



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: January 13, 2021

TIME: 5:30 pm

LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1 -253 -215 -8782

A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors. Boyd Lee
4. Approval of Agenda* VAB
5. Approval of Minutes for December 9, 2020 * VAB
6. Reports:
 - a. Veterans Assistance Fund (documents provided in packet)
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses - Clive
 - Victory Garden – Dennis
 - Publicity – Joe
 - Military Appreciation Day – Joe
 - Veterans Day – Bob
 - Social Media – Brian
 - Women's Issues – Jayme
 - Suicide Prevention – Rick
 - Veteran Education – Tatiane
 - Clean & sober – Andrew
 - Eviction Relief – Andrew
7. Old Business: TBD
 - The Sun interview for Jayme. Andy
 - Rick announced COVID vaccines were scheduled
 - Comments and discussion on Policy & Procedures Manual for Assisting Veterans in Need in Kitsap County
8. New Business:
 - Rick, Building 10 discussion
 - Brian, How to improve our Social Media
 - Pallet Shelters presentation, February 13, 2021

* = Action Item

9. Good of the Order/Announcements

10. Next meeting time and place – Zoom meeting, Wednesday, February 13, 2021; 5:30p.m.

11. Adjourn

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
Draft
December 9, 2020
Online Meeting**

CALL TO ORDER: The meeting was called to order by Boyd Lee at 5:30 PM.

- 1. Announcement:** `Chair read on-line announcement
- 2. Approval of Agenda:** after discussion and upon motion duly made and seconded the agenda was approved.
- 3. Introductions and Welcome to Visitors:** Commissioner Ed Wolfe
- 4. Approval of minutes:** Approved minutes from October 14, 2020. Approved minutes from the annual retreat, November 7, 2020.
- 5. Reports:**
 - a. Veterans Assistance Fund (documents provided in packet)
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – Clive talked to Commissioner – looking for new location
 - Victory Garden – no report, Dennis Mannick
 - Public Affairs Officer – Joe – Discussion of Stand Down – needs content from VAB members.
 - Social Media – Brian – please keep sending him content
 - Fall Stand Down - Joe
 - Suicide Prevention – Rick
 - Women Circle – New phone number is up and working.
- 6. Old Business:**
 - Approved clarification wording for Eviction Relief, up to \$5000 eviction relief plus an -additional \$2500 will be authorized.
 - A draft copy of the update VAB manual was briefly discussed. A copy was emailed to all VAB members.
- 7. New Business:**
 - Commissioner Wolfe thanked the VAB members for their support of our Veterans in Kitsap County. He reiterated that the Commissioners are pleased with the actions we are taking and stated their continued support.
 - Joe announced that Military Appreciation Day will be the 3rd Saturday in May. There will be a 5K Run in March as a precursor called “Bangor to the Beach”

-Tabitha Roy introduced herself from the Brain Injury Alliance (BIAWA). The mission is to increase public awareness and support for those affected by brain injury. Her contact info is TabithaD@biawa.org, 253-293-4238.

-Discussed having Rebecca coordinate getting an interview with The Sun for Jayme to discuss Women Veteran issues to include the women's circle at the stand down.

Good of the Order/Announcements: None

Next Meeting: January 13, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:45 PM.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Harry Gilger Brian Davis Scott Austin Frank Gibbons Dennis Mannick Joe Kochera Clive Stewart Robert Theal Peggy Roy Tatiane Simmons Rick Raymond Jeff Rimack Boyd Lee Jayme DeGooyer Richard Becker	George Holden Ed Wolfe Tabitha Roy	Andrew Sargent Richard VanCleave Doug Washburn
<u>Absent/Excused</u> Danny Piper		

2020 Veterans Relief Fund Budget

As of December 31, 2020

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	300,000.00	320,580.46		
3110.10	Real & Personal Property	497,000.00	544,468.62	109.6%	(47,468.62)
3610.11	Investment Interest	2,000.00	923.17	46.2%	1,076.83
3000	Other Revenue	0.00	3,146.14	100.0%	(3,146.14)
	Revenue total	499,000.00	548,537.93	109.9%	(49,537.93)
	Budget total	799,000.00			
5101	Regular Salaries	39,969.00	40,324.22	100.9%	(355.22)
5102	Overtime Pay	-	19.26	100.0%	(19.26)
5190	Miscellaneous Pay	-	-	0.0%	-
5201	Industrial Insurance	421.00	428.54	101.8%	(7.54)
5202	Social Security	3,058.00	2,862.29	93.6%	195.71
5203	PERS Retirement	5,140.00	5,200.46	101.2%	(60.46)
5209	WA State Family Leave	59.00	58.67	99.4%	0.33
5224	Deferred Compensation	200.00	219.06	109.5%	(19.06)
5229	Benefit Bucket	6,526.00	6,292.40	96.4%	233.60
5311	Office Supplies	1,000.00	158.17	15.8%	841.83
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	502,684.00	396,411.92	78.9%	106,272.08
5425	Postage	100.00	5.10	5.1%	94.90
5431	Mileage	1,000.00	29.15	2.9%	970.85
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	1,500.00	1,006.25	67.1%	493.75
5451	Operating Rentals	500.00	25.78	5.2%	474.22
5492	Dues/Subscriptions	-	235.00	100.0%	(235.00)
5499	Other Miscellaneous	7,412.00	10,032.54	135.4%	(2,620.54)
5912	I/F IS Service Charges	3,242.00	2,701.70	83.3%	540.30
5913	I/F IS Program Maint	1,240.00	1,033.30	83.3%	206.70
5922	I/F IS Projects	213.00	177.50	83.3%	35.50
5996	Indirect Cost Allocation	4,236.00	4,236.00	100.0%	-
	Expense total	581,000.00	471,457.31	81.1%	109,542.69
	Ending Fund Balance	218,000.00	397,661.08		
	Budget total	799,000.00			



**Veterans Assistance Fund 2020
Monthly Report December 2020
Submitted by: Garry Hughes**

Activity	December	YTD
Total Applicants	60	540
Total # of new applicants	8	69
Applications Accepted	60	538
Applications denied	0	2
General Discharges	2	9
2020 Total unduplicated	9	208
Total Payout	\$32,601.73	\$307,833.83

Activity	
Appliances	\$ 758.60
Auto Repair	\$ 5,199.19
Burial	\$ 2,000
Bus Pass/ferry	
Bus Ticket Home	
Clothing	\$ 2,948.76
Dental	\$1,262
Food, includes hygiene and cleaning supplies	\$ 3,017.19
Fuel	\$ 200
Heating Oil	\$ 533.88
Motel	\$ 981
Medical	
Natural Gas	\$ 66.32
Occupation Certification	
Phone	\$ 627.10
Propane	\$ 913.46
PSE	\$ 3,060.63
Rent	\$ 8,592.36
Sewer	\$ 275.38
Union Dues	
Waste Management	\$ 413.09
Water	\$ 1,253.69
Wood for Heat/ Pellets	\$ 499.08
Misc.	
TOTAL Payout	\$ 32,601.73

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$6,129

KCR \$ value of referrals YTD (January 2020 – Present) – \$65,943

Applications Denied:

- 0

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Mason County VAF
- Food Banks/Free Meal Sites
- Salvation Army/St. Vincent De Paul/DSHS
- Discovery Pass for Disabled Veterans
- HUD/VASH Information
- Grief Support groups
- Legal Resources/NW Justice Project
- Christmas Gift Giving Programs
- Employment Resources/Work Source Veterans Representative
- VA Claims Assistance/Resources
- COVID Related Financial Resources
- WDVA/BLDG 10
- Housing Solutions Center
- Navy/Marine Corps Relief Society
- 211 Resource Line
- American Financial Solutions

\$ Value of Referrals outside of KCR - \$4,226

\$ Value of Referrals YTD (January 2020-Present) - \$45,373

42 phone calls fielded seeking information outside of assistance fund

December Application Breakdown (New applicants only)

KCR – 8 applications

Jail Contacts –3

Clean and Sober Housing – 2 (\$849 included in rent total above)

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2020

Total Direct Service Budget 2020 - \$300,000

Activity	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total 2020
Appliances	\$ -	\$ 495		\$ 271			\$ 936			\$ 178	\$ 341	\$ 759	\$ 2,980
Auto Repair	\$ 3,077	\$ 1,210		\$ 1,636	\$ 2,631	\$ 5,766	\$ 1,827	\$ 2,439	\$ 3,289	\$ 7,171	\$ 1,629	\$ 5,199	\$ 35,874
Burial	\$ -	\$ 1,500				\$ 1,500			\$ 1,984	\$ 2,000	\$ 204	\$ 2,000	\$ 9,188
Bus Pass	\$ 25		\$ 25						\$ 25	\$ 50			\$ 125
Bus Ticket Home	\$ -												\$ -
Clothing	\$ 837	\$ 223	\$ 349	\$ 1,125	\$ 730	\$ 600	\$ 2,612	\$ 414	\$ 2,275	\$ 1,593	\$ 509	\$ 2,949	\$ 14,216
Dental	\$ 1,433	\$ 486	\$ 2,243			\$ 623	\$ 2,368		\$ 263		\$ 542	\$ 1,262	\$ 9,220
Food	\$ 3,616	\$ 2,971	\$ 3,211	\$ 1,881	\$ 2,492	\$ 2,428	\$ 3,149	\$ 2,711	\$ 5,175	\$ 3,037	\$ 3,838	\$ 2,017	\$ 36,526
Gasoline	\$ 1,003	\$ 892	\$ 390	\$ 112	\$ 114	\$ 575	\$ 434	\$ 171	\$ 605	\$ 520		\$ 200	\$ 5,016
Heating Oil	\$ -									\$ 1,110	\$ 368	\$ 534	\$ 2,012
Motel	\$ 2,145					\$ 2,000	\$ 2,740	\$ 2,000	\$ 3,475	\$ 3,119	\$ 1,250	\$ 981	\$ 17,710
Medical	\$ 238		\$ 384		\$ 894		\$ 621	\$ 207	\$ 35	\$ 230	\$ 531		\$ 3,140
Natural Gas	\$ 712	\$ 340	\$ 71	\$ 102	\$ 268	\$ 442		\$ 365	\$ 68	\$ 959	\$ 148	\$ 66	\$ 3,541
Occupation Certification	\$ -								\$ 129				\$ 129
Phone	\$ 1,095		\$ 146		\$ 174	\$ 285	\$ 172	\$ 82	\$ 376	\$ 629	\$ 219	\$ 627	\$ 3,805
Propane	\$ 83	\$ 343		\$ 217			\$ 22	\$ 946	\$ 227	\$ 221	\$ 146	\$ 913	\$ 3,118
PSE	\$ 2,014	\$ 1,957	\$ 1,181	\$ 2,101	\$ 3,922	\$ 5,727	\$ 1,708	\$ 1,587	\$ 2,596	\$ 2,027	\$ 2,885	\$ 3,061	\$ 30,766
Rent	\$ 8,772	\$ 7,273	\$ 9,701	\$ 12,779	\$ 14,332	\$ 7,970	\$ 8,716	\$ 4,660	\$ 10,363	\$ 10,054	\$ 5,265	\$ 8,592	\$ 108,477
Sewer	\$ -		\$ 1,500	\$ 520		\$ 391	\$ 118	\$ 118	\$ 236	\$ 118	\$ 472	\$ 275	\$ 3,748
Union Dues	\$ -												\$ -
Waste Management	\$ 200	\$ 82	\$ 476	\$ 78	\$ 161	\$ 559	\$ 57	\$ 106	\$ 58	\$ 241	\$ 85	\$ 413	\$ 2,516
Water	\$ 1,297	\$ 1,312	\$ 425	\$ 651	\$ 1,482	\$ 2,394	\$ 615	\$ 2,175	\$ 789	\$ 1,020	\$ 919	\$ 1,254	\$ 14,333
Wood for Heat/ Pellets	\$ -												\$ 499
TOTALS	\$ 26,547	\$ 19,084	\$ 20,102	\$ 21,473	\$ 27,200	\$ 31,260	\$ 26,095	\$ 17,981	\$ 31,968	\$ 34,277	\$ 19,351	\$ 31,601	\$ 306,939
Balance	\$ 273,453	\$ 254,369	\$ 234,267	\$ 212,794	\$ 185,594	\$ 154,334	\$ 128,239	\$ 110,258	\$ 78,290	\$ 44,013	\$ 24,662	\$ (6,939)	

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated number)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated number)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: February 10, 2021

TIME: 5:30 p.m.

LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1-253-215-8782

AGENDA

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and Welcome to Visitors Boyd Lee
4. Presentation by Visitors Pallet Shelters, Ben Simons;
Patrick Diller, Business Dev.
5. Approval of Agenda* VAB
6. Approval of Minutes for January 13, 2021 * VAB
7. Reports
 - Veterans Assistance Fund (documents provided in packet)
 - Committee Reports (Five Minutes Each)
 - Tiny Houses - Clive
 - Victory Garden – Dennis
 - Public Affairs Officer – Joe
 - Military Appreciation – Joe
 - Veterans Day - Bob
 - Social Media – Brian
 - Women's Issues – Jayme
 - Suicide Prevention – Rick, Dan
 - Veteran Education – Tatiane
 - Clean & sober – Andrew
 - Eviction Relief – Andrew

* = Action Item

8. Old Business:
 - Policy & Procedures Manual
9. New Business:
 - CBOC advisory group - Peggy
 - Process of approval - Andrew
10. Good of the Order and Announcements
11. Next Meeting Time and Place - TBD
12. Adjourn

**MINUTES OF THE
KITSAP COUNTY VETERANS ADVISORY BOARD
Draft
January 13, 2021
Online meeting**

CALL TO ORDER: The meeting was called to order by Boyd Lee at 5:30 PM.

- 1. Announcement** Chair read on-line announcement
- 2. Approval of Agenda:** after discussion and upon motion duly made and seconded the agenda was approved.
- 3. Introductions and Welcome to visitors:** Each VAB member introduced themselves to include their military background and their objective of joining the VAB.
- 4. Approval of minutes:** Approved minutes from October 14, 2020. Approved minutes from the annual retreat, November 7, 2020.
- 5. Reports:**
 - a. Veterans Assistance Fund (documents provided in packet)
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – No report
 - Victory Garden – Dennis – needs old fashion bumper jack; Dan Piper stated he had one available. Boyd will help Dennis on project
 - Public Affairs Officer – Joe – Discussion of Stand Down – needs content from VAB members.
 - Military Appreciation Day – Joe – Date set for August 2021
 - Veteran Day – Bob – on hold pending COVID situation
 - Social Media – Brian – please keep sending him content
 - Fall Stand Down – On hold pending COVID situation
 - Suicide Prevention – Rick & Dan - no new information. Dan stated his business card have the Suicide Prevention phone number on it.
 - Veteran Education – Tatiane – enrolled has been down about 10% with COVID.
 - Women Circle – Jayme - New phone number is up and working
 - Clean & Sober – Andrew – no information
 - Eviction Relief – Andrew – see Garry report
- 6. Old Business:**
 - Approved clarification wording for Eviction Relief, up to \$5000 eviction relief plus an additional \$2500 will be authorized.
 - Promotion of Women’s issues on hold for one month
 - Rick Raymond gave a talk on Building 10 at Retsil. He stated that homeless Veterans can stay up to two years. Services provided include case management, medical, dental, housing assistance, VA benefits, laundry and meal services. There is room for 60 Veterans and there are 20 single rooms. Dennis Brown in in charge of

Building 10. Jessie Chamberlain is the VA liaison to ensure policy and procedures are followed and monitor to make sure the needs of the Veteran are being met. There was some discussion to make sure Building 10 residents are aware of the services VAB provides through Kitsap Community Resources. Rick has made sure flyers are posted and the residents are aware of the services.

7. New Business:

- Discussion held on the Policy & Procedures Manual specific to Section 2.8; Unemployed Veterans – Work Search Requirement.
- VAB members asked if there was any help needed by the County to assist with COVID Vaccinations.

Good of the Order/Announcements: None

Next meeting: February 13, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:45 PM.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<p><u>Present</u> Harry Gilger Brian Davis Scott Austin Frank Gibbons Dennis Mannick Joe Kochera Robert Theal Peggy Roy Tatiane Simmons Rick Raymond Boyd Lee Jayme DeGooyer Richard Becker George Holden Danny Piper</p> <p><u>Absent/Excused</u> Jeff Rimack Clive Stewart</p>		<p>Andrew Sargent Richard VanCleave Doug Washburn</p>

2021 Veterans Relief Fund Budget

As of January 31, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	914.64	0.2%	545,085.36
3610.11	Investment Interest	2,000.00	37.19	1.9%	1,962.81
3000	Other Revenue	0.00	-	0.0%	0.00
	Revenue total	548,000.00	951.83	0.2%	547,048.17
	Budget total	868,000.00			
5101	Regular Salaries	40,966.00	1,906.43	4.7%	39,059.57
5201	Industrial Insurance	406.00	20.32	5.0%	385.68
5202	Social Security	3,134.00	144.86	4.6%	2,989.14
5203	PERS Retirement	4,873.00	247.26	5.1%	4,625.74
5209	WA State Family Leave	60.00	2.79	100.0%	57.21
5229	Benefit Bucket	6,787.00	-	0.0%	6,787.00
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	-	0.0%	464,500.00
5425	Postage	100.00	-	0.0%	100.00
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	-	0.0%	500.00
5499	Other Miscellaneous	15,018.00	-	0.0%	15,018.00
5912	I/F IS Service Charges	933.00	-	0.0%	933.00
5922	I/F IS Projects	56.00	-	0.0%	56.00
5996	Indirect Cost Allocation	4,167.00	-	0.0%	4,167.00
	Expense total	548,000.00	2,321.66	0.4%	545,678.34
	Ending Fund Balance	320,000.00	352,989.02		
	Budget total	868,000.00			



**Veterans Assistance Fund 2021
Monthly Report January 2021
Submitted by: Garry Hughes**

Activity	January	YTD
Total Applicants	50	50
Total # of new applicants	5	5
Applications Accepted	50	50
Applications denied	0	0
General Discharges	0	0
2021 Total unduplicated	50	50
Total Payout	\$51,462.29	\$51,462.29

Activity	
Appliances	
Auto Repair	\$ 7,981.68
Burial	\$ 3,575
Bus Pass/ferry	
Bus Ticket Home	
Clothing	\$ 1,506.61
Dental	\$ 450
Food, includes hygiene and cleaning supplies	\$ 5,318.75
Fuel	\$ 146.73
Heating Oil	
Motel	\$ 1,292
Medical	\$ 1,608.91
Natural Gas	\$ 454.42
Occupation Certification	
Phone	\$ 433.91
Propane	\$ 1,055.64
PSE	\$ 2,902
Rent	\$ 23,000.03
Sewer	
Union Dues	
Waste Management	\$ 263.62
Water	\$ 1,472.99
Wood for Heat/ Pellets	
Misc.	
TOTAL Payout	\$ 51,462.29

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$8,223

KCR \$ value of referrals YTD (January 2021 – Present) – \$8,223

Applications Denied:

- 0 individuals denied

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Mason County VAF
- King County VAF
- SSVF
- Silverdale VA Outpatient Clinic
- Aid and Attendance Grant
- Housing Solutions Center (HSC)
- Senior Resources
- Landlord/Tenant Laws
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- American Financial Solutions
- Grief Support Groups
- Veterans Crisis Line

\$ Value of Referrals outside of KCR - \$7,146

\$ Value of Referrals YTD (January 2021-Present) - \$7,146

42 phone calls fielded seeking information outside of assistance fund

January Application Breakdown (New applicants only)

KCR – 5 applications

Eviction Relief Funding – 3 (\$12,225 included in rent total above)

Clean and Sober Housing - 0

Jail Contacts - 3

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances													\$ -
Auto Repair	\$ 7,982												\$ 7,982
Burial	\$ 3,575												\$ 3,575
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clothing	\$ 1,507												\$ 1,507
Dental	\$ 450												\$ 450
Food	\$ 5,319												\$ 5,319
Gasoline	\$ 147												\$ 147
Heating Oil													\$ -
Motel	\$ 1,292												\$ 1,292
Medical	\$ 1,609												\$ 1,609
Natural Gas	\$ 454												\$ 454
Occupation Certification													\$ -
Phone	\$ 434												\$ 434
Propane	\$ 1,056												\$ 1,056
PSE	\$ 2,902												\$ 2,902
Rent	\$ 23,000												\$ 23,000
Sewer													\$ -
Union Dues													\$ -
Waste Management	\$ 264												\$ 264
Water	\$ 1,473												\$ 1,473
Wood for Heat/ Pellets													\$ -
TOTALS	\$ 51,464	\$ -	\$ 51,464										
Balance	\$ 378,536												

2021 Applications Per month	50												50
2021 New Clients served YTD	5												5
2021 Clients denied	0												0
2021 Total Clients Served (unduplicated number)	50												50

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated number)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated number)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: March 10, 2021

TIME: 5:30 p.m.

LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1-253-215-8782

AGENDA

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and Welcome to Visitors Boyd Lee
4. Introduction of Visitors Rod Wittmier
President and Founder;
National Alliance to End Veteran Suicide
5. Approval of Agenda* VAB
6. Approval of Minutes for February 10, 2021 * VAB
7. Reports
 - Veterans Assistance Fund (documents provided in packet)
 - Committee Reports (Five Minutes Each)
 - Tiny Houses – Clive
 - Victory Garden – Dennis
 - Public Affairs Officer – Joe
 - Military Appreciation – Joe
 - Social Media – Brian
 - Women's Issues – Peggy
 - Suicide Prevention – Rick, Dan
 - Veteran Education – Tatiane
 - Eviction Relief – Andrew
 - CBOC – Peggy

* = Action Item

8. Old Business:
 - Policy & Procedures Manual and RCW Review
9. New Business:
 - Funding Grab & Go
 - Suicide Prevention Day, September
10. Good of the Order and Announcements
11. Next Meeting Time and Place – April 14, 2021; 5:30 via Zoom
12. Adjourn

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
Draft
February 10, 2021
Online Meeting**

CALL TO ORDER: The meeting was called to order by Boyd Lee at 5:30 PM.

- 1. Announcement:** Chair read on-line announcement
- 2. Approval of Agenda:** After discussion and upon motion duly made and seconded the agenda was approved.
- 3. Introductions and Welcome to visitors:** Each VAB member introduced themselves to include their military background and their objective of joining the VAB.
- 4. Guest Speakers:** Pallet Shelters presentation by Patrick Diller & Ben Simons. Patrick and Ben discussed the Corporate focus, where the shelters are being used currently, and a quick tour of the shelters in Everett. Presentation materials and pricing document forwarded to VAB members.
- 5. Approval of minutes:** Approved minutes from January 13, 2021 meeting with modifications. Clarification to Eviction Relief funding under Old Business. Additional notes on the Policy & Procedures Manual under New Business to include Section 2.2 Service Requirement.
- 6. Reports:**
 - a. Veterans Assistance Fund (documents provided in packet). Comment made to break out the funding associated with Eviction as a subcategory under Rent.
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – No report.
 - Victory Garden – Dennis – Working to develop plot size and addressed advertising.
 - Public Affairs Officer – Joe – Discussion of Stand Down – needs content from VAB members.
 - Military Appreciation Day – Joe – Date set for September 25, 2021
 - Veteran Day – Bob – on hold
 - Social Media – Brian – please keep sending him content
 - Fall Stand Down – April 24, 2021. This will be another Grab & Go.
 - Suicide Prevention – Rick & Dan
 - Veteran Education – Tatiane
 - Women Circle – Jayme - New phone number is up and working
 - Clean & Sober – Andrew – no information
 - Eviction Relief – Andrew – see Garry report
- 7. Old Business -**
 - The Policy and Procedures Manual and RCW 73.08, Veteran's Relief were discussed. Looking for volunteers to assist with review of the Manual to ensure compliance with the

RCW. George Holden volunteered.

8. New Business –

-The CBOC is establishing a Veteran’s Advisory Group. Meetings will be held monthly and quarterly the Chief Medical Officer will attend. Currently, the group is developing bylaws and a charter. More information to be provided.

-Jayme announced she will be deployed for a year. She will try to participate in monthly meetings. She will be accessible via email or phone.

Good of the Order/Announcements: None

Next meeting: March 10, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:45 PM.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Harry Gilger Brian Davis Frank Gibbons Dennis Mannick Joe Kochera Robert Theal Peggy Roy Tatiane Simmons Boyd Lee Jayme DeGooyer Richard Becker George Holden Danny Piper	Commissioner Ed Wolfe Commissioner Charlotte Garrido Rod Wittmier Ed Reyman Ben Simons, Pallet Shelter Patrick Diller, Pallet Shelter	Andrew Sargent Richard VanCleave Doug Washburn
<u>Absent/Excused</u> Scott Austin Jeff Rimack Clive Stewart Rick Raymond		

2021 Veterans Relief Fund Budget

As of February 28, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	16,767.18	3.1%	529,232.82
3610.11	Investment Interest	2,000.00	71.63	3.6%	1,928.37
3000	Other Revenue	0.00	467.88	0.0%	(467.88)
	Revenue total	548,000.00	17,306.69	3.2%	530,693.31
	Budget total	868,000.00			
5101	Regular Salaries	40,966.00	5,174.11	12.6%	35,791.89
5201	Industrial Insurance	406.00	55.46	13.7%	350.54
5202	Social Security	3,134.00	393.23	12.5%	2,740.77
5203	PERS Retirement	4,873.00	669.35	13.7%	4,203.65
5209	WA State Family Leave	60.00	7.59	12.7%	52.41
5229	Benefit Bucket	6,787.00	510.59	7.5%	6,276.41
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	-	0.0%	464,500.00
5425	Postage	100.00	-	0.0%	100.00
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	10.92	2.2%	489.08
5499	Other Miscellaneous	15,018.00	-	0.0%	15,018.00
5912	I/F IS Service Charges	933.00	-	0.0%	933.00
5922	I/F IS Projects	56.00	-	0.0%	56.00
5996	Indirect Cost Allocation	4,167.00	-	0.0%	4,167.00
	Expense total	548,000.00	6,821.25	1.2%	541,178.75
	Ending Fund Balance	320,000.00	364,844.29		
	Budget total	868,000.00			



**Veterans Assistance Fund 2021
Monthly Report February 2021
Submitted by: Garry Hughes**

Activity	February	YTD
Total Applicants	40	90
Total # of new applicants	5	10
Applications Accepted	40	90
Applications denied	0	0
General Discharges	0	0
2021 Total unduplicated	24	74
Total Payout	\$28,225.17	\$79,687.46

Activity	
Appliances	
Auto Repair	\$ 4,116.47
Burial	\$ 2,500
Bus Pass/ferry	
Bus Ticket Home	
Clothing	\$ 1,102.14
Dental	\$ 503
Food, includes hygiene and cleaning supplies	\$ 1,607.91
Fuel	\$ 320.27
Heating Oil	
Motel	\$ 3,000
Medical	
Natural Gas	\$ 311.80
Occupation Certification	
Phone	\$ 179.62
Propane	\$ 754.02
PSE	\$ 2,481.39
Rent	\$ 10,015.52
Sewer	\$ 157.36
Union Dues	
Waste Management	\$ 233.88
Water	\$ 941.79
Wood for Heat/ Pellets	
Misc.	
TOTAL Payout	\$ 28,225.17

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$5,461

KCR \$ value of referrals YTD (January 2021 – Present) – \$13,684

Applications Denied:

- 0 individuals denied

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Clallam County VAF
- Mason County VAF
- SSVF
- VASH program
- Navy/Marine Corps Relief Society
- Housing Solutions Center (HSC)
- Child Support Enforcement
- Landlord/Tenant Laws
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- American Financial Solutions
- Death/Grief Support Groups
- Employment and Training Resources
- Dental Resources
- COPES Program

\$ Value of Referrals outside of KCR - \$4,267

\$ Value of Referrals YTD (January 2021-Present) - \$11,413

36 phone calls fielded seeking information outside of assistance fund

February Application Breakdown (New applicants only)

KCR – 4 applications

Building 10 – 1 application

Eviction Relief Funding – 0

Clean and Sober Housing - 2 (\$952 included in rent total above)

Jail Contacts - 2

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances													\$ -
Auto Repair	\$ 7,982	\$ 4,116											\$ 12,098
Burial	\$ 3,575	\$ 2,500											\$ 6,075
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102											\$ 2,609
Dental	\$ 450	\$ 503											\$ 953
Food	\$ 5,319	\$ 1,608											\$ 6,927
Gasoline	\$ 147	\$ 320											\$ 467
Heating Oil													\$ -
Motel	\$ 1,292	\$ 3,000											\$ 4,292
Medical	\$ 1,609												\$ 1,609
Natural Gas	\$ 454	\$ 312											\$ 766
Occupation Certification													\$ -
Phone	\$ 434	\$ 180											\$ 614
Propane	\$ 1,056	\$ 754											\$ 1,810
PSE	\$ 2,902	\$ 2,481											\$ 5,383
Rent	\$ 23,000	\$ 10,016											\$ 33,016
Sewer		\$ 157											\$ 157
Union Dues													\$ -
Waste Management	\$ 264	\$ 234											\$ 498
Water	\$ 1,473	\$ 942											\$ 2,415
Wood for Heat/ Pellets													\$ -
TOTALS	\$ 51,464	\$ 28,225	\$ -	\$ 79,689									
Balance	\$ 378,536	\$ 350,311											

2021 Applications Per month	50	40											90
2021 New Clients served YTD	5	5											10
2021 Clients denied	0	0											0
2021 Total Clients Served (unduplicated number)	50	24											74

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated number)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated number)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: April 14, 2021

TIME: 5:30 pm

LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1 -253 -215 -8782

A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors. Boyd Lee
4. Approval of Agenda* VAB
5. Approval of Minutes for March 10, 2021 * VAB
6. Reports:
 - a. Veterans Assistance Fund (documents provided in packet)
 - b. Committee Reports (five minutes each)
 - Tiny Houses - Clive
 - Victory Garden – Dennis
 - Public Affairs Officer – Joe
 - Military Appreciation – Joe
 - Social Media – Brian
 - Women's Issues – Jayme
 - Suicide Prevention – Rick, Dan
 - Veteran Education – Tatiane
 - Eviction Relief – Peggy
 - CBOC - Peggy
7. Old Business:
 - The Stand Down – Grab and Go
 - Discussion and Proposal on Suicide prevention task to include remaining 2021 activities, programs, and budget
8. New Business: Run to Tahoma Discussion
9. Good of the Order/Announcements:
10. Next meeting time and place: Zoom meeting, Wednesday, May 12, 2021; 5:30p.m.
11. Adjourn

* = Action Item

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
March 10, 2021
Online meeting**

CALL TO ORDER: The meeting was called to order by Peggy Roy at 5:30 PM.

1. **Announcement** `Chair read on-line announcement
2. **Approval of Agenda:** after discussion and upon motion duly made and seconded the agenda was approved.
3. **Guest Speakers** – Rob Wittmier, President & Founder of National Alliance to End Veteran Suicide. Rob explained that there are 20 -22 Veteran suicides every day. He reviewed the website na2evs.org with the Board and explained the different programs being offered.
4. **Approval of minutes** – Approved minutes from February 10, 2021 meeting with modifications. Clarification to Eviction Relief funding under Old Business. Additional notes on the Policy & Procedures Manual under New Business to include Section 2.2 Service Requirement.
5. **Reports:**
 - a. Veterans Assistance Fund (documents provided in packet). Comment made to break out the funding associated with Eviction as a subcategory under Rent.
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – No report.
 - Victory Garden – Dennis – Working to develop plot size and addressed advertising.
 - Public Affairs Officer – Joe – Discussion of Stand Down – needs content from VAB members.
 - Military Appreciation Day – Joe – Date set for September 25, 2021
 - Veteran Day – Bob – on hold
 - Social Media – Brian – please keep sending him content
 - Fall Stand Down – April 24, 2021; Grab & Go.
 - Suicide Prevention – Rick & Dan
 - Veteran Education – Tatiane
 - Women Circle – Peggy – Nothing new to report
 - Clean & Sober – Andrew – no information
 - Eviction Relief – Andrew – see Garry report
6. **Old Business -**

- The Policy and Procedures Manual and RCW 73.08, Veteran's Relief were discussed. Looking for volunteers to assist with review of the Manual to ensure compliance with the RCW. George Holden volunteered. This will be a topic for the annual retreat held in November 2021.
7. **New Business –**

-The CBOC is establishing a Veteran's Advisory Group. Meetings will be held monthly and

quarterly the Chief Medical Officer will attend. At this time the group is developing bylaws and a charter. More information to be provided.

Good of the Order/Announcements: None

Next meeting: May 12, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:45 PM.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Harry Gilger Brian Davis Dan Piper Scott Austin Frank Gibbons Dennis Mannick Joe Kochera Clive Stewart Bob Theal Peggy Roy Tatiane Simmons Richard Raymond Jeff Rimack Richard Becker George Holden	Rod Wittmier	Andrew Sargent Richard VanCleave
<u>Absent/Excused</u> Boyd Lee Jayme DeGooyer		

2021 Veterans Relief Fund Budget

As of March 31, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	44,649.51	8.2%	501,350.49
3610.11	Investment Interest	2,000.00	71.63	3.6%	1,928.37
3000	Other Revenue	0.00	489.25	0.0%	(489.25)
	Revenue total	548,000.00	45,210.39	8.3%	502,789.61
	Budget total	868,000.00			
5101	Regular Salaries	40,966.00	10,082.35	24.6%	30,883.65
5201	Industrial Insurance	406.00	100.81	24.8%	305.19
5202	Social Security	3,134.00	766.29	24.5%	2,367.71
5203	PERS Retirement	4,873.00	1,304.19	26.8%	3,568.81
5209	WA State Family Leave	60.00	14.80	24.7%	45.20
5229	Benefit Bucket	6,787.00	1,079.18	15.9%	5,707.82
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	7,284.00	1.6%	457,216.00
5425	Postage	100.00	-	0.0%	100.00
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	11.24	2.2%	488.76
5499	Other Miscellaneous	15,018.00	10,000.00	66.6%	5,018.00
5912	I/F IS Service Charges	933.00	-	0.0%	933.00
5922	I/F IS Projects	56.00	-	0.0%	56.00
5996	Indirect Cost Allocation	4,167.00	1,041.75	25.0%	3,125.25
	Expense total	548,000.00	31,684.61	5.8%	516,315.39
	Ending Fund Balance	320,000.00	367,884.63		
	Budget total	868,000.00			



**Veterans Assistance Fund 2021
Monthly Report March 2021
Submitted by: Garry Hughes**

Activity	March	YTD
Total Applicants	48	138
Total # of new applicants	3	13
Applications Accepted	48	138
Applications denied	0	0
General Discharges	0	0
2021 Total unduplicated	19	93
Total Payout	\$39,270.80	\$118,958.26

Activity	
Appliances	
Auto Repair	\$ 2,753.08
Burial	\$ 684
Bus Pass/ferry	
Bus Ticket Home	
Clothing	\$ 729.51
Dental	\$ 400
Food, includes hygiene and cleaning supplies	\$ 4,231.93
Fuel	\$ 519.21
Heating Oil	
Motel	
Medical	\$ 707.17
Natural Gas	\$ 492.80
Occupation Certification	
Phone	\$ 463.40
Propane	\$ 827.67
PSE	\$ 5,549.51
Rent	\$ 19,911.04
Sewer	\$ 121.52
Union Dues	
Waste Management	\$ 271.31
Water	\$ 1,281.68
Wood for Heat/ Pellets	\$ 326.99
Misc.	
TOTAL Payout	\$39,270.80

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$7,402

KCR \$ value of referrals YTD (January 2021 – Present) – \$21,086

Applications Denied:

- 0 individuals denied

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Mason County VAF
- SSVF
- VASH program
- Navy/Marine Corps Relief Society
- Housing Solutions Center (HSC)
- Attorney General contact information
- Medical Patient advocate information
- Landlord/Tenant Laws
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- American Financial Solutions
- VA Home loan information
- Employment and Training Resources
- COPES Program

\$ Value of Referrals outside of KCR - \$5,120

\$ Value of Referrals YTD (January 2021-Present) - \$16,533

43 phone calls fielded seeking information outside of assistance fund

March Application Breakdown (New applicants only)

KCR – 3 applications

Eviction Relief Funding – 3 (\$6,400 included in rent total above)

Clean and Sober Housing - 2 (\$952 included in rent total above)

Jail Contacts - 1

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances													\$ -
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753										\$ 14,851
Burial	\$ 3,575	\$ 2,500	\$ 684										\$ 6,759
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730										\$ 3,339
Dental	\$ 450	\$ 503	\$ 400										\$ 1,353
Food	\$ 5,319	\$ 1,608	\$ 4,232										\$ 11,159
Gasoline	\$ 147	\$ 320	\$ 519										\$ 986
Heating Oil													\$ -
Motel	\$ 1,292	\$ 3,000											\$ 4,292
Medical	\$ 1,609		\$ 707										\$ 2,316
Natural Gas	\$ 454	\$ 312	\$ 493										\$ 1,259
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463										\$ 1,077
Propane	\$ 1,056	\$ 754	\$ 828										\$ 2,638
PSE	\$ 2,902	\$ 2,481	\$ 5,550										\$ 10,933
Rent	\$ 23,000	\$ 10,016	\$ 19,911										\$ 52,927
Sewer		\$ 157	\$ 122										\$ 279
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271										\$ 769
Water	\$ 1,473	\$ 942	\$ 1,282										\$ 3,697
Wood for Heat/ Pellets			\$ 327										\$ 327
TOTALS	\$ 51,464	\$ 28,225	\$ 39,272	\$ -	\$ 118,961								
Balance	\$ 378,536	\$ 350,311	\$ 311,039										

2021 Applications Per month	50	40	48										138
2021 New Clients served YTD	5	5	3										13
2021 Clients denied	0	0	0										0
2021 Total Clients Served (unduplicated number)	50	24	19										93

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated number)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated number)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144

Veterans Helping Veterans

KAVA
Kitsap Area
Veterans Alliance

Kitsap Area Veterans Alliance



Kitsap County
Veterans Program

VETERANS GRAB & GO

Multiple Locations

SATURDAY, APRIL 24, 2021

10:00 AM TO 2:00 PM

OPEN TO ALL KITSAP VETERANS

Pick Location Closest to you

Sheridan

Community Center

680 Lebo Blvd

Bremerton, WA

VFW Post 2669

3100 SE Mile Hill Dr.

Port Orchard, WA

Abrahams' House

312 N Callow Blvd

Bremerton, WA

VA Outpatient

Clinic

9177 Ridgetop

Silverdale, WA

Woman's Resources

360-865-0967

**GRAB AND GO - NO SERVICES OR PROVIDERS
CLOTHING AVAILABLE ONLY AT ABRAHAM'S HOUSE
MASKS FURNISHED & SOCIAL DISTANCING REQUIRED
ID required (Military retired ID, VA card or DD214)**



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: May 12, 2021

TIME: 5:30 pm

LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1 -253 -215 -8782

A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors. Boyd Lee
4. Approval of Agenda* VAB
5. Approval of Minutes for April 14, 2021 * VAB
6. Reports:
 - Veterans Assistance Fund (documents provided in packet)
 - Committee Reports (five minutes each)
 - Tiny Houses – Clive (Homes for All Leadership Group)
 - Victory Garden – Dennis
 - Public Affairs Officer – Joe
 - Military Appreciation – Joe
 - Social Media – Brian
 - Veterans Day - Bob
 - Women's Resource Group – Peggy
 - Suicide Prevention – Rick, Dan
 - Veteran Education – Tatiane
 - Eviction Relief – Peggy
 - CBOC - Peggy
7. Old Business:
 - The Stand Down – Grab and Go results
 - Discussion and Proposal on Suicide prevention task to include remaining 2021 activities, programs, and budget
8. New Business:
 - Run to Tahoma Discussion
 - Stand Down September 2021

* = Action Item

9. Good of the Order/Announcements:

10. Next meeting time and place: Zoom meeting, Wednesday, June 9, 2021; 5:30 p.m.

11. Adjourn

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
April 14, 2021
Online meeting**

CALL TO ORDER: The meeting was called to order by Peggy Roy at 5:30 p.m.

- 1. Announcement:** Chair read on-line announcement
- 2. Approval of Agenda:** Proposed agenda modified and after discussion and upon motion duly made and seconded the agenda was approved.
- 3. Approval of minutes:** Revised minutes from March 10, 2021 meeting approved.
- 4. Run to Tahoma:** George Geyer attended meeting to discuss the annual Run to Tahoma event. It was cancelled in 2020. There are six remains to be escorted to Tahoma National Cemetery. Due to COVID restrictions the ceremony will be limited and modified. George will contact the motorcycle group for escort services and communicate with Commissioner Gelder. Harry will contact Hazelwood about a vehicle. Scott will look at the box construction to see about making a container hold each urn. There is an opening on May 29, 2021 to hold a ceremony at the cemetery.
- 5. Reports:**
 - a. Veterans Assistance Fund (documents provided in packet). Discussion held on the status of funds expended to date in the first quarter of 2021. As of the end of March \$118,961 has been spent compared to \$65,733 in March 2020 (reference chart on page 3). Doug Washburn, Richard VanCleave, Garry Hughes & Peggy Roy will meet before the May meeting to discuss and present recommendations to the Board for consideration.
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – No report.
 - Victory Garden – Dennis – Thurs, 4/15 the tarp will be removed, and the ground prepared for planting.
 - Public Affairs Officer – Joe – Discussion of Stand Down
 - Military Appreciation Day – Joe – Bangor to the Beach Run described and encouraged participation
 - Veteran Day – Bob – on hold
 - Social Media – Brian
 - Suicide Prevention – Rick & Dan – see details under Old Business. World Suicide Prevention Day is September 10.
 - Veteran Education – Tatiane
 - Women's Resource Group - Peggy
 - CBOC - Peggy
- 6. Old Business:**

Suicide Prevention – The Board approved membership renewal to the International Association of Suicide Prevention (IASP) for \$200. The Board also approved Richard to initiate the formal invites on behalf of the VAB to the World Suicide Prevention Day,

September 10, 2021. This will include invites to Congressional, State, & County leadership.

7. New Business:

New position posted on the Kitsap County website; Veteran Program Analyst. The position supports the Veteran’s Advisory Board in an administrative capacity. It is part time and reports to the Human Services department. If anyone is interested or knows someone who might be interested, please pass the word.

Good of the Order/Announcements: None

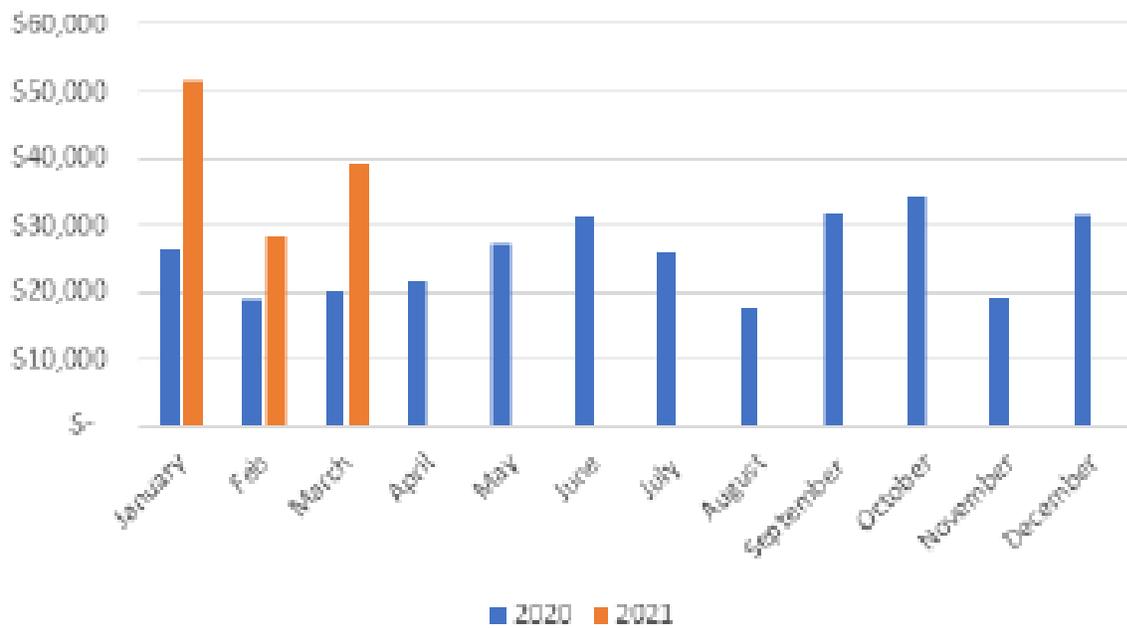
Next meeting: May 12, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:30 PM.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Harry Gilger Dan Piper Scott Austin Frank Gibbons Dennis Mannick Joe Kochera Bob Theal Peggy Roy Tatiane Simmons Richard Raymond Richard Becker George Holden	Samatha Adams, NWJP Carolyn Wiley, KAVA Cathy Davidson, VA Outreach	Doug Washburn Richard VanCleave
<u>Absent/Excused</u> Brian Davis Clive Stewart Jeff Rimack Boyd Lee Jayme DeGooyer		

Veterans Assistance Program Spending



2021 Veterans Relief Fund Budget

As of April 30, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	282,007.08	51.6%	263,992.92
3610.11	Investment Interest	2,000.00	133.19	6.7%	1,866.81
3000	Other Revenue	0.00	776.39	0.0%	(776.39)
	Revenue total	548,000.00	282,916.66	51.6%	265,083.34
	Budget total	868,000.00			
5101	Regular Salaries	40,966.00	10,885.71	26.6%	30,080.29
5106	Annual Leave Payout	-	4,953.49	100.0%	(4,953.49)
5201	Industrial Insurance	406.00	104.14	25.7%	301.86
5202	Social Security	3,134.00	1,205.88	38.5%	1,928.12
5203	PERS Retirement	4,873.00	1,408.39	28.9%	3,464.61
5209	WA State Family Leave	60.00	23.24	38.7%	36.76
5229	Benefit Bucket	6,787.00	1,660.49	24.5%	5,126.51
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	156,919.70	33.8%	307,580.30
5425	Postage	100.00	-	0.0%	100.00
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	11.24	2.2%	488.76
5499	Other Miscellaneous	15,018.00	10,000.00	66.6%	5,018.00
5912	I/F IS Service Charges	933.00	-	0.0%	933.00
5922	I/F IS Projects	56.00	-	0.0%	56.00
5996	Indirect Cost Allocation	4,167.00	1,041.75	25.0%	3,125.25
	Expense total	548,000.00	188,214.03	34.3%	359,785.97
	Ending Fund Balance	320,000.00	449,061.48		
	Budget total	868,000.00			



**Veterans Assistance Fund 2021
Monthly Report April 2021
Submitted by: Garry Hughes**

Activity	April	YTD
Total Applicants	43	181
Total # of new applicants	3	16
Applications Accepted	43	181
Applications denied	0	0
General Discharges	1	1
2021 Total unduplicated	14	107
Total Payout	\$37,500.24	\$156,458.50

Activity	
Appliances	\$ 174.14
Auto Repair	\$ 5,481.35
Burial	\$ 1,888.75
Bus Pass/ferry	
Bus Ticket Home	
Clothing	\$ 2,125.93
Dental	\$ 1,734
Food, includes hygiene and cleaning supplies	\$ 1,486.33
Fuel	\$ 532.55
Heating Oil	
Motel	\$ 1,350
Medical	\$ 4,044.55
Natural Gas	\$ 49.21
Occupation Certification	
Phone	\$ 308.99
Propane	\$ 957
PSE	\$ 2,097.92
Rent	\$ 14,280.16
Sewer	\$ 324.04
Union Dues	
Waste Management	\$ 113.92
Water	\$ 551.40
Wood for Heat/ Pellets	
Misc.	
TOTAL Payout	\$ 37,500.24

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$9,533

KCR \$ value of referrals YTD (January 2021 – Present) – \$30,619

Applications Denied:

- 0 individuals denied

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Mason County VAF
- King County VAF
- Drug and Alcohol inpatient treatment services
- Housing Solutions Center (HSC)
- Free Laundry Resources
- American Financial Solutions
- Senior Property tax Exemption
- Landlord/Tenant Laws
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- Credit Repair Services/Resources
- Senior Resources
- Employment and Training Resources
- COPES Program/In Home Caregiving Resources

\$ Value of Referrals outside of KCR - \$6,410

\$ Value of Referrals YTD (January 2021-Present) - \$22,943

39 phone calls fielded seeking information outside of assistance fund

April Breakdown:

KCR – 3 applications (New Clients)

Eviction Relief Funding – 1 (\$5,000 included in rent total above)

Clean and Sober Housing - 2 (\$970 included in rent total above)

Jail Contacts - 2

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances				\$ 174									\$ 174
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753	\$ 5,481									\$ 20,332
Burial	\$ 3,575	\$ 2,500	\$ 684	\$ 1,889									\$ 8,648
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730	\$ 2,126									\$ 5,465
Dental	\$ 450	\$ 503	\$ 400	\$ 1,734									\$ 3,087
Food	\$ 5,319	\$ 1,608	\$ 4,232	\$ 1,486									\$ 12,645
Gasoline	\$ 147	\$ 320	\$ 519	\$ 533									\$ 1,519
Heating Oil													\$ -
Motel	\$ 1,292	\$ 3,000		\$ 1,350									\$ 5,642
Medical	\$ 1,609		\$ 707	\$ 4,045									\$ 6,361
Natural Gas	\$ 454	\$ 312	\$ 493	\$ 49									\$ 1,308
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463	\$ 309									\$ 1,386
Propane	\$ 1,056	\$ 754	\$ 828	\$ 957									\$ 3,595
PSE	\$ 2,902	\$ 2,481	\$ 5,550	\$ 2,098									\$ 13,031
Rent	\$ 23,000	\$ 10,016	\$ 19,911	\$ 14,280									\$ 67,207
Sewer		\$ 157	\$ 122	\$ 324									\$ 603
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271	\$ 114									\$ 883
Water	\$ 1,473	\$ 942	\$ 1,282	\$ 551									\$ 4,248
Wood for Heat/ Pellets			\$ 327										\$ 327
TOTALS	\$ 51,464	\$ 28,225	\$ 39,272	\$ 37,500	\$ -	\$ 156,461							
Balance	\$ 378,536	\$ 350,311	\$ 311,039	\$ 273,539									

2021 Applications Per month	50	40	48	43									181
2021 New Clients served YTD	5	5	3	3									16
2021 Clients denied	0	0	0	0									0
2021 Total Clients Served (unduplicated number)	50	24	19	14									107

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated number)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated number)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: June 9, 2021

TIME: 5:30 pm

LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1 -253 -215 -8782

A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors. Boyd Lee
4. Approval of Agenda* VAB
5. Approval of Minutes for May 12, 2021 * VAB
6. Guest Speaker Samantha Adams, NWJP
7. Reports:
 - Veterans Assistance Fund (documents provided in packet)
 - Committee Reports (five minutes each)
 - Tiny Houses – Clive (Homes for All Leadership Group)
 - Victory Garden – Dennis
 - Public Affairs Officer – Joe
 - Military Appreciation – Joe
 - Social Media – Brian
 - Veterans Day - Bob
 - Women's Resource Group – Peggy
 - Suicide Prevention – Rick, Dan
 1. State of 988
 - Veteran Education – Tatiane
 - CBOC - Peggy
8. Old Business:
 - Run to Tahoma discussion
9. New Business:
 - Looking for guest speakers
 1. Tammy Todd, LICSW, CBOC Silverdale; July speaker
 2. Kirsten Jewell, Housing and Homelessness Division Manager, Kitsap County; August speaker

* = Action Item

10. Good of the Order / Announcements:

11. Next meeting time and place: Zoom meeting, Wednesday, July 14, 2021; 5:30 p.m. (may be in person)

12. Adjourn

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
May 12, 2021
Online meeting**

CALL TO ORDER: The meeting was called to order by Boyd Lee at 5:30 PM.

- 1. Announcement:** Chair read on-line announcement.
- 2. Approval of Agenda:** Motion made and seconded to approve agenda.
- 3. Approval of minutes:** Motion made and seconded to approve minutes from April 14, 2021 meeting.
- 4. Reports:**
 - a. Veterans Assistance Fund (VAF). Garry Hughes, John, Koch, Doug Washburn, Richard VanCleave, & Peggy Roy met on April 29, 2021 to discuss VAF. There has been an increase in rental assistance which we expected. At this time, no adjustments will be made but it will be reviewed again after month-end June and month-end September. Garry closely manages the funds, when to use it and when other referrals should be used.
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – Clive talked about the new shelter he toured in Port Orchard. The Olympic Gym was purchased by the County and it will be operated by Rescue Mission. The locker rooms will be converted to showers and the lockers reused for the residents. There will be a commercial kitchen and the residents will have access to laundry facilities. It is expected to hold up to 75 people. This will be considered temporary housing and specific services will be provided to include a training center. The goal is to open it in six months. It needs a roof replacement, plumbing, and an architect. The Rescue Mission website is <https://www.kitsaprescue.org>.
 - Victory Garden – Dennis – The tarp has been removed but Dennis is not sure when the soil will be tilled. Dennis needs access to the barn on site to get the irrigation system set up. Peggy will set up a meeting with Dan Larsen to meet onsite to see if we can get traction on moving forward.
 - Public Affairs Officer – Joe – The Bangor to Beach fun run is scheduled for 5/15. More information can be found at [Bit.ly/Bangor-Beach](https://bit.ly/Bangor-Beach).
 - Military Appreciation Day – Joe – Event date is September 26, 2021.
 - Veteran Day – Bob –
 - Social Media – Brian
 - Suicide Prevention – Rick & Dan – see details under Old Business. World Suicide Prevention Day is September 10.
 - Veteran Education – Tatiane
 - Women's Resource Group - Peggy
 - CBOC - Peggy

5. Old Business:

-Stand Down – results of the Grab & Go were presented by Peggy. From the four sites, 70 bags were handed out. The remaining 55 bags will be given to the Veteran Service Officers to hand out to Kitsap County Veterans in need. Garry Hughes from KCR, will also hand out some of the leftover bags. At the July 14, 2021 KAVA meeting it will be determined whether to hold in-person Stand Down in September or go back to a grab & go event.

-Suicide Prevention – Rick Raymond has received confirmation from the following people for the World Suicide Prevention Day; Commissioner Gelder, Commissioner, Garrido, Commissioner Wolfe, Becky Erickson, Poulsbo Mayor, Codie Garza, Director WDVA Suicide Prevention Task Force, Alfie Alvarado, Director WA State VA, Congressman Kilmer, King 5, Q13 and State Senator Randall. The event will be held September 10, 2021 from 1830 – 2000, ending with a candlelight vigil. Rick asked that Doug Washburn speak about the programs offered by Kitsap County. He also mentioned requesting the Board approval for advertising. For the June meeting, Rick will have an estimate of the cost associated with the advertising for the Board to consider.

6. New Business:

-Run to Tahoma – Peggy gave a quick review of the program to be held on Saturday, May 29, 2021 to transfer the remains of six veterans to Tahoma National Cemetery. The event will be a shortened with limited attendance. There is a need for six pallbearers/escorts from the VAB/KAVA community.

-Rick Raymond has ordered a flag through Senator Cantwell’s office which will be flown over the US Capital. When he gets it, he will request to have it flown over the State Capital, then over Kitsap County Admin. He proposed presenting it to the family of Andy Sargent. The Board moved and seconded to approve.

Good of the Order/Announcements: None

Next meeting: June 9, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:20 PM.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Harry Gilger Dan Piper Dennis Mannick Joe Kochera Clive Stewart Bob Theal Peggy Roy Richard Raymond Boyd Lee Richard Becker George Holden		Richard VanCleave

<u>Absent/Excused</u> Brian Davis (E) Jeff Rimack Jayme DeGooyer (E) Scott Austin (E) Frank Gibbons (E) Tatiane Simmons (E)		
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2021 Veterans Relief Fund Budget

As of May 31, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	315,191.16	57.7%	230,808.84
3610.11	Investment Interest	2,000.00	133.19	6.7%	1,866.81
3000	Other Revenue	0.00	1,536.46	0.0%	(1,536.46)
	Revenue total	548,000.00	316,860.81	57.8%	231,139.19
	Budget total	868,000.00			
5101	Regular Salaries	40,966.00	10,885.71	26.6%	30,080.29
5106	Annual Leave Payout	-	4,953.49	100.0%	(4,953.49)
5201	Industrial Insurance	406.00	104.14	25.7%	301.86
5202	Social Security	3,134.00	1,205.88	38.5%	1,928.12
5203	PERS Retirement	4,873.00	1,408.39	28.9%	3,464.61
5209	WA State Family Leave	60.00	23.24	38.7%	36.76
5229	Benefit Bucket	6,787.00	2,526.47	37.2%	4,260.53
5311	Office Supplies	1,000.00	27.25	2.7%	972.75
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	210,732.10	45.4%	253,767.90
5425	Postage	100.00	-	0.0%	100.00
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	35.28	7.1%	464.72
5492	Dues/Subscriptions	-	200.00	100.0%	(200.00)
5499	Other Miscellaneous	15,018.00	10,000.00	66.6%	5,018.00
5912	I/F IS Service Charges	933.00	-	0.0%	933.00
5922	I/F IS Projects	56.00	-	0.0%	56.00
5996	Indirect Cost Allocation	4,167.00	2,083.50	50.0%	2,083.50
	Expense total	548,000.00	244,185.45	44.6%	303,814.55
	Ending Fund Balance	320,000.00	427,034.21		
	Budget total	868,000.00			



**Veterans Assistance Fund 2021
Monthly Report May 2021
Submitted by: Garry Hughes**

Activity	May	YTD
Total Applicants	41	222
Total # of new applicants	0	16
Applications Accepted	43	222
Applications denied	0	0
General Discharges	0	1
2021 Total unduplicated	8	115
Total Payout	\$31,358.85	\$187,817.35

Activity	
Appliances	\$ 386.08
Auto Repair	\$ 7,816.17
Burial	
Bus Pass/ferry	
Bus Ticket Home	
Clothing	\$ 903.68
Dental	
Food, includes hygiene and cleaning supplies	\$ 2,716.57
Fuel	\$ 525.99
Heating Oil	
Motel	\$ 1,350
Medical	\$ 165
Natural Gas	\$ 82.53
Occupation Certification	
Phone	\$ 190.75
Propane	\$ 874.19
PSE	\$ 2,895.41
Rent	\$ 13,095.72
Sewer	
Union Dues	
Waste Management	\$ 85.64
Water	\$ 271.12
Wood for Heat/ Pellets	
Misc.	
TOTAL Payout	\$ 31,358.85

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$10,495

KCR \$ value of referrals YTD (January 2021 – Present) – \$41,114

Applications Denied:

- 0 individuals denied

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Mason County VAF
- Pierce County VAF
- State of Nevada VA contact information
- D.O.L. Veterans License plate information
- Housing Solutions Center (HSC)
- Gather Together Grow Together
- Landlord/Tenant Laws
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- Senior Resources
- Employment and Training Resources
- COPES Program/In Home Caregiving Resources
- PTSD Counseling Services for Military Spouses
- Red Cross
- Catholic Community Services
- SSVF Program contacts and information
- VASH Program

\$ Value of Referrals outside of KCR - \$5,704

\$ Value of Referrals YTD (January 2021-Present) - \$28,647

36 phone calls fielded seeking information outside of assistance fund

May Breakdown:

Eviction Relief Funding – 1 (\$5,000 included in rent total above)

Clean and Sober Housing - 2 (\$970 included in rent total above)

Jail Contacts - 3

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances				\$ 174	\$ 386								\$ 560
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753	\$ 5,481	\$ 7,816								\$ 28,148
Burial	\$ 3,575	\$ 2,500	\$ 684	\$ 1,889									\$ 8,648
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730	\$ 2,126	\$ 904								\$ 6,369
Dental	\$ 450	\$ 503	\$ 400	\$ 1,734									\$ 3,087
Food	\$ 5,319	\$ 1,608	\$ 4,232	\$ 1,486	\$ 2,717								\$ 15,362
Gasoline	\$ 147	\$ 320	\$ 519	\$ 533	\$ 526								\$ 2,045
Heating Oil													\$ -
Motel	\$ 1,292	\$ 3,000		\$ 1,350	\$ 1,350								\$ 6,992
Medical	\$ 1,609		\$ 707	\$ 4,045	\$ 165								\$ 6,526
Natural Gas	\$ 454	\$ 312	\$ 493	\$ 49	\$ 83								\$ 1,391
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463	\$ 309	\$ 191								\$ 1,577
Propane	\$ 1,056	\$ 754	\$ 828	\$ 957	\$ 874								\$ 4,469
PSE	\$ 2,902	\$ 2,481	\$ 5,550	\$ 2,098	\$ 2,895								\$ 15,926
Rent	\$ 23,000	\$ 10,016	\$ 19,911	\$ 14,280	\$ 13,096								\$ 80,303
Sewer		\$ 157	\$ 122	\$ 324									\$ 603
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271	\$ 114	\$ 86								\$ 969
Water	\$ 1,473	\$ 942	\$ 1,282	\$ 551	\$ 271								\$ 4,519
Wood for Heat/ Pellets			\$ 327										\$ 327
TOTALS	\$ 51,464	\$ 28,225	\$ 39,272	\$ 37,500	\$ 31,360	\$ -	\$ 187,821						
Balance	\$ 378,536	\$ 350,311	\$ 311,039	\$ 273,539	\$ 242,179								

2021 Applications Per month	50	40	48	43	41								222
2021 New Clients served YTD	5	5	3	3	0								16
2021 Clients denied	0	0	0	0	0								0
2021 Total Clients Served (unduplicated number)	50	24	19	14	8								115

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated number)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
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2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
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2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: July 14, 2021
TIME: 5:30 pm
LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1-253-215-8782

A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors Boyd Lee
4. Approval of Agenda* VAB
5. Approval of Minutes for June 9, 2021 * VAB
6. Guest Speaker Tammy Todd, Community Based Outpatient Clinic(CBOC)
7. Reports:
 - Veterans Assistance Fund (documents provided in packet)
 - Committee Reports (five minutes each)
 - Tiny Houses – Clive
 - Victory Garden – Dennis
 - Public Affairs Officer – Joe
 - Military Appreciation – Joe
 - Social Media – Brian
 - Veterans Day - Bob
 - Womens Resource Group – Peggy
 - Suicide Prevention – Rick, Dan
 - Veteran Education – Tatiane
 - CBOC - Peggy
8. Old Business:
 - Fall Stand Down
 - Run to Tahoma After Action Report
 - Calendar of Events

* = Action Item

9. New Business:

- Kirsten Jewell, Housing and Homeless Division Manager, Kitsap County; August speaker
- November 2021 Retreat planning

10. Good of the Order / Announcements

11. Next meeting time and place – August 11, 2021; 5:30 via Zoom

12. Adjourn

VAB Events

July 14 - 1730, VAB monthly meeting, speaker Tammy Todd, VA Clinic Silverdale

August 11 – 1730, VAB monthly meeting, speaker Kirsten Jewel, Housing & Homelessness

September 8 - 1730, VAB monthly meeting

September 10 - 1830- 2000; World Suicide Prevention

September 25 - Fall Stand Down; 1000 - 1400 + set up and tear down, or Grab & Go

September XX - Military Appreciation Day

October 13 – 1730, monthly VAB meeting

November 6 - 0900 - 1300, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 8 - 1730, VAB monthly meeting

January 12, 2022 - 1730, VAB monthly meeting

January 2022 - begin Run to Tahoma planning meetings

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
June 9, 2021
Online meeting**

CALL TO ORDER: The meeting was called to order by Boyd Lee at 5:30 PM.

- **Announcement :**Chair read on-line announcement.
- **Approval of Agenda:** Motion made and seconded to approve agenda.
- **Approval of minutes:** Motion made and seconded to approve minutes from May 2021 meeting.
- **Guest Speaker:** Samantha (Sam) Adams from Northwest Justice Project (NJP) gave a presentation. She covered an overview of what NJP does and some examples of the work they are doing. A copy of her presentation is attached.
- **Introduction of Lacey Estus:** Andy's replacement, Lacey Estus joined the meeting and talked about her background. At the time of the June meeting, Lacey was still residing in Texas. She's transiting to Kitsap County in the near future and become an official employee of Kitsap County on July 1, 2021.
- **Reports:**
 - a. Veterans Assistance Fund (VAF). Nothing new to report. After June month end a review of the first half of the review will be conducted to determine funding status for the remainder of the year.
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – Nothing new to report
 - Victory Garden – Dennis reported the ground has been tilled and fencing installed. He has planted several items and estimates there are 10 plots. The next step is to get the watering system installed. It was discussed to have a VAB site visit as there may be several Board members who have not been to the garden.
 - Public Affairs Officer – Joe reported the Bangor to Beach fun run was a successful event.
 - Military Appreciation Day – Joe reported the date to be September 25 which happens to be the same date as the Fall Stand Down. Joe will work to deconflict the date.
 - Veteran Day – Nothing new to report
 - Social Media – Nothing new to report
 - Suicide Prevention – Rick & Dan – World Suicide Prevention Day, September 10, 2021. Plan to present to the Board in the July meeting the advertising plan and budget request to support advertising.
 - Veteran Education – Tatiane reported in-class instruction will begin this Fall (2021). At this time enrollment has increased by 3%.
 - Women's Resource Group – Nothing new to report

- CBOC – Peggy discussed a new FIT kit test for people registered to get medical service through the VA for colon cancer screening. Members will be notified by mail and a screening kit (FIT kit) will be mailed to your home address which you can complete and return. More info to follow.
- **Old Business:**
 - Run to Tahoma - Peggy reported a lessons learned/after action report will be held June 10, 2021. Planning meetings will begin in January 2022 for the 2022 event.
 - Calendar of events for 2021.
- **New Business:**
 - Calendar of events was discussed for the remainder of 2021. A copy will be sent out to the Board members
 - Veteran Service Officers (VSO). Peggy asked for a volunteer to create a list of VSO's in the area. Rick Becker volunteered. The expectation is to have something to present at the November Retreat.

Good of the Order/Announcements: None

Next meeting: July 14, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:38 PM.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Harry Gilger Brian Davis Dan Piper Frank Gibbons Dennis Mannick Joe Kochera Clive Stewart Bob Theal Peggy Roy Tatiane Simons Richard Raymond Boyd Lee Richard Becker	Samantha Adams, NJP Lacey Estus	Richard VanCleave
<u>Absent/Excused</u> Clive Stewart (E) Jeff Rimack Jayme DeGooyer (E) Scott Austin		

Kitsap Veteran Legal Services

A partnership between Northwest Justice Project and Kitsap County
Veteran Advisory Board Presentation

June 9, 2021



Northwest Justice Project

CLEAR Hotline

- ▶ Statewide Intake Hotline
- ▶ Coordinated Legal Education, Advice, and Referral
- ▶ Screened for Eligibility
- ▶ 1-888-201-1014

Services Offered

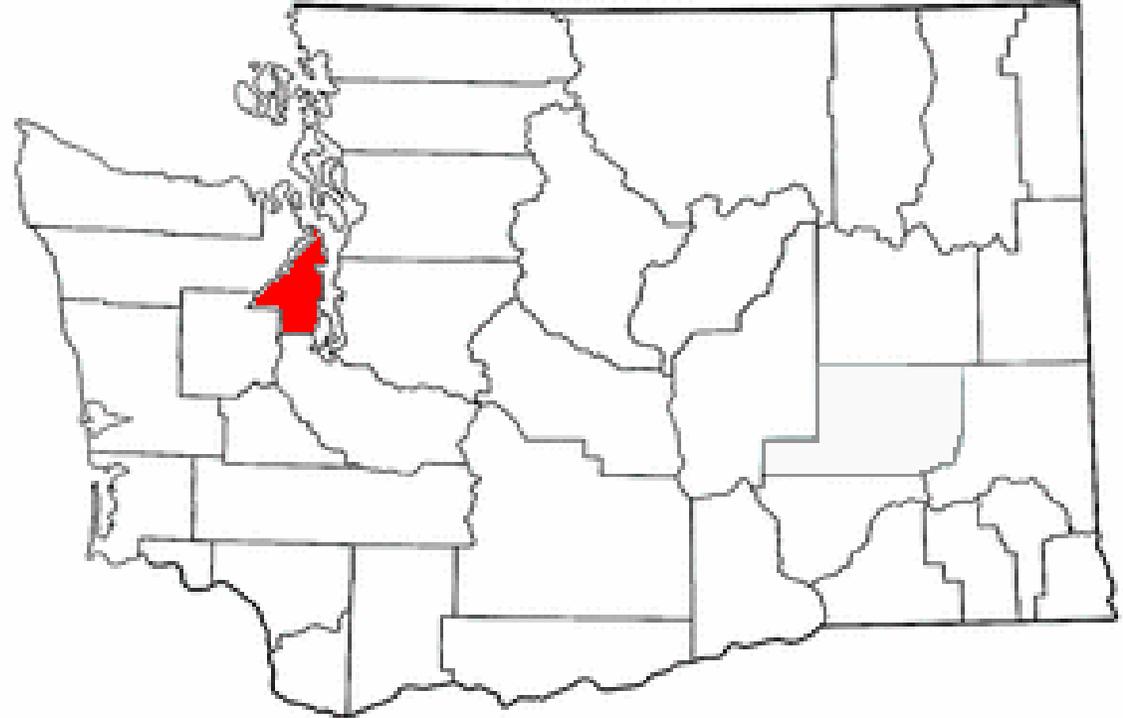
- ▶ Legal Information and Education
- ▶ Self-Help Legal Advice
- ▶ Referral to other Services & Resources
 - ▶ Kitsap Legal Services
 - ▶ Housing Justice Project
- ▶ Representation



Northwest Justice Project Veterans Unit & Other Projects

Kitsap County

- ▶ 15 Attorneys serving Kitsap Veterans
- ▶ Direct Referrals from Building 10
- ▶ Direct Referrals from VRF - Garry Hughes
- ▶ Direct Referrals VA at American Lake
- ▶ Other projects:
 - ▶ Seniors Contract
 - ▶ Victims of Crime Act (VOCA)
 - ▶ Native American Unit (NAU)
 - ▶ Special COVID-19 Response
 - ▶ Medical Legal Partnership with Children's Hospital Seattle



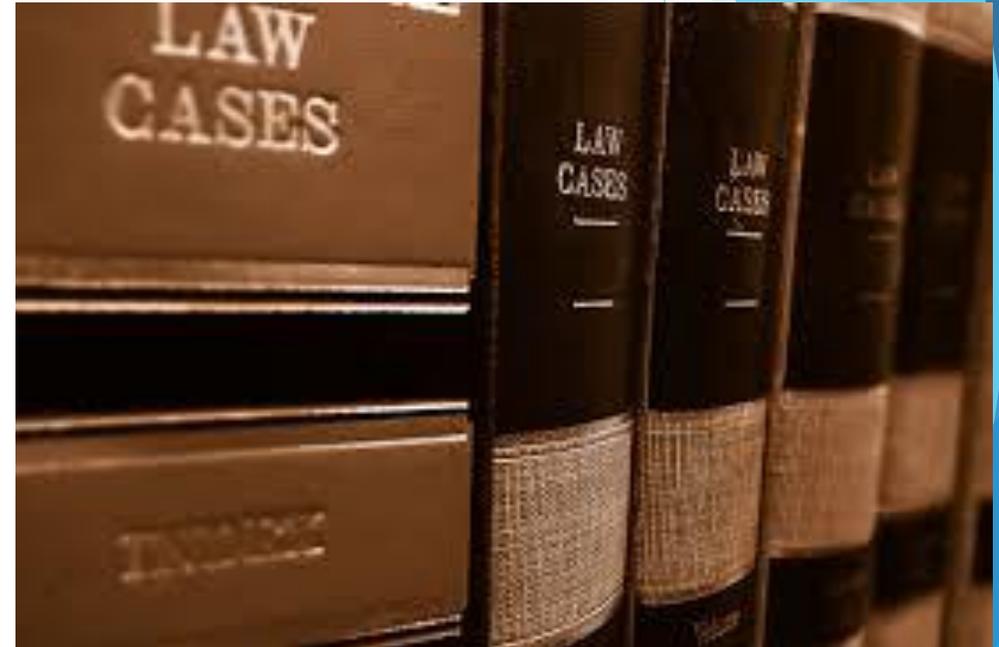
Scope of Work in the Contract

- ▶ Direct Referral of Homeless & at-risk Veterans
- ▶ Kitsap County Veterans within 200% of the Federal Poverty Limit (Single Person \$2,147/ mo)
- ▶ Remove legal barriers to housing, employment, and self-sufficiency
- ▶ By providing a higher level of service

Optional billable services: training and volunteer attorney services

Veteran Legal Case Types

- ▶ Private Landlord/Housing
- ▶ Family Law - Child Support
- ▶ Consumer Issues
- ▶ Administrative Disqualification from Employment (ADE)
- ▶ Driver's License Reinstatement
- ▶ Legal Financial Obligations (LFOs)
- ▶ VA Overpayment
- ▶ Denial of VA Health Care
- ▶ Denial of VA Benefits based on Characterization of Service (COS Determination for Service-Connection and VA health care benefits)
- ▶ Military Sexual Trauma (MST)



Kitsap Veterans Legal Services

2020 Data

- ▶ 43 Veteran Cases
- ▶ 417.1 hours

2021 Data (through April)

- ▶ 24 New Veteran Cases
- ▶ 152.0 hours

2019 (Pre-COVID)

- ▶ 73 Veteran Cases
- ▶ 578.1 hours

Direct Legal Services to Veterans

- ▶ Outreach
- ▶ Education and Training
- ▶ Direct Intake for Vulnerable Veterans
- ▶ Specific Priorities to Address Legal Needs of Veterans
- ▶ Higher Level of Service for Veteran Cases
- ▶ Resource for Veteran Service Providers
- ▶ Specific Legal Knowledge



During remote work, direct referrals are sent to us from our community partners by email or fax.

The Kitsap Veteran Relief Funding Provides ...

- ▶ Dedicated Attorneys with:
 - ▶ Specialized knowledge of legal issues affecting veteran well-being
 - ▶ Contacts within the County and Legal Community
 - ▶ Direct Intake Services for our most vulnerable veterans
 - ▶ Reserved case capacity for Kitsap Veteran clients
 - ▶ Increase Case Area Coverage
 - ▶ (e.g., child support)
 - ▶ Increased Level of Services Provided
 - ▶ (e.g., full representation)



Case Examples

Child Support

- ▶ Obligation set at danger pay amounts for two children
- ▶ Veteran at 60% S-C and unable to work due to combat related injuries
- ▶ Downward modification to \$100

▶ Administrative Disqualification from Employment (ADE)

- ▶ Founded Finding of Neglect by CPS
- ▶ Veteran was homeless and the Founded Finding was preventing the veteran from being hired
- ▶ Finding overturned and now the veteran is able to work with vulnerable adults and children

Case Examples

▶ Military Sexual Trauma (MST), AWOL, and Denial of VA Benefits

- ▶ Veteran was assaulted and went AWOL
- ▶ Denied health care and benefits from the VA
- ▶ Appealed to the Regional Office
 - ▶ Denied
- ▶ Appealed to the Board of Veteran Affairs
- ▶ Granted and awarded substantial back pay for S-C benefits

▶ VA Overpayment

- ▶ Veteran was assessed an overpayment of over \$64,000
- ▶ Applied for a hardship waiver
- ▶ Denied at the Debt Management Center (DMC) level
- ▶ Appeal Granted - \$64,000 waived

There are many other stories...

Northwest Justice Project

CLEAR Hotline

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- ▶ Coordinated Legal Education, Advice, and Referral
- ▶ Screened for Eligibility
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Services Offered

- ▶ Legal Information and Education
- ▶ Self-Help Legal Advice
- ▶ Referral to other Services & Resources
 - ▶ Kitsap Legal Services
 - ▶ Housing Justice Project
- ▶ Representation



2021 Veterans Relief Fund Budget

As of June 30, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	318,082.18	58.3%	227,917.82
3610.11	Investment Interest	2,000.00	157.97	7.9%	1,842.03
3000	Other Revenue	0.00	1,638.15	0.0%	(1,638.15)
	Revenue total	548,000.00	319,878.30	58.4%	228,121.70
	Budget total	868,000.00			
5101	Regular Salaries	40,966.00	10,885.71	26.6%	30,080.29
5106	Annual Leave Payout	-	4,953.49	100.0%	(4,953.49)
5201	Industrial Insurance	406.00	104.14	25.7%	301.86
5202	Social Security	3,134.00	1,205.88	38.5%	1,928.12
5203	PERS Retirement	4,873.00	1,408.39	28.9%	3,464.61
5209	WA State Family Leave	60.00	23.24	38.7%	36.76
5229	Benefit Bucket	6,787.00	2,526.47	37.2%	4,260.53
5311	Office Supplies	1,000.00	27.25	2.7%	972.75
5352	Computer Software	-	91.68	100.0%	(91.68)
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	251,297.91	54.1%	213,202.09
5425	Postage	100.00	-	0.0%	100.00
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	66.38	13.3%	433.62
5492	Dues/Subscriptions	-	200.00	100.0%	(200.00)
5499	Other Miscellaneous	15,018.00	10,000.00	66.6%	5,018.00
5912	I/F IS Service Charges	933.00	466.50	50.0%	466.50
5922	I/F IS Projects	56.00	28.02	50.0%	27.98
5996	Indirect Cost Allocation	4,167.00	2,083.50	50.0%	2,083.50
	Expense total	548,000.00	285,368.56	52.1%	262,631.44
	Ending Fund Balance	320,000.00	388,868.59		
	Budget total	868,000.00			



**Veterans Assistance Fund 2021
Monthly Report June 2021
Submitted by: Garry Hughes**

Activity	June	YTD
Total Applicants	49	271
Total # of new applicants	4	20
Applications Accepted	49	271
Applications denied	0	0
General Discharges	0	1
2021 Total unduplicated	12	127
Total Payout	\$23,492.63	\$211,309.98

Activity	
Appliances	\$ 300
Auto Repair	\$ 1,726.58
Burial	
Bus Pass/ferry	
Bus Ticket Home	
Clothing	\$ 748.10
Dental	\$1,280
Food, includes hygiene and cleaning supplies	\$ 2,139.69
Fuel	\$ 555.96
Heating Oil	
Motel	\$ 1,850
Medical	\$ 2,042.80
Natural Gas	\$ 290.67
Occupation Certification	
Phone	\$ 438.58
Propane	\$ 475.17
PSE	\$ 3,725.04
Rent	\$ 5,806.34
Sewer	\$ 214.56
Union Dues	
Waste Management	\$ 230.63
Water	\$ 1,668.51
Wood for Heat/ Pellets	
Misc.	
TOTAL Payout	\$ 23,492.63

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$8,986

KCR \$ value of referrals YTD (January 2021 – Present) – \$50,100

Applications Denied:

- 0 individuals denied

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- King County VAF
- Mason County VAF
- Catholic Community Services
- Credit Counseling Services
- Housing Solutions Center (HSC)
- Banking Resources
- Landlord/Tenant Laws (including eviction Moratorium information)
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- Mental health/PTSD counseling/resources
- Employment and Training Resources
- In Home Caregiving Resources
- Post 9/11 Educational Benefit resources
- Accessing VA services once released from duty
- VASH Program
- Grant per diem programs available through the VA

\$ Value of Referrals outside of KCR - \$6,210

\$ Value of Referrals YTD (January 2021-Present) - \$34,857

44 phone calls fielded seeking information outside of assistance fund

June Breakdown:

Jail Contacts - 2

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances				\$ 174	\$ 386	\$ 300							\$ 860
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753	\$ 5,481	\$ 7,816	\$ 1,727							\$ 29,875
Burial	\$ 3,575	\$ 2,500	\$ 684	\$ 1,889									\$ 8,648
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730	\$ 2,126	\$ 904	\$ 748							\$ 7,117
Dental	\$ 450	\$ 503	\$ 400	\$ 1,734		\$ 1,280							\$ 4,367
Food	\$ 5,319	\$ 1,608	\$ 4,232	\$ 1,486	\$ 2,717	\$ 2,140							\$ 17,502
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Heating Oil													\$ -
Motel	\$ 1,292	\$ 3,000		\$ 1,350	\$ 1,350	\$ 1,850							\$ 8,842
Medical	\$ 1,609		\$ 707	\$ 4,045	\$ 165	\$ 2,043							\$ 8,569
Natural Gas	\$ 454	\$ 312	\$ 493	\$ 49	\$ 83	\$ 291							\$ 1,682
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463	\$ 309	\$ 191	\$ 439							\$ 2,016
Propane	\$ 1,056	\$ 754	\$ 828	\$ 957	\$ 874	\$ 475							\$ 4,944
PSE	\$ 2,902	\$ 2,481	\$ 5,550	\$ 2,098	\$ 2,895	\$ 3,725							\$ 19,651
Rent	\$ 23,000	\$ 10,016	\$ 19,911	\$ 14,280	\$ 13,096	\$ 5,806							\$ 86,109
Sewer		\$ 157	\$ 122	\$ 324		\$ 215							\$ 818
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271	\$ 114	\$ 86	\$ 231							\$ 1,200
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BOARD MEETING

DATE: August 11, 2021
TIME: 5:30 p.m.
LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting
Meeting ID: 872 9855 0007
Passcode: 737889
Phone: 1-253-215-8782

A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors Boyd Lee
4. Approval of Agenda* VAB
5. Approval of Minutes for July 14, 2021 * VAB
6. Guest Speaker Kirsten Jewell, Kitsap County Housing & Homeless Division Manager
7. Reports:
 - Veterans Assistance Fund (documents provided in packet)
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 - Public Affairs Officer – Joe
 - Military Appreciation – Joe
 - Social Media – Brian
 - Veterans Day - Bob
 - Women's Resource Group – Peggy
 - Suicide Prevention – Rick, Dan
 - Veteran Education – Tatiane
 - CBOC - Peggy
8. Old Business:
 - VSO list update, Rick Becker
 - Fall Stand Down
 - November 2021 Retreat planning
 - Preliminary Agenda
 - Procedures review, Lead George Holden
 - Calendar of Events
9. New Business:
 - Military Appreciation Day, Saturday, September 25, 2021- staffing expectations
10. Public Comment
11. Good of the Order/Announcements
12. Next meeting time and place:
September 8, 2021 at 5:30 p.m. via Zoom or in person
13. Adjourn

* = Action Item

VAB Events:

July 14 - 1730, VAB monthly meeting, speaker Tammy Todd, VA Clinic Silverdale

July 31 – 1000 – 1300, meet at Veteran’s Garden, The Howe Farm in Port Orchard; bring garden tools & be prepared to weed.

August 11 – 1730, VAB monthly meeting, speaker Kirsten Jewel, Housing & Homelessness

September 8 - 1730, VAB monthly meeting

September 10 - 1830- 2000; World Suicide Prevention

September 25 - Fall Stand Down; 1000 - 1400 + set up and tear down, or Grab & Go

September 25 - Military Appreciation Day, Kitsap County Fairgrounds Pavilion

October 13 – 1730, monthly VAB meeting

November 6 - 0900 - 1300, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 8 - 1730, VAB monthly meeting

January 12, 2022 - 1730, VAB monthly meeting

January 2022 - begin Run to Tahoma planning meetings

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
July 14, 2021
Online meeting**

CALL TO ORDER: The meeting was called to order by Boyd Lee at 5:30 PM.

- **Announcement:** Chair read on-line announcement.
- **Approval of Agenda:** Motion made and seconded to approve agenda.
- **Approval of minutes:** Motion made and seconded to approve minutes with corrections from the June 2021 meeting.
- **Guest Speaker** – Tammy Todd, CBOC Silverdale. Tammy provided an overview of the CBOC. There are about 6400 Veteran's enrolled which includes Veterans from Kitsap County, Mason County, & Jefferson County. Anticipate growing to 8000 Veteran enrollment by September 2021. Services provided include a primary provider, register nurse, licensed practical nurse, nutritionist, pharmacist, social worker & lab services. Approximately 90% of the people working at the clinic are Veterans. Home based primary care is available where the Veteran gets home health care if they qualify and have special needs. Many Veterans are getting their health care through telehealth services or video teleconferencing. Tammy also mentioned Community Care is a program where services are provided through a contract with TriWest to connect a Veteran with specialty care needs in the area. In the Poulsbo area there is a contract with MultiCare/Indigo for urgent care services.
- **Reports:**
 - a. Veterans Assistance Fund (VAF). Nothing new to report
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – Nothing new to report on tiny homes. Clive will keep the Board updated on the status of the new emergency shelter scheduled to open in Port Orchard on Mile Hill Road. It is still on track for a Mid Fall opening.
 - Veterans Garden – Dennis reported the garden is growing and doing well. There are still several plots available. A VAB site visit will be held Saturday, July 31 from 1000 – 1300. Board members were encouraged to come and spend a few hours helping Dennis weed. Come prepared with garden tools, gloves, water, & snack. If nothing else, come by to see the location of the garden. Peggy will send out a meeting notice for Board members to include the address to the Howe Farm for the working party. Pictures were shared with the Board and will be posted on the VAB Facebook page.
 - Public Affairs Officer – Nothing new to report
 - Military Appreciation Day – Joe reported the date to be September 25 which happens to be the same date as the Fall Stand Down. Joe will work to deconflict the date.
 - Veteran Day – Nothing new to report
 - Social Media – Nothing new to report
 - Suicide Prevention – Rick & Dan – World Suicide Prevention Day, September 10, 2021. The Board reviewed the brochure developed to use for advertising. It will be forwarded to Brian to post on the Facebook page.

- Veteran Education – Tatiane reported students were back on campus Monday thru Thursday. She is working a new initiative to help get backpacks with essential learning materials to students. Basic items are needed such as backpacks, binders, paper, & pens. She also announced a partnership with the Combat Vets International, Chapter 11, to make previously owned laptops available for Veteran students at OC.
- Women’s Resource Group – Nothing new to report
- CBOC – Nothing new to report
- **Old Business:**
 - Fall Stand Down – An update from the KAVA meeting was discussed. The go/no go date for an in person stand down was moved to July 21. The KAVA team is in agreement that an in person stand down is needed but a backup plan needs to be developed just in case COVID causes it to be cancelled. A discussion was held on the possibility to have some of the events held outside under a tent i.e. some of the vendors. The Sheridan Community Center in Bremerton has been reserved for Friday and Saturday. Friday will be used for setup. Vendors & volunteers will be needed and is be worked. More info to follow as it becomes available.
 - Run to Tahoma - Peggy reported there are currently five remains for the 2022 event. Planning will begin in January 2022.
 - VSO update list – Rick Becker reported the list is going well and he should have it completed well before the November retreat.
 - Calendar of events for 2021. Presented the updated calendar of events for 2021. Added the Veterans Garden working party event for July 25.
- **New Business:**
 - November 2021 VAB retreat. Tatiane volunteered the use of a room on Olympic College, the Military Support room or the retreat. Lacey & Peggy will visit the facility before the next meeting.

Good of the Order/Announcements: None

Next meeting: August 11, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:38 PM.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Brian Davis Dan Piper Scott Austin Frank Gibbons Dennis Mannick Joe Kochera Clive Stewart Bob Theal Peggy Roy	Tammy Todd, CBOC Silverdale Adrian Alegria, ESD/Worksource	Lacey Estus

Tatiane Simons Richard Raymond Boyd Lee Richard Becker George Holden <u>Absent/Excused</u> Harry Gilger (E) Jeff Rimack Jayme DeGooyer (E)		
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2021 Veterans Relief Fund Budget

As of July 31, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	320,074.24	58.6%	225,925.76
3610.11	Investment Interest	2,000.00	182.29	9.1%	1,817.71
3000	Other Revenue	0.00	2,060.05	0.0%	(2,060.05)
	Revenue total	548,000.00	322,316.58	58.8%	225,683.42
	Budget total	868,000.00			
5101	Regular Salaries	40,966.00	12,560.44	30.7%	28,405.56
5106	Annual Leave Payout	-	4,953.49	100.0%	(4,953.49)
5201	Industrial Insurance	406.00	122.74	30.2%	283.26
5202	Social Security	3,134.00	1,333.76	42.6%	1,800.24
5203	PERS Retirement	4,873.00	1,580.06	32.4%	3,292.94
5209	WA State Family Leave	60.00	25.70	42.8%	34.30
5229	Benefit Bucket	6,787.00	2,526.47	37.2%	4,260.53
5311	Office Supplies	1,000.00	27.25	2.7%	972.75
5352	Computer Software	-	91.68	100.0%	(91.68)
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	286,146.32	61.6%	178,353.68
5425	Postage	100.00	0.51	0.5%	99.49
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	69.41	13.9%	430.59
5492	Dues/Subscriptions	-	200.00	100.0%	(200.00)
5499	Other Miscellaneous	15,018.00	10,011.00	66.7%	5,007.00
5912	I/F IS Service Charges	933.00	622.00	66.7%	311.00
5922	I/F IS Projects	56.00	37.36	66.7%	18.64
5996	Indirect Cost Allocation	4,167.00	2,083.50	50.0%	2,083.50
	Expense total	548,000.00	322,391.69	58.8%	225,608.31
	Ending Fund Balance	320,000.00	354,283.74		
	Budget total	868,000.00			



**Veterans Assistance Fund 2021
Monthly Report July 2021
Submitted by: Garry Hughes**

Activity	July	YTD
Total Applicants	49	320
Total # of new applicants	5	25
Applications Accepted	49	320
Applications denied	0	0
General Discharges	0	1
2021 Total unduplicated	15	142
Total Payout	\$40,769.18	\$252,079.16

Activity	
Appliances	\$ 316.65
Auto Repair	\$ 7,664.92
Burial	
Bus Pass	\$ 25
Bus Ticket Home	
Clothing	\$ 1,444.91
Dental	\$1,328
Food, includes hygiene and cleaning supplies	\$ 3,623.07
Gasoline	\$ 668.40
Heating Oil	
Motel	\$ 5,592
Medical	\$ 459.81
Natural Gas	\$ 633.35
Occupation Certification	
Phone	\$ 279.36
Propane	\$ 562.69
PSE	\$ 4,417.71
Rent	\$ 11,048.64
Sewer	\$ 426.02
Union Dues	
Waste Management	\$ 203.01
Water	\$ 2,075.64
Wood for Heat/ Pellets	
Misc.	
TOTAL Payout	\$ 40,769.18

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$7,223

KCR \$ value of referrals YTD (January 2021 – Present) – \$57,323

Applications Denied:

- 0 individuals denied

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Pierce County VAF
- Mason County VAF
- Backpacks for Life
- Dental Referrals
- Housing Solutions Center (HSC)
- General Delivery (PO Box for Homeless)
- Landlord/Tenant Laws (including eviction Moratorium information)
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- Weatherization Resources
- Employment and Training Resources
- Medical Insurance
- Hospital Charity Care Programs
- End of Life Planning Resources
- VASH Program
- Grant per diem programs available through the VA

\$ Value of Referrals outside of KCR - \$5,789

\$ Value of Referrals YTD (January 2021-Present) - \$40,646

61 phone calls fielded seeking information outside of assistance fund

July Breakdown:

Jail Contacts – 3

Clean and Sober Housing – 1 (\$500 included in rent total above)

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances				\$ 174	\$ 386	\$ 300	\$ 317						\$ 1,177
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753	\$ 5,481	\$ 7,816	\$ 1,727	\$ 7,665						\$ 37,540
Burial	\$ 3,575	\$ 2,500	\$ 684	\$ 1,889									\$ 8,648
Bus Pass							\$ 25						\$ 25
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730	\$ 2,126	\$ 904	\$ 748	\$ 1,445						\$ 8,562
Dental	\$ 450	\$ 503	\$ 400	\$ 1,734		\$ 1,280	\$ 1,328						\$ 5,695
Food	\$ 5,319	\$ 1,608	\$ 4,232	\$ 1,486	\$ 2,717	\$ 2,140	\$ 3,623						\$ 21,125
Gasoline	\$ 147	\$ 320	\$ 519	\$ 533	\$ 526	\$ 556	\$ 668						\$ 3,269
Heating Oil													\$ -
Motel	\$ 1,292	\$ 3,000		\$ 1,350	\$ 1,350	\$ 1,850	\$ 5,592						\$ 14,434
Medical	\$ 1,609		\$ 707	\$ 4,045	\$ 165	\$ 2,043	\$ 460						\$ 9,029
Natural Gas	\$ 454	\$ 312	\$ 493	\$ 49	\$ 83	\$ 291	\$ 633						\$ 2,315
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463	\$ 309	\$ 191	\$ 439	\$ 279						\$ 2,295
Propane	\$ 1,056	\$ 754	\$ 828	\$ 957	\$ 874	\$ 475	\$ 563						\$ 5,507
PSE	\$ 2,902	\$ 2,481	\$ 5,550	\$ 2,098	\$ 2,895	\$ 3,725	\$ 4,418						\$ 24,069
Rent	\$ 23,000	\$ 10,016	\$ 19,911	\$ 14,280	\$ 13,096	\$ 5,806	\$ 11,049						\$ 97,158
Sewer		\$ 157	\$ 122	\$ 324		\$ 215	\$ 426						\$ 1,244
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271	\$ 114	\$ 86	\$ 231	\$ 203						\$ 1,403
Water	\$ 1,473	\$ 942	\$ 1,282	\$ 551	\$ 271	\$ 1,669	\$ 2,076						\$ 8,264
Wood for Heat/ Pellets			\$ 327										\$ 327
TOTALS	\$ 51,464	\$ 28,225	\$ 39,272	\$ 37,500	\$ 31,360	\$ 23,495	\$ 40,770	\$ -	\$ 252,086				
Balance	\$ 378,536	\$ 350,311	\$ 311,039	\$ 273,539	\$ 242,179	\$ 218,684	\$ 177,914						

2021 Applications Per month	50	40	48	43	41	49	49						320
2021 New Clients served YTD	5	5	3	3	0	4	5						25
2021 Clients denied	0	0	0	0	0	0	0						0
2021 Total Clients Served (unduplicated number)	50	24	19	14	8	12	15						142

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated number)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated number)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: September 8, 2021
TIME: 5:30 pm
LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting
Meeting ID: 872 9855 0007
Passcode: 737889
Phone: 1-253-215-8782

A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors Boyd Lee
4. Approval of Agenda* VAB
5. Approval of Minutes for August 11, 2021 * VAB
6. Guest Speaker Joel Adamson, Homes of Compassion
7. Reports
 - Veterans Assistance Fund (documents provided in packet)
 - Committee Reports (Five Minutes Each)
 - Tiny Houses – Clive
 - Veterans Garden – Dennis, Howe Management Farm plan
 - Public Affairs Officer – Joe
 - Military Appreciation – Joe
 - Social Media – Brian
 - Veterans Day - Bob
 - Women's Resource Group – Peggy
 - Suicide Prevention – Rick, Dan
 1. Virtual Suicide Prevention Event

* = Action Item

- Veteran Education – Tatiane
- CBOC - Peggy

8. Old Business –

- Fall Stand Down update
- Flag for Andy, shadowbox, & presentation, Rick Raymond
- VSO list update, Rick Becker
- November 2021 Draft Agenda, Events, 2022 Work Plan
- Calendar of Events

9. New Business –

- VAB Roster – additional info to add (branch of service & nationally recognized veteran service organization)

10. Public Comment

11. Good of the Order/Announcements

12. Next meeting time and place – October 13, 2021; 5:30 via Zoom or in person

13. Adjourn

VAB Events 2021

July 14 - 1730, VAB monthly meeting, speaker Tammy Todd, VA Clinic Silverdale

July 31 – 1000 – 1300, meet at Veteran's Garden, The Howe Farm in Port Orchard; bring garden tools & be prepared to weed.

August 11 – 1730, VAB monthly meeting, speaker Kirsten Jewel, Housing & Homelessness

September 8 - 1730, VAB monthly meeting, speaker Joel Adamson, Homes of Compassion

~~September 10 – 1830–2000; World Suicide Prevention – Canx~~

September 25 - Fall Stand Down; 1000 - 1400 Grab & Go

~~September 25 – Military Appreciation Day, Kitsap County Fairgrounds Pavilion – Postponed March 2022~~

October TBD - Veterans Garden working party

October 13 – 1730, monthly VAB meeting,

November 6 - 0900 - 1300, VAB Retreat (no monthly meeting)

November 11, Veterans Day Kitsap County Fairgrounds Pavilion

December 8 - 1730, VAB monthly meeting

January 12, 2022 - 1730, VAB monthly meeting

January 2022 - begin Run to Tahoma planning meetings

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
August 11, 2021
Online meeting**

CALL TO ORDER: The meeting was called to order by Boyd Lee at 5:30 PM.

- **Announcement** `Chair read on-line announcement.
- **Approval of Agenda:** Motion made and seconded to approve agenda.
- **Approval of minutes:** Motion made and seconded to approve minutes with corrections from the July 2021 meeting.
- **New Employee Intro:** Sonya Mills introduced herself. She is the new Deputy Director for Human Services. Welcome Aboard.
- **Guest Speaker:** Kirsten Jewell, Kitsap County Housing & Homeless Division Manager spoke to us about Veteran homelessness in Kitsap County. Her presentation is attached as part of the official minutes for the meeting. In 2020, 124 Veteran households requested housing assistance. For people seeking housing assistance, the entry program is designed to make it a one-stop shop for processing all housing needs. They partner with area organizations to provide temporary housing solutions including Building 10 at Retsil, Salvation Army, the temporary shelter at the County Fairgrounds, Kitsap Community Resources, Oxford House and Homes of Compassion. She talked about the new shelter in Port Orchard on Mile Hill drive.
- **Reports:**
 - a. Veterans Assistance Fund (VAF). Doug Washburn stated we are in a good position to get us through the end of the year. We will have a detailed financial briefing at the November Retreat.
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – Nothing new to report on tiny homes.
 - Veterans Garden – Dennis asked Doug for help on the Howe Management Farm plan from 2003. Joe Kochera volunteered to help with the update of the plan.
 - Public Affairs Officer – Nothing new to report
 - Military Appreciation Day – September 25 at the Kitsap Pavilion at the Fairgrounds. Joe encouraged VAB members to stop by the event. Harry volunteered to staff the VAB table during the event.
 - Veteran Day – November 11, Kitsap Pavilion. More info to follow.
 - Social Media – Brian posted the cooling sites available in Kitsap County during the heat wave.
 - Suicide Prevention – Rick provided an update of the COVID cases at Retsil. Due to the increase of COVID cases in the County, Rick proposed we cancel the Suicide Prevention event scheduled for September 10. A motion was made by Harry and seconded by Rick. Discussion was held to get an interview and/or ad in The Kitsap

Sun to address Suicide Prevention. Joe made a motion and seconded by George to approve a ½ page ad. I will work with Sonya to come up with an ad for the paper.

- Veteran Education – Nothing new to report
- Women’s Resource Group – Nothing new to report
- CBOC – Peggy reported from the monthly CBOC Board meeting. The Leadership was in attendance. They discussed the clinic growth three new providers have been added since the end of May and beginning of June. The plan is to add two more provides in September. Another pharmacists and social worker have been added. An area of concern is the Community Care initiative. This is where a contract with TriWest has been created to connect a Veteran to specialty care needs in the area if the CBOC is unable to provide the service especially nontraditional medical treatment such as herbalist, acupuncture, etc.. Another area of concern is the call center service. Veterans often get different answers to inquiries depending on who answers the phone. The call center service is typically performed by contract services and they are not as familiar with issues and keeping current on Veteran support. The Leadership team asked to Board members to focus on several areas; 1. Transportation from Silverdale to Seattle and American Lake; 2. What would be helpful to have in the clinic, i.e. specialist; and 3. Feedback on telehealth/video visits.

- **Old Business:**

- Fall Stand Down – September 25, 1000-1400 at the Sheridan Community Center. The VAB has responsibility for the sign in table at the front door. Discussed volunteers needed. Anticipate needing six volunteers for the 1000-1200 shift and four for the 1200-1400 shift. Volunteers should contact Peggy. Motion was made by Joe, seconded by George to donate \$10K for the Stand Down with an additional \$10K later if needed.
- November 2021 Retreat – in the next couple of weeks, Peggy will send out the draft agenda, calendar of events, and work plan for 2022.
- Calendar of events for 2021. Reviewed the calendar

- **New Business:**

- In person meetings – Peggy will research potential locations suggested by Board members in preparation of in-person meetings.

Good of the Order/Announcements: None

Next meeting: September 8, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:55 PM

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Harry Gilger Brian Davis Frank Gibbons Dennis Mannick Joe Kochera Clive Stewart Peggy Roy Tatiane Simons Richard Raymond Jeff Remack Boyd Lee George Holden	Kirsten Jewell Adrian Alegria, ESD/Worksource	Doug Washburn Sonya Mills
<u>Absent/Excused</u> Dan Piper (E) Scott Austin Bob Theal (E) Jayme DeGooyer (E) Richard Becker (E)		

Homelessness in Kitsap County

Veterans 2020



*note: data collection and access to services has been affected by COVID-19 precautions, closures, and other impacts since March 2020.



124

Kitsap County veteran households **requested housing assistance** in 2020 (Housing Solutions Center)



86

Veterans without a home counted in a 24-hour period in Kitsap County during the 2020 Point-in-Time Count, **11** were living unsheltered

65

literally homeless households

11

households reported they were homeless without permanent housing for 1 year or longer

63%

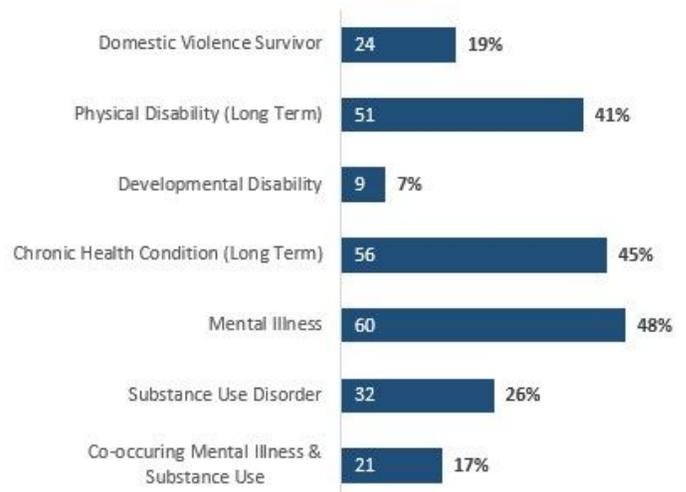
of households were below Federal Poverty Level

\$1,009

average monthly income for households seeking housing assistance at the HSC

Self-reported Characteristics of Homeless Households

(Housing Solutions Center)



Kitsap Rents Outpacing Wages



* Affordable here is considered as paying no more than 30% of income towards rent per month
FMR - Fair Market Rate

Source: Office of Policy Development and Research (PD&R), U.S. Dept. of HUD (2020)
Source: 2020 Out of Reach Report

High Rents Each Year

\$1,400

Average rent per unit in Kitsap County Sept 2020. An increase of **40%** since Sept 2015.



Source: <https://www.kitsapgov.com/hs/Pages/HH-Reports-and-Data.aspx>

1 Includes Unsheltered (199) and Sheltered (334) individuals | Tent icon made by FlatIcon from www.flaticon.com



Kitsap County Department of Human Services

Housing & Homelessness Division
345 6th St, Suite 400
Bremerton, WA 98337

Kirsten Jewell, Division Manager
360-337-7286
kjewell@co.kitsap.wa.us

8/2021

Housing Solutions Center Quick Facts - VETERANS

January 1st, 2021 - June 30th, 2021

HSC ENROLLMENTS

Non-Duplicated Households Served	70
Non-Duplicated Individuals	74

Literally Homeless Percentage 59%

Literally Homeless Number of Households 41

At Risk of Losing Housing Percentage 41%

At Risk of Losing Housing # of Households 29

SERVED BY SITE (DUPLICATED INDIVIDUALS)

Bremerton	27
South Kitsap	4
North Kitsap	3
Coffee Oasis	0
Bainbridge Island	0
Outreach	40
Kitsap Connect	0
Total	74

AGES OF INDIVIDUALS

Children 0-18 years of age	0	0%
Youth 18-24 years of age	4	5%
Adults 25-59 years of age	46	62%
Seniors 60 years of age or older	24	32%
Average Age of Head of Household	48	

SELF-REPORTED CHARACTERISTICS¹

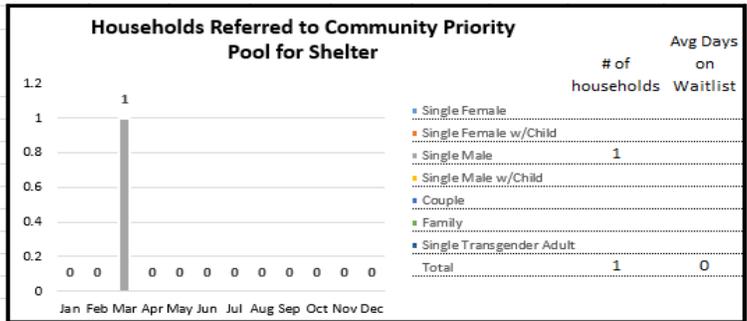
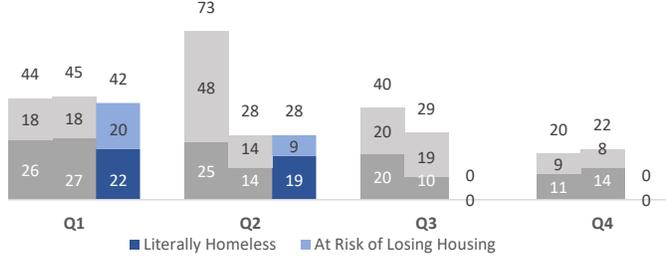
Veteran	70	100%
Domestic Violence Survivor	11	16%
Physical Disability (Long Term)	21	30%
Developmental Disability	7	10%
Co-occurring Physical/Developmental...	4	6%
Chronic Health Condition (Long Term)	23	33%
Mental Illness	42	60%
Substance Use Disorder	22	31%
Co-occurring Mental Illness & Substance...	14	20%
Male HoH	58	83%
Female HoH	12	17%
Transgender HoH	0	0%

HOUSEHOLD INCOME

Average Monthly Household Income	\$828
Average Monthly Income per Capita	\$784
Percent of Households Earning \$0/month	31%
Percent of Households Earning < \$750/month	50%

¹ = Self-reported characteristics of the head of household
 * HH = Household
 * HoH = Head of Household

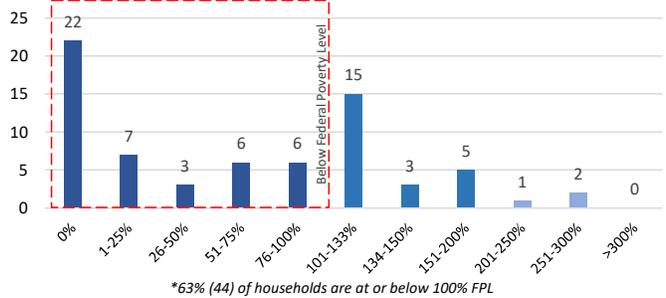
HSC Quarterly Enrollments by Household 2021 YTD



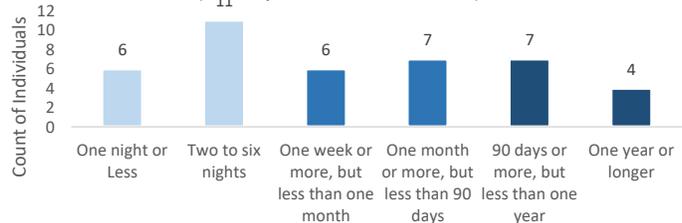
Prior Living Situation YTD



HSC Household Income Compared to Federal Poverty Level (FPL)



Length of Stay in Prior Living Situation (Literally Homeless Households)



41% of literally homeless HH were homeless less than 1 week before seeking HSC assistance

Housing Solutions Center Quick Facts - VETERANS

January 1st, 2021 - June 30th, 2021

HOUSEHOLD COMPOSITION

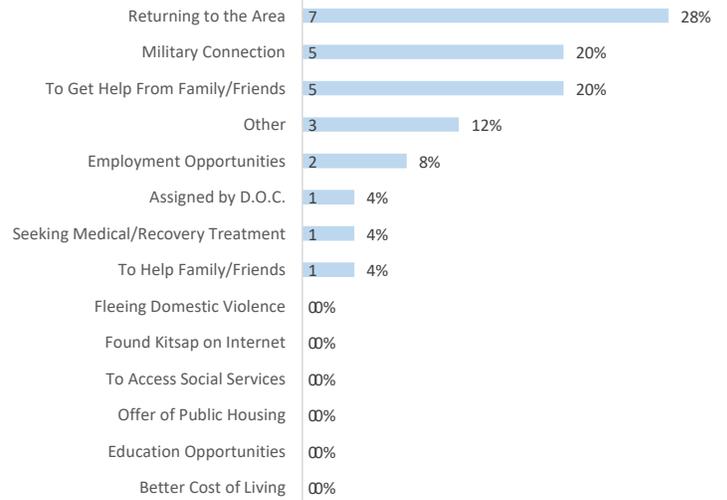
Single Male	55	78.6%
Single Female	9	12.9%
Single Male w/Child(ren)	0	0.0%
Single Female w/Child(ren)	1	1.4%
Couple	3	4.3%
Family	2	2.9%
Single Transgender or Non-Conforming Adult	0	0.0%
Youth	0	0.0%
Client refused	0	0.0%

VULNERABILITY SCORES

Vulnerability Score Average	50.3
Vulnerability Score Median	45

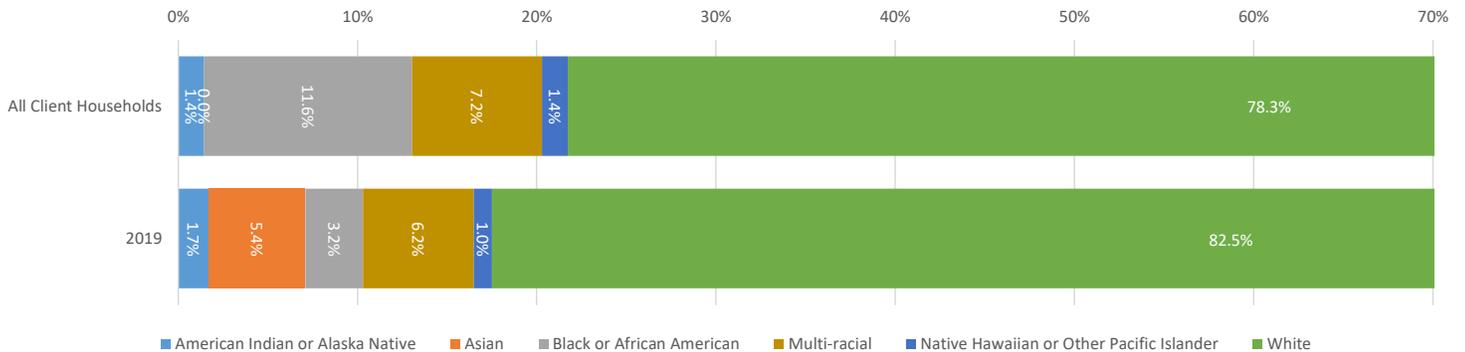


WHAT BRINGS HOUSEHOLDS ENTERING FROM OUTSIDE KITSAP



RACE (HEAD OF HOUSEHOLD)

Racial Disparity Comparison



HSC LITERALLY HOMELESS QUICK FACTS

January 1st, 2021 - June 30th, 2021

LITERALLY HOMELESS ENROLLMENTS

Number of HH that are Literally Homeless	41
Percent of all Non-Duplicated HH	59%
Non-Duplicated Individuals	43

LITERALLY HOMELESS ENROLLMENTS w/EARNED INCOME

Number of HH that are Literally Homeless w/Earned Income	3
Percent of all Non-Duplicated HH	4%
Non-Duplicated Individuals	4

LITERALLY HOMELESS HOUSEHOLDS w/CHILDREN

Households w/Children under 18 years of age	0
Percent of all Literally Homeless Households	0%
Percent of all Non-Duplicated HH	0%
Total Children	0

LITERALLY HOMELESS HH w/EARNED INCOME & CHILDREN

Households w/Children under 18 years of age	0
Percent of all Literally Homeless Households	0%
Percent of all Non-Duplicated HH	0%
Total Children	0

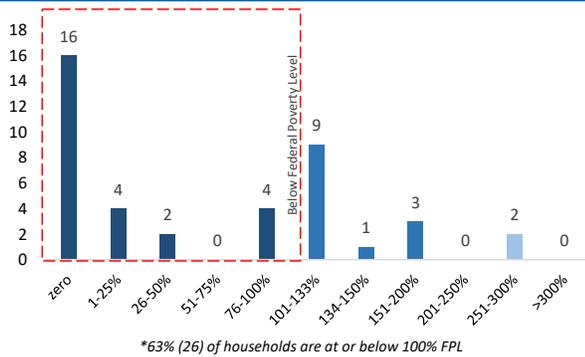
LITERALLY HOMELESS HOUSEHOLD INCOME

Total Average Income	\$731.19	
Households with \$0 income	39% / 16 HH	
Household Size	Count	Average Income
1	39	\$758.07
2	2	\$207.00
3	0	
4	0	
5+	0	
Total	41	\$731.19

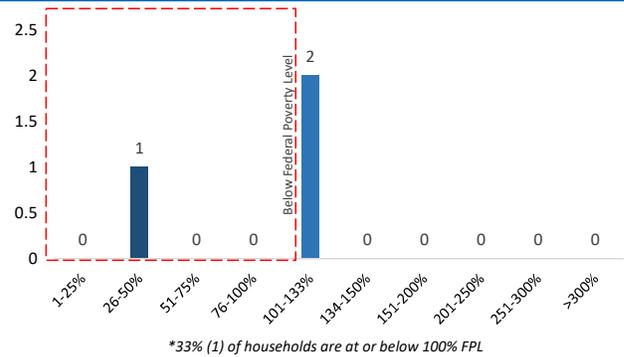
LITERALLY HOMELESS HOUSEHOLDS w/ EARNED INCOME

Total Average Income	\$971.33	
Household Size	Count	Average Income
1	2	\$1,250.00
2	1	\$414.00
3	0	\$0.00
4	0	\$0.00
5+	0	
Total	3	\$971.33

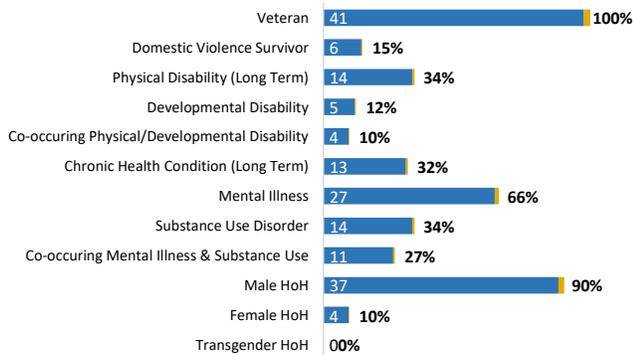
LITERALLY HOMELESS HH FEDERAL POVERTY LEVEL



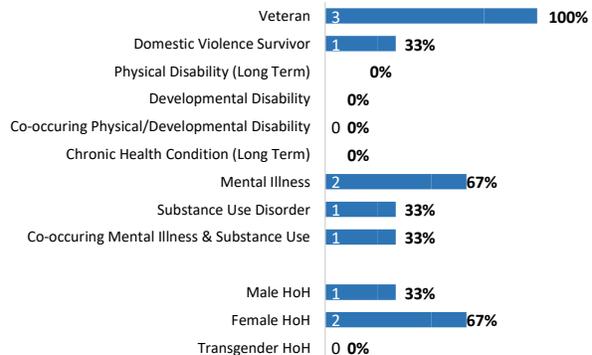
LITERALLY HOMELESS HH w/EI FEDERAL POVERTY LEVEL



LITERALLY HOMELESS HH SELF-REPORTED CHARACTERISTICS²



LITERALLY HOMELESS HH w/EI SELF-REPORTED CHARACTERISTICS²



¹ = Includes households fleeing domestic violence

² = Self-reported characteristics of the head of household

* HH = Household

* HoH = Head of Household

HSC AT-RISK² OF HOMELESSNESS & KITSAP RENT QUICK FACTS

January 1st, 2021 - June 30th, 2021

AT-RISK² OF HOMELESSNESS ENROLLMENTS

Number of HH that are Imminently At-Risk	29
Percent of all Non-Duplicated HH	41%
Non-Duplicated Individuals	39

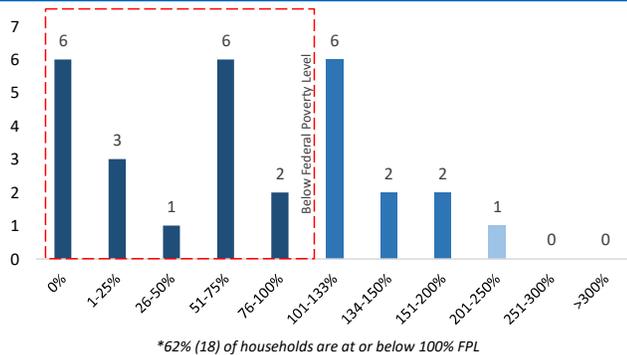
AT-RISK² HOUSEHOLDS w/CHILDREN

Households w/Children under 18 years of age	3
Percent of all Imminently At-Risk of Homeless Households	10%
Percent of all Non-Duplicated HH	4%
Total Children	7

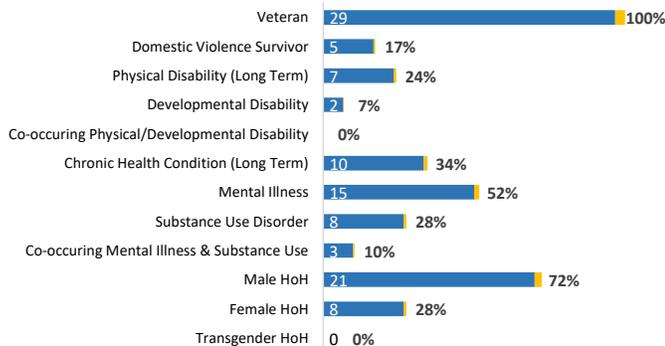
AT-RISK² HOUSEHOLD INCOME

Total Average Income	\$965.66	
Households with \$0 income	21% / 3 HH	
Household Size	Count	Average Income
1	25	\$762.97
2	2	\$1,284.50
3	0	
4	0	
5+	2	\$3,180.50
Total	137	\$965.66

AT-RISK² HH FEDERAL POVERTY LEVEL



AT-RISK² HH SELF-REPORTED CHARACTERISTICS¹



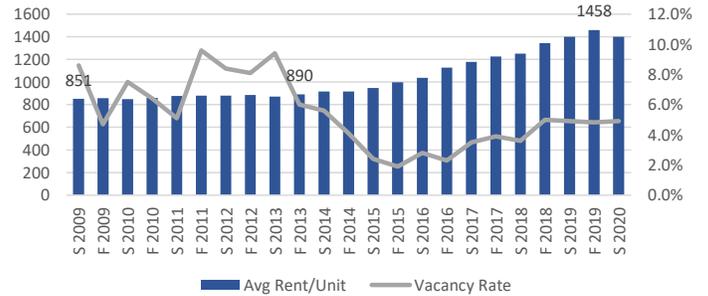
1 = Self-reported characteristics of the head of household
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KITSAP RENT AND VACANCY RATES

Source: UW Washington State Apartment Market Report

Spring 2020 Average Rent per Unit	\$1,400
Spring 2020 Vacancy Rate	4.9%

Kitsap Rent/Unit and Vacancy Rates



KITSAP RENT AND VACANCY RATES

Source: Office of Policy Development and Research (PD&R), U.S. Dept. of HUD (2020)
 Source: 2020 Out of Reach Report

Rent Affordable at Minimum Wage	\$702
Rent Affordable at Mean Renter Wage	\$701

Kitsap Rents Outpacing Wages

Minimum Wage	\$13.50/hr	\$702 Rent Affordable at Minimum Wage
Mean Renter Wage	\$13.48/hr	\$701 Rent Affordable at Mean Renter Wage
Housing Wage for Zero Bedroom	\$16.23/hr	\$844 FMR
Housing Wage for One Bedroom	\$19.29/hr	\$1,003 FMR
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* Affordable here is considered as paying no more than 30% of income towards rent per month
 FMR - Fair Market Rate
 Source: Office of Policy Development and Research (PD&R), U.S. Dept. of HUD (2020)
 Source: 2020 Out of Reach Report

FAMILIES IN POVERTY

Source: U.S. Census Bureau, 2015-2019 American Community Survey 5-Year Estimates

Percentage of families whose income in the past 12 months that is below the poverty level

	Kitsap County
All Families	5.7%
With related children under 18	10.1%
With related children under 5 years only	14.2%
Married Couple Families	2.2%
With related children under 18	2.9%
With related children under 5 years only	3.6%
Families with only female householder	23.1%
With related children under 18	32.7%
With related children under 5 years only	48.4%

Median Household Income	\$75,411
Mean Household Income	\$93,122

Housing Solutions Center Quick Facts - Services & Referrals

January 1st, 2021 - June 30th, 2021

Services Provided YTD	
Community Resources - Clothing	0
Community Resources - Cribs for Kids	0
Community Resources - DSHS	3
Community Resources - DV Advocacy	0
Community Resources - Employment	1
Community Resources - Energy Assistance	0
Community Resources - Financial	0
Community Resources - Food/Meals	0
Community Resources - Head Start	0
Community Resources - Legal Services	0
Community Resources - Medical	0
Community Resources - Mental Health	0
Community Resources - Outdoor Supplies	0
Community Resources - PCAP	0
Community Resources - Personal Hygiene	0
Community Resources - Safelink	0
Community Resources - Senior Services	0
Community Resources - Transportation	0
Community Resources - VHOG Meeting	9
Steps to Housing	0
Community Resources Total	13
Direct Services - Bus Tokens/Transportation	0
Direct Services - Housing Counseling	72
Direct Services - Landlord List	3
Direct Services - Waitlist Referral	1
Direct Services Total	76
Funding - HARPS	2
Funding - HEN Program	5
Funding - HSC Deposit Assistance	0
Funding - HSC Rental Assistance	0
Funding - KCR Eviction Prevention	0
Funding - KCR LIHEAP Eviction Prevention	0
Funding - KCR Rapid Rehousing	0
Funding - Kinship	0
Funding - Long Term HARPS	3
Funding - NKFL Rent/Deposit Assistance	1
Funding - Veterans Assistance	2
Funding Total	13
Housing Program - Home Build/Ownership Program	0
Housing Program - Home Share	0
Housing Program - KCR Ending Family Homelessness	0
Housing Program - KCR General Housing Referral	0
Housing Program - Kitsap Homes of Compassion	1
Housing Program - Private Landlord Referral	0
Housing Program - Subsidized Housing Provider	0
Housing Program Total	1
Recovery Housing Referral - Agape	0
Recovery Housing Referral - Kitsap Recovery Center	0
Recovery Housing Referral - Oxford House	2
Recovery Housing Referral - West Sound Treatment Center	0
Recovery Housing Referral Total	2

Services Provided YTD - Shelter Referrals	
Shelter Referral - Benedict House	8
Shelter Referral - Coffee Oasis	0
Shelter Referral - Georgia's House	1
Shelter Referral - KCR Emergency Housing	0
Shelter Referral - Kitsap Rescue Mission	13
Shelter Referral - Salvation Army	7
Shelter Referral - St. Vincent de Paul	0
Shelter Referral - YWCA ALIVE	0
Shelter Referral - Other Shelter	1
Shelter Referral Total	30
Motel Voucher - HSC	1
Motel Voucher - NKFL	0
Motel Voucher - Salvation Army	0
Motel Vouchers Total	1
Safe Park - KCR Safe Park	0
Safe Park - NKFL Safe Park	0
Safe Park Total	0

Diversion - YTD	
Diversion - Diverted to Stay with Family	0
Diversion - Diverted to Stay with Friends	0
Diversion - Other	2
Diversion - Out of County Referral	0
Diversion - Transportation Assistance to Stable Housing	0
Diversion Total	2

Services Provided - YTD



Housing Solutions Center Quick Facts - Unable to Serve & HARPS

January 1st, 2021 - June 30th, 2021

Unable to Serve - YTD

Already Receiving Assistance	0
Client Declined Options Provided	0
Client Over Income	0
Client Under Income/Can't Sustain Rent	0
Criminal Background	0
Denied by Program/Shelter	0
Funding Doesn't Cover Client's Needs	1
No Shelter for Household Type	0
Non-Compliance with Program	0
Not Homeless or At-Risk	0
No Pets Allowed	0
Qualified, No Funding Available	0
Recent Substance Abuse	0
Other Lack of Resource/Funds	0
Other Program Disqualifier	0
Unable to Serve Total	1

Unable to Serve - YTD

Funding Doesn't Cover Client's Needs	1
Other Program Disqualifier	0
Other Lack of Resource/Funds	0
Recent Substance Abuse	0
Qualified, No Funding Available	0
No Pets Allowed	0
Not Homeless or At-Risk	0
Non-Compliance with Program	0
No Shelter for Household Type	0
Denied by Program/Shelter	0
Criminal Background	0
Client Under Income/Can't Sustain Rent	0
Client Over Income	0
Client Declined Options Provided	0
Already Receiving Assistance	0

HARPS ASSISTANCE - SINCE INCEPTION

Unique Clients Since Inception	14		
Total HARPS Services Provided Since Inception	17		
Times Assistance Provided to Clients	1	2	3
Count	13	1	1
Percentage	81%	6%	6%
	Count * Percentage		
Number returning within 3 months (1-90 days)	1	7%	
Number returning in 3-6 months (91-180 days)	1	7%	
Number returning in 6-12 months (181-365 days)	0	0%	
Number returning in 1-2 years (366-730 days)	1	7%	
Total Returns	3	21%	
Median Days to Return	175		

* includes multiple returns for assistance

HARPS ASSISTANCE - YTD

Unique Clients YTD	2		
Total HARPS Services Provided YTD	2		
Times Assistance Provided to Clients	1	2	3
Count	2	0	0
Percentage	100%	0%	0%
	Count * Percentage		
Number returning within 3 months (1-90 days)	0	0%	
Number returning in 3-6 months (91-180 days)	0	0%	
Number returning in 6-12 months (181-365 days)	0	0%	
Total Returns	0	0%	
Median Days to Return	0		

Housing Solutions Center Quick Facts - VETERANS

January 1st, 2020 - December 31st, 2020

HSC ENROLLMENTS

Non-Duplicated Households Served	124
Non-Duplicated Individuals	129

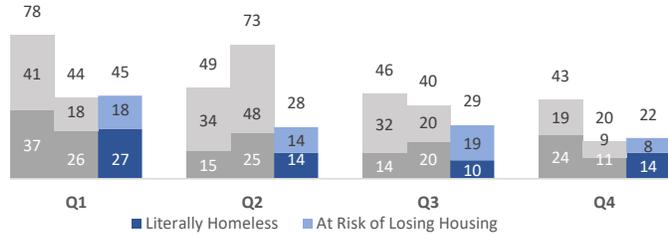
Literally Homeless Percentage 52%

Literally Homeless Number of Households 65

At Risk of Losing Housing Percentage 48%

At Risk of Losing Housing # of Households 59

HSC Quarterly Enrollments by Household
2020 YTD



SERVED BY SITE (DUPLICATED INDIVIDUALS)

Bremerton	83
South Kitsap	27
North Kitsap	3
Coffee Oasis	0
Bainbridge Island	1
Outreach	16
Kitsap Connect	0
Total	130

AGES OF INDIVIDUALS

Children 0-18 years of age	0	0%
Youth 18-24 years of age	3	2%
Adults 25-59 years of age	84	65%
Seniors 60 years of age or older	42	33%
Average Age of Head of Household	51	

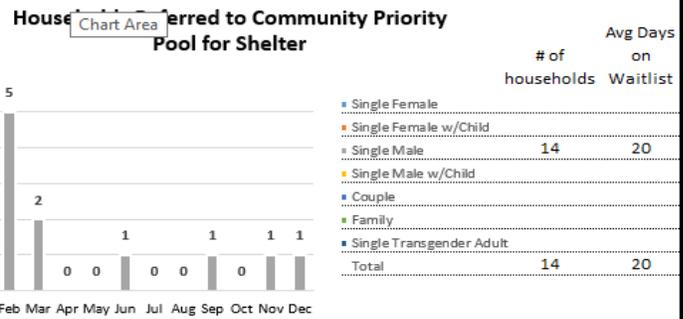
SELF-REPORTED CHARACTERISTICS¹

Veteran	124	100%
Domestic Violence Survivor	24	19%
Physical Disability (Long Term)	51	41%
Developmental Disability	9	7%
Co-occurring Physical/Developmental...	4	3%
Chronic Health Condition (Long Term)	56	45%
Mental Illness	60	48%
Substance Use Disorder	32	26%
Co-occurring Mental Illness & Substance...	21	17%
Male HoH	108	87%
Female HoH	15	12%
Transgender HoH	1	1%

HOUSEHOLD INCOME

Average Monthly Household Income	\$1,009
Average Monthly Income per Capita	\$970
Percent of Households Earning \$0/month	25%
Percent of Households Earning < \$750/month	40%

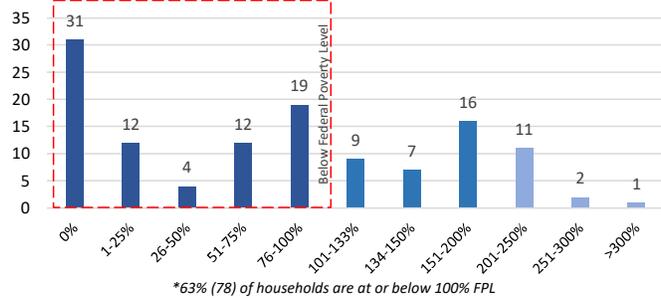
¹ = Self-reported characteristics of the head of household
* HH = Household
* HoH = Head of Household



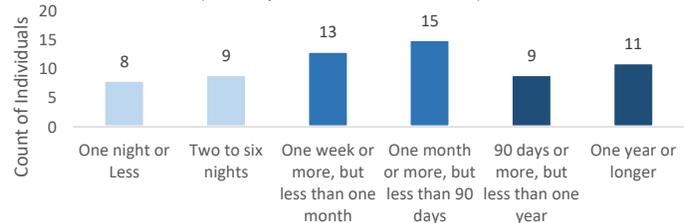
Prior Living Situation YTD

Place not meant for habitation (e.g., a vehicle, an abandoned...)	29	23%
Staying with Family/Friends	24	19%
Permanent Housing without Subsidy	20	16%
Transitional housing for homeless persons (including homeless youth)	19	15%
Emergency shelter, including hotel or motel paid for with emergency...	18	15%
Substance abuse treatment facility or detox center	4	3%
Hotel or motel paid for without emergency shelter voucher	3	2%
Jail, prison or juvenile detention facility	3	2%
Psychiatric hospital or other psychiatric facility	2	2%
Permanent Housing with Subsidy	1	1%
Hospital or other residential non-psychiatric medical facility	1	1%
Long-term care facility or nursing home	0	0%
Foster care home or foster care group home	0	0%

HSC Household Income Compared to Federal Poverty Level (FPL)



Length of Stay in Prior Living Situation (Literally Homeless Households)



26% of literally homeless HH were homeless less than 1 week before seeking HSC assistance

Housing Solutions Center Quick Facts - VETERANS

January 1st, 2020 - December 31st, 2020

HOUSEHOLD COMPOSITION

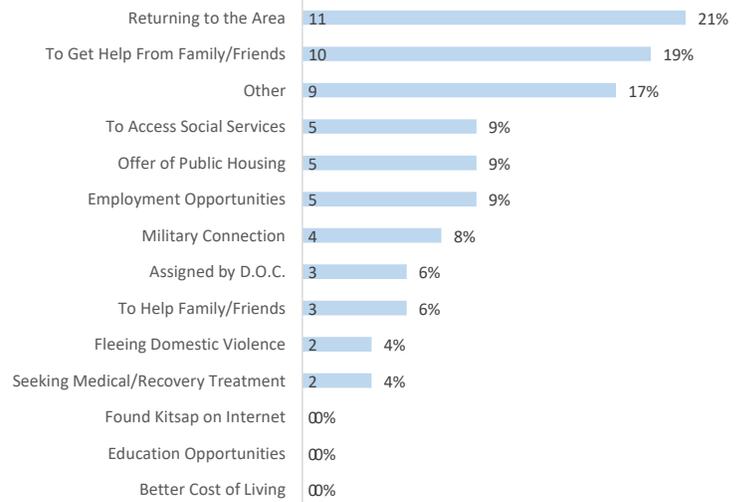
Single Male	96	77.4%
Single Female	11	8.9%
Single Male w/Child(ren)	5	4.0%
Single Female w/Child(ren)	2	1.6%
Couple	5	4.0%
Family	4	3.2%
Single Transgender or Non-Conforming Adult	1	0.8%
Youth	0	0.0%
Client refused	0	0.0%

VULNERABILITY SCORES

Vulnerability Score Average	40.9
Vulnerability Score Median	40

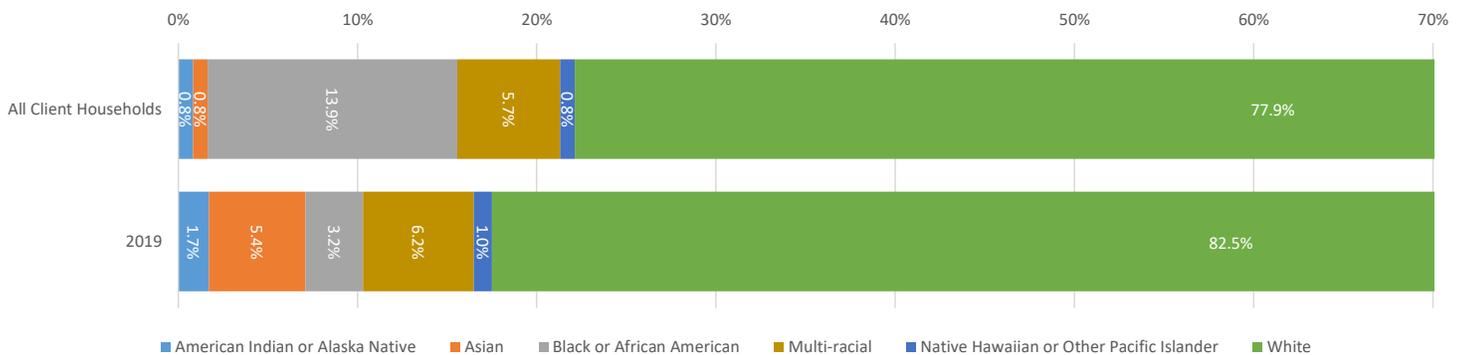


WHAT BRINGS HOUSEHOLDS ENTERING FROM OUTSIDE KITSAP



RACE (HEAD OF HOUSEHOLD)

Racial Disparity Comparison



HSC LITERALLY HOMELESS QUICK FACTS

January 1st, 2020 - December 31st, 2020

LITERALLY HOMELESS ENROLLMENTS

Number of HH that are Literally Homeless	65
Percent of all Non-Duplicated HH	52%
Non-Duplicated Individuals	73

LITERALLY HOMELESS ENROLLMENTS w/EARNED INCOME

Number of HH that are Literally Homeless w/Earned Income	7
Percent of all Non-Duplicated HH	6%
Non-Duplicated Individuals	7

LITERALLY HOMELESS HOUSEHOLDS w/CHILDREN

Households w/Children under 18 years of age	1
Percent of all Literally Homeless Households	2%
Percent of all Non-Duplicated HH	1%
Total Children	3

LITERALLY HOMELESS HH w/EARNED INCOME & CHILDREN

Households w/Children under 18 years of age	0
Percent of all Literally Homeless Households	0%
Percent of all Non-Duplicated HH	0%
Total Children	0

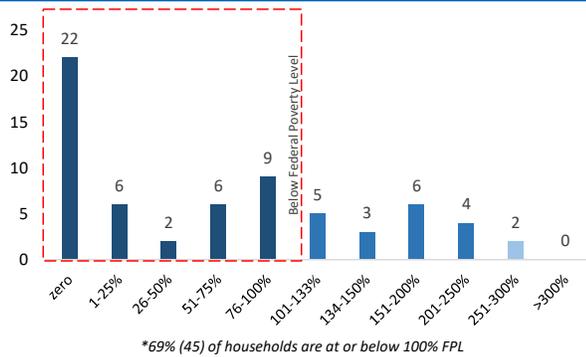
LITERALLY HOMELESS HOUSEHOLD INCOME

Total Average Income	\$820.75	
Households with \$0 income	34% / 22 HH	
Household Size	Count	Average Income
1	61	\$804.06
2	2	\$1,050.50
3	1	\$0.00
4	0	
5+	1	\$2,200.00
Total	65	\$820.75

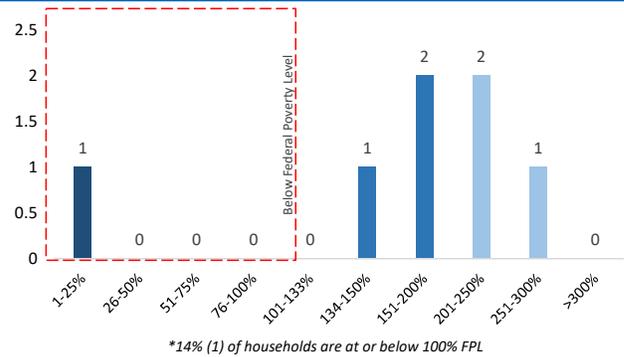
LITERALLY HOMELESS HOUSEHOLDS w/ EARNED INCOME

Total Average Income	\$1,800.00	
Household Size	Count	Average Income
1	7	\$1,800.00
2	0	\$0.00
3	0	\$0.00
4	0	\$0.00
5+	0	
Total	7	\$1,800.00

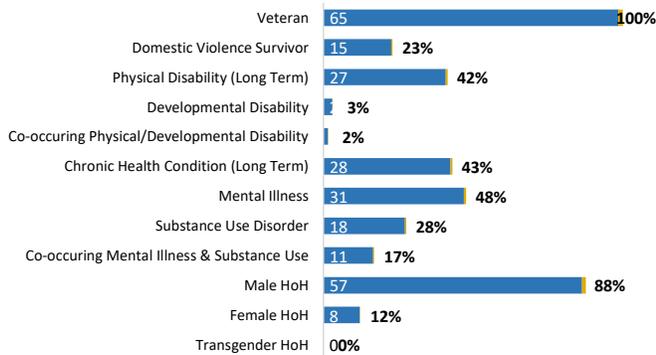
LITERALLY HOMELESS HH FEDERAL POVERTY LEVEL



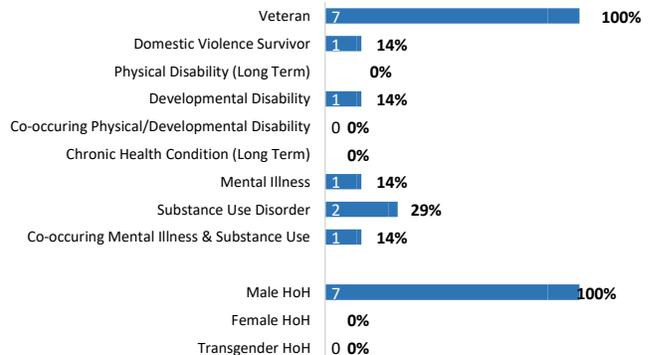
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LITERALLY HOMELESS HH SELF-REPORTED CHARACTERISTICS²



LITERALLY HOMELESS HH w/EI SELF-REPORTED CHARACTERISTICS²



¹ = Includes households fleeing domestic violence

² = Self-reported characteristics of the head of household

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HSC AT-RISK² OF HOMELESSNESS & KITSAP RENT QUICK FACTS

January 1st, 2020 - December 31st, 2020

AT-RISK² OF HOMELESSNESS ENROLLMENTS

Number of HH that are Imminently At-Risk	59
Percent of all Non-Duplicated HH	48%
Non-Duplicated Individuals	80

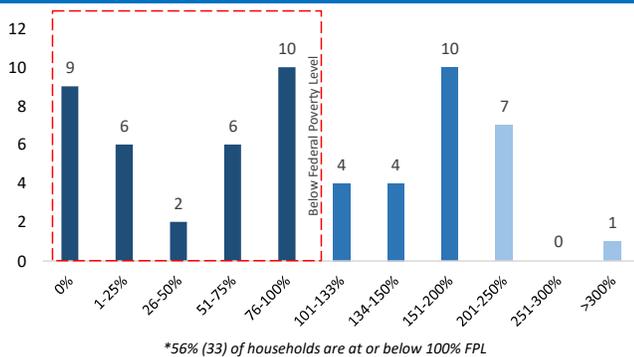
AT-RISK² HOUSEHOLDS w/CHILDREN

Households w/Children under 18 years of age	9
Percent of all Imminently At-Risk of Homeless Households	15%
Percent of all Non-Duplicated HH	7%
Total Children	16

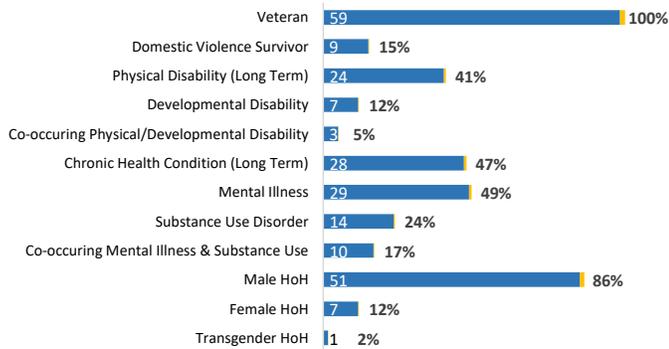
AT-RISK² HOUSEHOLD INCOME

Total Average Income	\$1,216.17	
Households with \$0 income	15% / 6 HH	
Household Size	Count	Average Income
1	47	\$1,081.91
2	8	\$1,423.00
3	2	\$2,400.00
4	0	
5+	2	\$2,360.00
Total	137	\$1,216.17

AT-RISK² HH FEDERAL POVERTY LEVEL



AT-RISK² HH SELF-REPORTED CHARACTERISTICS¹



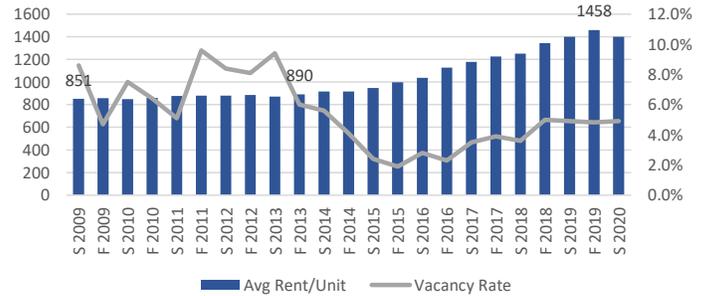
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Spring 2020 Vacancy Rate	4.9%

Kitsap Rent/Unit and Vacancy Rates



KITSAP RENT AND VACANCY RATES

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Housing Solutions Center Quick Facts - Services & Referrals

January 1st, 2020 - December 31st, 2020

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Community Resources - Clothing	0
Community Resources - Cribs for Kids	0
Community Resources - DSHS	6
Community Resources - DV Advocacy	0
Community Resources - Employment	3
Community Resources - Energy Assistance	2
Community Resources - Financial	0
Community Resources - Food/Meals	2
Community Resources - Head Start	0
Community Resources - Legal Services	1
Community Resources - Medical	3
Community Resources - Mental Health	1
Community Resources - Outdoor Supplies	0
Community Resources - PCAP	0
Community Resources - Personal Hygiene	0
Community Resources - Safelink	2
Community Resources - Senior Services	0
Community Resources - Transportation	0
Community Resources - VHOG Meeting	26
Steps to Housing	0
Community Resources Total	46

Direct Services - Bus Tokens/Transportation	7
Direct Services - Housing Counseling	114
Direct Services - Landlord List	19
Direct Services - Waitlist Referral	15
Direct Services Total	155

Funding - HARPS	4
Funding - HEN Program	7
Funding - HSC Deposit Assistance	0
Funding - HSC Rental Assistance	0
Funding - KCR Eviction Prevention	0
Funding - KCR LIHEAP Eviction Prevention	0
Funding - KCR Rapid Rehousing	1
Funding - Kinship	0
Funding - Long Term HARPS	0
Funding - NKFL Rent/Deposit Assistance	0
Funding - Veterans Assistance	13
Funding Total	25

Housing Program - Home Build/Ownership Program	0
Housing Program - Home Share	0
Housing Program - KCR Ending Family Homelessness	0
Housing Program - KCR General Housing Referral	1
Housing Program - Kitsap Homes of Compassion	3
Housing Program - Private Landlord Referral	0
Housing Program - Subsidized Housing Provider	0
Housing Program Total	4

Recovery Housing Referral - Agape	0
Recovery Housing Referral - Kitsap Recovery Center	0
Recovery Housing Referral - Oxford House	4
Recovery Housing Referral - West Sound Treatment Center	0
Recovery Housing Referral Total	4

Services Provided YTD - Shelter Referrals

Shelter Referral - Benedict House	12
Shelter Referral - Coffee Oasis	0
Shelter Referral - Georgia's House	0
Shelter Referral - KCR Emergency Housing	0
Shelter Referral - Kitsap Rescue Mission	25
Shelter Referral - Salvation Army	12
Shelter Referral - St. Vincent de Paul	0
Shelter Referral - YWCA ALIVE	0
Shelter Referral - Other Shelter	2
Shelter Referral Total	51

Motel Voucher - HSC	0
Motel Voucher - NKFL	0
Motel Voucher - Salvation Army	0
Motel Vouchers Total	0

Safe Park - KCR Safe Park	1
Safe Park - NKFL Safe Park	0
Safe Park Total	1

Diversion - YTD

Diversion - Diverted to Stay with Family	0
Diversion - Diverted to Stay with Friends	0
Diversion - Other	3
Diversion - Out of County Referral	0
Diversion - Transportation Assistance to Stable Housing	0
Diversion Total	3

Services Provided - YTD



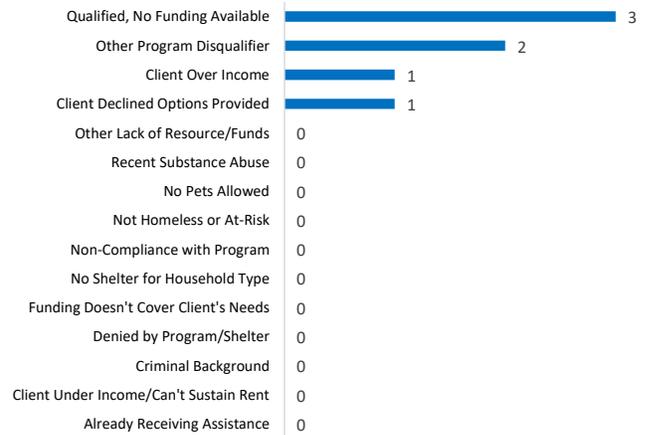
Housing Solutions Center Quick Facts - Unable to Serve & HARPS

January 1st, 2020 - December 31st, 2020

Unable to Serve - YTD

Already Receiving Assistance	0
Client Declined Options Provided	1
Client Over Income	1
Client Under Income/Can't Sustain Rent	0
Criminal Background	0
Denied by Program/Shelter	0
Funding Doesn't Cover Client's Needs	0
No Shelter for Household Type	0
Non-Compliance with Program	0
Not Homeless or At-Risk	0
No Pets Allowed	0
Qualified, No Funding Available	3
Recent Substance Abuse	0
Other Lack of Resource/Funds	0
Other Program Disqualifier	2
Unable to Serve Total	7

Unable to Serve - YTD



HARPS ASSISTANCE - SINCE INCEPTION

Unique Clients Since Inception	12		
Total HARPS Services Provided Since Inception	17		
Times Assistance Provided to Clients	1	2	3
Count	11	1	1
Percentage	79%	7%	7%
	Count * Percentage		
Number returning within 3 months (1-90 days)	1	8%	
Number returning in 3-6 months (91-180 days)	1	8%	
Number returning in 6-12 months (181-365 days)	0	0%	
Number returning in 1-2 years (366-730 days)	1	8%	
Total Returns	3	25%	
Median Days to Return	175		

* includes multiple returns for assistance

HARPS ASSISTANCE - YTD

Unique Clients YTD	3		
Total HARPS Services Provided YTD	4		
Times Assistance Provided to Clients	1	2	3
Count	2	0	0
Percentage	100%	0%	0%
	Count * Percentage		
Number returning within 3 months (1-90 days)	1	33%	
Number returning in 3-6 months (91-180 days)	0	0%	
Number returning in 6-12 months (181-365 days)	0	0%	
Total Returns	1	33%	
Median Days to Return	36		

2021 Veterans Relief Fund Budget

As of August 31, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	323,941.12	59.3%	222,058.88
3610.11	Investment Interest	2,000.00	211.20	10.6%	1,788.80
3000	Other Revenue	0.00	2,482.64	0.0%	(2,482.64)
	Revenue total	548,000.00	326,634.96	59.6%	221,365.04
	Budget total	868,000.00			
5101	Regular Salaries	40,966.00	14,653.84	35.8%	26,312.16
5106	Annual Leave Payout	-	5,511.73	100.0%	(5,511.73)
5201	Industrial Insurance	406.00	148.11	36.5%	257.89
5202	Social Security	3,134.00	1,521.84	48.6%	1,612.16
5203	PERS Retirement	4,873.00	1,794.64	36.8%	3,078.36
5209	WA State Family Leave	60.00	29.59	49.3%	30.41
5229	Benefit Bucket	6,787.00	2,828.43	41.7%	3,958.57
5311	Office Supplies	1,000.00	27.25	2.7%	972.75
5352	Computer Software	-	15.28	100.0%	(15.28)
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	348,863.18	75.1%	115,636.82
5425	Postage	100.00	0.51	0.5%	99.49
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	69.41	13.9%	430.59
5492	Dues/Subscriptions	-	200.00	100.0%	(200.00)
5499	Other Miscellaneous	15,018.00	10,011.00	66.7%	5,007.00
5912	I/F IS Service Charges	933.00	622.00	66.7%	311.00
5922	I/F IS Projects	56.00	37.36	66.7%	18.64
5996	Indirect Cost Allocation	4,167.00	2,083.50	50.0%	2,083.50
	Expense total	548,000.00	388,417.67	70.9%	159,582.33
	Ending Fund Balance	320,000.00	292,576.14		
	Budget total	868,000.00			



**Veterans Assistance Fund 2021
Monthly Report August 2021
Submitted by: Garry Hughes**

Activity	August	YTD
Total Applicants	51	371
Total # of new applicants	3	28
Applications Accepted	51	371
Applications denied	0	0
General Discharges	0	1
2021 Total unduplicated	15	142
Total Payout	\$31,358.97	\$283,438.13

Activity	
Appliances	
Auto Repair	\$ 7,307.42
Burial	\$ 2,000
Bus Pass	\$ 25
Bus Ticket Home	
Clothing	\$ 2,080.49
Dental	\$1,500
Food, includes hygiene and cleaning supplies	\$ 2,441.36
Gasoline	\$ 950.14
Heating Oil	
Motel	\$ 1,200
Medical	\$ 65
Natural Gas	\$ 6.82
Occupation Certification	
Phone	\$ 1,503.05
Propane	\$ 50.84
PSE	\$ 2,645.08
Rent	\$ 8,365
Sewer	\$ 125.01
Union Dues	
Waste Management	\$ 328.01
Water	\$ 765.75
Wood for Heat/ Pellets	
Misc.	
TOTAL Payout	\$ 31,358.97

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$6,350

KCR \$ value of referrals YTD (January 2021 – Present) – \$63,673

Applications Denied:

- 0 individuals denied

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Pierce County VAF
- Mason County VAF
- Clark County VAF
- King County VAF
- Free Cell Phone information
- Housing Solutions Center (HSC)
- Landlord/Tenant Laws (including eviction Moratorium information)
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- Landlord/Tenant Laws (including eviction Moratorium information)
- Employment Resources
- General Delivery (PO Box for Homeless)
- VASH Program (Section 8)
- VA claims referrals

\$ Value of Referrals outside of KCR - \$4,280

\$ Value of Referrals YTD (January 2021-Present) - \$44,926

43 phone calls fielded seeking information outside of assistance fund

August Breakdown:

Jail Contacts – 2

Clean and Sober Housing – 1 (\$500 included in rent total above)

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances				\$ 174	\$ 386	\$ 300	\$ 317						\$ 1,177
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753	\$ 5,481	\$ 7,816	\$ 1,727	\$ 7,665	\$ 7,307					\$ 44,847
Burial	\$ 3,575	\$ 2,500	\$ 684	\$ 1,889				\$ 2,000					\$ 10,648
Bus Pass							\$ 25	\$ 25					\$ 50
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730	\$ 2,126	\$ 904	\$ 748	\$ 1,445	\$ 2,080					\$ 10,642
Dental	\$ 450	\$ 503	\$ 400	\$ 1,734		\$ 1,280	\$ 1,328	\$ 1,500					\$ 7,195
Food	\$ 5,319	\$ 1,608	\$ 4,232	\$ 1,486	\$ 2,717	\$ 2,140	\$ 3,623	\$ 2,441					\$ 23,566
Gasoline	\$ 147	\$ 320	\$ 519	\$ 533	\$ 526	\$ 556	\$ 668	\$ 950					\$ 4,219
Heating Oil													\$ -
Motel	\$ 1,292	\$ 3,000		\$ 1,350	\$ 1,350	\$ 1,850	\$ 5,592	\$ 1,200					\$ 15,634
Medical	\$ 1,609		\$ 707	\$ 4,045	\$ 165	\$ 2,043	\$ 460	\$ 65					\$ 9,094
Natural Gas	\$ 454	\$ 312	\$ 493	\$ 49	\$ 83	\$ 291	\$ 633	\$ 7					\$ 2,322
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463	\$ 309	\$ 191	\$ 439	\$ 279	\$ 1,503					\$ 3,798
Propane	\$ 1,056	\$ 754	\$ 828	\$ 957	\$ 874	\$ 475	\$ 563	\$ 51					\$ 5,558
PSE	\$ 2,902	\$ 2,481	\$ 5,550	\$ 2,098	\$ 2,895	\$ 3,725	\$ 4,418	\$ 2,645					\$ 26,714
Rent	\$ 23,000	\$ 10,016	\$ 19,911	\$ 14,280	\$ 13,096	\$ 5,806	\$ 11,049	\$ 8,365					\$ 105,523
Sewer		\$ 157	\$ 122	\$ 324		\$ 215	\$ 426	\$ 125					\$ 1,369
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271	\$ 114	\$ 86	\$ 231	\$ 203	\$ 328					\$ 1,731
Water	\$ 1,473	\$ 942	\$ 1,282	\$ 551	\$ 271	\$ 1,669	\$ 2,076	\$ 766					\$ 9,030
Wood for Heat/ Pellets			\$ 327										\$ 327
TOTALS	\$ 51,464	\$ 28,225	\$ 39,272	\$ 37,500	\$ 31,360	\$ 23,495	\$ 40,770	\$ 31,358	\$ -	\$ -	\$ -	\$ -	\$ 283,444
Balance	\$ 378,536	\$ 350,311	\$ 311,039	\$ 273,539	\$ 242,179	\$ 218,684	\$ 177,914	\$ 146,556					

2021 Applications Per month	50	40	48	43	41	49	49	51					371
2021 New Clients served YTD	5	5	3	3	0	4	5	3					28
2021 Clients denied	0	0	0	0	0	0	0	0					0
2021 Total Clients Served (unduplicated number)	50	24	19	14	8	12	15	3					145

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated number)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated number)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: October 13, 2021

TIME: 5:30 p.m.

LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1-253-215-8782

A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors Boyd Lee
4. Approval of Agenda* VAB
5. Approval of Minutes for August 11, 2021 * VAB
6. Guest Speaker Mary Mattox; Founder, Service Peace Warriors
7. Reports:
 - Veterans Assistance Fund (documents provided in packet)
 - Discussion regarding funding for Homes of Compassion - Doug
 - Committee Reports (Five Minutes Each)
 - Tiny Houses – Clive
 - Veterans Garden – Dennis, Howe Management Farm plan
 - Public Affairs Officer – Joe
 - Military Appreciation – Joe
 - Social Media – Brian
 - Veterans Day - Bob
 - Women's Resource Group – Peggy
 - Suicide Prevention – Rick, Dan
 1. Virtual Suicide Prevention Event
 - Veteran Education – Tatiane
 - CBOC - Peggy

* = Action Item

8. Old Business:

- Fall Stand Down Results
- Flag for Andy, shadowbox, & presentation, Rick Raymond
- November 2021 Draft Agenda, Events, 2022 Work Plan
- Calendar of Events

9. New Business:

10. Public Comment

11. Good of the Order/Announcements

12. Next meeting time and place – November 6, 2021; 0900; Annual Retreat; Olympic College

13. Adjourn

VAB Events 2021

July 14 - 1730, VAB monthly meeting, speaker Tammy Todd, VA Clinic Silverdale

July 31 – 1000 – 1300, meet at Veteran’s Garden, The Howe Farm in Port Orchard; bring garden tools & be prepared to weed.

August 11 – 1730, VAB monthly meeting, speaker Kirsten Jewel, Housing & Homelessness

September 8 - 1730, VAB monthly meeting, speaker Joel Adamson, Homes of Compassion

September 10 - 1830- 2000; World Suicide Prevention - Canx

September 25 - Fall Stand Down; 1000 - 1400 Grab & Go

September 25 - Military Appreciation Day, Kitsap County Fairgrounds Pavilion – Postponed March 2022

October TBD - Veterans Garden working party, clean up & prepare ground for winter

October 13 – 1730, monthly VAB meeting, speaker Mary Mattox; Service Peace Warriors

October 29 – 1400; Flag Presentation Andy Sargent Family, Kitsap County Admin Bldg

November 6 - 0900 - 1300, VAB Retreat (no monthly meeting)

November 11, Veterans Day Kitsap County Fairgrounds Pavilion

December 8 - 1730, VAB monthly meeting

January 12, 2022 - 1730, VAB monthly meeting

January 2022 - begin Run to Tahoma planning meetings

January 2022 – begin planning meetings for Spring Stand Down

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
September 8, 2021
Online meeting**

CALL TO ORDER: The meeting was called to order by Boyd Lee at 5:30 PM.

- **Announcement** Chair read on-line announcement.
- **Approval of Agenda:** Motion made and seconded to approve agenda.
- **Approval of minutes:** Motion made and seconded to approve minutes with corrections from the August 2021 meeting.
- **Guest Speaker** – Joel Adamson, Homes of Compassion spoke to us about the work they are doing in Kitsap County. In 2019, the VAB approved a donation \$5000 for Homes of Compassion to lease a house designated for Veterans. In December 2019, the men's house opened. Since that time, nine Veterans have been housed with currently four men in the home today. The Board also approved a home designated for women Veterans but there has not been the demand to warrant a dedicated house for women Veterans. Any woman Veteran is housed in one of the currently existing homes.

Joel stated that chronic homelessness is defined as someone that has been homeless more than a year or had three or more instances of periods of homelessness over a specific period of time. There are currently 25 homes with 10 of them dedicated for women. Seven new homes are scheduled for 2021. They are located throughout the County and must be located near a bus stop. They are funded through donations and grants. They are experiencing a decrease in donations resulting in reduction in staffing levels. A Veteran can access residency in one of the homes through KCR, housing solution center where a housing assessment is conducted. A Veteran can also complete an application on the Homes of Compassion website. Joel mentioned they are seeing an increase in demand due to COVID and an increase in real estate making homeless needs more critical. Once in a while there is community push back from leasing a home but there is no requirement to make public disclosure to the community or any special permitting requirements.

- **Reports:**
 - a. Veterans Assistance Fund (VAF). A discussion was held regarding filling a financial gap for Homes of Compassion for the Veteran home when a room is vacated. Doug said he would connect with Joel to see what the financial need is to see if its something we can help out with in the near term or whenever there is a vacancy.
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – Clive announced he had a discussion with Commissioner Garrido. She stated the tiny homes will be relocated to CalvinWood, Pilgrim Firs. More info to follow as it becomes available.
 - Veterans Garden – No report.
 - Public Affairs Officer – Nothing new to report

- Military Appreciation Day – Military Appreciation Day has been postponed to Spring 2022.
 - Veteran Day – November 11, Kitsap Pavilion. Bob announced the first meeting is scheduled for Wed, Sep 15; second meeting scheduled for October 13. The committee is accepting names of organizations wanting a table at the event.
 - Social Media – No Report.
 - Suicide Prevention – Rick announced the Suicide Prevention ad was to be in the Friday thru Monday paper. Rick also presented before the Board an opportunity to hold a virtual suicide prevent event. The Board approved researching it and return with a plan to go forward.
 - Veteran Education – Tatiane reported that Olympic College will require vaccinations for students to participate in onsite campus classes. She also reported attendance is down about 10%. The college is currently serving over 1100 Veterans.
 - Women’s Resource Group – Nothing new to report
 - CBOC – Peggy reported the VA clinic has not made a commitment on when it will begin COVID booster shots.
- **Old Business –**
 - Fall Stand Down. The Stand Down has officially been converted to a Grab & Go on September 25, 1000-1400. There will be five sites; Sheridan Community Center, Abraham House both in Bremerton, VA Clinic in Silverdale, VFW Post 2669 in Port Orchard, and North Kitsap Fishline in Poulsbo. Volunteers were solicited at two of the sites; Fishline from 1000 – 1200 Frank Gibbons from 1200-1400 Scott Austin; VA Clinic in Silverdale; Team leader is Joe Kochera; 1000-1200 Harry Gilger, 1200-1400 Rick Becker. Leo Davilacorrea also volunteered to help.
 - Flag for Andy Sargent. Rick Raymond announced that the flag has been flown over the US Capital, State Capital, & County Admin building. He requested approval to find a source to get the flag in a shadowbox. Approved by the Board. Peggy will communicate with the Andy’s family about a presentation event.
 - VSO List Update. Rick Becker presented the updated VSO list. The list includes Service Organization, location, Veteran Service Officer name, contact info, office hours and notes. This will be posted on the County website. Updates will be required periodically but this is a valuable tool for the Veterans in the County.
 - November 2021 Retreat – Peggy sent out the retreat agenda. Be prepared at the October meeting to discuss any changes or updates.
 - Calendar of events for 2021. Reviewed the calendar
 - **New Business –**
 - VAB Roster. Peggy discussed updating the roster with additional information such as service served and nationally recognized veteran service organization. Peggy will send out an email to get updates.

Good of the Order/Announcements: None

Next meeting: October 13, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:55 PM

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Dan Piper Scott Austin Frank Gibbons Clive Stewart Bob Theal Peggy Roy Tatiane Simons Richard Raymond Boyd Lee Rick Becker	Leo Davilacorrea Joel Adamson, Homes of Compassion	Doug Washburn Sonya Mills
<u>Absent/Excused</u> Harry Gilger Brian Davis (E) Dennis Mannick Joe Kochera (E) Jeff Rimack Jayme DeGooyer (E) George Holden (E)		

2021 Veterans Relief Fund Budget

As of September 30, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	334,974.97	61.4%	211,025.03
3610.11	Investment Interest	2,000.00	235.76	11.8%	1,764.24
3000	Other Revenue	0.00	2,487.07	0.0%	(2,487.07)
	Revenue total	548,000.00	337,697.80	61.6%	210,302.20
	Budget total	868,000.00			
5101	Regular Salaries	40,966.00	14,653.84	35.8%	26,312.16
5106	Annual Leave Payout	-	5,511.73	100.0%	(5,511.73)
5201	Industrial Insurance	406.00	148.11	36.5%	257.89
5202	Social Security	3,134.00	1,521.84	48.6%	1,612.16
5203	PERS Retirement	4,873.00	1,794.64	36.8%	3,078.36
5209	WA State Family Leave	60.00	29.59	49.3%	30.41
5229	Benefit Bucket	6,787.00	3,187.07	47.0%	3,599.93
5311	Office Supplies	1,000.00	13,027.25	1302.7%	(12,027.25)
5352	Computer Software	-	15.28	100.0%	(15.28)
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	395,460.36	85.1%	69,039.64
5425	Postage	100.00	0.51	0.5%	99.49
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	69.41	13.9%	430.59
5492	Dues/Subscriptions	-	200.00	100.0%	(200.00)
5499	Other Miscellaneous	15,018.00	10,011.00	66.7%	5,007.00
5912	I/F IS Service Charges	933.00	699.75	75.0%	233.25
5922	I/F IS Projects	56.00	42.03	75.1%	13.97
5996	Indirect Cost Allocation	4,167.00	3,125.25	75.0%	1,041.75
	Expense total	548,000.00	449,497.66	82.0%	98,502.34
	Ending Fund Balance	320,000.00	242,558.99		
	Budget total	868,000.00			



**Veterans Assistance Fund 2021
Monthly Report September 2021
Submitted by: Garry Hughes**

Activity	September	YTD
Total Applicants	51	422
Total # of new applicants	5	33
Applications Accepted	51	422
Applications denied	0	0
General Discharges	1	2
2021 Total unduplicated	13	170
Total Payout	\$37,416.35	\$320,854.48

Activity	
Appliances	
Auto Repair	\$ 1,571.29
Burial	
Bus Pass	\$ 25
Bus Ticket Home	
Clothing	\$ 3,390.53
Dental	\$2,796.50
Food, includes hygiene and cleaning supplies	\$ 3,557.25
Gasoline	\$ 992.53
Heating Oil	
Motel	\$ 590
Medical	\$ 117.53
Natural Gas	
Occupation Certification	
Phone	\$ 1,172.71
Propane	\$ 465.05
PSE	\$ 6,484.08
Rent	\$ 14,833.29
Sewer	
Union Dues	
Waste Management	\$ 59.16
Water	\$ 1,034.44
Wood for Heat/ Pellets	\$ 326.99
Misc.	
TOTAL Payout	\$ 37,416.35

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$4,790

KCR \$ value of referrals YTD (January 2021 – Present) – \$68,463

Applications Denied:

- 0 individuals denied

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- King County VAF
- Pierce County VAF
- Mason County VAF
- National Cemetery Burial Resources/Information
- Housing Solutions Center (HSC)
- PTSD Counseling Resources
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- In Home Care resources/Memory Care Facilities
- Anger Management Resources/Classes
- VASH Program (Section 8)
- VA claims referrals
- Employment resources for those with a disability
- Charity care programs for hospital bills

\$ Value of Referrals outside of KCR - \$3,974

\$ Value of Referrals YTD (January 2021-Present) - \$48,900

49 phone calls fielded seeking information outside of assistance fund

September Breakdown:

Jail Contacts – 1

Clean and Sober Housing – 1 (\$700 included in rent total above)

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances				\$ 174	\$ 386	\$ 300	\$ 317						\$ 1,177
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753	\$ 5,481	\$ 7,816	\$ 1,727	\$ 7,665	\$ 7,307	\$ 1,571				\$ 46,418
Burial	\$ 3,575	\$ 2,500	\$ 684	\$ 1,889				\$ 2,000					\$ 10,648
Bus Pass							\$ 25	\$ 25	\$ 25				\$ 75
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730	\$ 2,126	\$ 904	\$ 748	\$ 1,445	\$ 2,080	\$ 3,391				\$ 14,033
Dental	\$ 450	\$ 503	\$ 400	\$ 1,734		\$ 1,280	\$ 1,328	\$ 1,500	\$ 2,797				\$ 9,992
Food	\$ 5,319	\$ 1,608	\$ 4,232	\$ 1,486	\$ 2,717	\$ 2,140	\$ 3,623	\$ 2,441	\$ 3,557				\$ 27,123
Gasoline	\$ 147	\$ 320	\$ 519	\$ 533	\$ 526	\$ 556	\$ 668	\$ 950	\$ 993				\$ 5,212
Heating Oil													\$ -
Motel	\$ 1,292	\$ 3,000		\$ 1,350	\$ 1,350	\$ 1,850	\$ 5,592	\$ 1,200	\$ 590				\$ 16,224
Medical	\$ 1,609		\$ 707	\$ 4,045	\$ 165	\$ 2,043	\$ 460	\$ 65	\$ 118				\$ 9,212
Natural Gas	\$ 454	\$ 312	\$ 493	\$ 49	\$ 83	\$ 291	\$ 633	\$ 7					\$ 2,322
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463	\$ 309	\$ 191	\$ 439	\$ 279	\$ 1,503	\$ 1,173				\$ 4,971
Propane	\$ 1,056	\$ 754	\$ 828	\$ 957	\$ 874	\$ 475	\$ 563	\$ 51	\$ 465				\$ 6,023
PSE	\$ 2,902	\$ 2,481	\$ 5,550	\$ 2,098	\$ 2,895	\$ 3,725	\$ 4,418	\$ 2,645	\$ 6,484				\$ 33,198
Rent	\$ 23,000	\$ 10,016	\$ 19,911	\$ 14,280	\$ 13,096	\$ 5,806	\$ 11,049	\$ 8,365	\$ 14,833				\$ 120,356
Sewer		\$ 157	\$ 122	\$ 324		\$ 215	\$ 426	\$ 125					\$ 1,369
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271	\$ 114	\$ 86	\$ 231	\$ 203	\$ 328	\$ 59				\$ 1,790
Water	\$ 1,473	\$ 942	\$ 1,282	\$ 551	\$ 271	\$ 1,669	\$ 2,076	\$ 766	\$ 1,034				\$ 10,064
Wood for Heat/ Pellets			\$ 327						\$ 327				\$ 654
TOTALS	\$ 51,464	\$ 28,225	\$ 39,272	\$ 37,500	\$ 31,360	\$ 23,495	\$ 40,770	\$ 31,358	\$ 37,417	\$ -	\$ -	\$ -	\$ 320,861
Balance	\$ 378,536	\$ 350,311	\$ 311,039	\$ 273,539	\$ 242,179	\$ 218,684	\$ 177,914	\$ 146,556	\$ 109,139	\$ 109,139	\$ 109,139	\$ 109,139	

2021 Applications Per month	50	40	48	43	41	49	49	51	51				422
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5				33
2021 Clients denied	0	0	0	0	0	0	0	0	0				0
2021 Total Clients Served (unduplicated number)	50	24	19	14	8	12	15	15	13				170

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated number)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated number)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	48	37	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

ANNUAL RETREAT AGENDA

DATE: November 6, 2021
TIME: 9:00 AM – 2:00 PM
LOCATION: Olympic College, Building 4, Room 129, Parking Lot 7 or Zoom meeting online.

A G E N D A

1. 9:00 am: Call to Order – Pledge of Allegiance. Peggy Roy
2. Review the Mission Peggy Roy

Veterans Advisory Board (VAB) The VAB advises County Commissioners on the needs of local indigent veterans, reviews and assists in the distribution of emergency grants to veterans and shares information about resources available to benefit indigent veterans and their families. The board also organizes events including the Run to Tahoma and the Stand Downs for military families. (from Kitsap County Advisory Group Handbook)
3. 9:05 am: Member and Guest Introductions Peggy Roy
4. 9:15 am: Review and Approval of Agenda Peggy Roy
5. October Minutes – table to Dec. Meeting Peggy Roy
6. 9:20 am: 2021 Accomplishments Peggy Roy
7. 9:30 am: Guest Presentations
 - a. 9:30 am - Samantha Adams/Jennifer Brugger, Northwest Justice Project
 - b. 10:00 am - Garry Hughes, Kitsap Community Resources
8. 10:30 am New Business - Guests excused.
 - a. Financial Review – 30 minutes Rick Becker / Doug Washburn
 - RCW restrictions & budget limits
 - 2022 VAF Income Guidelines (175%)
 - Funding Discussion
 - 2021
 - Kitsap Community Resources
 - 1) Basic Grant; \$2000 plus \$500 emergency fund
 - 2) Eviction Relief
 - 3) Clean & Sober Housing; 4 months
 - NW Justice Project; \$50,000
 - Proposed Funding for 2022

* = Action Item

- b. Homeless update – 30 minutes Doug Washburn
 - Point In Time Count
 - c. 11:30 am VAB Standard Operating Procedures George Holden/Dennis Mannick
 - Policy & Procedures Manual Review: Current vs Proposed
 - d. 12:30 pm Planning for 2022 Peggy Roy
 - Location/Dates/Times of meetings – 2nd Wednesday @ 5:30 pm - locations TBD
 - [2022 Calendar of Events](#)
 - Guest Speakers suggestions for monthly VAB meetings.
 - a. Jim McKenna, Kitsap Area Veterans Alliance (KAVA)
 - b. Kirsten Jewell, Housing & Homeless Division Manager
 - c. Samantha Adams
 - d. Tammy Todd, CBOC
 - e. Garry Hughes, Kitsap Community Resources (KCR)
 - f. Joel Adamson, Homes of Compassion
 - g. Sharon Kirkpatrick, Veteran Service Officer
 - h. Others?
 - [2022 VAB Work Plan](#)
 - Stand Downs – Last Saturday in April & September
 - Run to Tahoma - Saturday – Memorial Day Weekend
 - Suicide Prevention – objective, program & budget
 - Officers & Leads 2022, Presented by Nominating Committee (current person holding position in 2021) Boyd Lee
 - Chairperson – Peggy Roy
 - Vice-Chair – Boyd Lee
 - Social Media – Brian Davis
 - Veteran Garden – Dennis Mannick + ???
 - Veteran Day – Bob Theal
 - Run to Tahoma – Harry Gilger
 - Publicity – Joe Kochera
 - Military Appreciation – Joe Kochera
 - Woman Veteran Issues - Peggy Roy till Jayme DeGooyer returns
 - Suicide Prevention – Richard Raymond & Dan Piper
 - Veteran Education – Tatiane Simons
9. 1:30 pm Good of the Order/Announcements Peggy Roy
- a. Veterans Day Event, Kitsap County Fairgrounds. Hours & Volunteers to be discussed.
10. Next Meeting* December 8, 2021 at 5:30 pm.
11. Adjourn

VAB Events 2022

January TBD – Begin Run to Tahoma planning meetings

January 12 - 1730, VAB monthly meeting

February 9 - 1730, VAB monthly meeting

March TBD - Military Appreciation Day, Kitsap County Fairgrounds Pavilion

March 9 - 1730, VAB monthly meeting

March/April - Veteran Garden prep

April 13 - 1730, VAB monthly meeting

April 30 – Spring Stand Down; 1000 – 1400 + set up and tear down

May TBD – Veteran Garden Working Party

May 11 - 1730, VAB monthly meeting

May 27 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to County Admin Building

May 28 – 1000, The Unforgotten, Run to Tahoma

June TBD – Veteran Garden Working Party

June 8 - 1730, VAB monthly meeting

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 13 - 1730, VAB monthly meeting

August TBD – Veterans Garden Working Party

August 10 – 1730, VAB monthly meeting

September 14 - 1730, VAB monthly meeting

September TBD - 1830- 2000; World Suicide Prevention

September 24 - Fall Stand Down; 1000 - 1400 + set up and tear down

October TBD - Veterans Garden Working Party

October 12 – 1730 VAB monthly meeting

November 5 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 14 - 1730, VAB monthly meeting

January 11, 2023 - 1730, VAB monthly meeting

January 2023 - begin Run to Tahoma planning meetings



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: December 8, 2021
TIME: 5:30 p.m.
LOCATION: online

Join Zoom Meeting

Topic: Kitsap County VAB Meeting
Meeting ID: 872 9855 0007
Passcode: 737889
Phone: 1-253-215-8782

A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Approval of Agenda* VAB
4. Approval of Minutes for October 13, 2021 and November 6, 2021* VAB
5. Approval of Minutes for VAB Retreat VAB
6. Reports:
 - Financial Review
 - Funding for KCR, 2022
 - Veterans Assistance Fund (documents provided in packet)
 - Committee Reports (Five Minutes Each)
 - Tiny Houses – Clive
 - Veterans Garden – Dennis, Howe Management Farm plan
 - Public Affairs Officer – Joe
 - Military Appreciation – Joe
 - Social Media – Brian (review Facebook page)
 - Veterans Day - Bob
 - Women's Resource Group – Peggy
 - Suicide Prevention – Rick, Dan
 1. Virtual Suicide Prevention Event
 - Veteran Education – Tatiane
 - CBOC - Peggy

* = Action Item

7. Old Business:

- Retreat feedback/discussion
- Calendar of Events

8. New Business:

- Work Plan 2022
- VAB Roster
- Review of Kitsap County VAB website
- Build for Zero, <https://community.solutions/built-for-zero/>; Rick Raymond

9. Public Comment

10. Good of the Order/Announcements

11. Next meeting time and place – January 12, 2022; Location TBD

12. Adjourn

VAB Events 2021

July 14 - 1730, VAB monthly meeting, speaker Tammy Todd, VA Clinic Silverdale

July 31 – 1000 – 1300, meet at Veteran's Garden, The Howe Farm in Port Orchard; bring garden tools & be prepared to weed.

August 11 – 1730, VAB monthly meeting, speaker Kirsten Jewel, Housing & Homelessness

September 8 - 1730, VAB monthly meeting, speaker Joel Adamson, Homes of Compassion

September 10 - 1830- 2000; World Suicide Prevention - Canx

September 25 - Fall Stand Down; 1000 - 1400 Grab & Go

September 25 - Military Appreciation Day, Kitsap County Fairgrounds Pavilion – Postponed March 2022

October TBD - Veterans Garden working party, clean up & prepare ground for winter

October 13 – 1730, monthly VAB meeting, speaker Mary Mattox; Service Peace Warriors

October 29 – 1400; Flag Presentation Andy Sargent Family, Kitsap County Admin Bldg

November 6 - 0900 - 1300, VAB Retreat (no monthly meeting)

November 11, Veterans Day Kitsap County Fairgrounds Pavilion

December 8 - 1730, VAB monthly meeting

January 12, 2022 - 1730, VAB monthly meeting

January 2022 - begin Run to Tahoma planning meetings

January 2022 – begin planning meetings for Spring Stand Down

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
October 13, 2021
Online meeting**

CALL TO ORDER: The meeting was called to order by Boyd Lee at 5:30 PM.

- **Announcement** Chair read on-line announcement.
- **Approval of Agenda:** Motion made and seconded to approve agenda with changes.
- **Approval of minutes:** Motion made and seconded to approve minutes with corrections from the September 2021 meeting.
- **Guest Speaker** – Mary Mattox from Service Peace Warriors. She explained the program which is a non-profit organization helping honorably discharged Veterans in coping with service related PTSD with trained service dogs. They are headquartered in Eltopia, Washington which is north of the Tri Cities area.
- **Reports:**
 - a. Committee Reports (Five Minutes Each)
 - Tiny Houses – Clive announced the tiny homes will be relocated to the facility on Mile Hill Drive in Port Orchard.
 - Veterans Garden – No report.
 - Public Affairs Officer – No report
 - Military Appreciation Day – No report
 - Veteran Day – November 11, Kitsap Pavilion. The VAB will have a table and share it with KAVA. Staffing will be needed to support the event.
 - Social Media – Brian announced he had posted pictures from the Grab & Go.
 - Suicide Prevention – More info to be provided at the December meeting regarding a virtual suicide prevention event.
 - Veteran Education – Nothing new to report
 - Women's Resource Group – Nothing new to report
 - CBOC – Nothing new to report
- **Old Business** –
 - Fall Stand Down. The Grab & Go results were announced. This was the best showing so far. In January 2022, planning will begin for the April 2022 Stand Down with plans to hold an in person stand down at the Sheridan Community Center in Bremerton.
 - Flag for Andy Sargent's family. The date will be October 29, 2021 at 1400 at the County Admin building in the Commissioners Conference Room.
 - November 2021 Retreat – Peggy sent out the retreat agenda. Be prepared at the October meeting to discuss any changes or updates.
 - Calendar of events for 2021. Reviewed the calendar

- **New Business –**
 - VAB Roster. Peggy discussed updating the roster with additional information such as service served and nationally recognized veteran service organization. Peggy will send out an email to get updates.

Good of the Order/Announcements: None

Next meeting: Next monthly meeting will be December 8, 2021. Chair will send out Zoom information or location information if an in person meeting to be held.

ADJOURNMENT: Meeting adjourned at 6:55 PM

ATTENDANCE:

MEMBERS	GUESTS	STAFF
Present Harry Gilger Brian Davis Dan Piper Frank Gibbons Dennis Mannick Clive Stewart Bob Theal Peggy Roy Tatiane Simons Richard Raymond Boyd Lee Rick Becker George Holden	Leo Davilacorrea Julie Hendrickson	Doug Washburn Sonya Mills
<u>Absent/Excused</u> Scott Austin Joe Kochera (E) Jeff Rimack Jayme DeGooyer (E)		

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD 2021 RETREAT**

**November 6, 2021
Olympic College**

CALL TO ORDER: The meeting was called to order by Peggy Roy at 9:00 AM

1. **Approval of Agenda:** Agenda approved as amended.
2. **Approval of Minutes** –Tabled until December meeting
3. **Guest Speakers** –
 - a. Garry Hughes from Kitsap Community Resources (KCR) discussed the process he uses when a Veteran needs assistance.
 - b. Samantha Adams from Northwest Justice Project (NWJP) gave a presentation on the accomplishments from the previous year. A copy of the presentation was made available to Board members

5. New Business

- a. Financial Review – presented by Rick Becker. Presentation included a review of RCW 73.08 the Washington State guidance on the Veterans Assistance Program (VAP) and how the funds may be used. We looked at the Veteran population projections for Washington and Kitsap County while it shows a decrease for the State of Washington, we actually see a growth for Kitsap County. Rick presented the top 11 items funding is used by the Veteran population through KCR. The increase in rental values, food and utility costs are the biggest concern as we anticipate that will continue for some time. In looking at the trends over the past five years, Veterans and their families are using the program at a steady rate.
- b. Review of RCW restrictions & budget limits– Doug
- c. Homeless update – presented by Doug Washburn. The presentation covered veteran homelessness in the County.
- d. Policy & Procedures review – lead by George Holden. Outside of some minor administrative changes the major topics discussed were as follows:
 - i. Para 2.6 Income Guidelines: As it currently reads the household income needs to be equal or fall below 175% of current federal poverty rate for the previous 90 days. Garry Hughes reminded us that by increasing the percentage of the currently poverty rate, we actually reduce the total amount of funds a household can get. The Board decided a cost benefit analysis needed to be conducted before we adjust that level. This item will be review in the February 2022 meeting.

- ii. Para 2.8 Unemployed Veterans – Work Search Requirement: Currently, an unemployed Veteran must be registered with the Veterans Job Service Section at a local WorkSource office. However, this is not always easy to do. It entails the Veteran to get to the WorkSource office in Silverdale then return to KCR in Bremerton. The question is how best to verify a Veterans unemployment status without the burden of actually visiting the WorkSource office and then returning to Bremerton to get funds needed.
- iii. Para 3.2 Maximum Allocation: Before the sentence Burial and cremation services do not apply ... add the unemployed Veteran must meet the guidelines of para 2.8 Unemployed Veterans – Work Search Requirement.
- iv. Para 3.8 Burial Assistance: Recommend change to the paragraph to state, Burial or cremation of any deceased indigent veteran or deceased family member of the indigent veteran shall abide by the guidelines provided in County Code 29.92.080 Burial or cremation of deceased veterans or family member. The amount of funding to be authorized from the veterans’ assistance fund shall not exceed \$1500.
- e. Location/Dates/Times of meetings – 2nd Wednesday @ 5:30 pm - locations TBD. The December 2021 meeting will be an online meeting via Zoom. Information to be published by the Chair. Several locations are being considered for in person meetings; Kitsap Golf & Country Club, WorkSource center in Silverdale, Kitsap Regional Library in Silverdale, CBOC Silverdale.
- f. The following discussion and motions made and duly seconded by the VAB.
 - i. Officer & Leads for 2022
 - 1. Chairperson - Peggy Roy
 - 2. Vice-Chair – Harry Gilger
 - 3. Social Media – Brian Davis
 - 4. Victory Garden – Dennis Mannick and George Holden
 - 5. Military Appreciation Day – Joe Kochera
 - 6. Publicity – Joe Kochera
 - 7. Veteran Day - Bob Teal
 - 8. Run to Tahoma – Harry Gilger
 - 9. Woman Veteran Issues – Peggy Roy until Jayme DeGooyer returns
 - 10. Suicide Prevent – Richard Raymond & Dan Piper
 - 11. Veteran Education Issues – Tatiane Simmons
 - ii. The 2022 VAB Work Plan discussion tabled until the December monthly meeting.
 - iii. Finding for 2022 was tabled until the December monthly meeting. Current funding level for 2021 is as follows:
 - 1. Basic Grant \$2500 plus \$500 emergency
 - 2. NWJP - \$50,000
 - 3. Clean and Sober Housing – 4 months
 - 4. Eviction Relief - \$100,000

Good of the Order/Announcements:

- a. The Chair announced the Veterans Day event scheduled for November 11, 2021 at the Kitsap County Fairgrounds from 0900 – 1300. A table has been reserved for the VAB and will be shared with KAVA. Board members were encouraged to attend.

Next meeting: December 8, 2021 at 5:30 pm. Chair will send out Zoom information

Adjournment: Meeting adjourned at 1350.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Harry Gilger Brian Davis Dan Piper Scott Austin Frank Gibbons Joe Kochera Peggy Roy Tatiane Simmons Rick Raymond Boyd N Lee Richard Becker Dennis Mannick	Garry Hughes, KCR Samantha Adams, NWJP	Richard Becker Sonya Miles Doug Washburn
<u>Absent/Excused</u> Robert Theal (Excused) Jeff Rimack Clive Stewart Jayme DeGooyer (Excused)		

VAB Events 2022

January TBD – Begin Run to Tahoma planning meetings

January 12 - 1730, VAB monthly meeting

February 9 - 1730, VAB monthly meeting

March TBD - Military Appreciation Day, Kitsap County Fairgrounds Pavilion

March 9 - 1730, VAB monthly meeting

March/April - Veteran Garden prep

April 13 - 1730, VAB monthly meeting

April 30 – Spring Stand Down; 1000 – 1400 + set up and tear down

May TBD – Veteran Garden Working Party

May 11 - 1730, VAB monthly meeting

May 27 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to County Admin Building

May 28 – 1000, The Unforgotten, Run to Tahoma

June TBD – Veteran Garden Working Party

June 8 - 1730, VAB monthly meeting

July TBD – 1000 – 1200, Veteran’s Garden Working Party

July 13 - 1730, VAB monthly meeting

August TBD – Veterans Garden Working Party

August 10 – 1730, VAB monthly meeting

September 14 - 1730, VAB monthly meeting

September 10 - 1830- 2000; World Suicide Prevention

September 24 - Fall Stand Down; 1000 - 1400 + set up and tear down

October TBD - Veterans Garden Working Party

October 12 – 1730 VAB monthly meeting

November 5 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 14 - 1730, VAB monthly meeting

January 11, 2023 - 1730, VAB monthly meeting

January 2023 - begin Run to Tahoma planning meetings

2021 Veterans Relief Fund Budget

As of November 30, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	581,769.51	106.6%	(35,769.51)
3610.11	Investment Interest	2,000.00	311.39	15.6%	1,688.61
3000	Other Revenue	0.00	3,048.40	0.0%	(3,048.40)
	Revenue total	548,000.00	585,129.30	106.8%	(37,129.30)
	Budget total	868,000.00			
5101	Regular Salaries	40,966.00	17,514.64	42.8%	23,451.36
5106	Annual Leave Payout	-	5,511.73	100.0%	(5,511.73)
5201	Industrial Insurance	406.00	184.47	45.4%	221.53
5202	Social Security	3,134.00	1,739.08	55.5%	1,394.92
5203	PERS Retirement	4,873.00	2,087.88	42.8%	2,785.12
5209	WA State Family Leave	60.00	33.94	56.6%	26.06
5229	Benefit Bucket	6,787.00	3,187.07	47.0%	3,599.93
5311	Office Supplies	1,000.00	13,114.45	1311.4%	(12,114.45)
5352	Computer Software	-	15.28	100.0%	(15.28)
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	664,500.00	508,471.07	76.5%	156,028.93
5425	Postage	100.00	1.53	1.5%	98.47
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	657.50	32.9%	1,342.50
5451	Operating Rentals	500.00	221.30	44.3%	278.70
5492	Dues/Subscriptions	-	200.00	100.0%	(200.00)
5499	Other Miscellaneous	15,018.00	10,340.66	68.9%	4,677.34
5912	I/F IS Service Charges	933.00	855.25	91.7%	77.75
5922	I/F IS Projects	56.00	51.37	91.7%	4.63
5996	Indirect Cost Allocation	4,167.00	4,167.00	100.0%	-
	Expense total	748,000.00	568,354.22	76.0%	179,645.78
	Ending Fund Balance	320,000.00	371,133.93		
	Budget total	1,068,000.00			



**Veterans Assistance Fund 2021
Monthly Report November 2021
Submitted by: Garry Hughes**

Activity	November	YTD
Total Applicants	57	535
Total # of new applicants	6	48
Applications Accepted	57	535
Applications denied	0	0
General Discharges	1	3
2021 Total unduplicated	6	185
Total Payout	\$42,435.06	\$414,250.25

Activity	
Appliances	
Auto Repair	\$ 2,040.19
Burial	\$ 3,823.90
Bus Pass	
Bus Ticket Home	
Clothing	\$ 1,069.89
Dental	\$ 708
Food, includes hygiene and cleaning supplies	\$ 6,054.23
Gasoline	\$ 1,774.92
Heating Oil	\$ 1,499.18
Motel	\$ 2,453.10
Medical	
Natural Gas	\$ 54.76
Occupation Certification	
Phone	\$ 703.53
Propane	\$ 1,636.53
PSE	\$ 1,702.86
Rent	\$ 14,040.30
Sewer	\$ 1,191.70
Union Dues	
Waste Management	\$ 422.28
Water	\$ 3,259.69
Wood for Heat/ Pellets	
Misc.	
TOTAL Payout	\$ 42,435.06

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$5,941

KCR \$ value of referrals YTD (January 2021 – Present) – \$80,644

Applications Denied:

- 0 individuals denied

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Mason County VAF
- Pierce County VAF
- Jefferson county VAF
- HVRP program information
- SSVF program information and referrals
- Resources for filing VA and Social Security Disability Claims
- Housing Solutions Center (HSC)
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Home Chore Services
- DSHS Residential Care Services
- Work Source
- WDVA/Building 10
- Kitsap County Senior Information and assistance
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- End Of Life planning Resources/General Burial Resources
- VASH Program (Section 8)
- Childcare resources for children with disabilities
- Catholic community services
- In Home care for elderly

\$ Value of Referrals outside of KCR - \$6,276

\$ Value of Referrals YTD (January 2021-Present) - \$59,545

43 phone calls fielded seeking information outside of assistance fund

November Breakdown:

Jail Contacts – 1

YTD (January 2021-Present) – 21 individuals

Clean and Sober Housing – 0

YTD (January 2021-Present) – 3 individuals (\$7,678)

Eviction relief Funding – 1 (\$4,050.00 included in rent total above)

YTD (January 2021-Present) – 10 Households (\$35,729.78)

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances				\$ 174	\$ 386	\$ 300	\$ 317			\$ 2,500			\$ 3,677
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753	\$ 5,481	\$ 7,816	\$ 1,727	\$ 7,665	\$ 7,307	\$ 1,571	\$ 5,101	\$ 2,040		\$ 53,559
Burial	\$ 3,575	\$ 2,500	\$ 684	\$ 1,889				\$ 2,000		\$ 4,000	\$ 3,824		\$ 18,472
Bus Pass							\$ 25	\$ 25	\$ 25				\$ 75
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730	\$ 2,126	\$ 904	\$ 748	\$ 1,445	\$ 2,080	\$ 3,391	\$ 2,356	\$ 1,070		\$ 17,459
Dental	\$ 450	\$ 503	\$ 400	\$ 1,734		\$ 1,280	\$ 1,328	\$ 1,500	\$ 2,797	\$ 733	\$ 708		\$ 11,433
Food	\$ 5,319	\$ 1,608	\$ 4,232	\$ 1,486	\$ 2,717	\$ 2,140	\$ 3,623	\$ 2,441	\$ 3,557	\$ 3,861	\$ 6,054		\$ 37,038
Gasoline	\$ 147	\$ 320	\$ 519	\$ 533	\$ 526	\$ 556	\$ 668	\$ 950	\$ 993	\$ 1,525	\$ 1,775		\$ 8,512
Heating Oil											\$ 1,499		\$ 1,499
Motel	\$ 1,292	\$ 3,000		\$ 1,350	\$ 1,350	\$ 1,850	\$ 5,592	\$ 1,200	\$ 590	\$ 6,280	\$ 2,453		\$ 24,957
Medical	\$ 1,609		\$ 707	\$ 4,045	\$ 165	\$ 2,043	\$ 460	\$ 65	\$ 118				\$ 9,212
Natural Gas	\$ 454	\$ 312	\$ 493	\$ 49	\$ 83	\$ 291	\$ 633	\$ 7		\$ 46	\$ 55		\$ 2,423
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463	\$ 309	\$ 191	\$ 439	\$ 279	\$ 1,503	\$ 1,173	\$ 702	\$ 704		\$ 6,377
Propane	\$ 1,056	\$ 754	\$ 828	\$ 957	\$ 874	\$ 475	\$ 563	\$ 51	\$ 465	\$ 448	\$ 1,637		\$ 8,108
PSE	\$ 2,902	\$ 2,481	\$ 5,550	\$ 2,098	\$ 2,895	\$ 3,725	\$ 4,418	\$ 2,645	\$ 6,484	\$ 2,511	\$ 1,703		\$ 37,412
Rent	\$ 23,000	\$ 10,016	\$ 19,911	\$ 14,280	\$ 13,096	\$ 5,806	\$ 11,049	\$ 8,365	\$ 14,833	\$ 18,617	\$ 14,040		\$ 153,013
Sewer		\$ 157	\$ 122	\$ 324		\$ 215	\$ 426	\$ 125		\$ 375	\$ 1,192		\$ 2,936
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271	\$ 114	\$ 86	\$ 231	\$ 203	\$ 328	\$ 59	\$ 378	\$ 422		\$ 2,590
Water	\$ 1,473	\$ 942	\$ 1,282	\$ 551	\$ 271	\$ 1,669	\$ 2,076	\$ 766	\$ 1,034	\$ 1,527	\$ 3,260		\$ 14,851
Wood for Heat/ Pellets			\$ 327						\$ 327				\$ 654
TOTALS	\$ 51,464	\$ 28,225	\$ 39,272	\$ 37,500	\$ 31,360	\$ 23,495	\$ 40,770	\$ 31,358	\$ 37,417	\$ 50,960	\$ 42,436	\$ -	\$ 414,257
Balance	\$ 378,536	\$ 350,311	\$ 311,039	\$ 273,539	\$ 242,179	\$ 218,684	\$ 177,914	\$ 146,556	\$ 109,139	\$ 58,179	\$ 15,743	\$ 15,743	

2021 Applications Per month	50	40	48	43	41	49	49	51	51	56	57		535
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5	9	6		48
2021 Clients denied	0	0	0	0	0	0	0	0	0	0	0		0
2021 Total Clients Served (unduplicated number)	50	24	19	14	8	12	15	15	13	9	6		185

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated number)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated number)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	48	37	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144