

Planning Commission Hearing

Planning Commission Rules of Procedure Update

Scott Diener, Planning Manager

September 1, 2026



KitsapCounty

Community Development



Agenda

Background and Purpose

Approach

Summary of Changes

Timeline and Public Process

Process Notes

Background and Purpose

Last Updated in 2017

New Staff and Commissioners

Fresh Perspective

Research

RESOLUTION NO. 071 -2017

AMENDMENTS TO THE KITSAP COUNTY PLANNING COMMISSION RULES OF PROCEDURE

WHEREAS, the Kitsap County Board of Commissioners advocates public participation and supports and encourages citizen involvement in all matters of County government; and

WHEREAS, the Kitsap County Planning Commission consists of a nine-member board as outlined in RCW 36.70.070; and

WHEREAS, the Kitsap County Planning Commission is governed by Rules of Procedure that were evaluated in late 2016 to clarify the actions, procedures and organization by which the Planning Commission functions; and

WHEREAS, the Planning Commission approved a Findings of Fact and Recommendations to the Board of Commissioners April 4, 2017 following a work-study session with Commissioners Feb. 7, 2017 and a public hearing March 7, 2017; and

WHEREAS, the Planning Commission voted unanimously to approve the Rules of Procedure April 4, 2017 and recommends adoption by the Kitsap County Board of Commissioners.

NOW THEREFORE, BE IT RESOLVED BY THE KITSAP COUNTY BOARD OF COMMISSIONERS that the revised Kitsap County Planning Commission Rules of Procedure, as approved and by the Planning Commission, are approved and adopted as attached.

Adopted this 24th day of April 2016



ATTEST:

Dana Daniels
Dana Daniels, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON

Charlotte Garrido
CHARLOTTE GARRIDO, Chair

Robert Gelder
ROBERT GELDER, Commissioner

Edward E. Wolfe
EDWARD E. WOLFE, Commissioner

COPY

Approach

Experience

Research

Law Review



Summary of Changes

Secretary/Clerk Role

Board Direct-Action Provision

Conduct of Meetings

Meeting Records

Minority Reports



Summary of Changes

Commission Spokespersons

Voting and Recusal

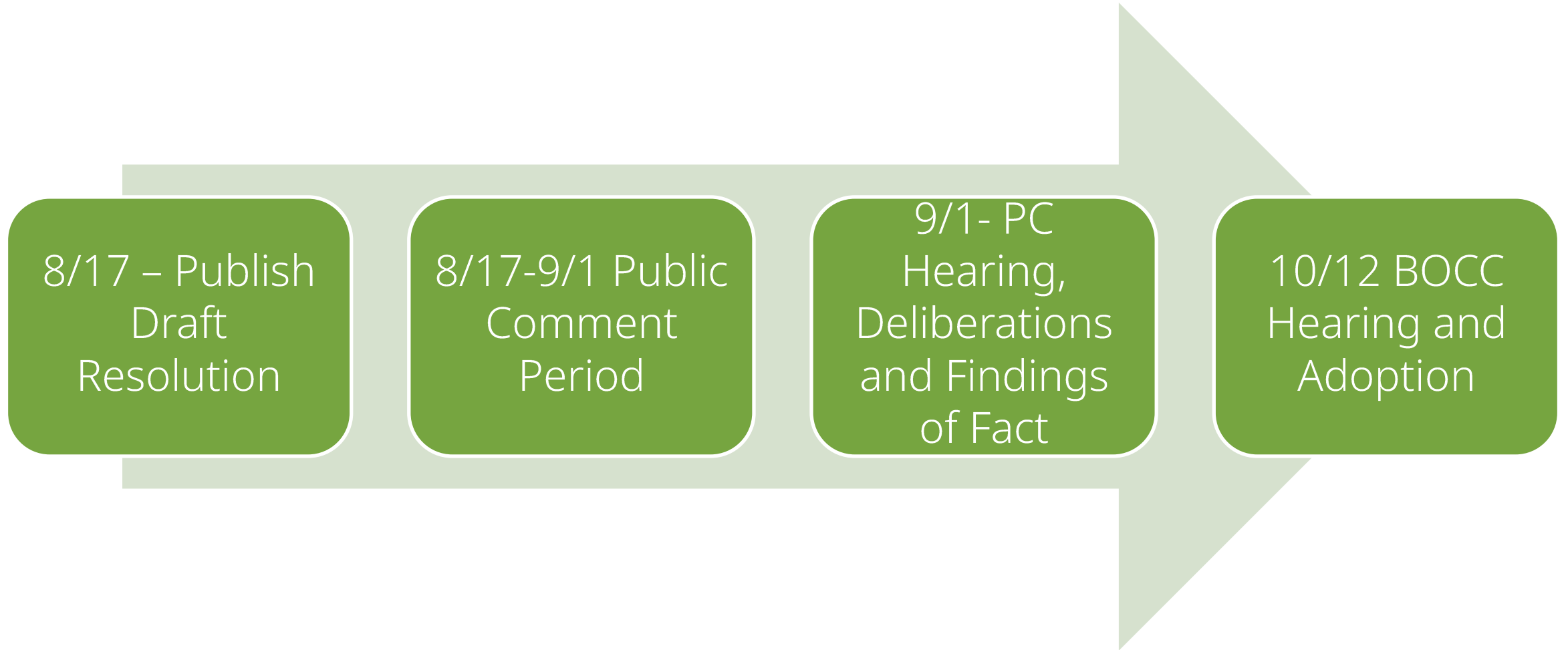
Parliamentary Procedures

Public Testimony

Accessibility



Timeline and Public Process



Process Notes

SEPA Categorically Exempt

Department of Commerce – Only Applies to:

- Comp Plan Amendments
- Development Regulations

Hearing – Public and Planning Commission Input



Thank you!

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KitsapCounty