

FINDINGS OF FACT, CONCLUSIONS AND RECOMMENDATIONS OF THE PLANNING  
COMMISSION TO THE DEPARTMENT OF COMMUNITY DEVELOPMENT REGARDING  
AMENDMENTS TO KITSAP COUNTY CODE TITLE 16 (LAND DIVISION AND  
DEVELOPMENT), AND 17 (ZONING)

**Section 1. General Findings.**

The Kitsap County Planning Commission finds as follows:

1. Kitsap County is subject to the requirements of the Washington State Growth Management Act (GMA), Chapter 36.70A RCW.
2. The GMA, in RCW 36.70A.130(1), mandates that Kitsap County’s Comprehensive Plan and development regulations be subject to continuing review and evaluation.
3. RCW 36.32.120(7) provides that the county legislative authorities shall make and enforce, by appropriate resolutions or ordinances, all such police and sanitary regulations as are not in conflict with state law.
4. After review of Kitsap County Code, the Department of Community Development (DCD) developed proposed amendments to Title 16 (Land Division and Development) and Title 17 (Zoning) that align with Kitsap County Comprehensive Plan.
5. Kitsap County Code (KCC) Chapter 21.08 sets forth a process and criteria for making amendments to development regulations. Specifically, KCC 21.08.100 outlines review by the Kitsap County Planning Commission. In its making recommendations, the Planning Commission shall consider:
  - a. whether the proposal is supported by the capital facility plan;
  - b. whether the proposal is consistent with the requirements of the GMA, Kitsap Countywide Planning Policies or other applicable laws or provisions of the Comprehensive Plan;
  - c. whether the proposal reflects current local circumstances; and
  - d. whether the proposal bears a substantial relationship to the public’s general health, safety, morals or welfare.

**Section 2. General Procedural Findings.**

The Kitsap County Planning Commission finds as follows:

1. Public outreach regarding the proposed amendments was conducted through a dedicated up-to-date web page, postings in the Kitsap Sun newspaper, and direct notification to GovDelivery subscribers.
2. On March 18, 2025, during a regularly scheduled and properly noticed meeting, the Planning Commission held a briefing to review the workplan for the administrative code changes and summarize proposed edits.

3. On March 25, 2025, a State Environmental Policy Act (SEPA) Determination of Non-significance was issued for proposed amendments. A 21-day comment period concluded on April 15, 2025.
4. On April 1, 2025, a 60-day Notice of Intent to Adopt was sent to the Washington State Department of Commerce as required by RCW 36.70A.106.
5. On April 15, 2025, during a regularly scheduled and properly noticed meeting, the Planning Commission held a work study session to review and discuss the proposed administrative amendments.
6. On April 15, 2025, following timely and effective public notification, the Planning Commission held a public hearing to accept comments and testimony from interested parties.
7. On April 15, 2025, the written comment period closed with the Planning Commission receiving 1 comment. The comment period was extended to April 26, 2025 and one additional comment was received. A total of 2 public comments were received throughout the duration of the project.
8. On May 6, 2025, during a regularly scheduled and properly noticed meeting, the Planning Commission considered the proposed amendments, the testimony presented, and the record, and made recommendations via approved motions during deliberations.
9. On May 20, 2025, during a regularly scheduled and properly noticed meeting, the Planning Commission approved findings of fact, conclusions, and recommendations regarding the proposed amendments and forwarded them to DCD for consideration by the Kitsap County Board of County Commissioners.

### **Section 3. General Substantive Findings.**

The Kitsap County Planning Commission finds as follows:

1. The proposed code amendments were developed with multiple opportunities for public participation and comment as required by the GMA.
2. The proposed code amendments were developed according to, and are compliant with, the requirements of GMA, chapter 36.70A RCW, the County-wide Planning Policies, the Kitsap County Comprehensive Plan, Kitsap County Code, and other applicable laws and policies.
3. The proposed code amendments are consistent with the Kitsap County Comprehensive Plan by:
  - a. Eliminating or reducing conflicting provisions of code.
  - b. Adding clarity to existing sections of code without changing meaning or intent of language.

- c. Removing redundancy or regulation that is no longer applicable
  - d. Creating more predictability and certainty in development standards and the permit review process.
4. The proposed code amendments promote the public interest and welfare of the citizens of Kitsap County.

**NOW THEREFORE, the Kitsap County Planning Commission recommends to the Department of Community Development as follows:**

**RECOMMENDATION: Adopt the 2025 Administrative Code Edits as proposed by staff, and as amended by the Planning Commission.**

This motion passed unanimously and was supported by 1 approved motion that made changes to the amendments presented by staff, which is shown in Attachment 2.

## Attachments

- 1 – Draft Ordinance**  
**2 – Deliberations Table with Planning Commission Amendments**

**APPROVED BY THE PLANNING COMMISSION OF KITSAP COUNTY,  
WASHINGTON, AT A REGULAR MEETING THEREOF, HELD THIS 20th DAY OF  
MAY, 2025**

BY ALAN BEAM, CHAIR