



AMENDMENT No. 1 to ESD CONTRACT K8840

PARTIES		Other Party Contract Number: KC-416-25
Kitsap County (Contractor)		
Contract Manager Alissa Durkin	CM Phone (360) 689-4624	CM Email adurkin@kitsap.gov
Employment Security Department (ESD)		
Contract Manager Mariah Matthews Initial M.M.	CM Phone (509) 516-8258	CM Email mariah.matthews@esd.wa.gov

Amendment: The Parties hereby agree to amend the Agreement as follows:

1. **Exhibit B - Budget & Performance Form:** The Budget and Performance Form is replaced in its entirety with the attached.

The effective date of this amendment is the date of execution. All other terms and conditions of the original contract, including any prior amendments thereto, remain in full force and effect as previously written. The Parties hereby sign this amendment and acknowledge they each have the authority to execute the same on behalf of their respective party.

Kitsap County Commissioner: <i>Oran Root - Chair</i> <div style="text-align: center; color: cyan; font-weight: bold; font-size: 1.2em;">NOT PRESENT</div>	Employment Security Department Signed by: <small>F305CCD2D1444E3...</small> Tony Hanson Chief Financial Officer
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Kitsap County Commissioner: <i>Katherine T. Walters</i> Date <i>5/11/26</i>	ATTEST: Marina Linville, Interim Clerk of the Board Date <i>5/11/26</i>
Kitsap County Commissioner: <i>Christine Rolfes</i> Date <i>5/11/26</i>	





EXHIBIT B BUDGET AND PERFORMANCE FORM

WA State General Funds

BUDGET PLANNING

Name of Agreement:
 Name of Contractor:

Contract No.
 Modification No.
 Grant No.

Period of Performance: July 1, 2025 through June 30, 2027

LINE ITEM BUDGET DETAIL

Cost Category	Program Expenses
1 WDC Expenses	\$ 12,550.00
2 Personnel: Salaries & Benefits	\$ 12,550.00
3 Personnel: Travel	
4 Communication	
5 Office Supplies	
6 Equipment	
7 Indirect	
8 Subcontracts	\$ 112,959.00
9 By-And-For Contracts	\$
TOTAL	\$ 125,509.00

Indirect Rate:

SUMMARY of GRANT NUMBERS, PERIODS OF PERFORMANCE, & AWARD AMOUNTS

Program Year	Grant Number	Period of Performance	Award Amount
FY26-FY27	6101-1854-02	7/1/2025 - 6/30/2027	\$125,509.00

Cost Categories	Narrative Description
2 Personnel: Salaries & Benefits	OWDC Salaries and Benefits
3 Personnel: Travel	
4 Communications	
5 Office Supplies	
6 Equipment	
7 Indirects	
8 Subcontracts	Participant incentives, case management costs, and costs associated with administering incentives
9 By-And-For Contract(s)	

PLANNED EXPENDITURES BY QUARTER

All Expenditures	2025		2026		2026		2027	
	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun
Expenditures by Quarter FY24	\$ 13,688.00	\$ 3,688.00	\$ 5,688.00	\$ 15,688.00	\$ 21,688.00	\$ 21,688.00	\$ 21,688.00	\$ 21,693.00
Cumulative Total by Quarter	\$ 13,688.00	\$ 17,376.00	\$ 23,064.00	\$ 38,752.00	\$ 60,440.00	\$ 82,128.00	\$ 103,816.00	\$ 125,509.00

* Quarterly Expenditures must demonstrate full expenditure of funds by June 30, 2027



WA State General Funds

BUDGET PLANNING

Name of Agreement:
 Name of Contractor:

Contract No.
 Modification No.
 Grant No.

Period of Performance: July 1, 2025 through June 30, 2027

LINE ITEM BUDGET DETAIL

Cost Category	Program Expenses
1 WDC Expenses	\$ 29,285.00
2 Personnel: Salaries & Benefits	\$ 29,285.00
3 Personnel: Travel	
4 Communication	
5 Office Supplies	
6 Equipment	
7 Indirect	
8 Subcontracts	\$ 239,571.00
9 By-And-For Contracts	\$ 24,000.00
TOTAL	\$ 292,856.00

Indirect Rate:

SUMMARY of GRANT NUMBERS, PERIODS OF PERFORMANCE, & AWARD AMOUNTS

Program Year	Grant Number	Period of Performance	Award Amount
FY26-FY27	6101-1854-02	7/1/2025 - 6/30/2027	\$292,856.00

Cost Categories	Narrative Description
2 Personnel: Salaries & Benefits	OWDC Salaries and Benefits
3 Personnel: Travel	
4 Communications	
5 Office Supplies	
6 Equipment	
7 Indirects	
8 Subcontracts	Case Management costs, MISAs, costs associated with MISAs, financial services
9 By-And-For Contract(s)	

PLANNED EXPENDITURES BY QUARTER

All Expenditures	2025		2026		2026		2027	
	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun
Expenditures by Quarter FY24	\$ 13,905.00	\$ 13,905.00	\$ 44,174.00	\$ 44,174.00	\$ 44,174.00	\$ 44,174.00	\$ 44,174.00	\$ 44,176.00
Cumulative Total by Quarter	\$ 13,905.00	\$ 27,810.00	\$ 71,984.00	\$ 116,158.00	\$ 160,332.00	\$ 204,506.00	\$ 248,680.00	\$ 292,856.00

* Quarterly Expenditures must demonstrate full expenditure of funds by June 30, 2027



WA State General Funds

BUDGET PLANNING

Name of Agreement: Community Reinvestment Funds - Business Services
 Name of Contractor: Kitsap County

Contract No. K8840
 Modification No. 1
 Grant No. 6101-1854-04

Period of Performance: July 1, 2025 through June 30, 2027

LINE ITEM BUDGET DETAIL

Cost Category	Program Expenses
1 WDC Expenses	\$ 18,458.00
2 Personnel: Salaries & Benefits	\$ 18,458.00
3 Personnel: Business Navigator	
4 Personnel: Travel	
5 Communication	
6 Office Supplies	
7 Equipment	
8 Indirect	
9 Subcontracts	\$ 166,126.00
10 By-And-For Contracts	
TOTAL	\$ 184,584.00

Indirect Rate:

SUMMARY OF GRANT NUMBERS, PERIODS OF PERFORMANCE, & AWARD AMOUNTS

Program Year	Grant Number	Period of Performance	Award Amount
FY26-FY27	6101-1854-04	7/1/2025 - 6/30/2027	\$184,584.00

Cost Categories	Narrative Description
2 Personnel: Salaries & Benefits	OWDC Salaries and Benefits
3 Personnel: Business Navigator	
4 Personnel: Travel	
5 Communications	
6 Office Supplies	
7 Equipment	
8 Indirects	
9 Subcontracts	Business Navigator FTE, Small Business Grants
10 By-And-For Contracts	

PLANNED EXPENDITURES BY QUARTER

All Expenditures	2025		2026		2026		2027	
	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun
Expenditures by Quarter FY24	\$ 23,073.00	\$ 23,073.00	\$ 23,073.00	\$ 23,073.00	\$ 23,073.00	\$ 23,073.00	\$ 23,073.00	\$ 23,073.00
Cumulative Total by Quarter	\$ 23,073.00	\$ 46,146.00	\$ 69,219.00	\$ 92,292.00	\$ 115,365.00	\$ 138,438.00	\$ 161,511.00	\$ 184,584.00

* Quarterly Expenditures must demonstrate full expenditure of funds by June 30, 2027



Incentive Payments Quarterly Performance									
Performance Indicator	2025	2025	2026	2026	2026	2026	2027	2027	Total
	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	
New Participants Receiving Incentives (Quarterly)	1	9	8	10	10	10	10	7	
Participants Receiving Incentives (Cumulative)	1	10	18	28	38	48	48	55	95
Total Spent on Incentives (Quarterly)	\$ -	\$ -	\$ 2,000.00	\$ 10,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	
Total Spent on Incentives (Cumulative)	\$ -	\$ -	\$ 2,000.00	\$ 12,000.00	\$ 28,000.00	\$ 44,000.00	\$ 60,000.00	\$ 76,000.00	\$ 76,000.00

Matched Investment Savings Accounts Quarterly Performance									
Performance Indicator	2025	2025	2026	2026	2026	2026	2027	2027	Total
	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	
New Participants Receiving MISAs (Quarterly)	0	0	2	2	2	2	6	6	
Participants Receiving MISAs (Cumulative)	0	1	3	5	7	9	14	20	20
Total Spent on MISAs (Quarterly)	\$ -	\$ 200.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 27,286.00	\$ 27,085.00	
Total Spent on MISAs (Cumulative)	\$ -	\$ 200.00	\$ 2,200.00	\$ 4,200.00	\$ 6,200.00	\$ 8,200.00	\$ 35,486.00	\$ 62,571.00	\$ 62,571.00

Incentive Payments & Matched Investment Savings Accounts Quarterly Performance									
Performance Indicator	2025	2025	2026	2026	2026	2026	2027	2027	Total
	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	
New Participants Receiving Incentives and MISAs entering employment at or above 200% FPL (Quarterly)	0	0	3	6	12	12	13	6	
Participants Receiving Incentives and MISAs entering employment at or above 200% FPL (Cumulative)	0	0	3	9	21	33	33	39	39
New Participants Receiving Incentives and MISAs entering employment at or above their unique UW Self-Sufficiency wage goal (Quarterly)	0	0	1	3	5	4	4	3	
Participants Receiving Incentives and MISAs entering employment at or above their unique UW Self-Sufficiency wage goal (Cumulative)	0	0	1	4	9	13	17	20	20

Business Support Quarterly Performance									
Performance Indicator	2025	2025	2026	2026	2026	2026	2027	2027	Total
	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	
New Employers Provided Business Grants (Quarterly)		1		2		1		2	
Employers Provided Business Grants (Cumulative)	0	1	1	3	3	4	4	6	6
New *CRF Employers Provided Business Grants (Quarterly)		1		2		1		2	
*CRF Employers Provided Business Grants (Cumulative)	0	1	1	3	3	4	4	6	6
Total Spent on Business Grants (Quarterly)		4000		8000		4000		10000	
Total Spent on Business Grants (Cumulative)	0	4000	4000	12000	12000	16000	16000	26000	26000

*Black, Latine, Tribal, Asian, Hawaiian, and Pacific Islander owned and operated businesses

Debarred Contractors List

A debarred contractor may not bid on, or have a bid considered on, any public works contract. You can search and filter this list using the options presented below.

Company Name: Principal: From: To:

WA UBI Number: RCW: Penalty Due: Wage Due:

License Number:

[Download all debarment data](#)

Show 25 per page Showing 0 records

Company Name	UBI	License	Principals	Related Business	Status	RCW	Debar Begins	Debar Ends	Penalty Due	Wages Due
There are no records that match your search criteria.										

Show 25 per page Showing 0 records