



Executive Summary

Issue Title: 2025 Administrative Code Edits

Meeting Date: April 15, 2025

Time Required: 45 minutes

Attendees: Colin Poff; Heather Cleveland

Action Requested At This Meeting: Information only - Work Study and Public Hearing

Background:

The Department of Community Development is engaging in an annual code update project. These code edits are labeled as “administrative”, because they are not intended to be significant changes and may require less process and outreach than other code update projects.

These edits also relate to various aspects of code, and not just one topic, and may include edits to Title 16 (land division and development), and Title 17 (zoning). A similar “administrative” code edits project was completed in 2022. The County has not done this since then due to code updates rapped into the 2024 Comprehensive Plan Update.

Objectives of these code edits may include:

- Eliminate or reduce conflicting or redundant provisions of code.
- Add clarity to existing sections of code.
- Consistency with State Law.
- Include code that may have been inadvertently missed in a previous update.
- Improve code predictability or implementation for applicants or staff.

This work study will discuss the project objectives and then will go into review and analysis of the various proposed edits.

Directly following the work study, at the same meeting, a public hearing will be held. Deliberations and Findings of Fact is expected to occur in May.

Attachments:

1. DRAFT Summary of Code Changes
2. DRAFT Ordinance
3. DRAFT Staff Report
4. SEPA DNS
5. Staff Presentation