

**CONTRACT NO. KC-191-25-A
CONTRACT AMENDMENT**

This contract for Human Services (the Contract) is entered into by Kitsap County, a municipal corporation, having its principal offices at 614 Division Street, Port Orchard, Washington, 98366 (the County); and Sound Within having its principal office at 2367 Tacoma Avenue South, Tacoma, WA 98402 (the Contractor).

In consideration of the mutual benefits and covenants contained herein, the parties agree that their Contract, numbered as Kitsap County Contract No. KC-191-25 ("Contract") executed on May 27, 2025, is amended as follows:

1. Scope of Work.

This contract amendment provides additional funding to complete final tasks that enhance performance measurement and evaluation capacity across funded programs.

1. Epidemiologist will dedicate 40 hours to aligning each contractor's goals and objectives with measurable metrics to strengthen contract accountability and reporting. Total \$4,515.
2. An additional 36 hours will be devoted to developing a detailed evaluation plan for each contract, outlining performance indicators, data collection methods, and evaluation timelines. Total \$4,063.50
3. The amendment also includes a 7.5% increase to the upcoming year's budget, adjusting the total from \$44,562 to \$47,900 to account for cost-of-living and workload increases.
4. Total increase of $\$4,515 + \$4,063.50 + \$3,342.15 = \$11,920.65$

2. Compensation.

Total increase of $\$4,515 + \$4,063.50 + \$3,342.15 = \$11,920.65$

Budget for 2025 is increased by **\$8,578.50**

Budget for 2026 is increased by **\$3,342.15**

Insurance.

☒ Amendment does not extend the expiration date.

If this Amendment extends the expiration date of the Contract, then the Contractor shall provide an updated certificate of insurance evidencing that any required insurance coverages are in effect through the new contract expiration date. The Contractor shall submit the certificate of insurance to: Kitsap County Risk Management Division, 614 Division Street, MS-7, Port Orchard, WA 98366

Terms Unchanged. Except as expressly provided in this Amendment, all other terms and conditions of the original Agreement, and any subsequent amendments, addenda or modifications thereto, remain in full force and effect.

Authorizations. The signatories to this Amendment represent that they have been appropriately authorized to enter into this Amendment on behalf of the Party for whom they sign, and that no further action or approvals are necessary before execution of this Amendment.

Counterparts/Electronic Signature. The Contract may be executed in several counterparts, each of which will be deemed an original, but all of which together will constitute one and the same agreement. A facsimile, email, or other electronically delivered signatures of the parties shall be deemed to constitute original signatures and deemed to constitute duplicate originals.

Signature on next page

This Contract Amendment shall be effective upon execution by the parties.

Dated this 14th day of November, 2025

Dated this 18 day of November, 2025

**CONTRACTOR
SOUND WITHIN**


Signature

Christine Suelle
Name

Epidemiologist
Title

KITSAP COUNTY


VICTORIA BRAZITIS, County Administrator

N/A

Kitsap County Face Sheet

For Sub-recipient Contracts Using Federal Awards

CFR 200.332 Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the information provided below. A pass-through entity must provide the best available information when some of the information below is unavailable. A pass-through entity must provide unavailable information when it is obtained. Required information includes:

(Fill in)

Subrecipient's unique entity identifier:

Federal Award Identification Number (FAIN):

Federal Revenue Award Date:

Subaward Period of Performance Start and End Date:

Check to verify the information is in contract:

- ☐ Subrecipient's name (must match the name associated with its unique entity identifier):
- ☐ Federal award identification:
- ☐ Subaward Budget Period Start and End Date:
- ☐ Amount of Federal Funds Obligated in the subaward:
- ☐ Amount of Federal Funds Obligated to the sub by the pass-through entity, including the current financial obligation:
- ☐ Total Amount of the Federal Award committed to the subrecipient by the pass-through entity:
- ☐ Federal award project description, as required by the Federal Funding Accountability and Transparency Act (FFATA):
- ☐ Name of the Federal agency, pass-through entity, and contact information for awarding official of the pass-through entity:
- ☐ Dollar amount made available under each Federal award and the Assistance Listings Number at the time of disbursement:
- ☐ Indirect cost rate for the Federal award (including if the de minimis rate is used in accordance with § 200.414):

Scope of Work

Amendment Description

This contract amendment provides additional funding to complete final tasks that enhance performance measurement and evaluation capacity across funded programs. Specifically, the Epidemiologist will dedicate 40 hours to aligning each contractor's goals and objectives with measurable metrics to strengthen contract accountability and reporting. An additional 36 hours will be devoted to developing a detailed evaluation plan for each contract, outlining performance indicators, data collection methods, and evaluation timelines. These activities ensure consistency, clarity, and data-driven decision-making across all contracted services.

The amendment also includes a 7.5% increase to the upcoming year's budget, to account for cost-of-living and workload increases.

ATTACHMENT B: COMPENSATION

Kitsap County Department of Human Services
Expenditure Report: January 1, 2025 - December 31, 2025

Agency Name: Sound Within KC-191-25
Project Name: Counseling Services
Contract: \$11,025
Month:

Contract Line item	Contract Budget	Current Billing	Life to Date Billed	Contract Balance
Personnel				
Epigimiologist	\$ 11,025.00			.00
Fringe Benefits				-
Supplies & Equipment				
Equipment		-	-	-
Office Supplies		-	-	-
Other (Describe):	-	-	-	-
Administration				
Advertising/Marketing		-	-	-
Audit/Accounting		-	-	-
Communication		-	-	-
Insurance/Bonds		-	-	-
Postage/Printing		-	-	-
Training/Travel/Transportation		-	-	-
% Indirect				-
Other:		-	-	-
Other (Describe):	-	-	-	-
Other (Describe):	-	-	-	-
Other (Describe):	-	-	-	-
Ongoing Operations & Maintenance				
Janitorial Service	-	-	-	-
Maintenance Contracts	-	-	-	-
Maintenance of Existing Landscaping	-	-	-	-
Repair of Equipment and Property	-	-	-	-
Utilites	-	-	-	-
Other (Describe):	-	-	-	-
Other (Describe):	-	-	-	-
Other				
		-	-	-
		-	-	-
Other (Describe): 40 hrs	\$4,515	-	-	-
36 hours	\$4,063.50			
Project budget total	\$ 19,603.50	\$ -	\$ -	\$ 19,603.50

Kitsap County Department of Human Services
Expenditure Report: January 1, 2026 - December 31, 2026

Agency Name: Sound Within **KC-191-25**
Project Name: Counseling Services
Contract: \$44,562
Month:

Contract Line item	Contract Budget	Current Billing	Life to Date Billed	Contract Balance
Personnel				
Epidimiologist	\$ 42,105.00			42,105.00
Program Manager	\$ 2,457.00			2,457.00
Supplies & Equipment				
Equipment		-	-	-
Office Supplies		-	-	-
Other (Describe):	-	-	-	-
Administration				
Advertising/Marketing		-	-	-
Audit/Accounting		-	-	-
Communication		-	-	-
Insurance/Bonds		-	-	-
Postage/Printing		-	-	-
Training/Travel/Transportation		-	-	-
% Indirect				-
Other:		-	-	-
Other (Describe):	-	-	-	-
Other (Describe):	-	-	-	-
Other (Describe):	-	-	-	-
Ongoing Operations & Maintenance				
Janitorial Service	-	-	-	-
Maintenance Contracts	-	-	-	-
Maintenance of Existing Landscaping	-	-	-	-
Repair of Equipment and Property	-	-	-	-
Utilities	-	-	-	-
Other (Describe):	-	-	-	-
Other (Describe):	-	-	-	-
Other				
Overhead 7.5%	\$3,342.15	-	-	\$3,342.15
		-	-	-
Other (Describe):	-	-	-	-
Project budget total	\$ 47,904.15	\$ -	\$ -	\$ 47,904.15

Debarred Contractors List

A debarred contractor may not bid on, or have a bid considered on, any public works contract. You can search and filter this list using the options presented below.

Company Name: Principal: From: To:

WA LBI Number: RCW: Penalty Due: Wage Due:

License Number:

Show per page Showing 0 records

Company Name	LBI	License	Principals	Related Business	Status	RCW	Debar Begins	Debar Ends	Penalty Due	Wages Due
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There are no records that match your search criteria

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