



Department of Human Services

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Accessible Communities Advisory Committee Agenda

Monday, January 30, 2017

1:00 – 3:00 p.m.

Harlow Medical Building

1800 NW Myhre Rd, Silverdale, WA 98383

1. Introductions

2. Short Overview of the Purpose of the ACAC

3. Establishing the ACAC Formally (Attachment A)

- a. Volunteer Application for Appointment to a Board, Commission, Committee or Council

4. Review of December 12, 2016 Meeting Notes (Attachment B)

5. Projects

- a. Common Themes
- b. Top Three Projects
- c. Contractors to Implement the Projects

6. Next Steps

7. Next Meeting

8. Adjourn



RECEIVED

SEP 23 2016

DEPT. OF
HUMAN SERVICES



STATE OF WASHINGTON

RECEIVED

SEP 21 2016

KITSAP COUNTY
COMMISSIONERS

GOVERNOR'S COMMITTEE ON DISABILITY ISSUES AND EMPLOYMENT

Employment Security Department ■ P.O. Box 9046 ■ MS: 6000 ■ Olympia, Washington ■ 98507-9046

Olympia (360) 902-9511 ■ Fax (360) 586-4600 ■ Spokane (509) 482-3854

RECEIVED

Friday September 16, 2016

SEP 20 2016

614, Division Street, Port Orchard, WA, MS-22

KITSAP COUNTY ASSESSOR

Dear Kitsap County Commissioner Edward E. Wolfe:

The purpose of this letter is to inform you of an opportunity for your county to be eligible for a grant program, technical assistance and other resources to support disability awareness and access for people with disabilities.

The Accessible Communities Act (Chapter 215, Laws of 2010) provides resources for counties to promote better disability awareness and access for people who have disabilities.

RESOURCES AVAILABLE

- Reimbursement for travel, per diem, sign language interpreters and other accommodations.
- A competitive grant program to fund small, local projects to improve awareness, acceptance, inclusion and access for people with disabilities.
- Technical assistance and training.
- A web site to share best practices and other information.
- A searchable database of access features of local businesses and other public accommodations.

HOW COUNTIES CAN PARTICIPATE

- **Establish an Accessible Communities Advisory Committee (ACAC).** To participate in this program, a county sends a letter of assurance to the Governor's Committee on Disability Issues and Employment verifying that it has established the Committee. Specifics about the Committee, sample letters of assurance, and submission requirements are enclosed in this mailing.

HOW COUNTIES CAN ESTABLISH AN ACAC -- Counties have several options:

- **Expand the scope of a county voting access advisory committee that is required under RCW 29A.04.223.** This option brings an added benefit. Travel, per diem and reasonable accommodations costs for the voting access committee members become reimbursable, even when they are performing their current duties related to voting access.

In order to use this option, the letter of assurance must include the County Auditor's signature indicating his or her approval of the expanded duties. A sample letter is enclosed.

- **Designate an existing disability advocacy organization** to be the Accessible Communities Advisory Committee. Review the current membership to ensure it meets criteria for an ACAC. Criteria are included in this mailing.
- **Create a new committee** by recruiting and appointing members with a diverse range of disabilities who understand the barriers faced by people with disabilities. A list of disability organizations that can assist with recruitment is enclosed.

- Counties may join together and share a single Committee, as long as no more than one of the participating counties has a population greater than 70,000.

WHY IT IS IMPORTANT FOR COUNTIES TO PARTICIPATE

In passing the Accessible Communities Act, the Legislature found that Washington State residents with disabilities continue to face barriers that could be easily eliminated. When people who have disabilities are welcomed and included as members of our communities, their participation contributes to the economy. The Act offers support for effective, solution-oriented partnerships engaging the creativity of the disability community, government and business.

I encourage you to consider the benefits this opportunity brings to your community. Public policy makers need the knowledge and expertise of people with disabilities to ensure that their community becomes more accessible and accommodating. Enclosed is "Nothing about us without us," a reference describing the scope of issues for which public policy is improved by including the experiences of people with disabilities.

A copy of the enacting regulations and a list of Statewide Disability Partner Organizations to assist you in locating potential ACAC members in your community are also enclosed.

For further information and technical assistance, please contact Debbie Himes, Program Coordinator, at (360) 902-9362 or by email at dhimes@esd.wa.gov.

Sincerely,

Chris Carnell

Chris Carnell
Chairperson

Enclosures: (1) Instructions
(2) Sample letter of assurance
(3) Sample letter of assurance – expanding voting access committee
(4) Enacting regulations
(5) "Nothing about us without us"
(6) List of Disability Partners

Accessible Communities Advisory Committee

December 12, 2016

Attending: Marsha Cutting, Audry Barbakoff, Kristie Gronberg, Michaelene Manion, Charlotte Shepherdson, Doug Washburn, Hannah Shockley, Randy Swanson, Jeanette Rerecich, Larry Brixius, Charlotte Shepherdson, Carol Blakley

ANNOUNCEMENTS:

Meeting: Called to order by Marsha Cutting (2:10 p.m.)

Introductions: Group Attendees Names and Organizations/Affiliations

Motion to Approve the Agenda and Minutes, by Marsha Cutting

Approved: Approved by Group

DISCUSSION:

Doug Washburn -Gave a recap on the Governor's Committee on Disability Issues and Employment. He reviewed with all new attendees, the options that were available; the expansion of voter accessibility or creating a stand alone committee. As discussed in the first meeting on November 4, 2016 the consensus was to create a stand alone committee of representation.

Goals for this meeting included;

- a. Kitsap Advisory Board Structure
- b. Review of the Governors Committee on Disability Accessible Communities Advisory Committee Assurance Letter
- c. Application for Appointment Process and Procedures
- d. Project Ideas for the Group

Doug Washburn- Explained The Kitsap Advisory Board Structure; the role the Human Services Department will play will be overseeing the committee and presentation when needed to the Board of Commissioners. Doug discussed other opportunities the committee could explore in the coming future; grant opportunities and Puget Sound Pacific Regional funds as two examples.

Doug Washburn- Explained the concept of the Stanford Social Innovation Review handout; the more this committee helps each other, the amount of people who can be helped or reached in the community increases.

Doug Washburn- Explained the Application for Appointment process and procedures.

Marsha Cutting- Project Ideas for the Group; Resource guides for accessible restaurants, art galleries, museums, and other attractions. She discussed the need for travel trailers for wheel chairs allowing chairs to be transported to hospitals with users. She also explained the need for portable ramps that could be checked out from central locations like Fire Departments. She further highlighted the need for awareness and suggested inviting an architect to speak at a future meeting.

Janette Rerecich- Discussed mental health patient's greatest problems were accessing care due to insurance. Many Individuals fall through the cracks when it comes to receiving the care they need.

Audry Barbakoff- Talked about adult services provided by the library including home visits, information gaps that exist, and how homebound individuals suffer social isolation which decreases their quality of life and life expectancy.

Carol Blakley- Included the degree of difficulty for securing employment for individuals with disabilities.

Michaelene Manion- Talked about the need for hearing accommodations in meeting places and public spaces.

Charlotte Shepherdson- Expanded on mobility issues and having to use separate entrances for some buildings and areas that restrict access to public places. She expanded also on awareness and the need to assemble in schools, colleges, and partnering with Kitsap Strong which is an organization dedicated to building resilience and inspiring a new approach to complex social issues.

Kristie Gronberg- Made reference to the usability of opening business doors in general. She spoke of the need to having to ask random strangers, if they're even available, to open the door for her. She discussed an innovative concept of a call-in system and or application that allowed individuals to alert staff members within an establishment that assistance was needed to open the door, this was for companies who did not already have accessible entrance technology installed currently. She made mention to inadequate elevator services in places most people expect there to be accessible accommodations, such as the community college. She also discussed the Kitsap Transit experience when traveling with a chair. She explained the difficult details associated with the current tie-down system as not user friendly for drivers and less than comfortable for riders.

Michaelene Manion- Included that if a rider was out in the cold and had an inoperable chair that had died, transportation would refuse pick up.

Marsha Cutting- Concluded that it was human nature not to see the things that do not affect us. In addition one of the greatest issues was awareness. She included that there was availability through the ACAC grant for travel reimbursement for those who wanted to use it for meetings.

Common Theme of Project Ideas: Awareness, Mobility, Social Ability, and Employment

The committee decided upon meeting monthly until the committee was more established. This would allow for greater involvement in shaping the direction the committee wishes to pursue.

NEXT MEETING: A doodle Pole will be sent by Marsha Cutting and Hannah Shockley will send her the updated email list. Projected date for the next meeting will be at the end of January 2017.

ADJOURNMENT: The meeting was adjourned at 3:19 p.m.



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Accessible Communities Advisory Committee

Monday, January 30, 2017

Harlow Medical Building, Harrison Medical Center
1800 NW Myhre Rd. Silverdale, WA. 98383

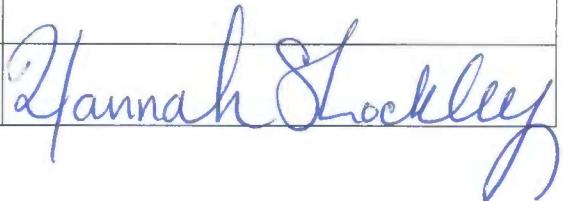
Sign in Sheet

Signature
Affiliation

Name	Affiliation
Marsha Cutting (Chair) Citizens Advocate	<i>Marsha Cutting</i>
Larry Edgerton BRIXIUS National Alliance Mental Illness	<i>Larry Brixius</i>
Nikki (Vytte) Brownalenoir Citizens Advocate	<i>Nikki Brownalenoir</i>
Kristie Gronberg Citizens Advocate	<i>Kristie Gronberg</i>
Stacey James Kitsap Veterans	
Michaelene Manion Kitsap Aging and Long Term Council	
Jeanette Rerecich National Alliance Mental Illness	<i>Jeanette Rerecich</i>
Charlotte Shepherdson Citizens Advocate	<i>C. Shepherdson</i>
Todd Stabelfeldt Citizens Advocate	<i>Todd Stabelfeldt</i>
Veola Taylor Kitsap DD Advisory Board	
Cindy Van Winkle Washington Council of the Blind	
Deanna Wentz Vadis Supported Employment Services	



Accessible Communities Advisory Committee

January 30, 2017	
STAFF	
Doug Washburn Kitsap Co. Director Human Services	
Hannah Shockley Kitsap Co Supervisor Human Services	



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Accessible Communities Advisory Committee Agenda

February 27, 2017

1:00 – 3:00

Poulsbo City Hall –

200 NE Moe St, Poulsbo, WA 98370

1. Introductions

2. Announcements

3. Review January 30, 2017 Notes

4. Status of the Governors Letter

5. Updates / Reports

- a. Charlotte Shepherdson Kitsap County Roads
- b. Kristi Gronberg Flyers

6. Delegation of Tasks / Moving Forward

7. **Meeting Dates:** The next meeting will be held at the Library in Bremerton, 301 Sylvan Way, Bremerton, WA 98310
***Time Change 2-4 p.m.

8. Next Steps

9. Adjourn



Accessible Communities Advisory Committee

January 30, 2017

Attending: Marsha Cutting, Kristie Gronberg, Charlotte Shepherdson, Hannah Shockley, Randy Swanson, Jeanette Rerecich, Larry Brixius, Nikki Brownalenoir, Todd Stabelfelt

ANNOUNCEMENTS:

Meeting: Called to order by Marsha Cutting (1:11 p.m.)

Introductions: Group Attendees Names and Organizations/Affiliations

Welcome New Member: Todd Stabelfelt

DISSCUSSION:

Short Overview of the Purpose of the ACAC for New Members

Masha Cutting who is our chair was responsible for locating the Accessibilities Communities Act (chapter 215, laws of 2010) providing resources for counties to promote better disability awareness and access for people with disabilities. She met with Kitsap County Commissioners to petition for the available funds.

Establishing the ACAC Formally (Attachment A)

The consensus was to establish the ACAC as a separate entity to fairly represent all disabilities and be autonomous from other service groups and their missions vs. the alternative which was to expand the scope of a county voting access advisory committee which is required under RCW 29A.04.223.

1st option which was agreed on in the first meeting of the ACAC unanimously, was to be autonomous. This requires committed members to join the board. This is established through a volunteer application. We do not have applications for these original people who were interested;

Carol Blakey
Cindy Van Winkle
Deanna Wentz
Nikki Brownalenor
Veola Taylor

We officially have 8 people signed up for the ACAC, not including staff

Audry Barbakoff
Charlotte Shepherdson
Jeanette Rerecich
Kristie Gronberg
Larry Brixius
Marsha Cutting

Michaelene Manion
Todd Stabelfeldt

Review of the December 12, 2016 meeting notes (Attachment B)

Motion to Approve the Agenda and Minutes, by Larry Brixus
Approved: Approved by Group

Projects

Common themes of last month's meeting were: Awareness, Mobility, Social Ability, and Employment

Jeanette discussed how Nami would fit in as a whole and the committee agreed that mental health suffers the same disadvantages as other disabilities when it comes to awareness. Janette was encouraged to bring flyers to the next meeting.

Projects that were discussed as the potential top three included; Accessibility Map similar to the one in Port Townsend, The Portable Ramps, and a question was raised on whether the wording from the Governor's Committee on Disabilities letter that states resources available include a web site to share best practices and other information, "Was this available to us currently?" Having a third project that encompassed awareness to be used to promote what this committee is doing and get others involved was of importance. If a website was not currently available then creating one was the third option discussed.

Next Steps:

It was agreed by the group that there still needs to be more representation from different disabilities. It was agreed that there should be a representative from the Developmentally Disabled Community.

Charlotte Shepherdson is going to check into the Kitsap county Roads division and see what they currently offer in the way of services. This way there was clarity on where the committee should further focus their efforts without overlap.

Kristi Gronberg will create a flyer and post it at the Olympic college access office in hopes of recruiting more eligible members of the committee.

Moving forward with the letter to the Governor with 8 applications.

NEXT MEETING: February 27th 1-3:00 p.m. Harrison is not available. Location TBD

ADJOURNMENT: The meeting was adjourned at 2:30 p.m.



Department of Human Services

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Accessible Communities Advisory Committee Agenda

February 27, 2017

1:00 – 3:00

Poulsbo City Hall –

200 NE Moe St, Poulsbo, WA 98370

1. Introductions

2. Announcements

3. Review January 30, 2017 Notes

4. Status of the Governors Letter

5. Updates / Reports

- a. Charlotte Shepherdson Kitsap County Roads
- b. Kristi Gronberg Flyers

6. Delegation of Tasks / Moving Forward

7. **Meeting Dates:** The next meeting will be held at the Library in Bremerton, 301 Sylvan Way, Bremerton, WA 98310
***Time Change 2-4 p.m.

8. Next Steps

9. Adjourn

Sign in



Hannah Shockley

Kristie Gronberg

Marshe Cutting

Jeannette Keresich

Harry Brijan

C Shepherdson

Quinn

Deanna Wentz





Department of Human Services

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Accessible Communities Advisory Committee

March 27, 2017

2:00 – 4:00 p.m.

Kitsap Regional Library

1301 Sylvan Way, Bremerton, WA 98310

AGENDA

1. Introductions

2. Announcements

3. Review February 27, 2017 Meeting Notes

4. Status of the Governors Letter

5. Updates / Reports / Presentations

- a. County Website – Hannah Shockley
- b. Portable Ramps -
- c. Fire Departments –Marsha Cutting
- d. Books for the KRL System- Audrey Barbakoff

6. Delegation of Tasks / Moving Forward

7. New Business

8. Meeting Dates: The next meeting will be April 24, 2017
Location TBD

9. Next Steps

10. Adjourn



Accessible Communities Advisory Committee

February 27, 2017

ATTENDING: Marsha Cutting, Kristie Gronberg, Charlotte Shepherdson, Hannah Shockley, Randy Swanson, Jeanette Rerecich, Larry Brixius, Deanna Wentz, Doug Washburn

ANNOUNCEMENTS:

Meeting: Called to order by Marsha Cutting (1:03 p.m.)

Introductions: Group attendee's names and organizations/affiliations

Marsha Cutting explained that there should be a current vote for chair of the committee. She expressed the need for fair representation, considering all the new members were not in attendance for the first vote.

Motion: Kristie Gronberg made a motion to revote on Marsha Cutting as the Chair of the Committee. Jeanette Rerecich seconded the motion. **Motion carried unanimously.**

APPROVAL OF MEETING NOTES January 30, 2017

Motion to approve the agenda and meeting notes, by Larry Brixus. Jeanette Rerecich seconded the motion. **Motion carried unanimously.**

DISCUSSION:

Doug Washburn met with the commissioners last week and they agreed that the ACAC has enough members to establish the ACAC formally, he will send the letter to the Governor.

Charlotte Shepherdson shared updates on curb cuts and ramp services through Kitsap County Roads. According to Mark Dorsey the county doesn't maintain the city or HWY, depending on where you live would determine whether to contact the city or the county.

Marsha Cutting brought up the "curb cut effect". The curb cut effect is the idea that even though designed for the handicapped population, the effect was ultimately in essence a universal design used by various populations equally with benefits to all.

Deanna Wentz expanded on the topic of curb cuts, handicapped bathrooms are another example of a universal design that accommodates beyond the handicap population, mothers with strollers and small children. Handicapped bathrooms, she added, are the only ones with grab bars for individuals with medical conditions like Multiple Sclerosis.

Doug Washburn added possibly bringing Ron Coppinger and Dan Wolfe in to discuss Universal Design Standards and accommodations for all, as the committee moves forward with projects and designs.

SPECULATED PROJECTS / DELEGATION OF TASKS / MOVING FORWARD

Ramps: Research and quotes on companies they can be ordered from. Marsha Cutting to contact the Bainbridge Island Fire Department for inquiry on storage.

DASH Accessibilities Map: Gathering information on other cities and how they have completed the map. Marsha Cutting added that there is less need for paper maps as everything is on the web. Hannah Shockley will add a page to the county website for information to the public. Doug Washburn discussed having information added to the Resource Guide.

Location to Congregate: Jeanette Rerecich reiterated the greatest barriers for Mental Health clients, being access to appropriate services. She further included the need for a location for individuals suffering from Mental Health to congregate, socialize, and support one another.

Library Books / Funding: Jeanette Rerecich discussed the need for current and available literature in libraries regarding Mental Health. Deanna Wentz added having a dedicated place within the library that included biographies that were helpful and supportive. Kristie Gronberg included making suggestions to the library.

NEXT STEPS:

Doug Washburn will send the Governor's Letter.

Marsha Cutting will check with Fire Departments to decipher protocol in storing ramps.

NEXT MEETING: March 27, 2017 2:00-4:00 p.m. Kitsap Regional Library, 1301 Sylvan Way, Bremerton, WA 98310

ADJOURNMENT: The meeting was adjourned at 2:55 p.m.



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Veterans Assistance
Andrew Sargent, Coordinator
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Accessible Communities Advisory Committee

Monday, March 27, 2017

Kitsap Regional Library

1301 Sylvan Way, Bremerton, WA 98310

Sign in Sheet

Name	Signature
Marsha Cutting (Chair) Citizens Advocate	<i>Marsha Cutting</i>
Larry Brixius National Alliance Mental Illness	EXCUSED
Kristie Gronberg Citizens Advocate	<i>Kristie Gronberg</i>
Michaelene Manion Kitsap Aging and Long Term Council	<i>Was there - Yes.</i>
Jeanette Rerecich National Alliance Mental Illness	EXCUSED
Charlotte Shepherdson Citizens Advocate	<i>C Shepherdson</i>
Todd Stabelfeldt Citizens Advocate	EXCUSED
Veola Taylor Kitsap DD Advisory Board	
Cindy Van Winkle Washington Council of the Blind	EXCUSED
Deanna Wentz Vadis Supported Employment Services	<i>Deanna Wentz</i>
Audrey Barbakoff ALTE	<i>Audrey Barbakoff</i>
Carol Blakley	<i>Carol Blakley</i>
STAFF	
Doug Washburn Kitsap Co. Director Human Services	
Hannah Shockley Kitsap Co Supervisor Human Services	<i>Hannah Shockley</i>





Department of Human Services

Doug Washburn
Director

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Accessible Communities Advisory Committee

April 24, 2017

1:00 – 3:00 p.m.

Kitsap Regional Library

1301 Sylvan Way, Bremerton, WA 98310

AGENDA

1. Introductions

2. Announcements

3. Review March 27, 2017 Meeting Notes

4. Status of the Governors Letter

5. Updates / Reports / Presentations

- a. County Website – Hannah Shockley
- b. Portable Ramps/Location Site Updates – Charlotte Shephardson, Michaelene Manion, Marsha Cutting
- c. Portable Ramps Funding – Hannah Shockley
- d. Portable Ramps /Top Choices List Review – Kristi Gronberg
- e. Book Sub-Committee Updates – Kristi Gronberg, Audrey Barbakoff, Charlotte Shephardson

6. Delegation of Tasks / Moving Forward

7. New Business

8. **Meeting Dates:** The next meeting will be May 22, 2017 at the Kitsap Regional Library. **This is not the last Monday, last Monday is a holiday and the library is closed.

9. Next Steps

10. Adjourn



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Main Line 360.337.7185 • FAX 360.337.5721

From: Olalla 253.851.4147 • Bainbridge Island 206.842.2061

Accessible Communities Advisory Committee

March 27, 2017

ATTENDING: Marsha Cutting, Kristie Gronberg, Charlotte Shepherdson, Hannah Shockley, Randy Swanson, Deanna Wentz, Audrey Barbakoff, Carol Blakey, and Michaelene Manion.

ANNOUNCEMENTS:

Meeting: Called to order by Marsha Cutting (2:13 p.m.)

Introductions: Group attendee's names and organizations/affiliations

APPROVAL OF MEETING NOTES February 27, 2017

Revisions and Corrections Made.

Motion to approve the agenda and meeting notes as revised, by Michaelene Manion. Deanna Wentz seconded the motion. **Motion carried unanimously.**

DISCUSSION:

Audrey Barbakoff announced that the Kitsap Regional Library has launched their Home Delivery Pilot Program, delivering books to homebound individuals through their caregivers. The program is up and running at the Sylvan branch and is projected to launch in Poulsbo and Port Orchard in one month.

Marsha Cutting asked that the Human Services Department give clarification on starting funds for the ACAC's first project; Portable Utility Ramps. She asked if the funding will come from the ACAC grant, or are there funds to access now, and how much is currently available?

Hannah Shockley brought printouts from four different companies who sell Portable Utility Ramps. The printouts were passed out for review. It was decided that Kristi Gronberg would review the material and or locate other suppliers to compile a comparisons list of top choices for purchase. This top choices list would be reviewed by the committee at the next meeting.

Marsha Cutting gave her results from contacting the Bainbridge Fire Department in regards to storing the ACAC ramps for community use. She reported that the BI Department was not enthused about storing the ramps. She says they are currently in transition and have been moved to an axillary station with the majority of the department's belongings currently in storage. She expressed the need for the committee to strategize on alternate storage sites. The committee gave suggestions that included; Parks Department, Helpline, Sheriff's Department or Local Police Departments, Churches, Community Centers, Transportation Depots. With special

mention made to the fact that each city may have a different organization willing to store the ramps.

Audrey Barbakoff brought up the possibility of the library being a resource for how to check in/out the ramps by the public. She stated this is what the library does as business already, the issue would be finding an alternate location for storage. The library could possibly partner with storage sites to assist in the operational details of the checkout system but could not store them.

Kristi Gronberg shared that she had compiled a list of possible biographies to encourage local libraries to adopt. This was in response to mental health concerns that had been revealed by NAMI representatives in previous meetings. The committee saw this as a need for all disabilities to be represented, to provide educational and supportive reading material and making it readily available to the community. The committee added other places of interest that would also be a viable resource to provide educational and supportive reading material to in hopes of reaching the community on a larger scale, these included; schools, rotary clubs, and Kiwanis clubs. Deanna Wentz made mention to grants given by Barnes and Noble, and how networking with companies like this could help fund this project. Kristi Gronberg will work with Audrey Barbakoff to streamline the list according to what the library already has available in circulation. Audrey Barbakoff further included a need to discuss how else the material could be presented and available to the community, considering blogs, displays, Facebook, and online lists. She further stated that the library has the availability to purchase in bulk.

Charlotte Shepherdson will follow up on the South Kitsap elevator that has been out of service requiring a class to be relocated to accommodate a student in a wheel chair.

CP and MD associates to educate in schools.

SPECULATED PROJECTS / DELEGATION OF TASKS / MOVING FORWARD

Ramps: Charlotte Shepherdson, Michaelene Manion, and Marsha Cutting will contact community organizations in hopes of leads for places to store the ramps once purchased.

Library Books / Funding: A book Sub-Committee was developed with Kristi Gronberg, Audrey Barbakoff, and Charlotte Shepherdson taking the lead and next steps.

NEXT STEPS:

Finding locations to store the ramps, choosing the ramps to purchase and quantity, figuring out a check in/out system, identifying the books for the library and funding, future locations for meetings - the library allows 4 meetings per-year per-library.

NEXT MEETING: April 24, 2017 1:00-3:00 p.m., May 22, 2017 2:30-4:30p.m. (This is not the last Friday due to the last Friday of May is a holiday and the library is closed), and June 26, 2017 1:00-3:00 p.m. Location: Kitsap Regional Library, 1301 Sylvan Way, Bremerton, WA 98310

ADJOURNMENT: The meeting was adjourned at 3:58 p.m.



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Accessible Communities Advisory Committee

Monday, April 24, 2017

Kitsap Regional Library

1301 Sylvan Way, Bremerton, WA 98310

Sign in Sheet

Name	Signature
Marsha Cutting (Chair) Citizens Advocate	<i>Marsha Cutting</i>
Audry Barbakoff Kitsap Regional Library	EXCUSED
Larry Brixius National Alliance Mental Illness	EXCUSED
Kristie Gronberg Citizens Advocate	EXCUSED
Michaelene Manion Kitsap Aging and Long Term Council	
Jeanette Rerecich National Alliance Mental Illness	EXCUSED
Charlotte Shepherdson Citizens Advocate	<i>EXCUSED</i>
Todd Stabelfeldt Citizens Advocate	
Veola Taylor Kitsap DD Advisory Board	
Cindy Van Winkle Washington Council of the Blind	
Deanna Wentz Vadis Supported Employment Services	<i>DWentz</i>
Carol Blakley - Community Member	<i>SBD</i>
STAFF	
Doug Washburn Kitsap Co. Director Human Services	<i>DW</i>
Hannah Shockley Kitsap Co Supervisor Human Services	<i>Hannah Shockley</i>





Department of Human Services

Doug Washburn
Director

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Accessible Communities Advisory Committee

Monday, May 22, 2017

2:30 – 4:30 p.m.

Kitsap Regional Library

1301 Sylvan Way, Bremerton, WA 98310

AGENDA

1. Introductions

2. Announcements

3. Review April 24, 2017 Meeting Notes

4. Status of the Governors Letter

5. Updates / Reports / Presentations

- a. County Website – Hannah Shockley
- b. Portable Ramps/Location Site Updates – Marsha Cutting, Hannah Shockley
- c. Portable Ramps /Top Choices List Review – Kristi Gronberg
- d. Book Sub-Committee Updates – Kristi Gronberg, Audrey Barbakoff, Charlotte Shephardson

6. Delegation of Tasks / Moving Forward

7. New Business

8. Meeting Dates: The next meeting will be June 26, 2017
1:00-3:00 p.m. at the Sylvan Way Library.

9. Next Steps

10. Adjourn



Accessible Communities Advisory Committee

April 24, 2017

ATTENDING: Marsha Cutting, Deanna Wentz, Carol Blakley, Hannah Shockley, and Doug Washburn.

ANNOUNCEMENTS:

Meeting: Called to order by Marsha Cutting (1:10 p.m.)

APPROVAL OF MEETING NOTES March 27, 2017

Revisions and Corrections Made.

Motion to approve the agenda and meeting notes as revised, by Deanna Wentz. Carol Blakley seconded the motion. **Motion carried unanimously.**

DISCUSSION:

Marsha Cutting read an email from Charlotte Shepherdson with her updates since she was unable to attend. She contacted LNI in regards to the South Kitsap elevator which had been out of service. The elevator had its last inspection in 2014, both the elevator and the lift have been fixed.

GOVERNORS LETTER Status of the Governors letter was addressed by Doug Washburn and Hannah Shockley. Hannah Shockley had left several messages with Debbie Himes asking about the current status. Debbie did respond stating a package had been sent to Commissioner Garrido on April 17, 2017. The actual status was unknown. Doug Washburn contacted Commissioner Garrido who clarified that the package had not arrived as of April 24, 2017. A follow up message was left by Hannah Shockley to Debbie Himes on April 24, 2017.

COUNTY WEBSITE Hannah Shockley had planned to take a group photo for the ACAC website page, given the amount of members excused from the day's meeting it was decided to postpone it until a later date. She did give an update on the website pages, stating the advisory board template had been completed last week and that she would be working with office staff to begin the transfer of all advisory board information from old county web pages to the new template. The transferring was scheduled to begin this week and the ACAC page would be one of those pages.

PORTABLE RAMPS/LOCATION SITE UPDATES Marsha Cutting gave an update on contacting the Bainbridge Senior Center in regards to a possible ramp storage site. The discussion was held around possible availability to store the ramp in an outdoor storage shed. Hannah Shockley had sent an email to Olympic Fitness 24 hour gym in Port Orchard, whose staff are available evenings and weekends. She did not hear back but will follow up. Hannah Shockley had also contacted Mike Gordon with the Department

of Emergency Management. Dave Rasmussen contacted Hannah Shockley and stated that they did not have the capacity to store the ramps and had no other suggestions of organizations that could be of assistance. Hannah Shockley will follow up with ARC. In the email sent by Charlotte Shepherdson regarding her follow up on ramp storage sites, she stated she had contacted Bremerton Parks and Recreation, she is still awaiting a response.

PORTABLE RAMPS FUNDING Doug Washburn clarified for the committee that the Department of Human Services will fund the purchase of two ramps once storage sites have been solidified.

PORTABLE RAMPS/LIST REVIEW Top Choices List is rescheduled for review next meeting as Kristi Gronberg was unable to attend.

BOOK SUB-COMMITTEE UPDATES The Sub Committee has not met yet, there are no updates.

OTHER DISCUSSION

Marsha Cutting contacted Drew Hanson regarding the pool of funds for which the ACAC will be able to request funding from once the committee is official. She is trying to find out how much money is currently available and how many counties are currently requesting funds. She is trying to clarify maximum amount of funding this committee can project to apply for, in order to guide future projects of the Kitsap County ACAC. She did not hear back from him but plans to follow up.

The committee discussed placing a HIPPA related review on the next agenda.

The committee wanted to know if anyone had attended the Transportation Committee and updates related to that meeting. Michaelene Manion had planned on attending, she was not in attendance today.

Carol Blakley asked about purchasing equipment for deaf and visually impaired individuals. Deanna Wentz said she had reached out to Jennifer White but that she had not responded, so Deanna will follow up. Carol had contacted Juanessa Scott from the Washington State Department of Services for the Blind and stated that Juanessa had agreed to come and speak to the committee regarding equipment options. There was mention of having Peter Kirk come and speak to the committee regarding equipment and services he has received.

Marsha Cutting asked that there be a future discussion with the committee regarding election of a vice chair to cover for her if she needed to be absent in the future.

SPECULATED PROJECTS / DELEGATION OF TASKS / MOVING FORWARD

Ramps: Charlotte Shepherdson, Michaelene Manion, Hannah Shockley and Marsha Cutting will contact and follow up with community organizations in hopes of leads for places to store the ramps once purchased by the county.

Library Books / Funding: A book Sub-Committee was developed with Kristi Gronberg, Audrey Barbakoff, and Charlotte Shepherdson taking the lead and next steps.

NEXT STEPS:

Finding locations to store the ramps, choosing the ramps to purchase and, figuring out a check in/out system, identifying the books for the library and funding, future locations for meetings - the library allows 4 meetings per-year per-library.

NEXT MEETING: May 22, 2017 2:30-4:30p.m. (This is not the last Friday due to the last Friday of May is a holiday and the library is closed), and June 26, 2017 1:00-3:00 p.m.
Location: Kitsap Regional Library, 1301 Sylvan Way, Bremerton, WA 98310

ADJOURNMENT: The meeting was adjourned at 2:30 p.m.



Department of Human Services

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Director

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Accessible Communities Advisory Committee

Monday, May 22, 2017

Kitsap Regional Library

1301 Sylvan Way, Bremerton, WA 98310

Sign in Sheet

Name	Signature
Marsha Cutting (Chair) Citizens Advocate	<i>Marsha Cutting</i>
Audry Barbakoff Kitsap Regional Library	<i>Audry B</i>
Larry Brixius National Alliance Mental Illness	<i>Larry Brixius</i>
Kristie Gronberg Citizens Advocate	
Michaelene Manion Kitsap Aging and Long Term Council	
Jeanette Rerecich National Alliance Mental Illness	<i>Jeanette Rerecich</i>
Charlotte Shepherdson Citizens Advocate	<i>C Shepherdson</i>
Todd Stabelfeldt Citizens Advocate	
Veola Taylor Kitsap DD Advisory Board	
Cindy Van Winkle Washington Council of the Blind	
Deanna Wentz Vadis Supported Employment Services	<i>Excused</i>
<i>Tom Krueker City of Bremerton</i>	<i>[Signature]</i>
STAFF	
Doug Washburn Kitsap Co. Director Human Services	<i>Doug Washburn</i>
Hannah Shockley Kitsap Co Supervisor Human Services	<i>Hannah Shockley</i>





Department of Human Services

Doug Washburn
Director

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Accessible Communities Advisory Committee

Monday, June 26, 2017

1:00 – 3:00 p.m.

Kitsap Regional Library

1301 Sylvan Way, Bremerton, WA 98310

AGENDA

1. Introductions

2. Announcements

3. Review May 22, 2017 Meeting Notes

4. Updates / Reports / Presentations

- a. Presentation by Beth Sutton, Washington State Department of the Blind (1:20 p.m.)
- b. Portable Ramps/Management/ Review/Vote
- c. Web Site Update-Hannah
- d. Book Sub-Committee- Answer Questions on Proposals

5. Delegation of Tasks / Moving Forward / Next Steps

6. New Business

- a. Meeting Location Change- Hannah

7. Meeting Dates: The next meeting will be July 24, 2017 1:00-3:00 p.m. at Harrison Medical Center, Iris Room, 1780 NW Myhre Rd, Silverdale.

8. Closing Comments

9. Adjourn



Accessible Communities Advisory Committee

Monday, May 22, 2017

ATTENDING: Marsha Cutting, Audry Barbakoff, Larry Brixus, Jeanette Rerecich, Charlotte Shepherdson, Tom Knuckey, Hannah Shockley, and Doug Washburn.

Meeting: Called to order by Marsha Cutting 2:37 p.m.

ANNOUNCEMENTS:

Audrey announced the events and opportunities of the Summer Learning Program provided through the library. She passed out Inspire magazine which had a list of all the programs being offered throughout the summer.

Hannah announced that she had reached out to Beth Sutton from the Washington State Department of Services for the Blind, she had agreed to come and present at the June meeting.

Marsha announced that she had still not heard back from Drew Hanson.

INTRODUCTIONS:

Introductions were conducted around the table.

Tom Knuckey, City Engineer, introduced himself and gave a brief history of his experience with the city of Bremerton for 22 years. He has worked closely with transportation and he gave an overview on the city's Disability Ad Hoc Committee. He mentioned that each city is required to have an ADA coordinator. He talked about transportation's current Transition Plan that must be completed to qualify for federal fund eligibility. He further discussed how the Transition Plan also entails that ADA non-compliance issues in the community be addressed.

APPROVAL OF MEETING NOTES April 24, 2017

Motion to approve the agenda and meeting notes as revised, by Charlotte Shepherdson. Audry Barbakoff seconded the motion. **Motion carried unanimously.**

DISCUSSION:

Marsha Cutting stated that she would like to see DASH include hearing and vision along with mobility. It was also mentioned that Melissa Lund, Kitsap County Parent Coordinator, be added to the ACAC web page.

GOVERNORS LETTER

The status of the Accessibilities Communities Advisory Committee has been approved as confirmed in an email from Debi Himes. The county is awaiting the approval package.

COUNTY WEBSITE

Marsha mentioned having captioning for visually impaired individuals on the county web site. Hannah gave an update on progress being made with the web pages build. The committee picture was taken for the web site.

PORTABLE RAMPS/LOCATION SITE UPDATES

Marsha Cutting reiterated on contacting the Bainbridge Senior Center regarding them being a possible ramp storage site. She said it may be possible to store the ramps in an outdoor storage shed. Hannah gave an update on reaching out to The ARC of Kitsap and Jefferson Counties. She spoke to the Executive Director and he agreed to store up to two ramps, once they have been purchased.

PORTABLE RAMPS FUNDING

Doug Washburn clarified for the committee that the Department of Human Services will fund the purchase of two ramps once the committee decides on the ramps they want to purchase.

PORTABLE RAMPS/LIST REVIEW

The committee discussed next steps as the ramp review was to take place back in April, however Kristi Gronberg had not been in attendance for the last two meetings and the review had been pushed forward twice. The committee asked that Hannah reach out to her and see if she would be attending the next meeting, or if Kristi could approve the committee reaching the next steps of ramp purchasing in her absence. The committee would like her recommendations and asked that if possible could she email them.

Motion Larry Brixus made a motion to approve the purchase of two ramps recommended by Kristi Gronberg. Charlotte Shepherdson seconded the motion. **Motion carried unanimously.**

BOOK SUB-COMMITTEE UPDATES

Charlotte Shepherdson brought examples of books from the library that would be good to incorporate into the education systems. Audry shared the library starter list; books available now through the library pertaining to some of the issues being addressed by the committee. She made note that mental illness may be left out of the list and the committee can decide how to proceed with implementation, making mention that the library has the availability to buy in bulk. Larry Brixus recommended the book, "The

Power of Different". Audry asked that the committee consider deciding on books for the library vs. books for schools, also did the committee want to consider displays and an awareness month. Discussion was also held regarding reaching out to Rotary Clubs, Kiwanis, Kindergarten Readiness Programs, and resources on the web for Nami. Audry also informed the committee of the form on the library website to request books be ordered.

OTHER DISSCUSSION

Audry updated the committee that the library did not recommend taking on the responsibility of managing the checkout process of the ramps.

Tom explained that there are grants available for ADA compliance measures.

Discussion was held on how to get the community involved.

Audry talked about the Open House through Kitsap Transit, to explore accessibility issues.

SPECULATED PROJECTS / DELEGATION OF TASKS / MOVING FORWARD

Ramps:

1. Decision on the ramps to be purchased by Kitsap County.
2. Decision on how these ramps will be managed for checkout in the community.

Library Books / Funding:

1. Decision on purchasing books for the libraries vs. schools.
2. Decision on which books to purchase.

NEXT STEPS:

1. Deciding if the committee will organize displays for awareness month.
2. Will the committee look at purchasing a shed to store ramps at the Bainbridge Senior Center?
3. Will the committee work towards a DASH map for Kitsap County?
4. Will the committee look into other grants that are available?
5. Will the committee plan to outreach to the community and involve a more diverse group of disabilities within the represented committee?

NEXT MEETING: June 26, 2017 1:00-3:00 p.m. Location: Kitsap Regional Library, 1301 Sylvan Way, Bremerton, WA 98310

ADJOURNMENT: The meeting was adjourned at 4:25 p.m.

Portable Wheel Chair Ramps



Established 1997

EZ-Access Trifold Advantage Series Wheelchair Ramp

item #: 35415

sku : TRIFOLDAS

brand : Ez-Access

Description

The Trifold Advantage Series ramp, with its unique 3-fold design, offers the length required for wheelchairs and scooters to easily access steps, vehicles, and raised landings. The ramp is designed to be used and carried as a set, or if desired, can be quickly separated into two individual sections, making it even easier to use, carry, and store. By simply removing two hinge pins, the Trifold Advantage Series ramp quickly separates into two lightweight halves, each with their own carrying handle. The durable, patent-pending hinge with interlocking brackets provides smoother operation and reduced pinch points. Ramp features high-quality skid-resistant tape with yellow safety strips and a self-adjusting bottom transition plate for easy conversion from ramp to ground. Unfolds to a 29" wide platform. Manufactured of welded aircraft-grade aluminum. 800 lbs. weight capacity.

Features

- Ramp stands upright on reinforced hinges
- Bottom transition plate “floats” to self-adjust, resulting in a smooth transition from ramp to ground and provides more flexibility at different ramp angles
- Ramp can be separated into two lightweight sections by removal of pins
- Unique folding design features dual handles with slim profile
- Available in 5', 6', 7', 8' & 10' lengths
- Made of aluminum
- Patent-pending pinch-free hinge
- Designed for scooters and wheelchairs
- Non-slip driving surface
- Optional Top Lip Extension (TLE) allows for rear door access on utility trailers, SUVs, and vans
- Made in the U.S.
- Free Shipping
- Width 30"

<http://fast.wistia.net/embed/iframe/jifm51jx7a?popover=true>

EZ-Access Trifold Advantage Series Wheelchair Ramp

Item #: 35415

Sku : TRIFOLDAS

Brand : Ez-Access

\$349.00

List price: \$355.00

Leaves Warehouse in 1-2 days

 4 Reviews

 Customize & Add to Cart

Quick Overview

- Compact storage & portability
- Bottom transition plate

[Share This](#) | [Print](#) | [Return Policy](#)

Specifications

Weight Capacity	800 lbs.
Product Weight	32 lbs. - 60 lbs.
Ramp Type	Folding
Ramp length	5' - 10'
Ramp Width	2'4"
Warranty	Five Year Limited

 Customize & Add to Cart

Ramp Length*

<input type="radio"/> 5 ft.	\$289.00
<input checked="" type="radio"/> 6 ft. + \$60.00	
<input type="radio"/> 7 ft. + \$110.00	\$399.00
<input type="radio"/> 8 ft. + \$210.00	\$499.00
<input type="radio"/> 10 ft. + \$330.00	\$619.00

▼ Accessories

Accessories

EZ-Access Top Lip Extension + \$50.00



CALL OUR PRODUCT EXPERTS **888-651-3431**



The innovative EZ-Access suitcase wheelchair ramp provides safe access into vehicles, up stairs or over curbs. The convenient and portable suitcase style design gives you quick accessibility on the go with integrated carrying handles. The bottom transition plates adjust to accommodate uneven terrains. Supports up to 800 lbs and comes in lengths up to 8'.

- Lightweight aircraft-grade aluminum construction
- Ergonomic carrying handles
- Bottom transition plates adjust to uneven terrain
- 800 lb capacity
- Skid-resistant traction surface
- Comes in lengths up to 8'

BRAND: [EZ Access](#)

Lifetime Warranty

Fill in the form below to see the minimum ramp length you need.

Need help measuring? [Click Here](#)

Loading Height (rise):

6

Reset

CALCULATE

6 ft. (1:12 Slope)

Minimum ramp length for commercial access

3 ft. (2:12) Occupied

Minimum ramp length for residential/vehicle

2 ft. (3:12) Unoccupied

Minimum ramp length for residential/vehicle

Applications:

- SUITCASE-552: Curbs, 1 Step
- SUITCASE-553: Curbs, 1 Step
- SUITCASE-554: Curbs, 1-2 Steps
- SUITCASE-555: Curbs, 1-2 Steps, Some Minivans
- SUITCASE-556: Curbs, 1-3 Steps, Some Minivans & SUVs
- SUITCASE-557: Curbs, 1-3 Steps, Some Minivans & SUVs
- SUITCASE-558: Curbs, 2-3 Steps, Some Minivans & SUVs

Item #	Length	Status	Price
SUITCASE-552	24"	2'	\$95.99 Free Standard Shipping
SUITCASE-553	36"	3'	\$122.99 Free Standard Shipping
SUITCASE-554	48"	4'	\$163.99 Free Standard Shipping
SUITCASE-555	60"	5'	\$204.99 Free Standard Shipping
SUITCASE-556	72"	6'	\$231.99 Free Standard Shipping
SUITCASE-557	84"	7'	\$283.99 Free Standard Shipping
SUITCASE-558	96"	8'	\$320.99 Free Standard Shipping

FREE SHIPPING!



[EZ-Access Ramp Top Lip Extensions](#)



(2)

\$45.99

6'

\$231.99 + \$45.99 = \$277.98

Trifold ramp

I have a lightweight power chair that folds down to fit in my car. It's only 50lbs but too much for me to lift so I got the ramp to get it into the back of my SUV. I bought the ramp so I could glide the chair up and in. I don't sit in the chair for this and have another person on the opposite side of the ramp helping me. So far so good.

 Share |

Was This Review Helpful?  0  0



Sergio M. Verified Buyer



02/21/17

Perfect

I live in New Jersey, but I bought this item for my father in Florida. The father's caretaker said they received exactly what is advertised. A good quality minivan handicap ramp.

 Share |

Was This Review Helpful?  0  0



Randy O. Verified Buyer



01/27/16

Wheelchair ramp

Nice quality. Was not disappointed at all. Great to fold up and put away, then bring out when needed

 Share |

Was This Review Helpful?  2  2



Misty H. Verified Buyer



06/21/15

This is exactly what I

This is exactly what I needed for my wheelchair great product and gd price

Review Summary

(Based on 2 Reviews)



Overall Rating: 5.0 / 5.0

[Write a Review](#)

Reviews

★★★★★ **BEST CUSTOMER SERVICE EVER! - LOVE THE PRODUCT!!**

Brad H. from MA wrote (November 22, 2016):

I purchased a WCMF-7 ramp. Ordering was simple. Customer service was easy. There was a minor issue when I received the ramp. I called the company and within minutes, they solved the problem by sending me a new ramp. Along with that, they paid for the shipping to me, the return, as well as the new ramp. Can't beat that. One of the best companies I have dealt with. I highly recommend Discount Ramps for anyone looking for an awesome product and outstanding service. Love it!!!!

★★★★★ **I LOVE MY RAMP.**

Ellen, I am 67 years old and have bad knees. I use a scooter to from NJ wrote (September 23, 2014):

I love my ramp. I can go out by myself now. I can put it down and move my scooter out all alone. Getting it back in my van is even easier.

EZ-Access Single-Fold Graphite Fiber Ramps



FREE SHIPPING 

The Lightest Folding Ramp in the Industry

These premium portable wheelchair ramps are made of reinforced graphite fiber, making them the lightest single-fold mobility ramps available on the market. Featuring high traction grit paint, stabilizing rubber ends, and boasting a 650-lb weight capacity, this ramp is perfect for both indoor and outdoor use. Set-up is incredibly user-friendly, it's ready to go right out of the box.

The EZ-Access Single-Fold Graphite Fiber Ramps Feature:

- 5 different lengths
- 650-lb weight capacity
- Incredibly lightweight
- Ergonomically designed handle and non-protruding hinge
- Unique fine-grit paint and stabilizing rubber ends
- Easy to use, these ramps can be set up without any assistance

BRAND: EZ Access  Lifetime Warranty



Item #	Length	Width	Height	Weight	Weight Capacity	Status	Price
SFGF29	29"	29"	1"	7.75 lbs	650 lbs	In Stock	\$459.99 Free Standard Shipping
SFGF35	35"	31"	1"	9 lbs	650 lbs	In Stock	\$544.99 Free Standard Shipping
SFGF51	51"	30"	2"	13.25 lbs	650 lbs	In Stock	\$759.99 Free Standard Shipping
SFGF67	67"	30"	2"	16.5 lbs	650 lbs	In Stock	\$952.99 Free Standard Shipping
SFGF82	82"	30"	2"	21 lbs	650 lbs	In Stock	\$1,156.99 Free Standard Shipping

Silver Spring Aluminum Multi-Fold Wheelchair Ramp - 500 lb & 600 lb Capacities



FREE STANDARD SHIPPING

Load your power wheelchair or scooter into a vehicle, or navigate steps, over a curb, or onto a porch with this lightweight, portable wheelchair ramp from Silver Spring – offered exclusively from Discount Ramps! Available in 6 different lengths.

Regain Your Mobility Thanks To These Features:

- Durable, rust-proof aluminum construction
- Folds and separates into small sections for compact storage and transportation
- Convenient carrying handles on each section
- Non-slip traction surface
- 1-1/2" side rails increase safety
- Made in the USA
- Slope leveling attachment included

BRAND: Silver Spring |  **1 Year Warranty** |  **Mobility Ramp Calculator**

Item #	Usable Length	Folded Length	Weight	Weight Capacity	Status	Price
DWR-5	5'	35"	26 lbs 13 lbs per section	600 lbs	In Stock	\$229.99 Free Standard Shipping
DWR-6	6'	41"	31 lbs 15 lbs per section	600 lbs	In Stock	\$249.99 Free Standard Shipping
DWR-7	7'	47"	36 lbs 18 lbs per section	600 lbs	In Stock	\$289.99 Free Standard Shipping
DWR-8	8'	55"	47 lbs 23 lbs per section	600 lbs	In Stock	\$349.99 Free Standard Shipping
DWR-9	9'	61"	52 lbs 26 lbs per section	600 lbs	In Stock	\$419.99 Free Standard Shipping
DWR-10	10'	67"	62 lbs 31 lbs per section	500 lbs	In Stock	\$499.99 Free Standard Shipping



Department of Human Services

Doug Washburn
Director

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Phone: 360.337.5700 (Sr. I&A)
1.800.562.6418 (Sr. I&A)
Fax: 360.337.5746
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Bonnie Tufts, Coordinator
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Housing and Homelessness
Kirsten Jewell, Coordinator
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Fax: 360.337.7027
Bergen Starke, Clinical Manager
Phone: 360.337.4625

Workforce Development
1300 Sylvan Way
Bremerton, WA 98310
Elizabeth Court, Director, OWDA
Phone: 360.337.4767

Veterans Assistance
Stacey James, Coordinator
Phone: 360.337.4811

Accessible Communities Advisory Committee

Monday, July 24, 2017

1:00 – 3:00 p.m.

Harrison Medical Center

1780 NW Myhre Rd, Silverdale, WA 98310

AGENDA

1. Introductions

2. Announcements

- a. Audry Barbakoff's Resignation

3. Review May 22, 2017 Meeting Notes and Unofficial Notes June 26, 2017

4. Updates / Reports / Presentations

- a. Portable Ramps/Management/ Review
- b. Web Site Update:
<https://spf.kitsapgov.com/hs/Pages/1.-ACAC.aspx>
- c. Book Sub-Committee- Next Steps

5. Delegation of Tasks / Moving Forward / Next Steps

6. New Business

- a. Meeting Location Change- Hannah

7. Meeting Dates: ** No August Meeting** The next meeting will be September 25, 2017 1:00-3:00 p.m. at Harrison Medical Center, Iris Room, 1780 NW Myhre Rd, Silverdale.

8. Closing Comments

9. Adjourn



Accessible Communities Advisory Committee

Monday, May 22, 2017

ATTENDING: Marsha Cutting, Audry Barbakoff, Larry Brixus, Jeanette Rerecich, Charlotte Shepherdson, Tom Knuckey, Hannah Shockley, and Doug Washburn.

Meeting: Called to order by Marsha Cutting 2:37 p.m.

ANNOUNCEMENTS:

Audrey announced the events and opportunities of the Summer Learning Program provided through the library. She passed out Inspire magazine which had a list of all the programs being offered throughout the summer.

Hannah announced that she had reached out to Beth Sutton from the Washington State Department of Services for the Blind, she had agreed to come and present at the June meeting.

Marsha announced that she had still not heard back from Drew Hanson.

INTRODUCTIONS:

Introductions were conducted around the table.

Tom Knuckey, City Engineer, introduced himself and gave a brief history of his experience with the city of Bremerton for 22 years. He has worked closely with transportation and he gave an overview on the city's Disability Ad Hoc Committee. He mentioned that each city is required to have an ADA coordinator. He talked about transportation's current Transition Plan that must be completed to qualify for federal fund eligibility. He further discussed how the Transition Plan also entails that ADA non-compliance issues in the community be addressed.

APPROVAL OF MEETING NOTES April 24, 2017

Motion to approve the agenda and meeting notes as revised, by Charlotte Shepherdson. Audry Barbakoff seconded the motion. **Motion carried unanimously.**

DISCUSSION:

Marsha Cutting stated that she would like to see DASH include hearing and vision along with mobility. It was also mentioned that Melissa Lund, Kitsap County Parent Coordinator, be added to the ACAC web page.

GOVERNORS LETTER

The status of the Accessibilities Communities Advisory Committee has been approved as confirmed in an email from Debi Himes. The county is awaiting the approval package.

COUNTY WEBSITE

Marsha mentioned having captioning for visually impaired individuals on the county web site. Hannah gave an update on progress being made with the web pages build. The committee picture was taken for the web site.

PORTABLE RAMPS/LOCATION SITE UPDATES

Marsha Cutting reiterated on contacting the Bainbridge Senior Center regarding them being a possible ramp storage site. She said it may be possible to store the ramps in an outdoor storage shed. Hannah gave an update on reaching out to The ARC of Kitsap and Jefferson Counties. She spoke to the Executive Director and he agreed to store up to two ramps, once they have been purchased.

PORTABLE RAMPS FUNDING

Doug Washburn clarified for the committee that the Department of Human Services will fund the purchase of two ramps once the committee decides on the ramps they want to purchase.

PORTABLE RAMPS/LIST REVIEW

The committee discussed next steps as the ramp review was to take place back in April, however Kristi Gronberg had not been in attendance for the last two meetings and the review had been pushed forward twice. The committee asked that Hannah reach out to her and see if she would be attending the next meeting, or if Kristi could approve the committee reaching the next steps of ramp purchasing in her absence. The committee would like her recommendations and asked that if possible could she email them.

Motion Larry Brixus made a motion to approve the purchase of two ramps recommended by Kristi Gronberg. Charlotte Shepherdson seconded the motion. **Motion carried unanimously.**

BOOK SUB-COMMITTEE UPDATES

Charlotte Shepherdson brought examples of books from the library that would be good to incorporate into the education systems. Audry shared the library starter list; books available now through the library pertaining to some of the issues being addressed by the committee. She made note that mental illness may be left out of the list and the committee can decide how to proceed with implementation, making mention that the library has the availability to buy in bulk. Larry Brixus recommended the book, "The

Power of Different". Audry asked that the committee consider deciding on books for the library vs. books for schools, also did the committee want to consider displays and an awareness month. Discussion was also held regarding reaching out to Rotary Clubs, Kiwanis, Kindergarten Readiness Programs, and resources on the web for Nami. Audry also informed the committee of the form on the library website to request books be ordered.

OTHER DISSCUSSION

Audry updated the committee that the library did not recommend taking on the responsibility of managing the checkout process of the ramps.

Tom explained that there are grants available for ADA compliance measures.

Discussion was held on how to get the community involved.

Audry talked about the Open House through Kitsap Transit, to explore accessibility issues.

SPECULATED PROJECTS / DELEGATION OF TASKS / MOVING FORWARD

Ramps:

1. Decision on the ramps to be purchased by Kitsap County.
2. Decision on how these ramps will be managed for checkout in the community.

Library Books / Funding:

1. Decision on purchasing books for the libraries vs. schools.
2. Decision on which books to purchase.

NEXT STEPS:

1. Deciding if the committee will organize displays for awareness month.
2. Will the committee look at purchasing a shed to store ramps at the Bainbridge Senior Center?
3. Will the committee work towards a DASH map for Kitsap County?
4. Will the committee look into other grants that are available?
5. Will the committee plan to outreach to the community and involve a more diverse group of disabilities within the represented committee?

NEXT MEETING: June 26, 2017 1:00-3:00 p.m. Location: Kitsap Regional Library, 1301 Sylvan Way, Bremerton, WA 98310

ADJOURNMENT: The meeting was adjourned at 4:25 p.m.

Accessible Communities Advisory Committee

Monday, June 26, 2017

ATTENDING: Marsha Cutting, Hannah Shockley

Meeting:

No members of the committee were able to be present.

No formal notes were taken.

ANNOUNCEMENTS:

New meeting location, the remainder of the year's meetings will be held at Harrison Medical Center, Iris room

Audry Barbakoff's resignation

NEXT MEETING: July 24, 2017 1:00-3:00 p.m. Location: Harrison Medical Center, Iris Room, 1780 NW Myhre Rd, Silverdale

ADJOURNMENT: 2:30 p.m.



Department of Human Services

Doug Washburn
Director

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Phone: 360.337.5700 (Sr. I&A)
1.800.562.6418 (Sr. I&A)
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Bergen Starke, Clinical Manager
Phone: 360.337.4625

Workforce Development
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Bremerton, WA 98310
Elizabeth Court, Director, OWDA
Phone: 360.337.4767

Veterans Assistance
Stacey James, Coordinator
Phone: 360.337.4811

Accessible Communities Advisory Committee

Monday, September 25, 2017

1:00 – 3:00 p.m.

Harrison Medical Center

1780 NW Myhre Rd, Silverdale, WA 98383

AGENDA

1. Introductions

2. Announcements

3. Review July 24, 2017 Meeting Notes

4. Updates / Reports / Presentations

- a. Presentation on Audible Pedestrian Signals by
Beth Sutton, Certified Orientation and Mobility Specialist
from the WA State Department of Services for the Blind
- b. Update on Governor's Committee Funds and Project
Process
- c. Arc Update
- d. Book Sub-Committee- Next Steps

5. Delegation of Tasks / Moving Forward / Next Steps

6. New Business

- a. Voting in November for a Committee Vice Chair
- b. Travel Reimbursement

7. Meeting Dates: The next meeting will be October 30, 2017 and the last meeting of the year will be November 20, 2017 both meetings 1:00-3:00 p.m. at Harrison Medical Center, Iris Room, 1780 NW Myhre Rd, Silverdale.

8. Closing Comments

9. Adjourn



Accessible Communities Advisory Committee

Monday, July 24, 2017

ATTENDING: Marsha Cutting, Larry Brixus, Jeanette Rerecich, Charlotte Shepherdson, Melissa Lund, Hannah Shockley, and Doug Washburn.

Meeting: Called to order by Marsha Cutting 1:11 p.m.

ANNOUNCEMENTS:

Hannah Shockley announced Audrey Barbakoff's resignation. Audry had introduced Tressa Johnson via email to Hannah. Audry had stated that Tressa was a librarian at Bainbridge Island branch and was interested in replacing Audry on the committee. Audry included that Tressa had a real passion for inclusivity and accessibility, and expert knowledge about library resources. Hannah added Tressa to the group email and sent her the agenda packet for the July 24, 2017 meeting with date and time. Tressa was not in attendance but Marsha Cutting said she knew her and would follow up and reach out to her.

INTRODUCTIONS:

Introductions were conducted around the table.

APPROVAL OF MEETING NOTES May 22, 2017 and Unofficial Notes from June 26, 2017.

Motion to approve the agenda and meeting notes as presented by Larry Brixus. Charlotte Shepherdson seconded the motion. **Motion carried unanimously.**

DISCUSSION:

Marsha Cutting stated she had run into Drew Hanson at another meeting and he agreed to get back to her but has yet to.

PORTABLE RAMPS / MANAGEMENT / REVIEW

Hannah Shockley announced that after meeting with key individuals on the legalities of county involvement with management of the ramps, it was made clear that the committee must be self-sufficient in the orchestrating the ramp management. The county still plans to help the committee with the purchase of two ramps but will wait until the management and storage piece have been resolved by the committee. Hannah further mentioned she sent a follow up email to Chris Tibbs, Director of the ARC, letting him know that the committee was still deliberating on details associated with the ramps management and she asked him what his level of comfort was with involvement. Would he be interested in helping to manage these ramps? Originally, Chris Tibbs had agreed

to store the ramps based on the information that the ARC was only serving as a storage site. It was not agreed upon that they would also manage the ramps. Hannah is waiting for his reply. Questions were asked about why the county couldn't manage the ramps with a waiver. Doug Washburn explained that the county can still be sued with a liability waiver, because you cannot waive your right to safety. The reality is that the ramps would need to be checked for safety before checking them out or upon checking them back in, how is there a guarantee that the use of the ramps by community members will adhere to best safety practices, who is educating individuals on the proper use. For all these reasons and others including there is no funding for this committee to provide paid staffing hours to ensure these regulations are in place, the county will support the committee but will not be involved in the management of the portable ramps. Members of the committee have agreed to research how other entities manage similar equipment operations. Conversation regarding special needs equipment exchange as a resource for managing the ramps. Steven's house on Bainbridge was another suggestion. Charlotte mentioned a wheel chair lending system in Long Beach, WA. that she would contact for details on their system. Marsha stated that Bainbridge Self Storage has agreed to store some ramps also. Hannah mentioned reaching out to Tom Knuckey and Bremerton's ADA committee who has also been working on accessibility issues. Hannah agreed to send out the PowerPoint she intended to show at last month's meeting to members via email. Marsha talked about the committee members checking the ramps before and after each check out. She also said if pins are involved then copies should be made.

COUNTY WEBSITE

Hannah Shockley completed the web site and sent the link out for members to view. Charlotte Shepherdson viewed it and had some questions regarding the about us section. The about us section came straight from the Governor's letter for approval of the ACAC committee.

BOOK SUB-COMMITTEE UPDATES

With the resignation of Audrey Barbakoff and the disappearance of Kristi Gronberg the committee would like to rebuild the Book Sub-Committee. Melissa Lund offered to join the Book Sub-Committee. Hannah encouraged her to officially join the committee first.

OTHER DISSCUSSION

The committee would like a generic set of By-Laws sent to the committee chair for review and reflection. Marsha Cutting would like the committee to vote on a vice chair to be a backup for her and eventually move into the chair position, continuing rotation throughout the committee. Jeanette Rerecich and Larry Brixus revisited their place on the committee. They did not say that they would officially resign but they are considering

stepping back. Charlotte mentioned that Todd Stabelfeldt's company has taken off and he is receiving great recognition, she anticipates that his availability to continue participation on the committee may no longer be an option for him. The committee discussed moving to quarterly meetings but did not finalize when the change would be implemented.

NEXT MEETING: **NO AUGUST MEETING** September 25, 2017 1:00-3:00 p.m.
Location: Harrison Medical Center, Iris Room, 1780 NW Myhre Rd, Silverdale.

ADJOURNMENT: The meeting was adjourned at 2:17 p.m.



Department of Human Services

Doug Washburn
Director

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Accessible Communities Advisory Committee

Monday, October 30, 2017

1:00 – 3:00 p.m.

Harrison Medical Center

1780 NW Myhre Rd, Silverdale, WA 98383

AGENDA

1. Introductions

2. Announcements

3. Review September 24, 2017 Meeting Notes

4. Updates / Reports / Presentations

- a. Update on Todd and Kristi -Hannah
- b. Review the Business Models and Liability Management of Breaker's Hotel, Rodeway Inn and Healthline House
- c. Business Plan Submission Deadline
- d. Vote on Committee Vice Chair

5. Delegation of Tasks / Moving Forward / Next Steps

6. New Business

7. Meeting Dates: The next meeting and last meeting of the year will be November 20, 2017 1:00-3:00 p.m. at Harrison Medical Center, Iris Room, 1780 NW Myhre Rd, Silverdale.

8. Closing Comments

9. Adjourn



Accessible Communities Advisory Committee

Monday, September 25, 2017

ATTENDING: Marsha Cutting, Charlotte Shepherdson, Deanna Wentz, Carol Blakley
Beth Sutton, Hannah Shockley.

Meeting: Called to order by Marsha Cutting 1:05 p.m.

INTRODUCTIONS:

Introductions were conducted around the table.

ANNOUNCEMENTS:

Hannah Shockley introduced Beth Sutton, Program and Mobility Specialist for Washington State Department of the Blind.

APPROVAL OF MEETING NOTES July 24, 2017

Motion to approve the agenda and meeting notes as presented by Charlotte Shepherdson, Deanna Wentz seconded the motion. **Motion carried unanimously.**

DISCUSSION:

Beth Sutton gave a presentation on making public spaces more accessible to individuals with visual impairments through the use of the Polara Navigator also known as the Audible or Accessible Pedestrian Signal. Beth demonstrated the features of the Navigator to include voice directions in multiple languages, locator tones, vibrating button during walk intervals and locating tones. She further expressed the steps needed to have one installed following the purchase, this she explained would be through the assistance of engineers from county Public Works and Road Accessible departments. Beth explained that the committee should first contact the county to ask if they need the signal and communicate with them on whether this may be something they are already budgeting for. The committee could further develop a plan to fill in the gaps and make accessible Navigator signals available in town where they are not currently located. Handouts were given for future reference.

PORTABLE RAMPS / MANAGEMENT / REVIEW

Hannah Shockley announced that she had received information regarding the funds available for projects from the Governor's office. Hannah explained that funds are received on a monthly basis as a result of fines levied by the courts for illegally parking in disabled parking spots. The amount of the funds is always changing and funds are always available. The distribution of the funds is based on projects and the average project usually ranges around \$60,000. Once the Accessibilities Community Advisory

Committee decides on a project and the costs associated with it, then the project is submitted with full description and details of how it will benefit the county. The Governor's office will then talk with the ACAC about setting up a contract and a timeline for the start and end of the project.

ARC UPDATE

Hannah Shockley followed up with the Chris Tibbs, Executive Director of the ARC of Kitsap and Jefferson. Mr. Tibbs stated that he was very excited about this opportunity and that he has both the staff and storage space available to manage the ramps from their ARC locations. The ARC has expanded to Belfair, Port Townsend and Port Angeles this year. ARC staff could manage the check in and out system with staff available between 9 a.m.-4 p.m. currently and soon to be 9 a.m.-5 p.m. Hannah explained how Mr. Tibbs was also skeptical of the liability issues. Hannah suggested that the committee develop guideline recommendations based on research of other equipment exchange facilities and how they manage liabilities, their models for management of the equipment and how they conduct business. Chris agreed that this was an excellent idea and start. He will review the guideline recommendations and make his final decision based on the quality of material presented. Mr. Tibbs asked that the guideline recommendations be presented to him by November.

BOOK SUB-COMMITTEE UPDATES

DELEGATION OF TASKS / MOVING FORWARD / NEXT STEPS

- 1) Charlotte Shepherdson will contact the Breaker's Hotel and Rodeway Inn and Suites
- 2) Marsha Cutting will contact Healthline House
Both women will be obtaining the following information;
How these companies are managing liabilities, their models for management of the equipment and how they conduct business.
- 3) Hannah will contact Todd Stabelfeldt about his membership and she will reach out to Rebecca regarding Kristi Gronberg's membership.

OTHER DISSCUSSION

NEXT MEETING: October 30, 2017 1:00-3:00 p.m. Location: Harrison Medical Center, Iris Room, 1780 NW Myhre Rd, Silverdale. Last meeting of the year November 20, 2017.

ADJOURNMENT: The meeting was adjourned at 2:33 p.m.



Department of Human Services

Doug Washburn
Director

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Accessible Communities Advisory Committee

Monday, November 20, 2017

1:00 – 3:00 p.m.

Harrison Medical Center

1780 NW Myhre Rd, Silverdale, WA 98383

AGENDA

1. Introductions

2. Announcements

3. Review October 30, 2017 Meeting Notes

4. Updates / Reports / Presentations

- Review of the Business Plan

5. Delegation of Tasks / Moving Forward / Next Steps

- Review the portable ramps PowerPoint
- Follow up with Jeff Vinecourt to see if he was able to secure any further leads for the committee.
- Marketing plan, steps, to be placed on the next agenda.
- Attend a ADA meeting and or review the PowerPoint on the ADA.
- Review of the Survey Questionnaire sent by Jeff Vinecourt
- Look into being at the Developmental Disabilities fair in February to promote the ACAC

6. New Business

7. Meeting Dates -TBA

8. Closing Comments

9. Adjourn



Accessible Communities Advisory Committee

Monday, October 30, 2017

ATTENDING: Marsha Cutting, Charlotte Shepherdson, Deanna Wentz, Michaelene Manion, Jeff Vinecourt, Hannah Shockley.

Meeting: Called to order by Marsha Cutting 1:05 p.m.

INTRODUCTIONS:

Introductions were conducted around the table. Jeff Vinecourt from Kitsap Transit Access, invited the committee to the Bremerton ADA meeting on November 13th at the Norm Dicks Building from 2:00 p.m. -3:30 p.m. Jeff further expressed the interest many of their customers would have in being able to access a portable ramp. He stated he heard about the ACAC and their venture to obtain these ramps free of charge for the committee.

ANNOUNCEMENTS:

Hannah Shockley informed the committee that she had spoken to Rebecca Pirtle who had followed up on Kristi Gronberg. In addition, Hannah Shockley had sent an extensive email to Todd enquiring about the status of his membership and he did not respond. Kristi Gronberg and Todd Stabelfeldt have both been removed as members based on their lack of response to communicate with the committee or to attend meetings. Both are free to rejoin later in the future if this becomes conducive for them.

APPROVAL OF MEETING NOTES September 25, 2017

Motion to approve the agenda and meeting notes as presented by Charlotte Shepherdson, Deanna Wentz seconded the motion. **Motion carried unanimously.**

DISCUSSION:

Discussion was held on the business models of companies who rent or lend equipment. The committee was asked to present information, including forms used, to show how these companies manage liabilities and conduct business in relation to the lending and renting of equipment. In depth research was presented by Charlotte Shepherdson who researched the Breaker's Hotel and Hannah Shockley who researched American Medical Rental Supply. Marsha Cutting explained forms used by the Helpline house.

Hannah Shockley will take the information presented to develop a Business Plan outlining these companies and their established and successful models of management. The committee will review the plan next meeting and will refine it in order to send it to the ARC. If the ARC approves the plan, the next steps will include submission to the

Governor's office for approval. If the Governor's office approves the plan then they will purchase the ramps for the ARC.

The ACAC discussed next steps for new projects to develop. Some ideas were; access maps, rack cards, stickers on doors for calling establishments to open doors, emergency planning. Jeff Vine court said he would send a questionnaire used by Kitsap Transit, for purposes of discovering what the needs were for access. Jeff Vinecourt said he would further reach out to an interpreter for leads on members.

Discussion was held on revisiting how the committee with market the meeting and work toward securing a more diverse board.

Vote on Committee Vice Chair

Motion to nominate Charlotte Shepherdson as the Vice Chair by Deanna Wentz. Michaelene Manion seconded the motion. **Motion carried unanimously.**

NEXT STEPS

- a. Compile a business model to present to the ARC -Hannah Shockley
- b. Review, edit, revise the draft business model at the next meeting.

OTHER DISSCUSSION

NEXT MEETING:

TBA- Quarterly vs. Monthly

ADJOURNMENT: The meeting was adjourned at 2:50 p.m.



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Doug Washburn
Director

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Accessible Communities Advisory Committee

Monday, November 20, 2017

Harrison Medical Center, Iris Room
1780 NW Myhre Rd, Silverdale, WA

Sign in Sheet

Name	Signature
Marsha Cutting (Chair) Citizens Advocate	<i>Marsha Cutting</i>
Melissa Lund Parent Coalition Advocate	<i>Excused</i>
Michaelene Manion Kitsap Aging and Long Term Council	<i>Michaelene Manion</i>
Charlotte Shepherdson (Vice Chair) Citizens Advocate	<i>C Shepherdson</i>
Deanna Wentz Vadis Supported Employment Services	<i>Deanna Wentz</i>
Tressa Johnson Kitsap Regional Library	<i>Tressa Johnson</i>
Jeff Vincourt Kitsap Transit	<i>Jeff Vincourt</i>
STAFF	
Doug Washburn Kitsap Co. Director Human Services	<i>Doug Washburn</i>
Hannah Shockley Kitsap Co Supervisor Human Services	<i>Hannah Shockley</i>

