



Washington State
Department of Social
& Health Services

Transforming lives

CONTRACT AMENDMENT Kitsap County

DSHS CONTRACT NUMBER:
2469-52924

Amendment No. 04

This Contract Amendment is between the State of Washington Department of Social and Health Services (DSHS) and the Contractor identified below.

Program Contract Number
Click here to enter text.
Contractor Contract Number
KC-121-24-D

CONTRACTOR NAME
Kitsap County

CONTRACTOR doing business as (DBA)

CONTRACTOR ADDRESS
614 Division St MS23
Pt. Orchard, WA 98366-4676

WASHINGTON UNIFORM BUSINESS
IDENTIFIER (UBI)
182-002-345

DSHS INDEX NUMBER
1076

CONTRACTOR CONTACT
Stacey Smith

CONTRACTOR TELEPHONE
(360) 337-5624

CONTRACTOR FAX
(360) 337-5747

CONTRACTOR E-MAIL ADDRESS
sasmith@kitsap.gov

DSHS ADMINISTRATION
Aging & Long Term Support Admin

DSHS DIVISION
Division of Home And
Community Services

DSHS CONTRACT CODE
1015LS-69

DSHS CONTACT NAME AND TITLE
Lexie Bartunek
Program Manager

DSHS CONTACT ADDRESS
4450 10th Ave SE
Lacey, WA 98503-

DSHS CONTACT TELEPHONE
(360)725-3548

DSHS CONTACT FAX
Click here to enter text.

DSHS CONTACT E-MAIL ADDRESS
bartuqa@dshs.wa.gov

IS THE CONTRACTOR A SUBRECIPIENT FOR PURPOSES OF THIS CONTRACT?
No

CFDA NUMBERS

AMENDMENT START DATE
01/01/2024

CONTRACT END DATE
09/30/2026

PRIOR MAXIMUM CONTRACT AMOUNT
\$1,121,810.00

AMOUNT OF INCREASE OR DECREASE
\$0.00

TOTAL MAXIMUM CONTRACT AMOUNT
\$1,121,810.00

REASON FOR AMENDMENT;
CHANGE OR CORRECT PERIOD OF PERFORMANCE

ATTACHMENTS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract Amendment by reference:

☐ Additional Exhibits (specify):

This Contract Amendment, including all Exhibits and other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties as changes to the original Contract. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract Amendment shall be deemed to exist or bind the parties. All other terms and conditions of the original Contract remain in full force and effect. The parties signing below warrant that they have read and understand this Contract Amendment, and have authority to enter into this Contract Amendment.

CONTRACTOR SIGNATURE

Christine Rolfes

PRINTED NAME AND TITLE

Christine Rolfes, Chair

DATE SIGNED

12/1/25

DSHS SIGNATURE

Jessica Barbour

PRINTED NAME AND TITLE

Jessica Barbour, Contract Specialist

DATE SIGNED

12/05/2025

This Contract between the State of Washington Department of Social and Health Services (DSHS) and the Contractor is hereby amended as follows:

The contract end date is extended to 09/30/2026.

All other terms and conditions of this Contract remain in full force and effect.

Notice of Award**Title of Program: (OASS) Older Americans Act Title III - Supportive Services****Award Authority: P.L. 116-131 (OAA)****Grantee:**

Washington
Washington Aging and Adult Services Administration
Department of Social and Health Services
Secretary
P.O. Box 45050
OLYMPIA, WASHINGTON 98504

Date: September 3, 2025**Grant No.:** 2401WAOASS-06**Award Instrument:** Grant (Formula)**Project Period:** 10-01-2023 - 09-30-2026**Budget Period:** 10-01-2023 - 09-30-2026**EIN:** 1910896842A7**CFDA:** 93.044**Object Class Code:** 41.15**DUNS#:** 127347115**UEI#:** SEYQXMXJLUP5

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-24-0142	2024,2994315	\$0	\$8,844,859.00
75-20-0142	2020,2994315	\$0	\$38,109.00
75-24-0142	2024,2994320	\$0	\$2,982,201.00
	Total	\$0	\$11,865,169.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at
<https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

Anita White
ACL Grants Officer

Terms and Conditions:

Terms and Conditions:

1. Updated SF-425 Federal Financial Reporting (FFR): Grantee is required to submit the FFRs annually. Annual FFRs and AoA Title III supplemental forms are due within 90 days for each 12-month period ending September 30. Final FFR and AoA Title III supplemental form are due within 120 days for the project period ending September 30, 2026. The SF-425 shall be submitted using the HHS Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. FFRs are due on the following dates:

a. First annual FFR is due by December 29, 2024;

ACL Title of Program: Older Americans Act Title III - Supportive Services

Grant No.: 2401WAOASS-06

Date: September 3, 2025

- b. Second annual FFR is due by December 29, 2025;
- c. Final FFR is due by January 28, 2027.

2. All other previous terms and conditions remain in effect.

Remarks:

1. This amendment provides a no-cost extension (NCE) of the project / budget period for 12 months through September 30, 2026 per grantee's NCE request. Grantee must submit all required reports in accordance with the Terms and Conditions of Award and applicable regulations and policy. The liquidation of the obligations and drawdown from PMS must be completed by January 28, 2027.

2. All previous remarks remain the same.

Notice of Award**Title of Program: (OACM) Older Americans Act Title III - Congregate Meals****Award Authority: P.L. 116-131 (OAA)****Grantee:**

Washington
Washington Aging and Adult Services Administration
Department of Social and Health Services
Secretary
P.O. Box 45050
OLYMPIA, WASHINGTON 98504

Date: September 3, 2025**Grant No.:** 2401WAOACM-06**Award Instrument:** Grant (Formula)**Project Period:** 10-01-2023 - 09-30-2026**Budget Period:** 10-01-2023 - 09-30-2026**EIN:** 1910896842A7**DUNS#:** 127347115**CFDA:** 93.045**UEI#:** SEYQXMXJLUP5**Object Class Code:** 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-24-0142	2024,2994320	\$0	\$8,901,379.00
75-20-0142	2020,2994320	\$0	\$9,587.00
75-21-0142	2021,2994320	\$0	\$26,971.00
	Total	\$0	\$8,937,937.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at
<https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

Anita White
ACL Grants Officer

Terms and Conditions:

Terms and Conditions:

1. Updated SF-425 Federal Financial Reporting (FFR): Grantee is required to submit the FFRs annually. Annual FFRs and AoA Title III supplemental forms are due within 90 days for each 12-month period ending September 30. Final FFR and AoA Title III supplemental form are due within 120 days for the project period ending September 30, 2026. The SF-425 shall be submitted using the HHS Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. FFRs are due on the following dates:
 - a. First annual FFR is due by December 29, 2024;
 - b. Second annual FFR is due by December 29, 2025;

ACL Title of Program: Older Americans Act Title III - Congregate Meals

Grant No.: 2401WAOACM-06

Date: September 3, 2025

c. Final FFR is due by January 28, 2027.

2. All other previous terms and conditions remain in effect.

Remarks:

1. This amendment provides a no-cost extension (NCE) of the project / budget period for 12 months through September 30, 2026 per grantee's NCE request. Grantee must submit all required reports in accordance with the Terms and Conditions of Award and applicable regulations and policy. The liquidation of the obligations and drawdown from PMS must be completed by January 28, 2027.

2. All previous remarks remain the same.

Remarks:

1. This amendment provides a no-cost extension (NCE) of the project / budget period for 12 months through September 30, 2026 per grantee's NCE request. Grantee must submit all required reports in accordance with the Terms and Conditions of Award and applicable regulations and policy. The liquidation of the obligations and drawdown from PMS must be completed by January 28, 2027.

2. All previous remarks remain the same.

Notice of Award**Title of Program: (OAHD) Older Americans Act Title III - Home-Delivered Meals****Award Authority: P.L. 116-131 (OAA)****Grantee:**

Washington
Washington Aging and Adult Services Administration
Department of Social and Health Services
Secretary
P.O. Box 45050
OLYMPIA, WASHINGTON 98504

Date: September 3, 2025**Grant No.:** 2401WAOAHD-06**Award Instrument:** Grant (Formula)**Project Period:** 10-01-2023 - 09-30-2026**Budget Period:** 10-01-2023 - 09-30-2026**EIN:** 1910896842A7**DUNS#:** 127347115**CFDA:** 93.045**UEI#:** SEYQXMXJLUP5**Object Class Code:** 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-24-0142	2024,2994321	\$0	\$8,100,823.00
75-24-0142	2024,2994320	\$0	\$224,028.00
	Total	\$0	\$8,324,851.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at
<https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

Anita White
ACL Grants Officer

Terms and Conditions:

Terms and Conditions:

1. Updated SF-425 Federal Financial Reporting (FFR): Grantee is required to submit the FFRs annually. Annual FFRs and AoA Title III supplemental forms are due within 90 days for each 12-month period ending September 30. Final FFR and AoA Title III supplemental form are due within 120 days for the project period ending September 30, 2026. The SF-425 shall be submitted using the HHS Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. FFRs are due on the following dates:
 - a. First annual FFR is due by December 29, 2024;
 - b. Second annual FFR is due by December 29, 2025;
 - c. Final FFR is due by January 28, 2027.

ACL Title of Program: Older Americans Act Title III - Home-Delivered Meals

Grant No.: 2401WAOAHD-06

Date: September 3, 2025

2. All other previous terms and conditions remain in effect.

Remarks:

1. This amendment provides a no-cost extension (NCE) of the project / budget period for 12 months through September 30, 2026 per grantee's NCE request. Grantee must submit all required reports in accordance with the Terms and Conditions of Award and applicable regulations and policy. The liquidation of the obligations and drawdown from PMS must be completed by January 28, 2027.

2. All previous remarks remain the same.

Notice of Award

Title of Program: (OAPH) Older Americans Act Title III - Preventive Health
Award Authority: P.L. 116-131 (OAA)

Grantee:
Washington
Washington Aging and Adult Services Administration
Department of Social and Health Services
Secretary
P.O. Box 45050
OLYMPIA, WASHINGTON 98504

Date: September 3, 2025

Grant No.: 2401WAOAPH-04
Award Instrument: Grant (Formula)
Project Period: 10-01-2023 - 09-30-2026
Budget Period: 10-01-2023 - 09-30-2026

EIN: 1910896842A7
DUNS#: 127347115

CFDA: 93.043
UEI#: SEYQXMXJLUP5

Object Class Code: 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-24-0142	2024,2994316	\$0	\$564,642.00
	Total	\$0	\$564,642.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at
<https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

Anita White
ACL Grants Officer

Terms and Conditions:

Terms and Conditions:

1. Updated SF-425 Federal Financial Reporting (FFR): Grantee is required to submit the FFRs annually. Annual FFRs and AoA Title III supplemental forms are due within 90 days for each 12-month period ending September 30. Final FFR and AoA Title III supplemental form are due within 120 days for the project period ending September 30, 2026. The SF-425 shall be submitted using the HHS Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. FFRs are due on the following dates:

- First annual FFR is due by December 29, 2024;
- Second annual FFR is due by December 29, 2025;
- Final FFR is due by January 28, 2027.

ACL Title of Program: Older Americans Act Title III - Preventive Health

Grant No.: 2401WAOAPH-04

Date: September 3, 2025

2. All other previous terms and conditions remain in effect.

Remarks:

1. This amendment provides a no-cost extension (NCE) of the project / budget period for 12 months through September 30, 2026 per grantee's NCE request. Grantee must submit all required reports in accordance with the Terms and Conditions of Award and applicable regulations and policy. The liquidation of the obligations and drawdown from PMS must be completed by January 28, 2027.

2. All previous remarks remain the same.

Notice of Award

Title of Program: (OAFCA) Older Americans Act Title III - Family Caregivers
Award Authority: P.L. 116-131 (OAA)

Grantee:
Washington
Washington Aging and Adult Services Administration
Department of Social and Health Services
Secretary
P.O. Box 45050
OLYMPIA, WASHINGTON 98504

Date: September 8, 2025

Grant No.: 2401WAOAFC-05
Award Instrument: Grant (Formula)
Project Period: 10-01-2023 - 09-30-2026
Budget Period: 10-01-2023 - 09-30-2026

EIN: 1910896842A7
DUNS#: 127347115

CFDA: 93.052
UEI#: SEYQXMXJLUP5

Object Class Code: 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-24-0142	2024,2995148	\$0	\$4,167,484.00
	Total	\$0	\$4,167,484.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at <https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

Anita White
ACL Grants Officer

Terms and Conditions:

1. Updated SF-425 Federal Financial Reporting (FFR): Grantee is required to submit the FFRs annually. Annual FFRs and AoA Title III supplemental forms are due within 90 days for each 12-month period ending September 30. Final FFR and AoA Title III supplemental form are due within 120 days for the project period ending September 30, 2026. The SF-425 shall be submitted using the HHS Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. FFRs are due on the following dates:

- First annual FFR is due by December 29, 2024;
- Second annual FFR is due by December 29, 2025;
- Final FFR is due by January 28, 2027.

2. All other previous terms and conditions remain in effect.

ACL Title of Program: Older Americans Act Title III - Family Caregivers

Grant No.: 2401WAOAFC-05

Date: September 8, 2025

Remarks:

1. This amendment provides a no-cost extension (NCE) of the project / budget period for 12 months through September 30, 2026 per grantee's NCE request. Grantee must submit all required reports in accordance with the Terms and Conditions of Award and applicable regulations and policy. The liquidation of the obligations and drawdown from PMS must be completed by January 28, 2027.

2. All previous remarks remain the same.

Notice of Award

Title of Program: (OAEA) Older Americans Act Title VII - Elder Abuse Prevention
Award Authority: P.L. 116-131 (OAA)

Grantee:
Washington
Washington Aging and Adult Services Administration
Department of Social and Health Services
Secretary
P.O. Box 45050
OLYMPIA, WASHINGTON 98504

Date: September 8, 2025

Grant No.: 2401WAOAEA-04
Award Instrument: Grant (Formula)
Project Period: 10-01-2023 - 09-30-2026
Budget Period: 10-01-2023 - 09-30-2026

EIN: 1910896842A7
DUNS#: 127347115

CFDA: 93.041
UEI#: SEYQXMXJLUP5

Object Class Code: 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-24-0142	2024,2994344	\$0	\$86,168.00
	Total	\$0	\$86,168.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at <https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

Anita White
ACL Grants Officer

Terms and Conditions:**Terms and Conditions:**

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- First annual FFR is due by December 29, 2024;
- Second annual FFR is due by December 29, 2025;
- Final FFR is due by January 28, 2027.

ACL Title of Program: Older Americans Act Title VII - Elder Abuse Prevention

Grant No.: 2401WAOAEA-04

Date: September 8, 2025

2. All other previous terms and conditions remain in effect.

Remarks:

1. This amendment provides a no-cost extension (NCE) of the project / budget period for 12 months through September 30, 2026 per grantee's NCE request. Grantee must submit all required reports in accordance with the Terms and Conditions of Award and applicable regulations and policy. The liquidation of the obligations and drawdown from PMS must be completed by January 28, 2027.

2. All previous remarks remain the same.

Notice of Award

Title of Program: (OANS) Older Americans Act Nutrition Services Incentive Program for the States

Award Authority: P.L. 116-131 (OAA)

Grantee:

Washington
Washington Aging and Adult Services Administration
Department of Social and Health Services
Secretary
P.O. Box 45050
OLYMPIA, WASHINGTON 98504

Date: September 8, 2025

Grant No.: 2401WAOANS-04

Award Instrument: Grant (Formula)

Project Period: 10-01-2023 - 09-30-2026

Budget Period: 10-01-2023 - 09-30-2026

EIN: 1910896842A7

DUNS#: 127347115

CFDA: 93.053

UEI#: SEYQXMXJLUP5

Object Class Code: 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-24-0142	2024,2994325	\$0	\$1,675,003.00
	Total	\$0	\$1,675,003.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at <https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

Anita White
ACL Grants Officer

Terms and Conditions:

Terms and Conditions:

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- First annual FFR is due by December 29, 2024;
- Second annual FFR is due by December 29, 2025;

ACL Title of Program: Older Americans Act Nutrition Services Incentive Program for the States

Grant No.: 2401WAOANS-04

Date: September 8, 2025


- c. Final FFR is due by January 28, 2027.
- 2. All other previous terms and conditions remain in effect.


Remarks:

1. This amendment provides a no-cost extension (NCE) of the project / budget period for 12 months through September 30, 2026 per grantee's NCE request. Grantee must submit all required reports in accordance with the Terms and Conditions of Award and applicable regulations and policy. The liquidation of the obligations and drawdown from PMS must be completed by January 28, 2027.

- 2. All previous remarks remain the same.

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