



Executive Summary - Planning Commission

Issue Title: 2025 Standards for Sanitary Sewer Construction Update – Public Hearing

Meeting Date: September 2nd, 2025

Time Required: 45 Min.

Attendees: Anthony Burgess, Capital Projects Manager

Action Requested At This Meeting:

1. None, information only – Public Hearing

Purpose:

The purpose of this meeting is to hold a Planning Commission Public Hearing on the 2025 Standards for Sanitary Sewer Construction Update.

Background:

The Sewer Utility Division of Public Works relies on a set of established written standards and details to ensure consistency in construction of public facilities for public and private projects. These standards build upon the existing adopted building requirements including the Ecology Criteria for Sewage Works Design, WSDOT Standard Specifications, and ANSI requirements for utility pipe design and installation. The standards cover the minimum requirements for how to build gravity and pressurized sewer lines, structures, and lift stations. They also include several development policies and procedures to provide consistency in expectation to aid designers in designing and building satisfactory public infrastructure.

The existing standards in use by the Sewer Utility have not been formally updated since they were originally adopted by the County in 1996. As such, the existing standards are not in alignment with current construction practices and are difficult for the Utility to enforce. The existing 1996 standards do not reflect recent changes in design and construction requirements enforced by the Department of Ecology, WSDOT, ANSI, or operational preferences of the County promoting safety of the workforce and longevity of infrastructure.

The Sewer Utility contracted with BHC consultants to assist in updating these standards to be in alignment with other governing standards and consistent with adjacent jurisdictions as applicable. Jurisdictional preferences were formed by holding several workshops with each field discipline employed by the Sewer Utility including Management, Conveyance Maintenance, Facility Maintenance, Plant Operations, Mechanics, and Electricians. Public engagement began with initial distribution to the Kitsap Builders Association (July 10, 2025) and discussed with the

Planning Commission in two workshops (August 10th, 2025 and August 19th, 2025). A Programmatic SEPA Determination of Non-Significance was published August 12th, 2025 with a comment period of 2-weeks ending August 26th, 2025.

Commentary from the KBA and the Planning Commission workshops, and other submitted public commentary is discussed in Attachment B with requested revisions by the planning commission incorporated into Attachment A.

Next Steps:

Upcoming Planning Commission Meeting are:

- Deliberations – scheduled to occur on 9/23/25
- Findings of Fact – scheduled to occur on 10/7/2025

Attachments:

- A. DRAFT 2025 Standards for Sanitary Sewer Construction v. 8/15/2025
- B. Draft Public Comment Matrix for Hearing
- C. SEPA Checklist
- D. SEPA DNS
- E. Staff Presentation