



Department of Human Services

Doug Washburn
Director

**KITSAP COUNTY
DEPARTMENT OF HUMAN
SERVICES**

Sonya Miles
Deputy Director
Phone: 360-337-4839

LaKesha Anderson Evans
Office Supervisor
507 Austin Drive
614 Division Street, MS-23
Port Orchard, WA 98366
Phone: 360.337.7185
Fax: 360.337.5721

Developmental Disabilities
Kelly Oneal, Coordinator
Phone: 360.337.4624

Behavioral Health
Stephanie Lewis, Administrator
Phone: 360.337.4886

**Mental Health/Chemical
Dependency/Therapeutic Court**
Hannah Shockley, Coordinator
Phone: 360.337.4827

**Substance Abuse Prevention/
Treatment and Youth Services**
Laura Hyde, Coordinator
Phone: 360.337.4879

Substance Abuse Prevention
Deanne Jackson, Prevention
Coalition Coordinator
Phone: 360.337.4878

**Aging & Long-Term
Care/Senior Information &
Assistance**
Givens Community Center
1026 Sidney Avenue, Suite 105
614 Division Street, MS-5
Port Orchard, WA 98366
Phone: 360.337.5700
1.800.562.6418
Fax: 360.337.5746
Stacey Smith, Administrator
Phone: 360.337.5624

**Community Development
Block Grant**
Norm Dicks Government Center
345 6th Street, Suite 400
Bremerton, WA 98337
Fax: 360.337.4609
Bonnie Tufts, Coordinator
Phone: 360.337.4606
Housing and Homelessness
Kirsten Jewell, Coordinator
Phone: 360.337.7286

**Kitsap Recovery Center
Outpatient Services:**
1026 Sidney Road
Port Orchard, WA 98366

Inpatient and Detox Services:
661 Taylor Street
Port Orchard, WA 98366
Fax: 360.337.7027
Keith Winfield, Clinical Manager
Phone: 360.337.4625

Workforce Development
3120 NW Randall Way
Silverdale, WA 98383
William Dowling, Acting Director
Phone: 253.370.1136.

Veterans Assistance
Richard Becker, Coordinator
Phone: 360.337.4811

June 21, 2022

Attn: Matt Berg, Managing Broker
Reid Property Management
9564 Silverdale Way, Suite 200
Silverdale, WA 98383
matt@reidpm.com

**Facility Use- Letter Agreement for Poplars Building located at:
9857 Silverdale Way, Suite 92 Silverdale WA. 98383**

Dear Matt,

This confirms our arrangement under which Whereas Poplars, LLC (owner) has agreed to lease to Kitsap County Division of Aging & Long-Term Care (“the County”), and the County hereby leases from Owner (with REID Property Management, LLC as Owner’s designated Agent), the “Premises” located at 9857 Silverdale Way, suite 92 Silverdale WA 98383 on the following terms:

* **Use of Premises:** The County is authorized to use the Premises for office space to the Division of Aging & Long Term Care caregiver programs.

* **Terms:** This agreement is effective April 15, 2022 and is month to month thereafter.

* **Rent:** The monthly rent is **\$1,100.00** payable on or before the fifth (5th) day of each month, beginning April 15, 2022.

Rent for any period which is less than one (1) month shall receive a prorated portion of the stated rent based on a thirty (30) day month. Rent for April will be prorated at \$550.

* **Security Deposit:** The County agrees to deposit an amount equal to **\$1,600.00** to be held as a security, damage, and cleaning deposit payable upon the execution of this agreement.

* **Payments:** Rent is to be received and made payable to Owner’s Agent:

REID Property Management

Street: 9564 Silverdale Way, Suite 200, Silverdale, WA 98383

Mailing: P.O. Box 3823, Silverdale, WA 98383



June 24, 2022

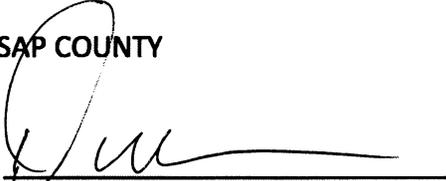
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- **Termination of Agreement/ Eviction/ Default:** Either party may terminate this agreement upon giving at least thirty calendar days advance written notice to the other. This Lease may be terminated for failure to make rental payments. In default of this Agreement, the County agrees to evict from the premises immediately.

Each signer below attests that he or she has the authority to enter into this agreement and and that the parties intend this agreement to be legally binding to the fullest extent permitted by law.

Sincerely yours,

KITSAP COUNTY

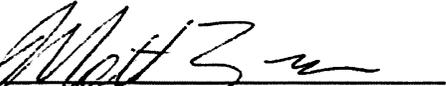
By: 

Doug Washburn, Director

Kitsap County Department of Human Services

ACKNOWLEDGED AND AGREED:

REID Property Management

By: 

Signature

MATT Z...

Printed Name:

Title:

Manager

Date:

6/24/22



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U.S. Department of Health & Human Services

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