



Planning Commission Executive Summary

Issue Title: Bicycle Parking and Electric Vehicle Charging Code Update
Meeting Date: October 18, 2022
Time Required: 60 minutes
Department: Department of Community Development (DCD)
Attendees: David Kinley, Colin Poff, and Melissa Shumake

Action Requested At This Meeting:

Planning Commission hold public hearing as advertised on proposed changes to Kitsap County Code regarding bicycle parking and electric vehicle charging.

Background

The Kitsap County Department of Community Development (Department) is revising Kitsap County Code to expand bicycle parking requirements and add electric vehicle charging requirements, as well as incentives for both. Edits will occur in Kitsap County Code chapters 14.04 (Technical Building Codes), 17.110 (Definitions), and 19.490 (Off-Street Parking and Loading). The project will:

- Establish minimum standards and incentives
- Increase non-motorized and low/no emission transportation
- Reduce greenhouse gas emissions
- Support public health outcomes

Public Hearing

The Planning Commission shall hold a public hearing on proposed amendments to Kitsap County Code regarding bicycle parking and electric vehicle charging as part of the Planning Commission formal consideration per Kitsap County Code (KCC) 21.08.100 (Review by planning commission).

Prior to this public hearing, On September 1, 2022, the Department released a draft Ordinance, staff report, and SEPA documents regarding this update. The staff report includes findings, conclusions, and proposed recommendations. Per KCC 21.08.100, the staff report must be made available to the public a minimum of 10 days before the Planning Commission public hearing on October 18, 2022.

Available materials can be found on the project website

<https://www.kitsapgov.com/dcd/Pages/Bicycle-and-Electric-Vehicle-Code.aspx>.

A public comment period on proposed amendments began on September 15, 2022 and remained open until 4:30 p.m. on October 17, 2022. Interested parties who are not able to attend the public hearing were encouraged to submit written

comments until the end of the public comment period. To be included as part of the official public record, comments were submitted via:

- Online comment form on the [project website](#);
- Email to Melissa Shumake, Senior Planner, mshumake@kitsap.gov;
- Drop off at DCD Lobby between 9 a.m. and noon Tuesday-Thursday on the 2nd Floor of the County Admin Building at 619 Division, Port Orchard; or
- Mail to 619 Division St - MS36, Port Orchard, WA 98366

The public comment period closes on October 17, 2022. At the time this executive summary was written, the Department received and recorded 6 comments since the opening of the public comment period on September 15, 2022.

State Environmental Policy Act (SEPA) Review

A SEPA Determination of Non-significance was issued for proposed amendments related to the bicycle parking and electric vehicle charging code update. The SEPA comment/appeal period began on September 20, 2022 and was extended to run through October 17, 2022. The [SEPA Checklist](#) and [SEPA Determination of Nonsignificance](#) are posted on the project webpage.

Recent and Upcoming Outreach

Consistent with the approved Public Participation plan, the following are completed and anticipated coordination and outreach efforts for this project:

- August 2, 2022 – Manchester CAC – *complete*
- September 1, 2022 – GovDelivery and Notification letters with upcoming Open House and Public Comment dates – *complete*
- September 1, 2022 – Documents available on the project website – *complete*
- September 1, 2022 – Suquamish CAC – *complete*
- September 7, 2022 – Online Open House – *complete*
- September 14, 2022 – Kingston CAC – *complete*
- September 15, 2022 – Planning Commission Comment Period opened – *complete*
- September 27, 2022 – Tribal Coordination Meeting – *complete*
- September 30, 2022 – GovDelivery and Notification letters with upcoming Open House and Public Comment reminder – *complete*
- October 4, 2022 – Planning Commission Work Study - *complete*
- October 6, 2022 – Online Open House – *complete (no attendees)*
- October 18, 2022 – Planning Commission Public Hearing

Next Steps

- Planning Commission deliberations expected November 1, 2022
- Planning Commission Findings of Fact expected November 15, 2022
- Depending on BOCC's schedule, BOCC public comment period, work study, Public Hearing, and Deliberations are expected for December 2022 and adoption in January 2023