



Executive Summary

Issue Title: PROS Plan Findings of Fact

Meeting Date: June 17, 2025

Time Required: 5 minutes

Attendees: Alex Wisniewski, Carmen Smith

Planning Commission Review and Approval of Findings of Fact

Background:

The Parks, Recreation, and Open Space (PROS) plan is a 6-year strategic plan that is premised on an analysis of department operations and existing parks and recreation facilities, conducting a needs analysis through robust community engagement, and from this, developing goals and objectives to guide policy and management and a list of capital improvement projects. The PROS plan is intended to help align the future direction of the Parks department with information gathered from the community. The Growth Management Act requires municipalities to develop comprehensive parks and open space plans and the PROS plan functions as this effort; upon approval, the PROS plan will be adopted into the Comprehensive Plan at the end of the year. It is also a requirement to be eligible for grants through the State's Recreation and Conservation Office (RCO).

Meeting Purpose:

The Planning Commission held Deliberations on June 3, 2025. One motion was made to add text to the PROS Plan, which is documented in the right-hand column of the "Summary of Changes" (included as Attachment B). No recommendations or edits were made to the Appendices.

Staff included all changes as approved by Planning Commission and has provided a Findings of Fact to be approved at the June 17, 2025 meeting.

Attachments:

- A. Findings of Fact (ready for signature)
- B. Summary of Changes
- C. Draft PROS Plan & Appendices