in their communities starting with the 2023 transition graduates. Several additional Counties (5-6) are building their transition efforts with the goal of participating in Job Foundation in the future.

Training and outreach efforts occurred throughout the year both locally and at statewide conferences.

Transition Networks continued, started, or were revitalized due to efforts around Job Foundation

Job Foundation reports and guidelines translated into 8 languages

Job Foundation provided a structure to support partnerships.

Bumps along the way

Information and outreach was uneven across the state. Interest in Job Foundation quickly grew with stakeholders, highlighting the need for local partnerships in transition efforts and a formal structure to support partnerships.

DDA's final eligibility review occurs during Job Foundation creating uncertainty of continued DDA eligibility.

Timing and clarity of DVR participation in Job Foundation and services shifted in a positive direction yet creating unclear expectations for all partners, including VRCs.

Counties newer to transition efforts or having new County Coordinators need more support to implement Job Foundation.

School Districts currently contracting with employment providers to provide employment services was challenging due to concerns with duplicating or supplanting services.

County billing needed clarification and corrections

Future Efforts:

Continued marketing locally to all partners about Job Foundation pilot

Increase efforts to promote local Transition Networks

Continued efforts with Counties to provide "transition services" minimally supporting DVR involvement during last years in school.

Community of Practice session continue monthly

ACHS statewide mentor group meeting quarterly allowing for local individualized mentoring to occur

Structure local individualized mentoring as needed

2022 Operating Budget Proposals

Comparisons for Programs/Services for People with Developmental Disabilities

	Agency	Budget Item	Governor	Senate	House	Final
1	DDA	Continue COVID rate enhancement for personal care providers and client services	\$180.9 M GFS \$318.5 M GFF 🤗			
2	DDA	Emergency FMAP-Additional 6.2 % in FMAP funds for Medicaid January through June 2022	(\$50.5 M GFS) \$50.5 M GFF 🤗			
3	DDA	Community Supports for Children-Add six 3-bed homes in intensive habilitation services & six 3-bed homes in enhanced out-of-home services for youth 8 to 21	\$5.5 M GFS \$3.4 M GFF 🤗			
4	DDA	Transform services for DDA-Forecast need for community and residential services, respite beds and crisis stabilization services, study Medicaid rates and develop metrics for community residential, add DDA to caseload forecasting in 2023-25 biennium	\$160,000 GFS 🤗			
5	DDA	DDA Waiver & SOLA Forecasting-Determine appropriate methods to forecast IDD services to estimate the number needing IFS waiver, basic plus waiver and SOLA placements	\$205,000 GFS \$205,000 GFF 🤗			
6	DDA	Adult Family Homes agreement	\$10.3 M GFS \$9.5 M GFF 🤗			
7	DDA	Community Residential Services - Two staff will verify that Medicaid clients receive services authorized on Core and Community Protection waivers	\$308,000 GFS \$237,000 GFF 🤗			
8	DDA	Transitional Care Management-Coordinate transitions for 2,100 clients moving from one care setting to a new one	\$4.8 M GFS \$3.7 M GFF 🤗			
9	DDA	Expand Enhanced Case Management from 700 to 1,500 clients, reduce caseload ratios to 1 per 30 clients	\$3.7 M GFS \$2.7 M GFF 🤗			
10	DDA	Increase Personal Needs Allowance for Medicaid clients in residential and institutional settings	\$99,000 GFS \$62,000 GFF 🤗			
11	DDA	HCBS Provider Development-Increase hourly rates for HCBS providers of waiver services and for an assistive technology program manager	\$1.9 M GFS \$994,000 🤗			
12	DDA	Continuum of Care - create 32 beds through HCA for short-term Residential Crisis Stabilization Program (RCSP) for youth with sever behavioral health diagnosis (Capital budget includes funding for the new facility)	\$84,000 GFS \$84,000 GFF 🙄			
13	DDA	Youth inpatient navigators through Seattle Childrens Hospital and HCA to identify temporary alternative services for kids needing continued intensive care	\$82,000 GFS \$82,000 GFF 🤗			
14	HCA	Increase dental procedure rates for children	\$7.4 M GFS \$8.2 M GFF 🤗			
15	HCA	Increase number and frequency of well child visits in Apple Health to detect early concerns	\$220,000 GFS \$132,000 GFF 🤗			
16	CFC	Transform services for DDA-Forecast number of those who requested supported living services and the number expected to reside in SOLAs	\$188,000 GFS 🤗			
17	COM	Support people with IDD with grants to orgs that help children & adults with IDD build motor skills, support development, improve health and develop leadership free of charge	\$5 M GFF 🤗			
Support 🤗 Oppose 🙄 Hmmm 🙄				DDA-Developmental Disabilities Administration, CFC-Caseload Forecast Council, COM-Dept of Commerce, OSPI-Office of Superintendent of Public Instruction, (G) Governor, (S) Senate, (H) House		
The Arc of Washington State - www.arcwa.org - (888) 754-8798						
Click here to see the Budget Proposal			12/16/2021			



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Developmental Disabilities Administration
PO Box 45310, Olympia, WA 98504-5310

December 20, 2021

TO: DSHS Developmental Disabilities Administration Stakeholders

FROM: Debbie Roberts, Assistant Secretary

SUBJECT: Governor's Proposed Supplemental 2021–23 Operating Budget Released

Last Thursday, Governor Inslee released his proposed 2021–23 first supplemental budget. The COVID-19 pandemic continues to impact the way in which we assist clients in need of services and supports. We are pleased to see that the Governor continues to recognize our priorities to support clients and providers as we continue to manage the difficulties surrounding this pandemic. In terms of priority themes supported by the Governor in his proposed budget, expanding community support for children and transforming services for individuals with IDD, continuing to support COVID-19 related mitigation efforts, and reducing case management caseload sizes, are among the priorities.

Below are significant items the Governor's supplemental budget proposal includes for DDA:

Community Supports for Children

Families caring for children and youth with significant behavioral issues need extra support. This funding will expand intensive habilitation services and out-of-home services for children and youth from ages eight to 21. This includes adding six three-bed facilities in licensed intensive habilitation services and six three-bed facilities for long-term enhanced out-of-home services. (\$8.9M total funds; \$5.5M GF-State; 0.5 FTE)

Continuum of Care

Children and youth with complex behavioral issues need a continuum of care across state agencies and local providers. Funding is provided for 32 beds and agency administration costs at the Health Care Authority to create a short-term Residential Crisis Stabilization Program (RCSP) for youth with severe behavioral health diagnoses. The capital budget includes appropriations for design and construction of a new facility that is anticipated to open in fiscal year 2024. A new facility that is anticipated to open in 2024. DDA will have additional staffing costs to provide case management, resources and other services for children and youth served in the facility. (\$168,000 total funds; \$84,000 GF-State; 0.5 FTE)

Transform Services for DDA Clients

Forecast the need for community and residential services (including respite beds and crisis stabilization services), study Medicaid rates, and develop metrics for community residential providers and additional DDA services for a new caseload forecast. (\$160,000 GF-S; 1.0 FTE)

Financial Eligibility Staff

Timely and accurate eligibility determinations are critical to improving access to services for clients with intellectual or developmental disabilities. Funding is provided for 22.3 FTE staff to complete financial eligibility determinations within the required 45-day timeframe, reduce the backlog of clients waiting for eligibility determination, and reduce wait times on the call center. (\$2.5M total funds; \$1.4M GF-State; 11.2 FTE)

HCBS Provider Development

Home and community-based services (HCBS) providers help connect clients with disabilities to supportive community resources, provide supportive parenting services and offer short-term respite support to caregivers. Funding is provided to increase the hourly rates paid to providers of waiver services on April 1, 2022. Additionally, funding is provided for an assistive technology program manager. (\$2.8M total funds; \$1.9M GF-State; 0.5 FTE)

Enhanced Case Management

Expand access to the enhanced case management program from 700 to 1,500 clients. This will include 50 FTE case managers to increase the program's capacity and reduce caseload ratios to one case manager per 30 clients. It also will enhance the Comprehensive Assessment Reporting and Evaluation system to provide automatic nursing referrals for clients in this program. (\$6.4M total funds; \$3.7M GF-State; 25.0 FTE)

Targeted Provider Rates

Funding is provided to continue the COVID-19 rate enhancements to contracted providers that expire on December 31, 2021.

The rate enhancements are reduced in fiscal year 2023 and fiscal year 2024. (\$177.8M total funds; \$64.4 GF-State)

Community Residential Services Quality Assurance:

Monitoring of services delivered to over 4,500 clients served in DDA contracted residential programs. The staffing is needed to meet assurances with Centers for Medicare & Medicaid

Services to verify clients received services authorized on the Core and Community Protection Waivers. (\$545,000 total funds; \$308,000 GF-State; 2.0 FTE)

Transitional Care Management

Coordinate transitions of care for 2 ,100 clients who move from one type of care setting to a new one. This includes ramping up staffing from 38 FTEs in fiscal year 2023 to 104 FTEs in fiscal year 2025 to create transition coordination teams, mobile diversion and rapid response teams, and enhanced support for providers. (\$8.5M total funds; \$4.8M GF-State; 19.2 FTE)

SEIU 1199 General Government

The collective bargaining agreement includes a general wage increase of 3 .25% for fiscal year 2023 and a retention bonus payable in two equal installments. (\$1.3M total funds; \$724,000 GF-State)

Adult Family Homes CBA

Funding is provided for implementation of an agreement reached between the governor and the adult family home council under the provisions of chapter 41.56 RCW for fiscal year 2023. (\$2.7M total funds; \$1.4M GF-State)

SEIU 775 In Home Providers and Agency Parity

Funding is provided for the implementation of an agreement reached between the governor and the SEIU775NW and homecare agency parity for fiscal year 2023. (\$22.1M; \$12.4M GF-State)

----- **A few additional Governor’s Budget items positively impacting our clients, families and stakeholders include:**

Health Care Authority – Community Behavioral Health

Expand services through tribal care management program

Expand tribal primary care case management programs (PCCM). If tribes choose to further develop their PCCM program, they can expand the breadth of services and care coordination that they provide for tribal members. To compensate participating tribes for this increased responsibility, PCCM payments will increase from \$6 per member each month to \$40 per member each month. (\$136,000 GF-S; \$11.9 million GF-F).

Increase inpatient beds for children

Increase the number of community contracted beds in the Children’s Long-Term Inpatient Program (CLIP) to improve bed access and availability for children who require intensive supports. (\$15.0M GF-State)

Youth inpatient navigators

Youth inpatient navigators – through a partnership with Seattle Children’s Hospital – will help families and caregivers identify temporary, alternative services when a child who requires intensive supports can’t find a long-term, inpatient bed because of availability or geography issues. This will support children who need continued, intensive care. (\$4.6 million GF-S; \$891,000 GF-Federal)

Please remember, this is only the first step in the supplemental budget process. The budget may change over time, and we appreciate the Governor’s support in this initial step. The 60-day legislative session begins on January 10, 2022. During session, the House and Senate will each release a supplemental budget and from there a final conference operating budget will ultimately be passed by the Legislature. As we move through this process we will be meeting with stakeholders and will keep you posted on the budget status.

More detail can be found at the [OFM Budget website](#).

Thank you for your partnership as we focus to provide the most appropriate care possible to the clients we serve. We will continue to work each day to transform lives by providing support and fostering partnerships that empower people to live the lives they want.

Have a safe and happy holiday season.

Sincerely,



Deborah Roberts
Assistant Secretary

DSHS: *Transforming Lives*

2022 Bills of Interest for People with Intellectual/Developmental Disabilities (IDD)

Bill	Title	Brief Description	Sponsor	Committee	Status	Notes	Position
Budget and Taxes							
SB 5092	Operating budget 2021-2023	2021-2023 fiscal supplemental operating appropriations	Sen Rolfes	S Ways & Means			
HB 1094	Operating budget 2021-2023	2021-2023 fiscal supplemental operating appropriations	Rep Ormsby	H Appropriations			
SB 5651	Capital budget 2021-2023	Capital budget - Housing Trust Fund	Sen Froct	S Ways & Means			
HB 1781	Capital budget 2021-2023	Capital budget - Housing Trust Fund	Rep Tharinger	H Capital Budget			
HB 1247	Property tax exemption in a mobile home park	Property tax exemption for persons with disabilities leasing land in a mobile home park	Rep Orcutt	H Finance		Need More Info	
HB 1248	Leased land to qualify for tax exemption	Allow leased land to qualify for a tax exemption for people with disabilities/others	Rep Orcutt	H Finance		Need More Info	
HB 1789	Adult family home exemption	Property tax exemption for AFHs serving people with IDD owned by a nonprofit	Rep Ramos	H Rules	2 Review		
SB 5935	Adult family home exemption	Property tax exemption for AFHs serving people with IDD owned by a nonprofit	Sen Mullet				
HB 1965	Property tax for DD/mental health	2 1/2 cents per \$1,000 on property tax for vets, people with DD or mental health needs	Rep Chapman	H Finance	PH 1/27		
SB 5391	Increase income limit for property tax exempt	Increase income limit and exemption amount of property taxes for people with disabilities	Sen McCune	S Ways & Means		Need More Info	
Medical/Medicaid							
HB 1043	Audiology & speech compact	Allow audiologists and speech-language pathologists from other states & online	Rep Leavitt	H Health Care & Wellness	PH 1/31 1:30	Exec 2/2 8:00	
HB 1047	Hearing instruments/children	Require insurance coverage for hearing instruments for children and adolescents	Rep Wicks	H Health Care & Wellness			

The Arc of Washington State: Updated 1/30/2022

HB 1286	Psychology compact	Increase access to psychologists by recognizing other state licenses, can use telecommunication	Rep Chambers	H Health Care & Wellness	PH 1/31 1:30	Exec 2/2 8:00	
HB 1347	Exceptional foster care payments	For kids with certain behaviors, foster care rate be 1/3 of residential treatment program	Rep Caldier	H Children, Youth & Families			
HB 1610	Occupational therapy compact	Increase access to occupational therapy by recognizing other state licenses	Rep Bateman	H Health Care & Wellness	PH 1/31 1:30		
HB 1645	Medicaid payment methodology	Increase Medicaid payments for assisted living, adult residential care and enhanced ARC	Rep Bateman Sen Muzzall	H Appropriations			
HB 1646	Dementia action collaborative	Reconvene the collaborative, includes DDA, look at the 2016 plan implementation and more	Rep Bateman	Passed House			
HB 2008	Eliminate IQ scores (North Star Priority)	Eliminate use of IQ scores for eligibility in DDA for individuals with IDD, look for alternatives	Rep Taylor	H Housing, Human Services & Vets	Exec'd 1/28	*Clarify the Alternative	* 
HB 2082	Child care deserts	Hire non-profit with IDD statewide org to assess child care needs around the state	Rep Klippert	H Children, Youth & Families	PH 1/31 1:30		
SB 5518	Occupational therapy compact	Increase access to occupational therapy by recognizing other state licenses	Sen Muzzall	S Rules	2nd Reading		
SB 5529	Self-directed care (DSHS request)	Removes requirement for personal aides (IP) doing self-directed care to be contracted by DSHS	Sen Cleveland	Passed Senate			
SB 5672	Long-term services & supports trust	Refund premiums from deceased individual with dependent who has IDD to DD Endowment Trust	Sen Braun	S Health & Long Term Care			
SB 5745	Personal Needs Allowance	Allow PNA of people on Waivers living at home be no less than 300% of the fed benefit rate	Sen Liias	S Ways & Means			
SB 5819	No Paid Services caseload (DSHS request)	Hire 2 full-time case managers for NPS, identify services wanted within the next year, report	Sen Braun	S Health & Long Term Care	Exec 1/31 1:30		
SB 5848	Music therapy	Create advisory committee to develop regulations, license fees; issue licenses	Sen Cleveland	S Health & Long Term Care	PH 1/31 1:30		
SB 5886	Rare Diseases	Create an advisory council for rare diseases	Sen Holy	S Health & Long Term Care	PH 1/31 1:30		
SB 5889	Mental health wellness	Have insurance cover annual mental health wellness exam	Sen Das	S Health & Long Term Care			
SB 5912	Children on Medicaid	Align early periodic screening, diagnosis & treatment with Bright Futures guidelines of AAP	Sen Seftik	S Health & Long Term Care	Exec'd 1/28		

Education

The Arc of Washington State: Updated 1/30/2022

HB 1153	Increasing language access in public schools	Establish and implement a language access technical assistance program	Rep Orwall	H Appropriations	Exec'd 1/27		
HB 1451	Delay entitlement date for early childhood ed	Delay entitlement for full day ECEAP until 2026-27 school year, report due 9/2022	Rep Sullivan	H Appropriations		Need More Info	
HB 1664	Prototypical school formula	Prototypical school formula for physical, social, and emotional support in schools	Rep Rule	H Appropriations	PH 2/1 3:30		
HB 1834	Student excused absence	Mental health reasons be added as an excused absence for students	Rep Callan	H Education	Exec'd 1/27		
HB 1985	Prototypical school formula (OFM Request)	Allocations can only be used for physical, social and emotional support staff	Rep Dolan	H Education			
HB 2016	Sexual health education (North Star Priority)	Include teaching students how to avoid being recruited for sex trafficking-amend to include IDD?	Rep Morgan	H Education		Include IDD	
HB 2054	School bus monitoring (North Star Priority)	All school buses for students with disabilities must keep buvideos for one year	Rep Jacobsen	H Education			
SB 5153	School attendance	For absences, conference with parents, IEP team members, provide language supports	Sen C. Wilson	H Education			
SB 5376	Promote Office of Education Ombuds	Provide info/contact for OEO to parents, students, includes students with disabilities	Sen C. Wilson	H Education			
SB 5595	Prototypical school formula (OFM Request)	Prototypical school formula for physical, social, and emotional support in schools	Sen Wellman	S Ways & Means	PH 1/31 4:00		
SB 5630	Early learning	Include early learning as part of basic education, establish robust system of early learning B-8	Sen Hasegawa	S Early Learning & K12 Education			
Employment & Day Services							
HB 1872	Care Worker Center	Support success of care workers for child care, LTC and people with disabilities, (Direct Support Prof)	Rep Senn	H Appropriations		Amend to add DSP	
HB 1980	Dual services (North Star Priority)	Allow employment services and community access concurrently	Rep Taylor	H Housing, Human Services & Vets	Exec'd 1/28		
SB 5763	Repeal sub-minimum wage certificates	Repeal statue for L&I to issue certificates for sub-minimum wages to people with disabilities	Sen Randall	S Rules	2nd Reading		
SB 5790	Community supports (North Star Priority)	Increase employment and Community Inclusion rates, establish school to work in all counties	Sen Braun	S Health & Long Term Care	Exec 1/31 1:30		
Civil Rights/Legal							

The Arc of Washington State: Updated 1/30/2022

HB 1048	Criminal mistreatment	Remove specific religious references for criminal mistreatment of vulnerable adults	Rep Wicks	H Rules	2 Review	Advocates Disagree	
HB 1071	Concerning bias-based criminal offenses	Higher sentence if motivated by mental, physical, or sensory disability and more	Rep Valdez	H Public Safety		Need More Info	
HB 1197	Health care decisions by a designated person	Designate someone to make health care decisions verbally to doctor, put in record	Rep Riccelli	H Civil Rights and Judiciary		Need More Info	
HB 1723	Digital equity	Increase access and affordability to internet, help with skills for people with disabilities	Rep Gregerson	H Appropriations	Exec 2/1 3:30		
HB 1773	Assisted outpatient treatment	Court can allow assisted outpatient treatment for people with mental health needs (includes DD)	Rep Taylor	H Civil Rights and Judiciary	Exec'd 1/28	Need More Info	
NB 1784	Vehicle license plates	Exemption: license plate may be blocked by wheelchair carrier or wheelchair lift	Rep Thai	H Transportation	PH 1/18		
HB 1800	Access to behavioral health for minors	Hire 1 FTE; create Parent Portal with parents, caregivers, youth, young adult stakeholders	Rep Eslick	H Appropriations	PH 2/1 3:30		
HB 1802	Nothing About Us Without Us Act	Any task force, committee, workgroup related to people with disabilities must have them on it	Rep Pollet	H Rules	2 Review		
HB 1890	Behavioral health workgroup	Modify children/youth behavioral health wrkgrp, allow \$200/day for lived experience members	Rep Callan	H Appropriations	PH 2/1 3:30		
HB 2083	Consent LTC services	Persons authorized to give consent for health care can also give consent for long term care	Rep Macri	H Civil Rights and Judiciary	Exec 2/2 10:00		
SB 5793	Stipends for state workgroups, etc.	Allow \$200/day for underrepresented/low income people on any state group	Sen C. Wilson	S Ways & Means	PH 2/4 9:00		
Residential Services							
HB 1043 SB 5150 SB 5150	Residential services rate	Use King County provider rate for Snohomish County	Rep Lovick Sen Liias	H Appropriations S Ways & Means		Advocates Disagree	
HB 1490	Maintain residential electricity/heating	No termination at any time for people with disabilities unable to pay a bill	Rep Harris-Talley	H Environment and Energy		Need More Info	
HB 1724	Housing opportunities	Maximize creation of high quality housing for people with disabilities across the state	Rep Macri	H Appropriations		Need More Info	
HB 1866	Supportive housing	Supportive housing for people in community support services & medical assistance programs	Rep Chopp	H Health Care & Wellness	Exec 2/2 8:00		
SB 5268	Transform services for people with DD	Transform services for people with DD in community residential, redesign ICFs	Sen Keiser	H Housing, Human Services & Vets			

The Arc of Washington State: Updated 1/30/2022

SB 5606	Adult Family Homes	One-time grants to install air conditioning in AFHs that serve those funded through Medicaid	Sen Mullet	S Ways & Means			
SB 5938	Closure of RHCs	Plan to close all RHCs by 12/31/2028, decrease by 20% each year starting 6/30/2025	Sen Braun	S Health & Long Term Care		*Need \$ & Housing	 
Budget Proviso	Enhanced behavior supports	Create workgroup for residential home model for enhanced behavior supports for those w/IDD	Rep Leavitt	Operating Budget			
Budget Proviso	Child care deserts	Hire non-profit with IDD statewide org to assess child care needs around the state	Rep Klippert	Operating Budget			
Budget Proviso	North Star Priority: Day Services	Budget proviso request for Community Engagement to increase to \$43.17 per hour	Sen Braun	Operating Budget			
Budget Proviso	North Star Priority: Civil Rights	Budget proviso to create a safety and supports workgroup	Rep Taylor	Operating Budget			
<p>Cut-off dates: 1st Policy cut-off Feb 3rd (except fiscal & Transportation committees); 1st fiscal committee cut-off Feb 7th; House of Origin Feb 15th; 2nd Policy cut-off Feb 24th; 2nd fiscal committee cut-off February 28th; Opposite House March 4th (except initiatives and alternatives to initiatives, budgets and matters necessary to implement budgets, differences between the houses, and matters incident to the interim and closing of the session). Last day of the 2022 session is March 10th.</p>							
Support 	Oppose 	Under Review 	NTIB 	Bill Died 	PH=Public Hearing, Exec/(E)=Executive Action, NTIB=Necessary to Implement the Budget, S=Senate, H=House of Representatives, Bold is newly added this week.		
<p>The Arc of Washington State ~ www.arcwa.org ~ (888) 754-8798</p>							



SSB 6429 Disability and Medical Designations Update

Developmental Disabilities Administration
January 6, 2022

Disability designations and medical alerts now offered by DOL

The Department of Licensing has been working on [SSB 6429](#), a bill that passed the Washington State Legislature in 2020 and took effect January 1, 2022. This allows individuals in Washington to voluntarily add a designation to their driver license or ID card when they:

- Have a developmental disability.
- Are deaf or hard of hearing.
- Have a medical condition that could affect their communication or account for a medical emergency.

The intent of the bill is to ensure that first responders, such as law enforcement and emergency medical service providers, have the information they need at traffic stops and in medical emergencies on roadways.

For more information, click on one of the links below:

[Disability Designations and Medical Alert for Driver Licenses and ID Card](#)

[Designacion de Discapacidad en las Licencias de Conducir y Tarjetas de ID](#)



Free At-Home COVID-19 Tests

Developmental Disabilities Administration
Jan. 21, 2022

Place Your Order for Free At-Home COVID-19 Tests

Every home in the U.S. is eligible to order 4 free at-home COVID-19 tests. Orders will usually ship in 7-12 days. Here's what you need to know about your order:

- Limit of one order per residential address
- One order includes 4 individual rapid antigen COVID-19 tests
- Orders will ship free starting in late January

Order your tests now so you have them when you need them. Click [here](#) to order your tests!

Note: These tests may not replace testing required in employment settings, including residential service settings.

The Washington State Department of Health launched a statewide online portal for residents to order five rapid-antigen COVID tests per household that will be shipped at no cost. Learn more at <https://bit.ly/3qOrlc7>

Tests can be ordered here:

- sayyescovidhometest.org (English)
- sayyescovidhometest.org/casa.html (Spanish)



◆ If you need a COVID test immediately, please see Kitsap Public Health's list of Kitsap County testing providers at kcowa.us/gettested

◆ Report positive test results from an at-home test through the state's COVID-19 hotline at 800-525-0127.



Affordable Connectivity Program

Developmental Disabilities Administration
Jan. 11, 2022

FFC Affordable Connectivity Program

On Dec. 31, the Federal Communications Commission launched the [Affordable Connectivity Program](#). This program, created by Congress in the Infrastructure and Jobs Act, is a longer-term replacement for the Emergency Broadband Benefit (EBB) program. This investment in broadband affordability will help ensure households can afford the internet connections they need for work, school, health care and more.

The ACP provides a discount of up to \$30 per month toward internet service for eligible households and up to \$75 per month for households on qualifying tribal lands. Eligible households can also receive a one-time discount of up to \$100 to purchase a laptop, desktop computer or tablet from participating providers if they contribute more than \$10 and less than \$50 toward the purchase price.

[Enrollment](#) in the ACP is now open for households with at least one member qualifying under any of the following criteria:

- Has an income that is at or below 200% of the [federal poverty guidelines](#).
- Participates in certain assistance programs, such as SNAP, Medicaid, Federal Public Housing Assistance, SSI, WIC, or [Lifeline](#).
- Participates in tribal-specific programs, such as Bureau of Indian Affairs General Assistance, Tribal TANF or Food Distribution Program on Indian Reservations.
- Is approved to receive benefits under the free and reduced-price school lunch program or the school breakfast program, including through the USDA Community Eligibility Provision.
- Received a Federal Pell Grant during the current award year.
- Meets the eligibility criteria for a participating provider's existing low-income program.

The 9 million households fully enrolled in the EBB program as of Dec. 31, 2021, will continue to receive their current monthly benefit until March 1, 2022. More information about steps

current EBB recipients must take to continue receiving the ACP benefit after March 1, 2022, will be available in the coming weeks.

For application questions, email ACPSupport@usac.org or call 877-384-2575.

Kitsap County Developmental Disabilities Advisory Board

Date: March 1, 2022

Time: 5:00 p.m.

Location: [Zoom Link](#)

Call-in Option: 1-253-215-8782

Meeting ID # 821 4356 6203

Passcode # 548948

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF February 1, 2022 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment Program Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - a) Senate and House Budgets**
 - B. Advocacy Reports**
 - C. Virtual Annual Resource Fair Update**
 - D. COVID Information Update**
 - E. Board Officer Nominations**
 - F. DDA/DVR Provider Updates**
 - G. Provider Updates**
 - H. Officer Report**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**Zoom Virtual Meeting
5:00 p.m., Tuesday, February 1, 2022**

- 1. CALL TO ORDER-** Sandy LaCelle called the meeting to order at 5:00 p.m. via Zoom.
- 2. INTRODUCTIONS-** Members and guests introduced themselves; attendance was taken.
- 3. APPROVAL OF December 7, 2021 MINUTES***

MOTION: Donna Gearns moved to approve December 7, 2021 minutes as submitted. Frances Aquiningoc seconded. Motion carried.

4. ADDITIONS/APPROVAL OF AGENDA*

MOTION: Frances Aquiningoc moved to approve the Agenda with 7.C moved to the beginning. Jennifer Acuna seconded. Motion carried.

7.C Affordable Housing Presentation

- a) Doug Washburn, Director for Kitsap County Human Services Department discussed the newly passed Housing Ordinance for affordable housing related services. This will be a tax, costing citizens approximately \$17.00 a year with availability for low and moderate families to receive a rebate. The funds will allow leveraging for housing acquisition and construction.
- b) A feasibility study was conducted identifying the issues that need to be addressed.
 - There is need to have triple the housing units available by 2036, approximately 25,150
 - Nearly 40% of Kitsap residents pay over 30% of their income for housing.
 - Lack of affordable housing leaves vulnerable populations at risk.
 - Recent study shows; 1,747 residents applied for housing assistance through Kitsap Housing Solutions Center, 414 homeless children were counted by the school district, 533 people were counted without homes. 83% of households were below the poverty level.
 - What has created the increase in homelessness; cost of housing has risen, and wages are stagnant. There is not enough available affordable housing for the low-income area and once households or individuals are displaced, the barriers to finding another home are increased. The cost of housing is

driving the homeless population up.

- Reasons for homelessness reported in the recent study from 116 unsheltered households;
 - #1 reason: Eviction/Loss of Housing 54%
 - #2 reason: Health/Mental Health issues 53%
 - #3 reason: Job Loss/ Unable to Work 48%
 - #4 reason: Family Conflict 36%
 - #5 reason: Substance Use 24%
 - #6 reason: Discharged from the System 22%
- The tax will generate approximately \$5.4 million annually to be used for construction and facilities providing housing and mental health services.
- The funding will serve; those with behavioral health disabilities, veterans, senior citizens, youth-unaccompanied, persons with disabilities or domestic violence victims.
- Enactment of the tax is scheduled for April 1, 2022

5. OLD BUSINESS

A. Working Age Adult Policy Implementation

- a. Keyport tour was postponed until March due to rise in county COVID cases and measures enacted; the tour will entail reviewing various departments work tasks and meet with hiring managers to ask questions and better understand the work being conducted.
- b. The WOA 200 series, formally offered through Highline Community College facilitated by WISE was postponed until the fall; three agency staff are planning to attend.
- c. On-going efforts with Kitsap Rotaries and Partner's for Work was discussed. A one-pager of potential activities was developed as part of outreach efforts.
- e. Staff is continuing to track employment during COVID; increased to 60%

B. Transition Student Update

- a. Wrapping up the 2021 transition services, School to Work, 78% and DVR-only, 66% of students were employed; remaining students continue to receive services and pursue employment.
- b. 2022 School to Work students working with agencies to obtain employment; 2023 Job Foundation activities have begun; ten students are signed up; anticipate a few additional students to sign up and/or complete the sign-up process over the next couple months.
- c. A statewide report was compiled for the first year of the Job Foundation pilot. The pilot was launched in September of 2020 with the purposes of engaging students sooner in employment planning and increase partnerships. Highlights from the report:

- 184 students had a Job Foundation report completed within 90 districts
- Involvement from 20 of the 39 counties in Washington
- WISE conducted 6 community trainings
- Job Foundations materials were translated into 8 languages
- Increased school, County, employment collaborations
- d. Next PAVE, IEP Workshop will occur virtually on Feb. 23rd from 2-4 pm. The topic is, Understanding the Special Education Process. The handout with the information including the meeting link, will be re-sent out after the meeting.

C. County Supported Employment Update

- a. Tabled until March meeting.

6. COMMUNITY INPUT

- a. No input

7. NEW BUSINESS

A. Legislative and Budget Updates

- a. Handouts outlining the Governor's Budget was discussed, Highlights included:
 - Continue COVID rate enhancement for personal care providers
 - Funding to expand intensive habilitation and out of home services for children and youth, 8-21
 - DDA waiver and SOLA forecasting to determine appropriate methods for estimating needs; add DDA forecasting to 2023-2025 biennium
 - Add Transitional Case Management to coordinate transition of clients form one care setting to another
 - Expand Enhanced DDA Case Management Services from 700 to 1500 clients statewide
- b. 2022 Bills of interest;
 - HB 5790 Increase Employment and Community Inclusion rates, establish school to work in all counties
 - HB 1980 Allow employment services and community Inclusion concurrently
 - HB 1965 Veterans and Disabilities Levy
- c. Department of Licensing, passed and took effect in 2021 availability to add medical and disabilities designations to ID's. Voluntary, link provided in handout

B. Advocacy Reports

- a. Justin will present in March

C. Affordable Housing Presentation – Moved up

D. 2022 Virtual Resource Fair

- a. The Resource Fair will be offered virtually again this year. It will be available online from April 1, 2022 – June 30, 2022. A flyer with the link to be sent out once it is closer;
 - o This year, in addition to agency and organization resource contacts and information; content will be added highlighting agency services through customer stories as well as information regarding transition services, resources and student stories.

E. COVID Test Information

- a. Availability of COVID home tests was discussed, resources in handout

F. Affordable Connectivity Program Information

a. The Affordable Connectivity Program (ACP) is a [Federal Communications Commission \(FCC\) program](#) that replaces the Emergency Broadband Benefit Program (EBB Program) to help low-income households pay for internet service and connected devices. If your household is eligible you can receive:

- Up to a \$30/month discount on your internet service
- Up to a \$75/month discount if your household is on qualifying Tribal lands
- A one-time discount of up to \$100 for a laptop, tablet, or desktop computer (with a co-payment of more than \$10 but less than \$50)
- Enrollment is open and information on how to apply was shared

G. DDA/DVR Provider Updates

a. Kim McCarty introduced Susan Pfundt, New DDA Supervisor hired in December; announced Kitsap office is now fully staffed; highly suggested, those needing services on the No Paid Services caseload to contact DDA's No Paid Services line as soon as possible; no cloth masks are allowed in DDA office, will provide a mask if needed; DVR is moving into the DDA building.

H. Provider Updates

- a. Kimberly Adams, ARC of the Peninsulas updates on the, Life After High School presentation, stating it was a success. Also included upcoming Events:
 - Guardianship Seminar, February 9, 2022
 - Seminar: 6 PM - 8 PM
 - Q&A: 8 PM - 9PM,
 - ZOOM - ONLY

ABLE Accounts & Endowment Trust, February 19, 2022,
 10:30 AM - 12:00 PM
 In-Person or Zoom

Register at <http://penarc.recdesk.com/community/calendar>

Further announcements;

- SIB Shop and TEEN SIB Shop
- Father's support network event

G. Officer Report

a. None

H. Staff Report

a. None

8. **ADJOURNMENT** - The meeting adjourned at 6:00 p.m. The next meeting will be Tuesday, March 1, 2022.

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><u>Present</u> Sandra LaCelle Frances Aquiningoc Donna Gearns Heidi Scheibner Jennifer Acuña Veola Taylor</p> <p><u>Absent</u> George Adams Kathy Loughheed Rae Williams</p>	<p><i>Kimberly Adams, ARC of the Peninsulas</i> <i>Kim McCarty, DDA</i> <i>Susan Pfundt, DDA Supervisor</i></p>	<p>Kelly Oneal Hannah Shockley Doug Washburn Sonya Miles</p>

Transition Student Update

March 2022

<u>2021 Transition Students</u>	State-only	Waiver	Total
School to Work Program Participants	0	0	0
DVR	0	4	4
Declined, d/c, or other	4	9	13
No contact	0	0	0
Employed/Long Term Funding	0	12	12
Total 2021 Transition Students	4	25	29

<u>2022 Transition Students</u>	State-only	Waiver	Total
School to Work Program Participants	5	7	12
DVR	1	0	1
Completed Job Foundation	4	7	11

<u>2023 Transition Students</u>	State-only	Waiver	Total
Job Foundation Program Participants	6	6	12



ESD 114 SERIES OF ZOOM WORKSHOPS AND IEP CLINICS

Special Education 2021-2022 School Year

These trainings are opportunities for parents, caregivers, and professionals to learn how students receive their special education services. From 2pm – 3pm will be the training topic.

The IEP clinic will go from 3pm – 4pm that will allow individuals to bring your students IEP, Evaluation, or 504 plan to the clinic and asked questions/answers.

QUESTIONS PLEASE CONTACT VANESSA LEWIS

 **253-720-1583** or

 Vlewis@wapave.org

 Visit wapave.org for more information

This training provides the participant with a variety of types of information. This may include information on State or Federal law regarding the rights of individuals with disabilities. While this is provided to inform or make one aware of these rights, legal definitions, or laws/regulations, it is not providing legal representation or legal advice. The participant understands that this is information to educate them not to provide them with legal representation.

TOPICS AND DATES FOR
THE ZOOM WORKSHOPS
AND IEP CLINICS

HYBRID AND VIRTUAL
LEARNING
OCTOBER 27, 2021
TFAFORMS.COM/4934244

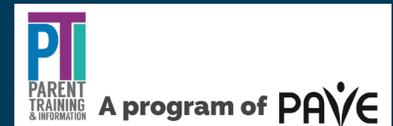
BIRTH TO THREE SERVICES
DEC 15, 2021

UNDERSTANDING THE
SPECIAL EDUCATION
PROCESS
FEB 23, 2022

HIGH SCHOOL TRANSITION
APRIL 27, 2022

PREPARING FOR THE
2022 - 2023
SCHOOL YEAR

www.wapave.org



2021-23 Omnibus Operating Budget -- 2022 Supplemental
PSSB 5693 Senate Chair
Department of Social and Health Services
Developmental Disabilities

(Dollars in Thousands)

	2021-23		2023-25
	NGF-O	Total Budget	NGF-O
2021-23 Original Appropriations	1,942,471	4,358,135	2,272,652
2021-23 Maintenance Level	1,901,129	4,294,612	2,233,561
Policy Other Changes:			
1. Community Supports for Children	1,309	2,271	9,015
2. In-Home Provider PPE	1,950	4,510	3,575
3. Community Residential Services	308	545	618
4. Agency Provider Tax Rate Adjustment	123	279	266
5. Transitional Care Management	2,172	3,838	5,255
6. Medicaid Expenditures	91	162	183
7. DDA No-Paid Caseload	2,581	4,641	7,891
8. Adult Family Homes CBA	1,389	2,667	2,778
9. CDE Transition Costs	298	676	500
10. COVID FMAP Increase	-50,955	-24,973	0
11. Youth Crisis Stabilization	81	140	170
12. Financial Eligibility Staff	1,413	2,497	0
13. DDC Diversity, Equity and Inclusion	500	500	0
14. HCBS Provider Development	1,795	2,844	3,446
15. Acute Care Hospital Capacity	0	66	0
16. Enhanced Case Management	2,498	4,345	5,009
17. Assisted Living Facility Rates	228	512	479
18. Personal Needs Allowance	31	50	82
19. Statewide DEI Training Backfill	0	0	792
20. Network Risk Mitigation	353	712	446
21. Enhance Community Residential Rate	40,196	80,392	84,428
22. SEIU 775 Agency Providers Parity	953	2,167	2,156
23. SEIU 775 In Home Providers	8,764	19,920	20,713
24. Personal Protective Equipment	0	2,438	0
25. DCYF IT Transition	306	505	355
26. SEIU and Liang Settlements	19,648	44,654	2,399
27. Supptd Employment-CI Rate Increase	4,188	8,294	8,796
28. Targeted Provider Rates	37,260	75,045	3,693
29. Modifying DD Services	1,046	1,768	2,197
Policy -- Other Total	78,526	241,465	165,241
Policy -- Comp Total	14,013	25,381	17,500

2021-23 Omnibus Operating Budget -- 2022 Supplemental
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Developmental Disabilities
(Dollars in Thousands)

	2021-23		2023-25
	NGF-O	Total Budget	NGF-O
Policy -- UAR Total	0	51,347	0
Total Policy Changes	92,539	318,193	182,741
2021-23 Policy Level	1,993,668	4,612,805	2,416,302
Difference from 2021-23 Original	51,197	254,670	143,650
% Change from 2021-23 Original	2.6%	5.8%	6.3%

Comments:

1. Community Supports for Children

Funding is provided to expand intensive habilitation services and out-of-home services options for children and youth aged eight to 21. Two, three-bed facilities will be phased in to provide short-term (up to 90 days) intensive habilitation services for children and youth aged eight to 21. An additional six, three-bed facilities will be phased in for long-term enhanced out-of-home services to support youth aged 12 to 21 who are discharging from inpatient care. (General Fund-State; General Fund-Medicaid) (Custom)

2. In-Home Provider PPE

Funding is provided to purchase, store, and distribute personal protective equipment to in-home providers. (General Fund-State; General Fund-Medicaid) (Custom)

3. Community Residential Services

Funding is provided to hire 4.0 quality assurance FTEs to monitor services delivered to over 4,500 clients served in contracted residential programs. These staff will verify that Medicaid clients receive services authorized on Core and Community Protection waivers as required by the federal Centers for Medicare & Medicaid Services. (General Fund-State; General Fund-Medicaid) (Custom)

4. Agency Provider Tax Rate Adjustment

Funding is provided to adjust the employer tax rate paid to home care agencies. An exemption lowered the tax rate used to calculate the tax costs paid on behalf of clients served by individual providers, which created a gap in the tax rate used to calculate parity impacts for agency providers. (General Fund-State; General Fund-Medicaid) (Custom)

5. Transitional Care Management

Funding is provided to phase-in a total of 35 FTEs through June 2023 to create transition coordination teams to coordinate transitions of care for clients who move from one type of care setting to a new one. DSHS shall submit a preliminary report in December 2022 and the legislature intends that an annual report be submitted thereafter that describes the outcomes associated with client transitions before and after implementation of these transition coordination teams; a description of lessons learned since the teams were implemented, including an identification of what processes were improved to reduce the timelines for completion; and recommendations for necessary changes to improve increasing stability of client placements. (General Fund-State; General Fund-Medicaid) (Custom)

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6. Medicaid Expenditures

Funding and staffing are provided to implement Substitute Senate Bill 5620 (medicaid expenditures), which requires oversight of Medicaid program integrity activities required by federal regulation. (General Fund-State; General Fund-Medicaid) (Custom)

7. DDA No-Paid Caseload

Funding and FTEs are provided to implement Substitute Senate Bill 5819 (DDA No-Paid Caseload), which requires the Department to hire two, permanent FTEs to regularly review and maintain the no-paid services caseload and to provide case management services to individuals on the no-paid services caseload which include contacting and responding to the client to discuss their needs and explaining to the client service options available through the department or other community resource. (General Fund-State; General Fund-Medicaid) (Custom)

8. Adult Family Homes CBA

Funding is provided for implementation of an agreement reached between the Governor and the Adult Family Home Council under the provisions of Chapter 41.56 RCW for FY2023. (General Fund-State; General Fund-Medicaid) (Ongoing)

9. CDE Transition Costs

In April 2022, the Consumer Directed Employer will become the new administrative employer for over 45,000 individual providers who serve clients in their home. Funding is provided for the anticipated costs to continue health insurance payments for those who are on paid family leave. (General Fund-State; General Fund-Medicaid) (Ongoing)

10. COVID FMAP Increase

The federal Families First Coronavirus Relief Act authorized an additional 6.2 percent in federal matching funds (FMAP) for the duration of the public health emergency. As a result, federal authority is increased and General Fund-State is decreased to reflect the enhanced FMAP through the end of June 2022. (General Fund-State; General Fund-Medicaid) (One-Time)

11. Youth Crisis Stabilization

In collaboration with the Health Care Authority, a new, short-term Residential Crisis Stabilization Program (RCSP) will be developed for youth with severe behavioral health diagnoses. The capital budget includes appropriations in the Department of Commerce for a grant program to establish at least two, 16-bed facilities that are anticipated to open in FY2024. Funding is provided for DSHS to hire a program manager to begin planning for services in this facility. (General Fund-State; General Fund-Medicaid) (Ongoing)

12. Financial Eligibility Staff

One-time funding is provided for 22.3 FTE staff in FY2023 to complete financial eligibility determinations within a 45-day time frame, reduce the backlog of clients waiting for eligibility determination, and reduce wait times in the call center. The Department shall submit a preliminary report in December 2022 and a final report by June 30, 2023 that details how the funding was utilized and a description of how the timeline for completion of these determinations has changed. (General Fund-State; General Fund-Medicaid) (One-Time)

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13. DDC Diversity, Equity and Inclusion

One-time funding is provided for the Developmental Disabilities Council to partner with racially diverse communities across the state to facilitate the development and implementation of recommendations to reduce barriers and increase access for individuals with disabilities from immigrant communities, communities of color, and other underserved communities, and to build the capacity of the Northstar coalition. A racial equity plan for ongoing policy development shall be submitted by June 30, 2023. (General Fund-State) (One-Time)

14. HCBS Provider Development

Funding is provided to increase the hourly rates paid to contracted providers of community engagement, supported parenting, and respite services effective April 1, 2022. Additionally, funding is provided for an assistive technology program manager to provide advice, conduct evaluations and make recommendations to clients, families, providers and case managers on the type of assistive technology that may help clients maintain independence. The Department is required to modify contract language to ensure providers utilize funds solely for allowable costs and that any funding used for unallowable costs be refunded immediately. The Department must submit a preliminary report by December 1, 2022 and a final report by June 30, 2023 that details how the funds were utilized and the associated outcomes, including a detailed accounting of service utilization and any changes in utilization as a result of this funding. (General Fund-State; General Fund-Medicaid) (Custom)

15. Acute Care Hospital Capacity

Funding is provided to continue through June 2022 incentive payments to long-term care settings to take patients from acute care hospitals who no longer need acute levels of care. (Coronavirus State Fiscal Recovery Fund-Federal) (One-Time)

16. Enhanced Case Management

Funding is provided to expand access to the enhanced case management program from 700 to 1,500 clients and to establish a process for clients to receive automatic nursing referrals in certain circumstances. (General Fund-State; General Fund-Medicaid) (Custom)

17. Assisted Living Facility Rates

Funding is provided to increase funding for the assisted living Medicaid methodology payment rates established in 74.39A.032 RCW to 68 percent of full methodology funding effective July 1, 2022. (General Fund-State; General Fund-Medicaid) (Ongoing)

18. Personal Needs Allowance

Funding is provided for a cost-of-living adjustment to the personal needs allowance (PNA) for Medicaid clients in residential and institutional settings. The PNA is the amount of personal income retained by these clients to pay for their personal needs, including housing costs, utilities, food, and personal incidentals. (General Fund-State; General Fund-Medicaid) (Custom)

19. Statewide DEI Training Backfill

Funding is provided to backfill positions that require coverage at all times so they can attend the statewide diversity, equity, and inclusion training from the Department of Enterprise Services. The multi-day training will be administered to 25 percent of staff each fiscal year until 100 percent of staff have attended the training, starting in FY 2024. (General Fund-State) (Custom)

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20. Network Risk Mitigation

Funding is provided to replace aging hardware and improve network security in order to reduce the risk of service interruption. (General Fund-State; General Fund-Medicaid) (Custom)

21. Enhance Community Residential Rate

Funding is provided to increase base rates for community residential providers by the level of the temporary rate add-ons in effect through June 2022. These new base rates will go into effect July 1, 2022. (General Fund-State; General Fund-Medicaid) (Ongoing)

22. SEIU 775 Agency Providers Parity

Funding is provided for the home care agency parity impacts of the agreement between the Governor and Service Employees International Union (SEIU) 775. (General Fund-State; General Fund-Medicaid) (Custom)

23. SEIU 775 In Home Providers

Funding is provided for the implementation of an agreement reached between the Governor and Service Employees International Union (SEIU) 775, the official bargaining representative for individual providers. (General Fund-State; General Fund-Medicaid) (Custom)

24. Personal Protective Equipment

Funding is provided to purchase, store, and distribute personal protective equipment to DSHS employees. (Coronavirus State Fiscal Recovery Fund-Federal) (Ongoing)

25. DCYF IT Transition

Funding is provided to maintain current information technology service levels as a result of the Department of Children, Youth, and Families moving to an internally managed network. (General Fund-State; General Fund-Medicaid) (Ongoing)

26. SEIU and Liang Settlements

Funds are provided to settle the cases of Liang, et al, v. Washington DSHS, et al, and SEIU 775 v. Washington DSHS, et al. (General Fund-State; General Fund-Medicaid) (Custom)

27. Supptd Employment-CI Rate Increase

Funding is provided to make permanent the temporary contract rates put in place through June 2022 for supported employment and community inclusion providers. The Department shall complete a comprehensive study of the current rate structure paid to these providers and report back no later than October 1, 2022 with recommendations for: 1) the rates needed for providers to cover their costs and maintain the necessary infrastructure, and 2) a methodology to utilize in the future for regularly analyzing costs and rate adjustments, including the frequency of these adjustments, in order to ensure that services achieve client outcomes. (General Fund-State; General Fund-Medicaid) (Ongoing)

28. Targeted Provider Rates

Funding is provided to continue the COVID-19 rate enhancements for contracted providers. The temporary rate add-ons in effect in December 2021 will continue through June 2022 and then will be adjusted to reflect base rate increases funded in the 2021-23 biennial budget before being phased out by June 2024 by reducing them 20 percent every two quarters. (General Fund-State; General Fund-Medicaid) (Custom)

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29. Modifying DD Services

Funding is provided to implement Engrossed Substitute Senate Bill 5268 (Dev. disability services). In addition to funding provided in the 2021-23 biennial budget, funds are provided to hold the community residential placement for up to 90 days for clients who are transitioned to an Intermediate Care Facility for short-term crisis stabilization and to hire 1.0 FTE to assist in the courtesy forecasts of caseloads for the Individual and Family Services and Basic Plus waivers, and State-Operated Living Alternatives. (General Fund-State; General Fund-Medicaid) (Ongoing)

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Department of Social and Health Services
Developmental Disabilities
(Dollars in Thousands)

	FTEs	NGF-O	Total
2021-23 Original Appropriations	4,584.7	1,942,471	4,358,135
2021-23 Maintenance Level	4,610.1	1,901,129	4,294,612
Policy Other Changes:			
1. Community Supports for Children	2.5	4,600	8,096
2. In-Home Provider PPE	1.9	1,950	4,510
3. Community Residential Services	2.0	308	545
4. Agency Provider Tax Rate Adjustment	0.0	123	279
5. Transitional Care Management	19.2	4,791	8,465
6. Adult Family Homes CBA	0.0	1,389	2,667
7. Benefits Planning	0.0	100	100
8. CDE Transition Costs	0.0	298	676
9. Children/Behavioral Health	0.2	54	54
10. COVID FMAP Increase	0.0	-51,135	-25,153
11. Youth Crisis Stabilization	0.5	81	140
12. Financial Eligibility Staff	11.2	1,413	2,497
13. HCBS Provider Development	0.5	1,795	2,844
14. Enhanced Case Management	15.7	2,018	4,036
15. Assisted Living Facility Rates	0.0	410	921
16. Personal Needs Allowance	0.0	31	50
17. Concurrent Services	1.0	8,428	13,607
18. Enhance Community Residential Rate	0.0	98,282	196,564
19. SEIU 775 Agency Providers Parity	0.0	953	2,167
20. SEIU 775 In Home Providers	0.0	8,764	19,920
21. Personal Protective Equipment	0.0	1,294	2,438
22. DCYF IT Transition	0.0	306	505
23. Motor Pool Rate Increase	0.0	86	155
24. SEIU and Liang Settlements	0.0	19,648	44,654
25. Self-Directed Services Waiver	0.4	75	150
26. Youth Inpatient Navigators	0.5	82	164
27. Targeted Provider Rates	0.0	72,045	151,399
28. Transitional Services	0.0	2,850	2,850
Policy -- Other Total	55.4	181,039	445,300

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(Dollars in Thousands)

	FTEs	NGF-O	Total
Policy UAR Changes:			
29. COVID/FMAP UARs	0.0	0	24,973
30. COVID/Other UARs	0.0	0	26,374
Policy -- UAR Total	0.0	0	51,347
Total Policy Changes	55.4	181,039	496,647
2021-23 Policy Level	4,665.5	2,082,168	4,791,259

Comments:

1. Community Supports for Children

Funding is provided to add two contracted three-bed Intensive Habilitation Services (IHS) facilities, and to establish three contracted six-bed Expanded Out-of-Home Services (E-OHS) facilities, for children and youth with developmental disabilities and significant behavioral issues. Children will be placed beginning in September 2022. (General Fund-State; General Fund-Medicaid)

2. In-Home Provider PPE

One-time funding is provided to purchase, store, and distribute personal protective equipment (PPE) to in-home providers effective April 1, 2022. This funding level assumes that Federal Emergency Management Agency (FEMA) funding expires after March 2022. (General Fund-State; General Fund-Medicaid)

3. Community Residential Services

Funding is provided to monitor services delivered to Developmental Disabilities Administration (DDA) clients served in contracted residential programs. Effective July 1, 2022, 4.0 FTEs are funded to verify that Medicaid clients are receiving the habilitative supports that the Department has authorized under federal Medicaid waiver authorities. (General Fund-State; General Fund-Medicaid)

4. Agency Provider Tax Rate Adjustment

Funds are provided to increase agency provider (AP) rates so that home care agencies are adequately funded to cover the cost of their anticipated tax liability. (General Fund-State; General Fund-Medicaid)

5. Transitional Care Management

Funding is provided to phase in a new approach to coordinate transitions of care for an annual average of 2,100 DDA clients who move from one type of care setting to a new one in a given year. This includes complex transition coordination teams, mobile diversion and rapid response teams, and provider development and support. (General Fund-State; General Fund-Medicaid)

6. Adult Family Homes CBA

Funding is provided for implementation of an agreement reached between the Governor and the Adult Family Home (AFH) Council for FY 2023. (General Fund-State; General Fund-Medicaid)

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Department of Social and Health Services
Developmental Disabilities
(Dollars in Thousands)

7. Benefits Planning

One-time funding is provided in FY 2023 for a contract with an organization that trains attorneys and other professionals to help them assist people with developmental disabilities access benefits and retain eligibility for benefits while working. (General Fund-State)

8. CDE Transition Costs

In April 2022, the Consumer Directed Employer (CDE) will become the new employer for Individual Providers (IPs) statewide who provide in-home care to Medicaid clients. Funding is provided to cover the cost of health insurance premiums that will be incurred by the CDE during periods when IPs are on leave under the Paid Family & Medical Leave Act. An equivalent amount of funding is also provided to AP due to the AP parity statute. (General Fund-State; General Fund-Medicaid)

9. Children/Behavioral Health

Funding is provided to implement Second Substitute House Bill 1890 (Children/behavioral health), which directs the Children and Youth Behavioral Health Work Group to convene an advisory group to develop a strategic plan regarding behavioral health services for families. (General Fund-State)

10. COVID FMAP Increase

The federal Families First Coronavirus Relief Act authorized an additional 6.2 percent in federal matching funds (FMAP) for the duration of the public health emergency. As a result, federal authority is increased and General Fund-State is decreased to reflect the enhanced FMAP through the end of June 2022. (General Fund-State; General Fund-Medicaid)

11. Youth Crisis Stabilization

In collaboration with the Health Care Authority (HCA), a new, short-term Residential Crisis Stabilization Program (RCSP) will be developed for youth with severe behavioral health diagnoses. Funding is provided for a DDA program manager beginning in FY 2023 to begin planning for services at the RCSP. (General Fund-State; General Fund-Medicaid)

12. Financial Eligibility Staff

The DDA Long-Term Care Specialty Unit processes Medicaid applications for DDA waiver clients and for other specialized Medicaid caseloads. Funding is provided for 22.3 FTE staff, effective July 1, 2022, to complete financial eligibility determinations for Medicaid services within the 45-day timeline required in rule, reduce the backlog of clients waiting for eligibility determination, and reduce wait times at the statewide call center. (General Fund-State; General Fund-Medicaid)

13. HCBS Provider Development

Home and community-based services (HCBS) providers help connect DDA clients to supportive community resources, to offer short-term respite, and to provide support to caregivers. Funding is provided to increase rates for Enhanced Respite Services for children and Overnight Planned Respite for adults effective April 1, 2022, and for other respite and HCBS providers effective July 1, 2022. Additionally, funding is provided for an assistive technology program manager effective July 1, 2022 to help connect DDA clients with appropriate technological resources. (General Fund-State; General Fund-Medicaid)

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Developmental Disabilities
(Dollars in Thousands)

14. Enhanced Case Management

Funding is provided to expand access to the Enhanced Case Management Program (ECMP) from 700 to 1,500 clients in FY 2023. A total of 50.0 FTEs are phased in and are assumed to be fully in place by the fourth quarter of FY 2023, including case managers, nursing consultants, and supporting staff. Funding is also provided to create an automatic nursing referrals system for ECMP clients in the Comprehensive Assessment Reporting and Evaluation (CARE) system. (General Fund-State; General Fund-Medicaid)

15. Assisted Living Facility Rates

Funding is provided to increase funding of the Assisted Living Facility (ALF) rate model from 60 percent to 74 percent of full model funding effective July 1, 2022. Adult Residential Care is a type of ALF that serves a caseload of DDA clients. (General Fund-State; General Fund-Medicaid)

16. Personal Needs Allowance

Funding is provided for a cost-of-living (COLA) adjustment in the Personal Needs Allowance (PNA) for Medicaid clients in residential and institutional settings, effective July 1, 2022, to reflect the 5.9 percent COLA announced by the federal Social Security Administration for calendar year 2022. (General Fund-State; General Fund-Medicaid)

17. Concurrent Services

Funding is provided to implement Substitute House Bill 1980 (Concurrent services), which removes the prohibition on eligible DDA clients access employment services and community inclusion services concurrently. (General Fund-State; General Fund-Medicaid)

18. Enhance Community Residential Rate

Funding is provided to increase rates for contracted Supported Living and other community residential service providers effective July 1, 2022, with the intent of providing for an hourly wage of at least \$20 for employees of community residential services contractors providing direct care to DDA clients. (General Fund-State; General Fund-Medicaid)

19. SEIU 775 Agency Providers Parity

Funding is provided for rate parity between home care agencies and Individual Providers (IP), consistent with the Governor's agreement with the Service Employees International Union (SEIU) 775 in FY 2023. (General Fund-State; General Fund-Medicaid)

20. SEIU 775 In Home Providers

Funding is provided for the implementation of an agreement reached between the Governor and SEIU 775 for FY 2023. (General Fund-State; General Fund-Medicaid)

21. Personal Protective Equipment

Funding is provided to purchase, store, and distribute personal protective equipment (PPE) to Department employees effective April 1, 2022. This funding level assumes that FEMA funding expires after March 2022. (General Fund-State; General Fund-Medicaid)

2021-23 Omnibus Operating Budget -- 2022 Supplemental
PSHB 1816/Rep Ormsby
Department of Social and Health Services
Developmental Disabilities
(Dollars in Thousands)

22. DCYF IT Transition

Funds to maintain current Information Technology (IT) service levels as the Department of Children, Youth, and Families moves to an internally managed network from a network managed by the Department of Social and Health Services. (General Fund-State; General Fund-Medicaid)

23. Motor Pool Rate Increase

Funding is provided for a recent rate increase implemented by the Department of Enterprise Services for the state motor pool. (General Fund-State; General Fund-Medicaid)

24. SEIU and Liang Settlements

Funds are provided to settle the cases of Liang, et al, v. Washington DSHS, et al, and SEIU 775 v. Washington DSHS, et al.. (General Fund-State; General Fund-Medicaid)

25. Self-Directed Services Waiver

Funding is provided in the 2021-23 biennium for staff workload to develop and submit a waiver application to the federal Centers for Medicaid and Medicare services for a new self-directed services pilot program for a total of 100 DDA clients in two counties. Costs of 1.0 FTE Program Manager and service costs are assumed in the Outlook period. (General Fund-State; General Fund-Medicaid)

26. Youth Inpatient Navigators

Funding is provided for 1.0 FTE Program Manager in FY 2023 to participate in Youth Inpatient Navigator team meetings led by HCA and phased-in beginning in FY 2023. An additional 3.0 FTEs are funded in FY 2024 and an additional 4.0 FTEs in FY 2025 to align with the phasing-in of Youth Inpatient Navigator teams at HCA. (General Fund-State; General Fund-Medicaid)

27. Targeted Provider Rates

Funding is provided to continue the COVID-19 rate enhancements to contracted providers that expired on December 31, 2021. The rate enhancements are reduced by 20 percent every six months in FY 2023 and FY 2024, and would be fully phased-down by FY 2025. This includes appropriations related to unanticipated receipt number 0024. (General Fund-State; General Fund-Medicaid)

28. Transitional Services

Funding is provided to expand employment services and transition supports for DDA clients in eastern and central Washington counties with low-employment outcomes, and for regional networks of local communities to build capacity, complete data collection, and provide recommendations on how to expand employment and transitions navigator supports to students with disabilities. (General Fund-State)

29. COVID/FMAP UARs

Federal appropriation authority is provided through the unanticipated receipts (UAR) process for the 6.2 percent increase in the FMAP for the January-March 2022 period. (General Fund-Oth COVID)

2021-23 Omnibus Operating Budget -- 2022 Supplemental
PSHB 1816/Rep Ormsby
Department of Social and Health Services
Developmental Disabilities
(Dollars in Thousands)

30. COVID/Other UARs

Federal appropriation authority is provided through the UAR process for the federal share of temporary COVID-19 rate add-ons for contracted ALISA providers over the January-March 2022 period. (General Fund-Oth COVID)

2022 Supplemental Operating Budget Proposals

Comparisons for Programs/Services for People with Developmental Disabilities

Agency	Budget Item	Governor	Senate	House	Final
1	DDA Transform services for DDA-Forecast need for community and residential services, respite beds and crisis stabilization services, study Medicaid rates and develop metrics for community residential, add DDA to caseload forecasting in 2023-25 biennium	\$160,000 GFS 🤔	😞	😞	
2	DDA Modify DD services: SB 5268 for 90 day residential hold and courtesy forecasts for SOLAs, IFS, Basic+				
3	DDA DDA Waiver & SOLA Forecasting-Determine appropriate methods to forecast IDD services to estimate the number needing IFS waiver, basic plus waiver and SOLA placements	\$205,000 GFS 🤔 \$205,000 GFF 🤔	\$1.0 M GFS 🤔 \$722,000 GFF 🤔	\$188,000 GFS 🤔 \$0 GFF 🤔	
4	DDA Develop a plan to reduce the footprint of Rainier RHC campus and other property facilities taking into consideration the Ruckelshaus report and the master plan.		In available resources 😞	😞	
5	DDA Continue COVID rate enhancement for personal care providers and client services	\$180.9 M GFS 🤔 \$318.5 M GFF 🤔			
6	DDA Continue rate enhancements for contracted providers through June 2022, adjust to reflect budget increases, then phase out by June 2024 in 6 month increments		\$37.3 M GFS 🤔 \$37.8 M GFF 🤔		
7	DDA Continue rate enhancements for contracted providers through June 2022, adjust to reflect budget increases, then phase out by June 2024 in 6 month increments			\$43.5 M GFS 🤔 \$75.0 M GFF 🤔	
8	DDA Emergency FMAP-Additional 6.2 % in FMAP funds for Medicaid January through June 2022	(\$50.5 M GFS) 🤔 \$50.5 M GFF 🤔	(\$50.5 M GFS) 🤔 \$50.5 M GFF 🤔	(\$50.5 M GFS) 🤔 \$50.5 M GFF 🤔	
9	DDA SB 5819: Fund 2 case managers to review/maintain no paid services caseload		\$2.6 M GFS 🤔 \$2.1 M GFF 🤔		
10	DDA SB 5620: Funding & staffing for required oversight of Medicaid program activities		\$91,000 GFS 🤔 \$71,000 GFF 🤔		
11	DDA Fund incentives to long-term settings who take patients from acute care hospitals through June 2022		\$0 GFS 🤔 \$66,000 GFF 🤔		
12	DDA Community Supports for Children-Add six 3-bed homes in intensive habilitation services & six 3-bed homes in enhanced out-of-home services for youth 8 to 21 (Sen 12 to 21)	\$5.5 M GFS 🤔 \$3.4 M GFF 🤔	\$1.3 M GFS 🤔 \$962,000 GFF 🤔	\$5.5 M GFS 🤔 \$3.4 M GFF 🤔	
13	DDA HB 1890: Children & Youth Behavioral Health Work Group to convene advisory group to develop strategic plan			\$54,000 GFS 🤔 \$0 GFF 🤔	
15	DDA Adult Family Homes agreement	\$10.3 M GFS 🤔 \$9.5 M GFF 🤔	\$10.3 M GFS 🤔 \$9.5 M GFF 🤔	\$10.3 M GFS 🤔 \$9.5 M GFF 🤔	
16	DDA Community residential base rates increased by the level of temporary rate add-ons		\$40.2 M GFS 🤔 \$40.2 M GFF 🤔		
17	DDA Increase supported living and community residential rates to at least \$20 an hour providing direct care to DDA clients			\$40.2 M GFS 🤔 \$40.2 M GFF 🤔	
18	DDA Employment/Community Inclusion temporary contract rates made permanent, study rate structure and report		\$4.2 M GFS 🤔 \$4.1 M GFF 🤔		
19	DDA HB 1980: Allow both employment and community inclusion services concurrently			\$8.4 M GFS 🤔 \$5.2 M GFF 🤔	
20	DDA Expand employment services and transition supports for DDA clients in eastern and central WA counties with low employment outcomes, build capacity, collect data			\$2.9 M GFS 🤔 \$0 M GFF 🤔	
21	DDA Increase rates for community engagement (\$402 total), supported parenting (\$21,000 total) and respite (Community \$413,000, Adult \$172,000, Children \$1.7M totals). Fund assistive tech manager to help clients maintain independence, report on use and outcomes	\$1.8 M GFS 🤔 \$1.1 M GFF 🤔	\$1.8 M GFS 🤔 \$1.1 M GFF 🤔	\$1.8 M GFS 🤔 \$1.1 M GFF 🤔	
22	DDA Transitional Care Management-Hire 35 FTEs to coordinate transitions for 2,100 clients moving from one care setting to a new one, annual reports	\$4.8 M GFS 🤔 \$3.7 M GFF 🤔		\$4.8 M GFS 🤔 \$3.7 M GFF 🤔	

23	DDA	Transitional Care Management-Hire 19.2 FTEs to coordinate transitions for clients moving from one care setting to a new one, report on outcomes, lessons learned		\$2.2 M GFS \$1.7 M GFF			
24	DDA	Expand Enhanced Case Management from 700 to 1,500 clients, reduce caseload ratios to 1 per 30 clients	\$3.7 M GFS \$2.7 M GFF				
25	DDA	Expand Enhanced Case Management from 700 to 1,500 clients & automatic nursing referrals as necessary		\$2.5 M GFS \$1.8 M GFF		\$2.0 M GFS \$2.0 M GFF	
26	DDA	Increase Personal Needs Allowance for Medicaid clients in residential and institutional settings	\$99,000 GFS \$62,000 GFF		\$31,000 GFS \$19,000 GFF	\$31,000 GFS \$19,000 GFF	
27	DDA	Grant in COM to create two 16 bed facilities through HCA for short-term Residential Crisis Stabilization Program (RCSP) for youth with severe behavioral health diagnosis	\$84,000 GFS \$84,000 GFF		\$81,000 GFS \$59,000 GFF	\$81,000 GFS \$59,000 GFF	
28	DDA	Submit waiver application for a new self-directed services pilot program for 100 DDA clients in two counties				\$75,000 GFS \$75,000 GFF	
29	DDA	DDC funding to reduce barriers/increase access for immigrants, people of color, others with IDD underserved, submit racial equity plan; build capacity of Northstar coalition		\$500,000 GFS \$0 GFF			
30	DDA	Youth inpatient navigators through Seattle Childrens Hospital and HCA to identify temporary alternative services for kids needing continued intensive care	\$82,000 GFS \$82,000 GFF			\$82,000 GFS \$82,000 GFF	
31	DDA	Benefits planning - contract with org (Wise) that trains attorneys & professionals to assist people with IDD to access/retain benefits (one time)				\$100,000 GFS \$0 GFF	
32	HCA	Increase dental procedure rates for children	\$7.4 M GFS \$8.2 M GFF		\$14.5 M GFS \$15.1 M GFF		
33	HCA	Increase number and frequency of well child visits in Apple Health to detect early concerns	\$220,000 GFS \$132,000 GFF				
34	HCA	Increase provider training on current diagnostic classification of mental health & DD for infants and kids age 0-5		\$0 GFS \$450,000 GFF			
35	CFC	Transform services for DDA-Forecast number of those who requested supported living services and the number expected to reside in SOLAs	\$188,000 GFS		\$48,000 GFS \$0 GFF		
36	COM	Support people with IDD with grants to orgs that help children & adults with IDD build motor skills, support development, improve health and develop leadership free of charge	\$5 M GFF				
38	COM	DDC to partner with racially diverse communities to build capacity of a coalition of IDD self-advocates and advocates		\$631,000 GFS \$0 GFF		\$631,000 GFS \$0 GFF	
39	COM	Predevelopment funds for a Kent-based non-profit that serves culturally & linguistically diverse families with IDD for new affordable housing and a multicultural community center		\$500,000 GFS \$0 GFF			
40	JLARC	Report on staffing methodology to determine/assess client eligibility, review best practices of other states		\$50,000 GFS \$0 GFF			
41	OSPI	Work group to identify trauma informed strategies, approaches & curricula for students with challenging behaviors, rep from youth with IDD		\$200,000 GFS \$0 GFF		\$150,000 GFS \$0 GFF	
42	MIL	Fund two staff for emergency management & human services support for people with access and functional needs in disaster response		\$0 GFS \$438,000 GFF			
43	DVR	SB 5790: Expand School to Work to connect students with supported employment services, establish statewide council for referral/info		\$5.1 M GFS \$235,000 GFF			
44	DSHS	Medicaid utilization study describing service experiences and characteristics of people receiving Medicaid services related to IDD (one time funding)		\$75,000 GFS \$0 GFF			
Support Oppose Hmmm							
The Arc of Washington State - www.arcwa.org - (888) 754-8798							
Click here to see the Governor's Budget Proposal							
Click here for the Senate and House proposals							
			12/16/2021				
			DDA-Developmental Disabilities Administration, CFC-Caseload Forecast Council, COM-Dept of Commerce, OSPI-Office of Superintendent of Public Instruction, MIL-Military, DVR-Vocational Rehab, (G) Governor, (S) Senate, (H) House				

2022 Bills of Interest for People with Intellectual/Developmental Disabilities (IDD)

Bill	Title	Brief Description	Sponsor	Committee	Status	Notes	Position
Budget and Taxes							
SB 5693	Operating budget 2021-2023	2021-2023 fiscal supplemental operating appropriations	Sen Rolfes	S Ways & Means	PH 2/21 4:00	Exec 2/23 3:30	
HB 1816	Operating budget 2021-2023	2021-2023 fiscal supplemental operating appropriations	Rep Ormsby	H Appropriations	PH 2/21 3:30	Exec 2/23 4:00	
SB 5651	Capital budget 2021-2023	Capital budget - Housing Trust Fund	Sen Froct	S Ways & Means	Exec 2/21 4:00		
HB 1781	Capital budget 2021-2023	Capital budget - Housing Trust Fund	Rep Tharinger	H Capital Budget	PH 2/22 1:30	Exec 2/24 8:00	
HB 1789	Adult family home exemption	Property tax exemption for AFHs serving people with IDD owned by a nonprofit	Rep Ramos	S Ways & Means	PH 2/22 4:00		
Medical/Medicaid							
HB 1286	Psychology compact	Increase access to psychologists by recognizing other state licenses, can use telecommunication	Rep Chambers	S Rules			
HB 1646	Dementia action collaborative	Reconvene the collaborative, includes DDA, look at the 2016 plan implementation and more	Rep Bateman	S Health & Long Term Care	Exec'd 2/18		
HB 2008	Eliminate IQ scores (North Star Priority)	Eliminate use of IQ scores for eligibility in DDA for individuals with IDD, look for alternatives	Rep Taylor	S Human Services, Reentry and Rehab	Exec 2/22 1:30		
SB 5518	Occupational therapy compact	Increase access to occupational therapy by recognizing other state licenses	Sen Muzzall	H Health Care & Wellness	Exec 2/21 1:30	Exec 2/23 8:00	
SB 5529	Self-directed care (DSHS request)	Removes requirement for personal aides (IP) doing self-directed care to be contracted by DSHS	Sen Cleveland	H Health Care & Wellness	Exec 2/23 8:00		
SB 5745	Personal Needs Allowance	Allow PNA of people on Waivers living at home be no less than 300% of the fed benefit rate	Sen Liias	H Appropriations			
SB 5819	No Paid Services caseload (DSHS request)	Hire 2 full-time case managers for NPS, identify services wanted within the next year, report	Sen Braun	H Housing, Human Services & Vets	Exec 2/22 8:00		

SB 5848	Music therapy	Create advisory committee to develop regulations, license fees; issue licenses	Sen Cleveland	H Health Care & Wellness			
SB 5886	Rare Diseases	Create an advisory council for rare diseases	Sen Holy	H Health Care & Wellness	Exec 2/23 8:00		
SB 5912	Children on Medicaid	Align early periodic screening, diagnosis & treatment with Bright Futures guidelines of AAP	Sen Sefzik	H Health Care & Wellness			
Education							
HB 1153	Increasing language access in public schools	Establish and implement a language access technical assistance program	Rep Orwall	S Early Learning & K12 Education	Exec 2/21 1:30		
HB 1664	Prototypical school formula	Prototypical school formula for physical, social, and emotional support in schools	Rep Rule	S Ways & Means	PH 2/22 4:00		
HB 1834	Student excused absence	Mental health reasons be added as an excused absence for students	Rep Callan	S Early Learning & K12 Education	Exec 2/21 1:30		
SB 5376	Education Ombuds	Promoting awareness of the governor's office of the education ombuds.	Sen C. Wilson	H Education	Exec 2/22 8:00	Exec 2/24 10:00	
Employment & Day Services							
HB 1980	Dual services (North Star Priority)	Allow employment services and community access concurrently	Rep Taylor	S Ways & Means			
SB 5750	WA State Leadership Board (WSLB)	Makes WSLB a state trustee, will administer the Boundless WA program for people with disabilities	Sen C. Wilson	H State Gov't & Tribal Relations	Exec 2/21 1:30		
SB 5763	Repeal sub-minimum wage certificates	Repeal statue for L&I to issue certificates for sub-minimum wages to people with disabilities	Sen Randall	H Labor & Workplace Standards	Exec'd 2/18		
SB 5790	Community supports (North Star Priority)	Increase employment and Community Inclusion rates, establish school to work in all counties	Sen Braun	H Housing, Human Services & Vets	PH 2/22 8:00	Exec 2/24 10:00	
Civil Rights/Legal							
HB 1048	Criminal mistreatment	Remove specific religious references for criminal mistreatment of vulnerable adults	Rep Wicks	S Law & Justice	Exec 2/22 1:30		
HB 1723	Digital equity	Increase access and affordability to internet, help with skills for people with disabilities	Rep Gregerson	S Environment, Energy & Tech	PH 2/23 8:00	Exec 2/24 10:30	
HB 1773	Assisted outpatient treatment	Court can allow assisted outpatient treatment for people with mental health needs (includes DD)	Rep Taylor	S Behavioral Health Subcommittee	PH 2/16		

HB 1784	Vehicle license plates	Exemption: license plate may be blocked by wheelchair carrier or wheelchair lift	Rep Thai	S Transportation	PH 2/22 4:00		
HB 1800	Access to behavioral health for minors	Hire 1 FTE; create Parent Portal with parents, caregivers, youth, young adult stakeholders	Rep Eslick	S Behavioral Health Subcommittee	PH 2/16		
HB 1890	Behavioral health workgroup	Modify children/youth behavioral health wrkgrp, allow \$200/day for lived experience members	Rep Callan	S Behavioral Health Subcommittee	PH 2/16		
SB 5793	Stipends for state workgroups, etc.	Allow \$200/day for underrepresented/low income people on any state group	Sen C. Wilson	H State Gov't & Tribal Relations	Exec 2/21 1:30		
Residential Services							
HB 1724	Housing opportunities	Advisory committee to maximize creation of housing for people with disabilities statewide	Rep Macri	S Housing & Local Government	PH 2/22 8:00	Exec 2/23 10:30	
HB 1866	Supportive housing	Supportive housing for people in community support services & medical assistance programs	Rep Chopp	S Housing & Local Government	PH 2/21 1:00		
SB 5268	Transform services for people with DD	Transform services for people with DD in community residential, redesign ICFs	Sen Keiser	H Housing, Human Services & Vets	Exec 2/22 8:00		
Budget Provisos							
Bill	Title	Brief Description	Sponsor	Budget	Funding Requested	Position	
Budget Proviso	Supported Living	Continue COVID enhancements through 6/2022, increase rates by 18% for SL & comm. residential	Sen Keiser Rep Sullivan	Operating Budget			
Budget Proviso	Enhanced behavior supports	Create workgroup for residential home model for enhanced behavior supports for those w/IDD	Rep Leavitt	Operating Budget			
Budget Proviso	School to Work	One year pilot for school to work program statewide	Rep Dolan	Operating Budget			
Budget Proviso	Students in Distress	Eliminate restraints and seclusion for students with disabilities in schools	Rep Santos Sen Randall	Operating Budget	\$150,000		
Budget Proviso	Office of Education Ombuds	Add 2 full-time Ombuds, 1 part-time Ombuds, and improved outreach	Sen C. Wilson Rep Thai	Operating Budget	FY22: \$114,000 FY23: \$343,000		
Budget Proviso	Sexual health education	Sexual health education for people with IDD	Sen C. Wilson	Operating Budget			
Budget Proviso	North Star Priority: Civil Rights	Budget proviso to create a safety and supports workgroup	Rep Taylor	Operating Budget			
Budget Proviso	North Star Priority: Civil Rights	Budget proviso to create a safety and supports workgroup	Rep Taylor	Operating Budget			

The Arc of Washington State: Updated 2/20/2022

Cut-off dates: ~~1st Policy cut-off Feb 3rd (except fiscal & Transportation committees); 1st fiscal committee cut-off Feb 7th; House of Origin Feb 15th; 2nd Policy cut-off Feb 24th; 2nd fiscal committee cut-off February 28th; Opposite House March 4th (except initiatives and alternatives to initiatives, budgets and matters necessary to implement budgets, differences between the houses, and matters incident to the interim and closing of the session).~~ Last day of the 2022 session is March 10th.

Support 	Oppose 	Under Review 	NTIB 	Bill Died 	PH=Public Hearing, Exec/(E)=Executive Action, NTIB=Necessary to Implement the Budget, S=Senate, H=House of Representatives, Bold is newly added this week.
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COVID 19 Response Update

Governor Inslee held a press conference on February 17 to discuss the latest COVID-19 trends and plans for transitioning to the next phase of Washington's COVID-19 response. The Governor intends to update Statewide emergency orders to include:

- Beginning March 21, face masks will no longer be required in most settings, including K-12 schools and childcare facilities.
- Masks will still be required in healthcare settings such as hospitals, outpatient, and dental offices, as well as long term care settings and correctional facilities.
- Beginning March 1, vaccine verification for large events will no longer be required.
- Businesses and local governments can still choose to implement vaccination or face mask requirements for workers or customers, and school districts can still choose to have students and teachers wear masks.
- Federal law still requires face masks in certain settings such as public transportation and school buses.

The Kitsap Public Health District released the following statement:

"While masks will no longer be required in many settings after March 21, Kitsap residents should feel empowered to keep wearing masks to protect their health and the health of people around them. Masks remain an essential tool for preventing the spread of respiratory illness."

-- Dr. Gib Morrow, Kitsap Public Health District Health Officer

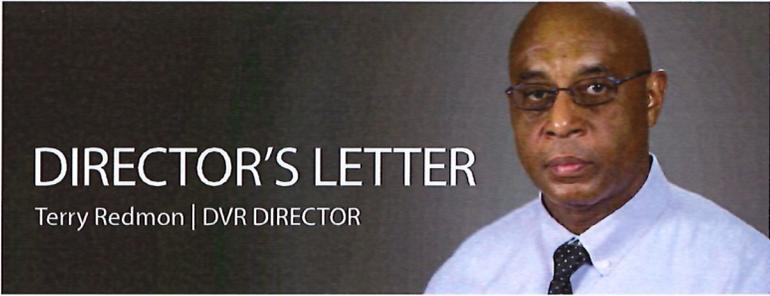
The most recent number of cases by county and demographics may be found at [the Washington Department of Health's dashboard](#)

L&I guidance for any task specific requirements can be found at [Coronavirus/COVID-19 Workplace Safety & Health \(wa.gov\)](#).

DVR *Division of Vocational Rehabilitation*



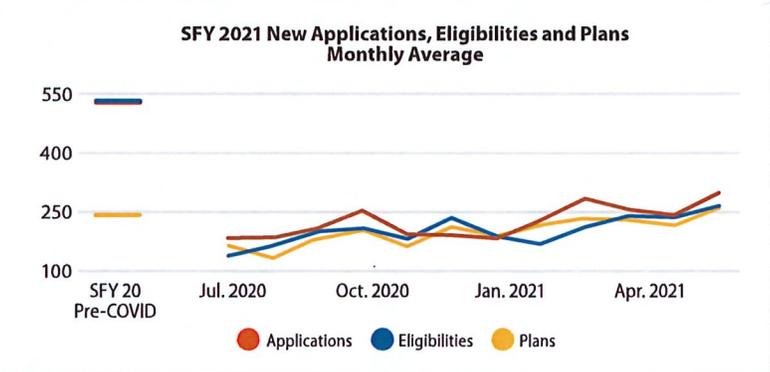
2021 ANNUAL REPORT



In 2021, staff's resilience helped DVR persevere. Staff drove forward innovative ways to improve vital services for customers. DVR also revolutionized its work culture, professional development, and equity, diversity, access, and inclusion practices.

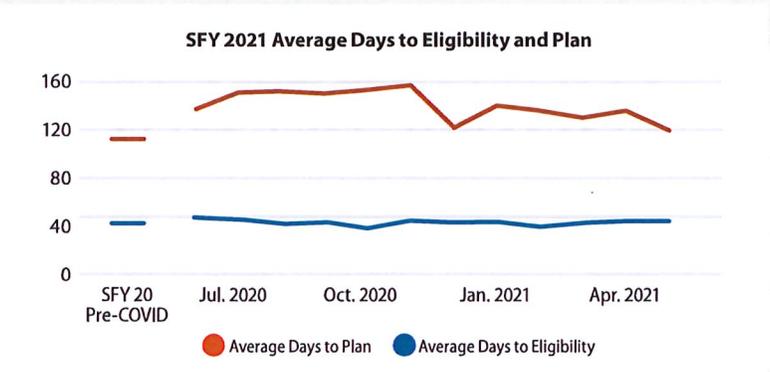
DVR's COVID-19 Response

Remote services for customers continued. A hybrid approach started in November. A large percentage of DVR customers will continue to receive virtual services. Our ability to serve customers in-person will expand when it is safe.



In State Fiscal Year 2021, new applications and eligibility for DVR services fell 40%, compared to previous levels, due largely to customers delaying their job search. New customer counts increased in the second half of the year, and new monthly customer plans hit pre-COVID levels the last quarter.

Timely completion of customer plans for employment averaged 30-40 days longer than pre-COVID in the first half of the year. Factors affecting plan development included transitioning to remote services, job market conditions, reduced vendor capacity, and customer hesitancy to engage in community-based activities. Average days to plan decreased and approached pre-COVID levels starting the end of the fiscal year. Average days for eligibility determination remained stable during SFY 2021 ending June 30.



Order of Selection (OOS)

DVR continues to release customers from the waitlist. At the end of State Fiscal Year 2021, there were 2,716 customers on the waitlist, a sizeable decrease from 5,703 in SFY 2020.

DVR reopened, and has kept open, Priority category 2, reducing customer count in that category to zero. Priority category 1 is always open. DVR regularly evaluates its capacity in order to serve the greatest number eligible. Federal law requires OOS when a VR agency cannot serve all eligible customers.

Intake and Eligibility

Standardization of some intake processes and forms occurred. Waves, the new case management system (CMS), expected summer 2022, will streamline processes, leading to predictable and consistent eligibility practices statewide.

Staff Training

In November 2021, DVR hired a new training manager to oversee the statewide training team and coordinate consistent delivery of agency-wide training. In 2022, the team will adopt cutting-edge development tools, adult-learning best practices, and deliver effective CMS training. Meanwhile, Vocational Rehabilitation Institute (VRI) will continue foundational field services courses, popular among field staff.

Business Management Modernization Project (BMMP)

In 2021, DVR began implementing Laserfiche, a new electronic document management system (EDMS) to help DVR go paperless. In 2022, the BMMP team anticipates the launch of Waves on July 1.

DVR's Equity, Diversity, Access, and Inclusion

In June 2021, DVR appointed its first EDAI Administrator. DVR mobilized the EDAI program and developed a Community of Practice made up of EDAI practitioners representing staff at all levels. The CoP has helped assimilate staff to the long-term goals behind EDAI.

Looking Ahead

In 2022, DVR's priorities will include reducing the number of customers on the waitlist; increasing customer engagement; enhancing staff training; improving transition services delivery; and finally, modernizing our CMS. Of course, this great work could not be possible without the support of our staff, stakeholders, employers, and partners.

thank you!

DVR PRIORITIZES COMMITMENTS TO EQUITY, DIVERSITY, ACCESS, AND INCLUSION IN STATE FISCAL YEAR 2021

DVR values and is committed to Equity, Diversity, Access, and Inclusion (EDAI) in all its forms. This includes commitment and dedication to Truth, Social Justice, and Dismantling Racism. DVR recognizes we are stronger when we are a diverse organization serving diverse customers, centering lived experience, and collaborating with customers and the community to produce results.

To elevate, address, and prioritize EDAI concerns, DVR established the first-ever EDAI Administrator role for DVR in June 2021. Prior to the establishment of this position, EDAI work was included as one of the many responsibilities under a program manager. The EDAI Administrator manages, promotes, and serves as the expert regarding all matters, issues, activities, and policy and program development related to EDAI.

Some examples of the work DVR has already completed related to EDAI include:

- Establishing the “Measures that Matter” EDAI data dashboard accessible to all DVR staff.
- Developing an EDAI Community of Practice made up of staff statewide to accomplish the DVR mission by promoting, supporting, and enhancing EDAI initiatives.
- Hosting listening sessions with all staff to collect information and operationalize feedback to improve EDAI, and anti-racist actions.
- Implementing monthly “More Than a Moment: EDAI Awareness Conversations,” an activity that introduces specific EDAI topics monthly and provides staff the opportunity to discuss the topics, learn from each other, and apply the knowledge gained to their work.
- Creating online resource libraries featuring lists of books, films, and articles related to EDAI that staff can use to supplement their learning and development.
- Assigning staff as the Language Access Advisor and the ADA Advisor to ensure program access for all customers and staff.

In 2022 and beyond, DVR will continue to expand efforts related to EDAI and anti-racism across the division to ensure staff are empowered to do their best work and customers are receiving effective and meaningful services.

ASPIRING FABRICATOR SECURES CAREER JOB IN WELDING

At Ferndale-based Tri-Van, a custom builder of specialty commercial vehicles, this family-owned business of 85 staff employs Andrew, a 27-year-old welder/fabricator, whose passion for artistic expression with his hands is part of his family DNA.

Andrew secured employment at Tri-Van in August 2020. He gives thanks to his VR team at Bellingham DVR, comprised of Patrick Feuer, and Nick Harris.

“I’m so grateful and thankful for Nick’s and Patrick’s help,” Andrew says. “They helped me to become a responsible adult.”

Andrew experiences learning disabilities, including dyslexia and ADHD. Sitting still and focusing on a task, or on reading, has always been difficult for him.

In 2012, while attending Ferndale High School, Andrew opted in to the 21 Program. A couple teachers helped connect him to Goodwill where he was able to access an unpaid internship and learned beneficial soft skills. In 2014, Patrick and Nick helped Andrew update his cover letter. This helped Andrew get his first job.

Cascade Connections, a Community Rehabilitation Program, taught Andrew interpersonal communications skills. These skills helped him to keep a job for one year. Proving himself opened doors to completing a welding certificate in 2019 at Bellingham Technical College. DVR paid Andrew’s way.

“When DVR put me through school, I had to tell myself that this was my job, that I have to be focused,” Andrew says. “This was going to be my main priority.”

Andrew attended school and worked full-time. “It was really challenging at times,” he says. “But I did what I had to do to succeed at both.”

Now, more than a year in to what he sees as a career job, Andrew is earning \$19 an hour. He wants to grow within Tri-Van and learn from his talented colleagues. He wants to be a parts fabricator. He also is saving to buy a house.



Andrew

*By Patrick Feuer,
Bellingham DVR*

DVR BY THE NUMBERS

(in State Fiscal Year 2021)

DVR CREATES INDEPENDENCE



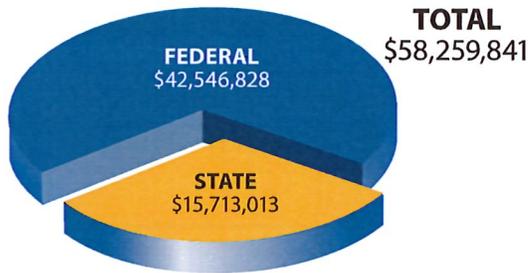
median yearly earnings at application

median yearly earnings at closure

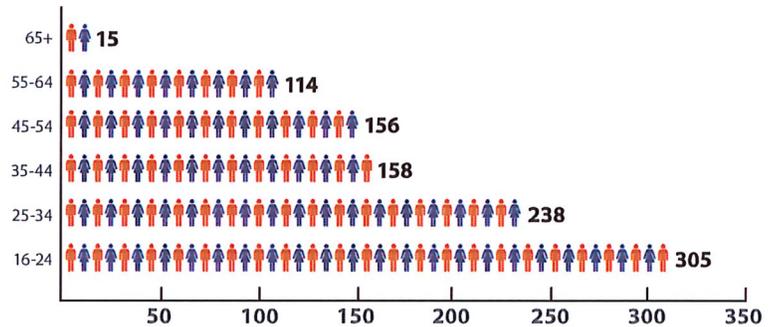
NUMBER OF SUCCESSFULLY EMPLOYED



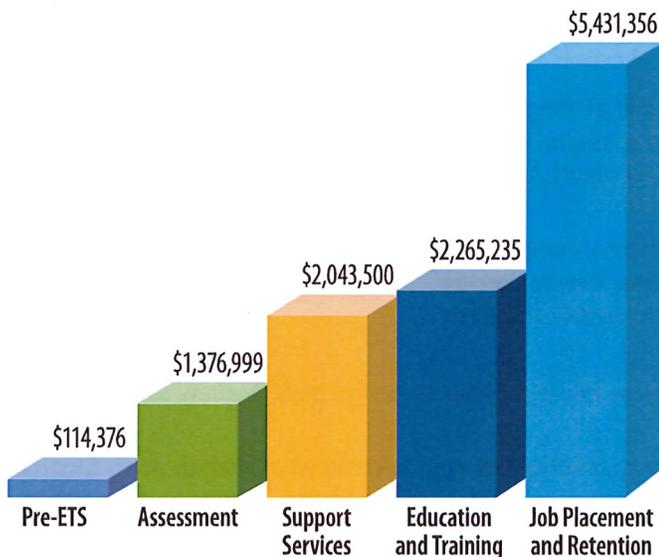
SOURCES OF REVENUE FOR DVR



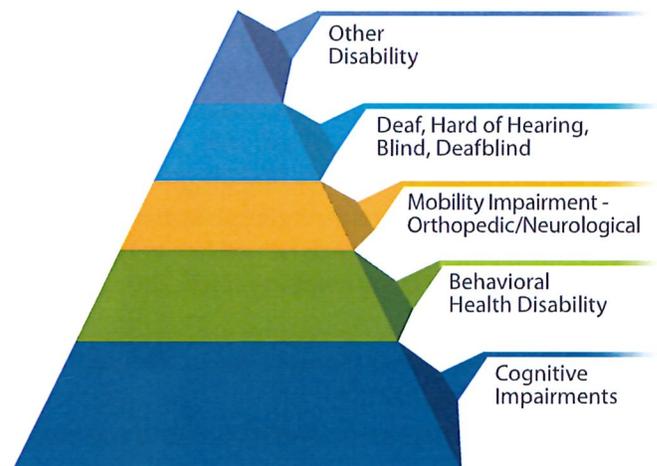
AGE GROUPS OF SUCCESSFULLY EMPLOYED

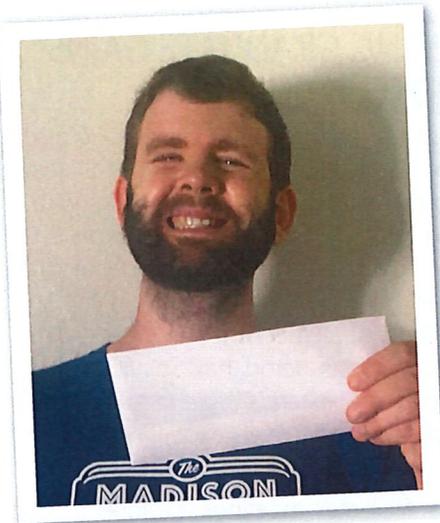


CASE SERVICE EXPENDITURES



DISABILITY TYPES





Flynn

By Jay Hopkins,
Silverdale DVR

RESTAURANT JOB LIFTS CUSTOMER'S SELF-ESTEEM, CONFIDENCE, AND INDEPENDENCE

For Flynn, working at his favorite local restaurant, The Madison Diner on Bainbridge Island, means more to him than just a job and a regular paycheck. It means independence and satisfaction knowing he is finally earning his own income.

When Flynn received his first paycheck, it took his mother Dinah and his job coach a few minutes to help him realize what the piece of paper represented. When Flynn finally understood that he held the fruits of his labor in his hands, he got very excited and to celebrate, he treated his mother to a meal to honor her birthday.

Flynn came to DVR for vocational rehabilitation services after he and his mother moved from California to Washington. Flynn had participated in a program there but during the time he lived in California, he was never able to land a job interview and secure employment.

Once in Washington, Flynn applied for DVR services and with the support of his VR team, got his first job working part-time as a lobby attendant at The Madison Diner. DVR connected Flynn to Developmental Disabilities Administration (DDA) services, public transportation assistance and training, and a variety of other benefits. Flynn receives long-term supports from DDA, and manages most of his own transportation arrangements.

Flynn's self-esteem and independence has improved significantly, so much so that he has gone on to find a second part-time job at Westside Pizza all on his own.

Meanwhile, his mother, using respite hours, plans to take her first vacation with friends without bringing Flynn along. Likewise, Flynn says he is delighted for his mother, because now he will not have to trudge along with her through the "boring museums and art exhibits."

HARD WORKING TEACHER'S AIDE IS DOING WHAT SHE LOVES

Alexandra started at DVR in 2017 through a referral from her teacher at Kamiakin High School.

Alexandra's sweet, quiet, nature and excellent work ethic was obvious from the start. She wanted to be a preschool teacher's aide. In 2017, she attended Kennewick School District's Tri-Tech Skills Center and its Early Childhood Education Program. She stayed in school through June 2018, while attending Tri-Tech in the morning and gained work experience in the afternoon at Tri-Tech's laboratory preschool. She eventually earned a certificate of completion in Early Childhood Education.

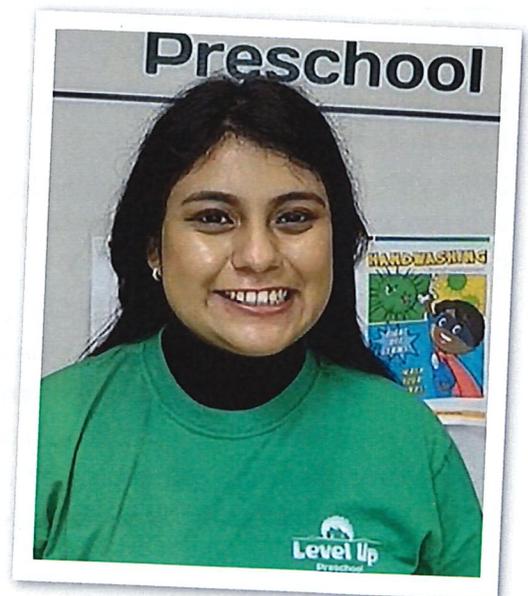
Upon learning about Alexandra's intellectual disability, Alexandra's VR team encouraged her to apply for Developmental Disability Administration services and Social Security Administration benefits. The team explained to Alexandra's mother why applying for DDA services and SSA benefits would be beneficial for Alexandra's long-term success. Alexandra's mother did not want her to apply for SSA benefits because of the perceived stigma. At the same time, she was concerned about Alexandra's ability to make decisions on her own.

Following benefits planning counseling provided to Alexandra and her mother, Alexandra applied for DDA services and SSA benefits. She was eligible for both.

In February 2020, Alexandra achieved her job goal as a teacher's aide, working at Level Up Preschool in Kennewick.

Alexandra continued receiving services from DVR, which included participation in a Community Based Assessment, Job Placement services, and Intensive Training services with Columbia Industries. After successfully completing these services, she transitioned into DDA long-term care and supports, and her DVR case successfully closed in February 2021.

Today, Alexandra is doing what she loves: working with children.



Alexandra

By Monica Valencia,
Kennewick DVR



MECHANICAL ENGINEERING GRADUATE GAINS EMPLOYMENT WITH BIOTECH COMPANY

Jerod is a humble individual whose story stems from personal successes, creativity, and a heartfelt passion to better the world. In 2015, Jerod graduated magna cum laude from Washington State University with a degree in Mechanical Engineering. With DVR's help, Jerod, in April 2021, attained a rewarding career in the field of engineering at Genentech, an award-winning San Francisco-based biotech firm (with offices in Portland, Oregon) specializing in the production of medicines to treat millions

worldwide experiencing chronic medical conditions. Jerod has Spinal Muscular Atrophy, so Genentech's mission is important to him. He says he understands more than most how Genentech can positively affect and improve the quality of life of individuals experiencing Spinal Muscular Atrophy.

Jerod

By Averie Brookie,
Vancouver DVR

Jerod supports product management, author's documents, facilitates meetings, explores robotic solutions and creates 3D designs and models for Genentech. He teleworks 40 hours per week, aided by natural supports on the job. His colleagues consistently recognize Jerod for his attention to detail, leadership qualities, and communication skills.

Jerod's Genentech journey started with a workplace tour. During that visit, he remembers the staff's kindness and the immediate symmetry of his and Genentech's values for bettering the world. With WA DVR's and Oregon DVR's Business Teams' unified support, Genentech shared with Jerod how he could be an effective asset to the organization. DVR staff helped Jerod connect with Genentech and got his questions answered through virtual meetings, phone calls, and emails.

Jerod would enjoy the ability to work in-person more at the jobsite. Jerod, who uses a power wheelchair for mobility, is collaborating with his VR team to explore the possibility of acquiring an adaptive van to ensure a safe commute. He plans to continue his dream job at Genentech and contribute to the company's mission of helping people around the world live their best life.

If you want to go fast,
go alone. If you want
to go far, go together.

– African proverb

DSHS Mission – To transform lives

DVR's Mission – Transforming lives by assisting individuals with disabilities to fully participate in their communities through meaningful employment.

DVR's Vision – Dedicated professionals leading the field of vocational rehabilitation, delivering exceptional experiences to every customer, every time.

DVR's Values

- **Transparency** through clear, honest communication with customers, staff, and partners
- Acting with **Integrity**, upholding the ethics and values of our profession
- Promoting a culture of **Empowerment** for customers and staff
- Advancing rehabilitation practices through **Innovation**
- **Collaboration** with customers, staff, and partners that produces results
- Committed to **Equity, Diversity, Access, and Inclusion** in all its forms to achieve excellence



Transforming lives

Division of Vocational Rehabilitation
Washington State Department of Social and Health Services
PO Box 45340 • Olympia, WA 98504-5340
800-637-5627

Washington Relay: 711
www.dshs.wa.gov/dvr

Providing Vocational Rehabilitation services since 1933

State and Federal funds are used to deliver DVR services. The VR program receives approximately 78 percent in Federal funds and 22 percent in State funds. For detailed information on the dollar amount of Federal funds for the program, please visit <https://rsa.ed.gov/fiscal/grant-awards>

Vadis Annual Report Link:

[Vadis 2021 Annual Achievement Report \(fliphtml5.com\)](http://fliphtml5.com)



Comcast NBCUniversal – Digital Literacy Program

Easterseals Washington was awarded a one-year grant from the Comcast NBCUniversal Foundation to build a digital literacy and employment-training program that will result in digital literacy (ability to safely communicate through various technology devices & platforms) skill building and a paid internship for participants in their communities.

Who Can Participate?

Any young adult in Kitsap County age 18-24 with a diagnosed disability who is able to learn in a small group environment and work fairly independently in a community-based job setting.

Services Offered:

Workshops in a computer lab classroom in East Bremerton on these topics:

1. Digital Literacy
2. Digital Safety (Digital footprint, online predators, cyber bullying)
3. Job readiness (Resume's, on the job behavior/customer service, interviews)
4. Financial literacy (online banking, fraud prevention)

A 50-hour paid internship in their community

1. We will work with the young adult to find a paid internship in an area of interest
2. We will supply limited onsite support, working with the manager and intern to ensure success
3. Intern will gain real world employment experience and build social skills for a work environment

Space is Limited – Contact us to enroll or obtain more information:

Avelino Estrada – Vice President of Programs at aestrada@wa.easterseals.com

Kitsap County Developmental Disabilities Advisory Board

Date: April 5, 2022
Time: 5:00 p.m.
Location: [Zoom Link](#)
Call-in Option: 1-253-215-878
Meeting ID # 881 7293 7865
Passcode # 519076

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF March 1, 2021 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment**
 - D. Accessible Communities Advisory Committee Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - a) Final Budget**
 - B. Advocacy Reports**
 - C. Virtual Annual Resource Fair**
 - D. Community Summit**
 - E. Person Centered Planning Symposium**
 - F. Board Officer Elections***
 - G. DDA/DVR Provider Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - J. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**Zoom Virtual Meeting
5:00 p.m., Tuesday, March 1, 2022**

1. **CALL TO ORDER-** Donna Gearns called the meeting to order at 5:02 p.m. via Zoom.
2. **INTRODUCTIONS-** Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF February 1, 2022 MINUTES***

MOTION: Frances Aquiningoc moved to approve February 1, 2022 minutes as submitted. Jennifer Acuna seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Jennifer Acuna moved to approve as presented. Frances Aquiningoc seconded. Motion carried.

5. **OLD BUSINESS**

- A. Working Age Adult Policy Implementation**

- a. The EFF committee meeting is scheduled for next week. There will be an update on Partners for Work efforts with Kitsap Rotary clubs. Many Rotaries scaled back in person meetings with the spike in COVID cases over the past few months.
 - b. The Keyport tour that was postponed due to rise in county COVID cases is in process to be re-scheduled; the tour will entail reviewing various departments work tasks and meet with hiring managers to ask questions and better understand the work being conducted.
 - c. Heidi S. reported on her efforts with the Seattle Federal Executive Board. It is an organization made up of 172 federal agencies. Each year this Board votes on a project to implement and her team's proposal was selected. The project entails working with Federal Hiring Managers to host and conduct mock interviews with individuals with developmental disabilities; job shadow/tours of worksites; and an educational component for every Manager. The hope of these efforts is to "plant the seed" for increasing federal employment opportunities for individuals with developmental disabilities. It will kick off in March with the events/activities taking place in October.
 - d. Staff is continuing to track employment during COVID; continued to hold steady at 60% per January data.

B. Transition Student Update

- a. 2022 School to Work students continuing to work with agencies to obtain employment; 2023 Job Foundation activities are ongoing; eleven students are signed up with a few more to sign up and/or complete the sign-up process over the next month.
- b. February's PAVE, IEP Workshop occurred on Feb. 23rd from 2-4 pm. The topic was, Understanding the Special Education Process. The next Workshop is scheduled for April 27th from 2-4 pm; the topic will cover High School Transition Services; the handout with the information including the meeting link, was discussed.

C. County Supported Employment Update

- a. Efforts are underway in developing a new position; part of the duties will be entail handling the mail; hoping to have a job announcement in the next month or two.

6. COMMUNITY INPUT

- a. No input

7. NEW BUSINESS

A. Legislative and Budget Updates

- a. Handouts outlining the House and Senate Budgets was discussed, Highlights included:
 - Forecasting DDA waiver and SOLA was included in all three budgets
 - Adding Transitional Case Management to coordinate transition of clients from one care setting to another
 - Expanding Enhanced DDA Case Management Services from 700 to 1500 clients statewide
 - Continuing IE and CI enhanced rates; proposing cost study of IE and CI rates
 - Continue COVID rates for residential services and care providers
 - Funding for Benefits Planning efforts
- b. 2022 Bills of Interest
 - HB 1980 Allow employment services and community Inclusion concurrently
 - HB 5790 establishing school to work in all counties; removed increasing IE and CI rates from the bill
 - Discussed proposed funding of some bills not appearing to cover costs to implement; unclear what implementation may look like if underfunded
- c. Counties have been given flexibility to pay for additional activities that aren't typically billable, for the remainder of the contract year to support providers as no provider rate increases are going to be allowable.

B. Advocacy Reports

- a. No update

C. 2022 Virtual Resource Fair

- a. The Resource Fair will be kicking off virtually on April 1, 2022 and be available through June 30, 2022. A flyer with the link will be coming out soon; the additional content offered this year is coming together; it will highlight agency services and provide information regarding transition services and resources; each page will feature either customer or student experiences.

D. COVID 19 Response Update

- a. Governor Inslee discussed plans for transitioning to the next phase of Washington's COVID-19 response. Highlights included:
 - o Beginning March 12, face masks will no longer be required in most settings, including K-12 schools and childcare facilities.
 - o Masks will still be required in healthcare settings such as hospitals, outpatient, and dental offices, as well as long term care settings and correctional facilities.
 - o Beginning March 1, vaccine verification for large events will no longer be required.
 - o Businesses and local governments can still choose to implement vaccination or face mask requirements for workers or customers, and school districts can still choose to have students and teachers wear masks.
 - o Federal law still requires face masks in certain settings such as public transportation and school buses.

E. Board Officer Nomination

- a. Board officer nominations can be submitted now; names should be sent to Sandy and Kelly; the nominations will be presented and voted on at the April meeting.

F. DDA/DVR Provider Updates

- a. Kim McCarty, DDA announced the Kitsap office lobby is now fully opened; masks are still required; Tanisha Lay, is the new Region 3 North, Birth to Three Case Resource Manager; she will be handling the Birth to Three caseload in Kitsap.
- b. DVR Update: The agency's annual report was reviewed; DVR enrollment is picking up again, last quarter it was close to pre-COVID levels; DVR established a DEAI Administrator role in June 2021 to elevate, address and prioritize equity, diversity, accessibility and inclusion efforts within DVR and for customers receiving services; the report also featured customer success stories across the state.

G. Provider Updates

- a. Avelino Estrada and Noel Schad, Easter Seals announced a one-year grant was awarded, and they will be offering a Digital Literacy Workshop and 50 hour paid internship for up to 15 eligible adults with disabilities, aged 18-24; enrollment is open for the next 2-3 weeks; contact Avelino Estrada, aestrada@wa.easterseals.com to enroll or obtain more information.
- b. Shauna Euritt, Vadis shared highlights of their agency’s annual report; in the Kitsap office, they currently have 80% of IE customers employed; since July, they have gotten 9 new jobs with two more beginning this month; three of the 9 jobs are second jobs of customers that wanted to work more hours; the report featured a student that successfully completed School to Work and his employer from Kitsap; [Vadis 2021 Annual Achievement Report \(fliphtml5.com\)](#)

G. Officer Report

- a. Donna Gearns shared wanting to discuss at the April meeting whether there is interest from Board members to begin meeting in person or remain conducting meetings virtually.

H. Staff Report

- a. None

8. ADJOURNMENT - The meeting adjourned at 5:58 p.m. The next meeting will be Tuesday, April 5, 2022.

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Frances Aquiningoc Donna Gearns Heidi Scheibner Jennifer Acuña Rae Williams Kathy Loughheed <u>Absent</u> George Adams Veola Taylor Sandra LaCelle	Kim McCarty, DDA Shauna Euritt, Vadis Avelino Estrada, Easter Seals Noel Schad, Easter Seals	Kelly Oneal Sonya Miles

Transition Student Update

April 2022

<u>2021 Transition Students</u>	State-only	Waiver	Total
School to Work Program Participants	0	0	0
DVR	0	3	3
Declined, d/c, or other	4	10	14
No contact	0	0	0
Employed/Long Term Funding	0	12	12
Total 2021 Transition Students	4	25	29

<u>2022 Transition Students</u>	State-only	Waiver	Total
School to Work Program Participants	5	6	11
DVR	1	0	1
Completed Job Foundation	4	7	11

<u>2023 Transition Students</u>	State-only	Waiver	Total
Job Foundation Program Participants	6	6	12



ESD 114 SERIES OF ZOOM WORKSHOPS AND IEP CLINICS

Special Education 2021-2022 School Year

These trainings are opportunities for parents, caregivers, and professionals to learn how students receive their special education services. From 2pm – 3pm will be the training topic.

The IEP clinic will go from 3pm – 4pm that will allow individuals to bring your students IEP, Evaluation, or 504 plan to the clinic and asked questions/answers.

QUESTIONS PLEASE CONTACT VANESSA LEWIS

 **253-720-1583** or

 Vlewis@wapave.org

 Visit wapave.org for more information

This training provides the participant with a variety of types of information. This may include information on State or Federal law regarding the rights of individuals with disabilities. While this is provided to inform or make one aware of these rights, legal definitions, or laws/regulations, it is not providing legal representation or legal advice. The participant understands that this is information to educate them not to provide them with legal representation.

TOPICS AND DATES FOR
THE ZOOM WORKSHOPS
AND IEP CLINICS

HYBRID AND VIRTUAL
LEARNING
OCTOBER 27, 2021
TFAFORMS.COM/4934244

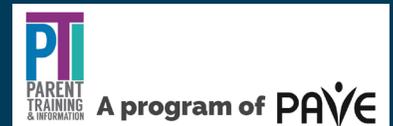
BIRTH TO THREE SERVICES
DEC 15, 2021

UNDERSTANDING THE
SPECIAL EDUCATION
PROCESS
FEB 23, 2022

HIGH SCHOOL TRANSITION
APRIL 27, 2022

PREPARING FOR THE
2022 - 2023
SCHOOL YEAR

www.wapave.org



March 22, 2022

Dear DDA Stakeholder,

The 2022 legislature convened on March 10, 2022 and submitted [Senate Bill 5693](#) concerning the 2022 operating budget to Governor Jay Inslee for signature. Governor Inslee is expected to sign the budget by April 2, 2022.

This year's budget will create opportunities to reinvent our service delivery system in our state in many ways. DDA will be very busy in the coming months hiring staff and building capacity to implement what will be a robust and far reaching range of investments. In addition to what will likely be extraordinary growth and expansion of our service delivery system we are also hopeful that this year will put the COVID pandemic era behind us. Look for more on these efforts in the coming months.

I am delighted to share the budget's highlights for DDA below:

- **Concurrent Services** – Funding is provided to implement Substitute House Bill 1980 (concurrent services), which removes the prohibition on eligible DDA clients access employment services and community inclusion services concurrently. (\$13.6M total funds; \$8.4M GF-State; 1.0 FTE)
- **Community Supports for Children** – Funding is provided to expand Intensive Habilitation Services (IHS) and Enhanced Out-of-Home Services (E-OHS) options for children and youth aged eight to 21 who are DDA clients. Two, three-bed facilities will be phased in to provide short-term (up to 90 days) IHS placements for children and youth aged eight to 21. An additional six three-bed facilities will be phased in for long-term E-OHS so support youth aged 21 to 21 who have discharged from inpatient care. (\$2.3M total funds; \$1.3M GF-State; 2.9 FTE)
- **Enhanced Case Management Program** – Funding is provided to expand access to the Enhanced Case Management Program (ECMP) from 700 to 1,500 clients in FY 2023. A total of 50.0 FTEs are phased in and are assumed to be fully in place by the fourth quarter of FY 2023, including case managers, nursing consultants, and supporting staff. Funding is also provided to create an automatic nursing referrals system for ECMP clients in the Comprehensive Assessment Reporting and Evaluation system. (\$4.0M total funds; \$2.0 GF-State; 15.7 FTE)
- **Transitional Care Management** – Funding is provided to phase in a total of 35 FTEs through June 2023 to create transition coordination teams to coordinate transitions of care for clients who move from one type of care setting to a new one. The Department shall submit a preliminary report in December 2022. The Legislature intends that an annual report be submitted thereafter that describes the outcomes associated with client transitions before and after implementation of these

transition coordination teams; a description of lessons learned since the teams were implemented, including an identification of what processes were improved to reduce the timelines for completion; and recommendations for necessary changes to improve stability of client placements. (\$3.8M total funds; \$2.2M GF-State; 14.1 FTE)

- **Financial Eligibility Staff and Reporting** – One-time funding is provided to improve the timeliness and accuracy of eligibility reviews, application processing, case maintenance, and updates for DDA clients. This funding will improve DDA’s ability to meet the 45-day application process requirement specified in WAC 183-503-0060. (\$2.5M total funds; \$1.4M GF-State; 11.2 FTE)
- **Enhanced Community Residential Rate** – Funding is provided to increase rates for contracted Supported Living and other community residential service providers effective July 1, 2022, with the intent of providing hourly wage increases for employees of community residential services contractors providing direct care to DDA clients. The rate increase equates to a 23 percent increase in the instruction and support services portion of the rate. (\$154.5M total funds; \$77.3M GF-State)
- **Targeted Provider Rates** – Funding is provided to continue the COVID -19 rate enhancements for contracted providers. The temporary rate add-ons in effect in December 2021 will continue through June 2022 and then will be adjusted to reflect base rate increases funded in the 2021-23 biennial budget before being phased out by June 2024 by reducing them 20 percent every two quarters. (\$151.4M total funds; \$72.0M GF-State)
- **DDA No-Paid Caseload** – Substitute Senate Bill 5819 requires the Department to hire two, permanent FTEs to regularly review and maintain the no-paid services caseload and to provide case management services to individuals on the no-paid services caseload which include contacting and responding to the client to discuss their needs and explaining to the client service options available through the Department or other community resource. (\$4.6M total funds; \$2.6M GF-State; 1.0 FTE)

Thank you to everyone who contributed to the incredible volume of requests associated with legislative session this year. The senate and house representatives truly recognized the needs of the people we support this year, effectively passing bills that will make a real difference in the lives of the people we support. The budget the Governor ultimately signs off on is sure to be a tall order for all of us. So, please be prepared to roll up your sleeves; it’s going to take an ambitious and collaborative effort to execute the legislative package this year. Stay tuned for more.

If you have questions regarding the 2022 supplemental operating budget or other results of the legislative session, please contact [Luisa Parada Estrada](#).

Sincerely,

Debbie Roberts

Assistant Secretary

DSHS: *Transforming Lives*

2022 Supplemental Operating Budget Proposals FINAL

Comparisons for Programs/Services for People with Developmental Disabilities

Agency	Budget Item	Governor	Senate	House	Final
1	DDA Transform services for DDA-Forecast need for community and residential services, respite beds and crisis stabilization services, study Medicaid rates and develop metrics for community residential, add DDA to caseload forecasting in 2023-25 biennium	\$160,000 GFS 			
2	DDA Modify DD services: SB 5268 for 90 day residential hold and courtesy forecasts for SOLAs, IFS, Basic+, Core; also hire 1 FTE to assist in the courtesy forecasts of caseloads		\$1.0 M GFS  \$722,000 GFF		\$1.7 M GFS  \$49,000 GFF
3	DDA DDA Waiver & SOLA Forecasting-Determine appropriate methods to forecast IDD services to estimate the number needing IFS waiver, basic plus waiver and SOLA placements	\$205,000 GFS  \$205,000 GFF		\$188,000 GFS  \$0 GFF	
4	DDA Develop a plan to reduce the footprint of Rainier RHC campus and other property facilities taking into consideration the Ruckelshaus report and the master plan.		In available resources 		In available resources 
5	DDA Emergency FMAP-Additional 6.2 % in FMAP funds for Medicaid January through June 2022	(\$50.5 M GFS)  \$50.5 M GFF	(\$50.5 M GFS)  \$50.5 M GFF	(\$50.5 M GFS)  \$50.5 M GFF	(\$50.5 M GFS)  \$50.5 M GFF
6	DDA SB 5819: Fund 2 case managers to review/maintain no paid services caseload		\$2.6 M GFS  \$2.1 M GFF		\$2.6 M GFS  \$2.1 M GFF
7	DDA Funding to monitor services to clients in contracted residential programs required for Medicaid waivers		\$308,000 GFS  \$237,000 GFF	\$308,000 GFS  \$237,000 GFF	\$308,000 GFS  \$237,000 GFF
8	DDA Fund incentives to long-term settings who take patients from acute care hospitals through June 2022		\$0 GFS  \$66,000 GFF		\$33,000 GFS  \$66,000 GFF
9	DDA Community Supports for Children-Add two 3-bed homes in intensive habilitation services & six 3-bed homes in enhanced out-of-home services for youth 8 to 21	\$5.5 M GFS  \$3.4 M GFF	\$1.3 M GFS  \$962,000 GFF	\$4.6 M GFS  \$3.5 M GFF	\$1.3 M GFS  \$962,000 GFF
10	DDA HB 1890: Children & Youth Behavioral Health Work Group to convene advisory group to develop strategic plan			\$54,000 GFS  \$0 GFF	\$54,000 GFS  \$0 GFF
11	DDA Adult Family Homes agreement	\$1.4 M GFS  \$1.3 M GFF	\$1.4 M GFS  \$1.3 M GFF	\$1.4 M GFS  \$1.3 M GFF	\$1.4 M GFS  \$1.3 M GFF
12	DDA Contracted providers temporary rate add-ons continued through June 30, 2022, then reduced by 20% every 6 months, ends July 1, 2025		\$37.3 M GFS  \$37.8 M GFF	\$72.0 M GFS  \$79.4 M GFF	\$72.0 M GFS  \$79.4 M GFF
13	DDA Increase supported living and community residential rates to those providing direct care to DDA clients by 23%		\$40.2 M GFS  \$40.2 M GFF	\$98.3 M GFS  \$98.3 M GFF	\$77.3 M GFS  \$77.3 M GFF
14	DDA Employment/Community Inclusion temporary contract rates made permanent, study rate structure and report		\$4.2 M GFS  \$4.1 M GFF		
15	DDA HB 1980: Allow both employment and community inclusion services concurrently			\$8.4 M GFS  \$5.2 M GFF	\$8.4 M GFS  \$5.2 M GFF
16	DDA Expand employment services and transition supports for DDA clients in eastern and central WA counties with low employment outcomes, build capacity, collect data			\$2.9 M GFS  \$0 M GFF	
17	DDA Increase rates for Community Engagement (\$34.72/hr), Enhanced Respite Services for children, Overnight Planned Respite for adults & other respite & HCBS providers. Funds assistive tech manager to connect clients to tech resources	\$1.8 M GFS  \$1.1 M GFF	\$1.8 M GFS  \$1.1 M GFF	\$1.8 M GFS  \$1.1 M GFF	\$1.8 M GFS  \$1.1 M GFF
18	DDA Transitional Care Management-Hire 35 FTEs to coordinate transitions for clients moving from one care setting to a new one, report on outcomes, lessons learned	\$4.8 M GFS  \$3.7 M GFF	\$2.2 M GFS  \$1.7 M GFF	\$4.8 M GFS  \$3.7 M GFF	\$2.2 M GFS  \$1.7 M GFF
19	DDA Expand Enhanced Case Management from 700 to 1,500 clients & automatic nursing referrals as necessary	\$3.7 M GFS  \$2.7 M GFF	\$2.5 M GFS  \$1.8 M GFF	\$2.0 M GFS  \$2.0 M GFF	\$2.0 M GFS  \$2.0 M GFF
20	DDA Increase Personal Needs Allowance for Medicaid clients in residential and institutional settings	\$99,000 GFS  \$62,000 GFF	\$31,000 GFS  \$19,000 GFF	\$31,000 GFS  \$19,000 GFF	\$31,000 GFS  \$19,000 GFF
21	DDA Grant in COM through HCA to plan for short-term Residential Crisis Stabilization Program (RCSP) for youth with severe behavioral health diagnosis	\$84,000 GFS  \$84,000 GFF	\$81,000 GFS  \$59,000 GFF	\$81,000 GFS  \$59,000 GFF	\$81,000 GFS  \$59,000 GFF

22	DDA	Submit waiver application for a new self-directed services pilot program for 100 DDA clients in two counties			\$75,000 GFS \$75,000 GFF		
23	DDA	DDC to reduce barriers/increase access for immigrants, people of color, others with IDD underserved, submit racial equity plan; build capacity of Northstar coalition		\$500,000 GFS \$0 GFF			
24	DDA	Youth inpatient navigators through Seattle Childrens Hospital and HCA to identify temporary alternative services for kids needing continued intensive care	\$82,000 GFS \$82,000 GFF		\$82,000 GFS \$82,000 GFF		\$82,000 GFS \$82,000 GFF
25	DDA	Benefits planning - contract with org (Wise) that trains attorneys & professionals to assist people with IDD to access/retain benefits (one time)			\$100,000 GFS \$0 GFF		\$100,000 GFS \$0 GFF
26	HCA	Increase dental procedure rates for children	\$7.4 M GFS \$8.2 M GFF	\$18.2 M GFS \$19.0 M GFF	\$10.0 M GFS \$10.4 M GFF		\$10.4 M GFS \$10.7 M GFF
27	HCA	Increase number and frequency of well child visits in Apple Health to detect early concerns	\$220,000 GFS \$132,000 GFF				
28	HCA	Increase provider training on current diagnostic classification of mental health & DD for infants and kids age 0-5		\$0 GFS \$450,000 GFF	\$0 GFS \$450,000 GFF		\$0 GFS \$450,000 GFF
29	CFC	Courtesy forecast of who requested supported living services through Core, Basic Plus or Individual & Family Services and number expected to reside in SOLAs as per SB 5268	\$188,000 GFS	\$192,000 GFS \$0 GFF	\$94,000 GFS \$0 GFF		\$192,000 GFS \$0 GFF
30	COM	Support people with IDD with grants to orgs that help people with IDD build motor skills, support development, improve health and develop leadership free of charge	\$5 M GFF				
31	COM	DDC to partner with racially diverse communities to build capacity of a coalition of IDD self-advocates and advocates		\$500,000 GFS \$0 GFF	\$631,000 GFS \$0 GFF		\$631,000 GFS \$0 GFF
32	COM	Predevelopment funds for a Kent-based non-profit that serves culturally & linguistically diverse families with IDD for new affordable housing and a multicultural community center		\$500,000 GFS \$0 GFF			
33	JLARC	Report on staffing methodology to determine/assess client eligibility, review best practices of other states: SB 5268		\$50,000 GFS \$0 GFF			\$50,000 GFS \$0 GFF
34	OSPI	Work group to identify trauma informed strategies, approaches & curricula for students with challenging behaviors, rep from youth with IDD		\$200,000 GFS \$0 GFF			
35	OSPI	HB 1153: Language access in schools, support start of language access programs in school districts			\$367,000 GFS \$0 GFF		\$367,000 GFS \$0 GFF
36	MIL	Fund two staff for emergency management & human services support for people with access and functional needs in disaster response		\$0 GFS \$438,000 GFF	\$0 GFS \$438,000 GFF		\$0 GFS \$438,000 GFF
37	DVR	SB 5790: Expand School to Work to connect students with supported employment services, establish statewide council for referral/info		\$5.1 M GFS \$235,000 GFF			\$5.1 M GFS \$235,000 GFF
38	DSHS	Medicaid utilization study describing service experiences and characteristics of people receiving Medicaid services related to IDD (one time funding)		\$75,000 GFS \$0 GFF			
				Support Oppose Hmmm Disappointed		DDA-Developmental Disabilities Administration, CFC-Caseload Forecast Council, COM-Dept of Commerce, OSPI-Office of Superintendent of Public Instruction, MIL-Military, DVR-Vocational Rehab, (G) Governor, (S) Senate, (H) House	
				Click here to see the Budget Proposals			
				Final as passed the legislature 3/10/2022			



VIRTUAL

KITSAP COUNTY

DEVELOPMENTAL DISABILITIES FAIR

APRIL 1 - JUNE 30, 2022

gowise.org/kitsapresourcefair

**Explore services in our community in the areas of
Education, Advocacy, Support, Employment, Care,
Housing, Recreation, Leisure, and more!**

Sponsored By:



Holly Ridge Center



Save the Date!

2022 Virtual Community Summit: *Create, Collaborate & Communicate*

This year's virtual Community Summit will kick off on May 5, 2022!

Applications to participate as an exhibitor at the **Community Summit Exhibitor Resource Fair** are due April 25. Check out the video below for more information, and you can [download the application here](#).



Be sure to follow the Summit on Facebook for future updates.

[Follow Now!](#)

2022

Person
Centered
Planning



Washington State
Department of Social
& Health Services



Roads to Community Living

Online Symposium

Inspiring ACTION through Person-Centered Planning

Pre-Symposium PCP Online Bootcamp
Thursday April 14 9:00am-12:00pm

2022 PCP Symposium schedule:

Day 1 Monday April 18th 9am-11am

Day 2 Wednesday April 20th 9am-11am

Day 3 Monday April 25th 9am-11am

Day 4 Wednesday April 27th 9am-11am

[Click here to register](#)

If you would like to request an ADA accomodation please email ali.alsadi@servicealternatives.com



Pre-Symposium PCP Online Bootcamp

Date: April 14, 2022

Time: 9:00am-12:00pm

A Celebration of the History, Values and Power of Person Centered Planning- A look at where we have been, what we have done, learned and where we need to go from here to expand PCP throughout Washington State. The PCP Boot Camp to be orchestrated by Debra McLean, Katherine Titus and people who have experienced Person Centered planning from a variety of perspectives

Symposium Session Themes

Session 1 Using Technology to Create Dynamic Person Centered Plans

Date: April 18, 2022

Time: 9am-11am

As technology further integrates into our personal, professional, and social lives, it presents an evolving opportunity for new ways of creating dynamic person centered plans. Please join us for a discussion on how facilitators are integrating technology into the process of person centered planning. Share your insights, tips, and best practices. What lessons have we learned about the opportunities and challenges of person centered planning on virtual platforms?

Session 2: Increasing Access to Person Centered Planning

Date: April 20, 2022

Time: 9am-11am

Everyone who wants a person centered plan should have access to one. We have focused on expanding the capacity of person centered planning in the state of Washington through the growth of regional cohorts that help in mentoring and training new facilitators. While we have expanded the pool of person centered planning resources, there are still barriers to access a person centered plan. Join us as we discuss the financial, geographic, and systemic barriers to accessing person centered planning.

Session 3: Culturally Responsive Person Centered Planning

Date: April 25, 2022

Time: 9am-11am

The practice of person centered planning needs to be available to the full diversity of the citizens of our state. Individuals in diverse and geographically remote communities experience barriers to accessing person centered planning. Join us to discuss extending the values and practice of person centered planning to BIPOC and Rural communities in Washington.

Session 4: Learning From Each Other

Date: April 27, 2022

Time: 9am-11am

Join Symposium participants for a round-robin discussion on the state-of-affairs of person centered planning in Washington. What are the issues, challenges, and opportunities that we as stakeholders need to address? As we look into the future, how can we work together to continue growing the practice of person centered planning?

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: June 7, 2022

Time: 5:00 p.m.

Location: [Zoom Link](#)

Call-in Option: 1-253-215-8782

Meeting ID # 892 5463 7828

Passcode # 849526

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF May 3, 2022 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Virtual Annual Resource Fair Update**
 - D. DDA QA Annual Report**
 - E. Infant Formula Information and Resources**
 - F. Contracts 2022-2023***
 - G. DDA/DVR Provider Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - J. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY BOARD
MEETING MINUTES**

5:00pm – 6:00pm
Tuesday, May 3, 2022

1. **CALL TO ORDER** - Sandra LaCelle called the meeting to order at 5:03 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF April 5, 2022 MINUTES***

MOTION: Donna Gearns moved to approve April 5, 2022 minutes as submitted. Kathy Lougheed seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Frances Aquiningoc moved to approve as presented. Donna Gearns seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. EFF Committee Update: The committee met in April. Partners for Work (PFW) outreach efforts with Kitsap Rotary clubs are underway. A couple clubs are interested in hiring a greeter with one club planning, August as their timeline. Additionally, a mock interview event is planned with one club in the fall. Some clubs shared wanting to host an in person PFW presentation but need to find new meeting spaces before that can be scheduled. The Kitsap Economic Development Alliance (KEDA) reached out and requested a presentation on supported employment at their annual membership meeting which will be held in October. Exciting opportunity since members are business owners or in management within their organizations.
- ii. An update was provided on the project with the Seattle Federal Executive Board:
 - WISE has been hired to oversee and support the project as well as help facilitate the mock interviews and Federal manager training day
 - The Federal Manager training day will be a pre-requisite to the mock interview and job shadow day; the trainings will focus on disability awareness and people first language
 - Currently in the process of locating a venue for the event; due to the number of job seekers expected to participate in the mock interviews, thinking about interview sessions

rather than one big session.

- iii. Discussed flexibility with DDA contract funds to support agency capacity/stability; WISE-*Investment in Field* projects were offered to providers as an option; three agencies, Vadis, Easter Seals and Trillium responded; Easter Seals and Trillium will be participating in the Language Access project; Vadis will be participating in the Organization Development -Training Systems project. Details of each project was discussed.
- iv. Staff continues to track employment during COVID; employment rose slightly from last month to 63% per March data.

b. Transition Student Update

- i. 2022 School to Work students continue to work with agencies to obtain employment; two students have been hired with two more in progress; 2023 Job Foundation reports are beginning to roll in as activities are concluding for students; all Job Foundation reports are expected to be completed and submitted later this month.
- ii. The last PAVE, IEP Workshop is scheduled for June 1st from 2-4 pm; the topic will cover Preparing for the 2022-2023 school year; the handout with the information including the meeting link, was discussed.

c. County Supported Employment Update

- i. The job tasks have been developed; putting together the job announcement is planned for this month.

6. COMMUNITY INPUT

- a. Melia Hughes shared as the new Parent Coalition Coordinator as of May 1st; she sent out a May newsletter that included her contact information. She reported the KCPC website is also available and the site is current. <https://kitsapcountyparentcoalition.org/>

7. NEW BUSINESS

a. Legislative and Budget Updates

- i. Discussed SB 5790 that was passed establishing school to work statewide; Counties met with DVR's Director, Terry Redmon last week as DVR is assigned to take the lead in statewide efforts; Terry indicated wanting to continue what has been working so does not plan to change the current County School to Work contracts in place; He expressed wanting Counties to be involved in planning efforts in determining program parameters/structure as the program expands across the state.
- ii. The cost study that was passed by the Legislature to study IE and CI rates is underway. Concerns remain with current provider rates impacting provider stability and capacity.

b. Advocacy Reports

- i. The Washington State Independent Living Council, appointed by the Governor, is hosting an upcoming Coalition meeting, *Nothing About Us Without Us* on June 14th from 6-7:30 pm. The

meeting will focus on how to ensure access and representation from self-advocates in policy making processes; how self-advocates can have a voice in deciding how to live, work and take part in their communities. A handout with the meeting details was reviewed.

ii. Justin M. will join the June meeting.

c. Virtual Annual Resource Fair

i. The Resource Fair began on April 1; end of April data indicated:

- 255 views to the main resource/organizations page
- 75 views to the page focused on Transition Services
- 70 views to the Adult Employment page
- 31 views to Early Intervention Services page

The information will be available through June 30th; the flyer was sent out again as well as being available on the County DD program website.

d. Community Summit

i. The Summit registration is now open. It will kick-off on May 5th and will offer free weekly webinars like last year's format; a handout with the registration link and agenda of upcoming webinar topics was provided.

e. Contracts 2022-2023

i. Contract budgets for next year are anticipated to be available at the June meeting, for Board members to review and vote on.

f. DDA Show and Share

i. DDA hosted stakeholder *Show and Share* events on January 27th and February 10th to gather community feedback on seven DDA projects:

- Guardianship Laws Report
- DDA Affordable Housing Study
- Health Care Student Training
- I/DD and Behavioral Health Best Practices
- Quality in Residential Settings
- Smaller Caseloads
- Provider Recruitment

Overview of all projects are available at the DDA website: [DDA Projects Show & Share | DSHS \(wa.gov\)](#), DDA is continuing to gather input via surveys that are also available at the website link.

g. DDA/DVR Provider Updates

i. Kim McCarty, DDA encouraged people to contact DDA's No Paid Services line now if they are wanting services as she shared there is a back log. A DDA Bulletin was reviewed that outlined how to report changes to Apple Health (Medicaid); it included ensuring providing a current phone number and

address to maintain enrollment as well as other changes that need to be reported, [Update my income or address \(report a change\) | Washington State Health Care Authority](#)

ii. DVR Update: None

h. Provider Updates

i. Avelino Estrada, Easter Seals welcomed Melia in her new position as KC Parent Coalition Coordinator; he announced they will begin their Digital Literacy classes in the next couple weeks that includes a free chrome book and a 50 hour paid internship; enrollment is still open as they are seeking eligible adults with disabilities, aged 18-24; contact Avelino Estrada, aestrada@wa.easterseals.com to enroll or obtain more information. Kelly shared she would resend the flyer.

i. Officer Reports

i. None

j. Staff Updates

i. None

8. ADJOURNMENT - The meeting adjourned at 5:47 p.m. The next meeting will be Tuesday, June 7, 2022.

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><u>Present</u> <i>Frances Aquiningoc</i> <i>Donna Gearns</i> <i>Sandra LaCelle</i> <i>Kathy Loughheed</i> <i>Jennifer Acuna</i></p> <p><u>Absent</u> <i>George Adams</i> <i>Veola Taylor</i> <i>Heidi Scheibner</i> <i>Rae Williams</i></p>	<p><i>Kim McCarty, DDA</i> <i>Melia Hughes, KC Parent Coalition</i> <i>Avelino Estrada, Easter Seals</i> <i>Kelley Nesbitt, Community Member</i></p>	<p>Kelly Oneal Sonya Miles Hannah Shockley Kesha Anderson-Evans</p>

Kitsap County Developmental Disabilities Advisory Board

Date: May 3, 2022
Time: 5:00 p.m.
Location: [Zoom Link](#)
Call-in Option: 1-253-215-878
Meeting ID # 864 0685 6484
Passcode # 194357

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF April 5, 2022 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Virtual Annual Resource Fair Update**
 - D. Community Summit**
 - E. Contracts 2022-2023**
 - F. DDA Show and Share**
 - G. DDA/DVR Provider Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - J. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**Zoom Virtual Meeting
5:00 p.m., Tuesday, April 5, 2022**

1. **CALL TO ORDER-** Sandra LaCelle called the meeting to order at 5:03 p.m. via Zoom.
2. **INTRODUCTIONS-** Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF March 1, 2022 MINUTES***

MOTION: Donna Gearns moved to approve March 1, 2022 minutes as submitted. Heidi Scheibner seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Frances Aquiningoc moved to approve as presented. Rae Williams seconded. Motion carried.

5. **OLD BUSINESS**

- A. Working Age Adult Policy Implementation**

- a. EFF Committee Update: The committee met in March and Partners for Work (PFW) efforts with Kitsap Rotary clubs was discussed. As clubs were beginning to meet in person again, committee members discussed outreach plans for each club. In a couple clubs, there is renewed interest in hiring for a greeter position and hosting mock interviews. In clubs in which PFW efforts were just starting prior to Covid, scheduling in person presentations regarding PFW possibilities is planned.
 - b. Heidi S. provided an update on her project with the Seattle Federal Executive Board. The project entails working with Federal Hiring Managers to host and conduct mock interviews with individuals with developmental disabilities as well as support job shadow/tours of worksites. She shared presenting the project to the full Board this past month which included representatives from 172 federal agencies. She noted there was an overwhelming amount of excitement expressed. Next steps include having the committee consider hiring WISE to provide technical assistance needed to support the committee's work on the project. The event will take place in October.
 - c. Staff is continuing to track employment during COVID; rose slightly from last month to 62% per February data.

B. Transition Student Update

- a. 2022 School to Work students continuing to work with agencies to obtain employment; feedback from agencies indicates getting jobs for some students happening soon; 2023 Job Foundation activities are concluding for some students; it is anticipated their completed Job Foundation reports will be submitted later this month.
- b. The next PAVE, IEP Workshop is scheduled for April 27th from 2-4 pm; the topic will cover High School Transition Services; the handout with the information including the meeting link, was discussed.

C. County Supported Employment Update

- a. Met w/ department staff the end of March to discuss details of the new position; part of the duties will entail handling the mail; hoping to have a job announcement in the next month.

D. Accessible Communities Advisory Committee

- a. Information was shared on the All-Terrain Wheelchairs that are available to borrow. For more information or to reserve a chair, contact Outdoor Program Manager Nick Prevo at (206) 842-5661 ext. 115 or nickp@biparks.org and visit the Bainbridge Island Parks Gearbank at <https://biparks.org/gearbank/>.
- b. Efforts continue with Heritage Park planning as it pertains to accessibility considerations.

6. COMMUNITY INPUT

- a. Melia Hughes will begin as the new Parent Coalition Coordinator on May 1st.
- b. Melissa Lund shared details regarding the Upcoming Virtual Microsoft Ability Fair scheduled on May 10th.

7. NEW BUSINESS

A. Legislative and Budget Updates

- a. Handouts outlining the Final Budget was discussed, Highlights included:
 - o Transitional Case Management to coordinate transition of clients from one care setting to another; additional reporting will be required to the Legislature to track outcomes and make changes if needed in the future to the process and coordination
 - o Expanding Enhanced DDA Case Management Services from 700 to 1500 clients statewide
 - o Continuing enhanced rates due to Covid; phasing out over next couple of years; doesn't include IE And CI rates beyond June
 - o Enhanced rates for residential services; 23% increase beginning July 1st

- HB 1980 passed that allows employment and community inclusion services to occur concurrently; unclear on implementation as it relates to funding and provider capacity concerns; as the planning of implementation occurs, see a need to continue to prioritize employment first to support efforts over the past several years that included emphasis on community employment for all, eliminating sheltered employment and subminimum wage
 - SB 5790 was passed establishing school to work statewide; DVR is assigned to lead efforts versus DDA; unclear potential impact on current County School to Work program
- b. Discussed concerns with the continuation of enhanced provider IE and CI rates not part of the final budget.
 - While a cost study of IE and CI rates was approved, it isn't anticipated changes to the rates will occur until the next Legislative session.
 - Concerns were shared by Counties to DDA leadership regarding the ending of enhanced rates beginning July 1.
 - DDA agreed to continue the enhanced rates through September, monitoring the overall budget; if they find the budget continues to support the enhanced rates, they could be extended past September.

B. Advocacy Reports

- a. No update. Justin M. will join the June meeting and provide an update.

C. Virtual Annual Resource Fair

- a. The Resource Fair kicked off on April 1 and is available through June 30. A flyer with the details including the link to access the event page was sent out last month; the flyer is also available on the County DD program website; additional content is offered that highlights agency services; information and resources regarding transition services is also part of the added content; each added page features customer, family and/or student experiences.

D. Community Summit

- a. The Summit will be virtual again this year; the Summit theme is Create, Collaborate and Communicate; it kicks off May 5th and will offer free weekly webinars similar to the format of last year; Summit exhibitors are being sought and a handout with this information was provided.

E. Person Centered Planning Symposium

- a. Handout was shared with the details of the upcoming virtual Person-Centered Planning Symposium planned this month; free to

participate and while developed with a focus on providers, it is open to anyone looking to incorporating person centered planning into their work.

F. Board Officer Elections*

- a. Two nominations were received, Sandra LaCelle for Chair and Donna Gearns for Vice Chair.

MOTION: Board members moved to accept the nominations of Sandra LaCelle for Chair and Donna Gearns for Vice Chair. Motion carried.

G. DDA/DVR Provider Updates

- a. Kim McCarty, DDA announced many staff still remain working remotely; Kim shared part of the new Legislative Budget includes additional DDA CRM FTEs, Kim unsure at this time if any will go to the Kitsap office; with all the new staff added to their office they have been working on new hire on-boarding practices; Kim open to having providers attend their staff meetings if they are wanting to share information about their services.

- b. DVR Update: Moved their offices from Silverdale to the CSO building, 4710 Auto Center Way in Bremerton where DDA offices are also located.

H. Provider Updates

- a. Dedra Miller, Holly Ridge shared their agency's diversity, equity and inclusion efforts supported through workshops facilitated by WISE; she noted some examples of the feedback she has received from staff; she reported seeing this opportunity being transformative for the agency.

I. Officer Report

- a. Discussed whether to remain meeting remotely; it was agreed to continue virtual meetings through June and re-visit in September.

- b. Kathy Lougheed was re-appointed for another Board term.

J. Staff Report

- a. None

8. **ADJOURNMENT** - The meeting adjourned at 5:55 p.m. The next meeting will be Tuesday, May 3, 2022.

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><u>Present</u> <i>Frances Aquiningoc</i> <i>Donna Gears</i> <i>Heidi Scheibner</i> <i>Sandra LaCelle</i> <i>Rae Williams</i> <i>Kathy Loughheed</i></p> <p><u>Absent</u> <i>George Adams</i> <i>Veola Taylor</i> <i>Jennifer Acuna</i></p>	<p><i>Kim McCarty, DDA</i> <i>Susan Pfundt, DDA</i> <i>Melia Hughes, KC Parent Coalition</i> <i>Melissa Lund, Community Member</i> <i>Dedra Miller, Holly Ridge</i> <i>Kimberly Adams, P2P-Arc</i></p>	<p>Kelly Oneal Sonya Miles</p>

Transition Student Update

May 2022

<u>2021 Transition Students</u>	State-only	Waiver	Total
School to Work Program Participants	0	0	0
DVR	0	3	3
Declined, d/c, or other	4	10	14
No contact	1	0	1
Employed/Long Term Funding	0	12	12
Total 2021 Transition Students	5	25	30

<u>2022 Transition Students</u>	State-only	Waiver	Total
School to Work Program Participants	4	6	10
DVR	1	0	1
Completed Job Foundation	4	7	11
Employed	2	0	2

<u>2023 Transition Students</u>	State-only	Waiver	Total
Job Foundation Program Participants	6	6	12



ESD 114 SERIES OF ZOOM WORKSHOPS AND IEP CLINICS

Special Education 2021-2022 School Year

These trainings are opportunities for parents, caregivers, and professionals to learn how students receive their special education services. From 2pm – 3pm will be the training topic.

The IEP clinic will go from 3pm – 4pm that will allow individuals to bring your students IEP, Evaluation, or 504 plan to the clinic and asked questions/answers.

QUESTIONS PLEASE CONTACT VANESSA LEWIS

 **253-720-1583** or

 Vlewis@wapave.org

 Visit wapave.org for more information

This training provides the participant with a variety of types of information. This may include information on State or Federal law regarding the rights of individuals with disabilities. While this is provided to inform or make one aware of these rights, legal definitions, or laws/regulations, it is not providing legal representation or legal advice. The participant understands that this is information to educate them not to provide them with legal representation.

TOPICS AND DATES FOR
THE ZOOM WORKSHOPS
AND IEP CLINICS

HYBRID AND VIRTUAL
LEARNING
OCTOBER 27, 2021
TFAFORMS.COM/4934244

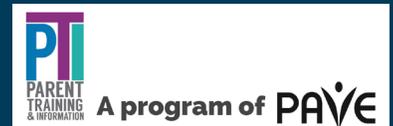
BIRTH TO THREE SERVICES
DEC 15, 2021

UNDERSTANDING THE
SPECIAL EDUCATION
PROCESS
FEB 23, 2022

HIGH SCHOOL TRANSITION
APRIL 27, 2022

PREPARING FOR THE
2022 - 2023
SCHOOL YEAR

www.wapave.org





Kitsap County Parent Coalition

The Kitsap County Parent Coalition (KCPC) provides education, advocacy and referrals to help people with developmental disabilities get the support and services they need to improve their lives.

CONTACT US



360-373-2502 Ext 100



kcpc@wa.easterseals.com



<https://kitsapcountyparentcoalition.org/>



Resources

We connect families to resources available on a community, state and federal level for individuals with intellectual and developmental disabilities



Education

We provide training on all issues and services affecting your son or daughter that experiences a disability

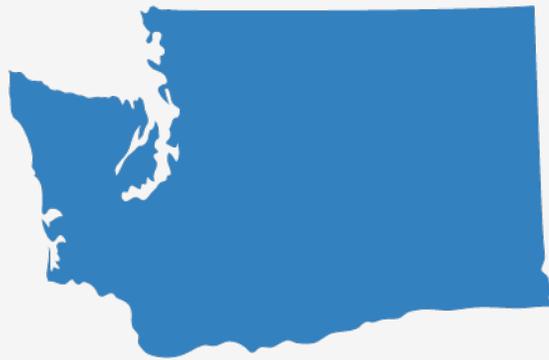


Advocacy

We make sure that parent voices are heard at all levels of decision making on issues affecting our sons and daughters.

Nothing About Us Without Us Coalition Meeting

Ensuring access and representation in
policy-making processes.



**Tuesday, June 14th
6-7:30pm on Zoom**

[Click here to register.](#)

CART and ASL will be provided. Please contact
Sunshine sunshinec@dr-wa.org or Darya daryaf@dr-wa.org
daryaf@dr-wa.org for spoken language interpretation or other
accommodations.



VIRTUAL

KITSAP COUNTY

DEVELOPMENTAL DISABILITIES FAIR

APRIL 1 - JUNE 30, 2022

gowise.org/kitsapresourcefair

**Explore services in our community in the areas of
Education, Advocacy, Support, Employment, Care,
Housing, Recreation, Leisure, and more!**

Sponsored By:



Holly Ridge Center



Register now for the 2022 Community Summit



Registration is live!

Registration includes full access to webinars, networking and gamification activities. The Community Summit event platform will launch on April 28, and a separate email will be sent to those registered.

[Register Now!](#)

Check out the video below for a welcome message from Debbie Roberts, Assistant Secretary of DSHS Developmental Disabilities Administration.

[Video](#)

DSHS Developmental Disabilities Administration is pleased to present the

2022 Virtual Community Summit

Create, Collaborate & Communicate

Register Now!

May 5 - June 16, 2022

Webinars will take place 10:30am - 12:00pm PDT

Agenda

Click on the title of each session to see the full description. You can also click on a presenter's picture to see their full bio.

May 5, 2022

DEEJ Film

5/5/22—5/13/22
8:00 AM-11:59 PM

OnDemand Videos

Opening Keynote: Reimagining Relationships Through Artful Activism

10:30 AM-12:00 PM

Keynote

May 9, 2022

Successful Strategies for Equity and Access

10:30 AM-12:00 PM

Session - Panel

May 12, 2022

Community Town Hall

10:30 AM-12:00 PM

Session - Panel

May 16, 2022

The Past, Present, and Future of Assistive Technology

10:30 AM-12:00 PM

Session - Assistive Technology

May 19, 2022
Our Voices Matter - Self-Advocacy in Washington
10:30 AM-12:00 PM
Session - Panel

May 23, 2022
Investment in the Field: Individual Learning Assistants
10:30 AM-12:00 PM
Session - Assistive Technology

May 26, 2022
What Self-Love Looks Like: A Journey to Trusting, Knowing and Believing in Oneself
10:30 AM-12:00 PM
Session

Virtual Resource Fair
1:00 PM-2:30 PM

June 2, 2022
Creating YOUR Approach to Self-Care: Personal & Practical Ideas
10:30 AM-12:00 PM
Session

June 9, 2022
Transition - School to Employment – Job Foundation SUCCESS!
10:30 AM-12:00 PM
Session - Panel

June 16, 2022
Closing Keynote: The Power of Your Story
10:30 AM-12:00 PM
Keynote



Transforming lives

Developmental Disabilities Administration

Developmental Disabilities Administration

April 19, 2022

Show & Share summary notes and next steps

On Jan. 27 and Feb. 10, DDA held Show & Share events to get input and direction from the community. Over 350 people shared their stories, input and ideas for seven DDA projects—Guardianship Laws Report, DDA Affordable Housing Study, Health Care Student Training, I/DD & Behavioral Health Best Practices, Quality in Residential Settings, Smaller Caseloads and Provider Recruitment.

“We couldn’t have been more pleased with the turnout and participation,” said Debbie Roberts, Assistant Secretary for DDA. “We have already begun incorporating pieces of the feedback in our work.”

Please check out the high-level ideas shared for our projects, how we are using this community input and project schedules at dshs.wa.gov/ddaprojects. To preserve individuals’ right to privacy, we are sharing summary notes from the event.

We appreciate the support and input we have received from the community, the Washington State Developmental Disabilities Council, The Arc of Washington and other valued partners. Read DSHS’ article entitled, [Hundreds attend virtual events for DDA’s legislative projects](#) for more.

We want to continue learning from you. Please help us better understand your ideas and experiences on guardianship and decision-making support by filling out a short [Guardianship Laws Report survey](#) by May 1.

Thank you all who had participated in the Show & Share events!

If you have questions, email Rebecca.Rodni@dshs.wa.gov or call 360-742-9509.

Survey: Access to Behavioral Health Services - Children, youth, young adults, and families

DDA is sharing the following message from Health Care Authority

If you are a young person who has received mental health/substance use services; a parent or family member of a child or youth who has received services; or someone who refers children, young people and families to services, we'd like to hear from you.

The Workforce and Rates subgroup would like to hear about your or your clients' experiences getting child and adolescent behavioral health services.

Your responses to these surveys will help build HCA's understanding of the challenges children, youth and young adults are having when they seek mental health and substance use services. Findings also will help influence their work around access and network adequacy within our subgroup and the full Children and Youth Behavioral Health Work Group.

Please complete the appropriate survey depending on your role by Monday, May 16. It should take 5-15 minutes to complete either survey.

Young people who have received mental health and substance use services, parents and family members please use this survey: [Behavioral health access survey for young people and families](#)

Behavioral health, medical providers, school staff and others who provide services and supports please use this survey: [Behavioral health access survey for providers](#)

Learn how to report changes for Apple Health (Medicaid)

Make sure your address and phone number are up to date so you can stay enrolled. [Report a change](#).

Changes include, but are not limited to:

- Income
- Residential address
- Mailing address
- Marital status
- Household composition
- Pregnancy
- Incarceration
- Other insurance or third- party liability (TPL) coverage, including Medicare eligibility
- Immigration or citizenship status

Go to the Health Care Authority website to learn more about [changes that must be reported](#).

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: September 6, 2022

Time: 5:00 p.m.

Location: [Zoom Link](#)

Call-in Option: 1-253-215-8782

Meeting ID # 815 6287 5168

Passcode # 308613

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF June 7, 2022 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment**
 - D. Accessible Communities Advisory Committee Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Virtual Annual Resource Fair Update**
 - D. DDA No Paid Services Report**
 - E. DDA/DVR Provider Updates**
 - F. Provider Updates**
 - G. Officer Report**
 - H. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY BOARD
MEETING MINUTES**

5:00pm – 6:00pm
Tuesday, June 7, 2022

1. **CALL TO ORDER** – Donna Gearns called the meeting to order at 5:04 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF May 3, 2022 MINUTES***

MOTION: Kathy Lougheed moved to approve May 3, 2022 minutes as submitted. Rae Williams seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA*** - Donna Gearns requested that Justin Maxwell's advocacy update be given before Old Business.

MOTION: Rae Williams moved to approve the adjustment to the agenda. Kathy Lougheed seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. EFF Committee Update: The committee will begin planning on June 8th for the Kitsap Economic Development Alliance (KEDA) presentation on supported employment at their annual membership meeting in October.
- ii. Heidi provided Kelly an update on the Seattle Federal Executive Board project:
 - The federal managers training for those participating has been scheduled on 10/19 at the NOAA building in Seattle; it will be held as a hybrid event for those who can't attend in person
 - Work is ongoing to secure a venue for the mock interview day; WISE is assisting with venue ideas
 - Beginning to gather non-profit partners
 - Next Monday, June 13th, the project managers will be meeting with the 173 federal agencies represented to provide an update on the project and process; they are hoping to increase the number of a federal agencies participating in the event.
 - The name for the project is A.B.L.E.- Achieve, Build, Learn, Experience
 - Kelly shared the WISE-*Investment in Field* project began

with the three participating agencies: Vadis, Easter Seals and Trillium; Easter Seals and Trillium are participating in the Language Access project; and Vadis is participating in the Organization Development - Training Systems project.

- iii. Staff continue to track employment during COVID; employment rose slightly from last month to 65% per April data.

b. Transition Student Update

- i. 2022 School to Work data shows 2 students are employed; hoping for additional jobs soon for the remaining 2022 School to Work students.
- ii. Eleven students from the 2023 class completed Job Foundation activities; currently 8 Job Foundation reports have been approved and submitted; the final three reports should be submitted this week. The next step for students with completed reports is to schedule meetings with the students' team including their teachers to review the report and plan for their final year of School to Work activities. There are two additional 2023 students that did not meet the timeline to participate in Job Foundation but will be participating in School to Work.
- iii. This week's Community Summit webinar scheduled for Thursday, June 9th will be covering Job Foundation and include student success stories to illustrate how their Job Foundation activities supported their final school year of activities that focused on employment efforts. One of these students who completed Job Foundation in 2021 and attends South Kitsap will be part of Thursday's presentation sharing their story.

c. County Supported Employment Update

- i. The draft job announcement for a new supported employment position, Mail Room Clerk is in its final stages and it is anticipated it will be posted this month. The position will start part time, but full time is a possibility as there is enough work for 40 hours a week. When finalized, the job announcement will be sent to the 7 contracted agencies to seek interested applicants.

6. COMMUNITY INPUT

- a. Melia Hughes shared the Kitsap County Parent Coalition (KCPC) will be hosting a meeting on June 28 and provided a flyer with the details; the meeting will be Melia's first in her new role as Parent Coalition Coordinator; she noted the meeting will include her sharing the results of a survey she sent out to parents on topics of interests for future KCPC meetings and the meeting will also highlight programs available to families.
- b. Melia reported a DDA Town Hall will be held on June 23rd from 4 to 6 pm and provided a flyer with the details; KCPC is providing additional support to event host, Kimberly Adams, Arc of the Peninsulas. The

Town Hall will cover DDA available services and include private chat rooms to assist participants if interested, with completing the application to receive DDA services.

7. NEW BUSINESS

a. Legislative and Budget Updates

- i. An update on SB 5790 establishing a statewide school to work program was discussed:
 - A statewide workgroup has been formed and began meeting last month; the workgroup includes county representatives from each region as well as DDA and DVR representatives; different ideas regarding program structure and funding strategies are being discussed. Counties have also been meeting together to provide feedback to the county representatives on the statewide workgroup.
 - As discussed previously, the funding that was allotted covers developing the infrastructure for the program, but still in development is determining the funding necessary to support a statewide program and all that entails.
- ii. While cost study efforts are moving forward for provider IE and CI rates, counties remain concerned with agency capacity to deliver services and take on new clients due to statewide agency challenges with staff retention and new hires. These on-going concerns are being discussed by counties with DDA to support the allowance of the enhanced IE and CI rates to remain in place past September.

b. Advocacy Reports

- i. Justin shared updates from the Kitsap, People First Chapter:
 - Justin shared their last meeting was successful, it was an open house/ in-person meeting, they gained 5 new members, and had 2 other guests attend the meeting. They reviewed the bylaws; they are planning a picnic in August, on either the 26th or 27th; and they voted to have it in Bremerton. They will not have a meeting in July so their next meeting is on August 5th at the Arc, and it may be hybrid since this method is working well.
 - He shared their chapter has a signage committee that is planning a presentation on Wednesday, June 29th at the Bremerton Chamber of Commerce. The presentation will cover their proposal to make changes to handicap signage in Bremerton. He shared before the BI People First Chapter merged with their Chapter, they successfully worked with BI leadership to support signage changes.
 - The annual People First Convention will be held on October 7th-9th at the Shilo Inn in Ocean Shores, WA.

The Chapter is planning to sell cookies at the dance to fund raise for members interested in attending the convention. Cost of the convention per person: \$350, in-person; \$100 virtual, and free for caregivers.

- Kelly offered support to help with funding for members to attend the conference and will follow up with Justin to get more details.

c. Virtual Annual Resource Fair Update

i. The Resource Fair began on April 1; Kelly shared information about the added pages containing success stories to highlight services; end of May data indicated:

- 472 views to the main resource/organizations page
- 100 views to the page focused on Transition Services
- 86 views to the Adult Employment page
- 45 views to Early Intervention Services page

The information will be available through June 30th; flyer with the link is available on the County DD program website.

d. DDA QA Annual Report

i. Report announcement sent; full QA report available on the DSHS website. In 2021, DDA began a new initiative, *Pillars of Quality*, Kelly shared a one-page flyer highlighting the QA program initiatives. Report focuses on strategies, and programs and how they are monitored for supported individuals where they live and how the guiding values drive all DDA services including county services.

e. Infant Formula Information and Resources

i. Department of Health (DOH) handout was discussed; it contained resource information and many links for families needing assistance during the formula shortage; one link was an FAQ that was available in many languages.

f. Contracts 2022-2023*

- i. Kelly shared the projected budget for 2022–2023, it is based on the projected participants and expenses for the upcoming year. Funding included newly projected transition students.
- ii. County staff still working with WISE to plan their upcoming year's budget; once determined, an updated budget will be sent to the DD Board; the overall budget amount will remain the same as the funding for WISE will come from training and technical assistance dollars.

MOTION: Kathy Lougheed moved to recommend approval for the 2022 - 2023 budget and disbursements by the Kitsap County Board of County Commissioners as submitted. Rae Williams seconded. Motion carried.

g. DDA/DVR Provider Updates

- i. DDA Update: Handout was discussed, DDA clients living in an in-home setting may be eligible to obtain a portable air conditioning unit through the Low-Income Energy Assistance Program (LIHEAP). The units will be delivered to the home but does not include installation.
- ii. DVR Update: None

h. Provider Updates

- i. None

i. Officer Reports

- i. Donna stated the Board will not meet in July or August. September’s meeting may be held in-person but will know more in the upcoming months, based on the Commissioners’ decision. Updates will be communicated via an email from Kelly.

j. Staff Updates

- i. None

8. ADJOURNMENT - The meeting adjourned at 5:55 p.m. The next meeting will be Tuesday, September 6, 2022, TBD whether it will be in person or virtual.

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><u>Present</u> Donna Gearns Kathy Loughheed Rae Williams</p> <p><u>Absent</u> Jennifer Acuna Sandra LaCelle Frances Aquiningoc George Adams Veola Taylor Heidi Scheibner</p>	<p>Justin Maxwell, People First, Kitsap Chapter Melia Hughes, KC Parent Coalition Miranda Fort, Easter Seals Melissa Lund, Community Member</p>	<p>Kelly Oneal Sonya Miles Doug Washburn Kesha Anderson-Evans</p>

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: October 4, 2022

Time: 5:00 p.m.

Location: [Zoom Link](#)

Call-in Option: 1-253-215-8782

Meeting ID # 874 0540 2035

Passcode # 678643

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF September 6, 2022 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Emergency Preparedness-Dave Rasmussen, KC Emergency Management**
 - D. Voter Accessibility**
 - E. IEP Clinic/Workshops**
 - F. DDA/DVR Provider Updates**
 - G. Provider Updates**
 - H. Officer Report**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY BOARD
MEETING MINUTES**

5:00pm – 6:30pm

Tuesday, September 6, 2022

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:02 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF June 7, 2022 MINUTES***

MOTION: Frances Aquiningoc moved to approve June 7, 2022 minutes as submitted. Donna Gearns seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns moved to approve to the agenda as submitted. Heidi Scheibner seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. EFF Committee Update: The committee is meeting once every couple of weeks in preparation for the Kitsap Economic Development Alliance (KEDA) presentation on supported employment at their annual membership meeting in October. The presenters from the committee plans to include “asks” of the audience for follow up.
- ii. Kelly also shared the Partners for Work efforts included hiring a greeter for the Bainbridge Island club since returning to in-person meetings. Kingston club interested in hiring a greeter as they consider a return to in-person meetings.
- iii. Additional updates shared:
 - Previously known as Highline, the WOA 200 Employment Professional Certification Series will start this fall, 4 agency staff will attend
 - PNW Association of People Supporting Employment First (APSE) 8th Annual Conference will be held in Spokane, September 19 – 21st
 - Kelly has been invited to present at PSNS on October 24th, Susan Harrell from the Washington Initiative for Supported Employment (WISE) will accompany
- iv. Heidi provided an update on the Seattle Federal Executive Board project A.B.L.E.- Achieve, Build, Learn, Experience.
 - The federal training targeting managers has been

scheduled on October 19th at the NOAA building in Seattle, Susan Harrell, from WISE will be part of the panel presenting information at the event

- Asked WISE for assistance in securing a keynote speaker as well as helping with the facilitation of the event
 - Two federal agencies to share their success stories
 - A self-advocate will be providing the keynote
 - Panel discussion will include guests from Microsoft and King County to share their experiences
 - There will be an afternoon resource center with booths for federal agencies and supported employment agencies.
- v. Staff continue to track employment, from April's data indicating 65% of people were employed there was increase in July's data to 71%

b. Transition Student Update

- i. 3 out of 10, 2022 School to Work students are employed. Started tracking expenditures for the 2022 class; School to Work activities are underway for the 2023 class, 1 student already employed; a few more students who did not go through Job Foundation are signed up for School to Work services.
- ii. Kirsten has begun signing up students from the 2024 class to begin Job Foundation; it is anticipated there may be as many as 24 students participating this upcoming year which is a significant increase from previous years.
- iii. IEP clinic workshop flier coming. First clinic to be held October 19, 2 – 4p.m., it will be held in-person at the OESD in Room 204.

c. County Supported Employment Update

- i. New County Supported Employment position, Mail Room Clerk was filled in August with the new employee to begin soon.

d. Accessible Communities Advisory Committee Update

- i. Details on how to rent portable ramps not yet available; Stickers for businesses still available.
- ii. The adaptive tricycle project was approved and funded; two tricycles will be made to order by the manufacturer. The intent is to store them at two different park locations. Details still being developed for access and rental.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator, shared attending the Islander Fest; she noted a lot of positive engagement and signups for the KCPC newsletter.
- b. Autism Workshops provided by Monica Meyer are already scheduled

for the year. Melia is assisting with facilitating the workshops and has the schedule.

- c. Upcoming KCPC meetings will cover Finances and Online Safety; Melia shared the link to subscribe to the KCPC newsletter and that there is a new Parent to Parent Coordinator.

7. NEW BUSINESS

a. Legislative and Budget Update

- i. An update on SB 5790 establishing a statewide School to Work program was provided:
 - DVR hired Melinda Bocci to take charge of these efforts and oversee the process statewide. Over the summer, with Melinda's hire, the planning is taking a step back to assess current transition efforts in non-School to Work counties. Melinda has met with several counties already and determined how current School to Work contracts may not necessarily fit for all counties across the state. It is anticipated that other strategies will be considered once statewide planning efforts resume.
- ii. SB 1980, Concurrent services is in the early planning stages. Significant provider capacity issues with hiring and retaining staff have been identified statewide, including Kitsap. Therefore, expanding services will be challenging as agencies are struggling to support and maintain current services.
- iii. Counties were given permission to continue provider IE and CI enhanced rates through December 2022. Rate study still progressing; should know more in the next couple months.
- iv. Kelly shared a flyer – Worldwide Suicide Prevention Day event for 9/10 at the Kitsap County Administrative Building and shared the new 988 dialing code for those in crisis. The call services are available in 250 languages and include interpretive services. Locally, the Salish Regional crisis line is still available, and operations have not changed

b. Advocacy Reports:

- i. Upcoming Annual People First Conference will be held this year, in person at Ocean Shores from October 7th-9th.

c. Virtual Annual Resource Fair Update

- i. Kelly shared considering moving the fair to late spring and potentially in person, citing sign-ups for JF and S2W moving from Spring to Fall and challenges related to inclement weather; final numbers for website traffic by end of June data indicated:
 - 562 views to the main resource/organizations page
 - 120 views to the page focused on Transition Services
 - 96 views to the Adult Employment page
 - 48 views to Early Intervention Services page

d. DDA No Paid Services Report

- i. DDA completed and tasked with providing a full report of the No Paid Services caseload. Highlights of the report included:
- Accurate number of eligible people and an updated count
 - Statewide numbers: 48,181 total DDA participants, 36,000 receiving paid services, and 12,040 receiving no paid services
 - Different strategies were employed to outreach to all 12,040 people on the NPS caseload. Data was taken on services people expressed interest in receiving.
 - The report included the number of people contacted who wanted a paid DDA service
 - This was the first outreach to the NPS caseload since 2011. This past Legislative session, DDA was provided FTEs to staff NPS caseloads.
 - Currently, people must contact the NPS phone line to request a paid service. Kim M. has worked closely with County staff in reaching out to transition students on the NPS caseload. Moving forward, the NPS DDA CRM hired into this position will be responsible for this outreach.

e. DDA/DVR Provider Updates

- i. Kim shared an update on hiring, Brandi Johnson has been hired as the No Paid Services Case Manager; Region 3, which Kitsap is part of, is struggling to get initial assessments completed due to staffing shortages, there are currently over 300 on the list. There have been multiple staff changes and departures. Currently the Kitsap office is down 3 case managers and they are working to fill those spots quickly. Will also hire a supervisor for the enhanced program, with the goal of hiring more FTEs, hiring a case manager for children, hired another for transitioning students.
- ii. DDA giving free iPhone to clients and providers. Those interested should reach out to their case managers to order. Phone services are good for 2 years and are available statewide, currently the Kitsap DDA office has distributed the most iPhones.
- iii. Kelly also shared an update on the Stabilization, Assessment and Intervention Facility that is slated to open in September
- iv. DVR updated shared by Kelly
- Leanne Raines retired, her official retirement date is November 1st, but she already left her position the end of August; currently in the process of hiring her

replacement, Jay Hopkins is the current contact until a new supervisor is hired.

f. Provider Updates

- i. Miranda Fort, Workforce Development Director shared that Easter Seals another hired another staff member
- ii. Alicia Skelly, Holly Ridge Center, Infant and Toddler Program Director provided an update on their services:
 - Currently, the agency serves about 365 children per month, staff are conducting 15 – 20 evaluations a week, and referrals have significantly increased. Staff are conducting home visits again with some families preferring virtual visits instead.
 - Once a month, families are invited to meet with staff at Kitsap area parks.
 - Holly Ridge is also working to support inclusive community opportunities by developing partnerships with community providers, OESD and Kitsap Community Resources as they continue to provide group activities and Play and Learn.
 - Additional updates noted: staff currently taking part in training co-hort through Kindering, called CHERISH, Children Encouraged by Relationships in Secure Homes. The focus is supporting kids in the foster care using CHERISH principles.
 - Contract with ESIT is in place from June to July, the ITP program is experiencing staff shortages that is impacting response times.
 - DCYF funding limited to 10 months but working with advocates, WEE Care to extend to year-round.
 - To date at the Holly Ridge Adult Support Employment program, 72% DDA funded adult clients are employed.
 - Facebook live sessions continue once a month, on the 4th Wednesday. Those interested can go to the website for details to join.

g. Officer Reports

- i. Sandra shared that George has retired from the board and there are vacancies available

h. Staff Updates

- i. Kelly will send out a survey to board members to gauge interests in returning to in-person meetings in the coming months. Results to be discussed at October meeting.

8. ADJOURNMENT - The meeting adjourned at 6:23 p.m. The next meeting will

be Tuesday, October 4, 2022, virtual via Zoom

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Heidi Scheibner Frances Aquiningoc Sandra LaCelle	Kimberly Adams, People First, Kitsap Chapter Melia Hughes, KC Parent Coalition Miranda Fort, Easter Seals Alicia Skelly, Holly Ridge Center Kim McCarty, DDA	Kelly Oneal Doug Washburn Kesha Anderson- Evans
<u>Absent</u> Jennifer Acuna Veola Taylor Kathy Lougheed Rae Williams		

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: December 6, 2022

Time: 5:00 p.m.

Meeting: Zoom Link,

<https://us02web.zoom.us/j/89726739696?pwd=bGxYakwrcHBkE3JUQ29hYXAzMmVKZz09>

Call-in Option: 1-253-215-8782

Meeting ID # 897 2673 9696

Passcode # 158805

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF November 1, 2022 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Accessible Communities Advisory Committee**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. 1/10 of 1% Projects-Hannah Shockley**
 - D. GCDE Outreach Town Hall**
 - E. DD Board Priorities 2023***
 - F. DDA/DVR Provider Updates**
 - G. Provider Updates**
 - H. Officer Report**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY BOARD
MEETING MINUTES**

5:00pm – 6:00pm
Tuesday, November 1, 2022

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:00 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF October 4, 2022 MINUTES***

MOTION: Frances Aquinongoc moved to approve October 4, 2022 minutes as amended. Jennifer Acuna seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns to approve to the agenda as amended. Jennifer Acuna seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

i. EFF Committee Update:

- Members of the EFF Committee presented at the Kitsap Economic Development Alliance (KEDA) on supported employment at their annual membership meeting in October. Eight new business contacts were provided with requests for EFF members to follow up.
- Partners for Work (PFW) update: PFW presentation was held for the Kingston club that included moving ahead with the club wanting to hire a greeter position. Agencies are working on identifying potential candidates.

ii. Kelly also shared reminders of other activities this month:

- October was National Disability Employment Awareness Month, reviewed a DDA flyer that covered information and resources including that Washington state is ranked #1 nationally for employment outcomes for people with developmental disabilities.
- Kelly along with Susan Harrell, WISE presented at PSNS on October 24th on supported employment, the presentation went well and there are follow up actions with the PSNS staff planned.
- On October 19th, the A.B.L.E event held by the Seattle Federal Executive Board occurred. It was an in-person event with 50 attendees representing federal agencies

across the state and emphasized hiring individuals with development disabilities into federal jobs.

- WOA 200 series, formally the Highline Employment Professional Certification Program is planned to get underway – four agency staff will be attending this year’s class.
- iii. Staff continue to track employment, there was a slight increase from August at 73% to 75% in September

b. Transition Student Update

- i. School to Work activities for the 2022 class, close to a few more hires; 2023 class, School to Work activities continue; sign-ups for students from the 2024 class for Job Foundation has been completed and we anticipate a large class of about 24 students which is a significant increase from previous years.
- ii. There are time changes to when the IEP workshops/clinics will be conducted, instead of 2-4 pm they will be changed to 11am – 1 pm starting at the first of 2023. They will continue to be held on the same days at the ESD 114. There was confusion that the IEP workshops/clinics are being conducted in person this year vs. virtually so the first one will be held virtually November 16th at 6PM as a makeup. Those interested asked to contact Vanessa Lewis, vlewis@wapave.org or 253-720-1583 to register.

c. Accessible Communities Advisory Committee

- i. Tabled until next meeting.

6. COMMUNITY INPUT

a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator, shared upcoming events:

- i. KCPC monthly meeting will discuss preventing substance use for preteens and teens with disabilities on November 29; the meeting will be hybrid.
- ii. This year, Monica Meyer is hosting workshops on Autism for families and professionals.
 - The family workshops will be held the 3rd Tuesday of the month from 1-4 pm; this month’s topic: *Choice and Self Determination and How it Effects Executive Functioning*
 - The professional workshops will be held bi-monthly, the 2nd Fridays of the month, from 1-3 pm; next workshop is December 9th and the topic is: *Autism IEP Goals for Teachers*; clock hours are available
- iii. For flyers and registration details on upcoming events see the KCPC website: <https://kitsapcountyparentcoalition.org>; for more information contact Melia at 360-373-2502, ext. 100

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Kelly stated that the governor's proposed budget will be released in December.
- ii. An update on SB 5790 establishing school to work services statewide was also shared; DVR staff, Melinda Bocci continues to meet with counties for feedback in determining the best structure for the program; additionally, DVR will be hiring additional staff to support these efforts. Kelly has also met with Melinda as she will part of county planning efforts as this is implemented.
 - DVR, DDA, and Counties will be meeting monthly to discuss transition services more holistically as the approach for transition students statewide. There may be some changes with the DVR school-to-work contract and current services in the future.
- iii. Planning for concurrent services continues. Kelly anticipates slow roll out due to agency capacity concerns; Kelly meeting with agencies currently providing CI and those looking to expand services. DDA is offering startup funds and collecting requests from agencies via counties statewide specifically focused on capacity building. Kelly is working with Kim and local DDA CRMs to support planning as this rolls out.
- iv. Agency feedback continues to stress the importance of supporting the cost study data on increasing provider IE and CI rates to maintain and expand services.

b. Advocacy Reports:

- i. Justin shared an update following the People First Convention held in October. Justin stated it went well with eight people from Kitsap attending; Justin shared the plan to hold it next year in Ellensburg. At the convention, Justin was voted to the People First State Board representing Region 5, Kitsap and Pierce counties.
- ii. He also shared that an in-person meeting location is being sought for the Bremerton People First Chapter meetings, but virtual meetings are still in place via Zoom.

c. Job Foundation Video

- i. Kelly shared the Job Foundation video available to participants, their families, schools, employment agencies, and caregivers to assist with understanding what to expect regarding the Job Foundation application process and services. The video will also be posted on the county web page. [JF Animation Final \(vimeo.com\)](#)
 - Feedback following the review was that the video was helpful in reiterating the services available and all stakeholder roles.

d. DD Board Priorities 2023

- i. Every year in November the board reviews the next years plan and completed goals for the current year. Sandy reviewed the draft of program goals for 2023 - 2024.
 - The board was asked to review the draft goals and submit feedback to Sandy and Kelly before the next meeting.

e. DDA/DVR Provider Updates

- i. Kim shared DDA is still giving away free iPhone to clients and providers. New hires have started this month and scheduled to start in December. Hiring continues to be a struggle.

f. Provider Updates

- i. Kelly shared in May, DDA allowed counties flexibility to use under spent funds for Investments in the Field projects. Under the WISE/Language Access Project, Easter Seals received training as well as supporting the purchase of two Instant Language Assistant (ILA) devices to support communication with translation services, including ASL.
- ii. Avelino shared an update on how Easter Seals have been using the ILA devices. Easter Seals has had great success using the devices thus far and found that the devices not only learned new languages but different dialects with the learned accents. Miranda is exploring how to expand services and to the possibility of providing translation services to other agencies. Utilization of the ILA devices may also used in support of the Parent Coalition program, and likely to support other applications in Easter Seals workforce development.
 - The devices have really helped the agency reach out and bridge the gap culturally and for those with language barriers, in addition to establishing relationships.
 - Avelino also discussed security on the devices and stated everything is encrypted and of the highest security. There is nothing saved on the cloud.

g. Officer Report

- i. Discussion on in-person meetings was held. Kelly will follow up with Communitas in Bremerton as that was the location meetings had been held in person; the board discussed hosting hybrid meetings beginning in March to meet county requirements. More information to come.

MOTION: Donna Gearns moved to approve in-person meetings in March and September. Jennifer Acuna seconded. Motion carried.

i. **Staff Report**

i. None

8. **ADJOURNMENT** - The meeting adjourned at 6:07 p.m. The next meeting will be Tuesday, December 6, 2022, virtual via Zoom

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><u>Present</u> Sandra LaCelle Donna Gears Frances Aquiningoc Jennifer Acuna Kathy Lougheed Rae Williams</p> <p><u>Absent</u> Veola Taylor Heidi Scheibner</p>	<p>Justin Maxwell, People First, Kitsap Chapter Melia Hughes, KC Parent Coalition Kim McCarty, DDA Jennifer Crider, Community Member Carolyn Wyna, Easter Seals Avelino Estrada, Easter Seals Marina Jacobsen, Trillium Shannon Turner, Community Member Miranda Fort, Easter Seals</p>	<p>Kelly Oneal Sonya Miles Kesha Anderson-Evans</p>

Kitsap County Developmental Disabilities Advisory Board

Date: November 1, 2022
Time: 5:00 p.m.
Meeting: [Zoom Link](#)
Call-in Option: 1-253-215-8782
Meeting ID # 886 5470 9612
Passcode # 584393

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF October 4, 2022 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Accessible Communities Advisory Committee**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Job Foundation Video**
 - D. DD Board Priorities 2023**
 - E. DDA/DVR Provider Updates**
 - F. Provider Updates**
 - G. Officer Report**
 - a) Meetings**
 - H. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY BOARD
MEETING MINUTES**

5:00pm – 6:00pm
Tuesday, October 4, 2022

1. **CALL TO ORDER** – Donna Gearns called the meeting to order at 5:01 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF September 6, 2022 MINUTES***

MOTION: Jennifer Acuna moved to approve September 6, 2022 minutes as amended. Kathy Lougheed seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Jennifer Acuna moved to approve to the agenda as amended. Kathy Lougheed seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. EFF Committee Update: Final preparations for the Kitsap Economic Development Alliance (KEDA) presentation on supported employment at their annual membership meeting in October underway.
- ii. Kelly also shared reminders of other activities this month:
 - Partners for Work: Kingston club interested in hiring a greeter as they have returned to in-person meetings.
 - Kelly along with Susan Harrell, WISE to present at PSNS on October 24th regarding supported employment.
 - Seattle Federal Executive Board project A.B.L.E.- Achieve, Build, Learn, Experience. The federal training targeting managers is scheduled for October 19th at the NOAA building in Seattle
- iii. Staff continue to track employment, there was a slight increase from July at 71% to 73% in August

b. **Transition Student Update**

- i. Another 2022 School to Work student was hired, bringing the total to 4 out of 10; School to Work activities for the 2023 class continue; and Kirsten continues to sign up students from the 2024 class for Job Foundation with hopes that everyone signed up will have a provider selected by December.
- ii. Kelly shared the training schedule flyer for WISE for October;

this month there will be a webinar on job development and the on-demand library offerings are available at no cost for WA residents.

- iii. Kelly shared a training opportunity that she has been working on with Monica Meyer and South Kitsap High School. Monica has been partnering with the Center for Applied Specialized Technology, CAST and the project focus is Universal Design for Learning, (UDL). Over the past few years, the South Kitsap School District has been rolling out their plan to increase students into general education classes who receive special education services. There are two training spots available and the hope is to have one teacher from general education and one teacher from special education attend. The training focuses on improving instruction and learning for all people based on scientific research of how people learn which opens opportunities for everyone to be included. There will be four, on-demand webinars covering UDL principles and a 6- month small group co-hort supporting the application of these principles and strategies within participants' organizations.
- iv. Jennifer Acuna shared this has also been a focus statewide from OSPI to push towards a multitiered system of support of UDL principles to lead to classrooms designed for all students thus increasing student engagement and success.

c. County Supported Employment Update

- i. Newly hired employee for the mailroom clerk position began working last month and everything is going well.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator, shared upcoming events:
 - i. KCPC monthly meeting will discuss how traffickers are targeting DD demographic. Two meetings will be held: 10/25, online, from 6p – 7p and in-person at the Silverdale Library on 10/26 from 1p – 2:30p. More information available on KCPC website.
 - ii. Two trainings facilitated by Monica Meyer are scheduled: What is Universal Design for Learning on 10/14 from 1-3 pm and All Behavior is Communication on 10/18 from 1-4 pm. Additional details available on KCPC website.

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Kelly provided an update on the DDA proposed 2023-2025 biennial operating budget which was sent to the State's Office of Financial Management (OFM) in September. Highlights were discussed:
 - Proposed pilot to establish a DDA enhanced Adult Family

Home Specialty to provide enhanced services and support model

- Fund additional out of home residential options for clients with aging parent caregivers
 - Reduce the number of unnecessary hospitalizations for children and adults through targeted training and recruitment of direct care staff to increase capacity and retention
 - Expand community stabilization services
 - Support increasing community provider rates this includes increasing rates for county contracted providers of IE and CI services
 - Revise estate recovery policies, create a new DDA non-citizen program, and increase residential personal allowances
 - Request to move unspent funds from the Dan Thompson memorial account to next biennium's budget.
- ii. Kelly shared an overview of the Employment and Day Rate Study Report results. Highlights:
- Importance of services and return on investment
 - a. Every dollar invested in supported employment equals a \$.60 return into the economy
 - 200% increase of clients with the highest support needs working in community jobs since 2010
 - Current capacity crisis with staff hiring and retention threatens stability of system as well as expansion of services

Report covered what was evaluated, methods used and recommendations for new rates for IE and CI services.

- iii. DDA sent out information to continue provider IE and CI enhanced rates through March 2023. Concerns remain with expansion of services with agencies continuing to struggle with hiring and retaining staff as planning for concurrent services gets underway.

b. Advocacy Reports:

- i. People First Convention to be held on October 7th-9th at Ocean Shores; Kimberly Adams will accompany members of the Kitsap People First Chapter to the convention; in total, 10 people from Kitsap will attend

c. Emergency Preparedness – Dave Rasmussen, KC Department of Emergency Management

- i. Dave discussed disaster preparedness in response to area threats and hazards. He discussed the importance of planning, gathering supplies on an individualized and household basis as well as being aware of county services available. Information and Resources are available at: [Kitsap County DEM](#)

kitsapdem.com)

- Kitsap County has Functional Assessment Service Teams (F.A.S.T.) to help people with access and functional needs during emergencies, including children with special needs. For more information regarding the FAST teams, email KCDEM

d. Voter Accessibility

- i. Handout provided with ballot drop locations and accessible voting locations. This information can also be found online at the Kitsap County website. [Accessible Voting in Kitsap County \(kitsapgov.com\)](http://kitsapgov.com)

e. IEP Clinic/Workshops

- i. Handout provided with this year's IEP workshops and clinics. Flyer contains the dates, times, and topics. The first one will be held on 10/19 and the training topic will cover: The Evaluation and the IEP Process. All workshops/clinics are from 2 – 4p at the ESD 114. Contact: Vanessa Lewis, vlewis@wapave.org or 253-720-1583.

f. DDA/DVR Provider Updates

- i. Kim shared DDA is still giving away free iPhone to clients and providers. Those interested should reach out to their case managers to order. Continue to experience staffing challenges, currently have 4 open caseloads, and DVR is hiring
- ii. Kelly shared information on how individuals can apply for DDA services electronically

g. Provider Updates

- i. Melia shared that Easter Seals, Workforce Development Program is fully staffed

h. Officer Reports

- i. Kelly sent poll out to members. From feedback, it is proposed to hold in-person meetings in March and September. Board will vote at next meeting.

i. Staff Updates

- i. None

- 8. ADJOURNMENT** - The meeting adjourned at 6:00 p.m. The next meeting will be Tuesday, November 1, 2022, virtual via Zoom

* = Indicates action item

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><u>Present</u> Donna Gearns Frances Aquiningoc Jennifer Acuna Kathy Lougheed</p> <p><u>Absent</u> Veola Taylor Rae Williams Sandra LaCelle Heidi Scheibner</p>	<p>Kimberly Adams, People First, Kitsap Chapter Melia Hughes, KC Parent Coalition Kim McCarty, DDA Jennifer Crider, Community Member Carolyn Wyna, Easter Seals Dave Rasmussen, KCDEM</p>	<p>Kelly Oneal Sonya Miles Kesha Anderson- Evans</p>