



## Executive Summary

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**Issue Title:** Administrative Code Edits

**Meeting Date:** March 18, 2025

**Time Required:** 25 minutes

**Attendees:** Colin Poff, Heather Cleveland

- **No Action Required, briefing only**

### **Background:**

The Department of Community Development is engaging in an annual code update project. These code edits are labeled as “administrative”, because they are not intended to be significant changes and may require less process and outreach than other code update projects.

These edits also relate to various aspects of code, and not just one topic, and may include edits to Title 12 (stormwater drainage), Title 16 (land division and development), Title 17 (zoning) or Title 21 (Land Use & Development Procedure).

A similar “administrative” code edits project was completed in 2022. We have not done this since then due to code updates wrapped into the 2024 Comprehensive Plan Update.

Objectives of these code edits may include:

- Eliminate or reduce conflicting or redundant provisions of code.
- Add clarity to existing sections of code.
- Consistency with State Law.
- Include code that may have been inadvertently missed, or dropped, in a previous update.
- Improve code predictability or implementation for applicants or staff.

This briefing will discuss the project objectives, scope, and next steps. It will also introduce the various potential code update topics.

Staff has tentatively planned for a public hearing to occur on April 15<sup>th</sup>. A work study to go over these edits in greater detail would precede the hearing.

### **Attachments:**

1. DRAFT Summary of Code Changes