

**SHERIFF'S CIVIL SERVICE COMMISSION MINUTES**

February 11, 2026

Virtual Meeting using Zoom

**MOTION: Commissioner Forbes started the meeting at 10:05 am.**

**REVIEW AND APPROVAL OF MINUTES OF AUGUST 19, 2025**

**MOTION: Commissioner Poppe made a motion to review and approve the minutes of August 19, 2025, as written. Commissioner Forbes seconded the motion.**

**Motion carried.**

**1. CHOOSE 2026 CIVIL SERVICE COMMISSION CHAIR**

- Commissioner Forbes stated that it appeared he was next in line for the role.

**MOTION: Commissioner Poppe made a motion to approve Commissioner Forbes as the 2026 Civil Service Commission Chair. Commissioner Forbes seconded the motion.**

**Motion carried.**

**2. REVIEW AND APPROVE CHANGES TO COURT SECURITY OFFICER CLASSIFICATION  
ACCORDING TO RCW 9.41.300(7)(c)**

**MOTION: Commissioner Poppe made a motion to approve changes to the Court Security Classification as presented. Commissioner Forbes asked if there was any discussion needed.**

- Commissioner Poppe asked if the Court Security staff had had a chance to review the changes.
- Keri Sieckowski stated that the legal team had analyzed it, and the changes were coming from the state level legislature. Court Security used to have a special commission given by the Sheriff's Office, but due to changes at the state level, the Sheriff's Office can't grant that anymore. The officers will essentially be civilian security.
- Keri continued, stating that the Sheriff and Chief Sapp had been notified, along with the union, and all understood the need for the changes. Commission review is the final approval so the classification aligns with state legislature.

- Commissioner Thomas thanked Keri for her explanation.
- Commissioner Poppe asked to confirm the classification was listed in payroll.
- Keri Sieckowski confirmed that it was, and had been on the payroll the entire time.

**MOTION: Commissioner Forbes stated that Commissioner Poppe had already made a motion to approve the changes, and seconded the motion.**

**Motion carried.**

Chief Sapp joined the meeting and thanked the commission.

Commissioner Poppe asked about the national Civil Service Conference for this year and wondered if there was any information about it.

Jennifer White responded that it's usually held in the Fall, and last year's conference changed to a paid event instead of free attendance. Once information came out about the 2026 conference, it would be shared with the Commission.

**ADJOURNMENT**

There being no further business to come before the Commission, Commissioner Poppe made a motion for the meeting to be adjourned. Commissioner Thomas seconded. Motion carried at 10:12 am.

**ATTENDANCE**

**COMMISSION MEMBERS**

Robert Forbes  
Commissioner  
John Poppe  
Commissioner

**STAFF**

Carol Mackie  
Chief Examiner  
Jennifer White  
Civil Service Secretary  
Keri Sieckowski  
Human Resources

**GUESTS**

Penny Sapp  
Chief of Corrections



Carol Mackie, Chief Examiner

**NOTE: These notes are not verbatim.**