

Kitsap County Noxious Weed Control Board | Q3 Meeting

Date/Time: Wednesday, August 27th, 2025, 6:00 – 8:00 p.m.

Location: Port Blakely Conference Room #370, Kitsap County Administration Building,
619 Division St, Port Orchard, WA 98366

Members/Staff present:

- Dylan Mendenhall (Bremerton, Chair)
- Courtney Brooks (South Kitsap, Vice Chair)
- Deb Rudnick via Zoom (Bainbridge Island, Secretary)
- Shannon Rose via Zoom (Central Kitsap)
- Jade Jarvis (Program Coordinator, Staff)
- Kirvie Mesebeluu-Yobech via Zoom (Program Manager, Staff)
- Daria Etchings (Outreach Technician, Staff)

Absent: Jess Sappington (WSU Extension, ex-officio)

Guests: Jody Fulford via Zoom

1. Call to Order

- a. The meeting was called to order at 6:00 p.m. with quorum.
- b. Review and adopt agenda
 - i. M: Dylan moves to adopt agenda. Courtney seconds. Motion passes unanimously.
- c. Conflict of interest disclosure – no known conflict of interests by Board members.

2. Public Comment

- None.

3. Program Updates (Jade)

a. Disposal Program

- i. Disposal program cost came to a total of approximately \$6,600 for May-July. Jade asks if the board wants to increase the program cap from \$10,000 to \$15,000. Jade discusses that we can audit the program in the future to understand how to facilitate the program most efficiently.
- ii. M: Dylan moves to increase the disposal budget to \$15,000. Courtney seconds. Motion passes unanimously.

b. Landowner Assistance Program (Jade)

- i. Jade provides status update: Scope of Work is complete and contract approval is in progress.
- ii. Jade suggests adjustments to the program: Treat 2025 as a pilot and collect data on average project costs for 2026; approve projects using best judgement with \$1000 per landowner as a “rough” cap
- iii. Dylan moves to increase cap from \$1,000 to \$2,500 per landowner per year. Deb seconds. Motion passes unanimously.

c. Enforcement Procedures (Jade)

- i. Jade delves into two enforcement options:
 - a. Issue civil infraction
 - b. Control, or cause their being controlled, at the expense of owner
- ii. Q: Shannon asks about permission issues on private property? Dylan answer that per RCW, we can request a warrant to access property
- iii. Q: Dylan asks if civil infractions are something we want to pursue? Is it a good use of Jade’s time? Jade answers that many county boards do not usually pursue infractions due to lengthy process
- iv. Dylan states that counties like King County have great success of getting voluntary compliance when the county offers help. In the future, we will want to develop criteria to determine which enforcement procedure and poses developing a policy committee.

d. Upcoming Outreach Events (Jade)

- i. Jade gives overview of past and upcoming outreach events while announcing a biannual Kitsap Noxious Weed Roundtable to be hosted in early November.
- ii. Deb volunteers to table at the Bainbridge Island Land Trust native plant sale in early October.

4. General Business (Dylan)

a. Approve Minutes

- i. May 7, 2025
- ii. July 29, 2025
 - a. Dylan moves to approve the minutes from our May 7 and July 29 meetings. Courtney seconds. Motion passes unanimously.

b. Compliance Issues (Dylan)

- i. Private Property
 - a. Dylan states we have covered private property in previous agenda topic and moves onto next agenda topic.
- ii. City of Bainbridge

- a. Dylan states that Bainbridge Island has a law that the city is prohibited from use of herbicides and has received complaints from the public.
 - b. Deb clarifies that the law does not prohibit hiring contractors
 - c. Deb delves into the Bainbridge Island Cooperative Weed Management Area (CWMA). The idea is to connect these partners to share best practices and information, and to promote weed management. The CWMA has three priority species: English ivy, Scotch broom, and English holly.
 - d. Jade invites discussion about using budget surplus to connect with the cities to at least cover class A weeds on public land.
- iii. City of Bremerton
- a. Dylan discusses the monitoring of public lands. Bremerton manages over 10,000 acres of forest land surrounding and including the Union River Watershed. Bremerton was contacted for further surveying of these lands for noxious weeds. There is a site visit for the end of September.

c. Budget Surplus (Dylan)

- i. Brainstorm of ideas for the budget surplus:
 - a. Matching funds with city interlocal agreements
 - b. Funding full-time outreach position
 - c. Further monitoring for follow up year
 - d. Work crews/seasonal help
- ii. Kirvie suggests proposing budget amendments in first quarter for the fiscal year 2026. The Board should discuss budget amendments by Q1 2026.

d. Vacant Board Position – North Kitsap District (Dylan)

- i. Dylan makes point that the North Kitsap board position has been vacant for a significant period, and the South Kitsap position will be empty by 2026. Dylan asks how can we further promote?
 - a. Deb expresses sharing within the environmental and/or non-profit world
 - b. Dylan expresses that the Board can do more outreach and can also provide recommendations to the Board.

5. Adjournment

- a. M: Dylan moves to adjourn meeting. Courtney seconds. Motion passes unanimously. Meeting adjourned 7:50 p.m.