

THIRD AMENDMENT TO PROFESSIONAL SERVICES CONTRACT

KC-349-22-C

This Second Amendment to Professional Services Contract is entered into between Kitsap County (the "County"), a municipal corporation, and Rice Fergus Miller, Inc. (the "Contractor"), a Washington for-profit corporation.

WHEREAS, the parties entered into a Professional Services Contract (the "Contract") effective May 10, 2022 and designated by the County as KC-349-22, for certain services; and

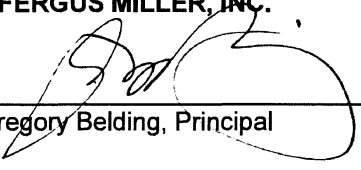
WHEREAS, the parties now wish to amend the Contract to add services and compensation; and

WHEREAS, such additional services will be performed by a subcontractor to the Contractor and, in accordance with Section 8.4 of the Contract, the County wishes to consent to use by the Contractor of the subcontractor, with the Contractor being solely responsible for the performance of, and payment to, the subcontractor;

NOW, THEREFORE, THE PARTIES AGREE THAT THE CONTRACT IS AMENDED AS FOLLOWS:

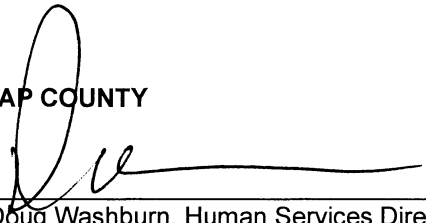
1. The above recitals are incorporated herein as if fully set forth.
2. The Contract is amended to add the services and compensation described in Exhibit C and Exhibit D, which is attached hereto and incorporated herein.
3. The Contractor is solely responsible for the performance of, and the payment to, the subcontractor and no provision in Exhibit C or Exhibit D may be interpreted as imposing any duty on the part of the County with respect to the subcontractor or as granting any right or remedy to the subcontractor with respect to the County, nor may any provision in Exhibit be interpreted as modifying the general terms and conditions contained in the Contract.
4. Except as modified herein, the provisions of the Contract remain in effect.
5. This contract amendment is effective upon mutual execution.

RICE FERGUS MILLER, INC.

By 
Gregory Belding, Principal

Date: October 24, 2023

KITSAP COUNTY

By 
Doug Washburn, Human Services Director

Date: October 25, 2023

EXHIBIT C

RICEfergusMILLER

ARCHITECTURE INTERIORS PLANNING VIZLAB

275 Fifth Street, Suite 100
Bremerton, WA 98337
Phone: (360) 377-8773
rfmarch.com

Supplemental Services Agreement

Project: Pacific Building - Mile Hill Temporary
Housing Facility

Owner: Kitsap County Department of
Human Services

Date of Original Agreement: May 10, 2022

SSA No.: 003
Project No.: 2021056.01 (KC-34-22)

In accordance with the Agreement referenced above, authorization is hereby given to:

- proceed with Additional Services
 proceed with revised scope of Basic Services
 incur Reimbursable Expenses

As follows:

1. Architectural Additional Services beyond our Scope of Basic Services:
 - Additional documentation for Conditional Use Permit and Public Hearing
 - Additional meetings and supporting Owner personnel transition
 - FF&E design and specifications
 - Owner requested changes - reference 7/17/23 meeting notes Email for detailed list attached as Exhibit A.
 - o Floor plan changes
 - o Additional site furnishings, ceilings, casework, finishes, equipment and related elements
 - o Additional consultant coordination services
2. Mechanical, Plumbing and Electrical Engineering as noted in Consultant Proposal attached as Exhibit B.
3. Structural Engineering as noted in Consultant Proposal attached as Exhibit C.

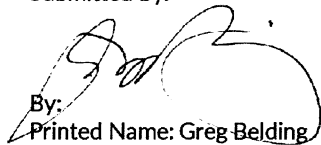
Compensation shall be adjusted as follows:

Fixed Fee: \$49,128.00

Upon execution, this Supplemental Services Agreement shall become a part of the original Agreement referenced above, and supplemental services described above shall commence.

Submitted by:

Authorized by Owner:


By: *Greg Belding*
Printed Name: Greg Belding

Title: Principal
Date: July 27, 2023

By: *Doug Washburn*
Printed Name: Doug Washburn
Title: Director, Human Services
Date: 09/25/2023

Account : 1132
Trak: T000403
KC - 34-24 SSA 4

EXHIBIT C

EXHIBIT A

Hope Zorrozua

From: Inky Haley
Sent: Friday, July 21, 2023 9:41 AM
To: Judy-Rae Karlsen
Cc: Doug Washburn; Kimberlyn Caoagas; Carl E Borg
Subject: RE: RFM - 7/17/23 meeting notes

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Mile Hill

Hi Judy-Rae,
Please see my notes below in red along with (5) items added to the list of modifications. As discussed, we will send you an add service proposal for the cumulative design changes. In the meantime, we will proceed with the updates in preparation for the permit response targeted for submittal next week.

From: Judy-Rae Karlsen <jrkarlsen@kitsap.gov>
Sent: Tuesday, July 18, 2023 12:57 PM
To: Carl E Borg <CEBorg@kitsap.gov>
Cc: Doug Washburn <dwashburn@kitsap.gov>; Inky Haley <IHaley@rfmarch.com>
Subject: RFM - 7/17/23 meeting notes

Hi Carl/Inky;
Here are my notes from yesterday's meeting with Rice Fergus Miller. Please add any details or additional information I may have summarized or overlooked.

A careful review of demolition within the facility and interior design modifications were discussed per each area within the facility.

Design modifications are required as a result of the following:

2. DCD permit information requests for ACUP, SDAP and Building permit approvals. Changes are being made by RFM and project team and will be reviewed by KC and submitted.
3. Ceiling/lighting modifications are required in Admin area and a large sleeping area due to increased exposure to moisture from the failing roof. Service station in the Admin area will be replaced due to exposure to moisture. -Also replacing the casework in Admin with new.
4. Flooring materials were discussed. Tentative plans were discussed for sleeping areas (when rubber mats are removed) and where the concrete floor will be demolished for placement of water and sewer pipes. Staff wishes to preserve the integrity of the wood flooring that exists. - Sleeping areas will have sheet vinyl, color TBD. Wood flooring in the family room will remain. Cleanable carpet will be placed in offices and training room. We will order the blue/green carpet sample for review.
5. Interior walls will be repaired when mirrors and fixtures are removed during demolition. Interior walls and hallways will be primed and painted white. One accent wall in each room may be painted. TBD by budget. -All spaces will receive new coat of paint. No accent paint will be included in the contract documents so that KRM can have full flexibility when painting murals, etc.
6. The MEP design for the electrical panel in the kitchen was modified and moved to a wall with other electrical components. A ceiling dropdown ladder will replace a vertical ladder for access

EXHIBIT C

EXHIBIT A

- to upper storage area. Placement of ice machine was determined for plumbing. -A control panel closet has been added outside of the kitchen to include the electrical panel, sewer pump control, and irrigation control. Reconfigure ceiling and equipment layout to accommodate drop-down ladder in kitchen to mezzanine.
7. The electrical panel in the Pet Care Area will be moved up on the wall to avoid exposure to water from the pet grooming tub. -A new panel will be provided to replace the existing since it needs to be relocated and reinstalling the existing is not recommended.
 8. A wall in the dog run will be added. Rolling kennel banks will be stored when not in use. - Another dog run was added for a total of 4 with a gate between each pair.
 9. Modified door swings in family restrooms. -Confirmed single access restroom doors were revised to out-swinging. Adjustments were made to adjacent areas for required ADA door clearances.
 10. Placement of donated sound barriers along pet kennel wall -Acoustic panels are noted to be installed by the GC inside the pet kennel room. On the lounge side, the wall has been earmarked for owner install so that KRM has full flexibility to install in an artistic layout as desired.
 11. Placement of HVAC ductwork in Gym area -All exposed ductwork has been rerouted or concealed above ceilings to be out of reach.
 12. Placement of TV in media area -A built-in will be provided for the TV to be tamper proof.
 13. Placement of TV monitor for security cameras -TV monitor has been relocated to the wall facing the reception area along with other required electrical components.
 14. Minimize footprint of electrical closet to create coat/umbrella area near front door. -Placeholder for future PV equipment has been eliminated to accommodate the enlarged coat closet.
 15. New siding at North and West walls as a part of base bid and not an add alternate.
 16. New casework instead of owner furnished furniture in Pet Care for veterinary services.
 17. Revised W/D specs and laundry room configuration. Need specs for the existing W/D set.
 18. Added ice maker with trench drain in kitchen and reconfigure adjacent equipment.
 19. Added split rail fence along East property line between vehicular access points.

To be determined:

Next meeting at RFM in Bremerton

- Inky to meet with George Geyer to discuss electrical components needed in Training area and the movement of cables and equipment to new IT Utility room. -I will email George information on where we are at today and go from there. It is unfortunately very late in the project schedule to make changes but we will do our best to accommodate.
- Review interior signage - RFM scope of work. Additional directional signage TBD by budget. (May seek assistance from Kitsap County sign shop.) – Signage that will be covered by the GC are those related to accessibility and egress: exit signs, restrooms, fire sprinkler riser room, fire alarm control panel, electrical room, max occupancy signs. The actual graphics of these signs will be proposed by the signage vendor and reviewed during construction submittal process. Handicap parking signs will also be included in the contract.
- Finalize cabinets, finishes, colors and hardware – We will have samples ordered and ready for review.
- Sinks in large restrooms require multiple drains and filters. -Two sections of sinks with its own drain are being provided at each restroom.
- Finalize equipment list - (Owner Provided Equipment) -RFM will set up a virtual meeting for FFE specifically.
- Review all security and fire doors and hardware -RFM will set up a virtual meeting for door hardware specifically.
- TBD - Temp storage for equipment in facility during demolition -All items to be stored should be moved prior to the GC mobilizing on site.
- TBD - Donate or demo basketball backboards -We have noted for the GC to salvage the basketball hoops, backboards and cushioned wall panels and to return to owner.

EXHIBIT C

EXHIBIT A

- TBD - Exterior
 - Trash containment, cover & drainage -We are proposing a steel post structure with metal roofing and chain link fence enclosure.
 - Bench seating (6) -Please provide desired product information. This can be discussed at the future FFE meeting.
 - Perimeter fencing, gates, and options -Please provide information if additional fencing is to be provided by the GC.
 - 12 x 20 cover - TBD -We have confirmed that the current plan is to only install (1) covered gazebo for the smoking area.
- TBD - Contract docs
 - Finalize Project Book (RFM)
 - Finalize Permit Book (DCD)
 - RFP - Instructions for bidders (Kitsap County)
 - Construction Contract document (Kitsap County)

REMINDER FOR CARL

1. Apply for increased grant funding:
 - Equipment* [\$500,000 to \$1.0 million]
 - Construction Manager* [\$250,000 to \$500,000]
2. Contact Eric Baker/Doug Washburn for status on Master Contract for Construction Manager
3. Research PSE program for retrofit lighting fixtures

Judy-Rae Karlsen
Project Coordinator



Kitsap County
Department of Human Services
Division of Housing and Homelessness
<https://www.kitsapgov.com/hs/Pages/HH-SK-Housing.aspx>

EXHIBIT C

EXHIBIT B



July 25, 2023

Ms. Inky Haley
Rice Fergus Miller
275 Fifth Street, Suite 100
Bremerton, WA 98337

Subject: **Mile Hill Relief Facility (Port Orchard)
Ceiling and Lighting Changes**
Mechanical, Plumbing and Electrical Engineering Proposal

Dear Inky:

Per RFM's request we are busy revising our plans to include new acoustical tile ceilings in Rooms 108, 113, 114, 131, and 202. The new ceilings impact the electrical lighting layout and circuiting, obviously. There are a few other various additional lighting scope items to the project which are less of an issue in terms of effort required.

These new ceilings also impact the ductwork layout in those rooms, which was intended to be mounted exposed below the existing hard ceilings in 108, 113, 114, and 131. In 202 we will need to shift to match the new ceiling, but it's so little work we've not included it in this add service request.

Our new ductwork layout will be above the ceiling and to an extent, routed between the roof trusses. The grilles will be in the ceilings instead of exposed in these rooms.

There are a few plumbing additions; the sink in room 202 will be replaced, which we think is an excellent idea, and they have added an icemaker.

These revisions require additional design work. We anticipate the following additional scope.

- Minor plumbing changes.
- Revise ductwork and diffuser layouts in rooms 108, 113, 114 and 131.
- Revise schedules to reflect these new layouts.
- Revise electrical lighting layouts in 108, 113, 114, 131, and 202.
- Revise electrical power layouts and circuiting for these rooms.

We propose additional fees of \$13,600.00 for this work during CD phase. Construction Administration will remain unchanged.

EXHIBIT C

EXHIBIT B

Inky Haley
Mile Hill (Pacific Building) Improvements
July 25, 2023

Page Two

If the preceding is satisfactory, please sign the signature block below and email a PDF of this letter back to us. An AIA contract is, of course, also satisfactory. We look forward to continuing the design with the team and to successful completion of this valuable project.

Sincerely,

SIDER + BYERS ASSOCIATES, INC.



Nathan Byers, P.E.

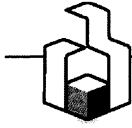
Accepted this _____ day of _____ 2023

Rice Fergus Miller

By _____ Officer and Title

EXHIBIT C

EXHIBIT C



July 25, 2023

Greg Belding
Rice Fergus Miller
275 5th Street, Suite 100
Bremerton, WA 98337

Additional Services Request ASR-2
Proposed Tenant Improvement
4459 SE Mile Hill Drive
Port Orchard, WA 98366

Dear Greg,

We are submitting this proposal for additional structural consultation services for the Mile Hill project in Port Orchard.

Additional Project Scope

The additional project scope is summarized below:

1. New design and coordination for proposed exterior bicycle shed foundations.
2. New covered trash enclosure.

Additional Scope of Services

The services included in this proposal is as follows:

1. Design and documentation of additional scope.

Proposed Additional Fee

Our proposed fee for the Additional Scope of Services above is *eight hundred dollars (\$800)*, bringing our total fee to **Eight Thousand Eight Hundred Dollars (\$8,800)**. Our effort will be billed on a monthly basis in accordance with the project progress. Our fee is broken down by phase as follows:

	Current	Additional	Proposed
Schematic Design	\$1,500	\$0	\$1,500
Design Development	\$2,000	\$0	\$2,000
Construction Documents	\$2,500	+\$800	\$3,300
Construction Administration	\$2,000	\$0	\$2,000

The terms of the Proposal shall be effective for 90 days after presentation to Client. In the event this Agreement is not executed by Client within the time identified, the Proposal, together with any related terms and conditions and deliverables, may be subject to amendment, change or substitution. Once accepted by the Client, this proposal shall become the effective agreement between the Client and WSW Engineering PLLC.

EXHIBIT C

Mile Hill TI

Additional Services Request ASR-2

EXHIBIT C
July 25, 2023

Please call if you have any questions.

Sincerely,

Bill Williams, P.E., S.E.
Consultant

Rice Fergus Miller
Client

Signed:  _____

Signed: _____

Date: 07/25/2023

Date: _____

EXHIBIT D

RICEfergusMILLER

ARCHITECTURE INTERIORS PLANNING VIZLAB

275 Fifth Street, Suite 100
Bremerton, WA 98337
Phone: (360) 377-8773
rfmarch.com

Supplemental Services Agreement

Project: Pacific Building - Mile Hill Temporary
Housing Facility

Owner: Kitsap County Department of
Human Services

Date of Original Agreement: May 10, 2022

SSA No.: 004 - September 12, 2023
Project No.: 2021056.01 (KC-34-22)

In accordance with the Agreement referenced above, authorization is hereby given to:

- proceed with Additional Services
- proceed with revised scope of Basic Services
- incur Reimbursable Expenses

As follows:

Architectural Additional Services beyond our Scope of Basic Services:

- Presentation boards for and attending state legislator meeting
 - Floor Plan
 - Site Plan
 - Exterior Elevations
- Providing a printed full-size bid set
- Potential services required to support new Owner personnel (Construction PM)
- Other services until Construction Administration begins


Compensation shall be adjusted as follows:

Hourly Not-To-Exceed: \$7,500.00. Reimbursables will be billed in addition to noted compensation.

Upon execution, this Supplemental Services Agreement shall become a part of the original Agreement referenced above, and supplemental services described above shall commence.

Submitted by:

Authorized by Owner:

By: 

Printed Name: Greg Belding
Title: Principal
Date: September 12, 2023

By: *Doug Washburn*
Printed Name: Doug Washburn
Title: Director, Human Services
Date: 09/25/2023

END OF SUPPLEMENTAL SERVICES AGREEMENT

Account 1132
Trak: T000403
KC-34-22 SSA #4



RICEINC-01

CERTF1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/9/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fournier 5712 Orchard St. W. University Place, WA 98467	CONTACT NAME: Krystal Edwards	
	PHONE (A/C, No, Ext): (253) 330-8955	FAX (A/C, No): (253) 473-5363
E-MAIL ADDRESS: krystale@fournierinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : American Fire and Casualty Company		24066
INSURER B : Ohio Security Insurance Company		24082
INSURER C : The Ohio Casualty Insurance Company		24074
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
Rice-Fergus-Miller, Inc.
275 5th Street, Suite 200
Bremerton, WA 98337


COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
LTR		INSD	WVD				
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			BZA55354881	3/1/2023	3/1/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 15,000 MED EXP (Any one person) \$ 2,000,000 PERSONAL & ADV INJURY \$ 4,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAS55354881	3/1/2023	3/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO55354881	3/1/2023	3/1/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Kitsap County Temporary Housing Facility.


CERTIFICATE HOLDER Kitsap County Department of Human Services Care of Housing and Homelessness Division 614 Division Street MS-23 Port Orchard, WA 98366	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Search All Words  e.g. 1606N020Q02

Select Domain 
All Domains




Filter By 

Keyword Search

For more information on how to use our keyword search, visit our [help guide](#) 

Simple Search

Search Editor


- Any Words 
- All Words 
- Exact Phrase 

e.g. 1606N020Q02


debarment 

Federal Organizations

Rice Fergus Mitter   

No results found 

- Active
- Inactive

Reset 

AS OF 10/02/2023



Safety & Health

Claims

Patient Care

Insurance

Workers' Rights

Licensing & Permits

Debarred Contractors List

A debarred contractor may not bid on, or have a bid considered on, any public works contract. You can search and filter this list using the options presented below.

Company Name: Principal: From: To:

WA UBI Number: RCW:

License Number: Penalty Due: Wage Due:

Apply Filters

Reset

Download all debarment data

Show per page

Showing 0 records

First Previous Next Last

Company Name	UBI	License	Principals	Status	RCW	Debar Begins	Debar Ends	Penalty Due	Wages Due
▲	◇	◇	◇	◇	◇	◇	◇	◇	◇

There are no records that match your search criteria.

Show per page

Showing 0 records

First Previous Next Last

AS OF 10/02/2023