

**KC-025-26-A
AMENDMENT TO
PROFESSIONAL SERVICES CONTRACT**

This Amendment ("Amendment") to the Professional Services Contract is between Kitsap County, a Washington state municipal corporation, with its principal offices at 614 Division Street, Port Orchard, Washington 98366, and Kitsap Mental Health Services, a WA 501(c)(3) nonprofit organization, with its principal offices at 5455 Almira Dr NE, Bremerton, WA 98311.

The parties executed Professional Services Contract KC-025-26, February 10, 2026 ("Contract"), which the parties desire to amend subject to the terms and conditions of the Amendment.

In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. Statement of Work (Attachment B). Attachment B: Statement of Work is deleted in its entirety and replaced with the Revised Attachment B, which is incorporated herein by reference.
2. Compensation (Attachment C). Attachment C: Budget Summary/Estimated Expenditures is deleted in its entirety and replaced with the Revised Attachment C, which is incorporated by reference. This update includes an adjusted salary summary and reflects the updated total compensation amount to \$350,000.60.
3. Insurance. If this Amendment extends the expiration date of the Contract, the Contractor shall provide an updated certificate of insurance evidencing that any required insurance coverages are in effect from the Effective Date through the new contract expiration date. The Contractor shall submit the certificate of insurance to: Kitsap County Risk Management Division, 614 Division Street, MS-7, Port Orchard, WA 98366.
4. Precedence. In the event of any conflict or inconsistency between the provisions of this Amendment and the Contract, including any prior amendments, the provisions of this Amendment shall prevail.
5. Terms Unchanged. Except as expressly provided in this Amendment, all other terms and conditions of the Contract, including any prior amendments, remain unchanged and in full force and effect.
6. Counterparts/Electronic Signature. This Amendment may be executed in several counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. Facsimile, email, or other electronically delivered signatures of the parties shall be deemed to constitute original signatures and duplicate originals.
7. Authorizations. The signatories to this Amendment represent that they have been appropriately authorized to enter into this Amendment on behalf of the party for whom they sign, and that no further action or approvals are necessary before execution of this Amendment.

Dated this 28th day of April, 2026

CONTRACTOR

Monica Bernhard

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MONICA BERNHARD, CEO

Dated this 7 day of May, 2026

KITSAP COUNTY, WASHINGTON

Victoria Brazitis
VICTORIA BRAZITIS, County Administrator

REVISED ATTACHMENT B

ATTACHMENT B: STATEMENT OF WORK

Kitsap Mental Health Services – Pendleton Place

Background

In 2005, Washington State approved legislation allowing counties to raise their local sales tax by one-tenth of one percent to augment state funding of mental health and chemical dependency programs and services. In September 2013, the Kitsap County Board of Commissioners passed a resolution authorizing a sales and use tax for Mental Health, Chemical Dependency and Therapeutic Court Programs. The goal of this tax is to prevent and reduce the impacts of disabling chemical dependency and mental illness by creating and investing in effective, data-driven programs for a continuum of recovery-oriented systems of care.

Project Description

Pendleton Place is a 72-unit permanent supportive housing (PSH) apartment complex, serving single adults living with chronic/severe mental illness and/or substance use disorders and experiencing chronic homelessness.

- Improve the health status and wellbeing of Kitsap County residents.
- Reduce the incidence and severity of chemical dependency and/or mental health disorders in adults and youth.
- Reduce the number of people in Kitsap County who use costly interventions including hospitals, emergency rooms, and crisis services.
- Reduce the number of chemically dependent and mentally ill youth and adults from initial or further criminal justice system involvement.
- Reduce the number of people in Kitsap County who cycle through the criminal justice systems, including jails and prisons.

This program will serve approximately 72 individuals.

Project Activities

Pendleton Place operates using a Housing First Harm Reduction Model, in which participation in services is not a requirement of residence. The primary role of onsite staff is to ensure the safety and well-being of all 72 residents at Pendleton Place.

Peer Support Specialists and Housing Support specialists are continually engaging residents not currently enrolled in mental health or substance use services, as well as developing stable housing plans for tenants that include person centered goals with the option of not participating. Behavioral Health Technicians screen the entrances, provide direct services, and de-escalate conflicts in the lobby. All staff aid, through teaching life skills.

Project Design

Services are provided to adults, inclusive of all gender, race/ethnic backgrounds. The primary role of onsite staff is to ensure the safety and well-being of all 72 residents at Pendleton Place. Peer Support Specialists and Housing Support specialists are continually engaging residents not currently enrolled in mental health or substance use services, as well as developing housing stability plans for tenants that include person centered goals with the option of not participating.

Behavioral Health Technicians screen the entrances, provide direct services, and de-escalate conflicts in the lobby. All staff aid teaching life skills such as cooking, cleaning, budgeting, and healthy living and manage an activity calendar with events such as birthday/holiday celebrations, exercise, mindfulness, shopping/outings, nutritional, and crafts to help build a sense of community. This request builds on our prior year due to staffing design changes that became necessary once we had more experience with actual operations and the needs of the residents. All receptionist positions have been reclassified to BHT's, in recognition of their constant engagement and de-escalation efforts with residents.

We have Behavioral Health Technicians (4.2 FTE with 3 FT and 2 PT @ .6), and Housing Support Specialist (5.7 with 4 FTE, 2 @ .6 PTE, and a .5 FTE floating) to accommodate 24-hour shifts including evening and weekend shifts, to attend to the higher-than-expected demands of the residents, and

(1 FTE) Peer Support Specialist promoting participation in mental health and/or substance use services.

Kitsap Mental Health Services will incorporate recognized evidence-based best practices into the participant engagement service delivery model.

1. **Housing First** is a nationally recognized best practice rooted in the premise that persons who are homeless do not have to agree to sobriety or treatment as a condition of entering or retaining housing. Pendleton Place will not require participation in treatment services as a requirement for tenancy, however all tenants will be expected to abide by their lease agreement and community rules, including those governing illegal

substance use.

2. **Trauma Informed Care (TIC):** Emphasizes physical, psychological and emotional safety for both consumers and providers. It helps survivors rebuild a sense of control and empowerment. A TIC approach supports creation of the safe provider/participant relationship necessary for recovery.
3. **Motivational Interviewing (MI):** Is a method for facilitating and engaging intrinsic motivation in order to change behavior. MI is a goal-oriented, person-centered approach which helps people with mental health and substance use disorders and other chronic conditions make positive behavior changes promoting better health.
4. **Recovery Model:** Is a person centered and strengths-based, in contrast to the medical model which focuses on disease and disability. This practice will be used by the onsite behavioral health staff at Pendleton Place to engage tenants in services and recognizes that people can and do recover from mental illness and substance use disorders.

Project Outcomes and Measurements

The contractor will participate in the Evaluation Plan for Treatment Sales Tax Programs. Programs or services implemented under the Treatment Sales Tax are reviewed by the Community Advisory Committee and monitored by the Human Services Department. The Contractor will have an evaluation plan with performance measures developed in partnership with Sound Within contracted Epidemiologist. The emphasis will be on capturing data at regular intervals that can be used to determine whether Treatment Sales Tax funded programs met expectations. Some common measures will be identified that will be reported on. Evaluation efforts must include standardized data collection and reporting processes that produce the following types of information:

- Quantity of services (outputs).
- Level of change occurring among participants (outcomes).
- Return-on-investment or cost-benefit (system savings) if evidence-based.
- Adherence to the model (fidelity).
- Common measures reported through Kitsap Public Health

District Data will be collected to monitor the following goals and objectives.

Goal 1: Increase Housing Stability and Prevent Returns to Crisis Systems

Objective 1: Support residents to maintain long-term housing through intensive housing retention and intervention services.

Metrics (Quarterly; YTD where noted):

- Clients with an active housing retention plan:
- Interventions conducted by Housing Support Specialist(s):
- Successful diversions that prevented loss of housing:

Objective 2: Track and improve long-term housing stability outcomes by increasing housing stability to [75% after 12 months].

Retention Metrics (Annual):

- Residents retained in housing for **1 year**:
- Residents retained for **3 years**:
- Residents retained for **5 years (as**

applicable): Quarterly Exit Tracking:

- Individuals who terminated/relinquished their lease:
- Individuals who transitioned successfully into community housing:
- Resident deaths:
- Evictions:

Goal 2: Reduce Crisis System Utilization Including Jail Stays, Hospitalizations, and Emergency Services [by 25%]

Objective 3: Improve coordination and data sharing to proactively reduce resident contact with crisis systems.

Metrics (YTD unless noted):

- Total residents who completed an ROI (release of information):
(56 signed out of 75 in 2026 update)
- Reduction in jail stays YTD (from data shared via Chief Sapp):
- Reduction in hospital visits YTD (from hospital partner data):

Goal 3: Increase Engagement in Mental Health, Substance Use, and Recovery Supports

Objective 4: Improve participation in mental health treatment and stabilize symptoms.

Metrics (Quarterly; YTD where noted):

- Individuals with a mental health diagnosis:
- Individuals accessing mental health care:
- Unduplicated individuals accessing MH care YTD:

Objective 5: Support substance use recovery and improve treatment access.

Metrics:

- Individuals with substance use disorder (SUD):
- Individuals accessing SUD treatment:
- Unduplicated individuals accessing SUD treatment YTD:

Objective 6: Increase coordinated supports for residents with co-occurring disorders.

Metrics:

- Individuals with co-occurring/dual diagnosis:
- Individuals accessing co-occurring treatment:
- Unduplicated individuals accessing co-occurring services YTD:

Goal 4: Expand Resident Engagement in Recovery and Skill-Building Activities

Objective 7: Deliver ongoing recovery groups and track impact on wellness and community integration.

Metrics (Quarterly; YTD where noted):

- SMART Recovery classes offered (9-week cycle):
- Total attendance across SMART Recovery classes:
- Unduplicated participants YTD:

Goal 5: Strengthen Data Collection to Inform Program Improvement and Community Outcomes

Objective 8: Maintain consistent demographic and program reporting.

Demographic Metrics (Quarterly):

- Age
- Gender

Data Collection

The Contractor will provide a Quarterly Report to the Kitsap County Human Services Department by April 30, July 31, October 31, 2026 and January 31, 2027 each year funding is received under this grant detailing progress made on program outcomes during the quarter, what other funding sources have been investigated, and what the future potential for alternative funding is. In addition, outcomes identified in the Evaluation Plan for Mental Health, Chemical Dependency and Therapeutic Court Programs will be reported.

Billing and Payment

Contract payments to Contractor shall be requested using an invoice form, which is supplied by the County. Contractor invoices must be sent to the County by the fifteenth (15th) calendar day after the end of the month.

The Contractor is authorized to receive payments in accordance with the cost reimbursable budget included under this contract. The Contractor will comply with the following standards as applicable.

Reimbursement Request – Upon Completion of each month, the Contractor must provide to the County a written explanation of expenditures which are less than 90% of, or more than 115% of, the year-to-date budgeted total.

All payments to be made by the County under this contract shall be made to:

**Kitsap Mental Health
Services 5455 Almira Dr
NE Bremerton, WA 98311**

The contract shall not exceed the total amount indicated on the cover sheet of this contract and any other modifications hereof.

**Mental Health, Chemical Dependency and Therapeutic Court Program
2026 Grant Salary Summary**

Agency Name: Kitsap Mental Health Services

Project: Pendleton Place Grant

Description

Number of Professional FTEs	9.90
Number of Clerical FTEs	1.00
Number of All Other FTEs	0.00
Total Number of FTEs	10.90

Salary Information

Salary of Executive Director or CEO	\$ -
Salaries of Staff	\$ 267,533.73
Salaries of benefits	\$ 65,800.27
Other Salaries (Describe Below)	\$ -
Description: Indirect	\$ 16,666.60
Description:	\$ -
Description:	\$ -
Description:	\$ -
Description:	\$ -
Total Salaries	\$ 350,000.60

Debarred Contractors List

A debarred contractor may not bid on, or have a bid considered on, any public works contract. You can search and filter this list using the options presented below.

Company Name: Principal:

WA UBI Number: RCW: Penalty:

License Number:

From: To:

April 2025

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Print data

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Company Name	UBI	License	Principals	Related Business	Status	RCW	Debar Begins	Ends	Due	Wages Due
There are no records that match your search criteria.										

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