



Title 21 Submittal Waiver

Please complete a separate submittal waiver form for each submittal item. Waivers must be named "*Submittal item_Waiver_Document Date_Project Name*"

Example Name "BSA Approval_Waiver_3-3-25_Smith SDAP"

Pursuant to [Kitsap County Code 21.04.160\(C\)](#), an applicant may request waiver of a submittal requirement when they can demonstrate in writing that a particular requirement is not relevant and can further show that the requirement has been met or is not necessary to demonstrate compliance with applicable requirements. If a waiver is denied, the application will be deemed incomplete until such time as the required information is provided. Approvals or denials of a waiver must occur within twenty-eight days of the request. Waiver decisions may not be administratively appealed.

Per Kitsap County Code 21.04.200(B)(1), if the application is deemed incomplete due to a submittal waiver the applicant shall have ninety calendar days from the date of the written notification of incompleteness to submit all required information to the department. If the applicant does not submit the required information within the ninety-day period, the project permit application shall automatically expire.

Parcel # or Property Address:

Submittal Item to be Waived:

Provide an explanation of why you believe this requirement is not relevant or necessary to remain in compliance with Kitsap County Code. Include any relevant code section(s):