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KITSAP COUNTY PLANNING COMMISSION

Dial In: 253-215-8782 Webinar ID: 823 7551 3812 Passcode: 919810

October 15th, 2024 @ 5:30 pm

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at <http://www.kitsapgov.com/dcd/pc/default.htm> and listen to the audio file (to assist in locating information, timestamps are provided below).

Planning Commission (PC) Members present: Joe Phillips (Chair), Alan Beam, Jonathan Tudan, Richard Shattuck, Aaron Murphy, Steven Boe

Planning Commission Members absent: Kari Kaltenborn, Stacey Smith

Department of Community Development (DCD) Staff present: Amanda Walston, Samantha Collar, Colin Poff, Eric Baker, Caitlin Schlatter (Clerk)

5:30 pm

A. Introductions

B. Virtual Meeting Protocol

C. Adoption of Agenda

- **Agenda adopted by unanimous consent**

D. Adoption of Minutes

- 9/17/2024
- 9/24/2024
- 10/1/2024

- **MOTION: Richard Shattuck moves to approve 9/17/2024 minutes as presented**

- **SECOND**

- **VOTE: Unanimous in Favor – Motion Carries**

- **MOTION: Aaron Murphy moves to approve 9/24/2024 minutes as presented**

- **SECOND**

- **VOTE: Unanimous in Favor – Motion Carries**

- **MOTION: Jonathan Tudan moves to approve 10/1/2024 minutes as presented**

- **SECOND**

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- **MOTION (to amend): Alan Beam moves to remove the Tree Canopy Code 17.495 from the Comprehensive Plan**
 - **SECOND**
 - **Discussion**
 - **VOTE: 3 in favor, 3 opposed - Motion Fails**
 - **MOTION (to amend): Richard Shattuck moves to approve the proposed Tree Canopy Code 17.495 with amendments**
 - **SECOND**
 - **VOTE: 3 in favor, 3 opposed - Motion Fails**
 - **MOTION (to reconsider): Aaron Murphy moves to reconsider the vote**
 - **SECOND**
 - **Discussion**
 - **VOTE: Unanimous in Favor – Motion Carries**
 - **MOTION (to amend): Richard Shattuck moves to approve the proposed Treen Canopy Code 17.495 with amendments**
 - **SECOND**
 - **MOTION (to amend): Aaron murphy moves to amend Tree Canopy Code 17.495.050 to read “trees planted in public rights-of-way or areas to be dedicated as public right-of-way classified as arterials or collectors by the Kitsap County Road Standards shall not count toward a development’s existing or replacement tree unit credits. Trees that are retained or replanted within local and minor collector rights-of-way are counted toward tree unit requirements**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
- 6:13 pm**
- **MOTION (to amend): Richard Shattuck moves to amend language proposed by Commissioner Murphy to reflect staff’s correction to 17.495.050**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
 - **MOTION (to amend): Richard Shattuck moves to adopt Attachment A as presented by staff**
 - **SECOND**

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- **VOTE: Unanimous in Favor – Motion Carries**
 - **MOTION: Aaron Murphy moves to adopt changes as recommended by staff to 17.495.030.E**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
 - **MOTION (to amend): Richard Shattuck moves to amend KCC 17.495.050.c.4.b to remove reference to 50% and substitute 25%**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
 - **MOTION (to amend): Aaron Murphy moves to remove proposed staff changes to 17.470.070**
 - **SECOND**
 - **VOTE: 5 in favor, 1 opposed – Motion Carries**
- 6:31 pm**
- **MOTION (to amend): Aaron Murphy moves to accept staff recommendations of no change related to the Park and Ride Impact Fee, to be reconsidered in 2025**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
 - **MOTION (to amend): Aaron Murphy moves to deny the Skokomish Tribe’s request based on Jurisdictions feedback and lack of utility availability**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
 - **MOTION (to amend): Richard Shattuck moves to support staff recommendation and deny a change to the Comprehensive Plan to reflect the Goldberg Land Use Zoning Request**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
 - **MOTION (to amend): Richard Shattuck moves to adopt the addition of sewer inventory map to Appendix A as reflected in Attachment B**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**

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- **MOTION (to amend): Richard Shattuck moves to approve proposed changes to Capital Facilities Plan as reflected in Attachment B including exhibits 3-7, 3-8, 4-92**
 - **SECOND**
 - **Discussion**
 - **VOTE: Unanimous in Favor – Motion Carries**
 - **MOTION (to amend): Aaron Murphy moves to adopt staff recommendations of no change related to the Port Gamble Heritage Park framework**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
 - **Mr. Baker notes this concludes the proposed changes from the matrix and calls for any additional Planning Commission changes**
 - **VOTE (on the Main Motion to consider by paragraph and recommend adoption of the changes to the 2024 Comprehensive Plan, Capital Facilities Plan, and Development Regulations as presented by staff and amended by the Planning Commission): Unanimous in Favor – Motion Carries**
 - **MOTION: Aaron Murphy moves to consider the Findings of Fact at tonight’s October 15th, 2024 Planning Commission meeting**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
- 6:50 PM**
- BREAK**
- 7:15**
- **MOTION: Richard Shattuck moves to approve the Findings of Fact and presented by staff and amended by the Planning Commission.**
 - **SECOND**
 - **MOTION (to amend): Richard Shattuck moves to amend the Findings of Fact, paragraph 22, to reflect 10/15/2024 and 10/1/2024 as deliberation dates**
 - **SECOND**
 - **VOTE: Unanimous in Favor – Motion Carries**
- G. General Public Comment**
- **Chair Phillips opens the floor to speakers wishing to provide testimony.**
 - **No speakers**

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- Chair Phillips calls again for speakers; as there are no other speakers; closes the floor to general speakers

H. For the Good of the Order/Commissioner Comments

- Chair and Planning Commission recognize Clerk Amanda Walston's service
- Chair Philips announces resignation at end of term at the end of 2024

Meeting adjourned by unanimous consent.

Time of Adjournment: 7:23 pm

Minutes approved this 21st day of January 2024~~5~~



~~Joe Phillips~~, Planning Commission Chair
aidn Beam



~~Amanda Walston~~, Planning Commission Clerk
Clara Jewell