



CONTRACT AMENDMENT Health Related Social Needs

DSHS CONTRACT NUMBER:
2569-66455

Amendment No. 02

This Contract Amendment is between the State of Washington Department of Social and Health Services (DSHS) and the Contractor identified below.

Program Contract Number
Click here to enter text.
Contractor Contract Number
KC-081-26-B

CONTRACTOR NAME Kitsap County		CONTRACTOR doing business as (DBA) Kitsap County Division of Aging & LTC	
CONTRACTOR ADDRESS 614 Division St MS23 Pt. Orchard, WA 98366-4676		WASHINGTON UNIFORM BUSINESS IDENTIFIER (UBI) 182-002-345	DSHS INDEX NUMBER 1076
CONTRACTOR CONTACT Stacey Smith	CONTRACTOR TELEPHONE (360) 337-5624	CONTRACTOR FAX (360) 337-5747	CONTRACTOR E-MAIL ADDRESS sasmith@kitsap.gov
DSHS ADMINISTRATION Aging & Long Term Support Admin		DSHS DIVISION Division of Home And Community Services	DSHS CONTRACT CODE 1028LS-69
DSHS CONTACT NAME AND TITLE Maia Thomas Contract Manager		DSHS CONTACT ADDRESS 2219 Rimland Drive Ste 409 Bellingham, WA 98226	
DSHS CONTACT TELEPHONE Click here to enter text.		DSHS CONTACT FAX Click here to enter text.	DSHS CONTACT E-MAIL ADDRESS maia.thomas1@dshs.wa.gov
IS THE CONTRACTOR A SUBRECIPIENT FOR PURPOSES OF THIS CONTRACT? No		CFDA NUMBERS	
AMENDMENT START DATE 07/01/2025		CONTRACT END DATE 06/30/2027	
PRIOR MAXIMUM CONTRACT AMOUNT \$553,457.00		AMOUNT OF INCREASE OR DECREASE \$563,834.00	TOTAL MAXIMUM CONTRACT AMOUNT \$1,117,291.00
REASON FOR AMENDMENT; CHANGE OR CORRECT OTHER: SEE PAGE TWO			
ATTACHMENTS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract Amendment by reference: ☒ Additional Exhibits (specify): Exhibit A-1, Statement of Work; Exhibit B-2 Budget			
This Contract Amendment, including all Exhibits and other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties as changes to the original Contract. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract Amendment shall be deemed to exist or bind the parties. All other terms and conditions of the original Contract remain in full force and effect. The parties signing below warrant that they have read and understand this Contract Amendment, and have authority to enter into this Contract Amendment.			
CONTRACTOR SIGNATURE 		PRINTED NAME AND TITLE Oran Root, Chair	DATE SIGNED 9/14/26
DSHS SIGNATURE 		PRINTED NAME AND TITLE Jessica Barbour, Contract Specialist	DATE SIGNED 09/15/2026

This Contract between the State of Washington Department of Social and Health Services (DSHS) and the Contractor is hereby amended as follows:

1. The period of performance is extended to June 30, 2027.
2. The total maximum consideration is increased by **\$563,834** (\$363,202 for HRSN Services, \$64,094 for HRSN Administration, \$85,459 for HRSN Care Coordination, and \$51,079 HRSN Infrastructure) for a new maximum consideration of \$1,117,291.
3. Exhibit B-1, Budget, is revised and replaced by Exhibit B-2, Budget, which is attached hereto and incorporated herein.
4. Exhibit A, Statement of Work is revised and replaced by Exhibit A-1, Statement of Work, which is attached hereto and incorporated herein.

Exhibit A
Statement of Work, is revised and replaced as follows:

The Area Agency on Aging (AAA) may provide Health Related Social Needs (HRSN) Program services either directly or through administrative oversight of AAA subcontracted providers. The AAA shall comply with all applicable state and federal statute and rules, including but not limited to the United States Code, the Code of Federal Regulations (CFR), the Revised Code of Washington (RCW), the Washington Administrative Code (WAC), the 1115 Medicaid Transformation Project (MTP) 2.0 Waiver, Federal Home and Community Based Services (HCBS) Waivers, the Medicaid State Plan, and any and all Washington State Department of Social and Health Services (DSHS)/Home and Community Living Administration (HCLA) standards, guidelines, policy manuals, and management bulletins.

If a proposed change or combination of changes in any DSHS/HCLA standard, guideline, policy manual and/or management bulletin after the commencement of this agreement creates a new and material impact, to the extent possible and as quickly as possible, DSHS will consult with the AAA or its professional association to identify potential impacts and when possible, identify how to mitigate impacts within available funding.

1. **HRSN Program.** The AAA will provide services included under the Medicaid Transformation Project (MTP) 2.0, Washington State's Section 1115 demonstration waiver (RCW 74.09.5222; WAC 388-106H) to individuals who are enrolled in Apple Health (Medicaid) and meet the social and clinical eligibility criteria for the respective service.
2. **Non-supplantation.** HRSN Program services cannot supplant services in place under Older Americans Act (OAA)/Senior Citizens Services Act (SCSA), Medicare services, or any other services provided. The AAA may expand on, or supplement existing services, provide services to new recipients or provide a new service (Medically Tailored Meals as an example). AAA contracted providers may be utilized to provide HRSN services. AAAs will expand their provider networks as needed for the provision of HRSN Program services.
3. **Eligibility and Implementation Guide.** The AAA must comply with all components of the [Eligibility and Implementation Guide: Health-Related Social Needs \(HRSN\) Program](#), as incorporated by reference, which can be found on the [ALTSA HRSN Resources webpage](#).
4. **Infrastructure.** Funding is provided to build capacity to deliver HRSN services including but not limited to education, engagement, and outreach activities. Information on Infrastructure funding can be found in [Washington State Medicaid Transformation Project 2.0 Section 1115\(a\) Demonstration](#), Attachment U Protocol for HRSN Infrastructure and HRSN Services, page 527. The AAA will provide HRSN Administrative Hearing Coordination, as outlined in the [DSHS Aging and Long-Term Support Administration Long-Term Care Manual](#), Chapter 26. Expenses related to Administrative Hearing Coordination are considered Infrastructure expenses. *Infrastructure funds may also be available to fund LTSS infrastructure.
5. **HRSN Procurement and Contracting.** AAAs will utilize open procurement for all 1115 MTP 2.0 HRSN client services subcontracts following the procurement protocols of the [Policy & Procedure Manual for AAA Operations](#), Chapter 6. Non-client services, such as Infrastructure, are required to be competitively procured.

The AAA may contract with all willing and qualified HRSN client services subcontractors up to the available service funding cap. How much a AAA decides to award qualified providers of client services within the available funding for HRSN services is decided at the AAA level. If the AAA determines it is necessary to contract with a provider that does not meet the qualifications, the AAA must receive prior written approval from DSHS/HCLA. The AAA cannot waive professional licensing or certification qualifications and must include Medicaid Special Terms and Conditions (STCs) within the terms of contract, as included in the Policy & Procedure Manual for AAA Operations, Chapter 6. This includes the requirement to complete and submit Medicaid Provider Disclosure Statement (MPDS).

6. **Direct Service Provision.** If there are no willing and qualified AAA subcontractors available, the AAA may provide HRSN services with HRSN direct service preapproval from DSHS/HCLA, using the Direct Service Approval Form 27-272 on, on the [Electronic DSHS Forms webpage](#).
7. **Conflict of Interest.** Written conflict of interest standards must be established by AAAs that outline a clear separation between eligibility determination, authorization and service provision.
8. **Services.** The AAA has the option of providing the following HRSN services: Caregiver Respite; Home Accessibility Modifications, Remediations, Adaptation Devices; and Nutrition Supports. The definitions and details regarding HRSN services are outlined in the Eligibility and Implementation Guide: Health-Related Social Needs (HRSN) Program.
9. **Client Notification.** The AAA must provide notices to clients for HRSN approval, denial, and termination, as specified in the Eligibility and Implementation Guide: Health-Related Social Needs (HRSN) Program under HRSN Client Notifications. The AAA may opt to use the DSHS Notification Forms for Home Accessibility services (form 16-345) or Nutrition Services (form 16-347), on the Electronic DSHS Forms webpage.
10. **Medicaid Eligibility Checks.** HRSN services are for Apple Health (Medicaid) enrollees. The state does not pay claims for clients not Medicaid enrolled at the time of service. The AAA is required to have a documented process/procedure/policy for monthly Apple Health verification.
11. **Administration.** The AAA may bill administrative costs up to 15% of the total HRSN Services budget. The AAA will bill via the existing DSHS A-19 payment process.
12. **Reporting.** The AAA will submit a quarterly report or participate in a quarterly meeting (due October 15, January 15, April 15, and June 30) with the DSHS/HCLA HRSN team to provide updates on HRSN Administration, Infrastructure, Administrative Hearing Coordination, Care Coordination, and Service provision.
13. **Care Coordination.** Funding is provided for the AAA or AAA subcontractor staffing to ensure adequate screening, eligibility determination, active Medicaid verification, authorization/referral, optional follow-up, and documentation. If the AAA is using a subcontractor for Care Coordination, there must be a separation of services and a clear written firewall between eligibility determination, authorization, and service provision. The AAA will use the GetCare client management system for individuals receiving non-LTSS. Care Coordination expenditures are limited to no more than 20% of the contract period total billed across administrative costs and the three service categories.

All other terms and conditions of this Contract remain in full force and effect.

SFY26 Funding

AAA	Nutrition Support Home Modifications Caregiver Respite	Nutrition Support Home Modifications Caregiver Respite Admin	HRSN Care Coordination	HRSN Infrastructure	FY26 Total
Olympic	\$ 555,994	\$ 98,117	\$ 130,822	\$ 56,574	\$ 841,507
Northwest	\$ 639,083	\$ 112,779	\$ 150,372	\$ 63,414	\$ 965,648
Snohomish	\$ 1,288,610	\$ 227,402	\$ 303,202	\$ 116,886	\$ 1,936,100
King	\$ 4,306,392	\$ 759,953	\$ 1,013,271	\$ 365,323	\$ 6,444,939
Pierce	\$ 1,722,210	\$ 303,919	\$ 405,226	\$ 152,582	\$ 2,583,937
L/M/T*	\$ 822,423	\$ 145,133	\$ 193,511	\$ 78,507	\$ 1,239,574
Southwest	\$ 1,511,753	\$ 266,780	\$ 355,707	\$ 135,256	\$ 2,269,496
Central	\$ 555,497	\$ 98,029	\$ 130,705	\$ 56,533	\$ 840,764
Southeast	\$ 1,565,985	\$ 276,350	\$ 368,467	\$ 139,721	\$ 2,350,523
Yakama Nation	\$ 110,455	\$ 19,492	\$ 25,989	\$ 19,895	\$ 175,831
Eastern*	\$ 1,360,753	\$ 240,133	\$ 320,177	\$ 122,825	\$ 2,043,888
Colville Indian	\$ 72,643	\$ 12,819	\$ 17,092	\$ 16,782	\$ 119,336
Kitsap	\$ 363,202	\$ 64,094	\$ 85,459	\$ 40,702	\$ 553,457
FY 26 Total	\$ 14,875,000	\$ 2,625,000	\$ 3,500,000	\$ 1,365,000	\$ 22,365,000

SFY27 Funding

AAA	HRSN Services (Nutrition Support, Home Modifications, Caregiver Respite)	HRSN Services Admin (Nutrition Support, Home Modifications, Caregiver Respite Admin)	HRSN Care Coordination	HRSN Infrastructure	FY27 Total
Olympic	\$ 555,995	\$ 98,117	\$ 130,822	\$ 76,447	\$ 861,381
Northwest	\$ 639,083	\$ 112,779	\$ 150,372	\$ 87,379	\$ 989,613
Snohomish	\$ 1,288,611	\$ 227,402	\$ 303,203	\$ 172,844	\$ 1,992,060
King	\$ 4,306,389	\$ 759,951	\$ 1,013,270	\$ 569,920	\$ 6,649,530
Pierce	\$ 1,722,210	\$ 303,920	\$ 405,226	\$ 229,896	\$ 2,661,252
L/M/T*	\$ 822,423	\$ 145,134	\$ 193,511	\$ 111,503	\$ 1,272,571
Southwest	\$ 1,511,754	\$ 266,780	\$ 355,707	\$ 202,204	\$ 2,336,445
Central	\$ 555,497	\$ 98,029	\$ 130,705	\$ 76,381	\$ 860,612
Southeast	\$ 1,565,985	\$ 276,350	\$ 368,467	\$ 209,340	\$ 2,420,142
Yakama Nation	\$ 110,455	\$ 19,492	\$ 25,989	\$ 17,823	\$ 173,759
Eastern*	\$ 1,360,753	\$ 240,133	\$ 320,177	\$ 182,336	\$ 2,103,399
Colville Confeder	\$ 72,643	\$ 12,819	\$ 17,092	\$ 12,848	\$ 115,402
Kitsap	\$ 363,202	\$ 64,094	\$ 85,459	\$ 51,079	\$ 563,834
FY 27 Total	\$ 14,875,000	\$ 2,625,000	\$ 3,500,000	\$ 2,000,000	\$ 23,000,000

Total Consideration (SFY26 - SFY27)

AAA	HRSN Services (Nutrition Support, Home Modifications, Caregiver Respite)	HRSN Services Admin (Nutrition Support, Home Modifications, Caregiver Respite Admin)	HRSN Care Coordination	HRSN Infrastructure	SFY26 & FY27 Total
Olympic	\$ 1,111,989	\$ 196,234	\$ 261,644	\$ 133,021	\$ 1,702,888
Northwest	\$ 1,278,166	\$ 225,558	\$ 300,744	\$ 150,793	\$ 1,955,261
Snohomish	\$ 2,577,221	\$ 454,804	\$ 606,405	\$ 289,730	\$ 3,928,160
King	\$ 8,612,781	\$ 1,519,904	\$ 2,026,541	\$ 935,243	\$ 13,094,469
Pierce	\$ 3,444,420	\$ 607,839	\$ 810,452	\$ 382,478	\$ 5,245,189

L/M/T*	\$ 1,644,846	\$ 290,267	\$ 387,022	\$ 190,010	\$ 2,512,145
Southwest	\$ 3,023,507	\$ 533,560	\$ 711,414	\$ 337,460	\$ 4,605,941
Central	\$ 1,110,994	\$ 196,058	\$ 261,410	\$ 132,914	\$ 1,701,376
Southeast	\$ 3,131,970	\$ 552,700	\$ 736,934	\$ 349,061	\$ 4,770,665
Yakama Nation	\$ 220,910	\$ 38,984	\$ 51,978	\$ 37,718	\$ 349,590
Eastern*	\$ 2,721,506	\$ 480,266	\$ 640,354	\$ 305,161	\$ 4,147,287
Colville Confeder	\$ 145,286	\$ 25,638	\$ 34,184	\$ 29,630	\$ 234,738
Kitsap	\$ 726,404	\$ 128,188	\$ 170,918	\$ 91,781	\$ 1,117,291
FY 27 Total	\$ 29,750,000	\$ 5,250,000	\$ 7,000,000	\$ 3,365,000	\$ 45,365,000

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