

**SHERIFF'S CIVIL SERVICE COMMISSION  
MINUTES  
AUGUST 22, 2016  
Public Works Building, 1<sup>st</sup> Floor Conference Room, Port Orchard**

**CALL TO ORDER**

John Poppe, Chair, called the meeting to order at 9:00 a.m., with Rob Forbes and Timothy Thomas in attendance.

**REVIEW AND APPROVAL OF MINUTES OF January 25, 2016**

**MOTION: Commissioner Poppe moved to approve the minutes of January, 25, 2016 as written. Commissioner Forbes seconded the motion. Motion carried.**

**REINSTATEMENT REQUEST FROM RYAN CLEAVER**

Carol Mackie presented request for reinstatement from a former employee who left during his probationary period. Sheriff's Office Management are in support of Ryan Cleavers return. Chief White stated that Ryan had successfully completed the Academy prior to his departure. Undersheriff Gese questioned Ryan's probation status upon his return and Carol stated she would look into past practices.

**MOTION: Commissioner Poppe moved to approve the requested reinstatement of Ryan Cleave. Commissioner Thomas seconded the motion. Motion carried.**

**REVIEW AND APPROVE UPDATES TO CIVIL SERVICE CLASSIFICATIONS**

Carol Mackie discussed the County's recently completed Classification and Compensation Study. Carol presented the Civil Service Classified Positions that were affected by this study, their new class titles and the outcomes of the Collective Bargaining negotiations.

**MOTION: Commissioner Thomas moved to approve the updated classifications. Commissioner Forbes seconded the motion. Motion carried.**

**ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourned at 9:30 a.m.

**ATTENDANCE:**

**COMMISSION MEMBERS**

John Poppe  
Chair  
Rob Forbes  
Commissioner  
  
Timothy Thomas  
Commissioner

**STAFF**

Carol Mackie,  
Chief Examiner  
Alicia Hartnett, Civil Service  
Secretary

**GUESTS**

Dave White  
Sheriff's Office  
Gary Simpson  
Sheriff's Office  
Mark Rufener  
Sheriffs Office  
  
Ryan Cleaver

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**NOTE: These minutes are not verbatim.**

Carol Mackie, Chief Examiner