

# Year of the Rural Public Process

Presented by  
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# Agenda

Overview of the public process



## Requirements

State and County requirements



## Public Process

Presentation, comment, and testimony process



## Roles

Public, staff, county, and state



## Schedule

Schedule and milestones



# Required Public Process



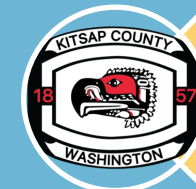
## State and County Regulations



State  
Environmental  
Policy Act (SEPA)



RCW 36.70A.106-  
Comp Plans



Kitsap County  
Code – Chapter  
21.08



# State Environmental Policy Act

SEPA

The State Environmental Policy Act (SEPA) process identifies and analyzes environmental impacts associated with governmental decisions.

These decisions may be related to issuing permits for private projects, constructing public facilities, or **adopting regulations, policies, and plans.**





Environmental Impact Statement

The final Environmental Impact Statement was adopted with the 2024 Comprehensive Plan update.

Unless they are specifically exempted, proposals such as plans, ordinances, programs, and administrative rule actions must be reviewed under SEPA.



Addendum

An addendum follows the same procedure as the adoption / DS, except an addendum adding minor new information is circulated with the adoption notice.



Non-Project Actions

# Transmittal to the State



## RCW 36.70A.106

- (1) Each county and city proposing adoption of a comprehensive plan or development regulations under this chapter shall notify the department of its intent to adopt such plan or regulations at least **sixty days** prior to final adoption.
- (2) ...**ten days** after final adoption.



## RCW 36.70A.035: Public participation – Notice provisions



Public participation process should include ways to let people know about proposed changes to comprehensive plans or development rules. This can include things like publishing notices in the newspaper and sending out targeted notifications to people, groups, or agencies that might be affected.

# KCC Chapter 21.08: Legislative Action Procedures

## 21.08.100 Review by planning commission

- Staff Report and drafts available minimum of **10 days** before first public hearing
- At least one public hearing
- Notice of hearing **15 days**
- Findings and recommendations



## 21.08.110 Review and decisions by board

- Works studies
- Public hearing(s)
- Findings of fact
- Final decision



## Roles



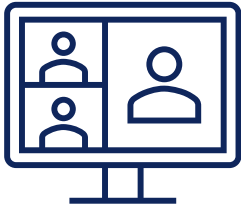
### 01 Public

Provide feedback including comments, questions, concerns



### 02 Staff

Prepare, present, review and compile comments, recommendations



### 03 Planning Commission

Review, listen, comment, question, make recommendation



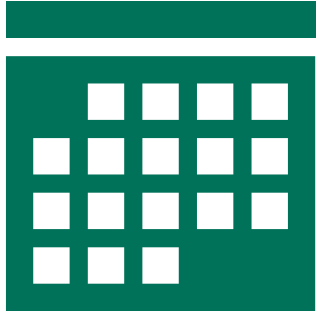
### 04 Board of County Commissioners

Review, listen, comment, question, direction, final decision



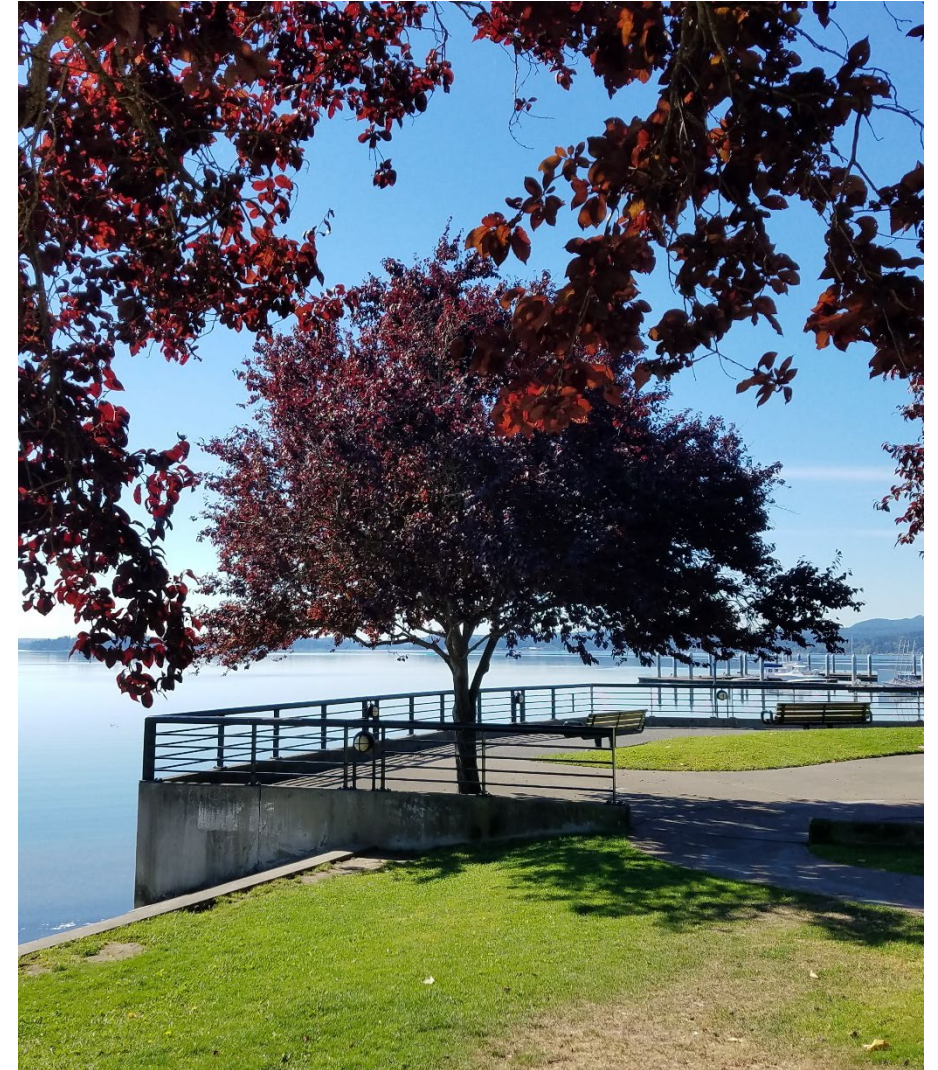
### 05 State

Review and certification



## Planning Commission & Board of County Commissioners Important Dates

- 08/05/2025: Briefing
- 09/02/2025: Draft Documents Published
- 09/02/2025-10/02/2025: 30 Day Public Comment Period
- 09/23/2025: Planning Commission Work Study and Hearing (rescheduled date?)
- 10/07/2025: Planning Commission Deliberations
- 10/21/2025: Planning Commission Findings of Facts
- 11/10/2025: BOCC Hearing
- November: BOCC Works Study Meetings
- 12/08/2025: BOCC Regular Meeting





Thank you!

Questions or Comments



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