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KITSAP COUNTY PLANNING COMMISSION

Dial In: 253-215-8782 Webinar ID: 813 1642 3596 Passcode: 527353

March 18, 2025 @ 5:30 pm

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at <https://www.kitsap.gov/dcd/Pages/PlanningCommission.aspx> and listen to the audio file (to assist in locating information, timestamps are provided below).

Planning Commission (PC) Members present: Alan Beam (Chair), David Vliet (Vice Chair), Jonathan Tudan, Richard Shattuck, Adrienne Hampton, Tami Bowen, Aaron Murphy

Planning Commission Members absent:

Department of Community Development (DCD) Staff present: Colin Poff, Heather Cleveland, Caitlin Schlatter, Ashley Wood, Clara Jewell (Clerk)

5:30 pm

- A. Introductions**
- B. Virtual Meeting Protocol**
- C. Adoption of Agenda**
 - **Agenda adopted by unanimous consent.**
- D. Adoption of Minutes**
 - Minutes of 3/4/25
 - **MOTION: Richard Shattuck moves to approve 3/4/25 minutes as presented**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**

5:34 pm

- E. General Public Comment**
 - **Chair Beam opens the floor to speakers wishing to provide testimony.**
 - **SPEAKER: William Palmer, SK Resident, President KAPO**
 - Comments about the Housing Targets Briefing.
 - **Chair Beam calls again for speakers; as there are no other speakers; closes the floor to general speakers.**

5:36 pm

- 1 **F. Briefing: Housing Targets – Colin Poff, DCD Planning Supervisor**
2 • Mr. Poff presents a brief overview on Housing Targets in Kitsap County. See
3 Staff Presentation for full content.
4 • **QUESTIONS/COMMENTS**
5 • Discussion between Planning Commissioners and Mr. Poff regarding his Staff
6 Presentation.

7 **5:56 pm**

- 8 **G. Briefing: 2025 Administrative Code Edits – Colin Poff, DCD Planning Supervisor**
9 • Mr. Poff presents a brief overview on the 2025 Administrative Code Updates.
10 See Staff Presentation for full content.
11 • **QUESTIONS/COMMENTS**
12 • Discussion between Planning Commissioners and Mr. Poff regarding his Staff
13 Presentation.

14 **6:20 pm**

- 15 **H. Briefing: Pre-Approved ADU Plan Set Project – Heather Cleveland, DCD Planner**
16 • Mrs. Cleveland presents a brief overview on the Pre-Approved ADU Plan Set
17 Project. See Staff Presentation for full content.
18 • **QUESTIONS/COMMENTS**
19 • Discussion between Planning Commissioners and Mrs. Cleveland regarding her
20 Staff Presentation.

21 **6:31 pm**

- 22 **I. General Public Comment**
23 • **Chair Beam opens the floor** to speakers wishing to provide testimony.
24 • **SPEAKER: William Palmer, SK Resident, President KAPO**
25 • Comments about the 2025 Administrative Code Edits and Pre-
26 Approved ADU Plan Set Project Briefings.
27 • **SPEAKER: Marla Powers, Port Gamble S'Klallam Tribe, Staff and**
28 **Representative**
29 • Comments about the 2025 Administrative Code Edits and Pre-
30 Approved ADU Plan Set Project Briefings.
31 • **Chair Beam calls again for speakers; as there are no other speakers; closes the**
32 **floor to general speakers.**

33 **6:38 pm**

- 34 **J. For the Good of the Order/Commissioner Comments**

Kitsap County Planning Commission Minutes – March 18, 2025

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- Planning Commissioner Hampton announces that the Puget Sound Clean Air Agency is hosting a community workshop on reducing climate pollution on March 19th, 2025 at 5:30-7:30pm at the Norm Dicks Building in Bremerton.
- Planning Commissioner Vliet announces that he attended a presentation about Farmland Preservation from Diane Fish with the Kitsap Conservation District and proposes having her present at a future Planning Commission meeting.

Meeting adjourned by unanimous consent.

Time of Adjournment: 6:41 pm

Minutes approved this 15th day of April 2025.



Alan Beam, Planning Commission Chair



Clara Jewell, Planning Commission Clerk