

Kitsap County Stormwater Design Manual

Volume I – Project Minimum Requirements and Site Planning

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CHAPTER 1 INTRODUCTION

1.1 Purpose of This Manual

The Kitsap County Stormwater Code meets certain requirements that apply to the County from the ~~2013-2018~~2019-2024 Phase II Western Washington National Pollutant Discharge Elimination System and State Waste Discharge General Permit for Discharges from Municipal Separate Storm Sewer Systems (referred to as the Phase II NPDES Municipal Stormwater Permit). Coverage under the general permit is issued by the Washington State Department of Ecology (Ecology) pursuant to the federal Clean Water Act and state law. One of the conditions of this permit requires the County to adopt and make effective a local program to prevent and control the impacts of stormwater runoff from new development, redevelopment and construction activities. This is accomplished largely through the Kitsap County (KC) Stormwater Code (Stormwater Code) and the associated Kitsap County Stormwater Design Manual (this manual).

The Stormwater Code is contained in Title 12 of the Kitsap County Code (KCC). The Stormwater Code contains regulatory requirements that provide for and promote the health, safety, and welfare of the general public. The provisions of the Stormwater Code are designed to accomplish the following:

1. Protect, to the greatest extent practicable, life, property and the environment from loss, injury, and damage by pollution, erosion, flooding, landslides, and other potential hazards, whether from natural causes or from human activity.
2. Support the water resource sustainability goals established in the Kitsap County 2009 "Water is as a Resource NOT a Waste Stream Policy" (~~KC-Resolution 109--2009~~) and reaffirmed in 2016 (Resolution 134-2016).
3. Protect the public interest in drainage and related functions of drainage basins, watercourses, and shoreline areas.
4. Protect receiving waters from pollution contributed by stormwater runoff.
5. Protect receiving waters from excessive flows or other forces that increase the rate of down-cutting, stream bank erosion, and/or the degree of turbidity and siltation, which will endanger aquatic and benthic life within these receiving waters.
6. Meet the requirements of state and federal law and the Phase II NPDES Municipal Stormwater Permit.
7. Protect the functions and values of environmentally critical areas as required under the State's Growth Management Act and Shoreline Management Act.
8. Protect the public drainage system from loss, injury, and damage by pollution, erosion, flooding, landslides, strong ground motion, soil liquefaction, accelerated soil creep, settlement and subsidence, and other potential hazards, whether from natural causes or from human activity.

9. Fulfill the responsibilities of the County as trustee of the environment for future generations.

1.2 How to Use this Manual

This manual provides the standards to be used for stormwater management planning and design for new and redevelopment projects, in accordance with [Chapter 12.04 KCC](#). The manual is organized into two volumes, as follows:

1. *Volume I: Project Minimum Requirements and Site Planning* – Provides standards and information on how to apply the minimum requirements contained in the Stormwater Code. It also describes the site assessment and planning steps and requirements for drainage review submittals.
2. *Volume II: Technical Requirements* – Provides design standards and requirements to clearly identify for applicants the format and technical support data necessary for the development of consistent and complete design plans. Volume II contains the following chapters:
 - Chapter 1 – Plans and Reports
 - Chapter 2 – Construction Stormwater Pollution Prevention
 - Chapter 3 – Source Control of Pollution
 - Chapter 4 – Conveyance System Analysis and Design
 - Chapter 5 – Stormwater Management BMPs
 - Chapter 6 – Wetlands Protection
 - Chapter 7 – Operation and Maintenance
 - Chapter 8 – Critical Drainage Areas
 - Chapter 9 – Grading

This manual, including both volumes, is intended to be used in conjunction with several other relevant design manuals, including:

- ~~*Stormwater Management Manual for Western Washington (Ecology Manual)* by the Washington State Department of Ecology Water Quality Program, [July 2019](#) amended [December 2014](#);~~
- ~~*Low Impact Development Technical Guidance Manual for Puget Sound (2012 LID Technical Guidance Manual)* by [Hinman and Wulkan](#) Puget Sound Partnership and WSU Extension Center, Puyallup, Washington, December 2012;~~
- ~~*Western Washington Low Impact Development (LID) Operations and Maintenance (O&M)*, by the Washington State Department of Ecology Water Quality Program, May 2013;~~

- *Highway Runoff Manual* by the Washington State Department of Transportation, ~~April 2019~~2014; and
- ~~Hydraulics Manual~~ by the Washington State Department of Transportation, ~~April 2019~~January 2015.
- *Rain Garden Handbook for Western Washington: A Guide for Design, Installation, and Maintenance* (Rain Garden Handbook) by Hinman et al., June 2013

The guidance provided in this manual supersedes the above referenced manuals in the event of conflicting guidelines or standards. The referenced manuals are prioritized in the order they are listed above, with the highest priority given to the Ecology Manual and the lowest priority given to the *Rain Garden Handbook for Western Washington Homeowners*. This manual will direct the user to the appropriate sections in these or other relevant manuals where applicable.

1.3 Purpose of Volume I

Volume I – Project Minimum Requirements and Site Planning describes and contains minimum requirements for managing stormwater runoff from new land development and redevelopment projects. It also provides site assessment and planning steps required as part of project development and describes the documentation that must be submitted and reviewed as part of the permitting process.

1.4 Organization of this Volume

Volume I contains the following chapters and appendices:

- ~~Chapter 1~~Chapter 1: *Introduction* – Outlines the purpose and content of the Stormwater Design Manual and this volume.
- ~~Chapter 2~~Chapter 2: *Site Assessment and Planning* – Summarizes site assessment and planning steps and key project components.
- ~~Chapter 3~~Chapter 3: *Determining Minimum Requirements* – Outlines steps to determine a project's minimum requirements.
- ~~Chapter 4~~Chapter 4: *Minimum Requirements for New Development and Redevelopment* – Describes the minimum requirements for new and redevelopment projects.

~~1.5 References~~

~~AHBL and HDR. Eastern Washington Low Impact Development Guidance Manual. Prepared for Washington State Department of Ecology. June 2013.~~

~~EPA. Section 519 of the United States Federal Water Pollution Control Act (commonly referred to as Clean Water Act of 1977). 33 United States Code §1251 et seq.~~

~~Kitsap County. Resolution 109-2009 “Water as a Resource” Policy. Accessed at http://www.kitsapgov.com/sswm/pdf/Water_resource_policy.pdf on September 28, 2015.~~

~~Puget Sound Partnership and WSU Extension. Low Impact Development Technical Guidance Manual for Puget Sound, December 2012.~~

~~Washington State Department of Ecology (Ecology). Stormwater Management Manual for Western Washington, Volumes I—V, Final, Amended December 2014.~~

~~Washington State Department of Ecology (Ecology). Western Washington Low Impact Development (LID) Operations and Maintenance Manual (O&M), May 2013.~~

~~Washington State Department of Ecology (Ecology). Western Washington Phase II Municipal Stormwater Permit; National Pollutant Discharge Elimination System and State Waste Discharge General Permit for discharges from Small Municipal Separate Storm Sewers in Western Washington. Issued August 1, 2012, Effective August 1, 2013, Expires July 31, 2018, Modified January 16, 2014.~~

~~Washington State Department of Transportation (WSDOT). Highway Runoff Manual, April 2014.~~

~~Washington State Department of Transportation (WSDOT). Hydraulics, January 2015.~~

CHAPTER 2 SITE ASSESSMENT AND PLANNING

Before evaluating minimum requirements and starting the process for selecting Onsite Stormwater Management, Flow Control, and ~~Runoff~~Water Quality Treatment BMPs, each project must first assess and evaluate existing and post-development site conditions. Site planning helps to maximize the potential development site opportunities while minimizing project-related stormwater impacts by minimizing impervious areas, loss of vegetation, and the volume and rate of runoff generated that must be subsequently managed on site.

This section outlines requirements for inventory and analysis of key project components, site design considerations, use of Low Impact Development (LID)/Green Stormwater Solutions (GSS) as the preferred approach to planning and design, site mapping, and submittal requirements.

2.1 Inventory and Analysis of Key Project Components

Performing a comprehensive inventory and analysis is an essential first step to site assessment and planning, and must precede site design. The inventory shall include on- and offsite natural and built conditions that would affect the project design. Policies, land use controls, and legally enforceable restrictions shall also be evaluated and documented (Puget Sound Partnership and WSU Extension, 2012).

The following sections provide additional guidance on key project components that can significantly influence the project design. These key components shall be inventoried and analyzed as part of the site assessment and planning step:

- Project boundaries and structures
- Soils
- Critical areas
- Dewatering
- Topography
- Hydrologic patterns and features
- Vegetation
- Land use control
- Access
- Utility availability and conflicts

See the County's Geographic Information System (GIS) mapping website for available information that may be used as a resource for creating this inventory of key components, as appropriate.

2.1.1 Project Boundaries and Structures

Project boundaries, nearby structures, and other related issues can directly affect stormwater runoff and BMP designs. The following must be addressed before selecting a stormwater management BMP:

- Project Boundaries: The project boundaries typically define the limits of disturbance and can affect the thresholds and applicable minimum requirements. Project boundaries generally coincide with the ~~right of way~~right-of-way and/or property line.
- Setbacks: Property lines, adjacent ~~right of way~~right-of-way boundaries, and setbacks required from each must be identified and considered to evaluate siting of structures.
- Location of Buildings: All existing and proposed buildings must be identified, including all existing and proposed temporary and permanent structures (such as retaining walls) and impervious surfaces (driveways, patios, etc.). Structures on neighboring properties can also affect stormwater BMP selection, and shall be identified on plans as appropriate.
- Foundations and Footing Drains: The type of proposed foundations and footing drains, including location and extent, must be determined. These features can include:
 - Conventional spread footings
 - Pile shaft
 - Basement
 - Footing drains and their associated point of discharge, if applicable
 - Water-tight foundation without footing drains

2.1.2 Soils

The existing soil types present must be evaluated to assess the infiltration capacity of the site and the applicability of various stormwater BMPs. General requirements for infiltration facilities, including site characterization and infiltration rate determination, are presented in Volume I, Chapter 4~~Chapter 4 in this volume~~ and in Volume II, Chapter 5.

2.1.3 Critical Areas

Additional regulatory requirements are placed on projects that are within or near critical areas, pursuant to Title 19 KCC. Such areas include streams, wetlands, frequently flooded areas, critical aquifer recharge areas and geologically hazardous areas. Depending upon the type of critical area, additional requirements or limitations regarding stormwater management may apply. See Chapter 12.28 KCC and Volume II, Chapter 8~~of this manual~~ and the Title 19 KCC County's Critical Areas Ordinance website for more information.

2.1.4 Dewatering

It is important to have early estimations of the groundwater discharge from the project site. The site's proximity to receiving waters or its location in areas where there may be perched, static, tidally influenced or hydraulically connected groundwater can have significant impacts on how the project is designed and which requirements may apply. Additional information on dewatering is described as part of the minimum requirements for Construction Stormwater Pollution Prevention ([Volume I, Chapter 4](#)~~Chapter 4 in this volume~~).

2.1.5 Topography

Understanding the existing site topography is important to implementing LID principles, such as minimizing grading and preserving existing flow paths. Topography will also influence how and where stormwater facilities are incorporated into the site. Important features to assess and document include:

- Steep slopes
- Closed depressions
- Grade breaks
- Roadway grades and elevations

2.1.6 Hydrologic Patterns and Features

To maintain existing hydrologic patterns and important features, onsite hydrologic processes, patterns, and physical features must be understood and documented. This step requires documenting the following feature types, among others found on site that may influence drainage patterns:

- Streams
- Wetlands
- Native soils and vegetation (see also [Volume I, Section 2.1.7](#)~~of this manual~~)
- Seeps
- Springs
- Closed depressions (see also [Volume I, Section 2.1.5](#)~~of this manual~~)
- Drainage swales and ditches
- Signs of erosion

To the extent possible, this step should be undertaken during wet periods. See [Figure 2.1](#)~~Figure 2.1~~ for an example map of hydrologic features for a hypothetical subdivision development.

(See separate file for Public Review Draft figures.)

Figure 2.1 – Example Map Documenting Existing Hydrologic Features.

Detailed subbasin delineation provides several advantages as follows:

- Individual practices receive smaller hydraulic and pollutant loads.
- Small-scale practices can be arranged in the project efficiently and save space for other amenities.
- Individual LID BMPs can be accurately sized based on the appropriate tributary drainage areas and their cumulative performance across the site can be evaluated.

2.1.7 Vegetation

Vegetated areas of a project site can be very effective in minimizing stormwater runoff. Existing site vegetation shall be characterized as part of the site assessment, and may be accomplished through the use of aerial imagery, observations recorded during site walks, or other approved methods to delineate forest, pasture, grassed and landscaped areas in the existing conditions. Efforts shall be made to configure the project to minimize disturbance of areas covered by valuable existing vegetation, such as mature trees.

2.1.8 Land Use Controls

Applicable land use controls, such as limitations on impervious surface coverage, minimum landscaping requirements, minimum lot area, setback requirements, parking requirements, and site design standards associated with building placement and orientation, shall be analyzed and documented using the following steps:

- Review applicable comprehensive plan designation, zoning classifications, and overlay districts that may apply to the site. Overlay districts may include requirements for special design review or district overlays.
- Determine whether the Shoreline Master Program applies to the site and comply with applicable guidelines and requirements.
- Consult with the Kitsap County Development Services and Engineering (DSE) Division of Department of Community Development (DCD) to identify other land use regulations that may allow clustering or other practices intended to minimize impervious surfaces. Examples include Performance-based Developments and Master Plan developments.

2.1.9 Access

Vehicular and pedestrian access, circulation, and parking elements of the built environment shall be identified as part of the site inventory and analysis. Access can often represent a controlling element for the design of a site.

The designer shall consult the Kitsap County Road Standards and applicable zoning in [Title 17 KCC](#) for site access. These requirements will establish the number of allowed access points, the width of the access, the spacing of access points between sites on the same or opposite side of the adjacent street ~~right of way~~^{right-of-way}, and pedestrian circulation requirements along and through the site to the proposed use.

The following steps shall, at minimum, be used to inventory and assess access:

- Map the location of roads, driveways, and other points of ingress and egress within 100 feet of the site.
- Refer to the Kitsap County Road Standards to identify the classification of the street that will be providing access to the site. Knowing the classification of the abutting street will allow the designer to understand frontage improvements, sight distance requirements, allowed driveway widths, and other geometric design requirements.
- Consult with the Kitsap County Public Works (KCPW) Transportation Planning Division to understand any motorized or non-motorized plans that may influence the design of the project.

2.1.10 Utility Availability and Conflicts

The location of wet (e.g., water, sewer, stormwater, etc.) and dry (e.g., power, phone, cable, etc.) utilities shall be identified and the adequacy of these utilities shall be confirmed. If new utilities need to be extended to the site, the applicant will need to understand where the utility will come from, and potentially extend to, and the impact that easements and restrictions may have on the site design.

The following steps shall be used to assess utilities:

- Consult with the utility purveyor(s) to determine the location of wet (e.g., water, sewer, stormwater, etc.) and dry (power, phone, cable, etc.) utilities and discuss the proposed plans. This consultation shall be initiated during the planning phase of the project and extended through final design. Utilities Locate Service number is 811.
- Map existing utilities and utility easements on the site plan. Note the setbacks from the easements that may be required.
- Map existing utilities that may need to be moved and new utilities to be extended to the site.
- Design appropriate measures to move or protect utilities, as needed.

2.2 Site Design Considerations

To manage stormwater effectively and efficiently, site design for both construction and the post-development condition must be done in unison with the design and layout of the stormwater infrastructure. Efforts should be made, as required and encouraged by Kitsap County development codes, such as Titles [12](#), [16](#), and [17](#), to conserve natural areas, retain native vegetation, reduce impervious surfaces, and integrate stormwater controls into the existing site drainage patterns to the maximum extent feasible. With careful planning, these efforts will not only help achieve the minimum requirements contained in the Stormwater Code but can also reduce impacts from development projects and reduce the costs of ~~runoff~~~~water quality~~ treatment and flow control.

Before designing the site and stormwater infrastructure, consider the following:

- Stormwater:
 - Identify the approved point(s) of discharge and conveyance system flow path(s) based on both piped conveyance and natural topography.
 - Using LID/GSS principles, manage stormwater runoff (quantity and quality) as close to the point of origin as possible.
 - Minimize the use of conventional stormwater collection (catch basins) and piped conveyance infrastructure.
 - Use LID/GSS BMPs (e.g., dispersion, infiltration, and reuse) where feasible.
 - Fit development to the terrain to minimize land disturbance and loss of natural vegetation, especially mature coniferous forest.
- Landscaping:
 - Maintain and use natural drainage patterns.
 - Preserve natural features and resources, including trees.
 - Create a multifunctional landscape using hydrology as a framework for landscape design.
 - Confine and phase construction activities to minimize disturbed ~~areas, and~~ areas and minimize impacts to environmentally critical areas and their associated buffers.
 - Plant new trees in proximity to ground level impervious surfaces for onsite stormwater management and/or flow control credit.
 - Minimize or prevent compaction of and protect soils.
 - Amend landscape soils to promote infiltration.
- Impervious and Pervious Surfaces:
 - For sites with varied soil types, locate impervious areas over less permeable soil (e.g., till). Minimize development over more porous soils. Use porous soils by locating bioretention, permeable pavement, or other approved infiltration methods over them.
 - Cluster buildings together.
 - Minimize impervious surfaces (e.g., buildings, sidewalks, etc.).
 - Minimize pollution-generation hard surface (PGHS) (e.g., areas subject to vehicular use such as driveways and parking strips).
 - Minimize pollution-generating pervious surfaces (PGPS) (e.g., fertilized lawns, flower beds, etc.). Consider landscaping with native vegetation.

2.3 Low Impact Development

Low impact development (LID) is a stormwater and land use management strategy that strives to minimize pre-disturbance to hydrologic processes of infiltration, filtration, storage, evaporation, and transpiration. In Kitsap County and elsewhere, the terms Green Stormwater Solutions (GSS) or Infrastructure (GSI) are also used to describe LID stormwater management practices. LID/GSS goals are accomplished by emphasizing conservation and use of onsite natural features, site planning, and distributed stormwater management practices that are integrated into a project design. LID/GSS strategies can be applied to new development, urban retrofits, infrastructure improvements, and revitalization projects to protect aquatic resources.

LID/GSS principles and applications present a significant conceptual shift from a purely structural to a primarily source reduction approach. Site planning and stormwater management are integrated at the initial design phases of a project to maintain a more hydrologically functional landscape even in denser settings. Hydrology and natural site features that influence water movement (described above) are used to guide road, structure, and other infrastructure layout. Native soil and vegetation protection areas and landscaping are strategically distributed throughout the project to slow, store, and infiltrate storm flows, and also serve as project amenities.

The goal of LID/GSS is to prevent physical, chemical or biological degradation to streams, lakes, wetlands, and other natural aquatic systems from commercial, residential or industrial development sites. Properly designed LID/GSS measures can reduce stormwater runoff from a project site. As a result, the size and cost of conveyance, flow control, and ~~Water Quality~~Runoff Treatment BMPs can be greatly reduced or, in some cases, eliminated. A good description of the LID planning, along with detailed descriptions of LID measures can be found in the *LID Technical Guidance Manual*.

2.4 Site Mapping

Through the assessment process discussed in Section 2.1 above, map layers are produced to delineate important site features. These map layers are combined to provide a composite site map that guides the layout of streets, structures, and other site features and the overall location of the development envelope(s). This composite site map ~~shall~~should be used for all development types and will form the basis for the site design considerations described in Section ~~2.2~~ and help to identify LID practices as described in Section 2.3. Figure 2.2 illustrates the process of developing a composite site map.

Figure 2.2 – Example Composite Site Map.

2.5 Submittal Requirements

A Site Assessment and Planning Packet (See Volume II, Chapter 1, ~~and~~ Appendix C) must be completed to document the assessment of key project components and site design considerations discussed above in this chapter. The packet consists of the following elements, each of which must be completed by the applicant and submitted as part of permit review:

- A. Project Information – Includes basic project summary information.
- B. Existing Site Inventory and Analysis Checklist – Documents findings from the inventory and analysis as described in Section 2.1.
- C. Existing Site Composite Map – Combines the information analyzed in Section 2.1 into a single site map that is used as the basis for site design.
- D. Existing and Proposed Site Land Cover Areas – Summarizes existing and proposed site land cover areas. This summary information helps demonstrate compliance with the requirement to minimize impervious area, loss of vegetation, and stormwater runoff.
- E. Proposed Site LID BMP Matrix – Documents LID BMP infeasibility evaluation and provides justification for why individual LID BMPs were included or not included in site plans.

Volume II, Chapter 1 provides more detailed discussion of the permit review process and Appendix C ~~in the same chapter~~ includes a printable copy of the Site Assessment and Planning Packet.

CHAPTER 3 DETERMINING MINIMUM REQUIREMENTS

Per [Chapter 12.08 KCC](#), “project site” means “portion of a property, properties, or [right of way](#) subject to land disturbing activities, new hard surfaces, or replaced hard surfaces.” Such activities can negatively affect stormwater runoff from the project site. This chapter contains seven basic steps used to determine which minimum requirements for onsite stormwater management, flow control, and [water quality runoff](#) treatment apply to a project site:

- *Step 1* – Define the boundaries of the project site.
- *Step 2* – Identify the receiving water and downstream conveyance.
- *Step 3* – Review minimum requirement exemptions.
- *Step 4* – Perform site assessment and planning.
- *Step 5* – Calculate new plus replaced hard surface and native vegetation conversion.
- *Step 6* – Calculate new plus replaced pollution generating surface.
- *Step 7* – Determine which minimum requirements apply.

Note that these steps are focused on determining applicable minimum requirements for onsite stormwater management, flow control, and [water quality runoff](#) treatment specifically. Applicants must also review and comply with all other minimum requirements listed in [Volume I, Chapter 4](#) ~~Chapter 4 of this manual~~, including preparation of a stormwater site plan, control of site construction stormwater, source control, preservation of natural discharge location, wetland protection and operation and maintenance. Each of the seven steps is described in further detail below.

3.1 Step 1 – Define the Boundaries of the Project Site

The boundaries of the project site must contain all land disturbing activities, and all new and replaced hard surfaces. The project site may also include contiguous areas that abut the lot or parcel that triggered the [right of way](#) ~~right-of-way~~ or utility improvements.

3.2 Step 2 – Identify the Receiving Water and Downstream Conveyance

For minimum requirement purposes, runoff leaving the project site is classified based on the type of receiving water and ~~or~~ drainage system into which the project site discharges. [The minimum requirements vary considerably based on these classifications.](#) The applicant must [thus](#) determine the receiving water or point of discharge for the stormwater runoff from the project site (e.g., wetland, lake, creek, ~~or~~ salt water, [or Underground Injection Control \[UIC\]](#)) [and the](#) ~~;~~

~~The minimum requirements vary considerably by type of receiving water and downstream conveyance; therefore, it is important to determine and specify the receiving water and~~ type of downstream conveyance. In addition, [the applicant must also note](#) the sequence of the

discharge ~~should also be noted~~. For example, projects discharging to a drainage system within a creek basin that then discharge to a designated receiving water must meet the requirements applicable to creek basins.

An overview of the types of receiving waters and drainage systems is provided below:

- Wetlands are designated under [Chapter 19.200 KCC](#).
- Flow Control-Exempt Receiving Waters [listed in Appendix I-A of the Ecology Manual](#) are approved by Ecology as having sufficient capacity to receive discharges of drainage water. Stormwater discharges to [salt water bodies, including Puget Sound, and other large rivers and lakes listed in Appendix I-A of the Ecology Manual](#) are exempt from the flow control requirement provided that the project meets all restrictions included in [the same Appendix I-A of the Ecology Manual](#).
- Non-Flow Control-Exempt Receiving Waters include creeks, lakes, or other receiving water bodies not listed in [Appendix I-A of the Ecology Manual](#).
- Critical Drainage Areas refers to those areas designated in [Chapter 12.28 KCC](#) (Critical Drainage Areas), which have a high potential for stormwater quantity or quality problems. In order to mitigate or eliminate potential drainage-related impacts on critical drainage areas, the director may require drainage improvements in excess of those required by the minimum requirements.
- Conveyance Systems [are both natural and manmade systems which collect, contain, and provide for the flow of surface and stormwater from the highest points on the land down to a receiving water. The natural elements of the conveyance system include swales and small drainage courses, streams, rivers, lakes, and wetlands. The human made elements of the conveyance system include gutters, ditches, pipes, channels, and most retention/detention BMPs. are composed of manmade conveyance elements \(e.g., pipes, ditches, outfall protection\)](#). While downstream conveyance systems do not affect minimum requirements applicability, the applicant must demonstrate that the proposed project would not aggravate existing problems or create new problems for those systems (See Volume II, Chapter 4.7).

Receiving waters may also have specific management plans that have established specific requirements. Such management plans could potentially affect how the minimum requirements ~~should~~ shall be applied to a given project (see [Volume I, Section 3.7](#) ~~of this volume~~). Examples of plans to be aware of include:

- Watershed or Basin Plans can be developed to cover a wide variety of geographic scales (e.g., Water Resource Inventory Areas, or subbasins of a few square miles), and can be focused solely on establishing stormwater requirements (e.g., “Stormwater Basin Plans”), or can address a number of pollution and water quantity issues, including urban stormwater (e.g., Puget Sound Non-Point Action Plans).

- Water Clean-Up Plans establish a Total Maximum Daily Load (TMDL) of a pollutant or pollutants in a specific receiving water or basin, and to identify actions necessary to remain below that maximum loading. The plans may identify discharge limitations or management actions (e.g., use of specific treatment facilities) for stormwater discharges from new and redevelopment projects.
- Groundwater Management Plans (Wellhead Protection Plans) protect ground water quality and/or quantity, these plans may identify actions required of stormwater discharges.
- Lake Management Plans are developed to protect lakes from eutrophication due to inputs of phosphorus from the drainage basin. Control of phosphorus from new development is a likely requirement in any such plans.

3.3 Step 3 – Review Minimum Requirements Exemptions

The practices described in [KCC 12.10.040 Exemptions](#) and [12.16.070 Permit Exemptions](#) are exempt from the minimum requirements, even if such practices meet the definition of new development or redevelopment. See discussion in [Volume I, Section 3.7-of this volume](#) regarding other permit requirements that may apply for projects that are otherwise exempt from meeting these minimum requirements.

3.4 Step 4 – Perform Site Assessment and Planning

Each project must evaluate project design considerations and perform a site assessment as outlined in [Volume I, Chapter 2Chapter 2-above](#). The goal of the site assessment and planning step is to identify any issues that must be addressed in association with stormwater management requirements. This step must be completed before selecting Onsite Stormwater Management, Flow Control, and/or [Water QualityRunoff](#) Treatment BMPs.

Project proponents need to evaluate all applicable code requirements and conduct a full site assessment to characterize site opportunities and constraints before choosing and designing stormwater strategies (refer to [Volume I, Chapter 2Chapter 2](#)). Once the site conditions are known and the applicable minimum requirements have been identified, proceed to Volume II, Chapters 3; [Volume II, Chapter 4](#); and [Volume II, Chapter-through](#) 5 to begin the BMP selection and design process.

3.5 Step 5 – Calculate New Plus Replaced Hard Surface and Native Vegetation Conversion

The thresholds triggering specific minimum requirements are based on the amount of the project's new and replaced hard surface and converted native vegetation. Note that open, uncovered retention or detention facilities shall not be considered as hard surfaces for the purposes of determining whether the minimum requirement thresholds are exceeded. However, these facilities shall be considered hard surfaces for the purposes of stormwater facility sizing.

Permeable pavement, vegetated roofs and areas with underdrains (e.g., playfields, athletic fields, rail yards) shall be considered as hard surfaces for the purposes of determining whether the minimum requirement thresholds are exceeded.

Refer to [Chapter 12.08 KCC](#) and Appendix A for detailed definitions of these key terms. The amount of native vegetation that is removed and replaced with lawn, landscaping, and pasture groundcover must also be calculated. New plus replaced hard surface areas and converted native vegetation shall be quantified separately for work within and outside the ~~right of way~~right-of-way.

~~Figure 3.1~~ **Figure 3.1** illustrates an example of how to determine new and replaced hard surfaces for a hypothetical Single Family Residential redevelopment project. In this example, the existing single-story house (30' x 50', or 1,500 square feet existing roof area) will be demolished and replaced with a two-story house (40' x 70' = 2,800 square feet of new and replaced roof area). In order to calculate the new plus replaced hard surfaces in this step, existing and removed hard surfaces also need to be tabulated, as follows:

- Existing Hard Surface (476 square feet) – Includes the existing hard surfaces to remain after construction, including the existing driveway (10' x 20' = 200 square feet), shed (8' x 12' = 96 square feet), and the portion of the existing walkway to remain (180 square feet).
- New Hard Surface (1,425 square feet) – Includes the portion of the proposed project site that was not previously covered in hard surface, but that will be covered in hard surface as a result of proposed roof area expansion, extension of the existing walkway, and new permeable pavement patio. New hard surfaces include the new building footprint (2,800 square feet) minus the existing building footprint (1,500 square feet) minus the portion of the existing back deck and walkway to be replaced (120 square feet). In addition to the new roof area, new hard surfaces include the new permeable pavement patio (10' x 12' = ~~120~~ = 120 square feet) and the new extension of the existing walkway (125 square feet), extending from the existing walkway to remain to the new permeable pavement patio. Thus, the total new hard surface area in this example is 1,425 square feet (2,800 – 1,500 – 120 + 120 + 125 [square feet]).
- Replaced Hard Surface (1,620 square feet) – Includes the part of the proposed new house footprint that overlaps the existing house footprint. This includes the 1,500 square feet of existing building footprint plus the 120 square feet of patio and walkway area behind the existing house, for a total of 1,620 square feet of replaced hard surface.
- Removed Hard Surface (30 square feet) – Includes the portion of the existing walkway that will be removed when the walkway is extended. This piece of removed walkway is not replaced with any other hard surface.

The total new plus replaced hard surface in this example is calculated as 3,045 square feet (1,425 + 1,620). Note, there is zero (0) native vegetation conversion in this example.

As illustrated in this example and as may be typical for many development sites, the existing, new, replaced, and removed hard surface areas are irregular in shape, and they may overlap each other in irregular patterns. For example, see the irregular polygon shapes for the existing back patio and walkway behind the existing house, to be replaced by new roof, and the small portion of the existing walkway that will be removed when the extended walkway is connected to the existing walkway to remain. Due to these irregular shapes, ~~the areas should be~~ these areas calculated using area take-off methods from scaled drawings or in AutoCAD to accurately delineate and calculate the respective areas for these various features.

Figure 3.1 – Example Determination of New and Replaced Hard Surfaces.

3.6 Step 6 – Calculate New Plus Replaced Pollution Generating Surface

The thresholds triggering specific minimum requirements for runoff treatment are based on the total amount of the project's new plus replaced PGHS and PGPS, as these areas are considered a significant source of pollutants in stormwater runoff. PGHS examples include areas subject to vehicular use (including permeable pavement); certain industrial activities; and outdoor storage of erodible or leachable materials, wastes, or chemicals. Metal roofs are also considered to be PGHS unless they are coated with an inert, non-leachable material (e.g., baked-on enamel coating). Examples of PGPS include lawns and landscaping areas subject to the use of fertilizers and pesticides. Refer to Appendix A for detailed definitions of these key terms.

New plus replaced PGHS and PGPS shall be quantified separately for work within and outside the ~~right of way~~right-of-way.

3.7 Step 7 – Determine Which Minimum Requirements Apply

Steps 1 through 6 produce the information necessary for determining the minimum applicable stormwater requirements. These minimum requirements are found in Volume I, Chapter 4 of this volume. ~~See The charts found in Figure 4.1~~Figure 4.1 and ~~Figure 4.2~~Figure 4.2 should be consulted.

In addition to the minimum requirements presented in Volume I, Chapter 4, additional requirements apply to site development activities that require land use permits and approvals as defined in KCC ~~Section 12.04.030~~ and Chapter 12.08 KCC. Review all permit requirements in the code, including but not limited to, Site Development Activity Permits (SDAP) (KCC ~~Section 12.10.030~~), requirements for a professional engineer (KCC ~~Section 12.10.060~~), downstream analysis (KCC ~~Section 12.10.070~~), geotechnical analysis (KCC ~~Section 12.10.080~~), and soils analysis (KCC ~~Section 12.10.090~~). See Volume II, Chapter 1 for plan and submittal requirements relating to the minimum requirements and any additional permit requirements that apply.

CHAPTER 4 MINIMUM REQUIREMENTS FOR NEW AND REDEVELOPMENT

This chapter identifies the nine minimum requirements for stormwater management that pertain to new development and redevelopment sites. The minimum requirements are summarized in Table 4.1, with a brief summary description of each and reference to the applicable section in this manual for detailed requirements.

| Table 4.1 – Minimum Requirements (MR) Summary. | | | |
|---|---|--|---|
| MR # | MR Name | Summary Description | Manual Reference |
| 1 | Preparation of Stormwater Site Plans | Projects shall prepare a Stormwater Site Plan, providing comprehensive reporting of the technical information and analysis necessary to review compliance with the Stormwater Code. | Volume I, Section 4.2.1 |
| 2 | Construction Stormwater Pollution Prevention | Requires projects to prevent erosion and discharge of sediment and other pollutants into receiving waters during construction activities. | Volume I, Section 4.2.2 |
| 3 | Source Control of Pollution | All known, available and reasonable source control BMPs shall be applied to all projects. | Volume I, Section 4.2.3 |
| 4 | Preservation of Natural Drainage Systems and Outfalls | Natural drainage patterns shall be maintained, and discharges from the project site shall occur at the natural location, to the maximum extent practicable. The manner by which runoff is discharged from the project site shall not cause a significant adverse impact to downstream receiving waters and downgradient properties. All outfalls shall provide energy dissipation. | Volume I, Section 4.2.4 |
| 5 | Onsite Stormwater Management | Projects shall employ Onsite Stormwater Management BMPs in accordance with the prescribed projects thresholds, standards, and lists to infiltrate, disperse, and retain stormwater runoff on site to the extent feasible without causing flooding or erosion impacts. | Volume I, Section 4.2.5 |

| MR # | MR Name | Summary Description | Manual Reference |
|-------------|---------------------------|---|--|
| 6 | Runoff Treatment | Projects shall provide runoff treatment to reduce pollutant loads and concentrations in stormwater runoff using physical, biological, and chemical removal mechanisms so that beneficial uses of receiving waters are maintained and, where applicable, restored. | Volume I, Section 4.2.6 |
| 7 | Flow Control | Projects shall provide flow control to reduce the impacts of stormwater runoff from hard surfaces and land cover conversions. | Volume I, Section 4.2.7 |
| 8 | Wetlands Protection | Projects whose stormwater discharges into a wetland, either directly or indirectly through a conveyance system shall comply with Volume II, Chapter 6 of this manual. | Volume I, Section 4.2.8 |
| 9 | Operation and Maintenance | An operation and maintenance manual that is consistent with the provisions in Volume II, Chapter 7 of this manual shall be provided for proposed stormwater facilities and BMPs, and the party (or parties) responsible for maintenance and operation shall be identified. | Volume I, Section 4.2.9 |

Additional requirements beyond these nine minimum requirements apply to site development activities that require land use permits and approvals as defined in KCC [Section 12.04.030](#) and Chapter [12.08 KCC](#). Review all permit requirements, including but not limited to SDAPs (KCC [Section 12.10.030](#)), requirements for a professional engineer (KCC [Section 12.10.060](#)), downstream analysis (KCC [Section 12.10.070](#)), geotechnical analysis (KCC [Section 12.10.080](#)), and soils analysis (KCC [Section 12.10.090](#)). See Volume II, Chapter 1 ~~of this manual~~ for plan and submittal requirements relating to the minimum requirements and additional permit requirements that apply.

4.1 Project Applicability

Not all of the minimum requirements apply to every development or redevelopment project. The applicability varies depending on the project type and size. This section identifies thresholds that determine the applicability of the minimum requirements to different projects.

The minimum requirement thresholds vary for projects inside and outside of Urban Growth Areas (UGAs). Use the flow charts in [Figure 4.1](#) ~~Figure 4.1~~ and [Figure 4.2](#) ~~Figure 4.2~~ and the summary text provided in the following sections to determine which of the minimum requirements apply. The minimum requirements themselves are defined in detail in Section 4.2.

Figure 4.1 – Flow Chart for Determining Minimum Requirements for New Development Projects.

Figure 4.2 – Flow Chart for Determining Minimum Requirements for Redevelopment Projects.

4.1.1 New Development

All new development shall be required to comply with Minimum Requirement #2 – Construction Stormwater Pollution Prevention.

The following new development shall comply with Minimum Requirements #1 through #5 for the new and replaced hard surfaces and the land disturbed:

- Results in 2,000 square feet or more of new plus replaced hard surface area; or
- Includes land disturbing activity of 7,000 square feet or more.

For sites located inside census defined urban areas or UGAs, the following new development shall comply with Minimum Requirements #1 through #9 for the new and replaced hard surfaces and the converted vegetation areas:

- Results in 5,000 square feet or more of new plus replaced hard surface area; or
- Converts 3/4 acre or more of vegetation to lawn or landscaped areas; or
- Converts 2.5 acres or more of native vegetation to pasture.

For sites located outside census defined urban areas or UGAs, the following new development shall comply with Minimum Requirements #1 through #9 for the new and replaced hard surfaces and converted vegetation areas:

- Results in 10,000 square feet or more of new plus replaced hard surface area, or results in 5% or more of hard surface area covering the lot area (whichever is greater); or
- Includes grading involving the movement of 5,000 cubic yards or more of material.

For purposes of applying the above thresholds to a proposed single family residential subdivision (i.e., a plat or short plat project), assume 4,200 sq. ft. of hard surface (8,000 sq. ft. on lots of 5 acres or more) for each newly created lot, unless the applicant has otherwise formally declared other values for each lot in the corresponding complete land division application. Where land use regulations restrict maximum hard (or impervious) surfaces to smaller amounts, those maxima may be used. The minimum design assumption for hard surfaces and developed pervious surfaces shall be determined as part of the overall drainage design and included in the design submittal documentation (see Volume II, Section 1.2.5).

Regional stormwater facilities may be used as an alternative method of meeting Minimum Requirements #6, #7, and #8, through documented engineering reports detailing how the proposed facilities meet these requirements for the sites that drain to them. Such facilities must be operational prior to and must have capacity for new development.

Where new development projects require improvements (e.g., frontage improvements) ~~that are not within the same threshold discharge area~~, the director may allow the minimum requirements to be met for an equivalent (flow and pollution characteristics) area that drains to the same receiving water.

4.1.2 Redevelopment

All redevelopment shall be required to comply with Minimum Requirement #2. The following redevelopment shall comply with Minimum Requirements #1 through #5 for the new and replaced hard surfaces and the land disturbed:

- Results in 2,000 square feet or more of new plus replaced hard surface area; or
- Includes land disturbing activity of 7,000 square feet or more.

For sites located inside census defined urban areas or UGAs, the following redevelopment shall comply with Minimum Requirements #1 through #9 for the new hard surfaces and converted vegetation areas:

- Adds 5,000 square feet or more of new hard surfaces or;
- Converts 3/4 acre or more of vegetation to lawn or landscaped areas; or
- Converts 2.5 acres or more of native vegetation to pasture.

For sites located outside census defined urban areas or UGAs, the following redevelopment shall comply with Minimum Requirements #1 through #9 for the new hard surfaces and converted vegetation areas:

- Adds 10,000 square feet or more of new hard surface area, or results in 5% or more of hard surface area covering the lot area (whichever is greater); or
- Includes grading involving the movement of 5,000 cubic yards or more of material.

The director may allow the minimum requirements to be met for an equivalent (flow and pollution characteristics) area within the same site. For public roads projects, the equivalent area does not have to be within the project ~~limits, but~~ limits but must drain to the same receiving water.

Additional Requirements for ~~the Project Site~~ Redevelopment

~~For r~~ Road-related projects, ~~runoff from the replaced and~~ shall comply with all the Minimum Requirements for the new and replaced hard surfaces (including pavement, shoulders, curbs, and sidewalks) and the converted ~~vegetated-vegetation~~ areas ~~shall meet all the minimum requirements~~ if the new hard surfaces total 5,000 square feet or more and total 50% or more of the existing hard surfaces within the project limits. The project limits shall be defined by the length of the project and the width of the right of way ~~right-of-way~~.

Other types of redevelopment projects shall comply with all the Minimum Requirements ~~#1 through #9~~ for the new and replaced hard surfaces and the converted vegetated areas if:

- The total of new plus replaced hard surfaces is 5,000 square feet or more, and
- ~~t~~ For commercial or industrial projects: the valuation of proposed improvements, ~~including interior improvements,~~ exceeds 50% of the assessed value of the existing project site improvements.

- For all other projects: the valuation of the proposed improvements, including interior improvements, exceeds 50% of the assessed value of the existing site improvements.

If runoff from new hard surfaces, converted vegetation areas, and replaced hard surfaces is not separated from runoff from other existing surfaces within the project site or the site, the guidance in Volume III, Section 2.4 of the Ecology Manual Appendix III-B of the Ecology Manual for off-site inflow shall be used to size the detention facilities.

4.1.3 Regional Facilities

Regional facilities may be allowed as an alternative method to meet Minimum Requirements #5, #6, #7, and/or #8. The County will require an engineering report to be submitted that details how the regional facility meets the Minimum Requirements for the sites that drain to it. See Volume I, Appendix I-D of the Ecology Manual for details.

4.2 Minimum Requirements

This section describes the minimum requirements for stormwater management at development and redevelopment sites. See Volume I, Section 4.1 should be consulted to determine which requirements apply to any given project. See Figure 4.1Figure 4.1 and Figure 4.2Figure 4.2 should be consulted to determine whether the minimum requirements apply to new surfaces, replaced surfaces, or new and replaced surfaces. Volume II ~~of this manual~~ presents BMPs for use in meeting the minimum requirements.

4.2.1 Minimum Requirement #1: Preparation of Stormwater Site Plans

All projects meeting the thresholds in Volume I, Section 4.1 shall prepare a Stormwater Site Plan for review. Stormwater Site Plans shall use site-appropriate development principles, as required and encouraged by Kitsap County Codes, to retain native vegetation and minimize impervious surfaces to the extent feasible. Stormwater Site Plans shall be prepared in accordance with Volume II, Chapter 1 – Plans and Reports.

Documents provided by Kitsap County Public Works must clearly show how the project complies with the technical requirements of this manual and Title 12 KCC, but may vary in form and content contained in Volume II, Chapter 1 – Plans and Reports, as indicated in KCC Section 21.04.020.

4.2.2 Minimum Requirement #2: Construction Stormwater Pollution Prevention Plan (SWPPP)

All new development and redevelopment projects are responsible for preventing erosion and discharge of sediment and other pollutants into receiving waters.

Projects that result in 2,000 square feet or more of new plus replaced hard surface area, or that disturb 7,000 square feet or more of land must prepare a Construction SWPP Stormwater Pollution Prevention Plan (SWPPP) as part of the Stormwater Site Plan (see Volume 1, Section 4.2.1).

Projects ~~that result in less than 2,000 square feet of new plus replaced hard surface area, or disturb less than 7,000 square feet of land below those thresholds (listed above)~~ are not required to prepare a Construction SWPPP, but must consider all of the ~~13 Elements of Construction Stormwater Pollution Prevention (see the Project Requirements—~~ Construction SWPPP elements ~~(section-listed~~ below) and develop controls for all Construction SWPPP elements that pertain to the project site.

General Requirements

The Construction SWPPP shall include a narrative and drawings that describe and reference all BMPs to be implemented. The Construction SWPPP narrative shall include documentation to explain and justify the pollution prevention decisions made for the project. Each of the 13 Construction SWPPP elements ~~below~~ must be considered and included in the Construction SWPPP unless site conditions render the element unnecessary and the exemption from that element is clearly justified in the narrative of the SWPPP.

Clearing and grading activities for developments shall be permitted only if conducted pursuant to an approved SDAP in accordance with KCC Section 12.10.030. These permitted clearing and grading areas and any other areas required to preserve critical or sensitive areas, buffers, native growth protection easements, or tree retention areas, shall be delineated on the site plans and the development site.

The Construction SWPPP shall be implemented beginning with initial land disturbance and until final stabilization. Sediment and erosion control BMPs shall be consistent with the BMPs contained in Volume II, Chapters 2-of Volume II of this manual.

Seasonal Work Limitations

Seasonal Work Limitations: From October 1 through April 30 (typically the wet season), clearing, grading, and other soil disturbing activities shall only be permitted if shown to the satisfaction of the director that silt-laden runoff will be prevented from leaving the site through a combination of the following:

1. Site conditions including existing vegetative coverage, slope, soil type and proximity to receiving waters, and.
2. Limitations on activities and the extent of disturbed areas, and.
3. Proposed erosion and sediment control measures.

The following activities are exempt from the seasonal clearing and grading limitations:

- Routine maintenance and necessary repair of erosion and sediment control BMPs, ~~and~~.
- Routine maintenance of public facilities or existing utility structures that do not expose the soil or result in the removal of the vegetative cover to soil, ~~and~~.
- Activities where there is 100% infiltration of surface water runoff within the site in approved and installed erosion and sediment control facilities.

Project Requirements—Construction SWPPP Elements

Element 1: Preserve Vegetation/Mark Clearing Limits

- Before beginning land disturbing activities, including clearing and grading, clearly mark all clearing limits, sensitive areas and their buffers, and trees that are to be preserved within the construction area.
- Retain the duff layer, native ~~top soil~~topsoil, and natural vegetation in an undisturbed state to the maximum degree practicable.

Element 2: Establish Construction Access

- Limit construction vehicle access and exit to one route, if possible.
- Stabilize access points with a pad of quarry spalls, crushed rock, or other equivalent BMPs, to minimize tracking of sediment onto public roads.
- Locate wheel wash or tire baths on site, if the stabilized construction entrance is not effective in preventing tracking sediment onto roads.
- If sediment is tracked off site, clean the affected roadway(s) thoroughly at the end of each day, or more frequently as necessary (for example, during wet weather). Remove sediment from roads by shoveling, vacuum sweeping, or picking up and transporting the sediment to a controlled sediment disposal area.
- Conduct street washing only after sediment is removed in accordance with the above bullet.
- Control street wash wastewater by pumping back on site, or otherwise prevent it from discharging into systems tributary to waters of the State.

Element 3: Control Flow Rates

- Protect properties and waterways downstream of development sites from erosion and the associated discharge of turbid waters due to increases in the velocity and peak volumetric flow rate of stormwater runoff from the project site.
- Where necessary to comply with the bullet above, construct stormwater ~~retention~~infiltration or detention BMPs~~facilities~~ as one of the first steps in grading. Ensure that detention facilities function properly before constructing site improvements (e.g., impervious surfaces).
- If permanent infiltration ~~ponds~~BMPs are used for temporary flow control during construction, protect these facilities from siltation during the construction phase.

Element 4: Install Sediment Controls

Design, install, and maintain effective erosion controls and sediment controls to minimize the discharge of pollutants.

- Construct sediment control BMPs (sediment ponds, traps, filters, etc.) as one of the first steps in grading. These BMPs ~~shall~~must be functional before other land disturbing activities take place.

- Minimize sediment discharges from the site. The design, installation and maintenance of erosion and sediment controls must address factors such as the amount, frequency, intensity and duration of precipitation, the nature of resulting stormwater runoff, and soil characteristics, including the range of soil particle sizes expected to be present ~~on~~on the site.
- Direct stormwater runoff from disturbed areas through ~~a sediment pond~~BMP C241: Sediment Pond (Temporary) or other appropriate sediment removal BMP, before the runoff leaves a construction site or before discharge to an infiltration facility. Runoff from fully stabilized areas may be discharged without a sediment removal BMP, but must ~~meet the~~control flow ~~control performance standard in~~rates per Element #3, Bullet #1.
- Locate BMPs intended to trap sediment on site in a manner to avoid interference with the movement of juvenile salmonids attempting to enter off-channel areas or drainages.
- Provide and maintain natural buffers around surface waters, direct stormwater to vegetated areas to increase sediment removal and maximize stormwater infiltration, unless infeasible.
- Where feasible, design outlet structures that withdraw impounded stormwater from the surface to avoid discharging sediment that is still suspended lower in the water column.

Element 5: Stabilize Soils

- Stabilize exposed and unworked soils by application of effective BMPs that prevent erosion. Applicable BMPs include, but are not limited to: temporary and permanent seeding, sodding, mulching, plastic covering, erosion control fabrics and matting, soil application of polyacrylamide (PAM) ~~or Bonded Fiber Matrix (BFM)~~, the early application of gravel base ~~early~~on areas to be paved, and dust control.
- Control stormwater volume and velocity within the site to minimize soil erosion.
- Control stormwater discharges, including both peak flow rates and total stormwater volume, to minimize erosion at outlets and to minimize downstream channel and stream bank erosion.
- Soils ~~shall~~must not remain exposed and unworked for more than the time periods set forth below to prevent erosion:
 - During the dry season (May 1–Sept-~~ember~~ber 30): 7 days
 - During the wet season (October 1–April 30): 2 days
- Stabilize soils at the end of the shift before a holiday or weekend if needed based on the weather forecast.
- Stabilize soil stockpiles from erosion, ~~protected~~ed with sediment trapping measures, and where possible, ~~be~~located away from storm drain inlets, waterways and drainage channels.

- Minimize the amount of soil exposed during construction activity.
- Minimize the disturbance of steep slopes.
- Minimize soil compaction and, unless infeasible, preserve topsoil.

Element 6: Protect Slopes

- Design and construct cut-and-fill slopes in a manner to minimize erosion. Applicable practices include, but are not limited to, reducing continuous length of slope with terracing and diversions, reducing slope steepness, and roughening slope surfaces (e.g., track walking).
- Divert offsite stormwater (run-on) or ground water away from slopes and disturbed areas with interceptor dikes, pipes and/or swales. Manage offsite stormwater separately from stormwater generated on the site.
- At the top of slopes, collect drainage in pipe slope drains or protected channels to prevent erosion. Temporary pipe slope drains must be sized to convey the flow rate calculated by one of the following methods:
 - Temporary pipe slope drains must handle Single Event Hydrograph Method: The peak volumetric flow rate calculated using a 10-minute time step from a Type 1A, 10-year, 24-hour frequency storm for the developed condition.

OR

- Continuous Simulation Method: Alternatively, the 10-year and 1-hour peak flow rate, as determined predicted by an approved continuous runoff model, increased by a factor of 1.6, may be used with a 15-minute time step.

The hydrologic analysis must use the existing land cover condition for predicting flow rates from tributary areas outside the project limits. For tributary areas on the project site, the analysis must use the temporary or permanent project land cover condition, whichever will produce the highest flow rates. If using the Western Washington Hydrology Model (WWHM) to predict flows, model bare soil areas ~~should be modeled~~ as “landscaped” area.

- Place excavated material on the uphill side of trenches, consistent with safety and space considerations.
- Place check dams at regular intervals within constructed channels that are cut down a slope.

Element 7: Protect Drain Inlets

- Protect all storm drain inlets made operable during construction so that stormwater runoff ~~shall~~ does not enter the conveyance system without first being filtered or treated to remove sediment.
- Clean or remove and replace inlet protection devices when sediment has filled one-third of the available storage (unless a different standard is specified by the product manufacturer).

Element 8: Stabilize Channels and Outlets

- Design, construct, and stabilize all onsite conveyance channels to prevent erosion from the flow rate calculated by one of the following ~~expected peak flows~~ methods:
 - ~~Channels must handle the~~ Single Event Hydrograph Method: The peak volumetric flow rate calculated using a 10-minute ~~velocity of flow~~ time step from a Type 1A, 10-year, 24-hour frequency storm, ~~for the developed condition.~~
 - Continuous Simulation Method: Alternatively, the 10-year, ~~1-hour~~ peak flow rate, indicated as determined by an approved continuous runoff model, ~~increased by a factor of 1.6, may be used with a 15-minute time step.~~

The hydrologic analysis must use the existing land cover condition for predicting flow rates from tributary areas outside the project limits. For tributary areas on the project site, the analysis must use the temporary or permanent project land cover condition, whichever will produce the highest flow rates. If using WWHM to predict flows, model bare soil areas ~~should be modeled~~ as “landscaped” area.

- Provide stabilization, including armoring material, adequate to prevent erosion of outlets, adjacent stream banks, slopes and downstream reaches at the outlets of all conveyance systems.

Element 9: Control Pollutants

Design, install, implement and maintain effective pollution prevention measures to minimize the discharge of pollutants. The project proponent must:

- Handle and dispose of all pollutants, including waste materials and demolition debris that occur on site in a manner that does not cause contamination of stormwater.
- Provide cover, containment, and protection from vandalism for all chemicals, liquid products, petroleum products, and other materials that have the potential to pose a threat to human health or the environment. Onsite fueling tanks must include secondary containment. Secondary containment means placing tanks or containers within an impervious structure capable of containing 110% of the volume contained in the largest tank within the containment structure. Double-walled tanks do not require additional secondary containment.
- Conduct maintenance, fueling, and repair of heavy equipment and vehicles using spill prevention and control measures. Such activities shall be carried out no closer than 100 feet from an open channel or stream. Clean contaminated surfaces immediately following any spill incident.
- Discharge wheel wash or tire bath wastewater to a separate onsite treatment system that prevents discharge to surface water, ~~such as closed-loop recirculation or upland application,~~ or to the sanitary sewer, with local sewer district approval.
- Apply fertilizers and pesticides in a manner and at application rates that will not result in loss of chemical to stormwater runoff. Follow manufacturers’ label requirements for application rates and procedures.

- Use BMPs to prevent contamination of stormwater runoff by pH modifying sources. The sources for this contamination include, but are not limited to: recycled concrete stockpiles, bulk cement, cement kiln dust, fly ash, new concrete washing and curing waters, waste streams generated from concrete grinding and sawing, exposed aggregate processes, dewatering concrete vaults, concrete pumping and mixer washout waters.
- Adjust the pH of stormwater if necessary to prevent violations of water quality standards.
- Ensure that washout of concrete trucks is performed off site or in designated concrete washout areas only. Do not wash out concrete ~~trucks~~ truck drums or concrete handling equipment onto the ground, or into storm drains, open ditches, streets, or streams. Washout of small concrete handling equipment may be disposed of in a formed area awaiting concrete where it will not contaminate surface or ground water. Do not dump excess concrete on site, except in designated concrete washout areas. Concrete spillage or concrete discharge directly to ground water or to surface waters of the State is prohibited. Do not wash out to formed areas awaiting infiltration BMPs.
- Obtain written approval from Ecology before using chemical treatment other than carbon dioxide (CO₂), ~~or~~ dry ice, or food grade vinegar to adjust pH.
- Uncontaminated water from water-only based shaft drilling for construction of building, road, and bridge foundations may be infiltrated provided the wastewater is managed in a way that prohibits discharge to surface waters. Prior to infiltration, water from water-only based shaft drilling that comes into contact with curing concrete must be neutralized until pH is in the range of 6.5 to 8.5 (su).

Element 10: Control De-Watering

- Discharge foundation, vault, and trench de-watering water, which ~~has~~ have similar characteristics to stormwater runoff at the site, into a controlled conveyance system before discharge to a-BMP C240: Sediment Trap or BMP C241: Sediment Pond (Temporary).
- Discharge clean, non-turbid de-watering water, such as well-point ground water, to systems tributary to, or directly into surface waters of the State, as specified in Element #8, provided the de-watering flow does not cause erosion or flooding of receiving waters. Do not route clean dewatering water through stormwater sediment ~~ponds~~ BMPs. Note that “surface waters of the State” may exist on a construction site as well as off site; for example, a creek running through a site.
- Handle highly turbid or otherwise contaminated dewatering water separately from stormwater.
- Other dewatering treatment or disposal options may include:
 - Infiltration.

- Transport off site in a vehicle, such as a vacuum flush truck, for legal disposal in a manner that does not pollute state waters.
- Ecology-approved onsite chemical treatment or other suitable treatment technologies.
- Sanitary or combined sewer discharge with local sewer district approval, if there is no other option.
- Use of a sedimentation bag that discharges to a ditch or swale for small volumes of localized dewatering.

Element 11: Maintain BMPs

- Maintain and repair all temporary and permanent erosion and sediment control BMPs as needed to ensure continued performance of their intended function in accordance with BMP specifications.
- Remove all temporary erosion and sediment control BMPs within 30 days after achieving final site stabilization or after the temporary BMPs are no longer needed.

Element 12: Manage the Project

- Phase development projects to the maximum degree practicable and take into account seasonal work limitations.
- Inspect, maintain and repair all BMPs as needed to ensure continued performance of their intended function. Projects regulated under the Construction Stormwater General Permit (CSWGP) must conduct site inspections and monitoring in accordance with Special Condition S4 of the ~~Construction Stormwater General Permit~~CSWGP.
- Maintain, update, and implement the Construction SWPPP.
- ~~For p~~Projects that disturb 1 or more acres must have, site inspections shall be conducted by a Certified Erosion and Sediment Control Lead (CESCL). Project sites disturbing less than 1 acre may have a CESCL or a person without CESCL certification conduct inspections. By the initiation of construction, the Construction SWPPP must identify the CESCL or inspector, who must be present on site or on-call at all times.
- The CESCL or inspector (project sites less than 1 acre) must have the skills to assess the:
 - Site conditions and construction activities that could impact the quality of stormwater.
 - Effectiveness of erosion and sediment control measures used to control the quality of stormwater discharges.
- The CESCL or inspector must examine stormwater visually for the presence of suspended sediment, turbidity, discoloration, and oil sheen. They must evaluate the effectiveness of BMPs and determine if it is necessary to install, maintain, or repair BMPs to improve the quality of stormwater discharges.

- Based on the results of the inspection, construction site operators must correct the problems identified by:
 - Reviewing the SWPPP for compliance with the 13 construction SWPPP elements and making appropriate revisions within 7 days of the inspection.
 - Immediately beginning the process of fully implementing and maintaining appropriate source control and/or treatment BMPs as soon as possible, addressing the problems not later than within 10 days of the inspection. If installation of necessary treatment BMPs is not feasible within 10 days, the construction site operator may request an extension within the initial 10-day response period.
 - Documenting BMP implementation and maintenance in the site log book (sites larger than 1 acre).
- The CESCL or inspector must inspect all areas disturbed by construction activities, all BMPs, and all stormwater discharge ~~points~~ locations at least once every calendar week and within 24 hours of any discharge from the site. (For purposes of this condition, individual discharge events that last more than 1 day do not require daily inspections. For example, if a stormwater pond discharges continuously over the course of a week, only one inspection is required that week.) Project BMPs shall also be inspected within 24 hours of a rain event that exceeds 0.5 inch in a 24-hour period. The CESCL or inspector may reduce the inspection frequency for temporary stabilized, inactive sites to once every calendar month.
- If a Construction SWPPP is found to be inadequate (with respect to erosion and sediment control requirements), then other BMPs may be required to be implemented, as appropriate. Construction is a complex and ever-changing process. The SWPPP shall be treated as a “living document” and shall be modified as needed during the construction process. All parties involved shall agree on the changes and acknowledge this on the master SWPPP kept at the project site.
- For small residential projects, a narrative checklist and site plan template can be used in lieu of preparing a full Construction SWPPP. Consult with DCD to determine if a project qualifies for this and for a copy of the narrative checklist and site plan template.
- Based on the information provided and/or local weather conditions, seasonal limitations on site disturbance may be expanded or restricted.
- The applicant shall evaluate, with input from utilities and other contractors, the stormwater management requirements for the entire project, including the utilities, when preparing the Construction SWPPP.

Element 13: Protect Low Impact Development BMPs

The primary purpose of Onsite Stormwater Management is to reduce the disruption of the natural site hydrology through infiltration. BMPs used to meet I-3.4.5 MR5: Onsite Stormwater Management (often called LID BMPs) are permanent facilities.

- Protect all LID BMPs (including, but not limited to Bioretention, and Rain Gardens, and Permeable Pavements) from sedimentation through the installation and maintenance of erosion and sediment control BMPs on portions of the site that drain into the ~~bioretention and/or rain gardens~~ LID BMPs. Restore the BMPs to their fully functioning condition if they accumulate sediment during construction. Restoring the BMP must include removal of sediment and any sediment-laden Bioretention/Rain Garden soils, and replacing the removed soils with soils meeting the design specification.
- Maintain the infiltration capabilities of LID BMPs by protecting against compaction by construction equipment and foot traffic. Prevent compacting bioretention and rain gardens by excluding construction equipment and foot traffic. ~~Protect completed lawn and landscaped areas from compaction due to construction equipment.~~
- Control erosion and avoid introducing sediment from surrounding land uses onto Permeable Pavements. Do not allow muddy construction equipment on the base material or pavement. Do not allow sediment-laden runoff onto permeable pavements or base materials.
- Clean Permeable pavement fouled with sediments or no longer passing an initial infiltration test must be cleaned using procedures in accordance with this manual or the manufacturer's procedures.
- Keep all heavy equipment off existing soils under LID ~~facilities-BMPs~~ that have been excavated to final grade to retain the infiltration rate of the soils.

4.2.3 Minimum Requirement #3: Source Control of Pollution

Source control BMPs help prevent stormwater from coming in contact with pollutants. They are a cost-effective means of reducing pollutants in stormwater, and, therefore, should be a first consideration in all projects.

All known, available and reasonable source control BMPs shall be applied to all projects. Source control BMPs shall be selected, designed, and maintained according to Volume II, Chapter 3 ~~of this manual~~.

4.2.4 Minimum Requirement #4: Preservation of Natural Drainage Systems and Outfalls

Natural drainage patterns shall be maintained, and discharges from the project site shall occur at the natural location, to the maximum extent practicable. The manner by which runoff is discharged from the project site must not cause a significant adverse impact to downstream receiving waters and downgradient properties. All outfalls require energy dissipation (see Volume II, Section 4.2.2).

Creating new drainage patterns results in more site disturbance and more potential for erosion and sedimentation during and after construction. Creating new discharge ~~points-locations~~ can create significant stream channel erosion problems as the receiving water body typically must

adjust to the new flows. Diversions can cause greater impacts than would otherwise occur by discharging runoff at the natural location.

Where no conveyance system exists at the adjacent downgradient property line and the discharge was previously unconcentrated flow or significantly lower concentrated flow, then measures must be taken to prevent downgradient impacts. Drainage easements from downstream property owners may be needed and ~~shall~~ should be obtained prior to approval of engineering plans.

Volume II, Chapter 4 provides detailed design requirements for conveyance ~~facilities~~ systems and outfall systems to protect against adverse impacts from concentrated stormwater runoff. Volume II, Chapter 4 also provides standards for downstream analyses, including when a downstream analysis is required, the level of analysis that must be performed, and documentation requirements.

4.2.5 Minimum Requirement #5: Onsite Stormwater Management

Projects shall employ Onsite Stormwater Management BMPs in accordance with the following project thresholds, standards, and lists to infiltrate, disperse, and retain stormwater runoff on site to the extent feasible without causing flooding or erosion impacts.

Project Thresholds

Different compliance paths for meeting Minimum Requirement #5 are available depending on whether the project is a small project or a large project per the definitions in [Chapter 12.08 KCC](#).

Small Projects that Trigger Only Minimum Requirements #1–#5

Small projects for which not all of the nine minimum requirements apply ([Chapter 12.08 KCC](#)) shall either:

- Use any Flow Control BMP(s) desired to achieve the LID Performance Standard (see the LID Performance Standard provided below) and apply Post-Construction Soil Quality and Depth. Project proponents selecting this option cannot use Rain Gardens. They may choose to use Bioretention as described in Volume II, Chapter 5 and Volume V, Chapter 5 of the Ecology Manual to achieve the LID Performance Standard.

or

- Use ~~LID~~ On-site Stormwater Management BMPs from List #1 (~~Table 4.3~~ [Table 4.3 below](#)) for all surfaces within each type of surface included in ~~the list~~ [List #1](#);

~~or~~

- ~~Demonstrate compliance with the LID Performance Standard (see the LID Performance Standard provided below). Projects selecting this option cannot use Rain Gardens. They may choose to use Bioretention BMPs as described in Volume II, Chapter 5 of this manual and Chapter 7 of Volume V, Chapter 5 of the Ecology Manual to achieve the LID Performance Standard.~~

Large Projects that Trigger Minimum Requirements #1–#9

Large projects for which all nine minimum requirements apply ([Chapter 12.08 KCC](#)) shall meet the requirements in Table 4.2. Note that the requirements for large projects differ based on whether or not the project is located inside a UGA, a Census Urbanized Area (UA), or a rural area located outside both the UGA and UA. Refer to the UGA, UA, and rural area mapping available on the County’s [Community Development Maps/GIS web page](#).

| Table 4.2 – Onsite Stormwater Management Requirements (MR #5) for Large Projects a,b | |
|--|---|
| Project Type and Location | Requirement |
| Inside UGA or UA | |
| New development on any parcel inside the UGA, or new development inside a UA on a parcel less than 5 acres | Applicant option: <ul style="list-style-type: none"> • LID Performance Standard and BMP T5.13 Post-Construction Soil Quality and Depth; or • List #2A^c |
| New development outside the UGA but inside a UA on a parcel of 5 acres or larger | LID Performance Standard and <u>Post-Construction Soil Quality and Depth</u> BMP T5.13 |
| Redevelopment on any parcel inside the UGA, or redevelopment outside a UGA but inside a UA on a parcel less than 5 acres | Applicant option: <ul style="list-style-type: none"> • LID Performance Standard and BMP T5.13 Post-Construction Soil Quality and Depth; or • List #2A^c |
| Redevelopment outside the UGA but inside a UA on a parcel 5 acres or larger | LID Performance Standard and <u>Post-Construction Soil Quality and Depth</u> BMP T5.13 |
| Outside UGA and UA | |
| New development | Applicant option: <ul style="list-style-type: none"> • BMP T5.30 Full Dispersion; or • LID Performance Standard and BMP T5.13 Post-Construction Soil Quality and Depth; or • List #2B3^d |
| Redevelopment | |

Notes:

- a This table refers to the UGA as designated under the Growth Management Act (GMA) (Chapter 36.70A RCW) of the State of Washington, the Census Urbanized Areas (UA) map, and the rural areas located outside both UGA and UA. Refer to the available UGA, UA, and rural area mapping available on the County’s [Community Development Maps/GIS web page](#).
- b Large projects are defined as those that trigger Minimum Requirements #1 through #9, per [Chapter 12.08 KCC](#).
- c See List #2A ~~provided in the text below~~.
- d See List #2B3 ~~provided in the text below~~.

Flow Control Exempt Projects

Projects qualifying as flow control exempt in accordance with MR #7 shall either:

- Use LID BMPs from List #3 (Table 4.3) for all surfaces within each type of surface included in List #3;
- or
- Use any Flow Control BMP(s) desired to achieve the LID Performance Standard (see the LID Performance Standard provided below) and apply Post-Construction Soil Quality and Depth.

Low Impact Development Performance Standard

The LID Performance Standard compliance method for Minimum Requirement #5 requires modeling the proposed flow control BMPs to demonstrate the flow reduction as described below. Note that in order to meet the LID Performance Standard, the chosen flow control BMPs will most likely need to include infiltration. Drainage design using the LID Performance Standard shall be performed by or under the direction of a professional engineer licensed to practice in Washington State.

Stormwater discharges shall match developed discharge durations to pre-developed durations for the range of pre-developed discharge rates from 8% of the 2-year peak flow to 50% of the 2-year peak flow. Refer to the section titled “Standard Flow Control Requirements” in Section 4.2.7 below for information about the assignment of the pre-developed condition. Project sites that must also meet Minimum Requirement #7 must match flow durations between 8% of the 2-year flow through the full 50-year flow.

Designers selecting this option cannot use Rain Gardens to achieve the LID Performance Standard. They may choose to use Bioretention to achieve the LID Performance Standard.

The List Approach

The List Approach compliance method for Minimum Requirements #5 requires evaluating the BMPs in Table 4.3.

For each surface type (e.g., lawn and landscaped areas, roofs, and other hard surfaces), evaluate the feasibility of consider the BMPs in the order listed below for that type of surface, and use the first BMP that is considered feasible for each surface. Once a BMP is deemed feasible and used for a surface, no other On-site Stormwater Management BMP from the list is necessary for that surface.

If all BMPs in the list are infeasible, then the designer must document the site conditions and infeasibility criteria used to deem each BMP infeasible. This documentation will demonstrate compliance with Minimum Requirement #5.

Feasibility shall be determined by evaluation against:

1. Design criteria, limitations, and infeasibility criteria identified for each BMP in Volume II, Chapter 5 ~~of this manual~~; and
2. Competing Needs Criteria listed in [Volume I, Section 3.4.5 of the Ecology Manual](#).

Table 4.3 – The List Approach for Minimum Requirement #5 Compliance.

| <p>List #1 (small projects that trigger MR #1–5)</p> | <p>List #2A (large projects that trigger MR #1–9, and are inside UGA or inside UA on parcel less than 5 acres)</p> | <p>List #2B (large projects that trigger MR #1–9, and are outside UGA or UA)</p> | <p>List #3 (flow control exempt projects)</p> |
|--|---|---|---|
| <p>Surface Type: Lawn and Landscaped Areas</p> | | | |
| <p><u>Post-Construction Soil Quality and Depth</u></p> | <p><u>Post-Construction Soil Quality and Depth</u></p> | <p><u>Post-Construction Soil Quality and Depth</u></p> | <p><u>Post-Construction Soil Quality and Depth</u></p> |
| <p>Surface Type: Roofs</p> | | | |
| <p>1. <u>Full Dispersion or Downspout Full Infiltration</u></p> | <p>1. <u>Full Dispersion or Downspout Full Infiltration</u></p> | <p>1. <u>Downspout Full Infiltration</u></p> | <p>1. <u>Downspout Full Infiltration</u></p> |
| <p>2. <u>Bioretention or Rain Gardens</u></p> | <p>2. <u>Bioretention</u></p> | <p>2. <u>Bioretention</u></p> | |
| <p>3. <u>Downspout Dispersion Systems</u></p> | <p>3. <u>Downspout Dispersion Systems</u></p> | <p>3. <u>Downspout Dispersion Systems</u></p> | <p>2. <u>Downspout Dispersion Systems</u></p> |
| <p>4. <u>Perforated Stub-out Connections</u></p> | <p>4. <u>Perforated Stub-out Connections</u></p> | <p>4. <u>Perforated Stub-out Connections</u></p> | <p>3. <u>Perforated Stub-out Connections</u></p> |
| <p>Surface Type: Other Hard Surfaces</p> | | | |
| <p>1. <u>Full Dispersion</u></p> | <p>1. <u>Full Dispersion</u></p> | <p>1. <u>Permeable Pavements</u></p> | <p><u>Sheet Flow Dispersion or Concentrated Flow Dispersion</u></p> |
| <p>2. <u>Permeable Pavements or Bioretention or Rain Gardens</u></p> | <p>2. <u>Permeable Pavements</u> 3. <u>Bioretention</u></p> | <p>2. <u>Bioretention</u></p> | |
| <p>3. <u>Sheet Flow Dispersion or Concentrated Flow Dispersion</u></p> | <p>4. <u>Sheet Flow Dispersion or Concentrated Flow Dispersion</u></p> | <p>3. <u>Sheet Flow Dispersion or Concentrated Flow Dispersion</u></p> | |

Table 4.3 – The List Approach for Minimum Requirement #5 Compliance.

| | | | |
|---|---|---|--|
| <p><u>List #1</u> <u>(small projects that trigger MR #1–5)</u></p> | <p><u>List #2A</u> <u>(large projects that trigger MR #1–9, and are inside UGA or inside UA on parcel less than 5 acres)</u></p> | <p><u>List #2B</u> <u>(large projects that trigger MR #1–9, and are outside UGA or UA)</u></p> | <p><u>List #3</u> <u>(flow control exempt projects)</u></p> |
|---|---|---|--|

Notes for using the List Approach:

1. Size Rain Gardens and Bioretention used in the List Approach to have a minimum horizontal projected surface area below the overflow, which is at least 5% of the area draining to it.
2. When the designer encounters Permeable Pavements in the List Approach, it is not a requirement to pave these surfaces. Where pavement is proposed, it must be permeable to the extent feasible unless Full Dispersion is employed.

Figure 4.3 – Flow Chart for Determining ~~LID~~ MR #5 Requirements.

List #1: On-site Stormwater Management BMPs for Projects Triggering Minimum Requirements #1 through #5

Lawn and landscaped areas:

- ~~3. Post-Construction Soil Quality and Depth in accordance with Volume II, Chapter 5 of this manual and in Volume V, Chapter 5 of the Ecology Manual.~~

Roofs:

- ~~4. Full Dispersion in accordance with Volume II, Chapter 5 of this manual and BMP T5.30 in Volume V, Chapter 5 of the Ecology Manual, or Downspout Full Infiltration Systems in accordance with Volume II, Chapter 5 of this manual and BMP T5.10A in Volume III, Section 3.1.1 of the Ecology Manual.~~
- ~~5. Rain Gardens in accordance with Volume II, Chapter 5 of this manual and BMPT5.14A in Chapter 5 of Volume V in the Ecology Manual, or Bioretention in accordance with Volume II, Chapter 5 of this manual and Volume V, Chapter 7 of the Ecology Manual. The rain garden or bioretention facility must have a minimum horizontal projected surface area below the overflow which is at least 5% of the area draining to it.~~
- ~~6. Downspout Dispersion Systems in accordance with Volume II, Chapter 5 of this manual and BMP T5.10B in Volume III, Section 3.1.2 of the Ecology Manual.~~
- ~~7. Perforated Stub-out Connections in accordance with Volume II, Chapter 5 of this manual and BMP T5.10C in Volume III, Section 3.1.3 of the Ecology Manual.~~

Other Hard Surfaces:

- ~~8. Full Dispersion in accordance with Volume II, Chapter 5 of this manual and BMP T5.30 in Volume V, Chapter 5 of the Ecology Manual.~~
- ~~9. Permeable pavement¹ in accordance with Volume II, Chapter 5 of this manual and BMP T5.15 in Volume V, Chapter 5 of the Ecology Manual, or Rain Gardens in accordance with Volume II, Chapter 5 of this manual and BMP T5.14 in Volume V, Chapter 5 of the Ecology Manual, or Bioretention in accordance with Volume II, Chapter 5 of this manual and Volume V, Chapter 7 of the Ecology Manual. The rain garden or bioretention facility must have a minimum horizontal projected surface area below the overflow which is at least 5% of the area draining to it.~~
- ~~10. Sheet Flow Dispersion in accordance with Volume II, Chapter 5 of this manual and BMP T5.12, or Concentrated Flow Dispersion in accordance with Volume II, Chapter 5 of this manual and BMP T5.11 in Volume V, Chapter 5 of the Ecology Manual.~~

List #2: On-site Stormwater Management BMPs for Projects Triggering Minimum Requirements #1 through #9 – Inside UGA or Inside UA on Parcel Less Than 5 Acres

For each surface (lawn and landscaped areas, roofs, and other hard surfaces), consider the BMPs in the order listed for that type of surface. Use the first BMP that is considered feasible. No other On-site Stormwater Management BMP is necessary for that surface.

¹This is not a requirement to pave these surfaces. Where pavement is proposed, it must be permeable to the extent feasible unless full dispersion is employed.

Feasibility shall be determined by evaluation against:

11. Design criteria, limitations, and infeasibility criteria identified for each BMP in Volume II, Chapter 5 of this manual; and
12. Competing Needs Criteria listed in Volume V, Chapter 5 of the Ecology Manual.

Lawn and landscaped areas:

13. Post-Construction Soil Quality and Depth in accordance with Volume II, Chapter 5 of this manual and BMP T5.13 in Volume V, Chapter 5 of the Ecology Manual.

Roofs:

14. Full Dispersion in accordance with Volume II, Chapter 5 of this manual and BMP T5.30 in Volume V, Chapter 5 of the Ecology Manual, or Downspout Full Infiltration Systems in accordance with Volume II, Chapter 5 of this manual and BMP T5.10A in Volume III, Section 3.1.1 of the Ecology Manual.
15. Bioretention (See Volume II, Chapter 5 of this manual and BMP T7.30 in Volume V, Chapter 5 of the Ecology Manual) facilities that have a minimum horizontally projected surface area below the overflow which is at least 5% of the total surface area draining to it.
16. Downspout Dispersion Systems in accordance with Volume II, Chapter 5 of this manual and BMP T5.10B in Volume III, Section 3.1.2 of the Ecology Manual.
17. Perforated Stub-out Connections in accordance with Volume II, Chapter 5 and BMP T5.10C in Section 3.1.3 in Chapter 3 of Volume III, Section 3.1.3 of the Ecology Manual.

Other Hard Surfaces:

18. Full Dispersion in accordance with Volume II, Chapter 5 of this manual and BMP T5.30 in Volume V, Chapter 5 of the Ecology Manual.
19. Permeable pavement in accordance with Volume II, Chapter 5 of this manual and BMP T5.15 in Volume V, Chapter 5 of the Ecology Manual.
20. Bioretention BMPs (See Volume II, Chapter 5 and BMP T7.30 in Volume V, Chapter 7 of the Ecology Manual) that have a minimum horizontally projected surface area below the overflow which is at least 5% of the total surface area draining to it.
21. Sheet Flow Dispersion in accordance with Volume II, Chapter 5 and BMP T5.12, or Concentrated Flow Dispersion in accordance with Volume II, Chapter 5 of this manual and BMP T5.11 in Volume V, Chapter 5 of the Ecology Manual.

List #3: On-site Stormwater Management BMPs for Projects Triggering Minimum Requirements #1 through #9 – Outside UA and UGA

For each surface (lawn and landscaped areas, roofs, and other hard surfaces), consider the BMPs in the order listed for that type of surface. Use the first BMP that is considered feasible. No other On-site Stormwater Management BMP is necessary for that surface.

Feasibility shall be determined by evaluation against:

~~22. Design criteria, limitations, and infeasibility criteria identified for each BMP in Volume II, Chapter 5 of this manual; and~~

~~23. Competing Needs Criteria listed in Volume V, Chapter 5 of the Ecology Manual.~~

~~***Lawn and landscaped areas:***~~

~~24. Post-Construction Soil Quality and Depth in accordance with Volume II, Chapter 5 of this manual and BMP T5.13 in Volume V, Chapter 5 of the Ecology Manual.~~

~~***Roofs:***~~

~~25. Downspout Full Infiltration Systems in accordance with Volume II, Chapter 5 of this manual and BMP T5.10A in Volume III, Section 3.1.1 of the Ecology Manual.~~

~~26. Bioretention (Volume II, Chapter 5 of this manual and Chapter 7 of Volume V, Chapter 5 of the Ecology Manual) facilities that have a minimum horizontally projected surface area below the overflow which is at least 5% of the total surface area draining to it.~~

~~27. Downspout Dispersion Systems in accordance with Volume II, Chapter 5 of this manual and BMP T5.10B in Volume III, Section 3.1.2 of the Ecology Manual.~~

~~28. Perforated Stub-out Connections in accordance with Volume II, Chapter 5 of this manual and BMP T5.10C in Volume III, Section 3.1.3 of the Ecology Manual.~~

~~***Other Hard Surfaces:***~~

~~29. Permeable pavement in accordance with Volume II, Chapter 5 of this manual and BMP T5.15 in Volume V, Chapter 5 of the Ecology Manual.~~

~~30. Bioretention BMPs (See Volume II, Chapter 5 of this manual and BMP T7.30 in Volume V, Chapter 7 of the Ecology Manual) that have a minimum horizontally projected surface area below the overflow which is at least 5% of the total surface area draining to it.~~

~~31. Sheet Flow Dispersion in accordance with Volume II, Chapter 5 of this manual and BMP T5.12, or Concentrated Flow Dispersion in accordance with Volume II, Chapter 5 of this manual and BMP T5.11 in Volume V, Chapter 5 of the Ecology Manual.~~

Exemptions

Projects qualifying as flow control exempt in accordance with Section 4.2.7 of this chapter must implement the following BMPs:

- ~~● Post-Construction Soil Quality and Depth (BMP T5.13 in Volume V, Chapter 5 of the Ecology Manual);~~
- ~~● Downspout Full Infiltration Systems (BMP T5.10A), Downspout Dispersion Systems (BMP T5.10B), or Perforated Stub-out Connections (BMP T5.10C) (Volume III, Chapter 3 of the Ecology Manual), if feasible; and~~
- ~~● Concentrated Flow Dispersion (BMP T5.11) or Sheet Flow Dispersion (BMP T5.12) (Volume V, Chapter 5 of the Ecology Manual), if feasible.~~

Qualifying exempt projects do not have to achieve the LID performance standard, nor consider bioretention, rain gardens, permeable pavement, or full dispersion.

4.2.6 Minimum Requirement #6: Runoff Treatment

Thresholds

When assessing a project against the following thresholds, only consider those hard and pervious surfaces that are subject to this minimum requirement as determined in Section 4.1 of this chapter.

The following require construction of stormwater treatment facilities:

- Projects in which the total of PGHS is 5,000 square feet or more, or;
- Projects in which the total of PGPS—not including permeable pavements—is 3/4 of an acre or more, and from which there will be a surface discharge in a natural or manmade conveyance system from the site.

Note: The use of Threshold Discharge Areas (TDAs) detailed in the Ecology Manual is not applicable to the implementation of MR #6 in Kitsap County.

Runoff Treatment Facility Sizing

Size ~~runoff treatment BMPs~~ ~~stormwater treatment facilities~~ for the entire area that drains to them, even if some of those areas are not pollution-generating, or were not included in the project site threshold decisions (~~see Volume I, Section 4.1 of this chapter~~) ~~or the treatment threshold decisions of this minimum requirement.~~ Runoff treatment BMPs are sized by using either a volume (Water Quality Design Storm Volume) or a flow rate (Water Quality Design Flow Rate), depending on the runoff treatment BMP selected.

Water Quality Design Storm Volume:

When using an approved continuous runoff model, the water quality design storm volume shall be equal to the simulated daily volume that represents the upper limit of the range of daily volumes that accounts for 91% of the entire runoff volume over a multi-decade period of record.

Water Quality Design Flow Rate:

The water quality design flow rate is dependent on the location of the runoff treatment BMP relative to the detention BMP(s):

- Upstream of Preceding Detention BMPs Facilities or when there are no Detention BMPs Facilities are not required: The flow rate at or below which 91% of the runoff volume, as estimated by an approved continuous runoff model, will be treated. Design criteria for treatment facilities are assigned to achieve the applicable performance goal (e.g., 80% TSS removal) at the water quality design flow rate. At a minimum, 91% of the total runoff volume, as estimated by an approved continuous runoff model, must pass through the runoff treatment BMP(s) facility(ies) at or below the approved hydraulic loading rate for the BMP(s) facility(ies).
- Downstream of Detention BMPs Facilities: The water quality design flow rate shall must be the full 2-year release rate from the detention BMP facility.

Runoff Treatment Facility BMP Selection, Design, and Maintenance

Stormwater treatment facilities Runoff Treatment BMPs shall be:

- Selected in accordance with the process identified in Chapter 4 of Volume I, Chapter 4 of this manual and Chapter 2 of Volume V, Volume III, Chapter 1.2 of the Ecology Manual.
- Designed and maintained in accordance with the design and maintenance criteria in Volume V of the Ecology Manual.

Additional Requirements

The (Direct-direct or indirect) discharge of untreated stormwater from pollution-generating hard surfaces to ground water is prohibited, except for the discharge achieved by infiltration or dispersion in accordance with runoff through use of On-site Stormwater Management LID BMPs per the List Approach in Volume I, Section 4.2.5 does not violate this requirement, in accordance with Volume II, Chapter 5 of this manual and Chapter 5, Volume V and Chapter 7, Volume V of the Ecology Manual; or by infiltration through soils meeting the soil suitability criteria in Chapter 3 of Volume III of the Ecology Manual.

Oil control treatment is required for high-use sites, or those sites that typically generate high concentrations of oil due to high traffic turnover or the frequent transfer of oil. All stormwater from hard surfaces subject to motor vehicle traffic shall flow through a spill-containment type oil/water separator prior to surface discharge off site.

Kitsap Public Health District conducts regular lake sampling and has determined that Kitsap Lake and Long Lake are phosphorus limited. Therefore, Phosphorus treatment is required for project sites draining into these receiving water bodies.

Supplemental Guidelines

See Volume II, Section 5.3.4 for guidance on selection of runoff treatment BMPs. See Volume II, Chapter 5, and Volume V of the Ecology Manual for more detailed guidance on selection, design, and maintenance of runoff treatment BMPs facilities. The water quality design storm volume and flow rates are intended to capture and effectively treat about 90-95% of the annual runoff volume in western Washington.

There are several levels of runoff treatment, depending on the type of land use activities. Volume V of the Ecology Manual includes performance goals for Basic, Enhanced, Phosphorus, and Oil Control treatment, and a menu of facility options for each treatment type. Treatment facilities that are selected from the appropriate menu and designed in accordance with their design criteria are presumed to meet the applicable performance goals.

Kitsap Public Health District conducts regular lake sampling and has determined that Kitsap Lake and Long Lake are phosphorus limited. Therefore, Phosphorus treatment is required for project sites draining into these receiving water bodies.

An adopted and implemented basin plan or a TMDL (also known as a Water Clean-up Plan) may be used to develop runoff treatment requirements that are tailored to a specific basin. However, runoff treatment requirements shall not be less than that achieved by facilities in meet,

~~at a minimum, the Basic Treatment Menu Performance Goal (see Volume I of the Ecology Manual). See Volume V, Chapter 3 of the Ecology Manual.~~

~~Runoff from surfaces that are not pollution-generating do not need to be treated and may bypass the Runoff Treatment BMP(s), if it is not mingled with runoff from pollution-generating surfaces.~~

~~Do not mix drainage from areas in native vegetation with untreated runoff from streets and driveways, if possible. It is best to infiltrate or disperse this relatively clean runoff to maximize recharge to shallow ground water, wetlands, and streams.~~

~~Treatment facilities applied consistent with this manual are presumed to meet the requirement of state law to provide all known available and reasonable methods of treatment (RCW 90.52.040, RCW 90.48.010). This technology-based treatment requirement does not excuse any discharge from the obligation to apply whatever technology is necessary to comply with state water quality standards, Chapter 173-201A WAC; state ground water quality standards, Chapter 173-200 WAC; state sediment management standards, Chapter 173-204 WAC; and the underground injection control program, Chapter 173-218 WAC. Additional treatment to meet those standards may be required.~~

~~Infiltration through use of On-site Stormwater Management BMPs can provide both treatment of stormwater, through the ability of certain soils to remove pollutants, and volume control of stormwater, by decreasing the amount of water that runs off to surface water. Infiltration through engineered treatment facilities that utilize the natural soil profile can also be very effective at treating stormwater runoff, but pretreatment must be applied and soil conditions must be appropriate to achieve effective treatment while not impacting ground water resources. See Volume II, Chapter 5 of this manual and Chapter 6 of Volume V of the Ecology Manual for pretreatment design details.~~

~~Discharge of pollution-generating surfaces into a dry well, after pretreatment for solids reduction, can be acceptable if the soil conditions provide sufficient treatment capacity. Dry wells into gravelly soils are not likely to have sufficient treatment capability. They must be preceded by at least a Basic Treatment BMP. See Volume II, Chapter 5 of this manual and Volume V, Chapters 2 and 7 of the Ecology Manual for details.~~

~~Impervious surfaces that are “fully dispersed” in accordance with BMP T5.30 in Volume V of the Ecology Manual are not considered effective impervious surfaces. Impervious surfaces that are “dispersed” in accordance with BMPs T5.10B, T5.11, and T5.12 in Section 5.3.1 of Volume V of the Ecology Manual are still considered effective surfaces though they may be modeled as pervious surfaces if flow path lengths meet the specified minima. See Volume III, Appendix III-C of the Ecology Manual for a more complete description of hydrologic representation of On-site Stormwater Management BMPs.~~

4.2.7 Minimum Requirement #7: Flow Control

Projects must provide flow control to reduce the impacts of stormwater runoff from hard surfaces and land cover conversions. ~~The standard flow control requirements below apply to~~

~~projects that discharge stormwater directly, or indirectly through a conveyance system, into a fresh waterbody.~~

If the discharge is to a stream that leads to a wetland, or to a wetland that has an outflow to a stream, both this requirement and Minimum Requirement #8 – Wetlands Protection apply.

Exemptions

Flow control is not required for projects that discharge ~~directly to or indirectly through an MS4 to a water listed in Appendix I-A of the Ecology Manual, Puget Sound,~~ subject to all of the following restrictions:

- Direct discharge to the exempt receiving water does not result in the diversion of drainage from any perennial stream classified as Types 1, 2, 3, or 4 in the State of Washington Interim Water Typing System (WAC 222-16-031), or Types “S,” “F,” or “Np” in the Permanent Water Typing System (WAC 222-16-030), or from any Category I, II, or III wetland;~~and~~
- ~~If flow splitters or conveyance elements or drainage BMPs are applied to route natural runoff volumes from the project site to any downstream Type 5 stream or Category IV wetland, then:~~
 - Design of ~~the flow splitters or conveyance elements or drainage BMPs~~ ~~shall~~ be based on approved continuous simulation hydrologic modeling analysis. The design ~~shall~~ ensure that flows delivered to Type 5 stream reaches will approximate, but in no case exceed, durations ranging from 50% of the 2-year to the 50-year peak flow.
 - Flow splitters ~~or conveyance elements or drainage BMPs~~ that deliver flow to Category IV wetlands ~~shall~~ also be designed using approved continuous simulation hydrologic modeling to preserve pre-project wetland hydrologic conditions unless specifically waived or exempted by regulatory agencies with permitting jurisdiction;~~and~~
- The project site must be drained by a conveyance system that is comprised entirely of manmade conveyance elements (e.g., pipes, ditches, outfall protection) and extends to the ordinary high water line of the exempt receiving water;~~and~~
- The conveyance system between the project site and the exempt receiving water shall have sufficient hydraulic capacity to convey discharges from future build-out conditions (under current zoning) of the site, and the existing condition from non-project areas from which runoff is or will be collected;~~and~~
- Any erodible elements of the manmade conveyance system must be adequately stabilized to prevent erosion under the conditions noted above.

Thresholds

The following projects require achievement of the standard flow control requirement:

- Projects in which the total of effective impervious surfaces is 10,000 square feet or more ~~in a threshold discharge area~~, or
- Projects that convert 3/4 acre or more of vegetation to lawn or landscape, or convert 2.5 acres or more of native vegetation to pasture ~~in a threshold discharge area~~, and from which there is a surface discharge in a natural or manmade conveyance system from the site, or
- Projects that through a combination of effective hard surfaces and converted vegetation areas cause a ~~0.150-10~~ cubic feet per second increase in the 100-year flow frequency ~~from a threshold discharge area~~ as estimated using ~~the~~ WWHM or other approved continuous simulation model and 15-minute ~~one-hour~~ time steps ~~(or a 0.15 cfs increase using 15-minute time steps)~~.²

When assessing a project against the above thresholds, consider only those surfaces that are subject to this minimum requirement as determined in Volume 1, Section 4.1 ~~of this Chapter~~.

Note: The use of TDAs detailed in the Ecology Manual is not applicable to the implementation of MR #7 in Kitsap County.

~~Standard Flow Control Performance Standard Requirements~~

Stormwater discharges shall match developed discharge durations to pre-developed durations for the range of pre-developed discharge rates from 50% of the 2-year peak flow up to the full 50-year peak flow. The pre-developed condition to be matched shall be a forested land cover unless reasonable, historical information is provided that indicates the site was prairie prior to settlement (modeled as “pasture” in the WWHM approved continuous simulation model).

Additional Requirement

Flow Control BMPs shall be selected, designed, and maintained in accordance with Volume II ~~of this manual~~.

Supplemental Guidelines

Reduction of flows through infiltration decreases stream channel erosion and helps to maintain base flow throughout the summer months. ~~However, i~~nfiltration shall follow the guidance in this manual to reduce the chance ~~that of threatening~~ ground water quality ~~is threatened by such discharges~~.

~~Volume III of the Ecology Manual includes a description of the WWHM. The model provides ways to represent On-site Stormwater Management BMPs described in Volumes III and V of the Ecology Manual. Using those LID BMPs reduces the predicted runoff rates and volumes, and thus also reduces the size of the required flow control facilities BMPs.~~

² For the purpose of applying this threshold, the existing condition is either the pre-project land cover, (for a developed site with an approved stormwater mitigation plan) or the land cover that existed at the site as of a date when the County first adopted flow control requirements into code or rules (September 21, 1987).

Application of ~~sufficient types of On-site Stormwater Management~~ certain LID and/or infiltration BMPs can result in reducing the effective impervious area and the converted vegetation areas such that a ~~flow control facility~~ Flow Control BMP is not required. See the definition of Effective Impervious Surface for details. Application of ~~“Full Dispersion”~~, BMP T5.30: Full Dispersion in Volume V of the Ecology Manual, also results in eliminating the ~~flow control facility~~ requirement for a Flow Control BMP for those areas that are “fully dispersed.” ~~See the guidelines in Volume I, Appendix 1-D of the Ecology Manual for Minimum Requirement #8, and directions concerning use of the Western Washington Hydrology Model for information about the approach for protecting wetland hydrologic conditions.~~

4.2.8 Minimum Requirement #8: Wetlands Protection

Wetlands are extremely important natural resources that provide multiple stormwater benefits, including ground water recharge, flood control, and stream channel erosion protection. They are easily impacted by development unless careful planning and management are conducted. Wetlands can be severely degraded by stormwater discharges from urban development due to pollutants in the runoff and also due to disruption of natural hydrologic functioning of the wetland system. Changes in water levels and the frequency and duration of inundations are of particular concern.

Applicability

The requirements below apply only to projects whose stormwater discharges into a wetland, either directly or indirectly through a conveyance system.

Thresholds

The thresholds identified in Minimum Requirement #6 – Runoff Treatment and Minimum Requirement #7 – Flow Control shall also be applied to determine the applicability of this requirement to discharges to wetlands.

Note: The use of TDAs detailed in the Ecology Manual is not applicable to the implementation of MR #8 in Kitsap County.

Standard Requirement

Projects shall comply with ~~Guide Sheets #1 through #3 in Volume I, Appendix 1-D of the Ecology Manual~~ Volume I, Appendix I-C of the Ecology Manual. The hydrologic analysis shall use the existing land cover condition to determine the existing hydrologic conditions unless directed otherwise in the Critical Areas Ordinance codified as Title 19 KCC by the County.

Additional Requirements

Stormwater treatment and flow control facilities shall not be built within a natural vegetated buffer, except for:

- Necessary conveyance systems as approved by the County; or
- As allowed for compensatory mitigation in Volume I, Appendix I-C, Section C.6 of the Ecology Manual. in wetlands approved for hydrologic modification and/or treatment in accordance with Guide Sheet 2 in Appendix I-D of Volume I of the Ecology Manual.

Supplemental Guidelines

Volume I, Appendix I-C of the Ecology Manual shall be used for discharges to natural wetlands and mitigated wetlands ~~constructed as mitigation~~. Refer to KCC 19.200.220 for fencing and planting requirements for wetland buffers. ~~While it is always necessary to pre-treat stormwater prior to discharge to a wetland, there are limited circumstances where wetlands may be used for additional treatment and detention of stormwater. These situations are considered in Guide Sheet 2 of Appendix 1-D of the Ecology Manual.~~

~~Note that if selective runoff bypass is an alternative being considered to maintain the hydroperiod, the hydrologic analysis must consider the impacts of the bypassed flow. For instance, if the bypassed flow is eventually directed to a stream, the flow duration standard, Minimum Requirement #7—Flow Control, applies to the bypass.~~

4.2.9 Minimum Requirement #9: Operation and Maintenance

An operation and maintenance manual that is consistent with the provisions in Volume II, Chapter 7 ~~of this manual~~ shall be provided for proposed runoff treatment and flow control stormwater facilities and BMPs, and ~~T~~ the party (or parties) responsible for maintenance and operation shall be identified in the operation and maintenance manual. At private facilities, a copy of the operation and maintenance manual shall be retained on site or within reasonable access to the ~~site, and~~ site and shall be transferred with the property to the new owner. For public facilities, a copy of the operation and maintenance manual shall be retained in the appropriate department. A log of maintenance activity that indicates what actions were taken shall be kept and be available for inspection by the County.

Maintenance requirements for individual BMPs are also provided in Volume II, Chapter 5 ~~of this manual~~. ~~Volumes II, III, and V of the Ecology Manual~~ Volumes II, III, and V of the Ecology Manual include sections on maintenance. Volume V, Appendix V-A of the Ecology Manual includes a schedule of maintenance standards for runoff treatment and flow control BMPs ~~drainage facilities~~.

Kitsap County Stormwater Design Manual

Volume II – Design Standards and Requirements

2nd DRAFT
June 2020

March 2020 1st Draft Revisions are in **RED**

June 2020 2nd Draft Revisions are highlighted in **aqua**

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CHAPTER 1 PLANS AND REPORTS

1.1 Introduction

This chapter details the requirements for drainage-related plans and reports that must be submitted with a permit application to the Kitsap County Department of Community Development (DCD), in accordance with [Section 2.5.1 of Volume I of the Ecology Manual](#)~~Manual~~, [Section 3.4.1 of the Ecology Manual](#) (Minimum Requirement #1 – Preparation of Stormwater Site Plans) and Kitsap County Code [\(KCC\) Section 21.04.160](#).

Most projects require some degree of drainage planning and/or analysis to be submitted with the initial permit application. Site plans provide information on the proposal, including, but not limited to, location of critical areas, road alignments and ~~right-of-way~~[right of way](#), site topography, building locations, land use information, and lot dimensions. They are used to determine the appropriate drainage conditions and requirements to be applied to the project during the drainage review process. The intent of these requirements is to clearly identify for applicants the format and technical support data necessary for the development of consistent and complete design plans.

The remainder of this chapter describes the various drainage review types that may apply to a project based on development type, size, location, and potential on-site or downstream impacts; how to submit drainage plans and reports based on the applicable drainage review type; and the process for permit issuance. The required submittal contents and formats are described in detail herein. The drainage requirements that these plan and report submittals shall address are contained in [Title 12 KCC](#). The specific design methods and criteria to be used are contained in Volume II, Chapters 2 through 9 ~~of this manual~~.

1.2 Drainage Review

Drainage review is the evaluation by Kitsap County staff of a proposed project's compliance with the drainage requirements in this manual. The Kitsap County department responsible for drainage review is DCD, unless otherwise specified in [KCC Section 21.04.100](#).

This section describes the permits that require a drainage review, the various types of drainage review that may apply depending upon the project and site conditions, drainage requirements that may be imposed by other agencies, and additional requirements that may apply beyond the minimum stormwater requirements defined in Volume I ~~of this manual~~.

1.2.1 Projects Requiring Drainage Review

Drainage review is required for any land use permit and approval, as defined in [Chapter 12.08 KCC](#), and for all Site Development Activity Permits (SDAP). SDAP drainage review shall be required as set forth in [KCC Section 12.10.030](#). See [Volume II, Section 1.3 below](#) for submittal processes and requirements. For projects that require a building permit or other land use review but do not trigger an SDAP, drainage review shall be required as set forth in [KCC Section 12.20.010](#).

1.2.2 Review Types and Requirements

For most projects resulting in 2,000 square feet or more of new plus replaced hard surface area or 7,000 square feet or more of land disturbing activity, the full range of minimum requirements contained in Volume I ~~of this manual~~ shall be evaluated for compliance through the drainage review process. However, for some types of projects, the scope of requirements applied is targeted to allow more efficient, customized review.

The review process and drainage requirements vary based on a project's size, location, type of development, and anticipated impacts to the local and regional surface water system. There are five types of drainage review, as follows:

1. Simplified Drainage Review
2. Simplified Drainage Review - Engineered
3. Abbreviated Drainage Review
4. Abbreviated Drainage Review - Engineered
5. Full Drainage Review

The permit or conditions that trigger each type of drainage review are described in ~~the sections~~ Volume II, Sections 1.2.2.1, 1.2.2.2, 1.2.2.3, 1.2.2.4, and 1.2.2.5 below. Figure 1.1 provides a flow chart for determining which type of drainage review is required. Table 1.1 summarizes the requirements that must be evaluated based on the applicable type of review, while Volume II, Sections 1.3 and 1.4 outline the specific materials (i.e., plans, analyses, reports, and other documents) that must be submitted at various stages of permit review.

1.2.2.1 Simplified Drainage Review

Simplified Drainage Review applies to small (Chapter 12.08 KCC) Single Family Residential (SFR) projects for which Minimum Requirements #1 through #5 apply, located outside of critical areas and their buffers. This type of drainage review is triggered by a building permit. The review process is streamlined by not requiring Preliminary Design Review (Volume II, Section 1.2.3.2) and allowing for targeted submittal documents that do not require a professional engineer, as detailed in Volume II, Section 1.4.2.3(a).

1.2.2.2 Simplified Drainage Review - Engineered

Simplified Drainage Review – Engineered applies to small (Chapter 12.08 KCC) SFR projects located inside critical areas (see KCC 12.28.020) or their buffers. As with Simplified Drainage Review, this type of drainage review is triggered by a building permit, not by an SDAP. Preliminary Design Review (Volume II, Section 1.2.3.2) is not required. Submittals must be prepared by a professional engineer. Additional mitigation beyond the minimum stormwater requirements in Volume I ~~of this manual~~ may be required to compensate for loss of critical drainage area habitat functions associated with activities inside the critical drainage area or critical drainage area buffers. See Volume II, Section 1.4.2.3(b) for detailed submittal requirements for this type of drainage review.

1.2.2.3 Abbreviated Drainage Review

Abbreviated Drainage Review applies to the following project types:

- Small ([Chapter 12.08 KCC](#)) non-SFR projects for which Minimum Requirements #1 through #5 apply, located outside critical areas and their buffers; and
- Grading only projects located outside critical areas and their buffers that involve the movement of between 150 and 5,000 cubic yards of material.

This type of drainage review is triggered by an SDAP. Preliminary Design Review ([Volume II, Section 1.2.3.2](#)) is required, but the submittal process is streamlined by allowing targeted submittal documents that do not require a professional engineer, as detailed in [Volume II, Section 1.4.2.3\(c\)](#).

1.2.2.4 Abbreviated Drainage Review - Engineered

Abbreviated Drainage Review - Engineered applies to the following project types:

- Small ([Chapter 12.08 KCC](#)) non-SFR projects for which Minimum Requirements #1 through #5 apply and grading only projects that involve the movement of between 150 and 5,000 cubic yards of material ~~that~~ where the project:
 - Connects into a drainage system in the right-of-way; or
 - Constructs improvements in the right-of-way; or
 - Constructs in a critical area or critical area buffer.

This type of drainage review is triggered by an SDAP and requires a professional engineer. See [Volume II, Section 1.4.2.3\(d\)](#) for detailed submittal requirements.

1.2.2.5 Full Drainage Review

Full Drainage Review - Engineered applies to large ([Chapter 12.08 KCC](#)) projects for which Minimum Requirements #1 through #9 apply. This type of drainage review is triggered by an SDAP. See [Volume II, Section 1.4.2.3\(e\)](#) for detailed submittal requirements.

(See separate file for Public Review Draft figures)

Figure 1-14.1.—Flow Chart for Determining Type of Drainage Review Required

Table 1-1. Drainage Requirements that Must Be Evaluated for Each Type of Drainage Review

| Drainage Review Type | Minimum Requirements #1-5 ^a | Minimum Requirements #1-9 ^a | Critical Drainage Area Requirements ^b | Special Requirements ^b |
|--|--|--|--|-----------------------------------|
| Simplified Drainage Review | ✓ | | | |
| Simplified Drainage Review – Engineered | ✓ | | ✓ | |
| Abbreviated Drainage Review | ✓ | | | |
| Abbreviated Drainage Review - Engineered | ✓ | | ✓ | ✓ |
| Full Drainage Review | | ✓ | ✓ | ✓ |

Notes:

^a See Volume [I4, Section 4.2](#) for discussion of minimum requirements.

^b See [Volume II](#), Sections 1.2.4 and 1.2.5.

1.2.3 Review Stages

This section defines ~~three~~3 stages of drainage review, including Site Assessment and Planning Review, Preliminary Design Review, and Final Design Review. Not all stages of drainage review are required for all projects. The applicability of each review stage based on the drainage review type and the basic requirements for each review stage are described below. Table 1.3 in [Volume II, Section 1.3](#) summarizes the plan and report submittals required for each stage of review.

1.2.3.1 Site Assessment and Planning Review

For all drainage review types, this review stage entails completing permit applications and conducting a site assessment and planning study to evaluate and document the early consideration of project and site components that affect design. Volume I, Section 2.5 ~~of this manual~~ outlines the requirements for site assessment and planning and [Volume II](#), Section 1.4.1 details the associated submittal document required.

1.2.3.2 Preliminary Design Review

Preliminary design review is required for any proposed project that requires a land use permit or approval. The purpose of this review stage is to demonstrate that the project is feasible and can meet the applicable standards and requirements. All preliminary submittal documents shall be at 60-percent level of design, or higher.

All land boundary surveys and legal descriptions used for preliminary design review shall be stamped by a land surveyor licensed in the State of Washington. Topographic survey data and mapping prepared specifically for a proposed project may be performed by the professional engineer stamping the engineering plans as allowed by the Washington State Board of Registration for Professional Engineers and Land Surveyors.

**Example Project Types
Subject to Preliminary
Design Review:**

- Subdivisions
- Short Subdivisions
- Large Lot Subdivisions
- Performance Based Developments
- Conditional Use Permits

The plan set shall follow the requirements of site improvement plans ([Volume II](#), Section 1.4.2) and shall contain the base map, the basic site plan requirements, plus the following:

1. Professional engineer's seal, signed and dated.
2. Professional land surveyor's seal, signed and dated, where applicable.
3. Contour lines, at maximum 5-foot intervals, with source of datum identified.
4. If connecting to Kitsap County Sanitary Sewer, see Kitsap County Public Works (KCPW) Standards for Sanitary Sewer Extensions additional site plan requirements.
5. Approximate plan for the collection and conveyance of stormwater through the project site. At a minimum, show with flow arrows the directions of proposed stormwater runoff and indicate the method for conveyance (e.g., pipe, ditch, bioretention filter, overland flow, etc.).
6. Proposed locations and sizes of stormwater Best Management Practices (BMPs), including typical cross-sections for On-site Stormwater Management, Flow Control, and Water Quality Treatment facilities. Refer to [Chapter 5 of Volume II](#), [Chapter 5 of this manual](#) for stormwater BMP design requirements.
7. For any proposal that includes public or private roadway construction or improvement, including but not limited to subdivisions, short subdivisions, large lot subdivisions and performance-based developments, provide road plan and profiles in accordance with Kitsap County Road Standards, Title 11 KCC, showing existing grade and approximate finished grade. Private roads may not have to be built to the same standard as public roads, but the plans shall contain all the same elements.

1.2.3.3 Final Design Review

The objective of the final stormwater design review is to demonstrate that the project designs meet the applicable standards and requirements. All submittal documents in this review shall be at 90-percent level of design. For land use permit and approvals requiring only a simplified

drainage review, this final review will occur with the associated building permit for the land use permit or approval. For land use permit and approvals with any other drainage review, the final drainage review will occur with the associated or subsequently required SDAP.

The final design stage submittal shall follow the requirements of site improvement plans ([Volume II](#), Section 1.4.2) and shall contain the base map, the basic site plan requirements, plus the additional requirements listed for the preliminary design phase ([Volume II](#), Section 1.2.3.2).

1.2.4 Drainage Review Required by Other Agencies

Drainage review for a proposed project may be addressed by processes or requirements apart from Kitsap County’s [requirements](#). Agencies such as those listed in Table 1.2 may require some form of drainage review and impose drainage requirements that are separate from and in addition to Kitsap County’s drainage requirements. The applicant is responsible for coordinating with these agencies and resolving any conflicts in drainage requirements.

Table 1-2. Example Permits or Approvals that May Be Required by Other Agencies

| Agency | Permit/Approval |
|---------------------------------------|---|
| Kitsap Public Health District | <ul style="list-style-type: none"> • Sewage Disposal Permit • and-Well Permits |
| Washington State | |
| Department of Transportation | <ul style="list-style-type: none"> • Developer/Local Agency Agreement |
| Department of Fish and Wildlife | <ul style="list-style-type: none"> • Hydraulic Project Approval |
| Department of Ecology | <ul style="list-style-type: none"> • Short Term Water Quality Modification Approval • Dam Safety Permit • NPDES Stormwater Permit |
| Department of Natural Resources | <ul style="list-style-type: none"> • Forest Practices Class IV Permit |
| United States Army Corps of Engineers | <ul style="list-style-type: none"> • Sections 10 Permit • Section, 401 Permit, and • Section 404 Permits |

1.2.5 Drainage Design Beyond Minimum Requirements

1.2.5.1 Single Family Residential Subdivision Design

Single family residential subdivision lot development design shall also address the following requirements:

- For each lot, a minimum design assumption for hard surfaces and developed pervious surface shall be determined as part of the overall drainage design.

- The minimum design assumptions per lot shall be stated on the face of the SDAP plans and on the face of the final plat (see Volume II, Section 1.4.6).
- If surplus stormwater mitigation is provided for the subdivision to allow flexibility in individual lot design, that surplus availability shall be stated in square feet on the face of the final construction drawings and final plat. Usage of the surplus area by individual lot development may be considered when the design does not cause noncompliance with any conditions of subdivision approval or other applicable regulations.

1.2.5.2 Additional Design Requirements

This manual presents Kitsap County’s minimum standards for engineering and design of drainage BMPs facilities. While Kitsap County believes these standards are appropriate for a wide range of project proposals, compliance solely with these requirements does not relieve the professional engineer submitting designs of their ~~his or her~~ responsibility to ensure drainage facilities are engineered to provide adequate protection for natural resources and private property.

Compliance with the standards in this manual does not necessarily mitigate all probable and significant environmental impacts to aquatic biota. Fishery resources and other living components of aquatic systems are affected by a complex set of factors. While employing a specific flow control standard may prevent stream channel erosion or instability, other factors affecting fish and other biotic resources (e.g., increases in stream flow velocities) are not directly addressed by this manual. Likewise, some wetlands, including bogs, are adapted to a very constant hydrologic regime. Even the most stringent flow control standard employed by this manual does not prevent all increases in runoff volume, and it is known that increased runoff can adversely affect wetland plant communities by increasing the duration and magnitude of water level fluctuations. Thus, compliance with this manual should not be construed as mitigating all probable and significant stormwater impacts to aquatic biota in streams and wetlands; additional mitigation may be required.

Additional mitigation may also be required to compensate for loss of critical drainage area habitat functions associated with activities inside the critical drainage area or critical drainage area buffers.

1.3 Submittal Processes and Requirements

Table 1.3 summarizes the plans and reports that must be submitted for DCD review during the Site Assessment and Planning Review, Preliminary Design Review, and Final Design Review stages. For each stage, the submittal requirements vary based on the type of drainage review applicable to the proposed project (see Table 1.1). See Volume II, Section 1.4 ~~below~~ for detailed document contents and format required for each type of drainage review. See also Volume II, Section 1.2.3 ~~above~~ for requirements that vary based on the stage of drainage review.

Table 1-3. Summary of Submittal Requirements for Each Review Stage and Type of Drainage Review

| Submittal Materials | Type of Drainage Review ^a | | | | |
|--|--------------------------------------|---|-----------------------------|--|----------------------|
| | Simplified Drainage Review | Simplified Drainage Review - Engineered | Abbreviated Drainage Review | Abbreviated Drainage Review - Engineered | Full Drainage Review |
| <i>Site Assessment and Planning Review</i> | | | | | |
| Application Forms ^b | ✓ | ✓ | ✓ | ✓ | ✓ |
| Site Assessment and Planning Packet | ✓ | ✓ | ✓ | ✓ | ✓ |
| <i>Preliminary Design Review (60-percent design, or higher)</i> | | | | | |
| Site Improvement Plans | | | ✓ | ✓ | ✓ |
| Drainage Report | | | | ✓ | ✓ |
| Other technical reports and documents (as applicable) | | | ✓ | ✓ | ✓ |
| <i>Final Design Review (90-percent design)</i> | | | | | |
| Site Improvement Plans | ✓ | ✓ | ✓ | ✓ | ✓ |
| Construction Stormwater Pollution Prevention Plan (Construction SWPPP) | ✓ | ✓ | ✓ | ✓ | ✓ |
| Drainage Report | | ✓ | | ✓ | ✓ |
| Geotechnical Analysis/Soils Report | | ✓ | | ✓ | ✓ |
| Other technical reports and documents (as applicable) | ✓ | ✓ | ✓ | ✓ | ✓ |

Notes:

- a. For permit approval processes between DCD and Kitsap County-Public Works, see “Site Development Activity Permit for Capital Projects; Process Procedures”.

- b. For specific application requirements, see [KCC Section 21.04.160](#).

1.4 Submittal Documents

This section details the required contents and formats for plans and reports to be submitted to DCD staff for permit review. Submittal documents are submitted online per Chapter 21.04 KCC, but shall meet print formatting capability as noted in this section. See Table 1.3 for a summary of which plans and reports are required for each drainage review type and for each stage of review.

1.4.1 Site Assessment and Planning Packet

The Site Assessment and Planning Packet shall demonstrate the methods, sources of information used, and the results of site assessment and planning analyses as described in [Volume II](#), Section 1.2.3.1. The Site Assessment and Planning Packet is organized into the following sections:

1. Project Information – Includes basic project summary information.
2. Existing Site Inventory and Analysis Checklist – Documents findings from the inventory and analysis as described in Volume I, Chapter 2.
3. Existing Site Composite Map – Combines the information analyzed in Volume I, Chapter 2 into a single site map that is used as the basis for site design.
4. Existing and Proposed Site Land Cover Areas – Summarizes existing and proposed site land cover areas. This summary information helps demonstrate compliance with the requirement to minimize impervious area, loss of vegetation, and stormwater runoff.
5. Proposed Site LID BMP Matrix - Documents LID BMP infeasibility evaluation and provides justification for why individual LID BMPs were included or not included in site plans.

See Appendix C ~~in Volume II of this manual~~ for ~~a copy of~~ the Site Assessment and Planning Packet, which shall be completed by the applicant prior to Site Assessment and Planning Review.

1.4.2 Site Improvement Plans

Site improvement plans shall portray design concepts in a clear and concise manner. The plans shall present all information necessary for persons trained in engineering to review the plans, as well as those persons skilled in construction work to build the project according to the design intent. Supporting documentation for the site improvement plans must also be presented in an orderly and concise format that can be systematically reviewed and understood by others.

The site improvement plans consist of all the plans, profiles, details, notes, and specifications necessary to construct road, drainage, grading, site infrastructure and development, utilities, off-street parking improvements and offsite traffic, stormwater or other offsite mitigation. Site improvement plans include the following, as described below:

1. Base map¹⁷
2. Basic site plan requirements¹⁷ and

3. Site plans and profiles.

1.4.2.1 **Base Map**

A base map provides a common base and reference in the development and design of any project. This component of the site improvement plans helps ensure that the engineering plans, grading plans, and erosion and sediment control (ESC) plans are developed from the same background information. All site improvement plans with multiple sheets must provide the following items on every plan sheet:

- North arrow.
- Graphic scale.
- Title block.
- Revision block.
- Property boundaries.
- All easements to remain.
- Existing utilities to remain, and all associated easements.
- Existing structures (buildings, parking lots and driveways, etc.) to remain.
- Existing natural features such as wetlands, streams, slopes and their associated buffers and applicable construction setbacks.

1.4.2.2 **Basic Site Plan Requirements**

The basic site plan set shall be formatted as noted below, and shall include the items listed under base map ([Volume II](#), Section 1.4.2.1) plus the following:

- Plan sheets - Required sheet size is 22" x 34" unless waived by the director.
- Datum - All datum shall be either NGVD29 or NAVD88.
- Scale - Preferred horizontal scales are 1" = 20', 1" = 30', 1" = 40' or 1" = 50'. Minimum scale is 1" = 100'. (~~Make the sScale should be~~ as large as the plan sheet size can comfortably reasonably accommodate). Profiles shall use 1" = 5' or 1" = 10' vertical.
- Owner, applicant, and agent information - Name, address, email address, and telephone number.
- Engineer or person preparing the plans - Name, address, email address, and telephone number of the person preparing the plan (Engineer, if an engineered plan).
- Assessor's tax parcel
- Vicinity map – Must be of sufficient clarity to locate the property.
- Symbol legend

- All existing and proposed:
 - Property boundaries with dimensions.
 - Structures and other impervious surfaces such as parking lots, driveways, patios, buildings, etc.
 - Roads and ~~right-of-way~~right of way including roadway and ~~right-of-way~~right of way widths, surfacing and road names.
 - Sanitary sewers and water utilities.
 - Common open space.
 - Public dedications.
 - Other manmade features affecting existing topography or proposed improvements.
 - Easements and tracts.
- Off-site waste treatment systems – Show the location of on-site and adjacent off-site waste treatment systems, such as septic tanks and distribution systems, and on-site and adjacent off-site wells and underground storage tanks, all in accordance with Kitsap Public Health District regulations.
- Existing topography for the project site - At a minimum, topography shall be included for the limits of all land-disturbed area, flow-contributing area and the downstream flow path. Additional topography may be required to address relevant topographic features. Topographic contour lines must be shown as described in the plan type being prepared.
- Land disturbing activity – Show proposed limits of land-disturbing activity.
- Surface water discharge - Provide ground surface elevations for a reasonable "fan" around points of discharge extending at least 50 feet downstream of all point discharge outlets.
- Flow direction - Provide arrows that indicate the direction of surface flow on all public and private property and for all existing conveyance systems.
- Hydrologic features - Provide spot elevations in addition to contour lines to aid in delineating the boundaries and depth of all existing floodplains, wetlands, channels, swales, streams, storm drainage systems, roads (low spots), bogs, depressions, springs, seeps, swales, ditches, pipes, groundwater, and seasonal standing water.
- Revisions - Clearly identify on each sheet, by clouding or other visible notation, all revisions made.

1.4.2.3 Site Plans and Profiles

Site plan and profile requirements, in addition to the base map and basic site plan requirements, are detailed below for each type of drainage review.

Simplified Drainage Review

The Simplified Drainage Review shall contain the base map and basic site plan requirements, plus the following:

1. Existing structures, identifying existing structures to be demolished and existing structures to remain.
2. Proposed structures and distances from lot lines.
3. Setbacks and intended use of each (i.e., side yard setback, top of slope setback, etc.).
4. Clearing limits to show proposed clearing of trees and other vegetation
5. Locations, types, and sizes of conveyance facilities.
6. Locations, types, and sizes of On-site Stormwater Management BMPs.
7. Locations, types, and sizes of erosion and sedimentation control measures.
8. Proposed driveways and access points from parcel to main road.
9. Adjacent property building(s) for shoreline properties.
10. Location of any critical areas and their associated buffer and/or setback requirements.
11. Notes indicating compliance with conditions of approval for any associated plat, short plat, large lot subdivision, or Performance Based Development, if applicable.

Simplified Drainage Review – Engineered

All plan sets submitted for Simplified Drainage Review - Engineered shall be prepared by and bear the stamp of a professional engineer, licensed in the State of Washington. The Simplified Drainage Review – Engineered shall contain the base map, plus the following:

1. Plans drawn on 11" x 17" or larger, to scale, with north arrow, adjacent roadways and property dimensions.
2. Finished grades showing the extent of cuts and fills by existing and proposed contours and profiles.
3. Notation of the quantities of cut and fill, in cubic feetyards, throughout the project site.
4. Topographic contour lines with 2-foot resolution, drawn from the best available source. Note the source used (LIDAR acceptable).
5. Project datum if connecting to a County drainage system or local benchmark otherwise.
6. Plan view of proposed conveyance facilities, including facility sizes, types and materials, lengths of runs and gradients, type of structures, top elevation and invert elevations in/out of structures).
7. Plan view and cross-section of On-site Stormwater Management BMPs, Flow Control BMPs, and Water Quality Treatment BMPs.
8. Profile of stormwater management facilities if the project is associated with a steep or waterfront slope.

9. Delineation, labeling, and elevation call-out for the Line of Ordinary High Water (where water feature present) in both plan and profile view.
10. Roadway cross-sections (including access roads) and proposed ditches and swales.
11. Critical areas shown (e.g., wetlands, slopes, streams, etc.) with required buffers, setbacks, and any proposed mitigation.

Abbreviated Drainage Review

The Abbreviated Drainage Review shall contain the base map and basic site plan requirements, plus the following:

1. Contour lines from the best available source, spot elevations, or indications of direction and steepness of slopes, with the source clearly identified.
2. Areas to be graded, filled, excavated, or otherwise disturbed. The location of graded slopes shall be indicated, together with the proposed steepness and height. The location of any stockpiles, haul roads and disposal sites shall also be indicated.
3. Grading cross-sections, to scale (minimum of one cross-section in the direction of each slope face).
4. Locations and types of erosion and sedimentation control measures proposed.
5. Plan views of conveyance facilities (e.g., pipes, culverts, channels, swales, structures, etc.) showing the following:
 - a. Conveyance facility locations, sizes, types, materials, lengths of runs, and gradients.
 - b. Structure identifier (catch basin or manhole number).
 - c. Type of structure (e.g., Type 2 Catch Basin).
 - d. Top elevation and invert elevations in/out of structures.
 - e. Outfalls.
 - f. Energy dissipaters.
 - g. Notes or references to details, cross-sections, profiles, etc.
6. Locations, types, and sizes of On-site Stormwater Management BMPs. Include details for construction as needed.

Abbreviated Drainage Review – Engineered

All plan sets submitted for Abbreviated Drainage Review - Engineered shall be prepared by and bear the stamp of a professional engineer, licensed in the State of Washington. The plan sets shall follow the requirements of site improvement plans and shall contain the base map, basic site plan requirements, plus the following items:

1. Finished grades.
 - a. Show the extent of cuts and fills by existing and proposed contours, profiles, and/or other explicit designations.

- b. Notation of quantities, in cubic yards, of excavation and/or embankment throughout the project site.
2. Contour lines at 2-foot intervals from the best available source, with the source clearly identified. 5-foot contour intervals may be used in areas of steep slopes. Contours may be limited to the affected portion of the site as described in Item 1, ~~above~~.
3. Project datum.
4. Plan views of conveyance facilities (e.g., pipes, culverts, channels, swales, structures, etc.) showing the following:
 - a. Exact locations (e.g., station and offset, or dimensioning) of conveyance facilities.
 - b. Conveyance facility sizes, types, materials, lengths of runs, and gradients.
 - c. Structure identifier (catch basin or manhole number).
 - d. Type of structure (e.g., Type 2 Catch Basin).
 - e. Top elevation and invert elevations in/out of structures.
 - f. Outfalls.
 - g. Energy dissipaters.
5. Notes or references to details, cross-sections, profiles, etc.
6. Locations, types, and sizes of On-site Stormwater Management BMPs. Include details for construction as needed.
7. Cross-sections for at least the following:
 - a. Roadways, including access roads.
 - b. Proposed conveyance facilities.
8. Standard plan notes per Appendix B.

In order to minimize duplication of information where plan and profile views appear on the same sheet, drainage facility information provided in the plan view can be limited to the following: structure identifier, type of structure, pipe types and materials, and lengths of runs.

Additional requirements apply to projects that connect to a drainage system in the ~~right-of-way~~ right of way, construct improvements in the ~~right-of-way~~ right of way, or construct improvements in critical areas or critical area buffers, as outlined in the subsequent sections ~~below~~.

Projects that connect to a drainage system in the ~~right-of-way~~ right of way

If the project will connect to a drainage system in the ~~right-of-way~~ right of way, include the following items in addition to those provided in Volume II, Section 1.4.2.3(d):

1. Profile views shall be provided for drainage and roadways, including:
 - a. Existing and finish grades.

- b. Existing underground utilities where such utilities cross proposed drainage facilities.
 - a. Conveyance facility (e.g., pipes, culverts, channels, swales, structures, etc.) sizes, types and materials, lengths of runs, gradients, structure types and identifying numbers (if multiple structures), invert elevations in/out of structures, and top elevations of structures.
7. Details of the connection to the drainage system and the energy dissipation structure.
 8. Pavement restoration detail.
 9. Existing drainage system with elevations and inverts for a minimum of 100 feet upstream and downstream of proposed connection.
 10. Proposed means of access to drainage structures.
 11. Conveyance calculations and energy dissipation calculations within the Drainage Report.

Projects that construct improvements in the ~~right-of-way~~ right of way

If the project is associated with an application to use or improve a county ~~right-of-way~~ right of way per [Chapter 11.36 KCC](#), the plan submittal shall comply with requirements of [Chapter 11.36 KCC](#) and shall include the following items in addition to those provided in [Volume II](#), Section 1.4.2.3(d):

1. Exact lines, grades, and gradients of proposed roadways.
2. Profiles of drainage facilities and roadways, including:
 - a. Existing and finished grades.
 - b. Existing underground utilities where such utilities cross proposed drainage facilities.
 - c. Conveyance pipe, culvert, channel, and swale sizes, types and materials, lengths of runs, and gradients.
 - d. Structures, including types and identifying numbers (if multiple structures), invert elevations in/out of structures, and top elevations.

Projects that construct improvements in critical areas or critical area buffers

If the project is associated with a critical area or critical area buffer, include the following items in addition to those provided in [Volume II](#), Section 1.4.2.3(d):

1. The critical area being impacted (wetland, slope, stream, etc.) and the proposed mitigation, including details for construction.
2. Documentation from the professional engineer that the proposed mitigation design is in compliance with critical area codes and standards (may be stated on the face of the plans or in the Drainage Report).

3. Documentation of concurrence from wetland biologist, geotechnical consultant and/or other professional, as appropriate, that the engineered design meets the recommendation of the professional.
4. Profile of the drainage system per ~~the Volume II, Section 1.4.2.3(d) above~~, if the project is associated with a steep or otherwise geologically hazardous slope, or waterfront slope.
5. Call-out including label and elevation of the Line of Ordinary High Water, if a waterfront parcel.

Full Drainage Review

All plan sets submitted for Full Drainage Review shall be prepared by and bear the stamp of a professional engineer, licensed in the State of Washington. The plan sets shall follow the requirements of site improvement plans and shall contain the base map and basic site plan requirements, plus the following:

1. Plan view of the entire project site. In the event that the project site is sufficiently large and detailed drainage plans on any given sheet do not encompass the entire project site, the sheet containing the plan view of the entire site shall serve as an index to subsequent detailed plan sheets.
2. Project datum.
3. Locations and elevations of at least two project benchmarks.
4. Existing topography, including existing structures, for the site and extending 50 feet beyond project boundaries. Existing topography for adjacent rights-of-way shall be included for the full width of ~~right-of-way~~right of way. Slopes 30% or steeper shall be clearly identified.
5. Contours extending 50 feet beyond project boundaries and including the full width of adjacent rights-of-way. Contours shall be at 2-foot vertical elevation intervals, except 5-foot intervals may be used in areas of steep slopes.
6. Notation of quantities, in cubic ~~feetyards~~, of excavation and/or embankment throughout the project site.
7. Existing and proposed access locations for the project site.
8. Project boundaries including bearings and dimensions.
9. ~~Right-of-way~~Right of way description including centerline and centerline bearings.
10. Existing utilities including franchised utilities located above or below ground.
11. Locations of existing conveyance facilities that transport surface water onto, across, or from the project site. Existing drainage pipes, culverts, channels, and swales shall include invert or flowline elevations.
12. Location of existing wells and septic components shall be provided on or within 100 feet of project boundaries.

13. Proposed conveyance facilities, including but not limited to pipes, culverts, channels, swales, structures, outfalls, energy dissipaters, etc.
14. Proposed stormwater BMPs, including but not limited to dispersion, bioretention, permeable pavement, ponds, vaults, etc. Include details for construction as needed.
15. Locations of all gutter or ditch flowlines, including flow arrows indicating direction of flow. If a cul-de-sac or hammerhead is proposed as part of roadway system, show spot flowline elevations at 25 feet intervals along the perimeter of the cul-de-sac or hammerhead. Spot elevations at flowlines may also be necessary at intersections.
16. Plan and profile views of conveyance facilities (e.g., pipes, culverts, channels, swales, structures, outfalls, energy dissipaters, etc.) including:
 - a. Exact facility locations (e.g., station and offset, or dimensioning).
 - b. Conveyance facility types, sizes, materials, lengths of runs, and gradients.
 - c. Structure identifier (catch basin or manhole number).
 - d. Type of structure (e.g., Type 2 CB).
 - e. Top elevation and invert elevations in/out of structures.
 - f. Notes or references to details, cross-sections, profiles, etc.

In order to minimize duplication of information where plan and profile views appear on the same sheet, conveyance facility information provided in the plan view can be limited to the following: structure identifier, type of structure, pipe types and materials, and lengths of runs.
17. Plan and profile views of proposed conveyance facilities in existing and proposed public and private roads. In addition to items 16a through f, profile views shall include:
 - a. Existing and finished grades.
 - g. Existing underground utilities where such utilities cross proposed drainage facilities.
18. Notes or call-outs indicating any proposed phasing of construction.
19. Standard plan notes per Appendix B.
20. Details for all proposed drainage structures for which there is insufficient information in the plan view. Details are not required for structures included in the *American Public Works Association (APWA)/Washington State Department of Transportation (WSDOT) Standard Plans*, provided that the specific *APWA/WSDOT Standard Plans* are referenced in the construction notes.
21. Cross-sections for at least the following:
 - a. Roadways, including access roads.
 - b. Surveyed cross-sections for new roadways, frontage improvements and/or roadway widening.

- c. Proposed On-site Stormwater Management, Flow Control, and Water Quality Treatment BMPs.
- d. Proposed ditches and swales, including bioretention facilities.

1.4.3 Construction Stormwater Pollution Prevention Plan

All Construction SWPPPs for large projects that trigger Minimum Requirements #1 through #9 shall be prepared by and bear the stamp of a professional engineer, licensed in the State of Washington. The Construction SWPPP shall address the thirteen required elements per Volume II, Chapter 2 ~~of this manual~~.

Construction SWPPPs for small projects that trigger Minimum Requirements #1 through #5 only do not have to be prepared by an engineer unless the specific small project requires engineering. The Construction SWPPP shall address the thirteen required elements per Volume II, Chapter 2 ~~of this manual~~.

Plans submitted for review shall include the following narrative and plan elements described below, at a minimum.

1.4.3.1 Narrative

1. Required elements - Describe how the Construction SWPPP addresses each of the 13 required elements. (See Volume II, Chapter 2). Include the type and location of BMPs used to satisfy the required element. If an element is not applicable to a project, provide a written justification for why it is not necessary.
2. Project description - Describe the nature and purpose of the construction project. Include the total size of the area, any increase in existing impervious area; the total area expected to be disturbed by clearing, grading, excavation or other construction activities, including off-site borrow and fill areas; and the volumes of grading cut and fill that are proposed.
3. Existing site conditions - Describe the existing topography, vegetation, and drainage. Include a description of any structures or development on the parcel including the area of existing impervious surfaces.
4. Adjacent areas - Describe adjacent areas, including streams, lakes, wetlands, residential areas, and roads that might be affected by the construction project. Provide a description of the downstream drainage leading from the site to the receiving body of water.
5. Critical areas - Describe areas on or adjacent to the site that are classified as critical areas per Title 19 KCC. Critical areas that receive runoff from the site shall be described up to ¼ mile downstream, or for the distance required by the downstream analysis, whichever is greater. Describe special requirements for working near or within these areas.
6. Soil - Describe the soil on the site, giving such information as soil names, mapping unit, and erodibility, settleability, permeability, depth, texture, and soil structure.

7. Potential erosion problem areas - Describe areas on the site that have potential erosion problems. Include a completed Construction Site Sediment Transport Potential Worksheet ([see Volume II](#), Appendix E).
8. Construction phasing - Describe the intended sequence and timing of construction activities.
9. Construction schedule - Describe the construction schedule. If the schedule extends into the wet season, describe what activities will continue during the wet season and how the transport of sediment from the construction site to receiving waters will be prevented.
10. Financial/ownership responsibilities - Describe ownership and obligations for the project. Include bond forms and other evidence of financial responsibility for environmental liabilities associated with construction.
11. Engineering calculations – Attach any calculations made for the design of such items as sediment ponds, diversions, and waterways, as well as calculations for runoff and stormwater detention design (if applicable). Engineering calculations shall bear the signature and stamp of an engineer licensed in the state of Washington.
12. CESCL - A responsible CESCL shall be identified in accordance with Volume II, Chapter 2.
13. Contact Information - Telephone numbers [and email addresses](#) shall be included.

1.4.3.2 Plans

The Construction SWPPP shall follow the format requirements of site improvement plans (see [Volume II](#), Section 1.4.2) and shall contain the following information:

- Basic site plan requirements - All information required per the basic site plan requirements.
- Existing topography - Existing topography, as per the requirements for Full Drainage Review.
- Finished grade
- Phasing - If the site will be cleared in phases, each phase shall meet all requirements of this chapter. The phasing of any erosion and sedimentation control work shall be clearly indicated on the Plan.
- CESCL - The name, address, and contact information of the designated erosion control lead as required in Volume II, Chapter 2.
- Construction sequencing - A detailed listing of the construction sequence.
- Soil types - The boundaries of and labels for different soil types.
- Erosion areas - Areas of potential erosion problems.
- Discharge locations - Locations where stormwater discharges to surface waters during and upon completion of construction.

- Conveyance systems - Show on the site map the following temporary and permanent conveyance features:
 - Locations for swales, interceptor trenches, or ditches.
 - Drainage pipes, ditches, or cut-off trenches associated with erosion and sediment control and stormwater management.
 - Temporary and permanent pipe inverts and minimum slopes and cover.
 - Grades, dimensions, and direction of flow in all ditches and swales, culverts, and pipes.
 - Details for bypassing off-site runoff around disturbed areas.
 - Locations and outlets of any dewatering systems.
- Location of flow control BMPs - Show on the site plans the locations of any Flow Control BMPs.
- Erosion and Sediment Control (ESC) BMPs - Show on the site plans all structural and nonstructural ESC BMPs including:
 - The location of sediment pond(s), pipes and structures.
 - Dimension pond berm widths and inside and outside pond slopes.
 - The trap/pond storage required and the depth, length, and width dimensions.
 - Typical section views through pond and outlet structure.
 - Typical details of gravel cone and standpipe, and/or other filtering devices.
 - Stabilization technique details for inlets and outlets.
 - Control/restrictor device location and details.
 - Stabilization practices for berms, slopes, and disturbed areas.
 - Rock specifications, spacing, sections and detail for rock check dam, if used.
 - The location, detail, and specification for silt fence.
 - The construction entrance location and a detail.
- Other pollutant BMPs - Indicate on the site map the location of BMPs to be used for the control of pollutants other than sediment (e.g., BMPs for commercial composting; refer to Volume II, Chapter 3 ~~of this manual~~).
- Standard plan notes – Include standard plan notes per Appendix B.

1.4.4 Drainage Reports

The Drainage Report shall be formatted to fit on 8-1/2" x 11" paper and printed maps shall be folded to 8-1/2" x 11" size unless another format is approved prior to submittal. All Drainage Reports shall be prepared by and bear the stamp and dated signature of a professional

engineer licensed in the State of Washington and shall contain the following information, at a minimum:

- Cover sheet - Include the project name, proponent's name, address and telephone number, project engineer, and date of submittal.
- Table of Contents - Show the page numbers for each section of the report, including appendices.
- Project overview – Include the following information:
 - Relevant project background information.
 - Size and location of the project site, including address and tax parcel number(s) of the property.
 - Vicinity map.
 - Project description, including proposed land uses, proposed site improvements, proposed construction of hard surfaces, proposed landscaping, proposed permanent stormwater management facilities, etc.
 - Discussion of how LID techniques were utilized to minimize impervious surfaces, loss of vegetation, and stormwater runoff. Refer to the Site Assessment and Planning Packet, to be included as an appendix, and describe how findings during the site analysis and planning stage were incorporated into preliminary and final designs.
 - List and description of the applicable design standards, documents, and requirements that were used as the basis for drainage design, including but not limited to this manual, the Ecology Manual, and the LID Technical Guidance Manual for Puget Sound (Hinman and Wulkan, 2012).
- Existing site conditions – Include the following information:
 - Description of site topography, land cover, and land use.
 - Basin map:
 - Show boundaries of project, any off-site contributing drainage basins, on-site drainage basins, approximate locations of all major drainage structures within the basins, and depict the course of stormwater originating from the subject property and extending all the way to Puget Sound or to the closest receiving body of water (lakes, creeks, etc.).
 - Reference the source of the topographic base map (e.g., survey), the scale of the map, and include a north arrow.
 - Show site topography, land cover, and all drainage features on-site. Depict and note on the basin map the acreage of each type of land cover (pervious, impervious, buildings, driveways, etc.).
 - Tabulation of land cover types and acreages.

- Abutting property land cover and land use.
- Off-site drainage tributary to the project site.
- Existing natural and manmade drainage facilities within and immediately adjacent to the project site, points of discharge for existing drainage from the project site, and receiving water body.
- Sensitive areas, including creeks, lakes, ponds, wetlands, ravines, gullies, steep slopes, springs, groundwater sensitive areas, and other environmentally sensitive areas on or adjacent to the project site. For groundwater sensitive areas, reference applicable reports and include well locations.
- Existing trees and vegetation.
- Existing drainage or erosion problems on-site.
- Existing drainage or erosion problems upstream or downstream of the project site which may impact the proposed site development and drainage designs.
- General soil and groundwater conditions.
- Reference to the Site Assessment and Planning Packet, to be included in the appendix. Document if-whether existing site conditions were found to vary from those documented in the Site Assessment and Planning Packet during the course of design, and how those variations affected minimization of impervious surfaces, loss of vegetation, and runoff generation, as well as BMP selection, if applicable.
- References to relevant reports such as basin plans, flood studies, groundwater studies, wetland designation, critical area designation, environmental impact statements, lake restoration plans, water quality reports, etc. Where such reports impose additional conditions on the project, those conditions shall be included in the Drainage Report.
- Proposed site conditions – Include the following information:
 - Description of proposed changes to site topography as a result of grading, land cover, and land use.
 - Basin map:
 - Show boundaries of project, any off-site contributing drainage basins, on-site drainage basins, approximate locations of all major drainage structures within the basins, and depict the course of stormwater originating from the subject property and extending all the way to Puget Sound or to the closest receiving body of water (lakes, creeks, etc.).
 - Reference the source of the topographic base map (e.g., survey), the scale of the map, and include a north arrow.
 - Show proposed topography, land cover, and all proposed conveyance, on-site stormwater management, flow control, and water quality treatment facilities.

Depict and note on the basin map the proposed acreage of each type of land cover (pervious, impervious, buildings, driveways, etc.).

- Tabulation of proposed land cover types and acreages.
- Potential stormwater quantity and quality impacts resulting from the proposed project.
- Minimum requirements that pertain to the project.
- Drainage-related requirements beyond the minimum requirements that pertain to the project.
- Proposed permanent stormwater management plan to address the minimum requirements and other drainage-related requirements, including conveyance, on-site stormwater management, flow control, and water quality treatment facilities.
- Infiltration feasibility assessment and infiltration BMP design – Provide a summary of the relevant Geotechnical Analysis/Soils Reports ([Volume II, Section 1.4.5](#)) prepared for the project. The summary shall include discussion of the methods, assumptions, results, and recommendations regarding infiltration feasibility and design of infiltration BMPs, and how those recommendations were used to support design. Include the full Geotechnical Analysis/Soils Reports in an appendix or multiple appendices, as appropriate.
- Downstream analysis - Include a Level 1 downstream drainage analysis prepared in accordance with the requirements in Volume II, Chapter 4. This Level 1 analysis, as well as the location of the project in a drainage basin, will be reviewed by the County to determine whether a Level 2 and/or Level 3 downstream analysis will be required. Any further analysis of downstream conditions required beyond the Level 1 analysis shall become a part of the Drainage Report and shall be submitted as part of the Drainage Report.
- Hydrologic/Hydraulic analysis – Discuss the modeling methods and software programs used to size conveyance facilities, including outfalls and energy dissipation, and On-site Stormwater Management, Flow Control, and Water Quality Treatment BMPs. Include the version of the software programs being used. ~~Include s~~Screen shots of the facility design from the modeling software ~~should also be included~~. Include complete model output reports in the appendices, annotated as appropriate to highlight assumptions, rationale for any non-standard model inputs used, interpretation of key results, etc. to aid review of the modeling.
- Operation and Maintenance (O&M) – List the standards and guidelines used to develop long-term O&M requirements for the permanent stormwater BMPs included in the designs. Provide a complete O&M manual in an appendix to the Drainage Report, detailing specific maintenance activities, frequencies, responsible parties, equipment needs, conditions triggering O&M, etc. See [Chapter 7 of Volume II, Chapter 7 of this manual](#) for additional O&M requirements.

- Appendices - Include a copy of the completed Site Assessment and Planning Packet (Volume II, Section 1.4.2), relevant sheets from the site improvement plans (e.g., grading, paving, tree protection, drainage plans and profiles, etc.), Geotechnical Analysis/Soils Reports (Volume II, Section 1.4.5), model outputs and reports, site photographs as appropriate, O&M manual, and any additional relevant reports which support or corroborate the findings, conclusions, or assumptions contained in the Drainage Report.

1.4.5 Geotechnical Analysis/Soils Reports

Geotechnical analysis/soils reports are required to document subsurface investigations, groundwater monitoring, characterization of infiltration receptor, and groundwater mounding and seepage analyses, per ~~Chapter 5 of Volume II~~, Chapter 5 of this manual. In addition, KCC Section 19.700.725 requires a geotechnical report whenever development is proposed in a geologically hazardous area or shoreline setback, or when DCD determines that additional soils and slope analysis is appropriate on a particular site.

The following report types may be combined or provided separately, depending on who prepares the reports and approval by DCD reviewers to combine reports. Where a licensed professional is required to prepare reports, the reports ~~shall bear~~ shall bear the signature and stamp of the licensed professional in the state of Washington. Where provided separately, the Drainage Report shall reference other reports by title, date, and name of company or licensed professional.

The minimum information to be included in each report is detailed below:

1. Geotechnical analysis – Provide the following:
 - a. Potential impact of stormwater BMPs on slopes 15% or greater or otherwise sensitive slopes, per ~~Chapter 5 of Volume II~~, Chapter 5 of this manual.
 - b. For BMPs setback less than 50 feet from steep slopes, information necessary to support the proposed setback.
 - c. Information required per KCC Section 19.700.725.
 - d. Results and conclusions.
 - e. Raw data and calculations, to be included in an appendix.
2. Subsurface investigations and infiltration testing – For projects required to perform subsurface investigations and infiltration testing per Volume II, ~~Chapter 5 of this manual~~, provide the following:
 - a. Simple Subsurface Investigation Report, Standard Subsurface Investigation Report, or Comprehensive Subsurface Investigation Report, as required per Volume II, ~~Chapter 5 of this manual~~.
 - b. Small Pilot Infiltration Test Report, Large Pilot Infiltration Test Report, and/or Deep Infiltration Test Report, as required per Volume II, ~~Chapter 5 of this manual~~.

- c. For all subsurface investigation and infiltration testing reports, provide the following:
 - i. Description of the methods used and the standards upon which the methods were based.
 - i. Maps of investigation and testing locations.
 - ii. Discussion of soil and groundwater conditions found.
 - iii. Results and conclusions.
 - iv. Raw data and calculations, to be included in an appendix.
3. Groundwater monitoring - For projects required to perform groundwater monitoring per Volume II, Chapter 5 ~~of this manual~~, provide the following:
 - a. Description of methods used and the standards upon which the methods were based.
 - b. Map of monitoring locations relative to the project site.
 - c. Description of groundwater levels relative to the investigation depth and vertical separation requirements per Appendix G, Section G.2 ~~of this manual~~.
 - d. Results and conclusions.
 - e. Raw data and calculations, to be included in an appendix.
4. Characterization of infiltration receptor - For projects required to perform characterization of infiltration receptor per Volume II, Chapter 5 ~~of this manual~~, provide the following:
 - a. Depth to groundwater and to ~~hydraulically-restrictive~~ hydraulically restrictive material.
 - b. Seasonal variation of groundwater table based on well water levels and observed mottling of soils.
 - c. Existing groundwater flow direction and gradient.
 - d. Approximation of the lateral extent of infiltration receptor.
 - e. Volumetric water holding capacity of the infiltration receptor soils. The volumetric water holding capacity is the storage volume in the soil layer directly below the infiltration facility and above the seasonal high groundwater mark, or hydraulically- restrictive material.
 - f. Horizontal hydraulic conductivity of the saturated zone to assess the aquifer's ability to laterally transport the infiltrated water.
 - g. Results and conclusions.
 - h. Raw data and calculations, to be included in an appendix.
5. Groundwater mounding and seepage analysis - For projects required to perform groundwater mounding and seepage analysis per Volume II, Chapter 5 ~~of this manual~~, provide the following:

- a. Description of data used.
- b. Analysis procedures, including modeling tools and methods.
- c. Potential for groundwater mounding or seepage as a result of proposed infiltration facilities.
- d. Results and conclusions.
- e. Raw data and calculations, to be included in an appendix.

1.4.6 Single Family Residential Subdivision Design Submittals

The minimum design assumptions per single family residential subdivision lot shall be stated on the face of the SDAP plans and on the face of the final plat, in a format similar to the following:

| <u>Lot No.</u> | <u>Minimum design allotment of hard surface area in square feet examples (sidewalk, driveway, roof areas, concrete porches)</u> | | <u>Minimum design allotment of developed pervious surface</u> | <u>Surplus Total available for individual lot design</u> |
|--------------------------|---|--|---|--|
| <u>Lot 1</u> | | | | <u>x,xxx</u> |
| <u>Lot 2</u> | | | | <u>square feet</u> |
| <u>Lot 3</u> | | | | |
| <u>Lot 4</u> | | | | |
| <u>Lot 5</u> | | | | |
| <u>Cumulative Totals</u> | | | | |

If surplus stormwater mitigation is provided for the subdivision to allow flexibility in individual lot design, that surplus availability shall be stated in square feet on the face of the final construction drawings and final plat. Usage of the surplus area by individual lot development may be considered when the design does not cause noncompliance with any conditions of subdivision approval or other applicable regulations.

In addition, for individual lot development where hard surfaces are directed to more than one stormwater BMP, a breakdown of the various surface areas (e.g., roof, driveway, etc.) shall be included in the chart on the face of the final plat.

1.4.61.4.7 Other Reports

Other reports may be required in accordance with [KCC Section 19.700.705](#) to provide environmental information and to present proposed strategies for maintaining, protecting and/or mitigating critical areas. See ~~KCC 19.700.705~~[the referenced code section](#) for Wetland Delineation Report/Wetland Mitigation Plan, Habitat Management Plan, and Hydrogeological Report requirements. Other reports may also be required by other agencies ([Volume II](#), Section

1.2.4) and/or to support additional drainage design requirements beyond the minimum stormwater requirements ([Volume II](#), Section 1.2.5).

1.5 Permit Issuance

Once all requirements have been addressed, the SDAP will be issued after the pre-construction meeting and submittal of the following:

1. Payment of all permit fees.
2. Evidence of issuance of any permits required by other agencies.
3. Performance surety or Performance Covenant for Site Stabilization in accordance with [Chapter 12.12 KCC](#).
4. Evidence of liability insurance in accordance with [KCC Section 12.12.050](#).
5. Recording of any required off-site construction-related easements.
6. Submittal of a completed Construction Site Sediment Transport Potential Worksheet (see [Volume II](#), Appendix E2). Development sites that have a high potential for sediment transport require a pre-inspection by [Kitsap County](#) staff prior to permit issuance.

For land use permits and approvals not requiring an SDAP, but subject to drainage review, approval will be recommended in accordance with [Volume II](#), Section 1.5.2.

1.5.1 Pre-construction Meeting

All SDAPs require a pre-construction meeting prior to issuance ~~of the Site Development Activity Permit~~SDAP. Other small projects may also require a pre-construction meeting. For projects that require a pre-construction meeting, no work shall take place on a project site prior to the pre-construction meeting.

In the event that work takes place on the project site prior to the pre-construction meeting, the owner and/or contractor shall be in violation of [KCC Section 12.10.030](#) and shall be subject to a monetary penalty as described in the [KCC Kitsap County Code](#). In addition, the issuance of the SDAP or other permit may be delayed, and restoration work may be required for those areas of the site disturbed prematurely.

The pre-construction meeting shall be attended by:

- The owner or an authorized representative of the owner.
- The designated Certified Erosion and Sediment Control Lead (CESCL), or emergency contact person, if a CESCL is not required.
- The project engineer.
- A representative of the general contractor.
- A representative of Kitsap County.
- Representatives from all affected utilities.

The agenda for the pre-construction meeting shall include at least the following:

1. Verification that all required permits have been issued, which may include but is not limited to land use permits, building permits, Hydraulic Project Approvals, Construction Stormwater General Permits, etc.
2. Issuance of the SDAP placard, to be posted on the project site.
3. Verification that the contractor is in possession of current final approved plans.
4. Discussion of the duties of the designated CESCL or emergency contact person.
5. Discussion of coordination of work by affected utilities.
6. Discussion of Kitsap County requirements concerning erosion control and construction sequence, inspection requirements, plan changes, and protection of critical drainage areas.

1.5.2 Final Project Approval

Kitsap County will not recommend final project approval or the granting of certificates of occupancy, and will not release financial securities until the following applicable items have been completed:

1.5.2.1 Simplified Drainage Review and Abbreviated Drainage Review

For projects requiring a Simplified Drainage Review or an Abbreviated Drainage Review, the conditions of the review approval shall be met, except that final landscape planting may be delayed to the appropriate season for said planting.

1.5.2.2 Simplified Drainage Review – Engineered, Abbreviated Drainage Review – Engineered, and Full Drainage Review

For projects requiring Simplified Drainage Review – Engineered, Abbreviated Drainage Review – Engineered, or Full Drainage Review, (except that these final approval requirements may be modified on a case by case basis by Kitsap County):

1. Completion, to the satisfaction of the director, of all work indicated on the plans.
2. Certification, by the project engineer, of the as-built live and dead storage pond volumes, as applicable.
3. Certification, by the project engineer, that all pond side slopes are 2H: 1V or flatter for fenced ponds, and 3H: 1V or flatter for unfenced ponds.
4. Infiltration verification for infiltration facilities designed to meet Minimum Requirements #5, 6, and 7 as required per Volume II, Chapter 5.
5. Record drawings
6. Submittal of ~~one set of reproducible mylara~~ complete set of record drawings ~~or including~~ an electronic version ~~of same~~ in portable document format (PDF) along with two sets of full-sized copies. Record drawings shall include:

- a. The complete approved plan set, except for erosion control and grading, and including all road and drainage plans, profiles and associated details.
 - b. Record drawings shall incorporate all deviations, both horizontal and vertical, to the original approved design. Items not built shall be crossed out. Record drawings shall be accurate, clean, clear and easily readable.
 - c. The record drawing set shall be stamped "RECORD DRAWING" and shall be signed and sealed by a professional engineer or land surveyor, and shall contain the following statement:
 - d. "I hereby certify that, based on field verification, the constructed stormwater facilities represented by this record drawing will perform as intended, subject to proper operation and maintenance."
7. Submittal of a recorded (with the Kitsap County Auditor) Maintenance Covenant for maintenance of private storm drainage facilities which gives Kitsap County the right to inspect the facilities and guarantees the County that the facilities will be properly maintained. A standard Maintenance Covenant form is available from DCD.
 8. Review and approval by the director of the final plat map and associated documentation, if applicable.
 9. Submittal of Recorded (with the Kitsap County Auditor) Covenants, Conditions and Restrictions; maintenance easements; agreements with adjacent property owners; conservation easements; and similar documents as required in the approved plans, State Environmental Policy Act (SEPA) conditions, or conditions of preliminary approval.
 10. Fulfillment of all conditions of approval.
 11. Permanent stabilization and restoration of the project site. Final replanting may be delayed to the appropriate season, provided that temporary soil stabilization measures are in place and financial security is provided to assure the completion of work.
 12. Submittal, by the project engineer, of the Operation and Maintenance Manual for privately maintained and/or non-standard stormwater facilities (see Volume II, Chapter 7 for requirements).
 13. Payment of any outstanding fees.
 14. Submittal of any required maintenance bonds.

1.5.2.3 Changes to a Previously Approved Stormwater Site Plan

Changes to a previously approved stormwater site plan shall be in accordance with KCC Section [12.10.100](#).

1.5.3 Performance Bond for uncompleted Subdivision improvements

For final plats that will be recorded prior to construction completion, performance sureties may be accepted in accordance with [KCC Section 12.12.040](#) in lieu of the final project approval

items listed ~~above in Volume II, Section 1.5.2.~~ However, in no event shall a performance surety be accepted in lieu of construction completion for subdivisions with private roads, ~~and or for the completion of~~ safety items including but not limited to guardrails or pond fencing.

1.5.4 Transfer of Engineering Responsibilities

If the engineer of record is changed during the course of the work, ~~the work~~ all work other than erosion control shall be stopped until the replacement engineer has agreed to accept the responsibilities of the project engineer.

1.5.5 Project Phasing

The phasing of construction is permitted when in accordance with current land use codes, policies, conditions of preliminary approval, and SEPA conditions.

The site improvement plans for the initial phase of a project shall incorporate all conveyance, On-site Stormwater Management, Flow Control, Water Quality Treatment, and erosion control BMPs necessary to serve the initial phase as if no further construction were to take place (i.e., a "stand alone" project).

It is of particular importance that runoff control facilities be designed so that stormwater release rates for each phase do not exceed allowable release rates for a given stage of "build-out." It will sometimes be necessary that the control structure be modified with each additional construction phase. With the addition of each phase of development, the project shall maintain its ability to "stand alone" without dependence on future phases of development.

In the event that the scope of the site improvement plans includes the entire project with all of its phases, the plans shall clearly indicate phasing limits for land clearing, erosion control, grading, construction of drainage facilities, and construction of impervious surfaces.

1.5.6 Permit Extensions and Renewals

Site Development Activity Permits may be renewed or extended in accordance with KCC Section-12.10.055:

1. To request an extension of an approved, unissued permit, the owner or authorized representative shall provide a written request to Kitsap County DCD for permit extension prior to the expiration date. The request shall reference the permit number, original approval date, and the reason for the request.
2. To request a renewal of an expired, issued permit, the owner or authorized representative shall provide:
 - For an approved, unissued permit:
 - A written request to Kitsap County DCD for permit renewal. The request shall reference the permit number, original approval date and the reason for the request.
 - A renewal fee per KCC 21.10.010 or as amended.

For an issued permit:

- a. A written request to Kitsap County DCD for permit renewal. The request shall reference the permit number, original approval date and the reason for the request.
- b. A renewal fee per KCC 21.10.010 or as amended.

Expired permits will be permanently closed if not renewed within 180 days of expiration. Once a permit is permanently closed it will not be renewed or extended. New permit applications and fees per KCC 21.10.010 are required prior to any project activity.

CHAPTER 2 CONSTRUCTION STORMWATER POLLUTION PREVENTION

2.1 Introduction

~~Volume II of the Ecology Manual, Construction Stormwater Pollution Prevention, and local amendments included in this chapter describe the requirements for meeting Construction Stormwater Pollution Prevention (Construction SWPPP, Minimum Requirement #2) per Volume I, Section 4.2.2. Section 3.4.2 of the Ecology Manual requires submittal. Volume II, Chapter 2 of the Ecology Manual as modified herein provides requirements for the development of Construction Stormwater Pollution Prevention Plans (SWPPP) and reports for review by the Kitsap County Department of Community Development (DCD). Requirements for meeting Construction Stormwater Pollution Prevention (SWPP) are contained in Volume II of the Ecology Manual. Development of Construction SWPPPs and reports are contained in Volume II, Chapter 2 of the Ecology Manual.~~

The Construction SWPPP designer shall evaluate the stormwater management requirements for the entire project, with input from utilities and other contractors, the stormwater management requirements for the entire project, including ~~the~~ utilities, when preparing the Construction SWPPP. The designer shall consult with and request input from the appropriate utility purveyors and contractors as needed.

For small projects ([Chapter 12.08 KCC](#)) eligible for Simplified Drainage Review and Abbreviated Drainage Review in accordance with Volume II, Chapter 1, ~~obtain complete~~ a narrative checklist and SWPP site plan template (available on Kitsap County's Department of Community Development [DCD] website) ~~from DCD that can be used~~ in lieu of preparing a full Construction SWPPP.

2.2 Construction Stormwater BMPs

See Volume II, Chapter 3 of the Ecology Manual for construction stormwater best management practices (BMPs) that are temporary BMPs to be used as appropriate during the construction phase of a project. The construction stormwater BMPs are divided into two categories: Construction Source Control BMPs and Construction Runoff BMPs. Construction SWPPPs can contain experimental BMPs or make minor modifications to standard BMPs. However, the permitting authority (state, local, or both) must approve such practices before use. Experimental and modified BMPs must achieve the same or better performance than the BMPs listed in Volume II, Chapter 3 of the Ecology Manual. Regular inspections and maintenance are key to successful implementation of construction stormwater BMPs.

~~2.3 Local Amendments to Volume II of the Ecology Manual~~

~~This section presents three local amendments to Volume II of the Ecology Manual with respect to implementing Minimum Requirement #2 in Kitsap County. All other sections of Volume II of~~

the Ecology Manual that are not amended herein shall be applied as-is in accordance with the Ecology Manual:

- Amend the third paragraph of Section 2.2 of Volume II of the Ecology Manual to read:
“The Construction SWPPP must include the 13 elements described in Chapter 3 of Volume II of the Ecology Manual unless site conditions render any of the elements unnecessary and the exemption from that element is clearly justified in the Construction SWPPP.”
- Amend the sixth paragraph of Section 3.1.3 of Volume II of the Ecology Manual to read:
Whether the stormwater discharges to surface water or completely infiltrates, each of the 13 elements must be included in the Construction SWPPP, unless an element is determined not to be applicable to the project and the exemption is justified in the narrative.
- Amend the second bullet point of Section 3.2.1 of Volume II of the Ecology Manual to read:

Thirteen (13) elements: Describe how the Construction SWPPP addresses each of the 13 required elements. Include the type and location of BMPs used to satisfy the required element. Often using a combination of BMPs is the best way to satisfy required elements. If an element is not applicable to a project, provide a written justification for why it is not necessary.

CHAPTER 3 SOURCE CONTROL OF POLLUTION

3.1 Introduction

This chapter and [Volume IV of the Ecology Manual](#) describe the requirements for meeting Minimum Requirement #3 - Source Control of Pollution per Volume I, [Section 4.2.3Chapter 4 of this manual](#).

Source control [best management practices \(BMPs\)](#) are structures or operations that are intended to prevent pollutants from coming into contact with stormwater through physical separation of areas or careful management of activities that are sources of pollutants (e.g., commercial composting).

3.2 ~~Project Submittal Requirements~~**Minimum Requirement #3 – Source Control of Pollution**

~~All known, available and reasonable source control BMPs shall be applied to all projects. Source control BMPs shall be selected, designed, and maintained according to this manual.~~

~~The intent of source control BMPs is to prevent stormwater from coming in contact with pollutants. They are a cost-effective means of reducing pollutants in stormwater, and, therefore, should be a first consideration in all projects.~~ Source Control BMPs, including operational and structural BMPs, shall be identified in the Site Improvement Plans and shall be shown on site plans submitted for [Kitsap County Department of Community Development \(DCD\)](#) review; see Volume II, Chapter 1 ~~of this manual~~ for project submittal requirements.

~~BMPs for long-term control of stormwater at developed sites can be divided into three main categories:~~

~~BMPs addressing the volume and timing of stormwater flows;~~

~~BMPs addressing prevention of pollution from potential sources; and~~

~~BMPs addressing treatment of runoff to remove sediment and other pollutants.~~

3.3 Operation and Structural Source Control BMPs

There are two categories of source control BMPs: operational and structural. Operational source control BMPs are non-structural practices that prevent or reduce pollutants from entering stormwater. Examples include formation of a pollution prevention team, ~~good housekeeping practices~~, preventive maintenance/~~good housekeeping procedures~~, spill prevention and cleanup, employee training, inspections ~~of pollutant sources~~, and record keeping. They can also include process changes, raw material/product changes, and recycling wastes. Operational source control BMPs are considered the most cost-effective pollutant minimization practices.

Structural source control BMPs are physical, structural, or mechanical devices or facilities that are intended to prevent pollutants from entering stormwater. Examples of structural source control BMPs include:

- Enclosing and/or covering the pollutant source (e.g., within a building or other enclosure, a roof over storage and working areas, temporary tarp, etc.).
- Physically segregating the pollutant source to prevent run-on of uncontaminated stormwater.
- Devices that direct only contaminated stormwater to appropriate treatment BMPs (e.g., discharge to a sanitary sewer if allowed by the local sewer authority).

~~3.1 Treatment BMPs for Specific Pollutant Sources~~

~~Treatment BMPs include settling basins or vaults, oil/water separators, wetponds, constructed wetlands, infiltration systems, and emerging technologies such as media filtration.~~

3.4 Selection of Operational and Structural Source Control BMPs

~~Urban stormwater pollutant sources include manufacturing and commercial areas; high use vehicle parking lots; material (including wastes) storage and handling; vehicle/equipment fueling, washing, maintenance, and repair areas; erodible soil; streets/highways; and the handling/application of de-icers and lawn care products. Reduction or the elimination of pollutants with the potential to be conveyed by stormwater runoff can be achieved by implementing operational source control BMPs, including good housekeeping, employee training, spill prevention and cleanup, preventive maintenance, regular inspections, and record keeping.~~

Select operational and structural source control BMPs in accordance with Volume III, Section 1.1 of the Ecology Manual. ~~These BMPs can be combined with impervious containments and covers, i.e., structural source control BMPs. The selection of source control BMPs shall be based on land use and the pollutant generating sources. Refer to Volume IV, Appendix IV-A of the Ecology Manual for a description of the various land uses and activities and the potential pollutant generating sources associated with these activities.~~

3.4.1 When are Source Control BMPs Required?

Implement source control BMPs at:

- Commercial properties
- Industrial properties
- Multifamily properties
- Boatyards
- Sand and gravel mining operations

Regulatory programs such as the State Environmental Policy Act (SEPA), Water Quality Certifications, and Hydraulic Project Approvals may require use of source control BMPs.

3.4.2 How to Determine Which Source Control BMPs are Appropriate for the Site

Volume IV of the Ecology Manual provides Ecology's library of source control BMPs. These BMPs are categorized as either "operational" or "structural", and either "applicable" or "recommended".

For the sites that must implement source control BMPs listed in Volume II, Section 3.4.1, use the following steps to guide selection of appropriate source control BMPs:

1. All sites must implement the source control BMPs listed in Volume IV, Chapter 1 of the Ecology Manual.

14.2. Next, base selection of additional source control BMPs on land use and the pollutant generating sources at the site.

- o Use Appendix IV-A of the Ecology Manual to help determine activities and the potential pollutant generating sources associated with those activities for various land uses.
- o Applicable operational and structural source control BMPs for each pollutant source can then be selected by reviewing the BMPs in Volume IV of the Ecology Manual, which are categorized by activity. Consider implementing source control BMPs for land uses and pollutant sources not included in Ecology Manual Appendix IV-A.

For example, if a commercial printing business conducts weed control with herbicides, loading and unloading of materials, and vehicle washing, see the following BMPs:

- o S411 BMPs for Landscaping and Lawn / Vegetation Management
- o S412 BMPs for Loading and Unloading Areas for Liquid or Solid Material
- o S431 BMPs for Washing and Steam Cleaning Vehicles / Equipment / Building Structures
- o S404 BMPs for Commercial Printing Operations

3. Within the text for each source control BMP, there are "applicable" and "recommended" BMPs listed.

Interpret the term "applicable" when referring to specific operational or structural source control BMPs as meaning "mandatory" or "required". These BMPs must be implemented at the site.

"Recommended" Source Control BMPs are approaches that go beyond or complement the applicable (mandatory) BMPs. Implementing the recommended source control BMPs may improve control of pollutants and provide a more comprehensive and environmentally effective stormwater management program. All operators are encouraged to review their SWPPPs and use recommended BMPs where possible.

4. The project may have additional source control responsibilities as a result of area-specific pollution control plans (e.g., watershed or basin plans, water clean-up plans,

ground water management plans, lakes management plans), ordinances, and regulations.

For New and Redevelopment Project Proponents, if the project involves any of the activities described in Volume IV of the Ecology Manual, the “applicable” structural source control BMPs described in that section must be constructed as part of the project. In addition, if the specific business enterprise that will occupy the site is known, the “applicable” operational source control BMPs must also be identified. Specific requirements related to Industrial Stormwater permittees, Boatyard permittees, and Sand and Gravel permittees are included in Volume II, Section 3.4.1.

3.5 Local Amendments to Operational and Structural Source Control BMPs

Refer to Volume IV of the Ecology Manual to select source control BMPs. The following BMPs have local amendments:

- S427: BMPs for Storage of Liquid, Food Waste, or Dangerous Waste Containers
- S429: BMPs for Storage or Transfer (Outside) of Solid Raw Materials, Byproducts, or Finished Products
- S431: BMPs for Washing and Steam Cleaning Vehicles/Equipment/Building Structures
- S449: BMPs for Nurseries and Greenhouses

3.5.1 S427: BMPs for Storage of Liquid, Food Waste, or Dangerous Waste Containers

Description of Pollutant Sources: The BMPs specified below apply to container(s) located outside a building. Use these BMPs when temporarily storing potential pollution generating materials or wastes. These BMPs do not apply when Ecology has permitted the business to store the wastes (see Volume I, Section 2.15 of the Ecology Manual). Leaks and spills of pollutant materials during handling and storage are the primary sources of pollutants. Oil and grease, acid/alkali pH, biochemical oxygen demand (BOD), chemical oxygen demand (COD) are potential pollutant constituents

Pollutant Control Approach: Store containers in impervious containment under a roof or in a building. For storage areas on-site for less than 30 days, consider using a portable temporary secondary system like that shown in Secondary Containment System figure in the Ecology Manual in lieu of a permanent system as described above.

3.4.1-3.5.1.1 Applicable Operational BMPs

- Place tight-fitting lids on all containers.
- Label all containers appropriately. Store containers so that the labels are clearly visible.
- Place drip pans beneath all mounted container taps and at all potential drip and spill locations during filling and unloading of containers.
- Inspect container storage areas regularly for corrosion, structural failure, spills, leaks, overfills, and failure of piping systems. Check containers daily for leaks/spills. Replace containers and replace and tighten bungs in drums as needed.
- Store empty drums containing residues to prevent stormwater from entering drum closures. Cover or tilt drums to prevent stormwater from accumulating on the top of empty drums and around drum closures.
- Store containers that do not contain free liquids in a designated sloped area with the containers elevated or otherwise protected from stormwater run-on. Comply with Title 14 KCC~~local fire code~~.
- Secure drums when stored in an area where unauthorized persons may gain access in a manner that prevents accidental spillage, pilferage, or any unauthorized use (see Locking System for Drum Lid figure in the Ecology Manual).
- If the material is a Dangerous Waste, the business owner must comply with any additional requirements as specified in Volume I, Section 2.15 of the Ecology Manual.
- Storage of reactive, ignitable, and flammable chemicals or materials must comply with the stricter of Title 14 KCC, Title 17 KCC~~local zoning codes, local fire codes~~, the Uniform Fire Code (UFC), UFC standards, or the National Electric Code.
- Have spill kits or cleanup materials near container storage areas.

- Clean up all spills immediately.
- Cover dumpsters to prevent the entry of stormwater. Keep dumpster lids closed.
- Replace or repair leaking garbage dumpsters, or install waterproof liners.
- Drain dumpsters and/or dumpster pads to sanitary sewer.
- When collection trucks directly pick up roll-containers, ensure a filet is on both sides of the curb to facilitate moving the dumpster.

3.4.1-23.5.1.2 Applicable Structural Source Control BMPs

- Keep containers with Dangerous Waste, food waste, or other potential pollutant liquids inside a building unless this is impracticable due to site constraints or International Fire Code requirements.
- Store containers in a designated area, which is covered, bermed or diked, paved and impervious in order to contain leaks and spills (see Figures 3.1 and 3.2). The secondary containment shall be sloped to drain into a dead-end sump for the collection of leaks and small spills.
- For liquid materials, surround the containers with a dike as illustrated in Covered and Bermed Containment Area figure in Volume IV of the Ecology Manual. The dike must be of sufficient height to provide a volume of either 10 percent of the total enclosed container volume or 110 percent of the volume contained in the largest container, whichever is greater.
- Where material is temporarily stored in drums, a containment system can be used as illustrated, in lieu of the above system (see Secondary Containment System figure in Volume IV of the Ecology Manual).
- Place containers mounted for direct removal of a liquid chemical for use by employees inside a containment area as described above. Use a drip pan during liquid transfer (see Mounted Container with Drip Pan figure in Volume IV of the Ecology Manual).

(See separate file for Public Review Draft figures)

Figure 3-1. -Example of a covered, bermed, and plumbed area – plan view

Figure 3-2. Example of a covered, bermed, and plumbed area – side view

3.4.1-3.5.1.3 Applicable Treatment BMP

Note: This treatment BMP is for contaminated stormwater from drum storage areas.

- To discharge contaminated stormwater, pump it from a dead-end sump or catchment and dispose of appropriately.

3.5.2 S429: BMPs for Storage or Transfer (Outside) of Solid Raw Materials, Byproducts, or Finished Products

Description of Pollutant Sources: Some pollutant sources stored outside in large piles, stacks, etc. at commercial or industrial establishments include:

- Solid raw materials
- Byproducts
- Gravel
- Sand
- Salts
- Topsoil
- Compost
- Logs
- Sawdust
- Wood chips
- Lumber
- Concrete
- Metal products

Contact between outside bulk materials and stormwater can cause leachate, and erosion of the stored materials. Contaminants may include TSS, BOD, organics, and dissolved salts (sodium, calcium, and magnesium chloride, etc.).

Pollutant Control Approach: Provide impervious containment with berms, dikes, etc. and/or cover to prevent run-on and discharge of leachate pollutant(s) and TSS.

3.5.2.1 Applicable Operational BMPs

- Do not hose down the contained stockpile area to a storm drain or a conveyance to a storm drain, or to a receiving water.
- Maintain drainage areas in and around storage of solid materials with a minimum slope of 1.5 percent to prevent pooling and minimize leachate formation. Areas should be sloped to drain stormwater to the perimeter for collection or to internal drainage “alleyways” where no stockpiled material exists.
- Sweep paved storage areas regularly for collection and disposal of loose solid materials.
- If and when feasible, collect and recycle water-soluble materials (leachates).

- Stock cleanup materials, such as brooms, dustpans, and vacuum sweepers near the storage area.

3.5.2.2 Applicable Structural BMPs

For stockpiles less than 5 cubic yards, place temporary plastic sheeting (polyethylene, polypropylene, hypalon, or equivalent) over the material (see Material Covered with Plastic Sheeting figure in Volume IV of the Ecology Manual).

The source control BMP options listed below are applicable to:

- Stockpiles greater than 5 cubic yards of erodible or water soluble materials such as:
 - Soil
 - Road deicing salts
 - Compost
 - Unwashed sand and gravel
 - Sawdust
- Outside storage areas for solid materials such as:
 - Logs
 - Bark
 - Lumber
 - Metal products

Choose one or more of the following Source Control BMPs:

- Store in a building or paved and bermed covered area (see Covered Storage Area for Bulk Solids figure in Volume IV of the Ecology Manual).
- Place temporary plastic sheeting (polyethylene, polypropylene, hypalon, or equivalent) over the material (see Material Covered with Plastic Sheeting figure in Volume IV of the Ecology Manual).
- Pave the area and install a drainage system. Place curbs or berms along the perimeter of the area to prevent the run-on of uncontaminated stormwater and to collect and convey runoff to treatment. Slope the paved area in a manner that minimizes the contact between stormwater (e.g., pooling) and leachable materials in compost, logs, bark, wood chips, etc.
- For large uncovered stockpiles, implement containment practices at the perimeter of the site and at any catch basins as needed to prevent erosion and discharge of the stockpiled material off-site or to a storm drain. Ensure that no direct discharge of contaminated stormwater to catch basins exists without conveying runoff through an appropriate treatment BMP.

In addition to the requirements listed above, Kitsap County also requires the following for site access:

- Limit vehicle access and exit to one route, if possible.
- Stabilize access points with a pad of quarry spalls, crushed rock, or other equivalent BMPs, to minimize tracking sediment onto roads. See BMP C105: Stabilized Construction Access in Volume II of the Ecology Manual.
- Locate wheel wash or tire baths on site, if the stabilized entrance is not effective in preventing tracking sediment onto roads. See BMP C106: Wheel Wash in Volume II of the Ecology Manual.
- If sediment is tracked off site, clean the affected roadway thoroughly at the end of each day, or more frequently as necessary (for example, during wet weather). Remove sediment from roads by shoveling, sweeping, or pickup and transport of the sediment to a controlled sediment disposal area.
- Conduct street washing only after sediment removal in accordance with the previous bullet. Control street wash wastewater by pumping back on site or otherwise preventing it from discharging into systems tributary to waters of the State.

3.5.2.3 Applicable Treatment BMPs:

Convey contaminated stormwater from the stockpile area to:

- Wetponds (Volume II, Section 5.4.22),
- Wetvaults, (Volume II, Section 5.4.22),
- Pre-settling Basin (Volume II, Section 5.4.14),
- Manufactured Treatment Device (Volume II, Section 5.4.30), or
- other appropriate treatment system depending on the contamination.

3.5.3 S431: BMPs for Washing and Steam Cleaning Vehicles/Equipment/ Building Structures

Description of Pollutant Sources: Pollutant sources include the commercial cleaning of vehicles, aircraft, vessels, and other transportation, restaurant kitchens, carpets, and industrial equipment, and large buildings with low- or high-pressure water or steam. This includes “charity” car washes at gas stations and commercial parking lots. The cleaning can include hand washing, scrubbing, sanding, etc. Washwater from cleaning activities can contain oil and grease, suspended solids, heavy metals, soluble organics, soaps, and detergents that can contaminate stormwater.

Permitting Requirements: Obtain all necessary permits for installing, altering, or repairing onsite drainage and side sewers. Restrictions on certain types of discharges may require pretreatment before they enter the sanitary sewer.

Pollutant Control Approach: The preferred approach is to cover and/or contain the cleaning activity, or conduct the activity inside a building, to separate the uncontaminated stormwater from the washwater sources. Convey washwater to a sanitary sewer after approval by the local sewer authority. Provide temporary storage before proper disposal, or recycling. Under this preferred approach, no discharge to the ground, to a storm drain, or to surface water should occur.

~~Facilities not covered under the Industrial Stormwater General Permit that are unable to follow one of the preferred approaches listed above may discharge washwater to the ground only after proper treatment in accordance with Refer to Ecology’s guidance Vehicle and Equipment Washwater Discharges Best Management Practices Manual (Ecology, 2012) for a complete manual on proper vehicle and equipment washing.~~

The Industrial Stormwater General Permit prohibits the discharge of process wastewater (e.g., vehicle washing wastewater) to ground water or surface water. Stormwater that commingles with process wastewater is considered process wastewater.

~~Facilities not covered under the Industrial Stormwater General Permit that are unable to follow one of the preferred approaches listed above may discharge washwater to the ground only after proper treatment in accordance with Vehicle and Equipment Washwater Discharges Best Management Practices Manual (Ecology, 2012).~~

The quality of any discharge to the ground after proper treatment must comply with Ecology’s Ground Water Quality Standards, Chapter 173-200 WAC.

~~Facilities not covered under the Industrial Stormwater General Permit that are unable to comply with one of the preferred approaches and want to discharge to storm sewer, must meet Kitsap County stormwater requirements. Local authorities may require treatment prior to discharge.~~

~~Contact the local Ecology Regional Office to discuss permitting options for discharge of washwater to surface water or to a storm drain after on-site treatment.~~

3.5.3.1 Applicable Structural Source Control BMPs

Conduct vehicle/equipment washing in one of the following locations:

- At a commercial washing facility in which the washing occurs in an enclosure and drains to the sanitary sewer, or
- In a building constructed specifically for washing of vehicles and equipment, which drains to a sanitary sewer.

Conduct outside washing operations in a designated wash area with the following features:

- In a paved area, construct a spill containment pad to prevent the run-on of stormwater from adjacent areas.
 - Slope the spill containment area to collect washwater in a containment pad drain system with perimeter drains, trench drains or catchment drains.
 - Size the containment pad to extend out a minimum of 4 feet on all sides of the washed vehicles and/or equipment.
- Convey the washwater to a sump (like a grit separator) and then to a sanitary sewer (if allowed by the local Sewer Authority), or other appropriate wastewater treatment or recycle system.
 - The containment sump must have a positive control outlet valve for spill control with live containment volume, and oil/water separation.
 - Size the minimum live storage volume to contain the maximum expected daily washwater flow plus the sludge storage volume below the outlet pipe.
 - Shut the outlet valve during the washing cycle to collect the washwater in the sump.
 - The valve should remain shut for at least 2 hours following the washing operation to allow the oil and solids to separate before discharge to a sanitary sewer.
- Use a two way valve for discharges from the containment pad.
 - This valve should be normally switched to direct water to treatment, but may be switched to the drainage system after that pad is clean to handle stormwater runoff.
 - The stormwater can then drain into the conveyance/discharge system outside of the wash pad (essentially bypassing the sanitary sewer or recycle system).
 - Post signs to inform people of the operation and purpose of the valve.
 - Clean the concrete pad thoroughly until there is no foam or visible sheen in the washwater prior to closing the inlet valve and allowing uncontaminated stormwater to overflow and drain off the pad.

Note: The purpose of the valve is to convey only washwater and contaminated stormwater to a treatment system.

- Collect the washwater from building structures and convey it to appropriate treatment such as a sanitary sewer system if it contains oils, soaps, or detergents. If the washwater does not contain oils, soaps, or detergents (in this case only a low pressure,

clean, cold water rinse is allowed) then it could drain to soils that have sufficient natural attenuation capacity for dust and sediment.

- Sweep surfaces prior to cleaning/washing to remove excess sediment and other pollutants.
- If roof equipment or hood vents are cleaned, ensure that no washwater or process water is discharged to the roof drains or drainage systems.
- Label all mobile cleaning equipment as follows: "Properly dispose of all wastewater. Do not discharge to an inlet/catch basin, ditch, stream, or on the ground."

3.5.3.2 Recommended Additional BMPs

- Mark the wash area at gas stations, multifamily residences and any other business where non-employees wash vehicles.
- Operators may use a manually operated positive control valve for uncovered wash pads, but a pneumatic or electric valve system is preferable.
 - The valve may be on a timer circuit and opened upon completion of a wash cycle.
 - After draining the sump or separator, the timer would then close the valve.
- Minimize the use of water and detergents in washing operations when practicable.
- Use phosphate-free biodegradable detergents when practicable.
- Use the least hazardous cleaning products available.
- Consider recycling the washwater.

Operators may use soluble/emulsifiable detergents in the wash medium and should use it with care and the appropriate treatment. Carefully consider the selection of soaps and detergents and treatment BMPs. Oil/water separators are ineffective in removing emulsified or water soluble detergents. Another treatment appropriate for emulsified and water soluble detergents may be required.

Exceptions:

- At gas stations (for charity car washes) or commercial parking lots, where it is not possible to discharge the washwater to a sanitary sewer, a temporary plug or a temporary sump pump can be used at the storm drain to collect the washwater for off-site disposal such as to a nearby sanitary sewer.
- New and used car dealerships may wash vehicles in the parking stalls as long as employees use a temporary plug system to collect the washwater for disposal as stated above, or an approved treatment system for the washwater is in place.

At industrial sites, contact Ecology for NPDES Permit requirements even when not using soaps, detergents, and/or other chemical cleaners in washing trucks.

3.5.4 S449: BMPs for Nurseries and Greenhouses

Description of Pollutant Sources: These BMPs are for use by commercial container plant, greenhouse grown, and cut foliage production operations. Common practices at nurseries and greenhouses can cause elevated levels of phosphorus, nitrogen, sediment, bacteria, and organic material which can contribute to the degradation of water quality.

Pollutant Control Approach: Minimize the pollutants that leave the site by controlling the placement of materials, stabilizing the site, and managing irrigation water.

3.5.4.1 Applicable Operational BMPs

- Establish nursery composting areas, soil storage, and mixing areas at least 100 feet away from any stream or other surface water body and as far away as possible from drainage systems.
- Do not dispose of collected vegetation into waterways or storm sewer systems.
- Do not blow, sweep, or otherwise allow vegetation or other debris into the drainage system.
- Regularly clean up spilled potting soil to prevent its movement, especially if fertilizers and pesticides are incorporated. (Haver, 2014)
- Use soil mixing and layering techniques with composted organic material to reduce herbicide use and watering.
- Utilize soil incorporated with fertilizers and/or pesticides immediately; do not store for extended periods. (Haver, 2014)
- Cover soil storage and compost storage piles. (See Volume II, Section 3.5.2)
- Dispose of pathogen-laced potting substrate and diseased plants appropriately.
- Place plants on gravel, geotextile, or weed cloth to allow infiltration and minimize erosion, including inside greenhouse structures. (Haver, 2014)
- Properly reuse, recycle, or dispose of used polyfilm, containers, and other plastic-based products so that they do not collect stormwater. (FDACS, 2014)
- Evaluate and manage irrigation to reduce runoff, sediment transport, and erosion.
 - Place irrigation inputs to keep moisture primarily in the plant's root zone. This will significantly reduce nutrient related impacts from fertilizers. (FDACS, 2014)
 - Avoid over-irrigating. This may exceed the soil's water-holding capacity and lead to runoff or leaching. (FDACS, 2014)
 - Consider and adjust as needed the uniformity of application, the amount of water retained within the potting substrate, and the amount of water that enters containers compared to that which exits the containers and / or falls between containers. (FDACS, 2014)

- Consolidate containers and turn off irrigation in areas not in production. This may require individual on / off valves at each sprinkler head. (Haver, 2014)
- Based on the stage of plant growth, space containers and flats as close as possible to minimize the amount of irrigation water that falls between containers. (FDACS, 2014)
- Group plants of similar irrigation needs together. (FDACS, 2014)
- Consider minimizing water losses by using cyclic irrigation (multiple applications of small amounts). (FDACS, 2014)
- Consider using sub-irrigation systems (e.g. capillary mat, ebb-and-flow benches, and trays or benches with liners); these systems can conserve water and reduce nutrient loss, particularly when nutrients are supplied in irrigation water that is reused. (FDACS, 2014)
- See S450 BMPs for Irrigation in Volume IV of the Ecology Manual for additional BMP considerations.
- See S443 BMPs for Fertilizer Application and S435 BMPs for Pesticides and an Integrated Pest Management Program in Volume IV of the Ecology Manual.

3.5.4.2 Applicable Structural BMPs

- Use windbreaks or other means (e.g. pot in pot) to minimize plant blowover. (FDACS, 2014)
- Cover potting areas with a permanent structure to minimize movement of loose soil. Use a temporary structure if a permanent structure is not feasible. (Haver, 2014)
- Control runoff from central potting locations that have a watering station used to irrigate plants immediately after potting. Either:
 - Collect runoff in a small basin and reuse the runoff.
 - Or, route runoff through an onsite vegetative treatment area.
 - Or, use a graveled area and allow runoff to infiltrate.
- Surround soil storage and compost storage areas with a berm or wattles.
- Utilize a synthetic (geotextile) groundcover material to stabilize disturbed areas and prevent erosion in areas where vegetative cover is not an option. (FDACS, 2014)
- In areas with a large amount of foot traffic, use appropriate aggregate such as rock and gravel for stabilization. (FDACS, 2014)
- Store potting substrate that contains fertilizer in a dedicated area with an impermeable base. If the storage area is not under a roof to protect it from rainfall, manage runoff by directing it to a stormwater treatment area. (FDACS, 2014)

In addition to the requirements listed above, Kitsap County also requires the following for site access:

- Limit vehicle access and exit to one route, if possible.
- Stabilize access points with a pad of quarry spalls, crushed rock, or other equivalent BMPs, to minimize tracking sediment onto roads. See BMP C105: Stabilized Construction Access in Volume II of the Ecology Manual.
- Locate wheel wash or tire baths on site, if the stabilized entrance is not effective in preventing tracking sediment onto roads. See BMP C106: Wheel Wash in Volume II of the Ecology Manual.
- If sediment is tracked off site, clean the affected roadway thoroughly at the end of each day, or more frequently as necessary (for example, during wet weather). Remove sediment from roads by shoveling, sweeping, or pickup and transport of the sediment to a controlled sediment disposal area.
- Conduct street washing only after sediment removal in accordance with the previous bullet. Control street wash wastewater by pumping back on site or otherwise preventing it from discharging into systems tributary to waters of the State.

CHAPTER 4 CONVEYANCE SYSTEM ANALYSIS & DESIGN

4.1 Introduction

This chapter presents approved methods for the hydraulic analysis and design of conveyance systems. A conveyance system includes all portions of the surface water system, either natural or man-made, that transport surface water and ~~stormwater~~storm-water runoff.

Design criteria, methods of analysis, and standard details for all components of the conveyance system are detailed in the following sections below. In some cases, reference is made to other adopted or accepted design standards and criteria such as the WSDOT/APWA Standard Specifications for Road, Bridge, and Municipal Construction (most recent edition).

4.2 Conveyance System Design Flow

All conveyance systems shall be designed, at a minimum, to convey a peak design flow~~stormwater~~ rate resulting from a 100-year frequency storm event, with the following exceptions:

1. Other governing authorities may require that the design of some structures be based on a larger storm event.
2. Some runoff treatment BMP~~water-quality facilities~~ are designed to function primarily under low flow conditions. Unless higher flows are diverted from these runoff treatment BMP~~water-quality facilities~~ per Volume II, Section 4.8.1, they shall also be designed to have sufficient conveyance capacity for 100-year storm flow rates.

For all existing and proposed conveyance systems receiving drainage from a contributing area of 25 acres or less and having a time of concentration of 100 minutes or less, the Rational Method (Volume II, Section 4.2.1) may be used ~~as described in this chapter~~. For all other conditions, either the Santa Barbara Urban Hydrograph Model (SBUH), Western Washington Hydrology Model (WWHM), or MGS Flood~~MGS Flood Model~~ shall be used. For public road projects, design flows may be determined using the hydrologic modeling procedures in the WSDOT Highway Runoff Manual or the procedures outlined in this section below.

4.2.1 Rational Method

The traditional Rational Method, as described in most engineering manuals, is preferred by Kitsap County for designing systems serving smaller contributing basins primarily because it tends to provide higher runoff flow rates than hydrograph methods do, resulting in a more conservative design with a built-in factor of safety. ~~A~~Modeling guidance for the Rational Method is provided in Appendix F.

4.2.2 Santa Barbara Urban Hydrograph Method

Calculations shall be conducted in accordance with the instructions found in [Volume III of the Ecology Manual](#).

4.2.3 Western Washington Hydrology Model ~~(WWHM)~~

~~The Western Washington Hydrology Model (WWHM) (latest approved version) is an approved continuous simulation model. See Chapter 5 of this manual and [Volume III, Chapter 2 of the Ecology Manual](#) for a description of how to use WWHM.~~

4.2.4 ~~MGSFlood~~~~MGS Flood Model~~

~~MGSFlood~~~~The MGS Flood Model~~ is also an approved continuous simulation model. ~~As of the publication of this manual, MGSFlood Version 4.49 had limited approval status and was not approved by Ecology for modeling bioretention. Refer to Ecology's Approval Status of Continuous Simulation Models web page for updates related to the approval status of MGSFlood.~~ Consult with the ~~MGSFlood~~~~model~~ user manual for a complete description of how to use ~~the model~~.

4.3 Route Design and Easement Requirements

This section presents the general requirements for conveyance system route design, allowable discharge types and locations, and providing easements and setbacks to allow for proper maintenance and inspection of all conveyance system elements.

A vertical datum shall be used in the design of all public drainage systems or systems that will be owned or operated by Kitsap County or that connect to a [Kitsap](#) County system. All datum shall be either NGVD29 or NAVD88.

4.3.1 Route Design

The most efficient route selected for new conveyance systems will result from careful consideration of the topography of the area to be traversed, existing trees or landscaping to be preserved, the legal property boundaries, and access for inspection and maintenance. The general requirements for route design are as follows:

1. ~~Align p~~Proposed new conveyance systems ~~should be aligned~~ to emulate the natural conveyance system to the extent feasible. ~~Place i~~nflows ~~s~~ to the system and discharge from the system ~~should occur~~ at the natural drainage points as determined by topography and existing drainage patterns.
2. ~~Locate n~~New conveyance system alignments in residential subdivisions ~~should be located~~ adjacent and parallel to property lines so that required drainage easements can be situated along property lines. ~~Locate d~~Drainage easements ~~should be located~~ entirely on one property and not split between adjacent properties. *Exception:* Streams and natural drainage channels shall not be relocated to meet this requirement.

Apply the site assessment and planning principals detailed in Volume I, Chapter 2 ~~of this manual~~ to route design for conveyance facilities.

4.3.2 Discharge Type and Location

Where no conveyance system exists at the abutting downstream property line and the natural (existing) discharge is unconcentrated, any runoff concentrated by the proposed project shall be discharged as follows:

1. If the 100-year peak discharge is less than or equal to 0.2 cubic feet per second (cfs) (0.3 cfs if using an approved continuous runoff model using 15-minute time steps) under existing conditions and will remain less than or equal to 0.2 cfs under developed conditions, then the concentrated runoff may be discharged onto outlet protection with riprap-rock pad or to any another system that serves to disperse flows.
2. If the 100-year peak discharge is less than or equal to 0.5 cfs under existing conditions and will remain less than or equal to 0.5 cfs under developed conditions, then the concentrated runoff may be discharged through a dispersiondispersal trench (see Figure 4.1) or other dispersal-dispersion system (see Figure 4.2), provided the applicant can demonstrate that there will be no significant adverse impact to downhill properties or drainage systems.
3. If the 100-year peak discharge is greater than 0.5 cfs for either existing or developed conditions, or if a significant adverse impact to downgradient properties or drainage systems is likely, then a conveyance system shall be provided to convey the concentrated runoff across the downstream properties to an acceptable discharge point location (i.e., an enclosed drainage system or open drainage feature where concentrated runoff can be discharged without significant adverse impact).

(See separate file for Public Review Draft figures)

Figure 4-1. ~~Flow-Dispersion~~Dispersal Trench.

Figure 4-2. Alternative ~~Dispersion~~Flow-Dispersal Trench.

4.3.3 Easement and Setback Requirements

Proposed projects shall comply with the following easement and setback requirements unless otherwise approved by the director:

1. Any on-site conveyance system element constructed as part of a subdivision project shall be located in a dedicated drainage easement, tract, or right-of-wayright of way that preserves the system's route and conveyance capacity and grants Kitsap County right of access for inspection, maintenance, and repair. Exception: Roof downspout, minor yard, and footing drains do not require easements, tracts, or right-of-wayright of way. If easements are provided for these minor drains (or for other utilities such as power, gas, or telephone), they need not comply with the requirements of this section.

2. Except for those facilities that have been formally accepted for maintenance by Kitsap County, maintenance and repair of drainage facilities and BMPs on private property shall be the responsibility of the property owner.
3. Any on-site conveyance system element constructed as part of a commercial building permit or commercial development permit shall be covered by the drainage facility declaration of covenant and grant of easement that provides Kitsap County right of access for inspection, maintenance, and repair. Note: except for those facilities that have been formally accepted for maintenance by Kitsap County, maintenance and repair of drainage facilities and BMPs on private property shall be the responsibility of the property owner.
4. Any off-site conveyance system element constructed through private property as part of a proposed project shall be located in a drainage easement.
5. All drainage easements, public and private, shall meet the following standards:
 - a. All drainage easements shall have a minimum width of 15 feet, with the exception that easements for private roof and yard drain systems may have a minimum width of 10 feet.
 - b. All 5-foot-diameter and smaller pipes shall be located within the easement so that each pipe face is no closer than 5 feet from each easement boundary.
 - c. All 5-foot-wide and smaller open channels shall be located within the easement so that the water surface elevation at the top of freeboard is no closer than 5 feet from each easement boundary.
 - d. Roof and yard drain pipes shall be centered in the easement.
 - e. For pipes larger than 5 feet in diameter and for channels having a top width at freeboard wider than 5 feet, the easement width shall be larger than the minimum 15-foot width, sized to meet the required setbacks from the easement boundaries.
6. Maintenance access shall be provided for all manholes, catch basins, vaults, or other drainage facilities that are to be maintained by Kitsap County. It is not generally necessary to provide vehicular access along the entire length of a drainage pipe or swale as long as access is provided at each end. Maintenance access shall consist of an access easement and a constructed access road, with turn-around if necessary. Access roads shall be constructed as specified in Volume II, Chapter 5 ~~–BMP Design~~.

4.4 Pipes, Outfalls, and Pumps

This section presents the design criteria for analysis and design of pipe systems, outfalls, and pump-dependent conveyance systems.

4.4.1 Pipe Systems

Pipe systems are networks of storm drain pipes, catch basins, manholes, inlets, and outfalls designed and constructed to convey surface water, including stormwater runoff. The hydraulic analysis of flow in storm drain pipes typically is limited to gravity flow; however, in analyzing existing systems it may be necessary to address pressurized conditions. A properly designed pipe system will maximize hydraulic efficiency by utilizing proper material, slope, and pipe size.

4.4.1.1 Design Criteria

All pipe material, joints, protective treatment, and construction workmanship shall be in accordance with *WSDOT/APWA Standard Specifications*, and AASHTO and ASTM treatment as noted ~~below~~ under "Allowable Pipe Materials."

The pipe materials and specifications included in this section are for conveyance systems installed according to engineering plans required for Kitsap County permit approval. Other pipe materials and specifications may be used by private property owners for drainage systems they construct and maintain when such systems are not required by or granted to Kitsap County.

Allowable Pipe Sizes

See Table 4.1 for allowable pipe sizes for pipe systems to be maintained by Kitsap County. For special cases where written approval is provided by the County Road Engineer, 8-inch diameter pipes may be allowed within the roadway ~~right-of-way~~right of way. Eight (8)-inch diameter pipe may also be allowed for privately maintained systems.

Allowable Pipe Materials

The following pipe materials are allowed for use in meeting the requirements of this manual. ~~See~~Refer to *WSDOT/APWA Standard Specifications for Road, Bridge, and Municipal Construction* 7-02, 7-03 and 7-04 for detailed specifications for acceptable pipe materials.

1. Plain and reinforced concrete pipe.
2. Corrugated or spiral rib aluminum pipe.
3. Ductile iron (water supply, Class 50 or 52).
4. ~~Lined C~~orrugated polyethylene (~~LCPE~~) pipe (CPEP)¹.
5. Polyvinyl chloride (PVC)² pipe.
6. Solid wall polyethylene (SWPE; also known as high-density polyethylene [HDPE] pipe or high-density polyethylene pipe [HDPP]) pipe³.

¹ ~~CPEP~~CPEP pipe and fittings shall be manufactured from high density polyethylene resin which shall meet or exceed the requirements of Type 111, Category 3, 4 or 5, Grade P23, P33 or P34, Class C per ASTM D3350. In addition, the pipe must be lined and shall comply with all material and stiffness requirements of AASHTO M294.

² PVC pipe is allowed only for use in privately maintained drainage systems. PVC pipe shall be SDR 35 or thicker and meet the requirements of ASTM D3034.

³ SWPE pipe is normally used outside of Kitsap County ~~right-of-way~~right of way, such as on steep

Allowable Pipe Joints

1. Concrete pipe shall be rubber gasketed.
2. Corrugated metal pipe (CMP) shall be rubber gasketed and securely banded.
3. Spiral rib pipe shall be "hat-banded" with neoprene gaskets.
4. Ductile pipe joints shall be flanged, bell and spigot, or restrained mechanical joints.
5. CPEL/CPE pipe joints shall conform to the current WSDOT/APWA Standard Specifications for Road, Bridge, and Municipal Construction.
6. PVC pipe shall be installed following procedures outlined in ASTM D2321; joints shall conform to ASTM D3212, and gaskets shall conform to ASTM F477.
7. SWPE pipe shall be jointed by butt fusion methods or flanged.

Pipe Alignment

1. Pipes shall be laid true to line and grade with no curves, bends, or deflections in any direction. Exception: Vertical deflections in SWPE and ductile iron pipe with flanged restrained mechanical joint bends (not greater than 30°) may be allowed on steep slopes, provided the pipe drains.
2. A break in grade or alignment, or changes in pipe material shall occur only at catch basins or manholes.

Changes in Pipe Size

The following criteria apply to changes in conveyance pipe sizes (not including detention tanks):

1. Increases or decreases in pipe size are allowed only at junctions and structures.
2. When connecting pipes at structures, match any of the following (in descending order of preference): crowns, 80% diameters,⁴ or inverts of pipes. Side lateral connections⁵ 12-inches and smaller are exempt from this requirement.
3. Drop manholes may be used for energy dissipation when pipe velocities exceed 10 feet per second (fps). External drop manholes are preferred where maintenance access to the upstream pipe is preserved by use of a tee section. Internal drop structures may be

slope installations. Connections to Kitsap County road drainage systems are allowed for pipe diameters of 12" or greater. SWPE pipe shall comply with the requirements of Type III C5P34 as tabulated in ASTM D1248, shall have the PPI recommended designation of PE3408, and shall have an ASTM D3350 cell classification of 345534C. The pipe shall have a manufacturer's recommended hydrostatic design stress rating of 800 psi based on a material with a 1600 psi design basis determined in accordance with ASTM D2837-69. The pipe shall have a suggested design working pressure of 50 psi at 73.4° F and SDR of 32.5.

⁴ Match point is at 80% of the pipe diameter, measured from the invert of the respective pipes.

⁵ Side laterals include any 8-inch or smaller pipe connected to the main conveyance system at a catch basin, or manhole, as allowed under this manual. In addition, 12-inch and smaller pipes that serve a single inlet point (e.g., roadway simple inlets, footing drains, and lot stubouts including manifold systems serving multiple residential lots) are also included. Excluded from this definition are inlet pipes which contribute 30% or more of the total flow into a catch basin, or which collect or convey flows from a continuous source.

approved only if adequate scour protection is provided for the manhole walls. Drop structures shall be individually engineered to account for design variations, such as flow rates, velocities, scour potential, and tipping forces.

- Downsizing pipes larger than 12 inches may be allowed provided pipe capacity is adequate for design flows.

Structures

Table 4.1 lists typical drainage structures with corresponding maximum allowable pipe sizes.

- Catch basin (or manhole) diameter shall be determined by pipe orientation at the junction structure. A plan view of the junction structure, drawn to scale, will be required for submittal with the site improvement plans (Volume II, Chapter 1 ~~of this manual~~) when more than four pipes enter the structure on the same plane, or if angles of approach and clearance between pipes is of concern. The plan view (and any sections if necessary) shall ensure a minimum distance between pipe openings of 8 inches for 48-inch and 54-inch catch basins, and 12 inches for 72-inch and 96-inch catch basins. The minimum distance between pipe openings shall be of solid concrete wall.
- Evaluation of the structural integrity for H-20 loading, or as required by the *Kitsap County Road Standards (latest edition)*, may be required for multiple junction catch basins and other structures.
- Catch basins shall be provided within 50 feet of the entrance to a pipe system to provide for silt and debris removal.
- All SWPE pipe systems (including buried SWPE pipe) shall be secured at the upstream end. Where connecting to a structure, the downstream end shall be placed in a 4-foot section of the next larger pipe size. This sliding sleeve connection allows for the high thermal expansion/contraction coefficient of this pipe material.
- Through-curb inlets (see Figure 4.3) are required on all catch basins located at roadway sags and in low points of cul-de-sacs.
- The maximum slope of the ground surface for a radius of 5 feet around a catch basin grate or solid lid should be 5 horizontal to 1 vertical (5H:1V) to facilitate maintenance access. Where not physically feasible, a maximum slope of 3H:1V shall be provided around at least 50% of the catch basin circumference.

Table 4-1. Allowable Structures and Pipe Sizes

| Catch Basin Type | Maximum Pipe Diameter | |
|-----------------------|--|--------------------|
| | CMP, Spiral Rib, SWPE, PVC and Ductile Iron ^a | Concrete, CPEPLGPE |
| Inlet ^b | 12" | 12" |
| Type 1 ^b | 18" | 12" |
| Type 1L ^b | 24" | 18" |
| Type 2 – 48" diameter | 30" | 24" |

| | | |
|-----------------------|-----|-----|
| Type 2 – 54" diameter | 36" | 30" |
| Type 2 – 72" diameter | 54" | 48" |
| Type 2 – 96" diameter | 72" | 72" |

Notes:

- a. Generally, these pipe materials will be one size larger than concrete due to smaller wall thickness. However, for angled connections or those with several pipe on the same plane, this will not apply.
- b. A maximum of 5 vertical feet is allowed between finished grade and invert lowest elevation.

Figure 4-3. Through-Curb Inlet

Pipe Design between Structures

1. Minimum velocity at full flow shall be 3 feet per second (fps). If site constraints result in velocities less than 3 fps at full flow, impacts from sedimentation in the pipe system shall be addressed with larger pipes, closer spacing of structures, sediment basins, or other similar measures.
2. Maximum velocity: 30 fps, except that there is no maximum velocity requirement for ductile iron pipe or butt welded SWPE.
3. Minimum slope for pipes shall be 0.5% Minimum slope for installed stormwater pipes shall be 0.50%.
4. SWPE tightlines down steep slopes are self- cleaning and do not require structures for maintenance.
5. The following maximum inlet spacings are recommended:
 - a. For roadway slopes less than 1%, maximum inlet spacing shall be 150 feet or less.
 - b. For roadway slopes from 1% to 3%, maximum inlet spacing shall be 200 feet or less.
 - c. For roadway slopes greater than 3% or design flows greater than 3 fps, maximum inlet spacing shall be 300 feet.
 - d. For structures with solid lids, the maximum spacing shall be 300 feet.
 - e. The maximum design water surface elevation in inlet structures shall be 1 foot below the top of the structure.

Pipe Cover

1. Pipe cover, measured from the finished grade elevation to the top of the outside surface of the pipe, shall be 2-feet minimum unless otherwise specified or allowed below. Under drainage easements, driveways, parking stalls, or other areas subject to light vehicular loading, pipe cover may be reduced to 1-foot minimum if the design considers expected vehicular loading and the cover is consistent with pipe manufacturer's recommendations. Pipe cover in areas not subject to vehicular loads, such as landscape planters and yards, may be reduced to 1-foot minimum.

2. Pipe cover over concrete pipe shall comply with Table 4.2. For other pipe types, the manufacturer's specifications or other documentation shall be provided for proposed cover in excess of 30 feet. *Caution:* Additional precautions to protect against crushing during construction may be needed under roadways if the ~~road bed~~roadbed is included to meet minimum cover requirements. Damaged pipe shall be replaced.
3. For proposed pipe arches, the manufacturer's specifications or other documentation shall be provided for proposed cover.

Table 4-24.2.—Maximum Cover (feet) for Concrete Pipe-Compaction Design A

| Pipe Diameter (inches) | Plain | Class II | Class III | Class IV | Class V |
|-------------------------------|--------------|-----------------|------------------|-----------------|----------------|
| 12" | 18 | 10 | 14 | 21 | 26 |
| 18" | 18 | 11 | 14 | 22 | 28 |
| 24" | 16 | 11 | 15 | 22 | 28 |
| 30" | | 11 | 15 | 23 | 29 |
| 36" | | 11 | 15 | 23 | 29 |
| 48" | | 12 | 15 | 23 | 29 |
| 60" | | 12 | 16 | 24 | 30 |
| 72" | | 12 | 16 | 24 | 30 |
| 84" | | 12 | 16 | 24 | 30 |
| 96" | | 12 | 16 | 24 | 30 |
| 108" | | 12 | 16 | 24 | 30 |

Note:

Compaction Design A refers to [the WSDOT Standard Plan for Pipe Bedding \(B-55.20-02\) Figure 4.2](#)

Pipe Clearances

A minimum of 6 inches vertical and 3 feet horizontal clearance (outside surfaces) shall be provided between storm drain pipes and other utility pipes and conduits. When crossing sanitary sewer lines, the Washington Department of Ecology criteria shall apply.

Pipe Compaction and Backfill

Pipe compaction and backfill shall be in accordance with [Figure 4.2 the WSDOT Standard Plan for Pipe Bedding \(B-55.20-02\)](#).

Pipe System Connections

Connections to a pipe system shall be made only at catch basins or manholes. No wyes or tees are allowed except on roof/footing/yard drain systems on pipes 8 inches in diameter or less, with clean-outs upstream of each wye or tee. Additional exceptions may be made for steep slope applications of SWPE pipe, as deemed prudent by geotechnical review.

Pipe Anchors

Table 4.3 presents the requirements, by pipe material, for anchoring pipe systems, and Figure 4.4 and Figure 4.5 show typical details of pipe anchors.

Table 4-3. Maximum Pipe Slopes and Velocities

| Pipe Material | Pipe Slope Above Which Pipe Anchors Required and Minimum Anchor Spacing | Maximum Slope Allowed | Maximum Velocity at Full Flow |
|-----------------------------------|---|-----------------------|-------------------------------|
| CMP, Spiral Rib, PVC | 20% - (1 anchor per 100 LF of pipe) | 30% ^c | 30 fps |
| Concrete or CPEPLGPE ^a | 10% - (1 anchor per 50 LF of pipe) | 20% ^c | 30 fps |
| Ductile Iron ^b | 20% - (1 anchor per pipe section) | None | None |
| SWPE ^b | 20% - (1 anchor per 100LF of pipe, cross-slope installation only) | None | None |

Notes:

- These materials are not allowed in Geologically Hazardous Areas as defined in [Title 19 KCC](#).
- Butt-fused or flanged pipe joints are required; above ground installation is recommended on slopes greater than 40%.
- Maximum slope of 200% is allowed for ~~these~~ pipe materials with no joints (one section), with structures at each end, and with proper grouting.

Figure 4-4. Pipe Anchor Detail

Figure 4-5. Corrugated Metal Pipe Coupling and/or General Pipe Anchor Assembly

Debris Barriers

Debris barriers (trash racks) are required on all pipes 18 to 36 inches in diameter entering a closed pipe system. Debris barriers shall have a bar spacing of 6 inches. ~~Refer to Figure 4.5 for required debris barriers on pipe ends outside of roadways.~~ Refer to [Figure 4-6](#) and [Volume II](#), Section 4.5 for debris barrier requirements. ~~on pipe ends (culverts) projecting from driveway or roadway side slopes.~~

Figure 4-6. Debris Barrier (In Road Right-of-Way)

Outfalls

Outfalls shall be designed as detailed in [Volume II](#), Section 4.4.2 ~~below~~.

Other Details

In addition to the details shown in Figure 4.1 through Figure 4.6, standard construction details are available in the [APWA/WSDOT Standard Plans for Road, Bridge and Municipal Construction](#).

4.4.1.2 Methods of Analysis

This section presents the methods of analysis for designing new or evaluating existing pipe systems for compliance with the conveyance system capacity requirements.

Design flows

Design flows for sizing or assessing the capacity of pipe systems shall be determined using the hydrologic analysis methods described in [Volume II, Section 4.2-~~above~~](#).

Inlet grate capacity

The methods described in [Chapter 5, Sections 4 and 5, of the WSDOT Hydraulics Manual](#) may be used in determining the capacity of inlet grates when capacity is of concern, with the following exceptions:

1. Use 100-year design flows as computed per [Volume II, Section 4.2-~~above~~](#).
2. Assume grate areas on slopes are 80% free of debris; "vaned" grates, 95% free.
3. Assume grate areas in sags or low spots are 50% free of debris; "vaned" grates, 75% free.

Conveyance capacity

Two methods of hydraulic analysis using Manning's equation are used sequentially for the design and analysis of pipe systems. First, the Uniform Flow Analysis method is used for the preliminary design of new pipe systems. Second, the Backwater Analysis method is used to analyze both proposed and existing pipe systems to verify adequate capacity. Each method is described further in Appendix F.

Note: Use of the Uniform Flow Analysis method to determine preliminary pipe sizes is only suggested as a first step in the design process and is not required. Results of the Backwater Analysis method determine final pipe sizes in all cases. The director has the authority to waive the requirement for backwater analysis as verification.

4.4.2 Outfall Systems

Properly designed outfalls are critical to reducing or eliminating adverse impacts, both on-site and downstream, as a result of concentrated discharges from pipe systems and culverts. Outfall systems include rock splash pads, flow ~~dispersion~~dispersal trenches, gabion or other energy dissipaters, and tightline systems. A tightline system is typically a continuous length of pipe used to convey flows down a steep or sensitive slope with appropriate energy dissipation at the discharge end. In general, it is recommended that conveyance systems be designed to reduce velocity above outfalls to the extent feasible. [Design criteria for outfall features and tightline systems are described in Volume II, Section 4.4.2.1 and Volume II, Section 4.4.2.2.](#)

4.4.2.1 ~~Outfall Features~~Design Criteria

At a minimum, all outfalls shall be provided with a rock splash pad, unless the site requires a more robust energy dissipator. See the following bullets for guidance on outfall features, including other types of energy dissipation and appropriate uses for each, except as specified below and in Table 4.4:

1. The flow ~~dispersal~~dispersion trenches shown in Figure 4.1 and Figure 4.2 shall only be used as an outfall.

2. For outfalls with a velocity at design flow greater than 10 fps, a gabion dissipater or engineered energy dissipater shall be required. There are many possible designs.

Note: The gabion outfall detail shown in Figure 4.7 is illustrative only; ~~a~~ A design engineered to specific site conditions ~~is required~~ must be developed. Gabions shall conform to APWA/WSDOT Standard Plans for Road, Bridge and Municipal Construction ~~WDSOT/APWA specifications~~.

3. Engineered energy dissipaters, including stilling basins, drop pools, hydraulic jump basins, baffled aprons, and bucket aprons, are required for outfalls with design velocity ~~at design flow~~ greater than 20 fps. Design energy dissipaters ~~These should be designed~~ using published or commonly known techniques found in ~~such~~ references such as the Hydraulic Design of Energy Dissipaters for Culverts and Channels, (FHWA 2006) ~~published by the Federal Highway Administration of the United States Department of Transportation;~~ Open Channel Hydraulics Flow, by V.T. (Chow 1959); Hydraulic Design of Stilling Basins and Energy Dissipaters, EM 25, Bureau of Reclamation (Peterka 1984/1978); and other publications, such as those prepared by the Soil Conservation Service (now Natural Resource Conservation Service).

4. Alternate mechanisms may be used, such as bubble-up structures ~~that (which will eventually drain)~~ and structures fitted with reinforced concrete posts; If alternative mechanisms are considered, they require an individual approval and shall be designed using sound hydraulic principles and considering constructability and ease of construction and maintenance.

- 4.5. ~~Caution: One caution to note is that t~~ The in-stream sample ~~example~~ gabion ~~mattress energy dissipater~~ outfall (Figure 4-7) ~~Figure 4.7)~~ may not be acceptable within the ordinary high water mark of fish-bearing waters or where gabions will be subject to abrasion from upstream channel sediments. Consider using a four-sided gabion basket located outside the ordinary high water mark ~~should be considered~~ for these applications.

Figure 4-7. Gabion Mattress Dissipater Detail

4.4.2.2 Tightline Systems

1. ~~Outfall tightline systems shall be designed as follows:~~

1. Outfall tightlines may be installed in trenches with standard bedding on slopes up to 40%. In order to minimize disturbance to slopes greater than 40%, it is recommended that tightlines be placed at grade with proper pipe anchorage and support. At-grade tightlines shall be SWPE.
2. Outfall SWPE tightlines shall be designed to address the material limitations, particularly thermal expansion and contraction and pressure design, as specified by the manufacturer. The coefficient of thermal expansion and contraction for SWPE is on the order of 0.001 inch per foot per degree Fahrenheit ~~degree~~. Sliding sleeve connections shall be used to address this thermal expansion and contraction. These sleeve connections consist of a section of the appropriate length of the next larger size diameter of pipe into which the

outfall pipe is fitted. These sleeve connections shall be located as close to the discharge end of the outfall system as is practical.

3. Outfall SWPE tightlines shall be designed and sized using the applicable design criteria and methods of analysis specified for pipe systems in [Volume II](#), Section 4.4.1.
4. Due to the ability of outfall SWPE tightlines to transmit flows of very high energy, special consideration for energy dissipation shall be made. Details of an ~~example~~ "gabion ~~outfall mattress energy dissipater~~" are provided as [Figure 4-7](#)~~Figure 4-7~~. Details of a sample "tee type dissipater" are provided as [Figure 4-8](#)~~Figure 4-8~~.

Figure 4-8. Tee Type Energy Dissipater

4.4.3 Pump Systems

Pump systems may be used to convey water from one location or elevation to another within for conveyance of flows internal to a site if they are located on private property and will be privately maintained.

4.4.3.1 Design Criteria

Proposed pump systems shall meet the following minimum requirements:

1. The pump system shall be privately owned and maintained.
2. The pump system shall be used to convey water from one location or elevation to another within the site.
3. The pump system shall have a dual pump (alternating) equipped with an external alarm system.
4. The pump system shall not be used to circumvent any other Kitsap County drainage requirements ([Title 12 KCC](#)), and construction and operation of the pump system shall not violate any other Kitsap County requirements.
5. The gravity-flow components of the drainage system to and from the pump system shall be designed so that pump failure does not result in flooding of a building or emergency access, or overflow to a location other than the natural discharge ~~point~~location for the site.

4.4.3.2 Methods of Analysis

Pump systems shall be sized to convey the anticipated ~~on-site stormwater~~ peak flow rates up to the 100-year recurrence interval.

4.5 Culverts

Culverts are relatively short segments of pipe of circular, elliptical, rectangular, or arch cross section. They are usually placed under road embankments or driveways to convey surface water flow safely under the embankment. They may be used to convey flow from constructed or natural channels including streams.

This section presents the methods, criteria, and overview for hydraulic analysis and design of culverts. See Appendix F for details on the methods and standards to be used for hydraulic analysis and design.

4.5.1 Design Criteria

1) General

- a. All circular pipe culverts shall conform to any applicable design criteria specified for pipe systems in [Volume II](#), Section 4.4.1.
- b. All other types of culverts shall conform to manufacturer's specifications.
- c. Minimum culvert diameters are as follows:
 - i) For cross-culverts under public and private roadways, minimum 18-inch-diameter shall be used.
 - ii) For all other roadway culverts, including driveway culverts, minimum 12-inch-diameter shall be used.
- d. No bends shall be permitted in culvert pipes.
- e. Minimum cover over culverts shall be 2 feet under primary roads, 1 foot under secondary roads and in all roadside applications and on private property.
- f. Maximum culvert length shall be 300 feet.

2) Headwater

- a. For culverts 18-inch diameter or less, the maximum allowable headwater elevation (measured from the inlet invert) shall not exceed 2 times the pipe diameter or arch-culvert-rise at design flow
- b. For culverts larger than 18-inch diameter, the maximum allowable design flow headwater elevation (measured from the inlet invert) shall not exceed 1.5 times the pipe diameter or arch-culvert-rise at design flow.
- c. The maximum headwater elevation at design flow shall be at least 1 foot below any road or parking lot subgrade.

3) Inlets and Outlets

- a. All inlets and outlets in or near roadway embankments shall be flush with and conforming to the slope of the embankment.
- b. For culverts 18-inch-diameter and larger, the embankment around the culvert inlet shall be protected from erosion by rock lining or riprap as specified in Table 4.4, except the length shall extend at least 5 feet upstream of the culvert, and the height shall be at or above the design headwater elevation. See [Figure 4-9](#)~~Figure 4.6~~[Figure 4.5](#) for a pipe culvert discharge protection detail.

c. Inlet structures, such as concrete headwalls, may provide a more economical design by allowing the use of smaller entrance coefficients and, hence, smaller diameter culverts. When properly designed, they will also protect the embankment from erosion and eliminate the need for rock lining.

~~e.d.~~ Concrete headwalls are required for all CPEP, SWPE, and PVC pipe systems having exposed ends (see Figure 4.10).

~~d.e.~~ In order to maintain the stability of roadway embankments, concrete headwalls, wingwalls, or tapered inlets and outlets may be required if ~~right-of-way~~ right of way or easement constraints prohibit the culvert from extending to the toe of the embankment slopes. All inlet structures or headwalls installed in or near roadway embankments shall be flush with and conforming to the slope of the embankment.

e.f. Debris barriers (trash racks) are required on the inlets of all culverts that are over 60 feet in length and are 18 to 36 inches in diameter. Debris barriers shall have a bar spacing of 6 inches. This requirement also applies to the inlets of pipe systems. See ~~Figure 4-6~~ Figure 4.6 and Figure 4.7 for debris barrier details.

f.g. For culverts 18-inch diameter and larger, the receiving channel of the outlet shall be protected from erosion by rock lining specified in Table 4.4, except the height shall be one foot above maximum tailwater elevation or one foot above the crown, whichever is higher.

Figure 4-9. Pipe Culvert Discharge Protection

Figure 4-10. Concrete End Protection

Table 4-4. Rock Protection at Outfalls

| Discharge Velocity at Design Flow (fps) | | Required Protection | | | | |
|---|-----------------------|---------------------------------|-------------|--|--|----------------|
| Greater than | Less than or equal to | Minimum Dimensions ^a | | | | |
| | | Type | Thickness | Width | Length | Height |
| 0 | 5 | Rock lining _b | 1 foot | Diameter + 6 feet | 8 feet or 4x diameter, whichever is greater | Crown + 1 foot |
| 5 | 10 | Riprap ^{c,d} | 2 feet | Diameter + 6 feet or 3x diameter, whichever is greater | 12 feet or 4x diameter, whichever is greater | Crown + 1 foot |
| 10 | 20 | Gabion Outfall | As required | As required | As required | Crown + 1 foot |

| Discharge Velocity at Design Flow (fps) | | Required Protection | | | | |
|---|-----------------------|---------------------------------------|-----------|-------|--------|--------|
| Greater than | Less than or equal to | Minimum Dimensions ^a | | | | |
| | | Type | Thickness | Width | Length | Height |
| 20 | N/A | Engineered energy dissipater required | | | | |

Notes:

- a. These sizes assume that erosion is dominated by outfall energy. In many cases sizing will be governed by conditions in the receiving waters.
- b. Rock lining shall be quarry spalls with gradation as follows:
 - Passing 8-inch square sieve: 100%
 - Passing 3-inch square sieve: 40 to 60% maximum
 - Passing 3/4-inch square sieve: 0 to 10% maximum
- c. Riprap shall be reasonably well graded with gradation as follows:
 - Maximum stone size: 24 inches (nominal diameter)
 - Median stone size: 16 inches
 - Minimum stone size: 4 inches
- d. Riprap sizing is governed by side slopes on outlet channel, assumed to be approximately 3H:1V.

4.5.2 Methods of Analysis

This section presents the methods of analysis for designing new or evaluating existing culverts for compliance with the conveyance capacity requirements.

1) Design Flows

Design flows for sizing or assessing the capacity of culverts shall be determined using the hydrologic analysis methods described in [Volume II, Section 4.2](#).

2) Conveyance Capacity

The theoretical analysis of culvert capacity can be extremely complex because of the wide range of possible flow conditions that can occur due to various combinations of inlet and outlet submergence and flow regime within the culvert barrel. An exact analysis usually involves detailed backwater calculations, energy and momentum balance, and application of the results of hydraulic model studies.

However, simple procedures have been developed where the various flow conditions are classified and analyzed on the basis of a control section. A control section is a location where there is a unique relationship between the flow rate and the upstream water surface elevation. Many different flow conditions exist over time, but at any given time the flow is either governed by the culvert's inlet geometry (inlet control) or by a combination of inlet geometry, barrel characteristics, and tailwater elevation (outlet control). [Figure 4.11 illustrates](#) [See Figure F.9 in Appendix F for](#) typical conditions of inlet and outlet control. The procedures presented in this section provide for the analysis of both inlet and outlet control conditions to determine which governs.

3) Inlet Control Analysis

Nomographs such as those provided in Figure F.10 and Figure F.11 in Appendix F may be used to determine the inlet control headwater depth at design flow for various types of culverts and inlet configurations. These nomographs were originally developed by the Bureau of Public Roads—now the Federal Highway Administration (FHWA)—based on their studies of culvert hydraulics. These and other nomographs can be found in the FHWA publication *Hydraulic Design of Highway Culverts, HDS No. #5 (Report No. FHWA-IP-85-15)*, September 1985; or the *WSDOT Hydraulic Manual*. See Appendix F for a detailed discussion on inlet control analysis.

4) Outlet Control Analysis

Nomographs such as those provided in Figure F.12 and Figure F.13 in Appendix F may be used to determine the outlet control headwater depth at design flow for various types of culverts and inlets. Outlet control nomographs other than those provided can be found in *FHWA HDS No.5* or the *WSDOT Hydraulic Manual*. See Appendix F for a detailed discussion on outlet control analysis.

4.6 Open Channels

Open channels may be classified as either natural or constructed. Natural channels are generally referred to as rivers, streams, creeks, or swales, while constructed channels are most often called ditches, or simply, channels. [See the Critical Areas Ordinance \(CAO\) codified as Title 19 KCC](#) ~~should be reviewed~~ for requirements related to streams.

4.6.1 Natural Channels

Natural channels are defined as those that have occurred naturally due to the flow of surface waters, or those that, although originally constructed by human activity, have taken on the appearance of a natural channel including a stable route and biological community. [Natural channels](#) ~~They~~ may vary hydraulically along each channel reach. [Such channels shall and should](#) be left in their natural condition, ~~wherever feasible or required~~, in order to maintain natural hydrologic functions and wildlife habitat benefits from established vegetation.

4.6.2 Constructed Channels

Constructed channels are those constructed or maintained by human activity and include bank stabilization of natural channels. Constructed channels shall be either vegetation-lined, rock-lined, or lined with appropriately bioengineered vegetation.

- [Vegetation-lined channels](#) are the most desirable of the constructed channels when properly designed and constructed. The vegetation stabilizes the slopes of the channel, controls erosion of the channel surface, and removes pollutants. The channel storage, low velocities, water quality benefits, and greenbelt multiple-use benefits create significant advantages over other constructed channels. The presence of vegetation in channels creates turbulence that results in loss of energy and increased flow retardation; therefore,

the design engineer shall consider sediment deposition and scour, as well as flow capacity, when designing the channel.

- Rock-lined channels may be needed where a vegetative lining will not provide adequate protection from erosive velocities. They may be constructed with riprap, gabions, or slope mattress linings. The rock lining increases the turbulence, resulting in a loss of energy and increased flow retardation. Rock lining also permits a higher design velocity and therefore a steeper design slope than in grass-lined channels. Rock linings are also used for erosion control at culvert and storm drain outlets, sharp channel bends, channel confluences, and locally steepened channel sections.
- Bioengineered vegetation lining is a desirable alternative to the conventional methods of rock armoring. Soil bioengineering is a highly specialized science that uses living plants and plant parts to stabilize eroded or damaged land. Properly bioengineered systems are capable of providing a measure of immediate soil protection and mechanical reinforcement. As the plants grow they produce a vegetative protective cover and a root reinforcing matrix in the soil mantle. This root reinforcement serves several purposes:
 - a. The developed anchor roots provide both shear and tensile strength to the soil, thereby providing protection from the frictional shear and tensile velocity components to the soil mantle during the time when flows are receding and pore pressure is high in the saturated bank.
 - b. The root mat provides a living filter in the soil mantle that allows for the natural release of water after the high flows have receded.
 - c. The combined root system exhibits active friction transfer along the length of the living roots. This consolidates soil particles in the bank and serves to protect the soil structure from collapsing and the stabilization measures from failing.
 - d. The vegetative cover of bioengineered systems provides immediate protection during high flows by laying flat against the bank and covering the soil like a blanket. It also reduces pore pressure in saturated banks through transpiration by acting as a natural "pump" to "pull" the water out of the banks after flows have receded.
- Bioretention facilities as described in Volume II, Chapter 5 can be designed for conveyance.

4.6.3 Design Criteria

1) General

- a. Open channels shall be designed to provide required conveyance capacity and bank stability while allowing for aesthetics, habitat preservation, and enhancement.
- b. An access easement for maintenance is required along all constructed channels located on private property. Required easement widths are listed in Volume II, Section 4.3.3.

- c. Channel cross-section geometry shall be trapezoidal, triangular, parabolic, or segmental as shown in ~~Figure 4-11~~ ~~Figure 4-11~~ through ~~Figure 4-13~~ ~~Figure 4-13~~. Side slopes shall be no steeper than 3H:1V for vegetation-lined channels and 2H:1V for rock-lined channels.
- d. Vegetation-lined channels shall have bottom slope gradients of 6% or less and a maximum velocity at design flow of 5 fps (see Table 4.5).
- e. Rock-lined channels or bank stabilization of natural channels shall be used when design flow velocities exceed 5 fps. Rock stabilization shall be in accordance with Table 4.5 or stabilized with bioengineering methods as described ~~above~~ in Volume II, Section 4.6.2 "Constructed Channels."
- f. Open channels shall be designed to provide sufficient freeboard so as to not saturate any adjacent ~~public~~ road base when conveying the design flow. A minimum of 1 foot of freeboard is recommended, but in no case shall channel freeboard be less than 0.5 feet.

Figure 4-11. Ditches – Common Sections

Figure 4-12. Drainage Ditches – Common Sections

Figure 4-13. Geometric Elements of Common Sections

2) *Riprap Design*

When riprap is set, stones are placed on the channel sides and bottom to protect the underlying material from being eroded. Proper riprap design requires the determination of the median size of stone, the thickness of the riprap layer, the gradation of stone sizes, and the selection of angular stones that will interlock when placed. See Appendix F for further guidance on riprap and riprap filter design.

Table 4-5. Channel Protection

| Discharge Velocity at Design Flow (fps) | | Required Protection | | |
|---|-----------------------|---|-----------|---|
| Greater than | Less than or equal to | Type | Thickness | Minimum Height Above Design Water Surface |
| 0 | 5 | Grass lining or bio-engineered lining | N/A | |
| 5 | 8 | Rock lining ^a or bio-engineered lining | 1 foot | 1 foot |
| 8 | 12 | Riprap ^{b,c} | 2 feet | 2 feet |
| 12 | 20 | Slope mattress gabion, etc. | Varies | 2 feet |

Notes:

-
- a. Rock lining shall be reasonably well graded as follows:
 - Maximum stone size: 12 inches
 - Median stone size: 8 inches
 - Minimum stone size: 2 inches
 - b. Riprap shall be reasonably well graded with gradation as follows:
 - Maximum stone size: 24 inches
 - Median stone size: 16 inches
 - Minimum stone size: 4 inches
 - c. Riprap sizing is governed by side slopes on outlet channel, assumed to be approximately 3H:1V.

4.6.4 Methods of Analysis

This section presents the methods of analysis for designing new or evaluating existing open channels for compliance with the conveyance capacity requirements.

1) Design Flows

Design flows for sizing and assessing the capacity of open channels shall be determined using the hydrologic analysis methods described in [Volume II, Section 4.2](#).

2) Conveyance Capacity

There are three acceptable methods of analysis for sizing and analyzing the capacity of open channels:

- a. Manning's equation for preliminary sizing;
- b. Direct Step backwater method; and
- c. Standard Step backwater method.

Appendix F provides further detailed guidance on each [of these methods discussed above](#).

4.7 Downstream Analysis

The following projects shall conduct an analysis of downstream water quantity and quality impacts resulting from the project and shall provide for mitigation of these impacts, in accordance with [KCC Section 12.10.070](#):

- All [Site Development Activity Permit \(SDAP\)](#) applications that meet any of the criteria listed in [KCC Section 12.10.060](#).
- All large projects ~~that trigger all nine minimum stormwater requirements~~ ([Chapter 12.08 KCC](#)).
- All project sites located within critical drainage areas.

The analysis shall extend a minimum of one-fourth (1/4) of a mile downstream from the project. The existing or potential impacts to be evaluated and mitigated shall include excessive sedimentation, erosion, discharges to ground water contributing or recharge zones, violations of water quality standards, and spills and discharges of priority pollutants.

The analysis shall begin with a Level 1 analysis ([Volume II, Section 4.7.1](#)). In areas where existing or predicted water quality and quantity problem were identified in the Level 1 analysis, proceed to a Level 2 analysis ([Volume II, Section 4.7.2](#)), which entails a rough quantitative analysis to define and evaluate proposed mitigation for the problem. In existing or predicted drainage problem locations, as defined by the director, proceed to Level 3 analysis. Level 3 analysis is similar to Level 2, but with more detailed quantitative analysis prepared by a licensed professional land surveyor or engineer ([Volume II, Section 4.7.3](#)). Each of the ~~three~~3 levels of analysis is described in detail ~~below~~ [in Volume II, Section 4.7.1, 4.7.2, and 4.7.3](#).

4.7.1 Level 1 Analysis

[Level 1 analysis](#)~~This~~ is the minimum acceptable level of analysis. See Volume II, Chapter 1 (~~Preparation of Plans and Reports~~) for drainage report submittal requirements. The following steps shall be completed for this level of analysis:

1. Define and physically verify the study area. The upstream portion of the study area shall encompass the entire tributary drainage area (the area that drains to the proposed project site). The remaining portion of the study area shall extend downstream of the proposed project discharge location to a point on the drainage system where the proposed project site constitutes 15% or less of the total tributary area, but in no event less than one-fourth (1/4) of a mile.
2. Review all available resource information regarding existing and potential water quality, runoff volumes and rates, flooding and streambank erosion problems within the study area.
3. Physically inspect the existing on-site and off-site drainage system problems reported in the resources.
4. On a map (minimum USGS 1:24000 Quadrangle Topographic Map) delineate the study area, together with the drainage system onto and from the proposed site.
5. Describe in a narrative form, observations regarding the makeup and general condition of the drainage system.
6. Include such information as pipe sizes, channel characteristics, and [drainage stormwater](#) facilities.
7. Identify on the map and describe any evidence of the following types of existing or predicted problems:
 - Potential for contamination of surface waters.
 - Overtopping, scouring, bank sloughing or sedimentation.
 - Significant destruction of aquatic habitat or organisms (e.g., severe siltation or incision in a stream).
 - Potential for contamination of ground water.
8. Following the review of the Level 1 analysis, [the Kitsap](#) County will determine whether a Level 2 analysis is required, based on the evidence of existing or predicted problems.

4.7.2 Level 2 Analysis

At the location of each existing or predicted water quality and quantity problem identified in the Level 1 analysis, provide a rough quantitative analysis to define and evaluate proposed mitigation for the problem. ~~This analysis should include~~ the total composite drainage area tributary to that location for pre-development and post-development runoff conditions in the analysis. For this level of analysis, it ~~is will be~~ permissible to use non-survey field data (collected with hand tapes, hand level and rods, etc.) and approximate hydraulic computations.

The following steps shall be completed for this level of analysis:

1. Develop solutions to drainage problems identified by the analysis. For any existing or predicted off-site drainage problem, the engineer shall demonstrate that the proposed plan has been designed so that it neither aggravates the existing problem nor creates a new problem. As an alternative, the applicant may arrange with the owners of the affected off-site properties to install measures, which will correct the existing or predicted problem, subject to all applicable permit requirements.
2. Any proposed drainage easements shall be endorsed by the affected property owners and be recorded prior to approval of the proposed plan. In some cases, an existing drainage problem identified by the local government may be scheduled for solution. In these cases, the applicant should contact Kitsap County to check for potential cost sharing to solve the existing problem.
3. For any predicted off-site problem, the engineer shall demonstrate that the proposed plan has been designed to mitigate the predicted problem. As an alternative, the applicant may arrange with the owners of off-site properties to install measures, which will mitigate the predicted problem. Any proposed drainage easements shall be endorsed by the affected property owners and be recorded prior to approval of the proposed plan.

4.7.3 Level 3 Analysis

A Level 3 analysis shall be performed for those existing or predicted drainage problem locations where the director determines that the analysis results shall be as accurate as possible.

Examples of conditions that might require a Level 3 analysis include:

- If the site is flat and does not drain well;
- If the system is affected by downstream controls;
- If minor changes in the drainage system could flood roads, buildings or septic systems;
or
- If the proposed project will contribute more than 15% of the total peak flow to the drainage problem location.

The Level 3 analysis is similar to the Level 2 analysis but is a more precise quantitative analysis, utilizing field survey profile and cross-section topographic data prepared by a licensed professional land surveyor or engineer. The following steps shall be completed for this level of analysis:

1. Develop solutions to drainage problems identified by the analysis. For any existing or predicted off-site drainage problem, the engineer shall demonstrate that the proposed plan has been designed so that it neither aggravates the existing problem nor creates a new problem. As an alternative, the applicant may arrange with the owners of the affected off-site properties to install measures, which will correct the existing or predicted problem, subject to all applicable permit requirements.
2. Any proposed drainage easements shall be ~~endorsed signed~~ by the affected property owners and be recorded prior to approval of the proposed plan. In some cases, an existing drainage problem identified by the local government may be scheduled for solution. In these cases, the applicant should contact ~~the Kitsap~~ County to check for potential cost sharing to solve the existing problem.
3. For any predicted off-site problem, the engineer shall demonstrate that the proposed plan has been designed to mitigate the predicted problem. As an alternative, the applicant may arrange with the owners of off-site properties to install measures, which will mitigate the predicted problem. Any proposed drainage easements shall be ~~endorsed signed~~ by the affected property owners and be recorded prior to approval of the proposed plan.

4.8 Hydraulic Structures

4.8.1 Flow Splitters

Flow splitter structures can be used to route flows up to a target flow rate to a target facility (i.e., to a ~~Runoff Water Quality~~ Treatment BMP or a wetland), while bypassing flows that exceed the target flow rate to a downstream conveyance system or receiving water body. They typically include manholes or vaults with concrete baffles, inflow pipe(s), and outflow pipes. In place of baffles, the splitter mechanism may be a half tee section with a solid top and an orifice in the bottom of the tee section. A full tee option may also be used as described ~~below~~ in Volume II, Section 4.8.1.1—~~Design Criteria~~.

Two possible design options for flow splitters are shown in ~~Figure 4-14~~ Figure 4-14 and ~~Figure 4-15~~ Figure 4-15. Other similar designs that achieve the result of routing design flows to the target facility and diverting higher flows around the facility may also be acceptable.

Figure 4-14. Flow Splitter, Option A

Figure 4-15. Flow Splitter, Option B

4.8.1.1 Design Criteria

The following criteria shall be applied to the design of flow splitters. The term design flow rate used in the criteria ~~below in this section~~ refers to any design flow rate, such as a water quality design flow rate or maximum flow rate to wetlands, above which flows shall be bypassed:

1. The top of the baffle wall shall be located at the water surface for the design flow rate (e.g., water quality design flow rate, maximum flow rate to wetlands, etc.). Remaining flows enter the bypass line. Flows modeled using a continuous simulation model shall use a 15-minute time step.

2. The maximum head shall be minimized for flow in excess of the design flow rate. Specifically, flows to the target facility at the 100-year water surface shall not exceed the design flow rate by more than 10%.
3. Either design shown in [Figure 4-14](#) ~~Figure 4-14~~ or [Figure 4-15](#) ~~Figure 4-15~~, or a similar design may be used.
4. As an alternative to using a solid top plate in [Figure 4-15](#) ~~Figure 4-15~~, a full tee section may be used with the top of the tee at the 100-year water surface elevation. This alternative would route emergency overflows (if the overflow pipe were plugged) through the target facility rather than back up from the manhole.
5. Special applications, such as roads, may require the use of a modified flow splitter. The baffle wall may be fitted with a notch and adjustable weir plate to proportion runoff volumes other than high flows.
6. For ponding facilities, backwater effects shall be included in designing the height of the standpipe in the manhole or vault structure.
7. Ladder or step and handhold access shall be provided. If the baffle wall is higher than 36 inches, two ladders, one to either side of the wall, shall be used.

4.8.1.2 **Materials**

1. The baffle wall may be installed in a Type 2 manhole or vault.
2. The baffle wall shall be made of reinforced concrete or another suitable material resistant to corrosion, and have a minimum 4-inch thickness. The minimum clearance between the top of the baffle wall and the bottom of the manhole cover shall be 4 feet; ~~otherwise, dual access points should be provided.~~ unless dual access points are provided.
3. All metal parts shall be corrosion resistant. Examples of preferred materials include aluminum, stainless steel, and plastic. Zinc and galvanized materials are discouraged because of aquatic toxicity. Do not use pPainted metal parts ~~should not be used~~ because of poor longevity.

4.8.2 **Flow Spreaders**

Flow spreaders function to uniformly spread flows across the inflow portion of [runoff treatment BMPs](#) ~~water quality facilities~~ (e.g., sand filter, [bioretention swale](#) ~~biofiltration swale~~, or filter strip).

There are five flow spreader options presented [herein this section](#):

- Option A – Anchored plate
- Option B – Concrete sump box
- Option C – Notched curb spreader
- Option D – Through-curb ports
- Option E – Interrupted curb

Options A through C can be used for spreading flows that are concentrated. Any one of these options can be used when spreading is required by the facility design criteria. Options A through C can also be used for unconcentrated flows, and in some cases shall be used, such as to correct for moderate grade changes along a filter strip.

Options D and E are only for flows that are already unconcentrated and enter a filter strip or bioretention system. Other flow spreader options may be possible upon approval from Kitsap County.

4.8.2.1 Design Criteria

Where flow enters the flow spreader through a pipe, it is recommended that the pipe be submerged to the extent practical to dissipate energy as much as possible.

Flow spreaders are difficult to maintain to ensure that flow is evenly distributed. Flow spreaders shall not be used on slopes greater than 5% to prevent recombining of downstream flow that can create rills and gullies. Flow spreaders shall not be used in areas accessible by the public since walking on them can alter their flow characteristics.

For higher inflows (greater than 5 cfs for the 100-year storm recurrence interval), position a Type 1 catch basin ~~should be positioned~~ in the spreader and design the inflow pipe ~~should to~~ enter the catch basin with flows exiting through the top grate. The top of the grate should be lower than the level spreader plate, or if a notched spreader is used, lower than the bottom of the v-notches.

Option A -- Anchored Plate ~~(See Figure 4.17)~~

1. An anchored plate flow spreader (see Figure 4.16) shall be preceded by a sump having a minimum depth of 8 inches and minimum width of 24 inches. If not otherwise stabilized, the sump area shall be lined to reduce erosion and to provide energy dissipation.
2. The top surface of the flow spreader plate shall be level, projecting a minimum of 2 inches above the ground surface of the runoff treatment BMP~~water quality facility~~, or V-notched with notches 6 to 10 inches on center and 1 to 6 inches deep (use shallower notches with closer spacing). Alternative designs may also be used.
3. A flow spreader plate shall extend horizontally beyond the bottom width of the facility to prevent water from eroding the side slope. The horizontal extent ~~shall~~should be such that the bank is protected for all flows up to the 100-year flow or the maximum flow that will enter the BMPWQ facility.
4. Flow spreader plates shall be securely fixed in place.
5. Flow spreader plates may be made of either wood, metal, fiberglass reinforced plastic, or other durable material. If wood, pressure treated 4 by 10-inch lumber or landscape timbers are acceptable.
6. Anchor posts shall be 4-inch square concrete, tubular stainless steel, or other material resistant to decay.

Figure 4-16. Flow Spreader Option A: Anchored Plate

Option B -- Concrete Sump Box ~~(See Figure 4.18)~~

1. The wall of the downstream side of a rectangular concrete sump box (~~see Figure 4-17~~Figure 4.17) shall extend a minimum of 2 inches above the treatment bed. This serves as a weir to spread the flows uniformly across the bed.
2. The downstream wall of a sump box shall have “wing walls” at both ends. Side walls and returns shall be slightly higher than the weir so that erosion of the side slope is minimized.
3. Concrete for a sump box can be either cast-in-place or precast, but the bottom of the sump shall be reinforced with wire mesh for cast-in-place sumps.
4. Sump boxes shall be placed over bases that consists of 4 inches of crushed rock, 5/8-inch minus to help assure the sump remains level.

Figure 4-17. Flow Spreader Option B: Concrete Sump Box

Option C -- Notched Curb Spreader ~~(See Figure 4.19)~~

Notched curb spreader sections (~~see Figure 4-18~~Figure 4.18) shall be made of extruded concrete laid side-by-side and level. Typically five “teeth” per four-foot section provide good spacing. The space between adjacent “teeth” forms a v-notch.

Figure 4-18. Flow Spreader Option C: Notched Curb Spreader

Option D -- Through-Curb Ports ~~(See Figure 4.20)~~

Unconcentrated flows from paved areas entering filter strips or ~~bioretention~~continuous inflow biofiltration swales can use through-curb ports (~~see Figure 4-19~~Figure 4.19) or interrupted curbs (Option E) to allow flows to enter the ~~BMP strip or swale~~. Through-cCurb ports use fabricated openings that allow concrete curbing to be poured or extruded while still providing an opening through the curb to admit water to the ~~BMP~~WQ facility. Openings in the curb shall be at regular intervals but at least every 6 feet (minimum). The width of each curb port opening shall be a minimum of 11 inches. Approximately 15% or more of the curb section length should be in open ports, and no port should discharge more than about 10% of the flow.

Figure 4-19. Flow Spreader Option D: Through-Curb Port

Option E -- Interrupted Curb ~~(No Figure)~~

Interrupted curbs are sections of curb placed to have gaps spaced at regular intervals along the total width (or length, depending on the BMP facility) of the treatment area. At a minimum, gaps shall be every 6 feet to allow distribution of flows into the ~~BMP~~treatment facility before they become too concentrated. The opening shall be a minimum of 11 inches. As a general rule, no opening should discharge more than 10% of the overall flow entering the BMP facility.

CHAPTER 5 STORMWATER MANAGEMENT BMPS

5.1 Purpose of This Chapter

This chapter presents approved methods, requirements, criteria, details, and general guidance for selection, analysis and design of on-site stormwater management, Water Quality runoff treatment, and flow control best management practices (BMPs) consistent with Title 12 KCC. These BMPs are designed to reduce the flow rates or volumes of stormwater runoff and/or reduce the level of pollutants leaving the project site. In accordance with provisions of the Title 12 KCC, additional BMPs beyond those specified in this volume may be required.

5.2 Organization of This Chapter

The remainder of this chapter is organized as follows:

- Volume II, Section 5.3 describes the steps required to select appropriate BMPs after the minimum requirements (MRs) for On-site Stormwater Management (MR #5), Runoff Treatment (MR #6), and/or Flow Control (MR #7) have been determined using Volume I, Chapter 3. This section is organized into the following subsections:
 - Volume II, Section 5.3.1 provides information on how to determine if dispersion is a feasible stormwater management practice for the project.
 - Volume II, Section 5.3.2 provides information on how to determine if infiltration is a feasible stormwater management practice for the project.
 - Volume II, Section 5.3.3 discusses the process for selecting On-site Stormwater Management BMPs to satisfy MR #5. See also the Low Impact Development (LID) BMP Infeasibility Criteria in Appendix H, which ~~must~~ shall be evaluated and documented as part of the Site Assessment and Planning Packet submittal required per Volume II, Chapter 1.
 - Volume II, Section 5.3.4 discusses the process for selecting Water Quality Runoff Treatment BMPs to satisfy MR #6.
 - Volume II, Section 5.3.5 discusses the process for selecting Flow Control BMPs to satisfy MR #7.
- Volume II, Section 5.4 provides descriptions and criteria for designing BMPs to meet the on-site stormwater management, Water Quality runoff treatment, and flow control requirements of the project. This section is intended to be used in conjunction with several other relevant design guidance manuals, which are referenced where appropriate, ~~including:~~
 - Stormwater Management Manual for Western Washington (Ecology Manual) by the Washington State Department of Ecology Water Quality Program, July 2019.
 - Western Washington Low Impact Development (LID) Operations and Maintenance (O&M), by the Washington State Department of Ecology Water Quality Program, May 2013.

- o Low Impact Development Technical Guidance Manual for Puget Sound (LID Technical Guidance Manual) by Hinman and Wulkan, December 2012.
- o Rain Garden Handbook for Western Washington Homeowners (Rain Garden Handbook) by Hinman et. al, June 2013.
- a. ~~Guidance for Underground Injection Control Wells that Manage Stormwater by the Washington State Department of Ecology, 2006.~~

The guidance provided in this manual supersedes the above referenced manuals in the event of conflicting guidelines or standards. The referenced manuals are prioritized in the order they are listed above, with the highest priority given to the Ecology Manual and the lowest priority given to the Rain Garden Handbook for Western Washington Homeowners. This manual will direct the user to the appropriate sections in these or other relevant manuals where applicable. Note that the use of Threshold Discharge Areas (TDAs) detailed in the Ecology Manual is not applicable.

- Appendix G provides requirements and standards to be used for subsurface characterization and infiltration testing.
- Appendix H provides LID BMP infeasibility criteria.

5.3 BMP Selection

This section describes the steps for selecting appropriate stormwater BMPs and is organized into the following five sections:

- Volume II, Section 5.3.1 – Determine Dispersion Feasibility
- Volume II, Section 5.3.2 – Determine Infiltration Feasibility
- Volume II, Section 5.3.3 – Select BMPs for On-site Stormwater Management
- Volume II, Section 5.3.4 – Select BMPs for Flow Control
- Volume II, Section 5.3.5 – Select BMPs for Runoff~~Water Quality~~ Treatment

Since dispersion and infiltration BMPs can serve multiple functions (On-site Stormwater Management, Flow Control, or ~~Water Quality~~Runoff Treatment), the process for evaluating feasibility for these types of BMPs shall be conducted first. Following the dispersion and infiltration feasibility determination are specific steps related to MR #5-7 (On-site Stormwater Management, Runoff~~Water Quality~~ Treatment, and Flow Control, respectively).

Note that one, two, or all three of these minimum requirements may apply. Also note that MR #1-4 and MR #8 and 9 may also apply. See Volume I, Chapters 3 and 4 to determine which minimum requirements apply to the project and the standards for complying with all minimum requirements.

For additional information on how to select BMPs for source control, see Volume II, Section 3.5.

5.3.1 Determine Dispersion Feasibility

Dispersion BMPs include full dispersion, sheet flow dispersion, and concentrated flow dispersion ([Volume II, Section 5.4.4](#)). The following two steps for determining dispersion feasibility are outlined in the subsequent sections:

- Step 1 – Evaluate horizontal setbacks and site constraints.
- Step 2 – Evaluate use of dispersion to meet minimum requirements.

Step 1: Evaluate horizontal setbacks and site constraints

Assess horizontal setbacks, flow path requirements, and site constraints to determine dispersion feasibility for the site, as follows:

Horizontal Setbacks

Horizontal setbacks vary depending on the type of dispersion BMP selected; ~~refer to see~~ [Volume II, Section 5.4.4](#) for horizontal setback requirements for each dispersion BMP type.

Flow Path Requirements

Dispersion BMPs have minimum requirements for a dispersion area and vegetated flow path that can be difficult to achieve on sites with limited space, such as in urban environments. Assess the minimum dispersion following flow path requirements per Table 5.1. This table is intended to help the designer determine whether the minimum flow path requirements can be achieved given site constraints. If dispersion BMPs are not infeasible/feasible based on these minimum requirements, see Volume II Section 5.4.4 for the comprehensive requirements pertaining to dispersion BMP design.

- ~~Full Dispersion~~ — The flowpath shall be directed over a minimum of 100 feet of vegetation.
- ~~Sheet Flow Dispersion~~ — The flowpath shall be directed over a minimum of 10 feet of vegetation.
- ~~Concentrated Flow Dispersion, Trench Downspout Dispersion and Splashblock Downspout Dispersion~~ — The flowpath shall be directed over a minimum of 25 feet of vegetation.

Table 5-1. Summary of Minimum Dispersion Flow Path Area and Length Requirements

| <u>Dispersion Type</u> | <u>Flow Path Description</u> | <u>Flow Path Length</u> |
|---|--|-------------------------|
| <u>BMP T5.30: Full Dispersion – Residential Projects</u> | | |
| <u>From Impervious Surfaces</u> | <u>From impervious surface through the area preserved as forest or native vegetation</u> | <u>≥ 100 feet</u> |
| | <u>Sheet flow from lawn to landscaping areas associated with</u> | <u>≥ 25 feet</u> |

| | | |
|---|--|---|
| | <u>the impervious area being mitigated</u> | |
| <u>From Cleared Areas</u> | <u>Through the cleared area (and leading to the dispersion area)</u> | ≤ 25 feet |
| | <u>From the cleared area through the dispersion area</u> | For cleared area width ≤ 25 feet: ≥ 25 feet For cleared area width between <u>25 and 250 feet</u> : 25 feet plus additional 1 foot for every 3 feet of width cleared area (beyond the initial 25 feet) up to a maximum width of 250 feet. |
| <u>BMP T5.30: Full Dispersion – Public Road Projects</u> ^a | | |
| <u>By Sheet Flow from Uncollected, Unconcentrated Runoff into the Dispersion Area</u> | <u>From impervious area leading to the dispersion area</u> | ≤ 75 feet |
| | <u>Pervious area leading to the dispersion area</u> | ≤ 150 feet |
| | <u>Through the dispersion area</u> | Varies by soil type (see Minimum Design Requirements for Public Road Projects in BMP T5.30 in Volume V, Chapter 3 of the Ecology Manual) |
| <u>Channelized (Collected and Re-dispersed) Stormwater into the Dispersion Area</u> | <u>Shall be re-dispersed to produce longest possible flow path</u> | Varies by soil type (see Minimum Design Requirements for Public Road Projects in BMP T5.30 in Volume V, Chapter 3 of the Ecology Manual) |
| <u>Engineered Dispersion</u> | -- | Varies by soil type (see Minimum Design Requirements for Public Road Projects in BMP T5.30 in Volume V, Chapter 3 of the Ecology Manual) |
| <u>BMP T5.10B: Downspout Dispersion</u> ^b | | |
| <u>Dispersion Trench</u> | <u>Vegetated flow path</u> | ≥ 25 feet |
| | <u>Vegetated flow path between outlet and any slope steeper than 15%</u> | ≥ 50 feet |
| <u>Splashblock</u> | <u>Vegetated flow path</u> | ≥ 50 feet |
| <u>BMP T5.11: Concentrated Flow Dispersion</u> | | |

| | | |
|---|----------------------------|--------------------|
| All | <u>Vegetated flow path</u> | <u>>25 feet</u> |
| BMP T5.12: Sheet Flow Dispersion | | |
| All | -- | <u>≥10 feet</u> |

- a. Review minimum design requirements for Public Road Projects per BMP T5.30 in Volume V, Chapter 3 of the Ecology Manual prior to evaluating these criteria.
- b. If vegetated flow path is less than 25 feet, Perforated Stub-out Connections (see Volume II, Section 5.4.7) may be used in lieu of downspout dispersion.

Site Constraints

- Steep Slope or Landslide-prone and Erosion Hazard Areas – The dispersion flow path is not typically permitted within landslide hazard areas (Title 19 KCC), on or above slopes greater than 20%, or above erosion hazard areas a steep slope (>15%), or within a setback of 10 times the height of the steep slope to a maximum of 500 feet above a steep slope area.
 - Full Dispersion – Dispersion area is not allowed in critical area buffers or on slopes steeper than 20%. Dispersion areas proposed on slopes steeper than 15% and within 50 feet of a geologically hazardous area (RCW 37.07A.030(5)) shall be approved by a geotechnical engineer or engineering geologist.
 - Sheet Flow Dispersion and Concentrated Flow Dispersion – Runoff discharge toward landslide hazard areas shall be evaluated by a geotechnical engineer or qualified geologist. Do not allow sheet flow on or above slopes greater than 20%, or above erosion hazard areas, without evaluation by a geotechnical engineer or qualified geologist and approval by Kitsap County.
 - Downspout Dispersion Systems – Have a geotechnical engineer or a licensed geologist, hydrogeologist, or engineering geologist evaluate runoff discharged towards landslide hazard areas. Do not place the discharge location from splash blocks or dispersion trenches on or above slopes greater than 20% or above erosion hazard areas without evaluation by a licensed engineer in the state of Washington with geotechnical expertise or a licensed geologist, hydrogeologist, or engineering geologist, and approval by Kitsap County.
- Septic Systems and Drainfields – The dispersion flow path is not permitted within 10 feet of a proposed or existing septic system or drainfield.
 - Full Dispersion, Downspout dispersion systems – For sites with on-site sewage disposal systems, the discharge of runoff from the dispersion area shall be located downslope of the primary and reserve drainfield areas. This requirement may be waived by the permitting jurisdiction if site topography clearly prevents discharged flow from intersecting the drainfield.
- Sheet Flow Dispersion, Concentrated Flow Dispersion. The discharge area shall be 10 feet downgradient of the drainfield primary and reserve areas (Table 5.2 and WAC 246-272A-0210). Kitsap Public Health District may waive this requirement if site topography clearly prohibits flows from intersecting the drainfield.

- Drinking Water Supply Wells or Springs – See Table 5.3 for infiltration setback requirements to private and public wells. See Kitsap County Board of Health Ordinance 2008A-01, as now or hereafter amended, for additional setback information.
- Contaminated Sites and Landfills – The dispersion flow path is not permitted within 100 feet of a contaminated site or landfill (active or closed).

Table 5-2. Minimum Horizontal Setback Requirements between Stormwater BMPs Control Devices and On-site Sewage System (OSS) Components

| Location (with Respect to OSS Components) and Type of Stormwater Control Device^{a,b} <u>Stormwater BMP^{a,b}</u> | <u>From Edge of Soil Dispersal Component OSS Primary or and Reserve Soil Dispersal Area (Feet)^c</u> | <u>From Edge of OSS Sewage Tank or Treatment Tank and Distribution Box (Feet)^c</u> | <u>From Building Sewer and Nonperforated Distribution Pipe (Feet)^c</u> |
|---|--|---|---|
| UPGRADIENT | | | |
| Individual Lot Infiltration System | 30 | 30 | <u>N/A</u> |
| Individual Lot Dispersion System | 30 | 30 | <u>N/A</u> |
| Individual Lot Rain Garden | 30 | 10 | <u>N/A</u> |
| Individual Lot Downspout Splash Blocks | 10 | 10 | <u>N/A</u> |
| DOWN- OR SIDE-GRADIENT | | | |
| Individual Lot Infiltration System | 10 | 10 | <u>N/A</u> |
| Individual Lot Dispersion System | 10 | 10 | <u>N/A</u> |
| Individual Lot Rain Garden | 30 | 10 | <u>N/A</u> |
| Individual Lot Downspout Splash Blocks | 10 | 10 | <u>N/A</u> |
| UP-, DOWN-, OR SIDE-GRADIENT | | | |
| Regional Infiltration Facility | 100 | 100 | <u>N/A</u> |
| Unlined Detention Ponds/ <u>Infiltration Basins</u> | <u>30/100</u> | <u>30/50</u> | <u>10</u> |

Notes:

N/A Not Applicable.

a. BMP horizontal setback distances shall be As-measured from closest edge of ~~stormwater control device~~the BMP to the feature of interest.

b. BMP discharge point(s) location(s) and flow path(s) must/shall be directed away from or around OSS.

c. If the Kitsap County Board of Health setback conflicts with this manual, the Kitsap County Health District setback will take precedence.

Table 5.3 – Minimum Horizontal Setback Requirements Between Stormwater BMPs Control Devices and Private/Public Wells

| <u>Stormwater <u>BMP Control Device</u>^a</u> | <u>Private Well (Feet)^b</u> | <u>Public Well (Feet)^b</u> |
|---|--|---------------------------------------|
| Individual Lot Infiltration System | 30 | 100 |

| | | |
|---|-----|-----|
| Individual Lot Dispersion System | 50 | 100 |
| Individual Lot Rain Garden | 50 | 100 |
| Individual Lot Downspout Splash Blocks | 30 | 50 |
| Unlined Detention Ponds/ <u>Infiltration Basins</u> | 50 | 100 |
| Regional Infiltration Facility | 100 | 100 |

Note:

a. Discharge points(e)-location(s) and flow path(s) ~~shall~~**must** be directed away from wells.

a-b. If the Kitsap County Board of Health setback conflicts with this manual, the Kitsap County Health District setback will take precedence.

Step 2: Evaluate use of dispersion to meet minimum requirements

If dispersion is considered feasible for the site, evaluate the feasibility of individual dispersion BMPs (Volume II, Section 5.4.4) when selecting BMPs for on-site stormwater management (Section 5.3.3), runoff treatment-water quality (Volume II, Section 5.3.4), and flow control (Volume II, Section 5.3.5).

5.3.2 Determine Infiltration Feasibility

This section provides step-by-step procedures for evaluating the feasibility of infiltration for a site and determining design infiltration rates for facility-BMP design. Each of the following steps is outlined in more detail in the subsequent sections:

- *Step 1* – Evaluate horizontal setbacks and site constraints.
- *Step 2* – Conduct subsurface investigation and evaluate vertical separation requirements. Review Appendix G, section G2.2.3 for additional guidance, prior to conducting the investigation.
- *Step 3* – Conduct infiltration testing.
- *Step 4* – Determine design infiltration rate.
- *Step 5* – Conduct groundwater monitoring, receptor characterization, ~~and~~-mounding and seepage analysis, and infiltration testing for permeable pavement surfacesacceptance testing, if applicable.
- *Step 6* – Evaluate use of infiltration to meet minimum requirements.

Seasonal timing for geotechnical/soils investigations, infiltration testing and groundwater monitoring requirements for infiltration facilities-BMPs can impact project schedules. Subsurface investigations shall be scheduled during the wet season, between December and March, whenever possible.

The Developer may choose to perform Steps 2 through 5 concurrently, or in series. Larger projects may benefit from consulting with a licensed professional early in project development. Refer to Figure 5.1 for a flowchart illustrating these steps for completing an infiltration feasibility assessment.

Step 1: Evaluate Horizontal Setbacks and Site Constraints

Evaluate the following criteria related to limitations, horizontal setbacks, and contaminated soil or groundwater. For any portion of the site that falls within an area that limits or restricts infiltration BMPs, as documented and approved through the Site Assessment and Planning submittal review (Volume I, Section 2.5 ~~of this manual~~), further infiltration investigation to meet the On-site Stormwater Management, Flow Control, or ~~Runoff Water Quality~~ Treatment requirements is not required. An infiltration feasibility flow chart is presented in ~~Figure 5-1~~ Figure 5.4.

(See separate file for Public Review Draft figures)

Figure 5-1. Infiltration Feasibility Flow Chart

Assess horizontal setbacks and site constraints to determine infiltration feasibility for the site, as follows:

Horizontal Setbacks

For ~~infiltrating~~ infiltration bioretention and rain gardens, horizontal setbacks are measured from the vertical extent of the cell or basin (e.g., top of the bioretention soil). For infiltration chambers, horizontal setbacks are measured from the outside bottom of the structure. For all other infiltration BMPs, horizontal setbacks are measured from the edge of the aggregate within the BMP.

Infiltration is not permitted in the following areas:

- Within 10 feet of property lines (may be reduced from ~~right-of-way~~ right of way with County approval).
- Within 10 feet of another infiltration ~~facility~~ BMP.
- Within the following setbacks from structures (on- ~~and off-site~~ and off-site structures):
 - When runoff from less than 5,000 square feet of impervious surface area is infiltrated on the site, the infiltration BMP shall not be within 5 feet from a building without a basement, and/or 10 feet from a building with a basement.
 - When runoff from 5,000 square feet or more of impervious surface area is infiltrated on the site, a building shall not intersect with a slope 1 Horizontal to 1 Vertical (1H:1V) from the bottom edge of an infiltration BMP. The resulting setback shall be no less than 5 feet from a building without a basement and/or 10 feet from a building with a basement. For setbacks from buildings or structures on adjacent lots, potential buildings or structures shall be considered for future build-out conditions.
- Within Kitsap County Board of Health specified setbacks for drinking water wells, septic tanks, and drainfields
- Within 100 feet from open water features and designated landslide hazards.
- Within 200 feet from springs and flowing artesian wells used for drinking water supply. Infiltration BMPs upgradient of drinking water supplies shall comply with Health Department requirements.

- Within 50 feet from the top of any slope over 15%.

Site Constraints

- Steep Slope or Landslide-Hazard Areas – Infiltration is limited within landslide-prone areas or within a setback of 10 times the height of the steep slope to a maximum of 500 feet above a steep slope area. Infiltration within this area may be feasible provided a detailed slope stability analysis is completed by a licensed engineer or engineering geologist. The analysis shall determine the effects that infiltration would have on the landslide-prone or steep slope area and adjacent properties.
- Septic Systems and Drainfields – See [Table 5.2](#) for infiltration setback requirements to on-site sewage systems. Refer to [the Kitsap County Board of Health Ordinance 2008A-01, as now or hereafter amended, Kitsap County Public Health District code and requirements](#) for additional setback information.
- Drinking Water Supply Wells or Springs – See [Table 5.3](#) for infiltration setback requirements to private and public wells. [Refer to the Kitsap County Board of Health Ordinance 2008A-01, as now or hereafter amended, for additional setback information](#)~~Refer to Kitsap County Public Health District code and requirements for additional setback information.~~
- Contaminated Sites and Landfills –
 - Within 100 feet of a contaminated site or landfill (active or closed). For projects where runoff from 5,000 square feet or more of impervious surface area will be infiltrated on the site, infiltration within 500 feet up-gradient or 100 feet down-gradient of a contaminated site or landfill (active or closed) requires analysis and approval by a licensed hydrogeologist.
 - Infiltration is infeasible where soil and/or groundwater contamination problems have been identified by, including, but not limited to, the following:
 - EPA Superfund Program site list (www.epa.gov/superfund/search-superfund-sites-where-you-live)
 - ~~EPA Resource Conservation and Recovery Act (RCRA) Program site list (www.epa.gov/epawaste/hazard/correctiveaction/facility/index.htm)~~
 - EPA mapping tool that plots the locations of Superfund and [Resource Conservation and Recovery Act \(RCRA\)](#)-regulated sites (www2.epa.gov/cleanups/cleanups-my-community)
 - Ecology regulated contaminated sites (www.ecy.wa.gov/fs)
 - Ecology Toxics Cleanup Program website (www.ecy.wa.gov/cleanup.html)
- Underground or Above Ground Storage Tanks –

- Infiltration is infeasible wWithin 10 feet of an underground or above ground storage tank or connecting underground pipes when the capacity of the tank and pipe system is 1,100 gallons or less. (Applicable to tanks used to store petroleum products, chemicals, or liquid hazardous wastes.)
- Infiltration is infeasible wWithin 100 feet of an underground or above ground storage tank or connecting underground pipes when the capacity of the tank and pipe system is greater than 1,100 gallons. (Applicable to tanks used to store petroleum products, chemicals, or liquid hazardous wastes.)

Step 2: Conduct Subsurface Investigation and Evaluate Vertical Separation Requirements

The applicant may choose to perform Steps 2 and 3 in either order or concurrently (i.e., infiltration testing can be done before or during a subsurface investigation and evaluation of vertical separation requirements).

Subsurface Investigations

Subsurface investigations are required to identify subsurface and groundwater conditions that may affect performance of the infiltration ~~facility~~BMP. Investigations shall be performed at the location of the proposed ~~facility~~BMP or as close as possible, but no more than 50 feet away. The number and type of subsurface investigations required are provided in Table 5.4. Seasonal timing for infiltration testing and groundwater monitoring requirements for infiltration ~~BMP~~facilities can impact project schedules. Subsurface investigations shall be scheduled during the wet season, between November and March, whenever possible. Larger projects may benefit from consulting with a licensed professional early in project development.

This manual includes four types of subsurface investigations:

- Simple subsurface investigation (limited applications in rural areas only; ~~refer to~~see Table 5.4);
- Standard subsurface investigation;
- Comprehensive subsurface investigation; and
- Deep infiltration subsurface investigation.

Subsurface investigation is required for the entire site or portion(s) of the site that have not been excluded based on information reviewed in Step 1.

The type of subsurface investigation required for a project is provided in Table 5.4 and varies by the impervious surface area infiltrated on site. Subsurface investigation requirements and standards are provided in Appendix G. As indicated in Appendix G~~that appendix~~, a licensed professional shall conduct the subsurface investigation for standard, comprehensive, and deep infiltration investigation. A licensed professional is not required for simple subsurface investigations.

Projects shall document the results of the required subsurface investigation and evaluation of vertical separation requirements. The information to be contained in this report is provided in Volume II, Chapter 1.

Where feasible and recommended by the licensed professional, deep infiltration BMPs can be used to direct stormwater past surface soil layers that have lower infiltration rates and into well-draining soils. The nature and depth of the soil layers with lower infiltration rates can vary significantly, so the technique required to reach the well-draining soils will also vary. Consult with the licensed professional to determine if deep infiltration is feasible.

Vertical Separation Requirements

Vertical separation requirements shall be evaluated when performing a subsurface investigation. Infiltration BMPs require a minimum vertical separation from the lowest elevation of the ~~BMP facility~~ to the underlying groundwater table or hydraulically restrictive material. Groundwater elevation data shall be used to evaluate the bottom of the ~~BMP facility~~ against the vertical separation requirements to determine infiltration feasibility.

The vertical separation requirements for shallow infiltration BMPs depend upon the type of subsurface investigation required and the seasonal timing of the geotechnical exploration conducted to evaluate clearances. ~~See~~~~Refer to~~ Appendix G for additional information.

A determination of infiltration infeasibility may be approved (without proceeding to Step 3 – Conduct Infiltration Testing) if the Geotechnical Analysis/Soils Report (~~see~~ Volume II, Chapter 1) documents that groundwater seepage or a hydraulically-restrictive material is encountered within the vertical separation requirements specified ~~in~~ Appendix G.

Table 5-3. Summary of Minimum Investigation and Testing Requirements for Shallow Infiltration BMPs, Steps 2, 3, and 5^a.

| Impervious Area Infiltrated on the Project Site | Step 2 | | Step 3 | | Step 5 | | | |
|---|--|---|--|--|-------------------------|--|---|---|
| | Subsurface Investigation | | Infiltration Testing | | Groundwater Monitoring | | Characterization of Infiltration Receptor | Groundwater Mounding & Seepage Analysis |
| | Minimum Number | Type | Minimum Number | Type | Minimum Number of Wells | Duration & Frequency | | |
| < 2,000 ft ² | 1 per facility BMP AND at least 1 per 150 linear feet of a facility BMP ^{c,d} | Simple subsurface investigation | 1 per facility BMP AND at least 1 per 150 linear feet of a BMP facility ^{c,d} | Simple Infiltration Test ^b | 0 | NA | No | No |
| ≥ 2,000 to < 5,000 ft ² | | Standard subsurface investigation | | Simple Infiltration Test ^b or Small Pilot Infiltration Test (PIT); if ≥ 2,000 ft ² of the site infiltration will occur within a single facility BMP ^e , the Small PIT ^f method is required | 0 | NA | No | No |
| ≥ 5,000 to < 10,000 ft ² | | Comprehensive subsurface investigation ^g | | Small PIT ^f | 1 | Monthly for at least 1 wet season; monthly for at least 1 year if within 200 feet of a designated receiving water ^h | Yes ⁱ for infiltration basins | No |
| ≥ 10,000 ft ² to < 1 acre | | | | Small PIT ^f | 3 | | | |
| ≥ 1 acre | | | | Small or Large PIT ^f | | | | |

Notes:

- b-c.** Deviations from the minimum requirements in this table, when recommended and documented by the licensed professional, may be approved by the director. If the licensed professional determines continuity or subsurface materials based on site investigations or if ~~acceptance-infiltration~~ testing will be done during construction, then fewer tests may be approved. Designs for infiltration ~~facilities~~ **BMPs** shall provide allowances for review and update during construction if site conditions differ than assumed during design or if ~~acceptance-infiltration~~ test during construction (as specified in the designs) determines that the infiltration rate is lower than assumed for the design.
- e-d.** The Simple Infiltration Test is not allowed for projects with no off-site point of discharge. The Simple Infiltration Test is only allowed for project sites located in rural areas (outside the UGA and UA), with the drainage area limitations listed in this table. The Small PIT or Large PIT shall be used where the Simple Infiltration Test is not applicable or not allowed.

- d.e. For bioretention or rain gardens, a ~~facility-BMP~~ refers to either a single cell, or a series of cells sized to meet applicable standards.
- e.f. The investigation shall be conducted at the location of the proposed infiltration ~~facility-BMP~~ whenever possible. When not possible to conduct the investigation at the proposed ~~BMPfacility~~ location, it ~~must-shall~~ be conducted within 50 feet of the proposed ~~facility-BMP~~ location.
- f.g. A single ~~BMPfacility~~ is defined as a ~~BMPfacility~~ that has at least a 10-foot separation distance from another infiltration ~~facilityBMP~~, measured from the closest vertical extent of maximum ponding before overflow, or for bioretention and rain gardens, the maximum vertical extent of the top of the bioretention soil or compost amended soil.
- g.h. The investigation and infiltration testing report shall be prepared by a licensed professional. See Volume II, Chapter 1 for report requirements.
- h.i. For projects where runoff from 5,000 square feet or more of impervious surface area will be infiltrated on the site, infiltration within 500 feet up-gradient or 100 feet down-gradient of a contaminated site or landfill (active or closed) requires analysis and approval by a licensed hydrogeologist.
- i.j. If the project site is within 200 feet of tidal waters, groundwater data capturing low/high tide fluctuation for one wet season shall be collected to determine if groundwater at the project is influenced by tidal fluctuations. Groundwater monitoring is not required if available groundwater elevation data within 50 feet of the proposed ~~facility-BMP~~ shows the highest measured groundwater level to be at least 10 feet below the bottom of the proposed infiltration ~~BMPfacility~~ or if the initial groundwater measurement is more than 15 feet below the bottom of the proposed infiltration ~~facilityBMP~~.
- j.k. Groundwater mounding and seepage analysis is required where the depth to the seasonal high groundwater elevation or hydraulically ~~-~~restrictive material is less than 15 feet below the bottom of the proposed infiltration ~~BMPfacility~~.

Step 3: Conduct Infiltration Testing

This manual includes 4 allowed methods of field infiltration testing to determine the measured infiltration rate:

- Simple Infiltration Test (limited application in rural areas only; see Table 5.4)
- Small Pilot Infiltration Test (PIT)
- Large PIT
- Deep Infiltration Test

The type of infiltration test required for a project is provided in Table 5.4 and varies by the impervious surface area routed to infiltration BMPs on a site. The required procedures that **must shall** be used for small and large PITs are provided in [the Ecology Manual, Volume III, Section 3.3.6 Appendix G](#). The required procedures for the Simple Infiltration Test and the minimum requirements for the Deep Infiltration Test are provided in Appendix G ~~of this manual~~.

Test reports for the Small and Large PITs and Deep Infiltration Tests shall be prepared by a licensed professional. The Simple Infiltration Test does not require a licensed professional.

The minimum allowed infiltration rates are provided in Table 5.5. The values vary by infiltration BMP type and by the approach that will be used to meet MR #5: On-site Stormwater Management. ~~See~~[Refer to](#) Volume I, Section 4.2.5 for additional discussion of these approaches, which include the List approach and the LID Performance Standard approach.

Table 5-4. Minimum Measured Infiltration Rates

| Infiltration BMP | Minimum Measured Infiltration Rate for List Approach (in/hr) | Minimum Allowed Measured Infiltration Rate for Meeting Flow Control, Runoff Water Quality Treatment, and LID Performance Standards (in/hr) |
|---------------------------------|--|--|
| Infiltration Trenches | 5 | 5 |
| Drywells | 5 | 5 |
| Bioretention without underdrain | 0.30-6 | 0.30-6 |
| Bioretention with underdrain | 0.3 | No minimum |
| Rain Gardens | 0.3 | Not applicable (only for On-site List Approach) |
| Permeable Pavement | 0.3 | 0.3 |
| Perforated Stub-out Connections | 0.3 | Not applicable (only for On-site List Approach) |
| Infiltration Basins | Not applicable | 0.6 |
| Infiltration Chambers | Not applicable | 0.6 |

Step 4: Determine Design Infiltration Rate

The measured infiltration rate determined in Step 3 shall be reduced using correction factors to account for site variability and the number of tests conducted, uncertainty of the test method, and potential for long-term clogging due to siltation and bio-buildup. The corrected infiltration

rate is considered the long-term or design infiltration rate and is used for all BMP sizing calculations. Methodology for determining correction factors is provided in ~~the Ecology Manual, Volume III, Section 3.3.6~~[Appendix G](#).

Infiltration BMPs are generally not appropriate for sites that have a design infiltration rate less than 0.3 inches per hour. Project sites with infiltration rates lower than those identified in Table 5.5 may be used for infiltration of stormwater only with Kitsap County approval on a case-by-case basis.

Step 5: Conduct Groundwater Monitoring, Receptor Characterization, Mounding and Seepage Analysis, and ~~Infiltration Testing for Permeable Pavements Surfaces~~[Acceptance Testing \(as applicable\)](#)

The licensed professional shall provide recommendations for, and analysis of, groundwater monitoring, receptor characterization, mounding and seepage analysis, and ~~acceptance infiltration~~ testing. See the minimum requirements listed in Table 5.4. As an exception, all permeable pavement ~~facilities and surfaces~~[BMPs](#) are required to perform ~~specific infiltration acceptance~~ testing per [BMP T5.15 in Volume V, Chapter 5 of the Ecology Manual](#). At a minimum, the ~~acceptance infiltration~~ testing shall demonstrate that the infiltration ~~facility~~[BMP](#) performs at or above the design infiltration rate.

Step 6: Evaluate use of infiltration to meet minimum requirements

If infiltration is considered feasible based on the above steps, evaluate the feasibility of specific infiltration BMPs when selecting for On-site Stormwater Management ([Volume II, Section 5.3.3](#)), ~~Runoff Treatment~~[Water Quality](#) ([Volume II, Section 5.3.4](#)), and Flow Control ([Volume II, Section 5.3.5](#)).

If the results of the subsurface investigation, infiltration testing, groundwater monitoring, infiltration receptor characterization, groundwater mounding, and/or seepage analysis indicate that adverse conditions could occur, as determined by a licensed professional, the infiltration ~~facility~~[BMP](#) shall not be built. Groundwater elevation data shall be used to evaluate the bottom of the ~~facility~~[BMP](#) against the vertical separation requirements to determine infiltration feasibility.

5.3.3 Select BMPs for On-site Stormwater Management

If MR #5: On-site Stormwater Management is triggered, it can be met by using the List approach or the LID Performance Standard approach. See Volume I, Chapter 4.2.5 for a detailed discussion of these approaches and their applicability based on project size and thresholds.

For both approaches, selection of BMPs shall build upon site assessment and planning information described in Volume I, Chapter 2 and the feasibility analysis described above in [Volume II, Sections 5.3.1 and 5.3.2](#). If the project triggers ~~Minimum Requirement~~[MR #7](#): Flow Control and MR #6: Runoff Treatment requirements in addition to On-site Stormwater

Management Requirements, see [Volume II](#), Sections 5.3.4 and 5.3.5 for additional discussion of BMP selection.

5.3.3.2 On-site List Approach

If the MR #5—: On-site Stormwater Management Requirement is triggered (see Volume I, Section 4.2.5) and the On-site List Approach is selected as the method for compliance, follow the steps presented below to select the appropriate BMP(s) for a given project.

Step 1: Determine if Dispersion and Infiltration are Feasible

~~See~~[Refer to Volume II](#), Sections 5.3.1 and 5.3.2.

Step 2: Calculate Areas by Surface Type

For each project type, divide the project area into lawn and landscape areas, roof areas, and other hard surface areas (i.e., driveways, walkways, sidewalks, etc.) with distinct drainage pathways.

Step 3: Identify the Applicable On-site List

Identify whether List #1, List #2A, [List #2B](#), or List #3 applies to the project based on the minimum requirements that are triggered. See Volume I, Section 4.2.5 for details on determining which list shall be applied.

Step 4: Evaluate BMPs for Each Surface Type in Order

The On-site BMP lists provided in Volume I, Section 4.2.5 include potential On-site BMPs for different surface types (lawn and landscape, roofs, and other hard surfaces) as identified in Step 2 ~~above~~. For each surface type, the BMPs ~~must~~ [shall](#) be considered in the order listed and the first BMP considered feasible ~~must~~ [shall](#) be used.

~~See~~[Refer to the Volume II](#), Section 5.4 for additional requirements that may affect the design and placement of BMPs on the site.

5.3.3.3 On-site Performance Standard

If the MR #5—: On-Site Stormwater Management is triggered and the LID Performance Standard is the method used for compliance, follow the steps presented below to select the appropriate BMP(s) for a given project.

Step 1: Determine if Dispersion and Infiltration are Feasible

~~See~~[Refer to Volume II](#), Sections 5.3.1 and 5.3.2.

Step 2: Select BMP(s)

Select a BMP, or multiple BMPs, to meet the LID Performance Standard. Refer to [Volume II](#), Section 5.4 ~~of this volume~~ for BMP applicability, site suitability, and design criteria.

Step 3: Model BMP design

Model the selected BMPs to determine the required sizing to meet the LID Performance Standard using approved hydrologic modeling methods (see [Volume III, Section 2.6 in the Ecology Manual](#)).

5.3.4 Select BMPs for ~~Runoff~~**Water Quality** Treatment

For projects that trigger MR #6: Runoff Treatment (see Volume I, Section 4.2.6), this section describes the step-by-step process for selecting the type of treatment BMPs that apply to individual projects, as well as the physical site features that can impact BMP selection. This section provides detailed information about BMP selection for the following ~~runoff~~**water quality** treatment performance goals: oil control, phosphorus, enhanced, and basic.

This section also applies to projects that require runoff treatment prior to infiltration. See Site Suitability Criteria (SSC)-6 Soil Physical and Chemical Suitability in Volume V, Section 5.6 in the Ecology Manual. If the project proposes the use of Underground Injection Control (UIC), see also Volume I, Section 4.13 in the Ecology Manual for further details on source control and runoff treatment requirements pertaining to UICs.

~~Water Quality~~**Runoff** Treatment BMPs located upstream of Flow Control BMPs can be designed as on-line or off-line BMPs, as follows:

- On-line BMPs – Runoff flow rates in excess of the water quality design flow rate can be routed through the on-line ~~Water Quality~~**Runoff** Treatment BMP provided that the BMP is sized sufficiently to treat the influent flows to the required level and that velocities are not high enough to resuspend sediments.
- Off-line BMPs – Runoff flow rates in excess of the water quality design flow rate may be bypassed around the off-line ~~Water Quality~~**Runoff** Treatment BMP. Where feasible, off-line BMPs are required to prevent resuspension and washout of accumulated sediments during storm events. During bypass events, the BMP shall continue to receive and treat all flows up to and including the water quality design flow rate. Only those flows higher than the water quality design flow rate shall be allowed to bypass around the BMP.

In most cases, the engineer may choose whether to design ~~Water Quality~~**Runoff** Treatment BMPs as on-line or off-line systems, provided they are sized sufficiently to provide the required treatment for the influent flows. However, oil/water separators shall be designed as off-line BMPs in all cases. ~~Water Quality~~**Runoff** Treatment BMPs located downstream of Flow Control BMPs are generally considered to be off-line systems, since the influent flows are moderated by the Flow Control BMPs.

Follow the steps presented in this section below and in ~~Figure 5-2~~**Figure 5.2** to select the appropriate ~~Water Quality~~**Runoff** Treatment BMPs for ~~a project~~**s** that triggers MR #6 or require runoff treatment prior to infiltration. In addition, MR #5: On-site Stormwater Management and MR #7 ~~—~~**—**: Flow Control Requirements may apply (~~refer to~~see Volume II, Section 5.3.3 and Section 5.3.5, respectively).

Figure 5-2. Treatment Facility BMP Selection Flow Chart

Step 1: Determine the Receiving Waters and Pollutants of Concern Based on Off-Site Analysis

When identifying the receiving waters and downstream conveyance as part of the minimum requirement determination, specific pollutants of concern that the project must mitigate shall be determined. Such pollutants of concern could be identified in a Watershed or Basin Plan, a Water Clean-up Plan, a Ground Water Management Plan (Wellhead Protection Plan), a Lake Management Plan, or similar. See Volume I, Section 3.2 for further discussion.

An analysis of the proposed land use(s) of the project shall also be used to determine the stormwater pollutants of concern. See Volume III, Chapter 1 in the Ecology Manual~~Volume V, Chapter 2 of the Ecology Manual~~ for further discussion on this.

Step 2: Determine if~~Select~~ an Oil Control BMP if Oil Control is Required

The use of oil control devices and ~~facilities-BMPs~~ is dependent upon the specific land use proposed for development. The Oil Control ~~Menu~~BMP Options (see Volume III, Section 1.2 in the Ecology Manual) applies to projects that have “high-use sites.” High-use sites are those that typically generate high concentrations of oil due to high traffic turnover or the frequent transfer of oil. High-use sites include:

- An area with commercial or industrial uses subject to an expected average daily traffic (ADT) count equal to or greater than 100 vehicles per 1,000 square feet of gross building area.

Note: Gasoline stations, with or without small food stores, will likely exceed the high-use site threshold.

- An area of a commercial or industrial site subject to petroleum storage and transfer in excess of 1,500 gallons per year, not including routinely delivered heating oil.

Note: The petroleum storage and transfer criterion is intended to address regular transfer operations such as gasoline service stations, not occasional filling of heating oil tanks.

- An area of a commercial or industrial site subject to parking, storage or maintenance of 25 or more vehicles that are over 10 tons gross weight (trucks, buses, trains, heavy equipment, etc.).

Note: In general, all-day parking areas are not intended to be defined as high-use sites, and shall not require an oil control ~~facility~~BMP.

- A road intersection with a measured ADT count of 25,000 vehicles or more on the main roadway and 15,000 vehicles or more on any intersecting roadway, excluding projects proposing primarily pedestrian or bicycle use improvements.

Note: The traffic count can be estimated using information from “Trip Generation,” published by the Institute of Transportation Engineers, or from a traffic study prepared by

a professional engineer or transportation specialist with experience in traffic estimation. See [the Institute of Transportation Engineers: www.ite.org](http://www.ite.org).

The land uses below may have areas that fall within the definition of “high-use sites” and require oil control treatment. Further, these land uses require special attention to the oil control treatment selected. ~~Refer to~~ See [Volume III, Chapter 1 in the Ecology Manual](#) for more details:

- Industrial machinery and equipment, and railroad equipment maintenance areas
- Log storage and sorting yards
- Aircraft maintenance areas
- Railroad yards
- Fueling stations
- Vehicle maintenance and repair sites
- Junkyards and areas with vehicle recycling operations
- Construction businesses (paving, heavy equipment storage and maintenance, storage of petroleum products)

Note: All stormwater runoff from hard surface areas subject to motor vehicle traffic shall flow through a spill control (SC-type) oil/water separator prior to surface discharge off-site. See [Volume III and Volume IV of the Ecology Manual](#) for additional requirements. Spill control requirements are separate from this treatment requirement.

If oil control is required for the site, ~~refer to~~ see the General [BMP Design R](#)requirements in [Volume V, Chapter 1 of the Ecology Manual](#). The general requirements may affect the design and placement of ~~facilities~~ [BMPs](#) on the site (e.g., flow splitting). Then see [Volume V, Chapter 13 of the Ecology Manual](#) for guidance on the proper selection of options and design details ~~for~~ [oil and water separator BMPs](#).

Step 3: Determine if it is Practicable to Provide Runoff Treatment by Infiltrating into the Native Soil

Due to the hydrologic benefits of infiltration, Kitsap County recommends evaluating whether it is practicable to provide runoff treatment by infiltrating into the site's native soils before considering other R~~unoff T~~reatment BMPs. If runoff treatment by infiltrating into the native soil is practicable, it has the advantage that it is presumed to meet the Phosphorus, Enhanced, and Basic Treatment Performance Goals.

The guidance in Volume V, Chapter 5 of the Ecology Manual shall be followed for designing infiltration BMPs. Volume V, Section 5.6 (Site Suitability Criteria) in the Ecology Manual details the site conditions that shall be met for infiltration to be practicable for the site, and includes conditions specific to using the native soil for runoff treatment. Runoff treatment may be provided by infiltrating into the native soil if the conditions below the infiltration BMP meet the criteria for Runoff Treatment per Volume V, Section 5.6 in the Ecology Manual.

Most infiltration BMPs should be preceded by a pretreatment BMP to reduce the occurrence of plugging. Some infiltration BMPs have pretreatment integrated into the BMP, such as permeable pavement and bioretention, and therefore it is not necessary to provide additional pretreatment prior to infiltration. Any Basic Treatment BMPs, or detention ponds, vaults, or tanks designed to meet flow control requirements, can also be used for pretreatment. If an oil/water separator is necessary for oil control, it could also function as the pre-settling basin as long as the influent suspended solids concentrations are not high. However, frequent inspections are necessary to determine when accumulated solids exceed the 6-inch depth at which clean-out is recommended (See Volume V, Appendix V-A: BMP Maintenance Tables in the Ecology Manual).

If infiltration is planned, also see the guidance in Volume V, Chapter 1 General BMP Design and Volume V, Appendix V-A in the Ecology Manual. This guidance may affect the design and placement of infiltration BMPs on the site.

Infiltration through soils that do not meet the criteria for runoff treatment per Volume V, Section 5.6 in the Ecology Manual is allowable as a Flow Control BMP only. Use of infiltration through such soils is acceptable provided the appropriate type of Runoff Treatment BMP (Enhanced, Phosphorus, or Basic) is provided as directed in the following steps.

If it is practicable to provide runoff treatment by infiltrating into the native soil, select and apply a Pretreatment BMP and an infiltration BMP. You have completed the Runoff Treatment selection process.

If it is not practicable to provide Runoff Treatment by infiltrating into the native soil, proceed to Step 4.

Step 43: Determine if ~~Select~~ a Phosphorus Treatment BMP ~~if Phosphorus Treatment is Required~~

The plans, ordinances, and regulations identified in Step 1 and in Volume I, Section 3.2 are a good reference to help determine if the subject site is in an area where phosphorus control is required.

Kitsap Public Health District (KPHD) conducts regular lake sampling and has determined that Kitsap Lake and Long Lake are phosphorus limited. Therefore, Phosphorus treatment is required for project sites draining into these receiving water bodies. Consult with KPHD to see if any other phosphorus limited receiving bodies have been identified.

If phosphorus control is required, select and apply a phosphorus treatment ~~facility~~ BMP. Refer to the Phosphorus Treatment ~~BMP Options Menu~~ in Volume III, Section 1.2 of the Ecology Manual. This section of the Ecology Manual includes options for individual BMPs and Treatment Trains for Phosphorus Treatment (see Volume III, Section 1.2 of the Ecology Manual). Select an option ~~from the menu~~ after reviewing the applicability and limitations, site suitability, and design criteria of each for compatibility with the site. If you have selected a phosphorus treatment

~~facility~~BMP, ~~refer to~~see the General Requirements in Volume V, Chapter 1 of the Ecology Manual, as they may affect the design and placement of the ~~BMP~~facility on the site.

Note: Project sites subject to the Phosphorus Treatment requirement could also be subject to the Enhanced Treatment requirement (see Step 4). In that event, apply a ~~facility~~BMP or a treatment train that is listed in both the Enhanced Treatment Menu and the Phosphorus Treatment Menu.

Step 45: Determine if Select an Enhanced Treatment BMP if Enhanced Treatment is Required

Except where specified under Step 65, Enhanced Treatment for reduction of dissolved metals is required for the following project sites that:

1. Discharge directly to fresh waters or conveyance systems tributary to fresh waters designated for aquatic life use or that have an existing aquatic life use; or
- 1-2. Discharge to conveyance systems that are tributary to fresh waters designated for aquatic life use or that have an existing aquatic life use; or
3. Infiltrate stormwater ~~Use infiltration strictly for flow control — not treatment — and the discharge is~~ within ¼ mile of a fresh water designated for aquatic life use or that has an existing aquatic life use.

The types of project sites are:

- Industrial project sites
- Commercial project sites
- Multi-family residential project sites
- High Annual Average Daily Traffic (AADT) roads as follows:
 - Within Urban Growth Areas:
 - Fully controlled and partially controlled limited access highways with AADT counts of 15,000 or more.
 - All other roads with an AADT count of 7,500 or greater.
 - Outside of Urban Growth Areas:
 - Roads with an AADT of 15,000 or greater unless the site discharges to a 4th Strahler order stream or larger;
 - Roads with an AADT of 30,000 or greater if the site discharges to a 4th Strahler order stream or larger (as determined using 1:24,000 scale maps to delineate stream order).

Any areas of the above-listed project sites that are identified as subject to Basic Treatment requirements (see Step 65) are not also subject to Enhanced Treatment requirements. For developments with a mix of land use types, the Enhanced Treatment requirement shall apply when the runoff from the areas subject to the Enhanced Treatment requirement comprises 50% or more of the total runoff.

If Enhanced Treatment is required for the site, see the Enhanced Treatment BMP Options in Volume III, Chapter 1 of the Ecology Manual. These options include individual Enhanced Treatment BMPs and Treatment Trains for Enhanced Treatment (see Volume III, Chapter 1 of the Ecology Manual).

Step 65: Select a Basic Treatment BMP

Note that if an Enhanced Treatment BMP or a Phosphorus Treatment BMP have been applied, an additional Basic Treatment BMP is not required. Phosphorus Treatment and Enhanced Treatment BMPs meet both the Basic Treatment Performance Goal as well as their own respective Performance Goals.

The Basic Treatment Performance Goal

Basic Treatment BMPs are intended to achieve 80% removal of total suspended solids for influent concentrations that are greater than 100 mg/l, but less than 200 mg/l. For influent concentrations greater than 200 mg/l, a higher treatment goal may be appropriate. For influent concentrations less than 100 mg/l, the BMPs are intended to achieve an effluent goal of 20 mg/l total suspended solids (TSS).

The Basic Treatment Performance Goal applies to the water quality design storm volume or flow rate, whichever is applicable. The incremental portion of runoff in excess of the water quality design storm volume or flow rate can be routed around the BMP (creating an off-line Runoff Treatment BMP), or can be passed through the BMP (creating an on-line Runoff Treatment BMP) provided a net TSS reduction is maintained. Ecology encourages the design and operation of Runoff Treatment BMPs that engage a bypass at flow rates higher than the water quality design flow rate as long as the reduction in TSS loading exceeds that achieved with initiating bypass at the water quality design flow rate. Note that wetpool BMPs are always designed to be on-line. The Basic Treatment Performance Goal assumes that the BMP is treating stormwater with a typical particle size distribution. For a description of a typical particle size distribution, see Ecology's *Technical Guidance Manual for Evaluating Emerging Stormwater Treatment Technologies* (Ecology 2018).

Basic Treatment is required in the following circumstances:

When is Basic Treatment Required?

- Areas that must provide Phosphorus Treatment BMPs or Enhanced Treatment BMPs do NOT have to provide additional Basic Treatment BMPs to meet the Basic Treatment Performance Goal.
- If Phosphorus Treatment BMPs or Enhanced Treatment BMPs are not provided, Basic Treatment BMPs are required before discharging runoff off site through either infiltration or surface flow.
- ~~Project sites that discharge to the ground, unless:~~
- ~~The soil suitability criteria for infiltration treatment are met (see Volume III, Chapter 3 of the Ecology Manual), and alternative pre-treatment is provided (See Volume V, Chapter 6 of the Ecology Manual), or~~

- ~~The project site uses infiltration strictly for flow control — not treatment — and the discharge is within ¼ mile of a phosphorus sensitive lake (use the Phosphorus Treatment Menu), or~~
- ~~The project site is industrial, commercial, multi-family or a high AADT (consistent with the Enhanced Treatment-type thresholds listed above) and is within ¼ mile of a fresh water designated for aquatic life use or that has an existing aquatic life use (use the Enhanced Treatment Menu).~~
- ~~Residential projects not otherwise needing phosphorus control in Step 3.~~
- ~~Project sites discharging directly (or indirectly through a municipal separate storm sewer system) to Basic Treatment Receiving Waters listed in Appendix I-C of Volume I of the Ecology Manual.~~
- ~~Project sites that drain to fresh water that is not designated for aquatic life use, and does not have an existing aquatic life use; and project sites that drain to waters not tributary to waters designated for aquatic life use or that have an existing aquatic life use.~~
- ~~Landscaped areas of industrial, commercial, and multi-family project sites, and parking lots of industrial and commercial project sites, dedicated solely to parking of employees' private vehicles that do not involve any other pollution-generating sources (e.g., industrial activities, customer parking, storage of erodible or leachable material, wastes or chemicals). For developments with a mix of land use types, the Basic Treatment requirement shall apply when the runoff from the areas subject to the Basic Treatment requirement comprises 50% or more of the total runoff.~~

Refer to the Basic Treatment BMP Options Menu in Volume III, Section 1.2 of the Ecology Manual. Select an option from the list menu after reviewing the applicability and limitations, site suitability, and design criteria of each for compatibility with the site.

After selecting a Basic Treatment BMP facility, refer to see the General Requirements in Volume V, Chapter 1 of the Ecology Manual.

5.3.5 Select BMPs for Flow Control

If MR #7: Flow Control is triggered, follow the steps listed in this section presented below to select the appropriate Flow Control BMPs for a given project. In addition, MR #5: ~~—~~ On-site Stormwater Management and MR #6: Runoff Treatment may apply. Refer to See Volume II, Sections 5.3.3 and 5.3.4 for additional information.

Step 1: Determine if Dispersion and Infiltration are Feasible

See Refer to Volume II, Section 5.3.1 and Section 5.3.2.

Step 2: Determine if Runoff Water Quality Treatment requirements also apply

If MR #6: ~~—~~ Runoff Treatment also applies, look for opportunities to use Flow Control BMPs that can also meet treatment requirements (see Volume II, Section 5.4).

Step 3: Select Flow Control BMP(s)

1.1.1.1(a)—*Select a Flow Control BMP or multiple BMPs. Refer to [Volume II, Section 5.4](#) for applicability, site suitability, and design criteria. Select Flow Control BMPs that best integrate with On-site Stormwater Management and [Runoff Water Quality Treatment](#) to the extent feasible.*

5.4 BMP Design

This section presents BMP design information for approved BMPs for meeting MR #5—: On-site Stormwater Management, MR #6—: Runoff Treatment, and MR #7—: Flow Control. On-site Stormwater Management and Flow Control BMPs may also be used to help satisfy MR #8—: Wetlands Protection, where applicable ([see Volume I, Section 4.2.8 of this manual](#)).

~~For each BMP, the information provided below is organized into separate sub-sections for BMP description, discussion of performance mechanisms, applications and limitations (including which minimum requirements can be fully or partially satisfied by the given BMP), site considerations, design information, minimum construction requirements, and operation and maintenance (O&M) requirements.~~

The remainder of this section details ~~requirements for runoff treatment prior to infiltration BMPs; requirements for BMPs classified as UICs; and BMP-specific design standards, requirements, and guidelines. The BMP-specific design guidance is generally organized into sub-sections for BMP description, discussion of performance mechanisms, applications and limitations (including which minimum requirements can be fully or partially satisfied by the given BMP), site considerations, design information, minimum construction requirements, and operation and maintenance (O&M) requirements. Refer to [Volume III of the Ecology Manual](#) for additional details on Flow Control BMP design and [Volume V of the Ecology Manual](#) for additional details on Water Quality Treatment BMP design. Refer to the LID Technical Guidance Manual for Puget Sound for additional details on On-site Stormwater Management BMPs (referred to as “LID BMPs” in that manual). Finally, refer to Chapter 4 of Volume II of this manual for conveyance system design requirements, including design of bypass systems for off-line BMPs.~~

~~See the following additional references for additional design guidelines and requirements:~~

- ~~• [Volume V of the Ecology Manual: Provides additional details on Flow Control and Runoff Treatment BMP design.](#)~~
- ~~• [Volume III, Chapter 2 of the Ecology Manual: Provides Modeling Your BMPs in the Ecology Manual for guidance on modeling Runoff Treatment and Flow Control BMPs.](#)~~
- ~~• [LID Technical Guidance Manual for Puget Sound \(LID Technical Guidance Manual\) \(Hinman and Wulkan, 2012\): Provides additional details on On-site Stormwater Management BMPs \(referred to as “Integrated Management Practices” in that manual\).](#)~~
- ~~• [Volume II, Chapter 4: Provides conveyance system design requirements, including design of bypass systems for off-line BMPs.](#)~~

~~In the event of conflicts between the LID Technical Guidance Manual and the Ecology Manual, the Ecology Manual supersedes, and its guidance shall be followed.~~

Pretreatment

Pre-settling shall be evaluated for most BMPs to protect BMPs from excessive siltation and debris. Pretreatment is required for some Runoff Treatment BMPs, as described in the individual BMP sections (where applicable). Beyond the requirements provided below, pre-settling and pretreatment shall be considered wherever a Basic Treatment BMP or the receiving water may be adversely affected by non-targeted pollutants (e.g., oil), or may be overwhelmed by a heavy load of targeted pollutants (e.g., suspended solids).

Runoff Treatment Prior to Infiltration BMPs

A pretreatment BMP to remove a portion of the influent suspended solids should precede all infiltration BMPs. This is to reduce potential plugging of the soils and prolong the life of the infiltration BMP. Use either a basic treatment BMP, as described in Volume III, Section 1.2 of the Ecology Manual, or a pretreatment BMP as described in Volume V, Chapter 9 of the Ecology Manual. The lower the influent suspended solids loading to the infiltration BMP, the longer the infiltration BMP can infiltrate the desired amount of water, and the longer interval between maintenance activity.

In BMPs such as BMP T7.20: Infiltration Trenches where a reduction in infiltration capability can have significant maintenance or replacement costs, selection of a reliable pretreatment or basic treatment BMP prior to the infiltration BMP with high solids removal capability is preferred. For infiltration BMPs that allow easier access for maintenance and less costly maintenance activity (e.g., BMP T7.10: Infiltration Basins with gentle side slopes), there is a trade-off between using a pretreatment or basic treatment BMP with a higher solids removal capability and a device with a lower capability. Generally, basic treatment BMPs are more capable at solids removal than pretreatment BMPs. Though basic treatment BMPs may be higher in initial cost and space demands, the infiltration BMP should have lower maintenance costs.

BMPs Classified as Underground Injection Controls (UICs)

If the proposed design includes an infiltration BMP that is classified as an UIC, the design shall ensure compliance with the UIC program as well as any other applicable regulatory requirements. UIC Wells include subsurface infiltration systems that are used to discharge fluids from the ground surface into the subsurface (e.g., drywells, infiltration trenches with perforated pipe, storm chamber systems with the intent to infiltrate) (See Volume I, Section 2.14 of the Ecology Manual).

5.4.1 Post Construction Soil Quality and Depth

5.4.1.1 BMP Description

Post Construction Soil Quality and Depth (BMP T5.13 in Volume V, Chapter 11 of the Ecology Manual) requires that Site soils shall meet minimum quality and depth requirement at project completion. Requirements may be achieved by either retaining and protecting undisturbed soil or restoring the soil (e.g., amending with compost) in disturbed areas.

5.4.1.2 Performance Mechanism

Naturally occurring (undisturbed) soil and vegetation provide important stormwater functions ~~including:including~~ water infiltration; nutrient, sediment, and pollutant adsorption; sediment and pollutant biofiltration; water interflow storage and transmission; and pollutant decomposition. These functions are largely lost when development strips away native soil and vegetation and replaces it with minimal topsoil and sod. Not only are these important stormwater functions lost, but such landscapes themselves become pollution generating pervious surfaces (PGPS) due to increased use of pesticides, fertilizers and other landscaping and household/industrial chemicals, the concentration of pet wastes, and pollutants that accompany roadside litter.

Establishing soil quality and depth regains greater stormwater functions in the post-development landscape, provides increased treatment of pollutants and sediments that result from development and habitation, and minimizes the need for some landscaping chemicals, thus reducing pollution through prevention.

5.4.1.3 Applications and Limitations

Establishing a minimum soil quality and depth is not the same as preservation of naturally occurring soil and vegetation. However, establishing a minimum soil quality and depth will provide improved on-site management of stormwater flow and water quality.

Soil organic matter can be attained through numerous materials such as compost, composted woody material, biosolids, and forest product residuals. It is important that the materials used for this BMP be appropriate and beneficial to the plant cover to be established. Likewise, it is important that imported topsoil improves soil conditions and does not have an excessive percent of clay fines. This BMP can be considered infeasible on till soil with slopes greater than 33%.

Soil amendments can also be used to help achieve on-site stormwater management and flow control standards when integrated into a dispersion BMP. [See Table 5.6 for a summary of minimum requirements that can be met, partly or in full, through the use of this BMP.](#) Refer to [Volume II, Section 5.4.4 below in this chapter](#) for additional information on dispersion BMPs.

Table 5-5. Post Construction Soil Quality and Depth Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|--|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Post Construction Soil Quality and Depth | X | X | | | | | X |

5.4.1.4 Site Considerations

At project completion, meet soil amendment requirements for all areas subject to clearing, grading, or compaction that have not been covered by a hard surface, incorporated into a [BMP drainage facility](#), or engineered as structural fill or slope. Only the areas where existing vegetation and/or soil are disturbed or compacted are required to be restored.

5.4.1.5 Design Information

The soil quality design requirements ~~can~~ shall be met by using one of the following four options ~~listed below~~. Refer to the Building Soil manual (Stenn et al. 2018) or website (www.buildingsoil.org) for additional details on these options:

2. Retain and Protect Undisturbed Soil:

- Leave undisturbed vegetation and soil, and protect from compaction by fencing and keeping materials storage and equipment off these areas during construction.
- For all areas where soil or vegetation are disturbed, use option 2, 3, or 4.

3. Amend Soil:

Amend existing site topsoil or subsoil either at default “pre-approved” rates, or at custom calculated rates to meet the soil quality guidelines based on engineering tests of the soil and amendment. The default pre-approved rates are:

- In planting beds: place 3 inches of compost and till in to an 8-inch depth.
- In turf areas: place 1.75 inches of compost and till in to an 8-inch depth.
- Scarify (loosen) subsoil 4 inches below amended layer to produce a 12-inch depth of un-compacted soil.
- After planting: apply 2 to 4 inches of arborist wood chip or compost mulch to planting beds. Coarse bark mulch may be used but has lower benefits to plants and soil. Do not use fine bark because it can seal the soil surface.

4. Stockpile Soil:

- Stockpile existing topsoil during grading and replace it prior to planting. Amend stockpiled topsoil if needed to meet the organic matter or depth requirements either at the default “pre-approved” rate or at a custom calculated rate (~~refer to see~~ the Building Soil manual (Stenn et al. ~~2018~~~~2012~~) or website (www.buildingsoil.org), for custom calculation method). Scarify subsoil and mulch planting beds, as described in option ~~(2)-above~~.

5. Import Soil:

- Import topsoil mix of sufficient organic content and depth to meet the requirements. Imported soils shall not contain excessive clay or silt fines (more than 5% passing the No. 200 sieve) because that could restrict stormwater infiltration. The default pre-approved rates for imported topsoils are:

- For planting beds: use a mix by volume of 35% compost with 65% mineral soil to achieve the requirement of a minimum 8% (target 10%) organic matter by loss-on-ignition test.
- For turf areas: use a mix by volume of 20% compost with 80% mineral soil to achieve the requirement of a minimum 4% (target 5%) organic matter by loss-on-ignition test.
- Scarify subsoil and mulch planting beds, as described in option 2-~~above~~.

Note: More than one method may be used on different portions of the same site.

Areas meeting the design guidelines listed above and in [BMP T5.13 in Volume V, Chapter 11 of the Ecology Manual](#) can be modeled as “Pasture” rather than “Lawn” in an approved runoff model.

5.4.1.6 Minimum Construction Requirements

- Establish soil quality and depth toward the end of construction and once established, protect from compaction, such as from large machinery use, and from erosion.
- Plant vegetation and mulch the amended soil area after installation.
- Leave plant debris or its equivalent on the soil surface to replenish organic matter.
- Reduce and adjust, where possible, the use of irrigation, fertilizers, herbicides and pesticides, rather than continuing to implement formerly established practices.

5.4.1.7 Operations and Maintenance Requirements

Key maintenance considerations for compost-amended soils include the replenishment of soil media as needed (as a result of erosion) and addressing compacted, poorly draining soils. Site uses shall protect vegetation and avoid compaction.

The full benefits of compost-amended soils are realized when desired soil media depths are maintained, and soil compaction is minimized. Care shall be taken to prevent compaction of soils via vehicular loads and/or excessive foot traffic, especially during wet conditions.

After installation, plant vegetation and mulch the amended soil area. Plant debris and its equivalent should be left on the soil surface to replenish organic matter. The use of irrigation, fertilizers, herbicide and pesticides should be reduced or adjusted, where possible, rather than continued implementation of formerly established practices.

~~5.1.2 The Western Washington Low Impact Development Operation and Maintenance Guidance document (Ecology 2013) provides the recommended maintenance frequencies, standards, and procedures for compost-amended soils. The level of routine maintenance required and the frequency of corrective maintenance actions may increase for facilities prone to erosion due to site conditions such as steep slopes or topography tending to concentrate flows.~~

5.4.2 Better Site Design

5.4.2.1 BMP Description

Better Site Design (BMP T5.41 in Volume V, Chapter 2 of the Ecology Manual) incorporates fundamental hydrological concepts and stormwater management concepts that can be applied at the site design phase. Some of the benefits include that are:

- More integration~~integrated~~ with natural topography,
- Reinforcement~~Reinforce~~ of the hydrologic cycle,
- Improved aesthetics~~More aesthetically pleasing~~, and
- Potential for lower construction costs~~Often less expensive to build~~.

Specific site planning principles can help to locate development on the least sensitive portions of a site and accommodate residential land use while mitigating its impact on stormwater quality.

5.4.2.2 Performance Mechanism

Minimizing impervious surfaces, loss of vegetation, and stormwater runoff helps minimize alteration of flows and pollutant loadings in receiving water bodies.

5.4.2.3 Applications and Limitations

By applying the site planning principles described in Volume II, Section 5.4.2.5 ~~below~~ and in Volume I, Chapter 2 during the project planning phase, the impacts ~~triggering that trigger~~ On-site Stormwater Management (MR #5), Runoff Treatment (MR #6), and Flow Control (MR #7) can be reduced or even eliminated.

5.4.2.4 Site Considerations

Refer to the detailed Site Assessment and Planning requirements in Volume I, Chapter 2 for site considerations that must be evaluated.

5.4.2.5 Design Information

BMP T5.41 in Volume V, Chapter 2 of the Ecology Manual describes the guidelines and steps for Better Site Design, including:

- Define development envelope and protected areas;
- Minimize directly connected impervious areas through the use of permeable pavements, narrower roadways, shared driveways, on-site stormwater management BMPs that infiltrate on-site, etc.;
- Maximize permeability;
- Build narrower streets;
- Maximize choices for mobility; and
- Use drainage as a design element wherever possible.

5.4.3 Preserving Native Vegetation

5.4.3.1 BMP Description

Preserving native vegetation ([BMP T5.40 in Volume V, Chapter 2 of the Ecology Manual](#)) on-site to the maximum extent practicable will minimize the impacts of development on stormwater runoff. Preferably 65% or more of the development site shall be protected for the purposes of retaining or enhancing existing forest cover and preserving wetlands and stream corridors. [See Refer to Title 17 KCC](#) for native vegetation preservation where applicable.

5.4.3.2 Performance Mechanism

Forest and native growth areas allow rainwater to naturally percolate into the soil, recharging ground water for summer stream flows and reducing surface water runoff that creates erosion and flooding. Conifers can hold up to about 50% of all rain that falls during a storm. Twenty to ~~thirty percent~~30% of this rain may never reach the ground but evaporates or is taken up by the tree. Forested and native growth areas also may be effective as stormwater buffers around smaller developments.

5.4.3.3 Applications and Limitations

New development often takes place on tracts of forested land. In fact, building sites are often selected because of the presence of mature trees. However, unless sufficient care is taken and planning done, in the interval between buying the property and completing construction much of this resource may be destroyed. The property owner is ultimately responsible for protecting as many trees as possible, with their understory and groundcover. It takes 20 to 30 years for newly planted trees to provide the benefits for which trees are so highly valued.

On lots that are one acre or greater, preservation of 65% or more of the site in native vegetation will allow the use of full dispersion techniques presented in [Volume II, Section 5.4.4](#). Sites that can fully disperse are not required to provide runoff treatment or flow control ~~facilities~~BMPs. [See Table 5.7 for a summary of which minimum requirements this BMP can be used to fully or partially satisfy.](#)

Table 5-6. Preserving Native Vegetation Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|------------------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Preserving Native Vegetation | | X | | | | | X |

5.4.3.4 Site Considerations

Review and characterize the existing site vegetation, per Volume I, Section 2.1.7, to identify valuable existing vegetation, like mature trees, that shall be preserved wherever feasible.

5.4.3.5 Design Information

Wherever feasible, designs shall incorporate the following with respect to preserved native vegetation areas:

- The preserved area shall be situated to minimize the clearing of existing forest cover, to maximize the preservation of wetlands, and to buffer stream corridors.
- The preserved area shall be placed in a separate tract or protected through recorded easements for individual lots.
- If feasible, the preserved area shall be located downslope from the building sites, since flow control and water quality are enhanced by flow dispersion through duff, undisturbed soils, and native vegetation.
- The preserved area shall be shown on all property maps and shall be clearly marked during clearing and construction on the site.

~~5.1.2.1~~ Minimum Construction Requirements

~~5.1.2.2 See Volume I, Section 4.2.2 of the Ecology Manual.~~

5.4.3.6 Operations and Maintenance Requirements

Vegetation and trees shall not be removed from the natural growth retention area, except for approved timber harvest activities and the removal of dangerous or diseased trees.

5.4.4 **Dispersion BMPs**

5.4.4.1 BMP Description

Dispersion BMPs disperse runoff over vegetated pervious areas to provide flow control. The dispersion BMPs in this section include:

- Full dispersion (BMP T5.30 in Volume V, Chapter 3 of the Ecology Manual)
- Downspout dispersion (BMP T5.10B in Volume V, Chapter 3 of the Ecology Manual)
- Sheet flow dispersion (BMP T5.12 in Volume V, Chapter 3 of the Ecology Manual)
- Concentrated flow dispersion (BMP T5.11 in Volume V, Chapter 3 of the Ecology Manual)

A site (or an area of a site) that applies full dispersion per BMP T5.30 in Volume V, Chapter 3 of the Ecology Manual consists of the following elements:

- An impervious (or cleared) area. The impervious (or cleared) area is the area that the design is mitigating for by using BMP T5.30 in Volume V, Chapter 3 of the Ecology Manual.
- A flow spreader. Runoff from the impervious (or cleared) area may need to be routed through a flow spreader (see Volume V, Section 1.4.2 in the Ecology Manual), depending on the site layout and type of impervious surface, as further described in this section below.

- **A dispersion area.** This area defines the limits of the Full Dispersion BMP. The impervious (or cleared) area shall disperse into the preserved dispersion area.
 - The dispersion area shall be forest, native vegetation, or a cleared area depending on the site type. Details are provided for BMP T5.30 in Volume V, Chapter 3 of the Ecology Manual for what amount of vegetation the dispersion area shall contain based on site type.
 - If the dispersion area must be preserved as forest or native vegetation, it may be a previously cleared area that has been replanted in accordance with BMP T5.30 in Volume V, Chapter 3 of the Ecology Manual.
 - The dispersion area shall be situated to minimize the clearing of existing forest cover, to maximize the preservation of wetlands (though the wetland area and any streams and lakes do not count as part of the dispersion area), and to buffer stream corridors.
 - The dispersion area shall be protected through recorded easements for individuals lots or through protective covenants recorded against the property.
 - The dispersion area ~~should~~ shall be shown on ~~all the property maps~~ site plans and ~~should~~ shall be clearly marked during clearing and construction on the site.
 - All trees within the dispersion area at the time of permit application shall be retained, aside from:
 - Dangerous or diseased trees, and
 - Approved timber harvest activities regulated under WAC Title 222. Class IV General Forest Practices that are conversions from timberland to other uses are not acceptable for the preserved area.
 - The dispersion area may be used for passive recreation and related facilities, including pedestrian and bicycle trails, nature viewing areas, fishing and camping areas, and other similar activities that do not require permanent structures. Cleared areas and areas of compacted soil associated with these areas and facilities shall not exceed eight percent of the dispersion area.
 - The dispersion area may contain utilities and utility easements, but not septic systems. For the purpose of this BMP, utilities are defined as potable and wastewater underground piping, underground wiring, and power and telephone poles.
- **A flow path through the dispersion area.** The length of the flow path from the impervious (or cleared) area through the dispersion area varies based on the site layout and type of impervious surface, as described in this section. Regardless of the site layout and type of impervious surface, the flow path shall meet the following criteria:
 - The slope of the flow path shall be no steeper than 15% for any 20-foot reach of the flow path. Slopes up to 20% are allowed where flow spreaders are located

upstream of the dispersion area and at sites wherever vegetation can be established.

- o The flow paths from adjacent flow spreaders must shall be sufficiently spaced to prevent overlap of flows in the flow path area.

The dispersion of runoff shall not create flooding or erosion impacts.

5.4.4.2 Performance Mechanism

Dispersion of concentrated flows from driveways or other pavement through a vegetated pervious area attenuates peak flows by slowing entry of the runoff into the conveyance system, allowing for some infiltration, and providing some water quality benefits.

5.4.4.3 Applications and Limitations

Full dispersion can be utilized for runoff from impervious surfaces and cleared areas of project sites into areas preserved as forest, native vegetation, or cleared area. The site (or area of the site) that is applying full dispersion per this BMP shall be laid out to allow the runoff from the impervious (or cleared) surface to fully disperse into the preserved dispersion area. (i.e., have full access to and not be intercepted by pipe(s), ditch(es), stream(s), river(s), pond(s), lake(s), or wetland(s)). ~~development sites that protect at least 65% of the site in a forest or native condition.~~

~~The following limitations apply to this specific type of dispersion:~~

- ~~• Rural single family residential developments shall consider dispersion BMPs to minimize to the extent feasible effective impervious surface to less than 10% of the development site.~~
- ~~• Other types of development that retain 65% of the site in a forested or native condition may also use these BMPs to avoid triggering the flow control facility requirement.~~
- ~~• The preserved area may be a previously cleared area that has been replanted in accordance with native vegetation landscape specifications described for this BMP.~~
- ~~• The preserved area shall be situated to minimize the clearing of existing forest cover, maximize the preservation of wetlands (though wetland area, streams and lakes do not count toward the 65% forest or native condition area), and buffer stream corridors.~~
- ~~• The preserved area shall be placed in a separate tract or protected through recorded easements for individual lots.~~
- ~~• The preserved area shall be shown on all property maps and shall be clearly marked during clearing and construction on the site.~~
- ~~• All trees within the preserved area at the time of permit application shall be retained, aside from approved timber harvest activities regulated under WAC Title 222, except for Class IV General Forest Practices that are conversions from timberland to other uses, and the removal of dangerous or diseased trees.~~
- ~~• The preserved area may be used for passive recreation and related facilities, including pedestrian and bicycle trails, nature viewing areas, fishing and camping areas, and other similar activities that do not require permanent structures, provided that cleared areas and areas of compacted soil associated with these areas and facilities do not exceed 8% of the preserved area.~~

- ~~The preserved area may contain utilities and utility easements, but not septic systems. Utilities are defined as potable and wastewater underground piping, underground wiring, and power and telephone poles.~~

~~See Volume V of the Ecology Manual, BMP T5.30 for further discussion on full dispersion applications and limitations.~~

Downspout dispersion may be used in all subdivision lots where downspout full infiltration, full dispersion, and bioretention/rain gardens are not feasible.

Use sheet flow dispersion for flat or moderately sloping (< 15% slope) surfaces such as driveways, sports courts, patios, roofs without gutters, lawns, pastures; or any situation where concentration of flows can be avoided.

Use concentrated flow dispersion in any situation where concentrated flow can be dispersed through vegetation.

~~See below which minimum requirements each dispersion BMP type can be used to either fully or partially satisfy. Dispersion BMPs can be used to meet on-site stormwater management, basic treatment, and flow control requirements (Table 5.8). See Volume V, Chapter 3, BMP T5.30 of the Ecology Manual for further discussion on full dispersion applications and limitations.~~

Table 5-7. Dispersion Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|-------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Full | X | X | | | | | X |
| Downspout | X | X | X ^a | | | | X |
| Sheet Flow | X | X | X ^a | | | | X |
| Concentrated Flow | X | X | X ^a | | | | X |

Notes:

- Meets basic runoff treatment requirements when additional requirements for Basic Filter Strip BMPs ([Volume II](#), Section 5.4.21) are met.

5.4.4.4 Site Considerations

~~The dispersion area shall have a minimum area 6.5 times the area of the impervious surface draining to it. As discussed in the previous section, full dispersion can be utilized for runoff from impervious surfaces and cleared areas of development sites that protect at least 65% of the site in a forest or native condition. Refer to See Volume V, Chapter 3, BMP T5.30 of the Ecology Manual for further full dispersion additional site considerations for residential projects and public road projects.~~

The following are key considerations in determining the feasibility of dispersion BMPs for a particular site (see Volume II, Section 5.3.1 for additional discussion of site requirements for dispersion):

- Dispersion Flow Path – Dispersion BMPs generally require large areas of vegetated ground cover to meet flow path requirements and may be oftentimes infeasible in dense, urban settings.
- Erosion or Flooding Potential – Dispersion is not allowed in settings where the dispersed flows might cause erosion or flooding problems, either on-site or on adjacent properties.
- Site Topography – Dispersion flow paths are prohibited in and near certain sloped areas. (~~refer to flow path requirements in Section 5.3.1~~).

5.4.4.5 Design Information

~~For full dispersion design requirements for residential and public road projects, see~~ See the Minimum Design Requirements for Residential Projects and Minimum Design Requirements for Public Road Projects in Volume V, Chapter 3, BMP T5.30 of the Ecology Manual. The same volume of the Ecology Manual also provides design requirements ~~See also Volume V, Chapter 4, BMP T5.10B for downspout dispersion (BMP T5.10B), Volume V, Chapter 4, BMPT T5.10C in the Ecology Manual for concentrated flow dispersion (BMP T5.11), and Volume V, Chapter 3, BMP T5.12 in the Ecology Manual for sheet flow dispersion design requirements (BMP T5.12).~~

Flow path design requirements that are common to all dispersion BMPs ~~are listed below~~ include the following:

- The vegetated flow path shall meet the requirements in Volume II, Section 5.3.1 Section 5.3.1 and shall consist of either undisturbed, well-established native landscape or lawn, or landscape or groundcover over soil that meets the Post Construction Soil Quality and Depth BMP requirements outlined in Volume II, Section 5.4.11.
- To ensure that the groundcover is dense to help disperse and infiltrate flows and prevent erosion, the design plans shall specify that vegetation coverage of plants will achieve 90% coverage within one year.
- The flow path topography shall promote shallow sheet flow across a width of no less than 6 feet for dispersion points (i.e., splash blocks or rock pads) or the width of the dispersion device (i.e., trench or sheet flow transition zone).
- The dispersion flow path is not typically permitted within landslide-hazard areas as defined in Title 19 KCC.
- The dispersion flow path is not typically permitted within a setback above a steep slope area (Title 19 KCC). The setback is calculated as 10 times the height of the steep slope area (to a 500-foot maximum setback). Dispersion within this setback may be feasible provided a detailed slope stability analysis is completed by a licensed geotechnical engineer or hydrogeologist. The analysis shall determine the effects that dispersion would have on the steep slope area and adjacent properties.

- The dispersion flow path is not permitted within 100 feet of a contaminated site or landfill (active or closed).
- For sites with septic systems, the point of discharge to the dispersion device (e.g., splash block, dispersion trench) shall be down-gradient of the drainfield primary and reserve areas.

See Table 5.1 for a summary of flow path requirements and see the Ecology Manual for detailed design guidance for each dispersion BMP. See Figure 4.1 in Volume II, Chapter 4 for dispersion trench design standards.

See BMP T5.11, BMP T5.12, and BMP T5.30 in Volume V, Chapter 5 of the Ecology Manual for guidance on Runoff Model Representation for concentrated flow dispersion, sheet flow dispersion, and full dispersion, respectively.

5.4.4.6 Minimum Construction Requirements

Protect the dispersion flow path from sedimentation and compaction during construction. If the flow path area is disturbed during construction, restore the area to meet the Post Construction Soil Quality and Depth BMP requirements in Volume II, Section 5.4.1, and establish a dense cover of lawn, landscape or groundcover.

5.4.4.7 Operations and Maintenance Requirements

Key maintenance considerations for dispersion BMPs include the maintenance of splash blocks (where used with downspout dispersion), trenches (where used with downspout dispersion), transition zones (where used with sheet flow dispersion), rock pads at discharge ~~points~~ locations (where used with concentrated flow dispersion), and the dispersal area. See Volume V, Appendix V-A in the Ecology Manual for additional maintenance guidelines pertaining to all dispersion BMPs.

~~The *Western Washington Low Impact Development Operation and Maintenance Guidance* document (Ecology 2013) provides the recommended maintenance frequencies, standards, and procedures for the different dispersion BMP types. The level of routine maintenance required and the frequency of corrective maintenance actions may increase for facilities prone to erosion due to site conditions such as steep slopes or topography tending to concentrate flows.~~

5.4.5 Rain Gardens

5.4.5.1 BMP Description

Rain gardens (BMP T5.14 in Volume V, Chapter 11 of the Ecology Manual) are non-engineered, shallow, landscaped depressions with compost-amended soils and adapted plants. The depressions pond and temporarily store stormwater runoff from adjacent areas. A portion of the influent stormwater passes through the amended soil profile and into the native soil beneath. Stormwater that exceeds the storage capacity is designed to overflow to an adjacent drainage system.

5.4.5.2 Performance Mechanisms

While rain gardens cannot be used to achieve ~~runoffwater quality~~ treatment to satisfy MR #6: Runoff Treatment, some treatment is provided in the form of filtration, sedimentation, adsorption, uptake, and biodegradation, and transformation of pollutants by soil organisms, soil media, and plants. Rain gardens also provide some flow control in the form of detention, attenuation, infiltration, interception, evaporation, and transpiration ~~(Seattle 2016)~~.

5.4.5.3 Applications and Limitations

Rain gardens can be used to satisfy the On-site List Approach for MR #5: On-site Stormwater Management. They cannot be used to satisfy the LID Performance Standard Approach to MR #5, nor can they be used to satisfy MR #6: Runoff Treatment or MR #7: Flow Control.

Bioretention may be used instead to meet all of these requirements (MR #5-7), as described further in Volume II, Section 5.4.6 ~~below~~ and as summarized in Table 5.9.

For projects eligible and electing to use List #1 (Volume I, Section 4.2.5), rain gardens are to be used to the extent feasible for runoff from roofs and other hard surfaces unless a higher priority BMP is feasible.

Infeasibility criteria for rain gardens are the same as for bioretention. ~~Please See~~ Bioretention Infeasibility Criteria in Appendix H ~~of this manual~~.

Although not required, installation by a landscaping company with experience in rain garden construction is highly recommended.

Rain gardens constructed with imported compost materials shall not be used within one-quarter mile of phosphorus-sensitive waterbodies. Preliminary monitoring indicates that new rain gardens can add phosphorus to stormwater. Therefore, they shall also not be used with an underdrain when the underdrain water would be routed to a phosphorus-sensitive receiving water.

Table 5-8. Rain Gardens Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|--------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Rain Gardens | X | | | | | | |

5.4.5.4 Site Considerations

See the LID Infeasibility Criteria (Appendix H) for site considerations associated with rain gardens, and Volume II, Section 5.3.2 ~~above~~ for general infiltration feasibility criteria.

5.4.5.5 **Design Information**

Refer to [See BMP T5.14 in Volume V, Chapter 11 of the Ecology Manual](#) and the [Rain Garden Handbook for Western Washington \(Hinman et. al, 2013\)](#) for detailed design guidance on rain gardens, ~~including each of the following individual components of design:~~

- ~~• Contributing area~~
- ~~• Flow entrance~~
- ~~• Ponding area~~
- ~~• Compost amended or imported bioretention soil~~
- ~~• Subgrade~~
- ~~• Overflow~~
- ~~• Underdrains (not typically recommended for rain gardens)~~
- ~~• Plants~~
- ~~• Mulch~~

[See BMP T5.14 in Volume V, Chapter 11 of the Ecology Manual for guidance on Runoff Model Representation.](#)

5.4.5.6 **Minimum Construction Requirements**

To help prevent clogging and over-compaction of the subgrade, bioretention soils, or amended soils, do not excavate, place soil, or amend soil during wet or saturated conditions.

5.4.5.7 **Operations and Maintenance Requirements**

Refer to [See the Rain Garden Handbook for Western Washington \(HinmanWSU Extension, et al., 2013\)](#) [for tips on mulching, watering, weeding, pruning, and soil management.](#) [See the Maintenance section in BMP T5.14 in Volume V, Chapter 11 of the Ecology Manual for additional maintenance guidance.](#)

5.4.6 **Bioretention Cells, Swales, and Planter Boxes**

5.4.6.1 **BMP Description**

Bioretention areas ([BMP T7.30 in Volume V, Chapter 5 of the Ecology Manual](#)) are engineered, shallow, landscaped depressions, with a designed soil mix and plants adapted to the local climate and soil moisture conditions that receive stormwater from a contributing area.

The term, bioretention, is used to describe various designs using soil and plant complexes to manage stormwater, and can include:

- **Bioretention Cells** - Shallow depressions with a designed planting soil mix and a variety of plant material, including trees, shrubs, grasses, and/or other herbaceous plants. Bioretention cells may or may not have an underdrain and are not designed as a conveyance system.
- **Bioretention Swales** - Incorporate the same design features as bioretention cells; however, bioretention swales are designed as part of a system that can convey stormwater when maximum ponding depth is exceeded. Bioretention swales have relatively gentle side slopes and ponding depths that are typically 6 to 12 inches.

- Bioretention Planters and Planter Boxes - Designed soil mix and a variety of plant material including trees, shrubs, grasses, and/or other herbaceous plants within a vertical walled container usually constructed from formed concrete, but could include other materials. Planter boxes are completely impervious and include a bottom (must include an underdrain). Planters have an open bottom and allow infiltration to the subgrade. These designs are often used in ultra-urban settings.

The purpose of bioretention is to provide effective removal of many stormwater pollutants and provide reductions in stormwater runoff quantity and surface runoff flow rates. Where the surrounding native soils have adequate infiltration rates, bioretention can provide both Runoff Treatment and Flow Control. Where the native soils have low infiltration rates, underdrain systems can be installed and the bioretention BMP can still be used as a Runoff Treatment BMP. However, designs utilizing underdrains provide less Flow Control benefits.

Stormwater planters in the right of way require urban design and tailoring to street typology and context. NACTO Urban Street Stormwater Guide provides guidance for designing roadside stormwater planters.

See Typical Bioretention, Typical Bioretention w/Underdrain, Typical Bioretention w/Liner (Not LID), and Example of a Bioretention Planter figures in Volume V, Chapter 5 of the Ecology Manual for examples of various types of bioretention configurations.

Note: Ecology has approved use of certain manufactured treatment devices that use specific, high rate media for treatment. Such systems do not use bioretention soil mix and are not considered a bioretention BMP (even though marketing materials for these manufactured treatment devices may compare them to bioretention). See Volume II, Section 5.4.30 for more information on manufactured treatment devices. Ecology has approved use of certain patented treatment systems that use specific, high rate media for treatment. Such systems are not considered LID BMPs and are not options for meeting the requirements of MR #5. The Ecology approval can be used for MR #6—Runoff Treatment, where appropriate.

5.4.6.2 Performance Mechanism

Bioretention provides effective removal of many stormwater pollutants by passing stormwater through a soil profile that meets specified characteristics. Bioretention can also reduce stormwater runoff quantity and surface runoff flow rates significantly where the exfiltrate from the design soil is allowed to infiltrate into the surrounding native soils. Bioretention can be used as a primary or supplemental detention/retention system. Where the native soils have low infiltration rates, underdrain systems can be installed, and the **facility BMP** used to filter pollutants and detain flows. However, designs utilizing underdrains provide less flow control benefits.

5.4.6.3 Applications and Limitations

For projects electing to use List #2 of MR #5 (Volume I, ~~Section~~**Chapter** 4.2.5), bioretention ~~facilities~~**BMPs** shall be used to the extent feasible for runoff from roofs and other hard surfaces unless a higher priority BMP is feasible. Small projects that are only required to meet MR #1-5 may also use bioretention ~~BMPs~~**facilities** in place of rain gardens.

Because bioretention [BMPsfacilities](#) use an imported soil mix that has a moderate design infiltration rate, they are best applied for small drainages, and near the source of the stormwater generation whenever possible. Distributing bioretention cells throughout the project site (i.e., along roadways, in open space areas, on private properties, etc.) can significantly help achieve this goal.

Bioretention [BMPsfacilities](#) can, but are not required to fully meet the MR #6: Runoff Treatment standard to treat 91% of the stormwater runoff from pollution-generating surfaces (Volume I, [SectionChapter](#) 4.2.6). They can be sized to fully or partially meet the standard, and can be paired with other [Water QualityRunoff](#) Treatment BMPs as needed to fully satisfy the standard.

Bioretention [BMPsfacilities](#) that infiltrate into the ground can also serve a significant flow reduction function. They can, but are not required to fully meet the flow control duration standard of MR #7: Flow Control.

Bioretention constructed with imported composted material shall not be used within one-quarter mile of phosphorus-sensitive waterbodies if the underlying native soil does not meet the [sitesoil](#) suitability criteria for treatment in [Volume V, Section 5.6 of the Ecology Manual](#). Preliminary monitoring indicates that new bioretention [BMPsfacilities](#) can add phosphorus to stormwater. Therefore, they shall also not be used with an underdrain when the underdrain water would be routed to a phosphorus-sensitive receiving water.

Applications with or without underdrains vary extensively and can be applied in new development, redevelopment and retrofits. Typical applications include:

- Individual lots for rooftop, driveway, and other on-lot impervious surface.
- Shared facilities located in common areas for individual lots.
- Areas within loop roads or cul-de-sacs.
- Landscaped parking lot islands.
- Within [right-of-wayright of way](#)s along roads (often linear bioretention swales and cells).
- Common landscaped areas in apartment complexes or other multifamily housing designs.
- [Planters](#) on building roofs, patios, and as part of streetscapes.

[See Table 5.10 for a summary of which minimum requirements bioretention BMPs can be used to fully or partially satisfy.](#)

Table 5-9. Bioretention Cells, Swales, and Planter Boxes Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|--------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Bioretention | X | X | X | X | | | X |

5.4.6.4 Site Considerations

For bioretention ~~BMPsfacilities~~ utilizing infiltration into the native soils, ~~refer to see~~ the infiltration feasibility criteria provided in Volume II, Section 5.3.2. See also the geometry requirements provided in BMP T7.30 in Volume V, Chapter 5 of the Ecology Manual to determine which types of bioretention fit best within the available space on-site.

5.4.6.5 Design Information

Pre-settling is required when the impervious area contributing to a single flow entrance is equal to or greater than 5,000 square feet. For impervious contributing areas between 5,000 and 10,000 square feet, the first 2 to 3 feet of the upstream bioretention cell (at the flow entrance) shall be designated as the pre-settling zone. This bottom area of the cell shall be constructed of cobbles, concrete open celled paving grids, roughened concrete pad, or similar material to collect sediment and streamline O&M activities. Alternatively, a catch basin with a minimum 2-foot sump may be used as the pre-settling zone. Wherever a pipe daylights into the bioretention cell, provide energy dissipation within the cell.

For impervious contributing areas greater than 10,000 square feet, pre-settling requirements will be determined on a case-by-case basis and design of pre-settling ~~facilities-BMPs must shall~~ be reviewed and approved by the director.

~~Refer to See~~ BMP T7.30 in Volume V, Chapter 5 of the Ecology Manual and the LID Technical Guidance Manual (Hinman and Wulkan, 2012) for detailed design guidance and criteria ~~on the following components of design:~~. County-specific design criteria include the following:

- ~~• Flow entrance and pre-settling (see also the above text in this section)~~
- ~~• Bottom area and side slopes~~
- ~~• Ponding area~~
- ~~• Overflow~~
- ~~• Bioretention soil media~~
- ~~• Underdrains (optional)~~
- ~~• Check dams and weirs (where required)~~
- ~~• Underground Injection Control discharge (if deep infiltration is proposed per Section 5.3.2)~~

- ~~Hydraulic restriction layers (if proximity to roads, foundations, or other infrastructure requires the restriction of infiltration pathways)~~
 - Plantings
 - Invasive species and noxious weed control will be required as typical with all planted landscape areas.
 - T~~Note that~~ trees are not allowed in the bottom of a linear bioretention cell. Trees may be allowed on unlined side slopes on a case-by-case basis.
 - Trees shall be located a minimum horizontal offset of 5 feet or one half the mature root zone (whichever is greater) from underdrains. Trees shall have a minimum 3-foot vertical offset from underdrains.
 - A recommended bioretention plant list is included in Appendix B of the Kitsap County Low Impact Guidance Manual (Kitsap Home Builders 2009).
1. ~~Mulch layer~~
 2. ~~Excavation~~
 - ~~Soil placement~~

See BMP T7.30 in Volume V, Chapter 5 of the Ecology Manual for guidance on Runoff Model Representation.

5.4.6.6 Minimum Construction Requirements

Controlling erosion and sediment are most difficult during clearing, grading, and construction; accordingly, minimizing site disturbance to the greatest extent practicable is the most effective sediment management tool. During construction:

- Bioretention ~~BMPsfacilities~~ shall not be used as sediment control ~~BMPsfacilities~~ and all drainage shall be directed away from bioretention ~~BMPsfacilities~~ after initial rough grading. Flow can be directed away from the ~~facility-BMP~~ with temporary diversion swales or other approved protection. If introduction of construction runoff cannot be avoided, refer to the other recommendations provided in this sectionsee below for guidelines.
- Construction of bioretention ~~BMPsfacilities~~ shall not begin until all contributing drainage areas are stabilized according to erosion and sediment control BMPs and to the satisfaction of the engineer.
- If the design includes curb and gutter, the curb cuts and inlets shall be blocked until Bioretention Soil Mix and mulch have been placed and planting completed (when possible), and dispersion pads are in place.

Every effort during design, construction sequencing and construction shall be made to prevent sediment from entering bioretention ~~BMPsfacilities~~. However, bioretention areas are often distributed throughout the project area and can present unique challenges during construction. See the LID Technical Guidance Manual (Hinman and Wulkan, 2012) for guidelines if no other

options exist and runoff during construction must be directed through the bioretention ~~BMPsfacilities~~.

Note that the LID Technical Guidance Manual is for additional informational purposes only. The engineer ~~must~~ shall follow the guidance within this manual if there are any discrepancies between this manual and the LID Technical Guidance Manual.

Erosion and sediment control practices ~~must~~ shall be inspected and maintained on a regular basis.

5.4.6.7 Operations and Maintenance Requirements

Refer to the Volume V, Appendix V-A of the Ecology Manual for specific maintenance activities and schedules for bioretention BMPs. See also the general infiltration BMP maintenance guidelines in that appendix. ~~Western Washington Low Impact Development Operation and Maintenance Guidance document (Ecology 2013) for specific maintenance activities and schedules for the various bioretention components.~~

5.4.7 Perforated Stub-out Connections

5.4.7.1 BMP Description

A perforated stub-out connection (BMP T5.10C in Volume V, Chapter 4 of the Ecology Manual) is a length of perforated pipe within a gravel-filled trench that is placed between roof downspouts and a stub-out to the local drainage system (see Perforated Stub-out Connection figure in Volume V, Chapter 4 in the Ecology Manual).

5.4.7.2 Performance Mechanism

Perforated stub-out connections are intended to provide some infiltration during drier months. During the wet winter months, they may provide little or no flow control.

5.4.7.3 Applications and Limitations

Perforated stub-outs are not appropriate when seasonal water table is less than one foot below trench bottom.

In projects subject to MR #5: On-site Stormwater Management (see Volume I, Section 4.2.5), perforated stub-out connections may be used only when all other higher priority On-site Stormwater Management BMPs are not feasible, per the criteria for each of those BMPs.

Select the location of the connection to allow a maximum amount of runoff to infiltrate into the ground (ideally a dry, relatively well drained, location). To facilitate maintenance, do not locate the perforated pipe portion of the system under impervious or heavily compacted (e.g., driveways and parking areas) surfaces.

Have a licensed geologist, hydrogeologist, or engineering geologist evaluate potential runoff discharges towards landslide hazard areas. Do not place the perforated portion of the pipe on or above slopes greater than 20% or above erosion hazard areas without evaluation by a professional engineer with geotechnical expertise or qualified geologist and jurisdiction approval.

For sites with septic systems, the perforated portion of the pipe ~~must~~shall be down-gradient of the drainfield primary and reserve areas (see Volume II, Section 5.3.1 and the Kitsap County Board of Health Ordinance 2008A-01, as now or hereafter amended). This requirement can be waived if site topography will clearly prohibit flows from intersecting the drainfield or where site conditions (soil permeability, distance between systems, etc.) indicate that this is unnecessary.

Perforated stub-out connection BMPs may only be used to satisfy (partially or fully) MR #5: On-site Stormwater Management using the List approach (see Table 5.11). It may not be used for the LID Performance Standard nor to meet runoff treatment or flow control requirements.

Table 5-10. Perforated Stub-out Connection Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|--------------------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Perforated Stub-out Connection | X | | | | | | |

5.4.7.4 Site Considerations

The stub-out connection shall be sited to allow a maximum amount of runoff to infiltrate into the ground (ideally a dry, relatively well drained, location). Site considerations for the applicability of perforated stub-out connections include:

- Setbacks and Restrictions - The perforated portion of the system shall meet the siting and infiltration rate requirements for infiltration ~~facilities-BMPs~~ presented in Volume II, Section 5.3.2 and for infiltration trenches presented in Volume II, Section 5.4.16.
- Site Prohibitions - The perforated pipe portion of the system shall not be located under hard or heavily compacted (e.g., driveways and parking areas) surfaces.

5.4.7.5 Design Information

Perforated stub-out connections consist of at least 10 feet of perforated pipe per 5,000 square feet of roof area laid in a level, 2-foot wide trench backfilled with washed drain rock. Extend the drain rock to a depth of at least 8 inches below the bottom of the pipe and cover the pipe. Lay the pipe level and cover the rock trench with filter fabric and 6 inches of fill (see Perforated Stub-out Connection figure in Volume V, Chapter 4 in the Ecology Manual).

Any flow reduction is variable and unpredictable. No computer modeling techniques are allowed that would predict any reduction in flow rates and volumes from the connected area.

See BMP T5.10C in Volume V, Chapter 4 of the Ecology Manual for guidance on Runoff Model Representation.

5.4.7.6 Minimum Construction Requirements

During construction, it is critical to prevent clogging and over-compaction of the subgrade. The minimum construction requirements for infiltration trenches in [Volume II](#), Section 5.4.16 apply.

5.4.7.7 Operations and Maintenance Requirements

General O&M guidelines and procedures for infiltration [BMP facilities](#) apply to perforated stub-out connections; see [Volume V, Appendix V-A of the Ecology Manual](#).

5.4.8 Permeable Pavement

5.4.8.1 BMP Description

Permeable pavement ([BMP T5.15 in Volume V, Chapter 5 of the Ecology Manual](#)) is a paving system that allows rainfall to infiltrate into an underlying aggregate storage reservoir, where stormwater is stored and infiltrated to the underlying subgrade or removed by an overflow drainage system.

A permeable pavement ~~facility~~ [BMP](#) consists of a pervious wearing course (e.g., porous asphalt, pervious concrete, etc.) and an underlying storage reservoir. The storage reservoir is designed to support expected loads and store stormwater to allow time for the water to infiltrate into the underlying soil.

~~While not explicitly addressed in this section, infiltration may be allowed under impermeable pavements in lieu of permeable pavement.~~

Pavement for vehicular and pedestrian travel occupies roughly twice the space of buildings. Stormwater from vehicular pavement can contain significant levels of solids, heavy metals, and hydrocarbon pollutants. Both pedestrian and vehicular pavements also contribute to increased peak flow durations and associated physical habitat degradation of streams and wetlands. Optimum management of stormwater quality and quantity from paved surfaces is, therefore, critical for improving fresh and marine water conditions in Puget Sound.

The general categories of permeable paving systems include:

- Porous Hot or Warm-Mix Asphalt Pavement - A flexible pavement similar to standard asphalt that uses a bituminous binder to adhere aggregate together. However, the fine material (sand and finer) is reduced or eliminated and, as a result, voids form between the aggregate in the pavement surface and allow water to infiltrate.
- Pervious Portland Cement Concrete - A rigid pavement similar to conventional concrete that uses a cementitious material to bind aggregate together. However, the fine aggregate (sand) component is reduced or eliminated in the gradation and, as a result, voids form between the aggregate in the pavement surface and allow water to infiltrate.
- Permeable Interlocking Concrete Pavements (PICP) and Aggregate Pavers - PICPs are solid, precast, manufactured modular units. The solid pavers are impervious high-strength Portland cement concrete manufactured with specialized production equipment. Pavements constructed with these units create joints that are filled with permeable aggregates and installed on an open-graded aggregate bedding course. Aggregate

pavers (sometime called pervious pavers) are a different class of pavers from PICP. These include modular precast paving units made with similar sized aggregates bound together with Portland cement concrete with high-strength epoxy or other adhesives. Like PICP, the joints or openings in the units are filled with open-graded aggregate and placed on an open-graded aggregate bedding course. Aggregate pavers are intended for pedestrian use only.

- **Grid Systems** - Include those made of concrete or plastic. Concrete units are precast in a manufacturing facility, packaged and shipped to the site for installation. Plastic grids typically are delivered to the site in rolls or sections. The openings in both grid types are filled with topsoil and grass or permeable aggregate. Plastic grid sections connect together and are pinned into a dense-graded base, or are eventually held in place by the grass root structure. Both systems can be installed on an open-graded aggregate base as well as a dense-graded aggregate base.

5.4.8.2 Performance Mechanism

Flow control occurs through temporary storage of stormwater runoff in the voids of the aggregate material and subsequent infiltration of stormwater into the underlying soils. Pollutant removal mechanisms include sedimentation, infiltration, filtration, adsorption, and biodegradation.

5.4.8.3 Application and Limitations

Permeable paving surfaces are an important integrated management practice within the LID approach and can be designed to accommodate pedestrian, bicycle and auto traffic while allowing infiltration, runoff treatment and flow control storage of stormwater.

Permeable pavements are appropriate in many applications where traditionally impermeable pavements have been used. Typical applications for permeable paving include parking lots, sidewalks, pedestrian and bike trails, driveways ~~(including shared driveways)~~, residential access roads, and emergency and facility maintenance roads.

Limitations to permeable pavements include:

- No run-on from pervious surfaces is preferred. If runoff comes from minor or incidental pervious areas, those areas shall be fully stabilized to reduce or prevent erosion.
- Unless the pavement, base course, and subgrade have been designed to accept runoff from adjacent impervious surfaces, slope impervious runoff away from the permeable pavement to the maximum extent practicable. Sheet flow from up-gradient impervious areas is not recommended, but permissible if the permeable pavement area is greater than the impervious pavement area.
- Soils shall not be tracked onto the wear layer or the base course during construction.

As shown in Table 5.12, permeable pavement may be used to meet on-site stormwater management, runoff treatment and flow control requirements. Regarding runoff treatment, Ecology recognizes permeable pavement as a basic treatment BMP if it meets either of the following criteria:

- The native soils below the permeable pavement meet the criteria for Runoff Treatment per Volume V, Section 5.6 (Site Suitability Criteria) of the Ecology Manual; OR
- The permeable pavement design includes a 6-inch layer of sand that meets the size gradation (by weight) given in Sand Medium Specification table in Volume V, Chapter 6 of the Ecology Manual.

See the Permeable Pavement as a Runoff Treatment section in BMP T5.15 in Volume V, Chapter 5 of the Ecology Manual for additional information.

~~Permeable pavement facilities can be designed to provide on-site stormwater management, flow control and/or water quality treatment. This BMP can be applied to meet or partially meet the requirements listed below.~~

Table 5-11. Permeable Pavement Applicability ^a

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|--------------------|--------------------------------------|--------------------------|---|---------------------------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Permeable Pavement | X | X | X ^a X ^b | X ^a | | | X |

Notes:

- b. Site suitability criteria apply (see Volume V, Section 5.6 of the Ecology Manual).
- c. Ecology recognizes permeable pavement as a basic treatment BMP if the native soils below the permeable pavement meet the criteria for Runoff Treatment per Volume V, Section 5.6 in the Ecology Manual; or the permeable pavement design includes a 6" layer of sand that meets the size gradation (by weight) given in the Table V-6.1: Sand Medium Specification table in Volume V, Chapter 6 of the Ecology Manual.
- a. _____

~~5.1.2.3 Underlying soil shall meet the treatment soil requirements outlined in Volume V of the Ecology Manual, Section 5 Volume III of the Ecology Manual, Section 3.3.7 or a water quality treatment course shall be included (see the).~~

5.4.8.4 Site Considerations

Unlike many BMPsfacilities that require dedicated space on a site, permeable pavement BMPsfacilities are part of the usable lot area and can replace conventional pavements, including:

- Sidewalks and pedestrian plazas
- Pedestrian and bike trails
- Driveways
- Most parking lots
- Low volume roads, alleys, and access drives

Site considerations for the applicability of permeable pavement BMPsfacilities include:

- Setbacks and Restrictions - Permeable pavement ~~BMPsfacilities~~ shall meet the siting and infiltration rate requirements for infiltration ~~BMPsfacilities~~ presented in Volume II, Section 5.3.2.
- Site Topography - The recommended maximum surface (wearing course) slope for permeable pavement ~~BMPsfacilities~~ is 6% to allow efficient storage of water within the subbase. For vehicular traction, the maximum surface slope varies by wearing course type (~~refer to see~~ industry guidelines). Minimum wearing course slope shall be 1% unless provision is made for positive drainage in event of surface clogging.
- Slope - The recommended maximum subgrade slope for permeable pavement applications is 6%. Subgrades that are sloped require subsurface check dams to promote storage in the subgrade. At steeper subgrades slopes, design and construction become more complex and the construction cost increases.
- Land Use - Because permeable pavement can clog with sediment, permeable ~~pavement BMPspaving facilities~~ are not recommended where sediment and pollutant loading ~~isare~~ unavoidable, including the following conditions:
 - Excessive sediment contamination is likely on the pavement surface (e.g., construction areas, landscaping material yards).
 - It is infeasible to prevent stormwater run-on to the permeable pavement from unstabilized erodible areas without pre-settling.
 - Regular, heavy application of sand is anticipated for maintaining traction during winter, or the ~~facility-BMP~~ is in close proximity to areas that will be sanded. A minimum 7-foot clearance is required between a permeable pavement ~~BMPfacility~~ and the travel lane of sanded arterial roads.
 - Sites where the risk of concentrated pollutant spills are more likely (e.g., gas stations, truck stops, car washes, vehicle maintenance areas, industrial chemical storage sites, etc.).
- Accessibility - As for standard pavement design, Americans with Disabilities Act (ADA) accessibility issues shall be addressed when designing a permeable pavement ~~facilityBMP~~, particularly when using pavers.

5.4.8.5 Design Information

See ~~the-BMP T5.15 in Volume V, Chapter 5 of the Ecology Manual~~ for ~~permeable-pavement~~ design requirements and Section 6.3 in the LID Technical Guidance Manual (Hinman and Wulkan, 2012) for additional guidance. BMP T5.15 in Volume V, Chapter 5 of the Ecology Manual provides guidance on Runoff Model Representation.~~for the following elements:~~

~~Contributing area~~

~~Flow-entrance/pre-settling~~

~~Wearing course~~

~~Leveling course~~

~~Storage reservoir~~

~~Subgrade~~

~~Subsurface check dams~~

~~Overflow~~

~~Geotextile~~

~~Water quality treatment course (if required)~~

~~Observation port~~

~~Underdrain (optional)~~

5.4.8.6 Minimum Construction Requirements

Proper construction methods and pre-planning are essential for the successful application of any permeable ~~pavement~~~~paving facility~~~~BMP~~. Over-compaction of the underlying soil or fine sediment contamination onto the existing subgrade and pavement section during construction will significantly degrade or effectively eliminate the infiltration capability of the ~~BMP~~~~facility~~.

Minimum requirements associated with construction of a permeable pavement ~~BMP~~~~facility~~ include the following:

- Conduct field infiltration and compaction testing of the water quality treatment course (if included) prior to placement of overlying courses.
- Prevent intermixing of the various base course materials with fines and sediment. Remove and replace all contaminated material.
- Complete final subgrade excavation during dry weather on the same day bottom aggregate course is placed, when practicable.
- Use traffic control measures to protect permeable pavement subgrade areas from heavy equipment operation or truck/vehicular traffic.
- Select excavation, grading, and compaction equipment to minimize the potential for over-compaction.
- Isolate the permeable pavement site from sedimentation during construction, either by use of effective erosion and sediment control measures upstream. Alternatively, delay the excavation of the lowest one foot of material above the final subgrade elevation for the entire pavement area until after all sediment-producing construction activities have been completed and upstream areas have been permanently stabilized. Once the site is stabilized, the lowest one foot of material may be removed. For more information on site stabilization, ~~refer to see~~ Volume I, Section 4.2.2.

- Conduct ~~infiltration test~~acceptance testing in accordance with the Infiltration Test for Permeable Pavement Surface~~Acceptance Testing~~ subsection in BMP T5.15 in Volume V, Chapter 5 of the Ecology Manual.

5.4.8.7 Operations and Maintenance

~~Refer to~~See the Maintenance section in BMP T5.15~~BMP T5.15 in Volume V, Chapter 5 in Volume V, Chapter 5 and Volume V, Appendix V-A of the Ecology Manual Western Washington Low Impact Development Operation and Maintenance Guidance document (Ecology 2013)~~ for further detail on specific maintenance activities and schedules for permeable pavement systems.

5.4.9 Tree Retention and Tree Planting

5.4.9.1 BMP Description

Tree retention and tree planting (BMP T5.16 in Volume V, Chapter 11 of the Ecology Manual) entails the planting of ~~N~~new trees ~~can be planted~~ and/or protection of existing trees ~~can be protected~~ and retained inged them on a project site to achieve on-site stormwater management and/or flow control credits. See [Title 17 KCC](#) for discussion of tree retention.

5.4.9.2 Performance Mechanism

Trees provide flow control via interception, transpiration, and increased infiltration. Additional environmental benefits include improved air quality, carbon sequestration, reduced heat island effect, pollutant removal, and habitat preservation or formation.

5.4.9.3 Application and Limitations

Retained and newly planted trees can be used to help meet the LID Performance Standard for on-site stormwater management and flow control requirements~~receive credits toward meeting On-site Stormwater Management and Flow Control requirements (Table 5.13)~~. The degree of flow control that can be provided depends on the tree type (i.e., evergreen or deciduous), maturity, canopy area, and whether or not the tree canopy overhangs hard surfaces. This BMP can be applied to meet or partially meet the requirements listed below.

Table 5-12. Tree Retention and Tree Planting Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|-----------------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Tree Retention and Planting | | X | | | | | X |

5.4.9.4 Site Considerations

Setbacks of proposed infrastructure from existing trees are critical considerations. Tree protection requirements limit grading and other disturbances in proximity to the tree.

Existing tree species and location must-shall be clearly shown on submittal drawings.

Trees must-shall be viable for long-term retention (i.e., in good health and compatible with proposed construction).

See BMP T5.16 in Volume V, Chapter 11 of the Ecology Manual for additional site considerations.

5.4.9.5 Design Information

A recommended street tree list is included in Appendix B of the Kitsap County Low Impact Guidance Manual (Kitsap Home Builders 2009).

Refer See BMP T5.16 in Volume V, Chapter 11 of the Ecology Manual for design guidance, requirements, ~~and~~ hydrologic modeling credits, and guidance for Runoff Model Representation for retained trees and newly planted trees.

5.4.10 Vegetated Roofs

5.4.10.1 BMP Description

Vegetated roofs (BMP T5.17 in Volume V, Chapter 11 of the Ecology Manual) are areas of living vegetation installed on top of buildings, or other above-grade impervious surfaces. Vegetated roofs are also known as ecoroofs, green roofs, and roof gardens.

A vegetated roof consists of a system in which several materials are layered to achieve the desired vegetative cover and stormwater management function. Design components vary depending on the vegetated roof type and site constraints, but may include a waterproofing material, a root barrier, a drainage layer, a separation fabric, a growth media (soil), and vegetation. Vegetated roof systems are categorized by the depth and the types of courses used in their construction.

- Intensive Roofs - Intensive roofs are deeper installations, comprised of at least 6 inches of growth media and planted with ground covers, grasses, shrubs and sometimes trees.
- Extensive roofs - Extensive roofs are shallower installations, comprised of less than 6 inches of growth media and planted with a palette of drought-tolerant, low maintenance ground covers. Extensive vegetated roofs have the lowest weight and are typically the most suitable for placement on existing structures. Extensive systems are further divided into two types:
 - Single-course systems consist of a single growth media designed to be freely draining and support plant growth.
 - Multi-course systems include both a growth media layer and a separate, underlying drainage layer.

5.4.10.2 Performance Mechanism

Vegetated roof systems can provide flow control via attenuation, soil storage, and losses to interception, evaporation, and transpiration.

5.4.10.3 Application and Limitations

Vegetated roof systems can be designed to ~~provide~~ meet the LID Performance Standard but cannot be used in the List approach to meet on-site stormwater management requirements. They can also be used to meet on-site stormwater management and flow control requirements (Table 5.14). The degree of flow control provided by vegetated roofs can vary greatly depending on the growth media (soil) depth, growth media composition, drainage layer characteristics, vegetation type, roof slope, and other design considerations. This BMP can be applied to meet ~~or partially meet the requirements listed below~~ the requirements listed below.

Table 5-13. Vegetated Roofs Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|-----------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Vegetated Roofs | | X | | | | | X |

5.4.10.4 Site Considerations

Vegetated roof systems for stormwater management are accepted for roof slopes between one (1) and 22 degrees (0.2:12 and 5:12); but require additional analysis at slopes exceeding ten (10) degrees (2:12).

A primary consideration for the feasibility of vegetated roofs is the structural capability of the roof and building structure. Related factors, including design load, slipping and shear issues, and wind load, are outside the scope of this manual.

5.4.10.5 Design Information

See the LID Technical Guidance Manual (Hinman and Wulkan, 2012) for a more detailed description of the components of and design criteria for vegetated roofs. It also includes references to other sources of information and design guidance.

Note that the LID Technical Guidance Manual is for additional informational purposes only. Follow the guidance within this manual if there are any discrepancies between this manual and the LID Technical Guidance Manual. The following sections provide a description, recommendations, and requirements for the common components of vegetated roof systems, including:

See BMP T5.17 in Volume V, Chapter 11 of the Ecology Manual for guidance on Runoff Model Representation.

Roof slope

Vegetation

Growth media

Drainage layer

Drain system and overflow

While vegetated roofs will include additional system components (e.g., waterproof membrane, root barrier, separation fabric for multi-course systems), the design and construction requirements for these components are outside of the scope of this manual.

Refer to the LID Technical Guidance Manual for a more detailed description of the components and design criteria for vegetated roofs, as well as additional references and design guidance.

Roof Slope

Vegetated roofs can be applied to a range of rooftop slopes; however, steeper slopes may result in reduced flow control performance and may warrant a more complicated design (e.g., lateral support measures). Roofs with slopes between one and five degrees (0.2:12 and 1:12) are the easiest to install, are the least complex, and generally provide the greatest stormwater storage capacity per inch of growth media.

For on-site or flow control compliance, the roof slope shall be between one (1) and 22 degrees (0.2:12 and 5:12). Roofs with slopes greater than 10 degrees (2:12) require an analysis of engineered slope stability.

Vegetation

Vegetation used on extensive vegetated roofs shall be drought tolerant, self-sustaining, low maintenance, and perennial or self-sowing. Appropriate plants should also be able to withstand heat, cold, periodic inundation and high winds. Vegetation with these attributes typically includes succulents, grasses, herbs, and wildflowers that are adapted to harsh conditions. Refer to the LID Technical Guidance Manual for additional vegetation guidance for vegetated roofs.

Minimum requirements associated with vegetation design include the following:

The design plans shall specify that vegetation coverage of selected plants will achieve 80% coverage within two years.

For non-single family residential projects, plant spacing and plant size shall be designed to achieve specified coverage by a licensed landscape architect.

Vegetation shall be suitable for rooftop conditions (e.g., hot, cold, dry, and windy).

Plants shall not require fertilizer, pesticides or herbicides after 2-year establishment period.

Growth Media

Vegetated roof systems use a light-weight growth media with adequate fertility and drainage capacity to support plants and allow filtration and storage of water. Growth media composition (fines content and water holding capacity) is key to flow control performance. Refer to the LID Technical Guidance Manual for additional guidance on growth media design.

Minimum requirements associated with the growth media design include the following:

The growth media shall be a minimum of 4 inches deep.

For non-single family residential projects, growth media depth and characteristics shall support growth for selected plant species and shall be approved by a licensed landscape architect.

Vegetated roofs shall not be subject to any use that will significantly compact the growth media.

Unless designed for foot traffic, vegetated roof areas that are accessible to the public shall be protected (e.g., signs, railing, fencing) from foot traffic and other loads.

Biodegradable erosion control blanket or other measures to control erosion of growth media shall be maintained until 90% vegetation coverage is achieved.

Drainage Layer

Intensive and extensive multi-course vegetated roof systems shall include a drainage layer below the growth media. The drainage layer is a multipurpose layer designed to provide void spaces to hold a portion of the water that passes through the growth media and to channel the water to the roof drain system. The drainage layer can consist of a layer of aggregate or a manufactured mat or board that provides an open free draining area. Many manufactured products include egg carton shaped depressions that retain a portion of the water for eventual evapotranspiration.

Drain System and Overflow

Vegetated roof systems shall be equipped with a roof drainage system capable of collecting subsurface and surface drainage and conveying it safely to a downstream BMP or an approved point of discharge. To facilitate subsurface drainage, interceptor drains (i.e., underdrains) are often installed at a regular spacing to prevent excessive moisture build up in the media and convey water to the roof drain. Roof outlets shall be protected from encroaching plant growth and loose gravel, and shall be constructed and located so that they are permanently accessible.

5.4.10.6 Minimum Construction Requirements

The growth media shall be protected from over-compaction during construction. See [Section 6.5 of the LID Technical Guidance Manual \(Hinman and Wulkan, 2012\)](#) for additional requirements.

5.4.10.7 Operations and Maintenance

[See BMP T5.17 in Volume V, Chapter 11 of the Ecology Manual for general O&M guidelines and procedures for vegetated roofs.](#)

~~Refer to the *Western Washington Low Impact Development Operation and Maintenance Guidance* document (Ecology 2013) for details on specific maintenance activities and schedules for vegetated roofs.~~

5.4.11 Reverse Slope Sidewalks

5.4.11.1 BMP Description

Reverse slope sidewalks ([BMP T5.18 in Volume V, Chapter 11 of the Ecology Manual](#)) are sloped to drain away from the road and onto adjacent vegetated areas.

5.4.11.2 Performance Mechanism

Sheet flow from a sidewalk is directed towards a vegetated strip and away from directly connected impervious surfaces.

5.4.11.3 Application and Limitations

This BMP is applicable for new or replaced sidewalks with adequate vegetated flow path length down-gradient from the sidewalk. [It can be used to meet the LID Performance Standard and flow control requirements \(Table 5.15\).](#)

Sites where it is not practical to direct sheet flow runoff to the back of sidewalk, like directly onto private property or into a cut slope, are not recommended for reverse slope sidewalks. Evaluate the downstream flow path behind the sidewalk to determine applicability for each specific location.

Table 5-14. Reverse Slope Sidewalks Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|-------------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Reverse slope sidewalks | | X | | | | | X |

5.4.11.4 Design Information

The following design criteria apply to reverse slope sidewalks:

- Greater than 10 feet of vegetated surface downslope that is not directly connected into the storm drainage system must-shall be available to disperse sheet flow runoff from the sidewalk.
- Vegetated area receiving flow from a sidewalk must-shall be native soil or meet the guidelines in [BMP T5.13 in Volume V, Chapter 11 of the Ecology Manual](#).

See the Runoff Model Representation modeling requirements in BMP T5.18 in Volume V, Chapter 11 of the Ecology Manual.

5.4.11.5 Minimum Construction Requirements

Construct similar to a traditional sidewalk, with the sidewalk surface sloping away from the road, directing stormwater runoff evenly onto down-gradient vegetated flow paths.

5.4.11.6 Operations and Maintenance

Maintenance practices of reverse slope sidewalks shall follow those of traditional sidewalks. Additionally, maintenance of the downslope vegetated surface shall be conducted as needed to maintain sheet flow conditions.

5.4.12 Minimal Excavation Foundations

5.4.12.1 BMP Description

Minimal excavation foundations (BMP T5.19 in Volume V, Chapter 11 of the Ecology Manual) are defined as those techniques that do not disturb, or minimally disturb the native soil profile within the footprint of the structure. Pin foundations are an example of minimal excavation foundations.

5.4.12.2 Performance Mechanisms

By minimizing the disturbance and compaction of the soil, the hydrologic properties of the native soil are preserved.

5.4.12.3 Applications and Limitations

To minimize soil compaction, heavy equipment, including pile driving equipment that would degrade the natural soil profile's ability to retain, drain and/or filter stormwater, cannot be used within or immediately surrounding the building. Tracked equipment weighing 650 psf or less is acceptable.

Minimal excavation foundations can be used to partially or completely achieve the LID Performance Standard associated with MR #5: On-site Stormwater Management, and the flow control standard associated with MR #7: Flow Control (Table 5.16).

Table 5-15. Minimal Excavation Foundation Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|-------------------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Minimal Excavation Foundation | | X | | | | | X |

5.4.12.4 Minimal Excavation Site Considerations

Foundations can be used in conjunction with downspout dispersion ([Volume II](#), Section 5.4.4) to receive further modeling credit.

5.4.12.5 Design Information

[See the Runoff Model Representation modeling requirements in BMP T5.19 in Volume V, Chapter 11 of the Ecology Manual.](#)

~~5.1.2.4 Volume V of the Ecology Manual provides guidance on runoff modeling credits that can be applied to the roof area if minimal excavation foundations are used.~~

5.4.12.6 Minimum Construction Requirements

~~To minimize soil compaction, heavy equipment, including pile driving equipment that would degrade the natural soil profile's ability to retain, drain and/or filter stormwater, cannot be used within or immediately surrounding the building. Tracked equipment weighing 650 pounds per square foot or less is acceptable. To minimize soil compaction, heavy equipment cannot be used within or immediately surrounding the building. Terracing of the foundation area may be accomplished by tracked, blading equipment not exceeding 650 pounds-per-square-foot.~~

5.4.12.7 Operations and Maintenance Requirements

There are no operations and maintenance activities specific to minimal excavation foundations. If used in conjunction with other BMPs, like downspout dispersion or post-construction amended soils, ~~refer to~~[see](#) the maintenance requirements associated with those.

5.4.13 Rainwater Harvesting

5.4.13.1 BMP Description

Rainwater harvesting ([BMP T5.20 in Volume V, Chapter 11 of the Ecology Manual](#)) is the capture and storage of rainwater for ~~beneficial subsequent~~ use. ~~Roof runoff~~ [Runoff from roofs](#) may be routed to cisterns for storage and ~~beneficial~~ non-potable uses, such as irrigation, ~~toilet flushing, and cold water laundry~~ [mechanical equipment, industrial process uses, toilet flushing, and the cold water supply for laundry](#). The potable use of collected rainwater may be used for single-family residences with proper design and approval from Kitsap County Public Health District.

5.4.13.2 Performance Mechanism

Rainwater harvesting can be used to achieve reductions in peak flows, flow durations and runoff volumes. The flow control performance of rainwater harvesting is a function of contributing area, storage volume and rainwater use rate.

5.4.13.3 Application and Limitations

Rainwater harvesting systems can be designed to provide on-site stormwater management and flow ~~control, and~~ [control and](#) can be an effective volume reduction practice for projects where infiltration is not permitted or desired ([Table 5.17](#)). Rainwater harvesting has higher stormwater management benefits when designed for uses that occur regularly through the wet season (e.g.,

toilet flushing and ~~cold-water~~ laundry). The use of harvested rainwater for irrigation during the dry months provides less benefit.

~~This BMP can be applied to meet the requirements listed below.~~ Rainwater harvesting functions can be used alone or can be combined with detention pipes, vaults, and cisterns to improve on-site stormwater management and flow control performance.

Table 5-16. Rainwater Harvesting Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|----------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Rainwater Harvesting | | X | | | | | X |

5.4.13.4 Site Considerations

Rainwater harvesting can be used for new or retrofit projects. Depending upon site constraints, cisterns may be installed at grade, underground, under a deck, or in a basement or crawl space (applicants ~~must~~ shall be mindful of required setbacks and “no-build” buffers). Cisterns may be used individually or connected to each other in a series for increased storage capacity. When the captured water is solely for outdoor use, the use of rainwater harvesting should be limited to 4 homes/acre and lower densities.

5.4.13.5 Design Information

In order to use the guidance for Runoff Model Representation in BMP T5.20 in Volume V, Chapter 11 of the Ecology Manual, the design shall show 100% reuse of the annual average runoff volume. The designer shall use an approved continuous runoff model to calculate the annual average for drainage area.

System designs involving interior uses shall have a monthly water balance that demonstrates adequate capacity for each month and reuse of all stored water annually.

Restrict the use of this BMP to 4 homes/acre housing and lower densities when the captured water is solely for outdoor use.

Refer to See Section 6.7 of the LID Technical Guidance Manual (Hinman and Wulkan, 2012) and BMP T5.20 in Volume V, Chapter 11 of the Ecology Manual for detailed design guidance and criteria on the following components of rainwater harvesting systems:

- ~~Catchment or roof area~~
- ~~Gutters and downspouts~~
- ~~First flush diverters~~
- ~~Roof washers~~
- ~~Storage tank or cistern~~
- ~~Pumps and pressure tanks~~

~~Back flow prevention~~

~~Water treatment~~

~~Volume V of the Ecology Manual, BMP T5.20 also includes guidance for runoff modeling credits.~~

5.4.13.6 Minimum Construction Requirements

Rainwater harvesting systems shall be constructed according to the manufacturer's recommendations, the Kitsap County's Technical Building Codes ([Chapter 14.04 KCC](#)), and all applicable laws.

5.4.13.7 Operations and Maintenance

Refer to [Section 6.7 of the LID Technical Guidance Manual \(Hinman and Wulkan 2012 Ecology 2013\)](#) for details on maintenance activities and schedules for the various rainwater harvesting components.

5.4.14 Pre-settling Basins

5.4.14.1 BMP Description

A pre-settling basin ([BMP T6.10 in Volume V, Chapter 9 of the Ecology Manual](#)) provides ~~pre-treat~~pretreatment of runoff prior to discharge into downstream BMPs, such as bioretention ~~facilities~~, detention ponds, detention pipes, detention vaults, sand filters, wetponds, and stormwater treatment wetlands. The purpose of the pre-settling basins is to provide pretreatment of runoff in order to remove suspended solids, which can impact the downstream BMP performance, and to help consolidate the removed suspended solids in relatively easy-to-maintain areas.

~~While t~~This section presents only one BMP for pre-settling basins ([BMP T6.10 in Volume V, Chapter 9 of the Ecology Manual](#)), other ~~patented-manufactured devices and BMPs~~devices have received a General Use Level Designation for pretreatment through [Ecology's TAPE program](#).

~~5.1.2.5 Many BMPs in this chapter, including bioretention, sand filters, and wetponds, have specific pre-treatment and/or pre-settling requirements. Use those BMP-specific requirements for pre-treatment and pre-settling where provided.~~

5.4.14.2 Performance Mechanism

Pre-settling basins slow down the velocity of incoming stormwater, which allows particulates and particulate-bound pollutants to settle.

5.4.14.3 Applications and Limitations

Pre-settling basins on their own do not satisfy any stormwater minimum requirements. They are rather used upstream of other On-site Stormwater Management, Flow Control, and ~~Water~~QualityRunoff Treatment BMPs to reduce sedimentation in those BMPs and facilitate drainage system maintenance by focusing sedimentation in preferred locations.

Many BMPs in this chapter, including bioretention, sand filters, and wetponds, have specific pretreatment and/or pre-settling requirements. Use those BMP-specific requirements for pretreatment and pre-settling where provided.

5.4.14.4 Site Considerations

Site constraints are any manmade restrictions such as property lines, easements, structures, etc. that impose constraints on development. Constraints may also be imposed from natural features such as requirements of Title 19 KCC. These should also be reviewed for specific application to the proposed development.

Pre-settling ~~basins~~facilities shall be a minimum of 20 feet from any structure, property line, and any vegetative buffer required by [Title 17 KCC](#).

Pre-settling basins~~All facilities~~ shall be 100 feet from any septic tank/drainfield (~~except wet vaults shall be a minimum of 20 feet~~). See Volume II, Section 5.3.1 and the Kitsap County Board of Health Ordinance 2008A-01, as now or hereafter amended, for additional information regarding regulations for septic tank/drainfields.

Pre-settling basins~~All facilities~~ shall be a minimum of 50 feet from any ~~slope~~steep (greater than 15%) ~~slope and~~; a geotechnical report ~~must~~shall address the potential impact of a wetpond on a steep slope. See reporting requirements in Volume II, Chapter 1 ~~of this manual~~.

Embankments that impound water must comply with the Washington State Dam Safety Regulations ([Chapter 173-175 WAC](#)). If the impoundment has a storage capacity (including both water and sediment storage volumes) greater than 10 acre-feet (435,600 cubic feet or 3.26 million gallons) above natural ground level, or has an embankment height of > 6 feet at the downstream toe, then dam safety design and review are required by Ecology. See [BMP D.1 in Volume V, Chapter 12 of the Ecology Manual](#) for more detail.

5.4.14.5 Design Information

Refer to [BMP T6.10 in Volume V, Chapter 9 of the Ecology Manual](#) for ~~detailed~~ design guidance and criteria ~~on the following components of pre-settling basins:~~

~~Wetpool~~

~~Liner (if required)~~

~~Geometry considerations:~~

~~Length-to-width ratio~~

~~Minimum depth~~

~~Inlets and outlets~~

5.4.14.6 Minimum Construction Requirements

Use a low permeability liner or treatment liner if the basin will intercept the seasonal high ground water table. Provide 1-foot minimum sediment storage depth.

5.4.14.7 Operations and Maintenance

Maintenance of pre-settling basins shall be similar to that of wetvaults and wetponds. See [Volume V, Appendix V-A of the Ecology Manual](#).

5.4.15 Infiltration Basins

5.4.15.1 BMP Description

Infiltration basins ([BMP T7.10 in Volume 5, Chapter 5 of the Ecology Manual](#)) are earthen impoundments used for the collection, temporary storage and infiltration of influent stormwater runoff.

5.4.15.2 Performance Mechanism

Pollutant removal and flow control occur through infiltration of stormwater into the underlying soils. Secondary pollutant removal mechanisms include filtration, adsorption, and biological uptake.

5.4.15.3 Application and Limitations

~~An infiltration basin~~[Infiltration basins](#) can be designed to ~~provide treatment and/or flow control~~[meet on-site stormwater management, runoff treatment \(basic and enhanced\), and flow control requirements \(see Table 5.18\)](#). ~~This BMP can be applied to meet the requirements listed below.~~

Table 5-17. Infiltration Basins Applicability^a

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment ^a | | | | MR #7: Flow Control |
|--------------------|--------------------------------------|--------------------------|--------------------------------------|----------------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Infiltration Basin | | X | X ^a | X ^a | | | X |

Notes:

~~4.4.2.1 – a~~ [SiteSoil suitability criteria for treatment and applicable drawdown requirements apply \(see Volume V, Section 5.6 of the Ecology Manual also apply\).](#)

5.4.15.4 Site Considerations

~~See~~[Refer to Volume II, Section 5.3.2 and Volume V, Section 5.6 of the Ecology Manual](#) for site ~~considerations~~[suitability criteria](#) related to infiltration basins.

5.4.15.5 Design Information

~~If this BMP is proposed to be used for Runoff Treatment, the design shall show that the criteria for Runoff Treatment in Volume V, Section 5.6 (Site Suitability Criteria) in the Ecology Manual are met.~~[Refer toSee BMP T7.10 in Volume V, Chapter 5 of the Ecology Manual](#) for

detailed design guidance and criteria on infiltration basins. ~~Design information is provided for the following components of design:~~

- ~~• Access~~
- ~~• Slope~~
- ~~• Sizing~~

~~5.1.2.6 Freeboard~~

~~5.1.2.7 Treatment (if soil suitability criteria for treatment per Volume III of the Ecology Manual, Section 3.3.7 are met)~~

~~5.1.2.8 Lining (if required)~~

~~5.1.2.9 Vegetation~~

5.4.15.6 Minimum Construction Requirements

Conduct initial basin excavation to within 1 foot of the final elevation of the basin floor. Excavate infiltration trenches and basins to final grade only after all disturbed areas in the upgradient project drainage area have been permanently stabilized. The final phase of excavation shall remove all accumulation of silt in the infiltration ~~facility-BMP~~ before putting it in service. After construction completion, prevent sediment from entering the infiltration ~~BMP~~facility by first conveying the runoff water through an appropriate pretreatment system such as a pre-settling basin, wetpond, or sand filter.

Generally, do not use infiltration ~~BMP~~facilities as temporary sediment traps during construction. If an infiltration ~~facility-BMP~~ has been pre-approved by DCD for use as a sediment trap, do not excavate to final grade until after the stabilizing the upgradient drainage area. Remove any accumulation of silt in the basin before putting it in service. Approval for use of an infiltration ~~BMP~~facility as a temporary sediment trap may be considered by DCD on a case-by-~~cb~~ase basis.

Relatively light-tracked equipment is recommended to avoid compaction of the basin floor. Consider the use of draglines and trackhoes for constructing infiltration basins. Flag or mark the infiltration area to keep heavy equipment away.

5.4.15.7 Operations and Maintenance

~~Refer to~~See [BMP T7.10 in Volume V, Chapter 5 of the Ecology Manual](#) for maintenance practices for infiltration basins.

5.4.16 Infiltration Trenches

5.4.16.1 BMP Description

Infiltration trenches ([BMP T7.20 in Volume V, Chapter 5 of the Ecology Manual](#)) are trenches backfilled with a coarse aggregate. Stormwater runoff can enter the trench as overland surface flow through a grate or exposed aggregate surface, or as concentrated flow delivered to the aggregate-filled trench using a perforated or slotted distribution pipe.

[Infiltration trenches that include perforated pipe are UICs and shall follow the applicable requirements in Volume I, Chapter 4 in the Ecology Manual.](#)

If this BMP is proposed to be used for Runoff Treatment, the design shall show that the criteria for Runoff Treatment in [Volume V, Section 5.6 Site Suitability Criteria \(SSC\) in the Ecology Manual](#) are met.

5.4.16.2 Performance Mechanism

Flow control occurs through temporary storage of stormwater runoff in the spatial voids of the aggregate material and subsequent infiltration of stormwater into the underlying soils. Pollutant removal mechanisms include infiltration, filtration, adsorption, and biodegradation.

5.4.16.3 Application and Limitations

An infiltration trench can be designed to provide on-site stormwater management, flow control and/or runoff treatment (see [Table 5.19](#)). ~~This BMP can be applied to meet the requirements listed below.~~

Table 5-18. Infiltration Trenches [Applicability-a](#)

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment ^a | | | | MR #7: Flow Control |
|-----------------------|--------------------------------------|--------------------------|--------------------------------------|----------------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Infiltration Trenches | | X | X ^a | X ^a | | | X |

Notes:

- a. ~~Soil Site suitability criteria apply (see Volume V, Section 5.6 of the Ecology Manual). suitability criteria for treatment and applicable drawdown requirements (Volume III of the Ecology Manual, Section 3.3.7) also apply.~~

5.4.16.4 Site Considerations

Site considerations for the applicability of infiltration ~~BMPsfacilities~~ including trenches are provided in [Volume II, Section 5.3.2](#).

5.4.16.5 Design Information

Refer to [BMP T7.20 in Volume V, Chapter 5 of the Ecology Manual](#) for detailed design guidance and criteria on infiltration ~~basinstrenches~~. ~~Design information is provided for the following components of design:~~

- ~~Trench dimensions and layout~~
- ~~Aggregate material~~
- ~~Geotextile~~
- ~~Subgrade~~
- ~~Flow entrance and pre-settling~~
- ~~Perforated pipe~~
- ~~Observation port~~

Overflow

5.4.16.6 Minimum Construction Requirements

During construction, it is critical to prevent clogging and over-compaction of the subgrade. Minimum requirements associated with infiltration trench construction include the following:

- Aggregate Placement and Compaction – Place stone aggregate in lifts and compact using plate compactors. In general, a maximum loose lift thickness of 12 inches is recommended. The compaction process ensures geotextile conformity to the excavation sides, thereby reducing potential piping and geotextile clogging, and settlement problems. Place the stone aggregate in lifts and compact using plate compactors. A maximum loose lift thickness of 12 inches is allowed. The compaction process aids in adhering the geotextile to the excavation sides, thereby, reducing soil piping, geotextile clogging, and settlement problems.
- Potential Contamination – Prevent natural or fill soils from intermixing with the aggregate. Remove all contaminated aggregate and replace with uncontaminated aggregate.
- Overlap – Following the stone aggregate placement, fold the geotextile over the stone aggregate to form a 12-inch minimum longitudinal overlap. When geotextile overlaps are required between rolls, overlap the upstream roll a minimum of 2 feet over the downstream roll in order to provide a shingled effect.

5.4.16.7 Operations and Maintenance

Monitor sediment buildup in the top foot of stone aggregate or the surface inlet on the same schedule as the observation well.

General maintenance requirements for infiltration facilities apply to infiltration trenches; refer to Volume V of the Ecology Manual.

5.4.17 Drywells

5.4.17.1 BMP Description

Drywells (BMP T7.50 in Volume V, Chapter 5 of the Ecology Manual) are subsurface concrete structures, typically precast, that convey stormwater runoff into the soil matrix. They can be used as standalone structures, or part of a larger drainage system (i.e., the overflow for a biofiltrationbioretention swale).

Drywells are similar to infiltration trenches but are typically deeper and require less surface area. If the drywell meets the definition of an Underground Injection Control (UIC) per the WAG 173-218-030, then UIC regulations must be followed (WAG 173-218). Drywells are UICs and shall follow the applicable requirements in Volume I, Chapter 4 in the Ecology Manual.

5.4.17.2 Performance Mechanism

Flow control occurs through temporary storage of stormwater runoff in the spatial voids of the aggregate material, and subsequent infiltration of stormwater into the underlying soils.

5.4.17.3 Application and Limitations

A drywell can be designed to provide partially or fully satisfy on-site stormwater management and/or flow control requirements (see Table 5.20). ~~This BMP can be applied to meet the requirements listed below.~~

Table 5-19. Drywells Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment ^a | | | | MR #7: Flow Control |
|----------|--------------------------------------|--------------------------|--------------------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Drywells | | X | | | | | X |

d. Site suitability criteria apply (see Volume V, Section 5.6 of the Ecology Manual).

5.4.17.4 Site Considerations

Site considerations for the applicability of infiltration BMPsfacilities including drywellstrenches are provided in Volume II, Section 5.3.2. In addition:

- Drywell bottoms shall be a minimum of 5 feet above seasonal high groundwater level or impermeable soil layers (See Volume V, Section 5.6-(Site Suitability Criteria) in the Ecology Manual).
- Drywells are typically a minimum of 48 inches in diameter and approximately 5 to 10 feet deep, or more.
- Filter fabric (geotextile) may need to be placed on top of the drain rock and on trench or drywell sides prior to backfilling to prevent migration of fines into the drain rock, depending on local soil conditions and local jurisdiction requirements.
- Drywells shall be no closer than 30 feet center to center or twice the depth, whichever is greater.
- Drywells shall not be built on slopes greater than 25% (4:1).
- Drywells mayshall not be placed on or above a landslide hazard area or slopes greater than 15% without evaluation by a licensedprofessional engineer in the state of Washington with geotechnical expertise or qualified-licensed geologist and jurisdiction approval.
- Drywells shall be sited at least 100 feet up-slope and 20 feet down-slope from building foundations.

5.4.17.5 Design Information

~~The following section provides descriptions and requirements for the components of drywells. Design criteria are provided in this section for the following elements:~~

- ~~a. Drywell dimensions and layout~~
- ~~b. Aggregate material~~
- ~~c. Geotextile~~
- ~~d. Subgrade~~
- ~~e. Flow entrance and pre-settling~~
- ~~f. Perforated pipe~~
- ~~g. Observation port~~
- ~~h. Overflow~~

Minimum requirements associated with drywell dimensions and layout include the following:

- The minimum depth of a drywell (aggregate and cover) varies between the two types of Drywells. Type 1 Infiltration Drywells shall be a minimum of 54 feet with a 9-foot minimum depth as required to penetrate the pervious strata. Type 2 Infiltration Drywells shall be sized based on drainage analysis, but shall be a minimum of 13-inches deep (see BMP T7.50 in Volume V, Chapter 5 of the Ecology Manual).
- Drywells are typically a minimum of 48 inches in diameter and approximately 5 to 10 feet deep, or more.
- Spacing between drywells shall be a minimum of 3040 feet or twice the depth, whichever is greater.
- The drywell can be placed under a pervious or impervious surface cover to conserve space.

Drywells shall be filled with uniformly graded, washed gravel with a nominal size from 0.75- to 1.5-inch diameter. The minimum void volume shall be 30%.

Non-woven geotextile fabric shall be placed around the walls, bottom and top of the drywell aggregate. A 6-inch minimum layer of sand may be used as a filter media instead of geotextile at the bottom of the well, but geotextile is still required on the sides and top of the aggregate material.

The minimum measured subgrade infiltration rate for drywells is 5 inches per hour. If runoff from any PGHS is directed to the drywell, underlying soil shall meet the soil-site suitability requirements for treatment outlined in Volume V, Section 5.6 in the Ecology Manual.

During construction the subgrade soil surface can become smeared and sealed by excavation equipment. The design shall require scarification or raking of the side walls and bottom of the facilityBMP excavation to a minimum depth of 4 inches after excavation to restore infiltration rate.

Flows shall be delivered to the drywell aggregate using a pipe with a 4-inch minimum diameter. Stormwater inflows shall be routed through a catch basin or yard drain with downturned elbow (trap).

Drywells that are designed to meet flow control requirements and receive runoff from contributing areas of 5,000 square feet or more shall be equipped with an observation port to measure the drawdown time following a storm and to monitor sedimentation to determine maintenance needs. Observation wells shall consist of a 4-inch minimum diameter perforated or slotted pipe that extends to the bottom of the drywell (i.e., to the subgrade) and is equipped with a secure well cap.

Drywells shall have an overflow designed to convey any flow exceeding the capacity of the facility BMP. If overflow is connected to the public drainage system, a catch basin shall be installed prior to the connection to the public drainage system to prevent root intrusion into public drainage main lines.

To prevent damage to overlying pavement, drywells located beneath pavement shall be constructed with a trench pipe overflow connected to a small yard drain or catch basin with a grate cover. Design shall be such that, if the drywell infiltration capacity is exceeded, the trench pipe overflow would occur out of the catch basin to an approved point of discharge. The vertical elevation difference between the pavement surface and the trench pipe overflow invert shall be 1-foot minimum.

5.4.17.6 Minimum Construction Requirements

During construction, it is critical to prevent clogging and over-compaction of the subgrade. Minimum requirements associated with drywell construction include the following:

- Aggregate Placement and Compaction – Place the stone aggregate in lifts and compact using plate compactors. A maximum loose lift thickness of 12 inches is allowed. The compaction process aids in adhering the geotextile to the excavation sides, thereby, reducing soil piping, geotextile clogging, and settlement problems.
- Potential Contamination – Prevent natural or fill soils from intermixing with the aggregate. Remove all contaminated aggregate and replace with uncontaminated aggregate.
- Overlap – Following the stone aggregate placement, fold the geotextile over the stone aggregate to form a 12-inch minimum longitudinal overlap. When geotextile overlaps are required between rolls, overlap the upstream roll a minimum of 2 feet over the downstream roll in order to provide a shingled effect.

5.4.17.7 Operations and Maintenance

Remove debris and sediment from the drywell grate on a semi-annual basis, or as required to prevent the buildup of materials that could inhibit infiltration. General maintenance requirements for infiltration BMPsfacilities apply to drywells; ~~refer to see~~ BMP T7.50 in Volume V, Chapter 5 of the Ecology Manual.

5.4.18 Compost-amended Vegetated Filter Strips (CAVFS)

5.4.18.1 BMP Description

The compost-amended vegetated filter strip (CAVFS, BMP T7.40 in Volume V, Chapter 7 of the Ecology Manual) is a variation of BMP T9.40: Vegetated Filter Strip that adds soil amendments to the roadside embankment (See Example of a Compost Amended Vegetated Filter Strip (CAVS) figure in Volume V, Chapter 7 of the Ecology Manual in Volume V, Chapter 7 of the Ecology Manual). ~~The CAVFS is a variation of the basic vegetated filter strip that adds soil amendments to the roadside embankment.~~ The soil amendments improve infiltration characteristics, increase surface roughness, and improve plant sustainability. Once permanent vegetation is established, the advantages of the CAVFS are higher surface roughness; greater retention and infiltration capacity; improved removal of soluble cationic contaminants through sorption; improved overall vegetative health; and a reduction of invasive weeds. ~~Compost-amended systems~~ CAVFS have somewhat higher construction costs than BMP T9.40: Vegetated Filter Strip (Volume V, Chapter 7 of the Ecology Manual) due to more expensive materials, but require less land area for runoff treatment, which can reduce overall costs.

5.4.18.2 Performance Mechanism

CAVFS remove pollutants primarily by filtration as stormwater moves through the grass blades. This enhances sedimentation and traps pollutants which adhere to the grass and thatch. Pollutants can also be adsorbed by the underlying soil when infiltration occurs, but the extent of infiltration depends on the type of soil, the density of grass, and the slope of the filter strip.

5.4.18.3 Application and Limitations

CAVFS can be used to meet basic runoff treatment and enhanced runoff treatment objectives (see Table 5.21). It has practical application in areas where there is space for roadside embankments that can be built to the CAVFS specifications. ~~This BMP can be applied to meet the requirements listed below.~~

Table 5-20. CAVFS Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|-------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| CAVFS | | | X | X | | | |

5.4.18.4 Site Considerations

The maximum lateral slope from adjacent roadway drainage area is 5%, and the lateral slope of the CAVFS itself must ~~shall~~ be between 2% and 25%. A gravel or crushed surfacing level spreader is also required between the roadway drainage area and the CAVFS.

5.4.18.5 Design Information

The CAVFS design incorporates composted material into the native soils per the criteria in BMP T5.13: Post-Construction Soil Quality and Depth for turf areas. However, the compost shall not contain biosolids or manure. The goal is to create a healthy soil environment for a lush growth of turf. Refer to See BMP T7.40 in Volume V, Chapter 7 of the Ecology Manual for detailed design information and guidance for a CAVFS, including information on allowable slopes, level spreader, and soil design.

BMP T7.40 in Volume V, Chapter 7 of the Ecology Manual provides guidance on Runoff Model Representation.

5.4.18.6 Minimum Construction Requirements

Minimum construction requirements associated with ~~filter strips~~CAVFS include the following:

- Do not put CAVFS into operation until areas of exposed soil in the contributing drainage areas have been sufficiently stabilized. Deposition of eroded soils can impede the growth of grass in the filter strip and reduce treatment effectiveness. Erosion and sediment control measures shall remain in place until the CAVFS vegetation is established.
- Avoid compaction of the CAVFS areas during construction.

5.4.18.7 Operations and Maintenance

Refer to See BMP T7.40 in Volume V, Chapter 7 and Volume V, Appendix V-A of the Ecology Manual for required maintenance practices for CAVFS.

5.4.19 Sand Filters

5.4.19.1 BMP Description

Sand filters are used to provide ~~runoff~~water quality treatment. The following three sand filter BMPs are described in this section:

- Sand Filter Basins (BMP T8.10: Basic Sand Filter Basin and BMP T8.11: Large Sand Filter Basin in Volume V, Chapter 6 of the Ecology Manual) - Like an infiltration basin, the sand filter basin is an impoundment that temporarily stores stormwater runoff so that it can infiltrate, but instead of infiltrating through the underlying soil, stormwater passes through a constructed sand bed. Sand filters can be sized as either a basic or a large ~~facility~~BMP to meet different water quality objectives. Sand filter basins are designed with underdrains to collect and route runoff following treatment to the downstream conveyance system.
- Sand Filter Vaults (BMP T8.20 in Volume V, Chapter 6 of the Ecology Manual) - A sand filter vault is similar to a sand filter basin, except that the entire ~~facility~~BMP is installed below grade in a vault. It typically consists of a pre-settling cell (if pretreatment is not already provided; ~~See BMP T8.20 – Sand Filter Vault in Volume V of the Ecology Manual~~) and a sand filtration cell. Like a sand filter basin, a vault can be sized as either a basic or a large ~~facility~~BMP to meet different water quality objectives.

- Linear Sand Filters (BMP T8.30 in Volume V, Chapter 6 of the Ecology Manual) - Linear sand filters are similar to sand filter vaults, except the vault is configured as a long, shallow, linear system. The vault contains two cells or chambers, one for removing coarse sediment and the other containing sand overlying an underdrain. Runoff usually enters the settling chamber as unconcentrated flow from an adjacent area and overflows to a central weir into the sand portion of the vault.

For additional filtration treatment facilityBMP types, refer to Chapter 8 of Volume V of the Ecology Manual and Emerging Technologies in Section 5.4.30 of this manual see BMP T8.40: Media Filter Drain in Volume V, Chapter 6 of the Ecology Manual.

5.4.19.2 Performance Mechanism

Sand filters treat stormwater primarily via physical filtration. As stormwater passes through the sand media, pollutants are trapped in the small spaces between sand grains, or adhere to the sand surface. Over time, soil bacteria may also grow in the sand bed and some biological removal may occur.

Sand filter media can also be amended with steel fiber, crushed calcitic limestone, and/or other approved amendments to increase dissolved metals removal.

5.4.19.3 Application and Limitations

Use a sand filter basin to capture and treat the Water Quality Design Storm volume; which is 91% of the total runoff volume as predicted by an approved continuous simulation model (See Volume I, Section 4.2.6). Only 9% of the total runoff volume would bypass or overflow from the sand filter facilityBMP.

The large sand filter is generally subject to the same applications and limitations as sand filter basin. The difference is that the large sand filter basin uses a higher Water Quality Design Storm volume: 95% of the runoff volume of the period modeled in an approved continuous simulation model. Only 5% of the total runoff volume as modeled would bypass or overflow from the sand filter facilityBMP.

For sand filter vaults:

- Use where space limitations preclude above ground BMPsfacilities.
- Not suitable where high water table and heavy sediment loads are expected.
- An elevation difference of 4 feet between inlet and outlet is needed.

For linear sand filters:

- Applicable in long narrow spaces such as the perimeter of a paved surface.
- As a part of a treatment train as downstream of a filter strip, upstream of an infiltration system, or upstream of a wetpond or a biofilter for oil control. Note, the linear sand filter is used in the Basic, Enhanced, and Phosphorus Treatment menus also. If used to satisfy one of those treatment requirements, the same BMPfacility shall not also be used to satisfy the oil control requirement unless increased maintenance is assured. This

increase in maintenance is to prevent clogging of the filter by oil so that it will function for suspended solids, metals and phosphorus removal as well. Quarterly cleaning is required unless specified otherwise by the designer.

- To treat small drainages (less than 2 acres of impervious area).
- To treat runoff from high-use sites for TSS and oil/grease removal, if applicable.

Off-line sand filters shall be located upstream of detention [BMPsfacilities](#) whenever feasible. On-line sand filters shall be located downstream of detention [BMPsfacilities](#) to prevent exposure of the sand filter surface to high flow rates that could cause loss of media and previously removed pollutants. [See Table 5.22 for a summary of runoff treatment requirements that sand filter BMPs can be designed to meet](#)~~The various sand filtration BMPs can be applied to meet the requirements listed below.~~

Table 5-21. Sand Filter BMPs [Applicability](#)

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|--------------------|--------------------------------------|--------------------------|-------------------------|----------------|----------------|----------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Basic Sand Filter | | | X | X ^a | | X ^b | |
| Large Sand Filter | | | X | X | | X | |
| Sand Filter Vault | | | X | X ^a | | X ^b | |
| Linear Sand Filter | | | X | X ^a | X ^c | X ^b | |

Notes:

- Can be used to meet enhanced runoff treatment requirement as part of a two-~~facility~~[BMP](#) treatment train; [see Volume III, Section 1.2 of the Ecology Manual](#)~~Volume V of the Ecology Manual, Section 3.4.~~
- Can be used to meet phosphorus runoff treatment requirement as part of a two-~~facility~~[BMP](#) treatment train; [refer to see Volume III, Section 1.2 of the Ecology Manual](#)~~Volume V of the Ecology Manual, Section 3.3.~~
- Can be used to meet oil control requirement ([see Volume III, Section 1.2 of the Ecology Manual](#)) as part of a two-~~facility~~[BMP](#) treatment train, if used downstream of a filter strip ([see Volume II, Section 5.4.21](#)), upstream of an infiltration system, or upstream of a wetpond ([see Volume II, Section 5.4.22](#))~~or a biofilter (Ecology Manual, Volume V, Chapter 9)~~. If used to meet basic, enhanced, or phosphorus treatment requirements, the same ~~BMPfacility~~ cannot be used to meet oil control requirements unless provisions are made for additional maintenance.

5.4.19.4 [Site Considerations](#)

Consider the following site characteristics when siting a sand filtration system:

- Space availability, including a pre-settling basin ([Refer to See BMP T8.10:— Basic Sand Filter Basin](#), [BMP T8.11:— Large Sand Filter Basin](#), [BMP T8.20:— Sand Filter Vault](#), and [BMP T8.30:— Linear Sand Filter](#) in Volume V, [Chapter 6](#) of the Ecology Manual).

- Sufficient hydraulic head, at least 4 feet from inlet to outlet ([except for BMP T8.30:— Linear Sand Filter in Volume V, Chapter 6 of the Ecology Manual](#)).
- Adequate Operation and Maintenance capability including accessibility for maintenance.
- Sufficient pretreatment of oil, debris and solids in the tributary runoff.

5.4.19.5 **Design Information**

See [BMP T8.10:— Basic Sand Filter Basin](#), [BMP T8.11:— Large Sand Filter Basin](#), [BMP T8.20:— Sand Filter Vault](#), and [BMP T8.30:— Linear Sand Filter](#) in [Volume V, Chapter 6 of the Ecology Manual](#) for design requirements related to sand filters.

Pre-settling is required to prevent clogging and extend the service life of the filter media.

5.4.19.6 **Minimum Construction Requirements**

No runoff shall enter the sand filter prior to completion of construction and approval of site stabilization by the responsible inspector. Construction runoff may be routed to a pretreatment sedimentation ~~facility~~[BMP](#), but discharge from sedimentation ~~BMPsfacilities~~ shall ~~bypass~~[bypass](#) downstream sand filters. Careful level placement of the sand is necessary to avoid formation of voids within the sand that could lead to short-circuiting, (particularly around penetrations for underdrain cleanouts) and to prevent damage to the underlying geomembranes and underdrain system. Over-compaction shall be avoided to ensure adequate filtration capacity. Sand is best placed with a low ground pressure bulldozer (4 pounds per square inch gage [psig] or less). After the sand layer is placed water settling is recommended. Flood the sand with 10-15 gallons of water per cubic foot of sand.

5.4.19.7 **Operations and Maintenance**

Refer to [BMP T8.20 in Volume V, Chapter 6 and Volume V, Appendix V-A of the Ecology Manual](#) for required maintenance practices for both above grade and below ground sand filter BMPs.

5.4.20 **Media Filter Drains**

5.4.20.1 **BMP Description**

The media filter drain (MFD, ~~BMP T8.40 in Volume V, Chapter 6 of the Ecology Manual~~[BMP T8.40 in Volume V, Chapter 6 of the Ecology Manual](#)), previously referred to as the ecology embankment, is a linear flow-through stormwater runoff treatment device that can be sited along highway side slopes (conventional design) and medians (dual media filter drains), borrow ditches, or other linear depressions. Cut-slope applications may also be considered. MFDs can be used where available right of way is limited, sheet flow from the highway surface is feasible, and lateral gradients are generally less than 25% (4H:1V). MFDs have a General Use Level Designation (GULD) for basic, enhanced, and phosphorus treatment ([see Volume V, Chapter 10 of the Ecology Manual for more information about the TAPE approval process](#)).

Updates/changes to the use-level designation and any design changes will be posted in the Post-publication Updates section of the [Washington State Department of Transportation's Highway Runoff Manual Resource web page](#).

MFDs have four basic components: a gravel no-vegetation zone, a grass strip, the MFD mix bed, and a conveyance system for flows leaving the MFD mix. This conveyance system usually consists of a gravel-filled underdrain trench or a layer of crushed surfacing base course (CSBC). This layer of CSBC must be porous enough to allow treated flows to freely drain away from the MFD mix.

5.4.20.2 Performance Mechanism

MFDs remove suspended solids, phosphorus, and metals from highway runoff through physical straining, ion exchange, carbonate precipitation, and biofiltration.

Runoff flowing through a MFD goes through the following treatment steps:

1. Stormwater runoff enters the MFD and is conveyed via sheet flow over a vegetation-free gravel zone to ensure sheet dispersion and provide some pollutant trapping.
2. Next, a grass strip, which may be amended with composted material, is incorporated into the top of the fill slope to provide pretreatment, further enhancing filtration and extending the life of the system.
3. The runoff is then filtered through a bed of porous, alkalinity-generating granular medium—the MFD mix. MFD mix is a fill material composed of crushed rock (sized by screening), dolomite, gypsum, and perlite. The dolomite and gypsum additives serve to buffer acidic pH conditions and exchange light metals for heavy metals. Perlite is incorporated to improve moisture retention, which is critical for the formation of biomass epilithic biofilm to assist in the removal of solids, metals, and nutrients.
4. Treated water drains from the MFD mix bed into the conveyance system below the MFD mix. Geotextile lines the underside of the MFD mix bed and the conveyance system.

The underdrain trench is an option for hydraulic conveyance of treated stormwater to a desired location, such as a downstream Flow Control BMP or stormwater outfall. The trench's perforated underdrain pipe is a protective measure to ensure free flow through the media filter drain mix and to prevent prolonged ponding. It may be possible to omit the underdrain pipe if it can be demonstrated that the pipe is not necessary to maintain free flow through the MFD mix and underdrain trench.

5.4.20.3 Application and Limitations

In many instances, conventional runoff treatment is not feasible due to right of way constraints (such as adjoining wetlands and geotechnical considerations). The MFD and the dual MFD designs are runoff treatment options that can be sited in most right of way confined situations. In many cases, a MFD or a dual MFD can be sited without the acquisition of additional right of way needed for conventional stormwater BMPsfacilities or capital-intensive expenditures for underground wetvaults.

MFD BMPs can be designed to meet basic and enhanced runoff treatment requirements (see Table 5.23). See additional detailed guidelines on MFD applications and limitations in BMP T8.40 in Volume V, Chapter 6 of the Ecology ManualVolume V, Chapter 6, BMP T8.40 in the Ecology Manual. This BMP can be applied to meet the requirements listed in the table below.

Table 5-22. MFD Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|--------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Media Filter Drain | | | X | X | | | |

5.4.20.4 Site Considerations

Since maintaining sheet flow across the MFD is required for its proper function, the ideal locations for MFDs in highway settings are highway side slopes or other long, linear grades with lateral side slopes less than 4H:1V and longitudinal slopes no steeper than 5%. As side slopes approach 3H:1V, without design modifications, sloughing may become a problem due to friction limitations between the separation geotextile and underlying soils. The longest flow path from the contributing area delivering sheet flow to the MFD shall not exceed 150 feet.

If there is sufficient roadway embankment width, the designer shall consider placing the grass strip and media mix downslope when feasible. The project office shall ensure the MFD does not intercept seeps, springs, or ground water.

The dual MFD is fundamentally the same as the side-slope version. It differs in siting and is more constrained with regard to drainage options. Prime locations for dual MFDs in a highway setting are medians, roadside drainage or borrow ditches, or other linear depressions. It is especially critical for water to sheet flow across the dual MFD. Channelized flows or ditch flows running down the middle of the dual MFD (continuous off-site inflow) shall be minimized.

Additional site considerations include:

- **Steep slopes** - Avoid construction on longitudinal slopes steeper than 5%. Avoid construction on 3H:1V lateral slopes, and preferably use less than 4H:1V slopes. In areas where lateral slopes exceed 4H:1V, it may be possible to construct terraces to create 4H:1V slopes or to otherwise stabilize up to 3H:1V slopes. (For details, see Geometry, Components and Sizing Criteria, Cross Section in the Structural Design Considerations section below).
- **Wetlands** - Do not construct in wetlands and wetland buffers. In many cases, a MFD (due to its small lateral footprint) can fit within the highway fill slopes adjacent to a wetland buffer. In those situations where the highway fill prism is located adjacent to wetlands, an interception trench/underdrain will need to be incorporated as a design element in the MFD.

- Shallow ground water - Mean high water table levels at the project site need to be determined to ensure the MFD mix bed and the underdrain (if needed) will not become saturated by shallow ground water.
- Unstable slopes - In areas where slope stability may be problematic, consult a geotechnical engineer.
- Areas of seasonal ground water inundations or basement flooding: Site-specific piezometer data may be needed in areas of suspected seasonal high ground water inundations. The performance of the dual media filter drain may be compromised due to backwater effects and lack of sufficient hydraulic gradient.
- Narrow roadway shoulders - In areas where there is a narrow roadway shoulder that does not allow enough room for a vehicle to fully stop or park, consider placing the MFD farther down the embankment slope. This will reduce the amount of rutting in the MFD and decrease overall maintenance repairs.

5.4.20.5 Design Information

Refer to [BMP T8.40 in Volume V, Chapter 6 of the Ecology Manual](#) for detailed design guidance and criteria on MFDs. ~~Design information is provided for the following components of design:~~

~~Flows to be treated~~

~~Geometry~~

~~Grass strip~~

~~Media Filter Drain Mix Bed~~

~~Underdrain~~

~~Vegetation~~

5.4.20.6 Minimum Construction Requirements

Keep effective erosion and sediment control measures in place until grass strip is established. Do not allow vehicles or traffic on the MFD to minimize rutting and maintenance repairs.

5.4.20.7 Operations and Maintenance

Refer to [BMP T8.40 in Volume V, Chapter 6](#) ~~BMP T8.40 in Volume V, Chapter 6~~ and [Volume V, Appendix V-A of the Ecology Manual](#) for required maintenance practices for MFDs.

5.4.21 Basie-Vegetated Filter Strips

5.4.21.1 BMP Description

A vegetatedbasie filter ([BMP T9.40 in Volume V, Chapter 7 of the Ecology Manual](#)) strip is flat with no side slopes (see [Typical Filter Strip figure in Volume V, Chapter 7 of the Ecology Manual](#) in Volume V, Chapter 7 of the Ecology Manual). Contaminated stormwater is distributed as sheet flow across the inlet width of the vegetated filter strip. Runoff treatment is provided by passage of water over the surface and through grass slopes. Influent stormwater runoff is distributed as sheet flow across the inlet width of a biofilter strip.

5.4.21.2 Performance Mechanism

Filter strips remove pollutants primarily by filtration as stormwater moves through the grass blades. This enhances sedimentation and traps pollutants which adhere to the grass and thatch. Pollutants can also be adsorbed by the underlying soil when infiltration occurs, but the extent of infiltration depends on the type of soil, the density of grass, and the slope of the filter strip.

5.4.21.3 Application and Limitations

The ~~vegetated~~~~basic~~ filter strip is typically used adjacent and parallel to paved areas such as parking lots, driveways, and roadways and may be used to fully or partially satisfy basic or enhanced runoff treatment requirements (see Table 5.24). ~~This BMP can be applied to meet the requirements listed below.~~

Table 5-23. Basic Filter Strip Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment ^a | | | | MR #7: Flow Control |
|---|--------------------------------------|--------------------------|--------------------------------------|----------------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| <u>Vegetated</u> Basic Filter Strip | | | X | X ^a | | | |

Notes:

- a. Can be used to meet enhanced runoff treatment requirement as part of a two-~~facility~~BMP treatment train; ~~refer to~~see Volume III, Section 1.2 in the Ecology Manual.

5.4.21.4 Site Considerations

The maximum lateral and longitudinal slope from adjacent roadway drainage area is 5% and 2%, respectively, and the lateral slope of the basic filter strip itself ~~must~~shall be between 1% and 15%. A gravel or crushed surfacing level spreader is also required between the roadway drainage area and the basic filter strip.

5.4.21.5 Design Information

Refer to BMP T9.40 in Volume V, Chapter 7 of the Ecology Manual for vegetated filter strip design criteria and procedures.

5.4.21.6 Minimum Construction Requirements

Minimum construction requirements associated with filter strips include the following:

- Do not put filter strips into operation until areas of exposed soil in the contributing drainage areas have been sufficiently stabilized. Deposition of eroded soils can impede the growth of grass in the filter strip and reduce treatment effectiveness. Erosion and sediment control measures shall remain in place until the filter strip vegetation is.
- Avoid compaction of the filter strip areas during construction.

5.4.21.7 Operations and Maintenance

Refer to BMP T9.40 in Volume V, Chapter 7 and Volume V, Appendix V-A of the Ecology Manual for required maintenance practices for vegetated basic filter strips.

5.4.22 Wetponds

5.4.22.1 BMP Description

Wetponds (BMP T10.10: Wetponds – Basic and Large in Volume V, Chapter 8 of the Ecology Manual) are constructed stormwater ponds that retain a permanent pool of water (i.e., a wetpool or dead storage) at least during the wet season. The volume of the wetpool is related to the effectiveness of the pond in settling particulate pollutants. As an option, a shallow marsh area can be created within the permanent pool volume to provide additional treatment for nutrient removal. Peak flow control can be provided in the "live storage" area above the permanent pool. Wetpond (Plan View) and Wetpond (Section View) in Volume V, Chapter 8 of the Ecology Manual illustrate a typical wetpond BMP.

As an option, a shallow marsh area can be created within the permanent pool volume to provide additional treatment for nutrient removal. Peak control can be provided in the live storage area above the permanent pool.

5.4.22.2 Performance Mechanism

The volume of the wetpool, which slows down the velocity of influent stormwater, allows particulates and particulate-bound pollutants to settle and is a key factor in determining wetpond effectiveness. Biological uptake also acts as a secondary pollutant removal mechanism.

5.4.22.3 Application and Limitations

A wetpond requires a larger area than a sand filter (see Volume V, Chapter 6 of the Ecology Manual), but it can be integrated to the contours of a site fairly easily. In till soils, the wetpond holds a permanent pool of water that provides an attractive aesthetic feature. In more porous soils, wetponds may still be used, but water seepage from unlined cells could result in a dry pond, particularly in the summer months. Lining the first cell with a low permeability liner (see Volume V, Section 1.3.3 of the Ecology Manual) is one way to deal with this situation. As long as the first cell retains a permanent pool of water, the pond will function as an effective Runoff Treatment BMP.

Wetponds work best when the water already in the pond is moved out en masse by incoming flows, a phenomenon called "plug flow." Because treatment works on this displacement principle, the wetpool storage of wetponds may be provided below the ground water level without interfering unduly with treatment effectiveness. However, if combined with a detention function, the live storage shall be above the seasonal high ground water level.

~~A wetpond requires a larger area than a bioretention swale or a sand filter, but it can be integrated to the contours of a site fairly easily. In till soils, the wetpond holds a permanent pool of water that provides an attractive aesthetic feature. In more porous soils, wetponds may still be used, but water seepage from unlined cells could result in a dry pond, particularly in the~~

summer months. Lining the first cell with a low permeability liner is one way to deal with this situation. As long as the first cell retains a permanent pool of water, this situation will not reduce the pond's effectiveness but may be an aesthetic drawback.

Wetponds work best when the water already in the pond is moved out en masse by incoming flows, a phenomenon called "plug flow." Because treatment works on this displacement principle, the wetpool storage of wetponds may be provided below the ground water level without interfering unduly with treatment effectiveness. However, if combined with a detention function, the live storage must be above the seasonal high ground water level.

Wetponds may be single-purpose BMPsfacilities, providing only runoff treatment, or they may be combined with a detention pond to also provide flow control. If combined, the wetpond can often be stacked under the detention pond with little further loss of development area. Refer to Volume II, Section 5.4.29 for a description of combined detention and wetpool BMPsfacilities. See Table 5.25 for a summary of runoff treatment requirements that wetpond BMPs can be designed to meet.

Table 5-24. Wetponds Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|----------------------------|--------------------------------------|--------------------------|-------------------------|----------------|-------------|----------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Basic Wetpond | | | X | X ^b | | X ^c | |
| Large Wetpond ^a | | | X | X | | X | |

Notes:

- a. A large wetpond requires a wetpool volume at least 1.5 times greater than for a basic wetpond.
- b. Can be used to meet enhanced runoff treatment requirement as part of a two-~~facility~~BMP treatment train; Volume III, Section 1.2 in the Ecology Manual~~Volume V of the Ecology Manual, Section 3.4.~~
- c. Can be used to meet phosphorus runoff treatment requirement as part of a two-~~facility~~BMP treatment train; ~~refer to see~~ Volume III, Section 1.2 in the Ecology Manual~~Volume V of the Ecology Manual, Section 3.3.~~

5.4.22.4 Site Considerations

~~As noted above, w~~Wetponds require a larger area than a bioretention swale or a sand filter, but can be integrated into the contours of a site fairly easily and function well for any size project. The following considerations apply to siting of wetponds:

- The location of the wetpond relative to site constraints (e.g., buildings, property lines, etc.) shall be the same as for detention ponds (Volume II, Section 5.4.26).
- Access and maintenance roads shall be provided and designed according to the requirements for detention ponds (Volume II, Section 5.4.26)
- Access and maintenance roads shall extend to both the wetpond inlet and outlet structures.

- An access ramp (7H minimum:1V) shall be provided to the bottom of the first cell unless all portions of the cell can be reached, and sediment loaded from the top of the pond. ~~Also~~ See [Volume II, Section 5.4.26, "Access Requirements"](#) for more information on access alternatives.
- If the dividing berm is also used for access, it **mustshall** be built to sustain loads of up to 80,000 pounds.

Refer to [BMP T10.10 in Volume V, Chapter 8 of the Ecology Manual](#) for additional wetpond siting requirements.

5.4.22.5 Design Information

Refer to [BMP T10.10 in Volume V, Chapter 8 of the Ecology Manual](#) for detailed design criteria. ~~Planting the wetpond is required by Kitsap County. See County-specific criteria include the following for the following components of wetponds:~~

~~Geometry~~

~~Berms and baffles~~

~~Pre-settling basin (see also Volume II, Section 5.4.14)~~

~~Overflow structure~~

~~Access~~

~~Vegetation and landscaping~~

~~See Appendix D of the Kitsap County Stormwater Pond Retrofit Design Guidance Manual (Herrera 2012) for a recommended plant list for wetponds.~~

~~Inlets and outlets~~

5.4.22.6 Minimum Construction Requirements

Minimum construction requirements include the following:

- Sediment that has accumulated in the pond **mustshall** be removed after construction in the drainage area of the pond is complete (unless used for a liner - see below).
- Sediment that has accumulated in the pond at the end of construction may be used in excessively drained soils to meet the liner requirements if the sediment meets the criteria for low permeability or treatment liners in keeping with guidance in [Volume V, Section 1.3 of the Ecology Manual](#).
- Sediment used for a soil liner **mustshall** be graded to provide uniform coverage and **mustshall** meet the thickness specifications in [Volume V, Section 1.3 of the Ecology Manual](#). The sediment **mustshall** not reduce the design volume of the pond. The pond **mustshall** be over-excavated initially to provide sufficient room for the sediments to serve as a liner.

5.4.22.7 **Operations and Maintenance**

Refer to [BMP T10.10 in Volume V, Chapter 8 and Volume V, Appendix V-A of the Ecology Manual](#) for required maintenance practices for wetponds.

5.4.23 **Wetvaults**

5.4.23.1 **BMP Description**

~~A Wetvaults (BMP T10.20 in Volume V, Chapter 8 of the Ecology Manual) is an are underground structure similar in appearance to a detention vault, except that a wetvault has a permanent pool of water (wetpool) which dissipates energy and improves the settling of particulate pollutants (see the Wetvault figure in Volume V, Chapter 8 of the Ecology Manual). Being underground, the wetvault lacks the biological pollutant removal mechanisms, such as algae uptake, present in BMP T10.10: Wetponds - Basic and Large and BMP T10.30: Stormwater Treatment Wetlands in Volume V, Chapter 8 of the Ecology Manual. drainage facilities that contain permanent pools of water that are filled during the initial runoff from a storm event. They are similar to wetponds, except the wetpool is constructed below grade.~~

5.4.23.2 **Performance Mechanism**

Wetvaults are designed to provide ~~runoffwater quality~~ treatment by dissipating energy and providing retention time in order to settle out particulate pollutants. Being underground, the wetvault lacks the biological pollutant removal mechanisms, such as algae uptake, present in surface wetponds. Wetvaults are believed to be ineffective in removing dissolved pollutants such as soluble phosphorus or metals, such as copper ~~(Seattle 2016)~~. Therefore, use of wetvaults shall only be considered when other treatment BMPs are infeasible, and shall be approved by DCD on a case-by-case basis.

5.4.23.3 **Application and Limitations**

A wetvault may be used for commercial, industrial, or roadway projects if there are space limitations precluding the use of other treatment BMPs. The use of wetvaults for residential development is highly discouraged. Combined detention and wetvaults are allowed; ~~refer to see~~ [Volume II, Section 5.4.29](#).

A wetvault is believed to be ineffective in removing dissolved pollutants such as soluble phosphorus or metals such as copper. There is also concern that oxygen levels will decline, especially in warm summer months, because of limited contact with air and wind. However, the extent to which this potential problem occurs has not been documented.

Below-ground structures like wetvaults are relatively difficult and expensive to maintain. The need for maintenance is often not seen and as a result routine maintenance does not occur.

If oil control is required for a project (see Volume I, Chapter 4.2.6), a wetvault may be combined with an American Petroleum Institute (API) oil/water separator; ~~refer to see~~ [Volume II, Section 5.4.25](#).

~~Wetvault BMPs can be designed to meet all runoff treatment requirements, including basic, enhanced, oil control, and phosphorus control (see Table 5.26). This BMP can be applied to meet the requirements listed below.~~

Table 5-25. Wetvaults Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|----------|--------------------------------------|--------------------------|-------------------------|----------------|----------------|----------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Wetvault | | | X | X ^a | X ^b | X ^c | |

Notes:

- a Can be used to meet enhanced runoff treatment requirement as part of a two-facility BMP treatment train; see [Volume III, Section 1.2 in the Ecology Manual](#).
- b Can be used to meet oil control performance goal runoff treatment requirement if combined with API oil/water separator; see [Volume V, Chapter 13, BMP T11.10 in the Ecology Manual](#).
- c Can be used to meet phosphorus runoff treatment requirement as part of a two-facility BMP treatment train; refer to see [Volume III, Section 1.2 in the Ecology Manual](#) ~~Volume V of the Ecology Manual, Section 3.3.~~

5.4.23.4 Site Considerations

The following site considerations can help determine the feasibility of a wetvault for a particular site:

- Vault location and vault material approval is required, and may require geotechnical analysis.
- Location of the wetvault relative to site constraints (e.g., buildings, property lines) shall be the same as for detention ponds (see [Volume II, Section 5.4.26](#)).
- Consider wetvaults where there are space limitations precluding the use of other treatment BMPs.
- Consider how the wetvault grates and access points fit within a site plan, including restrictions for safety considerations and restriction of pollutants entering through grates. Grates shall not operate as inlets. Generally, the surrounding area shall be sloped away from grates.
- Consider how access will be provided for vector trucks for sediment removal.

5.4.23.5 Design Information

As with wetponds, the primary design factor that determines the removal efficiency of a wetvault is the volume of the wetpool. The larger the volume, the higher the potential for pollutant removal. Performance is also improved by avoiding dead zones (like corners) where little exchange occurs, using large length-to-width ratios, dissipating energy at the inlet, and ensuring that flow rates are uniform to the extent possible and not increased between cells.

Refer to [BMP T10.20 in Volume V, Chapter 8 of the Ecology Manual](#) for detailed design guidance and criteria on wetvaults. ~~Design information is provided for the following components of design:~~

~~Wetvault geometry~~

~~Wetvault configuration
Inlet, outlet and bypass (if used)
Modifications if combining with a baffle oil/water separator
Modifications if combining with detention
Access to cells for maintenance
Structural requirements~~

5.4.23.6 Minimum Construction Requirements

Sediment that has accumulated in the vault ~~must~~shall be removed after construction in the drainage area is complete. If no more than 12 inches of sediment have accumulated after the infrastructure is built, cleaning may be left until after building construction is complete. In general, sediment accumulation from stabilized drainage areas is not expected to exceed an average of 4 inches per year in the first cell. If sediment accumulation is greater than this amount, it will be assumed to be from construction unless it can be shown otherwise.

5.4.23.7 Operations and Maintenance

Refer to [BMP T10.20 in Volume V, Chapter 8 of the Ecology Manual](#) for required maintenance practices for wetvaults.

5.4.24 Stormwater Treatment Wetlands

5.4.24.1 BMP Description

Stormwater treatment wetlands ([BMP T10.30 in Volume V, Chapter 8 of the Ecology Manual](#)) are similar to wetponds, but also provide a shallow marsh area to allow the establishment of emergent wetland aquatic plants, which improves pollutant removal. In land development situations, wetlands are usually constructed for two main reasons: to replace or mitigate impacts when natural wetlands are filled or impacted by development (mitigation wetlands), and to treat stormwater runoff (stormwater treatment wetlands). Stormwater treatment wetlands are shallow man-made ponds that are designed to treat stormwater through the biological processes associated with emergent aquatic plants.

5.4.24.2 Performance Mechanism

Stormwater treatment wetlands remove sediment, metals, and pollutants that bind to humic or organic acids primarily through settling and biological uptake. Secondary performance mechanisms include filtration and soil adsorption. Phosphorus removal in stormwater wetlands is highly variable; therefore, stormwater treatment wetlands are not expected to provide phosphorus control as a stand-alone BMP and must be paired per the treatment train approach (Seattle 2016).

5.4.24.3 Application and Limitations

This stormwater wetland design occupies about the same surface area as wetponds, but has the potential to be better integrated aesthetically into a site because of the abundance of emergent aquatic vegetation. The most critical factor for a successful design is the provision of an adequate supply of water for most of the year. Careful planning is needed to be sure sufficient water will be retained to sustain good wetland plant growth. Since water depths are

shallower than in wetponds, water loss by evaporation is an important concern. Stormwater wetlands are a good runoff treatment ~~facility~~BMP choice in areas with high winter ground water levels.

Stormwater treatment wetlands can be combined with detention to provide flow control as well as runoff treatment; ~~refer to see~~ Volume II, Section 5.4.29. As shown in Table 5.27, this BMP can be designed to meet basic, and enhanced requirements. If used as part of a two-BMP treatment train, stormwater treatment wetlands can also be designed to meet phosphorus runoff treatment requirements.

~~This BMP can be applied to meet the requirements listed below.~~

Table 5-26. Stormwater Treatment Wetlands Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|-------------------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|----------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Stormwater Treatment Wetlands | | | X | X | | X ^a | |

Notes:

a. Can be used to meet phosphorus runoff treatment requirement as part of a two-~~facility~~BMP treatment train; refer to Volume III, Section 1.2 in the Ecology Manual.

5.4.24.4 Site Considerations

The following site considerations can help determine the feasibility of a stormwater treatment wetland for a particular site:

- Location of the stormwater wetland relative to site constraints (e.g., buildings, property lines) shall be the same as for detention ponds; ~~refer to see~~ Volume II, Section 5.4.26.
- Access and maintenance roads shall be provided and designed according to the requirements for detention ponds (see BMP D.1 in Volume V, Chapter 12 of the Ecology Manual). Access and maintenance roads shall extend to both the wetland inlet and outlet structures. An access ramp (7H minimum:1V) shall be provided to the bottom of the first cell unless all portions of the cell can be reached, and sediment loaded from the top of the wetland side slopes.
- If the dividing berm is also used for access, it shall be built to sustain loads of up to 80,000 pounds.

5.4.24.5 Design Information

When used for stormwater treatment, stormwater wetlands employ some of the same design features as wetponds. However, instead of gravity settling being the dominant treatment process, pollutant removal mediated by aquatic vegetation and the microbiological community

associated with that vegetation becomes the dominant treatment process. Thus, when designing wetlands, water volume is not the dominant design criteria. Rather, factors which affect plant vigor and biomass are the primary concerns.

Refer to [See BMP T10.30 in Volume V, Chapter 8 of the Ecology Manual](#) for detailed design guidance and criteria, ~~for the following components of design:~~

~~Sizing procedures
Wetland geometry
Lining (if required)
Planting
Access~~

5.4.24.6 Minimum Construction Requirements

- Construction and maintenance considerations are the same as for wetponds ([see Volume II, Section 5.4.22](#)).
- Construction of the naturalistic alternative (see [BMP T10.30 in Volume V, Chapter 8 of the Ecology Manual](#)) can be easily done by first excavating the entire area to the 1.5-foot average depth. Then soil subsequently excavated to form deeper areas can be deposited to raise other areas until the distribution of depths indicated in the design is achieved.

5.4.24.7 Operations and Maintenance

- [Stormwater treatment](#) wetlands shall be inspected at least twice per year during the first three years during both growing and non-growing seasons to observe plant species presence, abundance, and condition; bottom contours and water depths relative to plans; and sediment, outlet, and buffer conditions. [Coordinate with Kitsap County to develop a monitoring plan.](#)
- Maintenance shall be scheduled around sensitive wildlife and vegetation seasons.
- Plants may require watering, physical support, mulching, weed removal, or replanting during the first three years.
- Nuisance plant species shall be removed, and desirable species shall be replanted.
- The effectiveness of harvesting for nutrient control is not well documented. There are many drawbacks to harvesting, including possible damage to the wetlands and the inability to remove nutrients in the below-ground biomass. If harvesting is practiced, it shall be done in the late summer.

5.4.25 Oil/Water Separators

5.4.25.1 BMP Description

[The purpose of oil and water separator BMPs is to remove oil and other water-insoluble hydrocarbons, and settleable solids from stormwater runoff.](#) Oil and water separator BMPs typically consist of three bays: [a](#) forebay, a separator [bay](#)section, and an afterbay.

There are two general types of oil and water separators ~~are typically the:~~

- the American Petroleum Institute (API) type (also called baffle type) (API, 1990)
 - API separators are composed of three bays separated by baffles. The efficiency of API separators is dependent on detention time in the center bay and on droplet size. API type separators rarely treat stormwater to reduce oil levels below 10 milligrams per liter (mg/L). The use of API separators should be limited to protection from large oil spills and not for small amounts of oil on the pavement surfaces. See BMP T11.10: API (Baffle type) Separator in Volume V, Chapter 13 of the Ecology Manual
- the coalescing plate (CP) type ~~using a gravity mechanism for separation.~~
 - CP separators use a series of parallel plates in the separator bay, which improve separation efficiency by providing more surface area. CP separators need considerably less space for separation of the floating oil due to the shorter travel distances between parallel plates. See BMP T11.11: Coalescing Plate (CP) Separator in Volume V, Chapter 13 of the Ecology Manual.

Both types of oil/water separators use gravity to remove floating and dispersed oil.

A spill control (SC) separator (see Spill Control Separator [not for oil treatment] figure in Volume V, Chapter 13 of the Ecology Manual) is a simple catch basin with a T-inlet for temporarily trapping small volumes of oil. The spill control separator is included here for comparison only and is not designed for, or to be used for treatment purposes.

5.4.25.2 Performance Mechanism

Oil and water separators are designed to ~~achieve-meet~~ the Oil Control ~~Runoff Treatment Performance Goal-standard~~, which is intended to achieve the following:

- No ongoing or recurring visible sheen;~~;~~
- A 24-hour average Total Petroleum Hydrocarbon (TPH) concentration ~~≤no greater than~~ 10 mg/L; and
- A maximum of 15 mg/L for a discrete sample (grab sample).

See Volume III, Section 1.2 of the Ecology Manual for more information regarding the Oil Control Performance Goal.

5.4.25.3 Application and Limitations

The following are potential applications of oil and water separators where free oil is expected to be present at treatable high concentrations and sediment will not overwhelm the separator.) For low concentrations of oil, other treatments may be more applicable. These include sand filters and ~~emerging technologies~~ manufactured treatment devices and BMPs.

- Commercial and industrial areas including petroleum storage yards, vehicle maintenance facilities, manufacturing areas, airports, utility areas (water, electric, gas), and fueling stations.

- Facilities that would require oil control BMPs under the high-use site threshold described in ~~Chapter 2 of Volume II, Chapter 2 of this manual~~ including parking lots at convenience stores, fast food restaurants, grocery stores, shopping malls, discount warehouse stores, banks, truck fleets, auto and truck dealerships, and delivery services.
- Without intense maintenance oil/water separators may not be sufficiently effective in achieving oil and TPH removal down to required levels.
- A pretreatment BMP (see Volume V, Chapter 9 of the Ecology Manual) shall~~should~~ be considered if the level of TSS in the inlet flow would cause clogging or otherwise impair the long-term efficiency of the oil and water separator BMP.
- For inflows from small drainage areas (such as fueling stations, maintenance shops, etc.), BMP T11.11: Coalescing Plate (CP) Separator is typically considered, due to space limitations. However, if plugging of the plates is likely, then a new design basis for BMP T11.10: API (Baffle type) Separator may be considered on an experimental basis.

Oil/water separators may only be used to provide oil control and may not be used to partially or fully satisfy any other minimum requirement (see Table 5.28).

Table 5-27. Oil/Water Separators Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|----------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Oil/water separators | | | | | X | | |

5.4.25.4 Site Considerations

Consider the following site characteristics:

- Oil/water separators shall be installed upstream of other Runoff Water Quality Treatment BMPs (except wetvaults), pumps, and conveyance structures that introduce turbulence and as close to the source of oil generation as possible.
- Oil/water separators may be located upstream or downstream of Flow Control BMPs.
- Oil/water separators shall be located off-line from the primary conveyance/detention system, and bypassing flows greater than the incremental portion of flows that exceed the off-line 15-minute water quality design flow rate multiplied by the ratio indicated in the Ratio of SBUH Peak/WQ Flow (Offline) figure in Volume V, Chapter 7 of the Ecology Manual. If it is not possible to locate the separator off-line (e.g., roadway intersections),

try to minimize the size of the area requiring oil control, and use the on-line water quality design flow rate multiplied by the ratio indicated in the Ratio of SBUH Peak/WQ Flow (Online) figure in Volume V, Chapter 7 of the Ecology Manual.

- Oil/water separators shall not be used for removal of dissolved or emulsified materials such as coolants, soluble lubricants, glycols (anti-freeze), and alcohols. If practicable, determine the oil/grease (or TPH) and TSS concentrations, lowest temperature, pH; and empirical oil rise rates in the runoff, and the viscosity, and specific gravity of the oil.
- Oil/water separators are best located in areas where the contributing drainage area is nearly all impervious and a fairly high load of TPH is likely to be generated.
- Excluding unpaved areas helps to minimize the amount of sediment entering the vault, which reduces the need for maintenance.
- Sufficient land area is available for siting the oil/water separator.
- Adequate TSS control or pretreatment capability upstream of the oil/water separator. Pretreatment shall be considered if the level of TSS in the influent would cause clogging or otherwise impair the long-term efficiency of the separator.
- Adequate influent flow attenuation and/or bypass capability upstream of or integrated with the oil/water separator.
- Sufficient access for operation and maintenance.

5.4.25.5 Design Information

There is concern that oil/water separators used for stormwater treatment have not performed to expectations. Therefore, emphasis shall be given to proper application, design, operation and maintenance, (particularly sludge and oil removal) and prevention of CP fouling and plugging. Other treatment systems, such as sand filters (Volume II, Section 5.4.19) and emerging manufactured treatment devices as BMP technologies (Volume II, Section 5.4.30), shall be considered for the removal of insoluble oil and TPH.

Refer to See BMP T11.10 in Volume V, Chapter 13 of the Ecology Manual for detailed design guidance and criteria on API oil/water separators, and BMP T11.11 in Volume V, Chapter 13 of the Ecology Manual for detailed design guidance and criteria on CP oil/water separators.

5.4.25.6 Minimum Construction Requirements

The following are construction requirements associated with the construction of an oil/water separator:

- Follow the manufacturer's recommended construction procedures and installation instructions, as well as any applicable Kitsap County requirements.
- Upon completion of installation, thoroughly clean and flush the oil/water separator prior to operation.

- Specify appropriate performance tests after installation and shakedown, and/or provide certification by a licensed engineer that the separator is functioning in accordance with design objectives.

5.4.25.7 **Operations and Maintenance**

Refer to [See the Operation and Maintenance section in Volume V, Chapter 13 of the Ecology Manual and Volume V, Appendix V-A of the Ecology Manual](#) for required maintenance practices for oil/water separators.

5.4.26 Detention Ponds

Detention ponds ([BMP D.1 in Volume V, Chapter 12 of the Ecology Manual](#)) are basins that provide temporary storage of stormwater runoff resulting from development, and are designed to release flows at a controlled rate. Detention ponds can also be combined with [runoff treatment BMPs](#) ~~water quality facilities~~, as described further in [Volume II, Section 5.4.29](#).

5.4.26.1 **Performance Mechanisms**

Detention ponds provide peak flow attenuation and control of erosive flow durations by slowly releasing stored flows through an outlet control structure.

5.4.26.2 **Applications and Limitations**

Detention ponds can be designed to meet or partially meet the flow control requirement, MR #7 ([see Table 5.29](#)).

Table 5-28. Detention Ponds Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|-----------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Detention Ponds | | | | | | | X |

5.4.26.3 **Site Considerations**

Detention ponds generally require a large amount of area, and [must shall](#) also include maintenance access roads to, around, and sometimes into the ponds.

The following setback requirements apply to detention ponds:

- The toe of the exterior slope of a detention pond berm embankment shall comply with the required grading setbacks per Volume II, Chapter 9, and shall be set back a minimum of 5 feet from the tract, easement, property line and any vegetative buffer required by the conditions of the land use approval.
- The tract, easement, or property line on a pond cut slope shall be set back a minimum of 10 feet from the emergency overflow water surface.

- Stormwater facilities shall comply with KPHD regulations for setbacks to on-site sewage systems, wells, and other features regulated by KPHD.
- All detention ponds shall be a minimum of 50 feet away from the top of any slope greater than 15% and a minimum of 200 feet from the top of any slope greater than or equal to 30%. These distances may be reduced based on recommendation and justification by a licensed geotechnical engineer. A geotechnical analysis and report ~~must~~shall be prepared addressing the potential impact of the ~~facility~~BMP on slopes 15% or greater or otherwise sensitive slopes. See report submittal requirements in Volume II, Chapter 1-~~of this manual.~~

5.4.26.4 Design Information

~~Refer to~~See BMP D.1 in Volume V, Chapter 12 of the Ecology Manual for detailed design guidance on detention ponds, ~~including the following components of design:~~ Fencing shall be installed according to the Ecology Manual with the following exceptions:

- ~~• Determining required pond volume and release rates~~
- ~~• Side slopes~~
- ~~• Embankments~~
- ~~• Overflow (including emergency overflow spillways)~~
- ~~• Access~~
- ~~• Bench at Fence Line: A minimum of 5 feet flat bench area with the fencing placed in the middle shall be required for all fencing around ponds where the slope is 3H:1V or greater.~~
- ~~• Fence material shall not be green vinyl.~~

Note that the use of AutoPond in the Western Washington Hydrology Model (WWHM) may not result in a buildable pond that would meet the control structure requirements in Volume V, Section 12.2 of the Ecology Manual. Sizing results from AutoPond shall be compared against the applicable design requirements and pond dimensions shall be modified as needed to meet the requirements.

5.4.26.5 Minimum Construction Requirements

The following construction requirements shall be considered during construction of a detention pond:

- Detention ponds may be used for sediment control during site construction, but sediment shall be removed upon completion.
- Exposed earth on the pond bottom and interior side slopes shall be vegetated or seeded with an appropriate seed mixture.

5.4.26.6 Operations and Maintenance Requirements

Maintenance activities and frequencies for detention ponds are provided in [BMP D.1 in Volume V, Chapter 12 of the Ecology Manual and Volume V, Appendix V-A of the Ecology Manual](#).

[Handle any standing water and sediments removed during the maintenance operation in a manner consistent with Appendix IV-B of the Ecology Manual.](#)

5.4.27 Detention Pipes/Tanks

5.4.27.1 BMP Description

[Detention tanks are underground detention BMPs typically constructed with large diameter corrugated metal pipe. Standard detention tank details are shown in the Typical Detention Tank and Detention Tank Access Detail figures in Volume V, Chapter 12 in the Ecology Manual. Control structure details are shown in Volume V, Section 12.2 in the Ecology Manual.](#)
~~Detention pipes are underground storage pipes that provide temporary storage of stormwater runoff from developed sites, designed to release flows at a controlled rate.~~

5.4.27.2 Performance Mechanism

Detention ~~pipes-tanks~~ provide peak flow attenuation and control of erosive flow durations by storing and slowly releasing stored flows through an outlet control structure.

5.4.27.3 Application and Limitations

Detention ~~pipes-tanks~~ can be applied to ~~meet or partially meet the requirements listed below~~ [partially or fully satisfy flow control requirements \(see Table 5.30\).](#)

Table 5-29. Detention Pipe/Tank Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|--------------------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Detention Pipe/Tank | | | | | | | X |

5.4.27.4 Site Considerations

The primary site considerations for detention ~~pipes-tanks~~ include conflicts with existing underground utilities and required setbacks, as follows:

- Detention ~~pipes-tanks~~ shall be a minimum of 20 feet from any structure, property line, and any vegetative buffer required by conditions of land use approval, [Title 19 KCC](#) or other applicable codes.
- All detention tanks ~~must~~shall be a minimum of 50 feet from the top of any slope greater than 15%. A geotechnical analysis and report ~~must~~shall be prepared addressing the

potential impact of the ~~facility~~BMP on a steep slope to support setbacks less than 50 feet. See report submittal requirements in Volume II, Chapter 1 ~~of this manual~~.

5.4.27.5 **Design Information**

~~Refer to~~See BMP D.2 in Volume V, Chapter 12 of the Ecology Manual for detailed design guidance and criteria ~~on detention pipes (called detention tanks in the Ecology Manual)~~. The Engineer shall provide buoyancy calculations to verify that the tank will not move due to floatation forces in the event of high ground water. An appropriate factor of safety shall be used. ~~Design information is provided for the following components of design:~~

~~Materials
Pipe bedding
Structural stability
Access~~

5.4.27.6 **Minimum Construction Requirements**

Construction requirements are as follows:

- Place at least 4 inches of bedding under the ~~pipe~~tank. The bedding shall fill the trench to a point half-way up the sides of the ~~pipe~~-tank (to the “spring line”).
- Provide at least 2 feet of cover over a detention ~~pipe~~tank. For single-family and duplex residences, 18 inches of cover is allowable. Prior to permit issuance, a Kitsap County inspector shall approve the installed system, including the detention pipe and the flow control structure, after it is bedded but before it is covered with soil.
- The standard slope for detention ~~pipes~~-tanks is 0.5%. The inlet pipe to the detention ~~pipe~~ tank and the outlet pipe from the flow control structure shall have at least a 2% slope.
- Follow the manufacturer’s recommendations if backfill and bedding requirements are more stringent than the requirements in this section.

Field changes to the flow control device assembly, including elevation changes, require submittal to Kitsap County by the Engineer of Record, prior to installation, for confirmation that the device still meets the design requirements.

5.4.27.7 **Operations and Maintenance**

~~See~~Refer to Volume V, Chapter 12, BMP D.2 and Volume V, Appendix V-A of the Ecology Manual for required maintenance practices for closed detention systems, including detention ~~pipe~~tanks.

5.4.28 Detention Vaults

5.4.28.1 **BMP Description**

Detention vaults (BMP D.3 in the Ecology Manual) are box-shaped underground storage facilities typically constructed with reinforced concrete (see Typical Detention Vault figure in Figure V-12.16: Typical Detention Vault in Volume V, Chapter 12 of the Ecology Manual).

Control structure details are shown in V-12.2 Control Structure Design in Volume V, Chapter 12 of the Ecology Manual.

5.4.28.2 Performance Mechanism

Detention vaults provide peak flow attenuation and control of erosive flow durations by storing and slowly releasing low flows through an outlet control structure.

5.4.28.3 Application and Limitations

Detention vaults can be applied to partially or fully satisfy flow control requirements (see Table 5.31)~~Detention vaults can be applied to meet or partially meet the requirements listed below.~~

Table 5-30. Detention Vaults Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|------------------|--------------------------------------|--------------------------|-------------------------|----------|-------------|------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorus | |
| Detention Vaults | | | | | | | X |

5.4.28.4 Site Considerations

Detention vaults are typically shallower than detention pipes, since they can utilize a greater area. Primary site considerations for a detention vaults include providing sufficient access points for maintenance, incorporating the access requirements into a site, conflicts with existing underground utilities, and site setback requirements.

Detention vaults shall have the following minimum setbacks:

- 5 feet from tract or easement lines.
- 20 feet from any structure, property line, and any vegetative buffer required by conditions of land use approval, [Title 19 KCC](#) or other applicable codes.
- 50 feet from the top of any ~~steep~~ slope greater than 15%. A geotechnical analysis and report ~~must~~shall be prepared addressing the potential impact of the ~~facility~~BMP on a steep slope to support setbacks less than 50 feet. See report submittal requirements in Volume II, Chapter 1 ~~of this manual~~.

Grading and drainage collection on site are important site considerations that can impact flow control effectiveness. Special care is necessary, particularly with roadway projects, to match BMP sizing to actual runoff collected and conveyed to the BMP~~facility~~.

5.4.28.5 Design Information

~~Refer to~~See Volume V, Chapter 12, BMP D.3 in the Ecology Manual for detailed design guidance and criteria ~~on the following components of detention vault design:~~

- ~~Materials~~

● ~~Structural stability~~

● ~~Access~~

5.4.28.6 **Minimum Construction Requirements**

Refer to the construction-related issues outlined above as part of the design criteria. Additional construction requirements are as follows:

- Conduct infiltration or exfiltration testing of the detention vault.
- Submit field changes to the flow control device assembly, including elevation changes, to the Engineer of Record for confirmation that the device still meets the design requirements.

5.4.28.7 **Operations and Maintenance**

~~Refer to~~ See Volume V, Chapter 12, BMP D.3 and Volume V, Appendix V-A of the Ecology Manual for required maintenance practices for closed detention systems, including detention vaults.

5.4.29 **Combined Detention and Wetpool Facilities**

5.4.29.1 **BMP Description**

Combined detention and ~~water quality runoff treatment~~ wetpool facilities (BMP T10.40 in the Ecology Manual) have the appearance of a detention ~~facility~~BMP but contain a permanent pool of water as well. Site considerations, setbacks, and other typical siting and design considerations for combined ~~BMPsfacilities~~ are the same as specified for each individual ~~facility~~BMP, unless noted below. The following combined ~~BMPsfacilities~~ are addressed in this section:

- BMP D.1: Detention Ponds / BMP T10.10: Wetponds - Basic and Large
- BMP D.3: Detention Vaults / BMP T10.20: Wetvaults
- BMP D.1: Detention Ponds / BMP T10.30: Stormwater Treatment Wetlands
- ~~Detention/wetpond (basic and large)~~
- ~~Detention/wetvault~~
- ~~Detention/stormwater wetland~~

There are two sizes of the combined wetpond, a basic and a large, but only a basic size for the combined wetvault and combined stormwater wetland. The ~~facility~~BMP sizes (basic and large) are related to the treatment performance goals (~~refer to~~see Volume I, Section 4.2.6).

5.4.29.2 **Performance Mechanism**

The intent of a combined detention and wetpool ~~BMP~~facility is to provide ~~runoff~~water quality treatment in addition to flow control. The three types of combined facilities provide ~~runoff~~water quality treatment as follows:

- A combined detention pond/wetpond provides pollutant removal via settling and biological uptake.
- A combined detention/wetvault provides pollutant removal via settling.
- A combined detention/stormwater wetland provides pollutant removal via settling, biological uptake, filtration, and soil adsorption.

5.4.29.3 Application and Limitations

Combined detention and runoff treatment BMPswater quality facilities can be efficient for sites that also have detention requirements, but for which infiltration is infeasible (Volume II, Section 5.3.2). The runoff treatment BMPwater quality facility may often be placed beneath the detention facilityBMP without increasing the facilityBMP surface area. However, the fluctuating water surface of the live storage will create unique challenges for plant growth and for aesthetics alike.

The basis for pollutant removal in combined facilities is the same as in the stand-alone runoff treatment BMPswater quality facilities. However, in the combined facilityBMP, the detention function creates fluctuating water levels and added turbulence. For simplicity, the positive effect of the extra live storage volume and the negative effect of increased turbulence are assumed to balance, and are thus ignored when sizing the wetpool volume. For the combined detention/stormwater wetland, criteria that limit the extent of water level fluctuation are specified to better ensure survival of the wetland plants.

Unlike the wetpool volume, the live storage component of the combined detention and wetpool BMP shall be provided above the seasonal high water table.

Combined detention and wetpool BMPsfacilities can be applied to partially or fully satisfy runoff treatment and flow control requirements as shown in Table 5.32.meet the requirements as summarized below.

Table 5-31. Combined Detention and Wetpool BMPFacilities Applicability

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|---------------------------------|--------------------------------------|--------------------------|-------------------------|----------------|-------------|----------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorous | |
| Combined detention and wetpond | | | X | X ^a | | X ^b | X |
| Combined detention and wetvault | | | X | X ^a | | X ^b | X |

| BMP | MR #5: On-site Stormwater Management | | MR #6: Runoff Treatment | | | | MR #7: Flow Control |
|---|--------------------------------------|--------------------------|-------------------------|----------------|-------------|----------------|---------------------|
| | List | LID Performance Standard | Basic | Enhanced | Oil Control | Phosphorous | |
| Combined detention and stormwater wetland | | | X | X ^a | | X ^b | X |

Notes:

- a Can be used to meet enhanced runoff treatment requirement as part of a two-~~facility~~BMP treatment train; ~~refer to~~see [Volume III, Chapter 1 in the Ecology Manual](#).
- b Can be used to meet phosphorus runoff treatment requirement as part of a two-~~facility~~BMP treatment train; ~~refer to~~see [Volume III, Chapter 1 in the Ecology Manual](#).

5.4.29.4 Site Considerations

~~Refer to~~See [Volume V, Chapter 8, BMP T10.40 in the Ecology Manual](#) for site considerations. Also see the setback requirements for detention ponds ([Volume II, Section 5.4.26](#)), wetponds ([Volume II, Section 5.4.22](#)), wetvaults ([Volume II, Section 5.4.23](#)), and/or stormwater treatment wetlands ([Volume II, Section 5.4.24](#)), depending on the combined detention and wetpool ~~facility~~BMP type.

5.4.29.5 Design Information

~~Refer to~~See [Volume V, Chapter 8, BMP T10.40 in the Ecology Manual](#) for detailed design guidance and criteria on combined detention and wetpool ~~facilities~~BMPs.

5.4.29.6 Minimum Construction Requirements

Construction requirements are the same as for wetponds ([Volume II, Section 5.4.22.6](#)), wetvaults ([Volume II, Section 5.4.23.6](#)), or stormwater treatment wetlands ([Volume II, Section 5.4.24.6](#)), depending on the combined detention and wetpool ~~facility~~BMP type.

5.4.29.7 Operations and Maintenance

Refer to [operations and maintenance for detention and wetpool BMPs \(See Volume II, Section 5.4.22 and 5.4.26\) Volume V of the Ecology Manual](#) for required maintenance practices for combined detention and wetpool ~~facilities~~BMPs.

5.4.30 ~~Emerging Technologies~~ Manufactured Treatment Devices as BMPs

5.4.30.1 BMP Description

To receive Ecology approval for use in stormwater applications in Washington, new technologies shall be evaluated following [Ecology’s technology assessment protocols](#) (TAPE and CTAPE), which establish guidelines for evaluating the performance of ~~runoff~~water quality treatment technologies in achieving different levels of performance (i.e., pretreatment, basic, enhanced, phosphorus, oil). The evaluation process requires manufacturers to field test the

performance of new ~~runoffwater quality~~ treatment technologies. After the successful completion of field testing, the vendor submits a technology evaluation report (TER) to Ecology for review and approval. Information about Ecology's evaluation process can be found on [Ecology's TAPE web page](#).

Under the technology assessment process, Ecology assigns "Use Level Designations" to ~~assess levels of development for emerging technologies manufactured treatment devices and BMPs based on the results of the TAPE and CTAPE evaluation. The use level designations established by Ecology are Ecology establishes the use level for each technology and its associated performance level based on the quantity, relevance, amount, and quality, and type of performance data available as defined below (Seattle 2016):. There are three use level designations:~~

- GULD – General Use Level Designation: A General Use Level Designation (GULD) is assigned to technologies for which the performance monitoring demonstrates with a sufficient degree of confidence, that the technology is expected to achieve Ecology's performance goals. Use is subject to conditions, including design restrictions and sizing, documented in a use level designation letter prepared by Ecology.
- CULD – Conditional Use Level Designation: A Conditional Use Level Designation (CULD) is assigned to technologies that have considerable performance data not collected per the TAPE protocol. Ecology will allow the use of technologies that receive a CULD for a specified time, during which performance monitoring shall be conducted and a TER submitted to Ecology. Units that are in place do not have to be removed after the specified time period. Use is subject to conditions, including design restrictions and sizing, documented in a use level designation letter prepared by Ecology.
- PULD – Pilot Use Level Designation: A Pilot Use Level Designation (PULD) is assigned to new technologies that have limited performance monitoring data or that only have laboratory performance data. The PULD allows limited use of the technology to allow performance monitoring to be conducted. PULD technologies may be installed provided that the vendor and/or developer agree to conduct performance monitoring per the TAPE protocol at all installations. Use is subject to conditions, including design restrictions and sizing, documented in a use level designation letter prepared by Ecology.

5.4.30.2 Performance Mechanism

Ecology has established different performance goals for ~~runoffwater quality~~ treatment technologies based on the types of pollutants that they are effective in removing and their applicable use for ~~runoffwater quality~~ treatment. Proprietary technologies use a wide variety of mechanisms to achieve these performance goals. ~~This section has further information on a small sub-set of proprietary technologies that have achieved a GULD designation using primarily filtration and adsorption.~~

Application and Limitations

There are various Ecology-approved proprietary technologies that can satisfy runoff treatment requirements for pretreatment, oil control, phosphorus control, basic treatment, and enhanced treatment. Refer to [Ecology's TAPE web page](#) for a list of approved technologies.

5.4.30.3 Site Considerations

Site considerations are dependent on the approved technology selected; ~~refer to~~ [Ecology's TAPE web page](#) and specific manufacturer recommendations.

5.4.30.4 Design Information

Design information and guidance for each specific approved technology is included on [Ecology's TAPE web page](#).

5.4.30.5 Minimum Construction Requirements

See the below requirements and ~~requirements those~~ provided on [Ecology's TAPE web page](#) for minimum construction requirements for ~~emerging technologies~~ [manufactured treatment devices and BMPs](#):

- Follow the manufacturer's recommended construction procedures and installation instructions as well as any applicable Kitsap County requirements.
- Follow the manufacturer's requirements for flow rate restrictions.
- Protect media filter systems from construction flows. Thoroughly clean structures and replace media or media cartridges if impacted from construction flows.

5.4.30.6 Operations and Maintenance

Refer to [Ecology's TAPE web page](#) and the manufacturer's website for ~~facility~~ [BMP](#)-specific maintenance requirements.

CHAPTER 6 WETLANDS PROTECTION

6.1 Introduction

This chapter describes the requirements for meeting Minimum Requirement #8—~~Wetlands Protection~~. See Volume I, Section 4.2.8 for a description of this minimum requirement.

6.2 Applicability

The requirements below apply only to projects with stormwater discharges into a wetland, either directly or indirectly through a conveyance system. These requirements, where applicable, must be met in addition to meeting Minimum Requirement #6 —~~Runoff Treatment~~ and Minimum Requirement #7—~~Flow Control~~.

6.3 Thresholds

The thresholds identified in Minimum Requirement #6 —~~Runoff Treatment~~ and Minimum Requirement #7—~~Flow Control~~ shall also be applied to determine the applicability of these requirements to discharges to wetlands. If the project discharges stormwater runoff to a stream that leads to a wetland, or to a wetland that has an outflow to a stream, Minimum Requirement #8 applies.

6.4 Standard Requirement

In addition to meeting requirements for ~~runoffwater quality~~ treatment and flow control (Minimum Requirements #6 and 7, respectively), discharges to wetlands shall maintain the hydrologic conditions, hydrophytic vegetation, and substrate characteristics necessary to support existing and designated uses. Projects shall comply with [Volume I, Appendix I-C of the Ecology Manual](#). The hydrologic analysis shall use the existing land conditions⁶ to determine the existing hydrologic conditions unless directed otherwise in the Critical Areas Ordinance codified as [Title 19 KCC](#).

6.5 Coordination with Minimum Requirement #7

In most cases, if wetland hydroperiod protection is required per MR #8, then the flow control performance standard is also required per MR #7 (see Volume I, Section 4.2.7). In these cases, the designer must attempt to meet the requirements for both minimum requirements. This may prove to be infeasible in some situations because MR #7 will seek to adjust the flow in small time intervals and MR #8 looks to maintain daily flow volumes.

If the designer is unable to meet both requirements, then the requirement to maintain the hydroperiod of the wetland becomes the overriding concern and the designer must show

⁶ For the purpose of applying this threshold, the existing land condition is either the pre-project land cover, (for a developed site with an approved stormwater mitigation plan) or the land cover that existed at the site as of a date when ~~the Kitsap~~ County first adopted flow control requirements into code or rules (September 21, 1987).

compliance with MR #8. If this is the case, the designer must also provide documentation detailing why they are unable to meet both requirements, and is subject to director approval.

CHAPTER 7 OPERATION AND MAINTENANCE

7.1 Introduction

For stormwater ~~flow control and treatment~~quantity and quality control best management practices (BMPs) facilities to achieve their intended results, proper operation and maintenance (O&M) are essential. This chapter defines O&M requirements and details the contents of the O&M Manual, which shall be submitted to the County as an appendix to the project Drainage Report per Volume II, Chapter 1 ~~of this manual~~.

7.2 Operation and Maintenance Requirements

This section outlines the maintenance responsibilities, activities and frequencies; regulations for disposal of waste resulting from maintenance activities; and requirements for maintenance of plat ~~BMPs~~facilities during home building.

7.2.1 Responsibility for Maintenance

Property owners are responsible for the maintenance, operation, or repair of stormwater drainage systems and BMPs, including conveyance, On-Site Stormwater Management, Flow Control, and ~~Water Quality~~-Treatment BMPs. Property owners shall maintain, operate, and repair these ~~BMPs~~facilities in compliance with the requirements of [Title 12 KCC](#) and with the requirements of this manual.

7.2.2 Maintenance Activities and Frequencies

Required maintenance activities, including inspection and maintenance frequencies, are provided in the following reference documents:

- *Stormwater Management Manual for Western Washington* ([Ecology Manual](#)) by the Washington State Department of Ecology Water Quality Program, ~~July 2019~~amended December 2014.
- *Western Washington Low Impact Development (LID) Operations and Maintenance (O&M)*, by the Washington State Department of Ecology Water Quality Program, May 2013.
- ~~*Kitsap Low Impact Development Guidance Manual Appendix C checklists (Kitsap Home Builders Foundation 2009)*~~Clean Water Kitsap Plant List, which is a living document that ~~is managed and maintained on the County's website~~.

Stormwater ~~BMPs~~facilities shall be inspected and maintained routinely and cleared of debris, sediment, and vegetation when the functioning and/or design capacity of the ~~BMP~~facility is affected. Where lack of maintenance is causing or contributing to a water quality problem, immediate action shall be taken to correct the problem.

7.2.3 Disposal of Waste from Maintenance Activities

Disposal of waste from stormwater maintenance activities shall be conducted in accordance with Kitsap County Board of Health Ordinance 2004-2, Solid Waste Regulations, as now or hereafter amended, that adopts the Solid Waste Handling Standards in Chapter 173-350 WAC and where appropriate, the Dangerous Waste Regulations, Chapter 173-303 WAC.

7.2.4 Maintenance of Plat ~~BMPs~~Facilities During Home Building

The responsibility for maintenance of a residential plat ~~is outlined in~~ rests with the entity that ~~bonded the plat for maintenance in accordance with~~ KCC Section 12.12.060 (for publicly maintained plats) and in KCC Section 12.24.020 (for privately maintained plats). ~~The~~ This responsible party shall ~~be responsible for~~ maintaining the stormwater ~~BMPs~~management facilities as required by this manual. These ~~BMPs~~facilities shall be inspected by Kitsap County at least once every 6 months during home construction to ensure maintenance is conducted during the 2-year bonding period.

7.3 Operation and Maintenance Manual

An O&M Manual shall be submitted to the County as an appendix to the Drainage Report (Volume II, Section 1.4.4 ~~of this manual~~). The O&M Manual shall provide O&M standards and guidelines for all proposed stormwater conveyance, On-Site Stormwater Management, Flow Control, and ~~Water Quality~~ Treatment BMPs that are to be privately maintained. The O&M Manual shall be prepared by a professional engineer ~~and should be simply written~~ using plain language so it can be effectively followed by those persons who will be responsible for operating and maintaining the ~~facilities~~BMPs.

The following basic outline shall be followed in the preparation of the O&M Manual:

A. General Information:

1. Purpose of O&M Manual – Briefly provide an introduction to the manual and a general statement on the overall purpose of operation and maintenance for each ~~BMP~~facility.
2. Basis of O&M Requirements – Identify the standards that were used to develop the O&M requirements. Incorporate information from the ~~above-listed~~ reference documents in Volume II, Section 7.2.2, as appropriate, and include any other reference documents that were used.
3. Location and Access to BMPFacility – Include the following:
 - a. Name of stream/tributary/lake, etc., that ~~BMP~~facility discharges to.
 - b. Nearest cross streets.
 - c. Traveling directions to ~~BMP~~facility, including location of maintenance access roads.
 - d. Vicinity map.

4. Purpose of ~~BMPsFacilities~~ and Primary Performance Mechanisms – Document the primary purpose of ~~BMPsfacilities~~ and the key mechanisms for performing the primary purpose (e.g., conveyance for safe transport of stormwater runoff, peak flow rate reduction for flow control, infiltration for onsite stormwater management, filtration for ~~water quality~~ treatment, sedimentation for ~~water quality~~ treatment, etc.).
5. General Description of ~~BMPsFacilities~~ – Describe ~~BMPfacility~~ types (e.g., conveyance pipes, conveyance structures, bioretention swales, permeable pavement, etc.).
6. Ownership – Include name, address, and telephone number of ~~BMP owner-of facility~~.
7. Project History – Identify the development for which ~~BMPfacility~~ was constructed, date of construction, original project engineer and contractor, any significant modifications that have taken place during the life of the ~~BMPfacility~~.
8. Project Data Sheet – List all major features of the ~~BMPfacility~~ in an easy-to-follow tabular format, including catchment area, contributing hard surface area, offsite tributary drainage area, storage volume, design infiltration rates, orifice sizes, and designed release rates.

B. ~~Facility~~BMP Operation and Maintenance Plan:

The ~~BMPFacility~~ O&M Plan provides detailed procedures required for routine and emergency O&M for all proposed stormwater ~~facilities~~BMPs (i.e., conveyance, On-Site Stormwater Management, Flow Control, and ~~Water Quality~~ Treatment BMPs). This plan shall address the following components:

1. Emergency Action Plan – Describe special operating procedures to be followed during emergency conditions, such as those resulting from extreme weather conditions or from structural or operational failure of the ~~BMPfacility~~. 24-hour emergency contact telephone numbers must be included.
2. Routine Maintenance – Identify maintenance tasks that shall be performed on a routine, regular basis. Describe the specific tasks and subtasks, staff and equipment needed, and frequencies for all maintenance activities.
3. Triggered Maintenance – Identify maintenance activities that shall be conducted as-needed based on specified conditions or events, such as during or after storm events, flooding or water quality issues, or issues noted by staff during routine or triggered inspections. Specify the types of conditions that trigger the need for these maintenance activities and the specific tasks and subtasks, staff and equipment needed, and frequencies for all maintenance activities.

C. ~~BMPFacility~~ Inspection Plan:

This section provides inspection checklists and an inspection report form to address the following components:

1. Inspection Checklists – Include inspection checklists for all proposed stormwater ~~facility~~ BMP types, addressing:

- a. *Routine Inspections* – Identify routine visual inspection activities for the major features of the stormwater BMPsfacilities (i.e., inlets, outlets, infiltration areas, ponding areas, vegetated areas, etc.). Specify the staff and equipment needs and frequencies for all activities (e.g., weekly, monthly, etc.).
 - e. *Triggered Inspections* – Identify inspection activities that shall be conducted on an as-needed basis, such as during or after storm events, to assess resident or business drainage complaints, or address staff observations during routine inspections. Specify the types of conditions or events that trigger the need for these inspections and the specific tasks or subtasks and staff and equipment needed.
2. Inspection Report Form – Include a simple form to be completed by the person(s) performing the inspection that includes the date of inspection, the name of the person(s) performing the inspection, specific findings, follow-up actions needed, and the inspection checklist.

CHAPTER 8 CRITICAL DRAINAGE AREAS

8.1 Introduction

Critical drainage areas are defined by specific site attributes, separate ordinances, the regulatory actions of other governmental entities, Kitsap County Public Works, special studies, or the director. [Chapter 12.28 KCC](#) provides a listing of the general critical drainage area designations.

All developments located within critical drainage areas shall conduct a Level 1 Downstream Analysis, in accordance with Volume II, Chapter 4. The remainder of this chapter provides supplemental requirements and guidance for analysis and mitigation of stormwater quantity and/or quality impacts to critical drainage areas.

8.2 Identification of Critical Drainage Areas

~~KCC Section 12.28.020~~ provides that critical drainage areas include “any lands determined by the director to have a high potential for drainage and water quality problems, and/or are sensitive to the effects of construction or development.”

Sometimes, the critical nature of these drainage areas only becomes apparent once some degree of development is planned or has already occurred. In some subdivisions constructed prior to modern stormwater codes, for example, development of infill lots is often severely constrained by the unplanned and piecemeal drainage controls installed over time by individual lot owners. Kitsap County may, therefore, evaluate areas proposed for designation as critical drainage areas and conduct such studies, as necessary, to make such designations.

The areas defined as critical drainage areas in ~~KCC Section 12.28.020~~ are divided into three general categories. Each of these critical drainage area categories is discussed in further detail ~~below~~ in the following sections:

- Areas with specific physical site attributes: ~~(Volume II, Section 8.2.1)~~
- Areas defined for protection of fish and wildlife, and/or surface water quality: ~~(Volume II, Section 8.2.2)~~
- Areas designated as having documented and/or potential drainage problems: ~~(Volume II, Section 8.2.3)~~

8.2.1 Areas with Specific Site Physical Attributes

The Critical Areas Ordinance (CAO) ([Title 19 KCC](#)) defines critical areas based on site physical attributes, such as:

- Slopes greater than or equal to 30%;
- Geologically hazardous areas and historically documented unstable slopes;

- All lands that are classified as wetlands as defined by any separate Kitsap County ordinance or policy (~~see refer to~~ Volume II, Chapter 6—~~Wetlands Protection~~); or
- Lands that have existing local requirements for the management or protection of streams, shorelines, critical fish and wildlife habitat, groundwater, aquifers, or sole source aquifers.

The CAO provides a variety of measures to protect these areas, including buffer zones, construction setbacks, and requirements for additional study as needed. In many cases, special attention to post-development stormwater impacts and controls are required. The typical drainage measures that may be required are provided in [Volume II](#), Section 8.3 ~~below~~. A [Site Development Activity Permit \(SDAP\)](#) may be required under the conditions specified in [Title 12 KCC](#).

8.2.2 Areas Defined for Protection of Fish & Wildlife Habitat and Surface Water Quality

Federal and state law require watershed scale practices to protect fish and wildlife habitat and surface water quality for the following areas:

- Lands within 200 feet of ordinary high water marks for water bodies with fish spawning and rearing habitat for anadromous and resident fish species, as designated by the [Washington](#) State Department of Fish and Wildlife;
- Lands that have existing local or state requirements for the protection of particular fish or wildlife habitats; or
- Lands that are established by law as shellfish protection areas.

8.2.3 Areas Designated as Having Documented and/or Potential Drainage Issues

Kitsap County has identified specific problem drainage areas that require additional attention in the design, permitting and construction for land development. Sixteen areas have been ~~so~~ identified within Kitsap County (Figures 8.1, 8.2, and 8.3). The designation of an area is typically based on problems associated with the conveyance of ~~stormwatersurface~~ runoff and/or downstream capacity limitations, including closed depressions.

In many of the defined areas, conveyance and downstream problems stem from the long-ago creation of large concentrations of small lots with no consideration given to topography and drainage when the lots were created. Two of these areas (Suquamish and Manchester) have site development criteria and restrictions defined in the Zoning Code ([Title 17 KCC](#)). These restrictions provide upper limits on the percentage of impervious cover and conditions for engineered drainage plans ([Chapters 17.360D](#), [17.360B](#) and [17.420 KCC](#)). Keyport Rural Village also has impervious cover limitations, as specified in [Chapters 17.360A](#) and [17.420 KCC](#). Further development in these areas is often complicated by the absence of conveyance routes for stormwater discharges, and poor soils and/or limited area for infiltration.

8.3 Supplemental Requirements

[KCC Section 12.28.010](#) allows the director to require drainage improvements in excess of those required in other sections of [Title 12 KCC](#) in order to mitigate or eliminate potential drainage-related impacts within critical drainage areas. For particularly sensitive drainage areas, the director may specify the type of drainage analyses and mitigation required.

(See separate file for Public Review Draft figures)

[Figure 8-1](#) Critical Drainage Areas Commissioner District 1

[Figure 8-2](#) Critical Drainage Areas Commissioner District 2

[Figure 8-3](#) Critical Drainage Areas Commissioner District 3

Drainage areas defined as critical often have more than one characteristic feature (e.g., steep unstable slopes along a shoreline or flanking a stream). The major stormwater management objective in nearly all cases is to mimic as closely as possible the natural (pre-development) hydrologic conditions to protect both environmental receptors and human life and property.

Development within critical drainage areas requires the appropriate specialist within the specific field to provide recommendations and design for mitigation. In slope or stability-related critical areas, a qualified geotechnical consultant shall make specific drainage mitigation recommendations. Where required, a professional engineer shall incorporate the recommendations into the stormwater management designs.

In wetlands, streams and shoreline critical areas, a qualified habitat biologist shall make specific mitigation recommendations. Where required, a professional engineer shall incorporate the recommendations into the stormwater management designs.

8.3.1 Closed Depressions

The analysis of closed depressions requires careful assessment of the existing hydrologic performance in order to evaluate the impacts a proposed project will have.

Closed depressions generally facilitate infiltration of runoff.

If a closed depression is classified as a wetland, then Minimum Requirement #8 ~~-Wetlands Protection~~ applies. ~~If there is an outflow from this wetland, then the flow from this wetland must also meet the Minimum Requirement #7 – Flow Control.~~ [Review Volume I, Section 4.2 to determine which other Minimum Requirements apply to the site.](#)

An [Ecology](#) approved continuous simulation hydrologic model must be used for closed depression analysis and design of mitigation facilities. [If a closed depression is not classified as a wetland, model the ponding area at the bottom of the closed depression as an infiltration pond using an approved continuous simulation hydrologic model.](#)

Infiltration shall be addressed where appropriate. Refer to Volume 1, Chapter 2 for site planning of infiltration facilities and Volume II, Chapter 5 for design of infiltration BMPs.

If a proposed project will discharge runoff to an existing closed depression, the following requirements must be met:

- **Case 1** – For closed depressions located entirely on site, and where no runoff occurs in the pre-developed condition, no runoff may leave the site in the developed condition. If the modeling indicates the facility will overflow in the developed condition, the closed depression may be modified to provide the required storage, or may be modeled as a combination infiltration/detention facility with control structure and emergency overflow weir, access road, etc., in accordance with Volume II, Chapter 5—~~BMP Design~~. The required performance shall meet the flow duration frequency standards per Minimum Requirement #7—~~Flow Control~~. To determine whether runoff occurs in the pre-developed condition, the pre-development runoff time series from the drainage basin tributary to the onsite closed depression shall be routed to the closed depression using only infiltration as outflow.
- **Case 2** – For closed depressions located entirely on site, where runoff occurs in the pre-developed condition, the closed depression shall then be analyzed as a detention/infiltration pond. The flow duration frequency standards per Minimum Requirement #7—~~Flow Control~~ shall be met.
- **Case 3** – If the closed depression is located partially or completely off site, impacts to adjacent properties shall be evaluated and appropriate mitigation provided including any downstream easements. If offsite easements can be obtained, the closed depression may be modified to meet the required performance standard as in Case 1, ~~above~~. If offsite easements cannot be obtained, then the total volume of runoff discharged from the project site may not be increased above the total pre-development runoff volume.

8.3.2 Steep Slopes and Geologically Hazardous Areas

Stormwater management designs for projects within these critical areas shall comply with recommendations of geotechnical analysis required under [Chapter 19.400 KCC](#). The geotechnical engineer shall evaluate the minimum criteria applicable to the project and make drainage recommendations. The project engineer shall incorporate the design recommendations into the design.

Proposed measures may include, but are not limited to, additional setbacks from the top of slope for infiltration facilities, outright prohibition of infiltration, collection and conveyance of surface runoff to minimize uncontrolled flow over the top of slope, preservation of existing native vegetation, or re-vegetation of cleared areas.

8.3.3 Aquifer Recharge Areas

Projects that fall within aquifer recharge areas shall comply with the requirements of [Chapter 19.600 KCC](#). Where a hydrogeologic study is required, the study shall address, at a minimum, all the criteria listed in [Chapter 19.700 KCC](#). Aquifer recharge areas are provided on [Kitsap County's Community Development Maps/GIS web page](#).

8.3.4 Wetlands and Streams

Buffer zones are identified in the CAO for each wetland type and stream type. A construction setback from the buffer is also required. Encroachment on these mandatory buffers or setbacks can trigger the requirement for an SDAP. Wetland buffer requirements are provided in [Chapter 19.200 KCC](#), and stream buffer requirements are provided in [Chapter 19.300 KCC](#). Additional stormwater control requirements for development in proximity to wetlands are addressed in Volume II, Chapter 6.

8.3.5 Shorelines

The shorelines of Puget Sound exhibit a variety of landforms, ranging from relatively level to very steep high bluffs. With respect to stormwater management, erosion and sediment control, stormwater conveyance, and energy dissipation are of primary concern for maintenance of slope stability and habitat preservation. Refer to [Title 22 KCC](#) and [Chapter 19.300 KCC](#) for development standards that may apply.

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CHAPTER 9 GRADING

9.1 Introduction

This chapter describes the requirements for compliance with [Chapter 12.16 KCC](#). For application submittal requirements and information about the submittal process, refer to Volume II, Chapter 1. Minimizing grading impacts is also a key component to proper, upfront site planning and analysis; refer to Volume I, Chapter 2 for a detailed discussion on this topic.

9.2 Review Coordination

When grading activities are proposed for a site and such activities are related to a project requiring land use approval from Kitsap County, a [Site Development Activity Permit \(SDAP\)](#) for the proposed grading activity will not be issued by Kitsap County until all land use permits and/or approvals are granted.

Conditions imposed by the Board of Commissioners, [the Department of Community Development \(DCD\)](#), the Kitsap County Hearing Examiner, or other governmental agencies affecting the SDAP for grading must be incorporated into the project's design and must be implemented prior to final approval of the project.

When development is intended or proposed on a site affected by issuance of a SDAP for grading ([KCC Section 12.10.030](#)), work allowed by issuance of that permit shall be subordinate to future site development conditions or requirements.

When grading on a parcel of land is proposed which is intended to facilitate the future development of a site, or which may limit the future use of the site, ~~the Kitsap County~~ may require that a notice be recorded as a public record containing provisions which will include the nature and extent of the grading which has occurred on the parcel. ~~The latest version of the form entitled "Notice of Grading or Filling" shall be used; see Appendix I for a copy of the form.~~

9.3 Permit Requirements

All SDAPs for grading shall be submitted in accordance with [Chapter 12.16 KCC](#) and the requirements of Volume II, Chapter 1.

9.3.1 Construction Limits

Prior to the commencement of permitted clearing and grading activities, clearing and grading limits shall be clearly and visibly identified using staking and/or flagging. Under no circumstances may areas beyond the property boundaries be disturbed without the prior approval of the owners of those properties and without the issuance of all necessary permits by Kitsap County to work within these areas. Clearing limits may require inspection by DCD prior to commencement of site work activities.

Clearing limits shall include delineation/fencing of tree root protection zones. Refer to Volume I, Chapter 2 for detailed discussion on site analysis and planning to protect existing trees and

Volume II, Chapter 1 for Construction [Stormwater Pollution Prevention Plan \(SWPPP\)](#) requirements.

9.3.2 Engineers' Notification Of Noncompliance

If, in the course of fulfilling ~~his/her~~[their](#) responsibility under [Title 12 KCC](#), the project civil engineer or any associated engineer finds the work is not being done in conformance with [Chapter 12.16 KCC](#) and this chapter or with the conditions of permit approval or the approved site improvement plan (see submittal requirements in Volume II, Chapter 1), the discrepancies shall be reported immediately in writing to the ~~responsible party~~[person](#) in charge of the grading work and to the director. Recommendations for corrective measures, if necessary, shall be submitted.

9.3.3 Inspections

DCD shall be called for minimum inspection as follows and additional inspections may be required:

3. After erosion and sedimentation control ~~best management practices (BMPs)~~[facilities](#) are in place and prior to the commencement of grading operations.
4. After rough grading is completed.
5. For final inspection, following site stabilization.

9.3.4 Completion of Work and Final Approval

Final approval of work and the release of performance bonds shall not take place until the following has been completed:

1. All work, including installation of all drainage ~~BMPs~~[facilities](#) and their protective devices, and all erosion control measures, including permanent stabilization, have been completed in accordance with the final approved Grading Plan and the approved Construction SWPPP.
2. Final inspection and approval of work by ~~the~~[Kitsap](#) County.
3. Any required final reports and statements of approval from the project engineer have been submitted to and approved by ~~the~~[Kitsap](#) County.
4. Any required easements related to operation and maintenance of drainage ~~BMPs~~[facilities](#) have been recorded.

9.4 Grading Standards

The grading standards ~~provided below~~[described in this section](#) are intended as minimum requirements for grading in Kitsap County. If circumstances create a hazard to life, endanger or adversely affect the use or stability of a public way, adjacent property, critical area, or drainage course, ~~the~~[Kitsap](#) County may impose additional or more stringent requirements to fulfill the intent of the [Title 12 KCC](#).

9.4.1 Geotechnical Report

When a geotechnical analysis is required by [KCC Section 12.10.080](#) or by BMP design requirements in Volume II, Chapter 5, a Geotechnical Report shall be submitted in accordance with the requirements of Volume II, Chapter 1.

9.4.2 Excavations

Unless otherwise recommended in an approved geotechnical report, all excavations must comply with the following minimum requirement:

1. Excavated slope faces shall be no steeper than is safe for the intended use and shall not be steeper than 2 horizontal to 1 vertical (2H:1V).

9.4.3 Fills and Embankments

Unless otherwise recommended in an approved geotechnical report, all fills and embankments shall comply with the following minimum requirements.

1. Preparation of Ground – Fill slopes shall not be constructed on natural slopes steeper than 2H:1V. The ground surface shall be prepared to receive fill by removing vegetation, noncomplying fill, topsoil and other unsuitable materials, scarifying the surface to provide a bond with the new fill and, where natural slopes are steeper than 3H:1V and the height is greater than 5 feet, by benching into sound bedrock, glacial till or other competent material as determined by a geotechnical soils engineer. The bench under the toe of fill on a slope steeper than 3H:1V shall be at least 10 feet wide. The area beyond the toe of fill shall be sloped for sheet overflow or a paved drain shall be provided. When fill steeper than 3H:1V and higher than 5 feet is to be placed over an excavation, the soils engineer and/or geotechnical engineer shall certify that the foundation is suitable for the fill.

2. Fill Material – Detrimental amounts of organic material shall not be permitted in fills. Except as permitted by the director, no rock or similar irreducible material with a maximum dimension greater than 12 inches shall be buried or placed in fills.

Exception: The director may permit placement of larger rock or similar irreducible material (i.e., concrete, etc.) when a geotechnical engineer properly devises a method of placement and continuously inspects its placement and approves the fill stability. The following conditions shall also apply:

- a. Prior to issuance of a SDAP for grading, potential rock disposal areas shall be delineated on the grading plan.
 - b. Rock sizes greater than 12 inches in maximum dimension shall be 10 feet or more below grade, measured vertically.
 - c. Rocks shall be placed so as to ensure filling of all voids with well-graded soil.
3. Compaction – All fills and embankments shall be compacted to a minimum of 90% of maximum dry density, as determined by the tests described in the WSDOT/APWA Standard Specifications for Road, Bridge, and Municipal Construction. Embankments

constructed as berms for the holding back of water shall be compacted to a minimum of 95% of maximum dry density. Soil density shall be determined utilizing the Modified Proctor method. Fills on sites of proposed structures shall be compacted as directed by the Kitsap County Building Official in accordance with the International Building Code (I.B.C). Where the director requires testing of the compaction of soils outside public ~~right-of-way~~ right of way, compaction shall be tested by an independent soils testing lab at the owner's expense.

4. Slope – The slope of fill surfaces shall be no steeper than is safe for the intended use and shall be no steeper than 2H:1V.
5. Structures – Fills which are intended to support structures shall be constructed in conformance with the requirements of the latest edition of the I.B.C., and an assignment of allowable soil-bearing pressures will be under the jurisdiction of the Kitsap County Building Official in accordance with the I.B.C. When fill is proposed over an area that the County deems to be a potential building site, and the applicant does not state an intent to construct buildings on the fill area, ~~the Kitsap~~ County may at its own discretion require that a notice be recorded as a public record containing provisions which will include the nature and extent of the grading which has occurred on the parcel. ~~The latest version of the form entitled "Notice of Grading or Filling" shall be used; see Appendix I for a copy of the form.~~

9.4.4 Setbacks

1. General – Excavation and fill slopes shall be set back from site boundaries in accordance with this section. Setback dimensions shall be horizontal distances measured perpendicular to the site boundary.
2. Top of Cut Slopes – The top of cut slopes shall not be made nearer to a site boundary line than one-fifth of the vertical height of cut with a minimum of 2 feet and a maximum of 10 feet. The setback may need to be increased for any required interceptor drains.
3. Toe of Fill Slopes – The toe of fill slopes shall be made not nearer to the site boundary line than one-half the height of the slope with a minimum of 5 feet and a maximum of 20 feet. Where a fill slope is to be located near the site boundary and the adjacent offsite property is developed, special precautions shall be incorporated in the work as the director deems necessary to protect the adjoining property from damage as a result of such grading. These precautions may include but are not limited to:
 - a. Additional setbacks.
 - b. Provision for retaining or slough walls.
 - c. Mechanical or chemical treatment of the fill slope surface to minimize erosion.
 - d. Provisions for the control of surface waters.
4. Modification of Slope Location – The director may approve or require alternate setbacks and may require an investigation and recommendation by a qualified engineer to demonstrate that the intent of this section has been satisfied.

9.4.5 Drainage and Terracing

1. General – Unless otherwise indicated on the approved grading plan, drainage **BMPsfacilities** and terracing shall conform to the provisions of this chapter for cut or fill slopes steeper than 3H:1V.
2. Terrace – Terraces at least 6 feet in width shall be established at not more than 30-foot vertical intervals on all cut or fill slopes to control surface drainage and sloughing. Where only one terrace is required, it shall be at approximately mid-height. For 3:1 or steeper cut or fill slopes greater than 60 feet and up to 120 feet in vertical height, one of the required terraces shall be located at approximately mid-height and shall be 12 feet in width.

Example:

- a. A vertical slope of 36-foot height is proposed. A minimum of one terrace, at least 6 feet in width, shall be provided at approximately 18-foot vertical height.
 - b. A vertical slope of 75 feet is proposed. One terrace, 12 feet in width, shall be provided at approximately 37.5-foot vertical height. Two additional terraces, each at least 6 feet in width (one higher and one lower) shall be provided so that no vertical height greater than 30 feet is created without a terrace.
 - c. Terrace widths and spacing for cut and fill slopes greater than 120 feet in height shall be designed by a geotechnical engineer and approved by the director. Suitable access shall be provided to permit proper cleaning and maintenance of the terraces.
 - d. A single run of swale or ditch shall not collect runoff from a tributary area exceeding 13,500 square feet (projected) without discharging into a down drain.
3. Subsurface Drainage – Cut and fill slopes shall be provided with subsurface drainage as necessary for stability.
 4. Disposal:
 - a. All drainage **BMPsfacilities** shall be designed to carry waters to the nearest practicable drainage **courseway** approved by the director or other appropriate jurisdiction as a safe place to deposit such waters. Erosion of ground in the area of discharge shall be prevented by installation of non-erosive down-drains or other devices.
 - b. Building pads shall have a drainage gradient of 2% toward approved drainage **BMPsfacilities**, unless waived by the director.
 5. Interceptor Drains – Paved interceptor drains shall be installed along the top of all graded slopes where the contributing drainage area uphill from the slope has a drainage path greater than 40 feet measured horizontally. Interceptor drains shall be paved with a minimum of 3 inches of concrete or gunite and reinforced. They shall have a minimum depth of 12 inches and a minimum paved width of 30 inches measured horizontally across the drain. The slope of drain shall be approved by the director.

9.4.6 Erosion Control

An application for a SDAP for grading shall include a Construction SWPPP in accordance with Volume II, Chapter 2—~~Construction Stormwater~~.

1. Applicant's Responsibility – Temporary erosion and sedimentation control ~~BMPs~~ facilities shall be installed prior to any clearing and/or grading taking place. The applicant is responsible at all times for the installation and maintenance of erosion and sedimentation control facilities, as stated under Minimum Requirement #2—~~Construction Stormwater Pollution Prevention~~, Element #12: ~~Manage the Project~~.
 - a. Development projects shall be phased to the maximum degree practicable and shall take into account seasonal work limitations.
 - b. The Permittee must require construction site operators to maintain, and repair as needed, all sediment and erosion control BMPs to ensure continued performance of their intended function.
 - c. The Permittee must require construction site operators to periodically inspect their sites. Site inspections shall be conducted per the requirements of Volume II, Chapter 2 ~~of this manual~~.
 - d. The Permittee must require construction site operators to maintain, update and implement their SWPPP. Permittees shall require construction site operators to modify their SWPPP whenever there is a change in design, construction, operation, or maintenance at the construction site that has, or could have, a significant effect on the discharge of pollutants to waters of the state.
2. Emergency Contact Person – An emergency contact person having the means and the authority to institute emergency erosion and sedimentation control measures shall be available at all times until construction is completed, on a 24-hour-per-day basis. The name, address and 24-hour telephone number(s) for the emergency contact person shall be listed with DCD. In the event that ~~the Kitsap~~ County becomes aware of an emergency condition on the project site and is unable to contact the designated emergency contact person, or deems that the response to the emergency situation is inadequate, ~~the Kitsap~~ County may enter the project site and perform any emergency work deemed necessary to protect life and limb, property, or adjacent public ways, critical areas or drainage courses. The project owner will be required to reimburse ~~the Kitsap~~ County for all related costs incurred by ~~the Kitsap~~ County for such emergency work.
3. Sealing the Surface – At the end of each day's work, the contractor must grade all areas to drain.
4. Revegetation – Unless the approved plan provides otherwise, all cleared areas shall be seeded as soon as possible, or receive some other acceptable surface stabilization treatment in accordance with Volume II, Chapter 2.