



Kitsap County

Noxious Weed Control Program

Q4 Regular Meeting
Thursday, November 21, 2024

Agenda

1. CALL TO ORDER
 - a. Establish quorum
 - b. Review and adopt agenda
 - c. Conflicts of interest disclosure
2. PUBLIC COMMENT – *Please limit comments to 2 minutes or less*
3. PROGRAM UPDATES
 - a. On-call contractor for county departments
 - b. Private landowner assistance proposal
 - c. Aquatic invasive found at Lake William-Symington
 - d. Noxious weed list 2025
 - i. Shiny geranium
 - ii. Holly
4. GENERAL BUSINESS
 - a. Approve minutes – October 24, 2024
 - b. IPM – Review draft
 - c. Monitoring plan for 2025 – term-limited position or contracted scopes of work
 - d. Disposal program – review data on past use, and plan for 2025
 - e. Open board positions in 2025 – Bainbridge Island, North Kitsap districts
 - f. Proposed budget for 2025
5. ADJOURNMENT

Public Comment



Please keep comments under two minutes.



Program Updates

On-Call Contractors for County Departments

Goal: Establish list of “on-call” contractors for county departments to utilize in control of noxious weeds on county lands.

Land-owning Departments:

- Parks
- Public Works (Roads, Stormwater, Facilities)
- Other

Key Points:

- Departments spend from their own budget
- Initial contract length of 2-3 years, not to exceed \$50,000 annually

Next steps:

- Develop SOW and RFP; Meet with Purchasing Office on November 25
- Advertise from mid-December 2024 to mid-January 2025
- Aim to have on-call contract in place by end of February 2025

On-Call Contractors for Private Landowner Assistance

Proposal: Establish list of “on-call” contractors for private landowner assistance program.

Key Points:

- Facilitate noxious weed control for private landowners who lack the physical or financial ability to control weeds
- Limit to priority species and land-types (to be established by board)
- Set dollar amount cap per landowner or parcel (to be established by board)

Next steps:

- Board determines budget and criteria for landowner assistance
- Staff develop SOW and RFP
- Advertise in early 2025
- Aim to have in place Spring 2025

Aquatic Invasive in Lake William-Symington

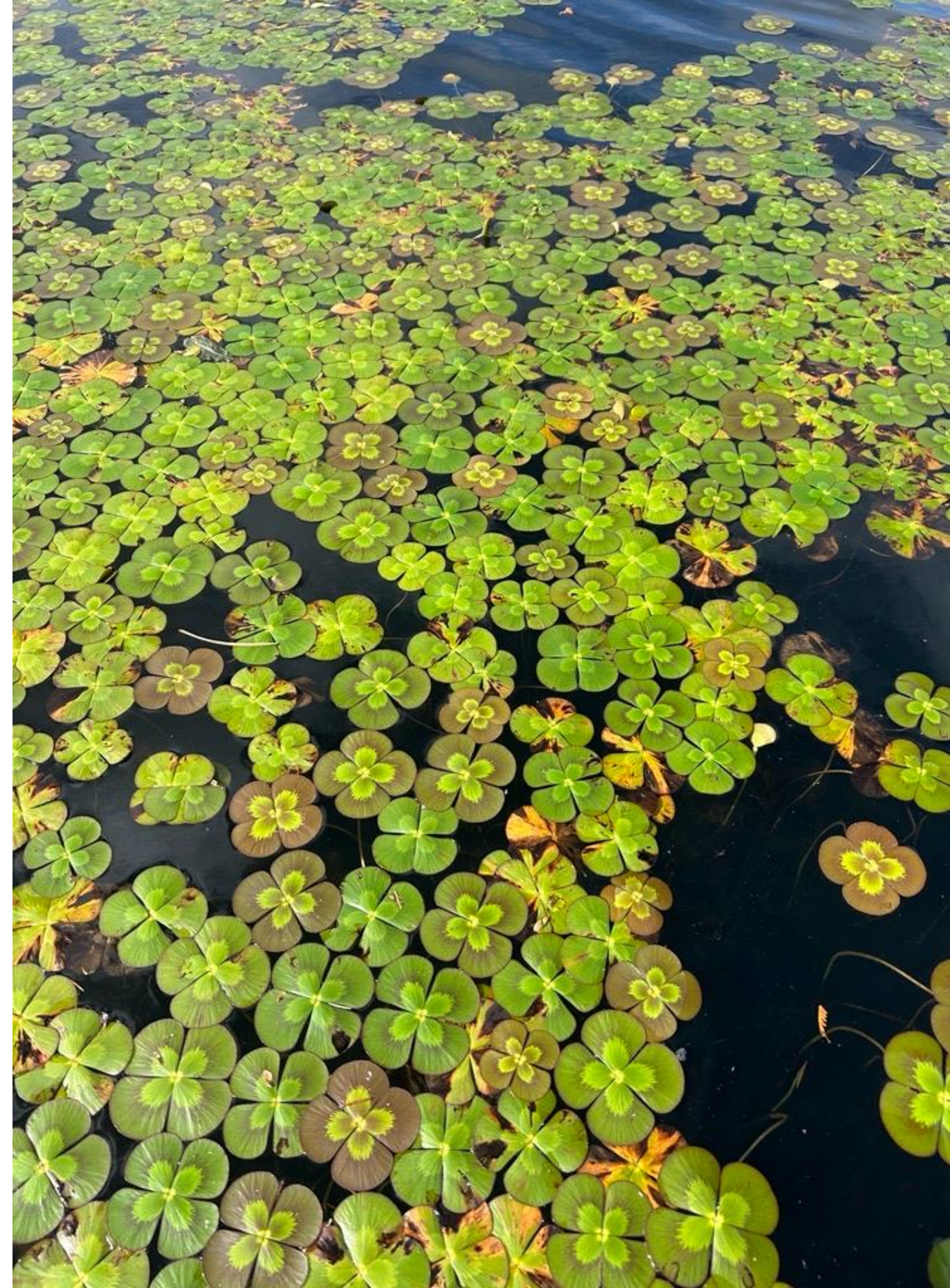
Australian Water Clover (*Marsilea mutica*)

Key Points:

- Not listed as noxious in WA
- On the monitor & quarantine lists
- Only found in 4 other lakes in WA, all on west side
- Meets criteria for Class A listing
- Funding available through ECY early infestation grant – do we have capacity to manage?

Next steps:

- Determine whether or not to pursue grant
- Connect with community (Two HOAs on lake)
- Apply for grant



Noxious Weed List 2025

Shiny Geranium
Geranium lucidum



Holly (Feral/English/Wild)
Ilex aquifolium



General Business



Approve previous meeting minutes – October 24, 2024



IPM Policy Draft Review

IPM Draft Review – Goals vs. Actual

Original Goal	Actual
Clear prioritization of both species and land.	Simplified version to start; can increase complexity over time. Board should outline priority species/lands when adopting the annual weed list.
Clear process for board and coordinator to deal with weeds in each setting (private property, county land, state land, cities, tribal lands, federal, rights-of-ways, etc.).	Somewhat; Split generally between private and public landowners. Will evolve as processes are established.
Clear process for enforcement.	Yes, but not in the IPM Policy. Proposing separate Noticing & Enforcement Policy & Procedure document.
Detail importance of how coordinator prioritizes control strategies, recommendations, etc.	There is an effort to describe how things should be prioritized, but ultimately the board must make these decisions and justify them.

This IPM Policy

Is Not:

- A step-by-step plan to control specific weeds on specific site
- A detailed list of priority species or land types

Is:

- A high-level guide to implementing and encouraging IPM principles in Kitsap
- A reference to ensure the program is meeting certain state noxious weed law
- A framework for interacting with both public and private landowners on weed control



Monitoring Plan 2025

In-house vs. Contractor Considerations

In-house:

- Flexible, can adjust/adapt as needed
- Closer relationship, communication
- Role can expand and has potential to be extended
- Portion of monitoring budget to benefits, IS, etc.
- Limited-term position
- Some time spent on county-required onboarding/trainings

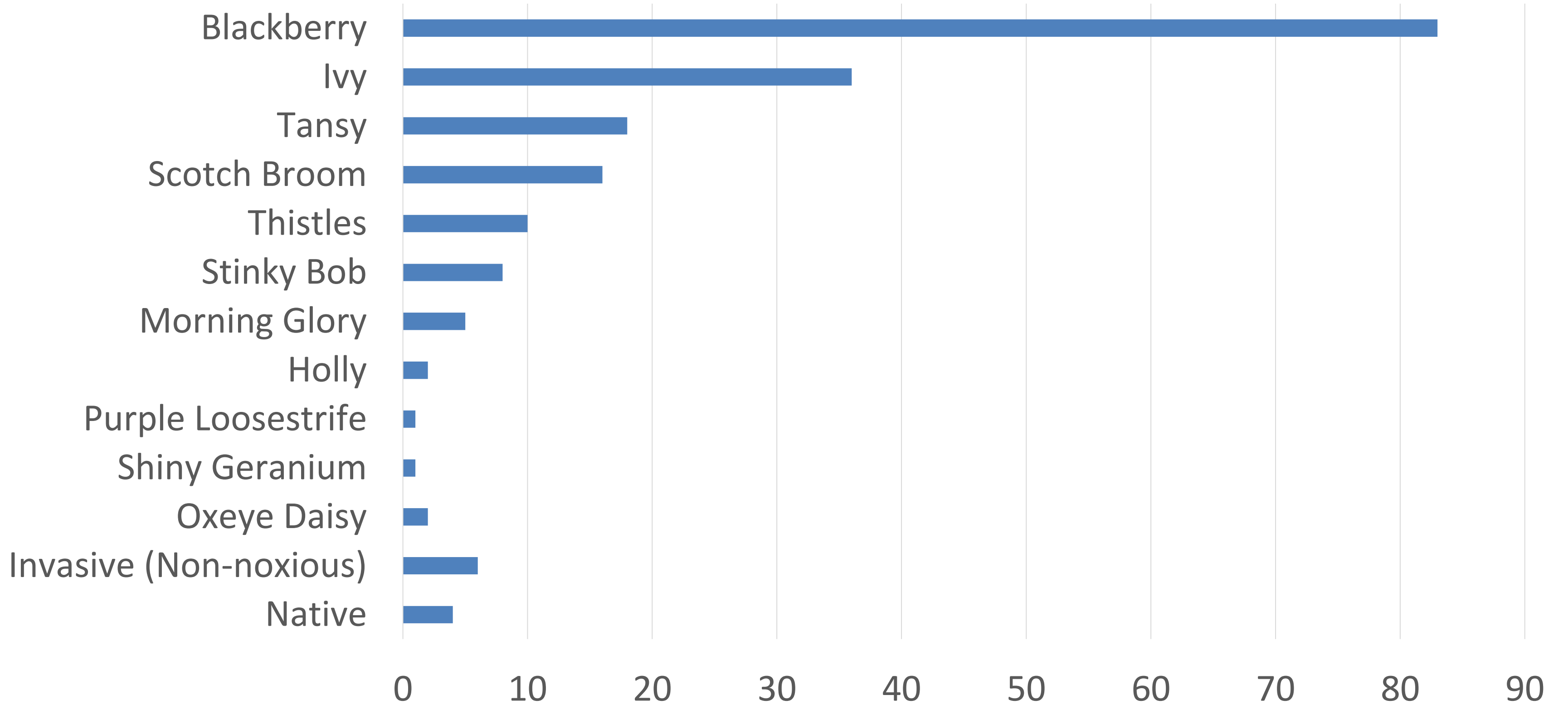
Contractor:

- Need to define specific scope-of-work
- Full budget can go to monitoring
- May be better equipped
- Locked in for full time-period
- Communication/oversight may not be as easy

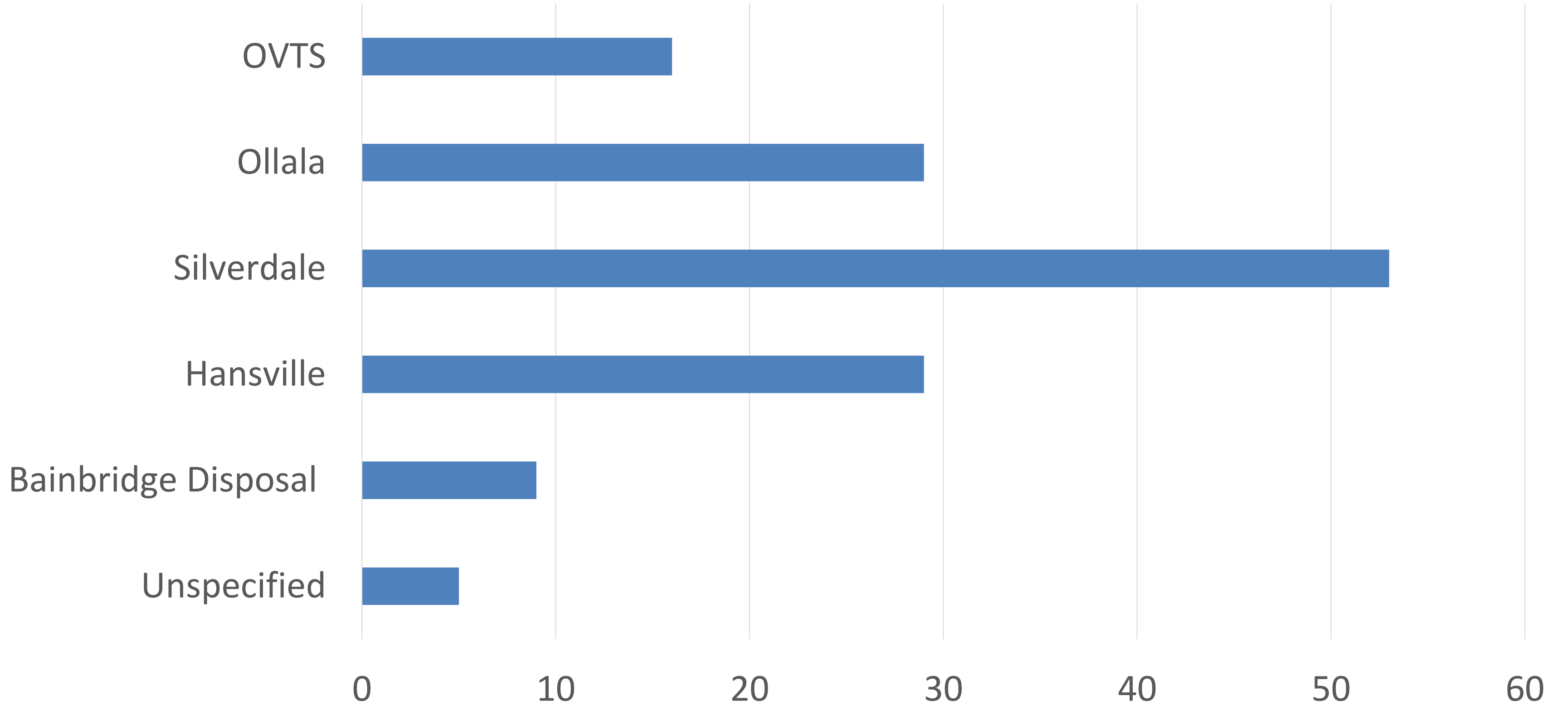


Disposal Program

Species Tally



Location Tally



Expenditures by Month, Location

Location	Mar	Apr	Jun	Jul	Aug	Sep	Oct	Nov*	Totals
Olympic View	42.00				275.00	439.80			756.80
Olalla		150.69	203.48	181.26	526.80	719.47	331.99		2,113.69
Silverdale		65.32	96.07	483.92	1,228.56	1,614.13	91.68		4,379.68
Hansville		82.00	76.57	43.75	449.53	1,423.12	60.16		2,135.13
Unspecified			8.00	64.00				552.82	684.82
Bainbridge				238.50		278.98			517.48
Totals	42.00	998.01	544.12	1,011.43	2,479.89	4,475.50	483.83	552.82	10,587.60

*November data is incomplete.

Considerations for 2025



START/END DATES



TOTAL BUDGET



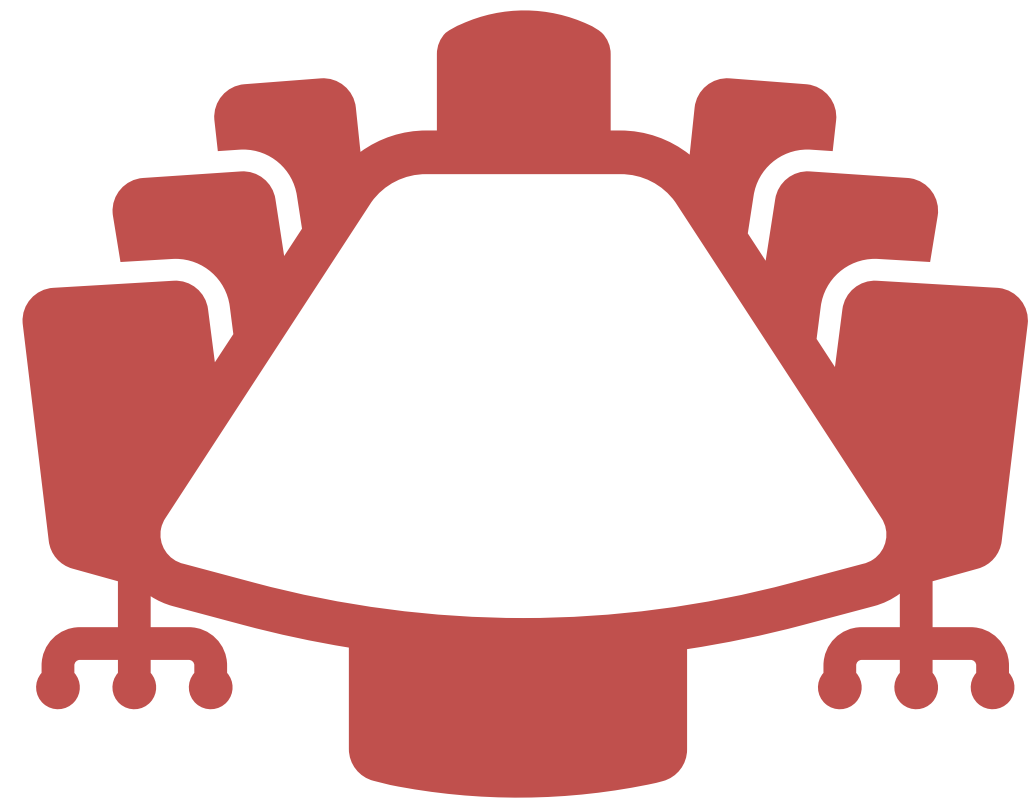
USAGE
RESTRICTIONS



LOCATIONS



COLLABORATION
WITH BI LAND TRUST



Board Positions

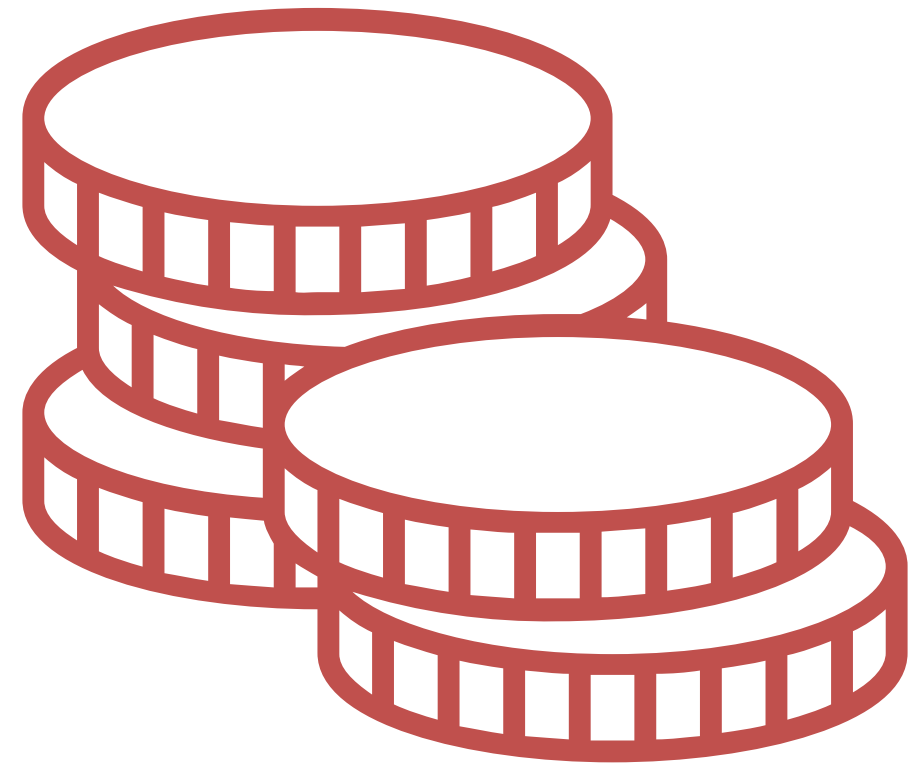


**Thank You
Wendy and Terese!**



Board Positions

- Rebecca Pirtle, Volunteer Services Coordinator to manage recruitment
- Please spread the word and send any interested folks to Rebecca or Jade
- Aim to appoint new members in early January; train by Q1 meeting
- Seeking persons involved in primary production of agricultural products (RCW 17.10.050)



2025 Budget

Category	Sub-Category	Notes	Line-total	Line-total (%)	Sub-total	Sub-total (%)	2024 Budget Comparison	
Staff	Coordinator	Salaries, Insurance, Social Security, WA Family Medical Leave, Employer Benefits	\$ 119,000	32.9%	\$ 267,000	73.8%	Salaries, Insurance, Social Security, WA Family Medical Leave, Employer Benefits	\$ 119,058
	Monitoring Specialist	Salaries, Insurance, Social Security, WA Family Medical Leave, Employer Benefits	\$ 119,000	32.9%				
	Outreach Tech	Salaries, Insurance, Social Security, WA Family Medical Leave, Employer Benefits	\$ 29,000	8.0%				
Supplies and Equipment	Office supplies		\$ 1,000	0.3%	\$ 3,000	0.8%	Office/Operating Supplies	\$ 5,000
	Field supplies		\$ 2,000	0.6%				
Professional Development	Professional development	Conferences, classes, workshops, training, certification - must mutually support staff and noxious weed program	\$ 3,000	0.8%	\$ 3,000	0.8%		
Noxious Weed Program	GIS / intra-departmental support	For assistance with our GIS application / data management (40 hours x \$XX.XX rate)	\$ 4,000	1.1%	\$ 71,000	19.6%	Other Professional Services	\$ 90,000
	Landowner assistance program	Contractor work orders	\$ 50,000	13.8%				
	Disposal program		\$ 10,000	2.8%				
	Education and outreach	Fliers, books, tables, banners, artist commission fees, etc	\$ 2,000	0.6%				
	Coordinator discretionary budget	Any travel costs, supplies, equipment, services to support noxious weed program	\$ 5,000	1.4%				
IT and Indirect Charges			\$ 18,000	5.0%	\$ 18,000	5.0%	IS and Indirect Charges	\$ 18,331
Total			\$ 362,000	100.0%	\$ 362,000	100.0%		\$232,389.00



Adjournment

Thank you for coming!