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## Stream & Wetland Data Updates

This document provides procedures for updating environmental spatial data in Parcel Search. It covers two update types:

- [\*\*Stream Data Updates\*\*](#)
- [\*\*Wetland Data Updates\*\*](#)

These processes ensure that stream and wetland information in Parcel Search reflects the most accurate on-the-ground conditions while complying with regulatory standards.

### **Stream Data Updates**

Property owners (or other qualified submitters such as state agencies, tribes, non-profits, local governments, and consultants) may request changes to mapped water type classifications, removal of non-existent streams, addition of unmapped streams, or corrections to mapped stream locations. All requests must follow Washington Department of Natural Resources protocols, state law, and Kitsap County code

### **Stream Data Update Process**

This process applies to stream data updates on non-forest lands. Stream updates on forest lands must be approved by the Department of Natural Resources. [Find Your DNR Forester Here.](#)

Forest Land is defined in [WAC 222-16-010](#) and is broadly defined as *all land which is capable of supporting a merchantable stand of timber and is not being actively used for a use which is incompatible with timber growing.*

#### **Step 1: Submit Non-Forest Land Water Type Modification Form**

The landowner or consultant should [complete the Non-Forest Land Water Type Modification Form](#), and it must be signed by the local Washington Department of Fish and Wildlife (WDFW) area habitat biologist or Department of Ecology (Ecology) forest practices specialist. Additional information on these types of modifications can be found in the [Fact Sheet – Non-Forest Land Water Type Modifications](#). All locations of bankfull width measurements must be flagged in the field and shown on a map or GPS points provided.

The WDFW or Ecology representative will likely request a site visit to review the proposed modification and may request to invite a biologist from a local tribe. If tribal concurrence is obtained during Step 1, then the process can skip Step 3.

Submit the completed form to [help@kitsap1.com](mailto:help@kitsap1.com). In the subject line, include “Water Type Modification Request”.

## **Step 2: County Review**

County reviews and determines if all information is complete.

If more information is needed, the property owner or consultant will receive a request for additional information.

If we agree that all information provided is complete, you'll receive communication about the next steps.

## **Step 3: Tribal Collaboration**

The Department will collaborate with tribal habitat biologists within their jurisdictions to assist with non-forest land water-type reviews. If not obtained in Step 1, tribal concurrence will be required at this time. The County may request an additional site visit for the tribal review.

If tribal concurrence is not obtained, the property owner or consultant works with the tribe to revise the Non-Forest Land Water Type Modification Form as needed to receive concurrence. Any changes must be re-approved by WDFW or Ecology.

## **Step 4: Final Submittal**

When the Non-Forest Land Water Type Modification Form is finalized, with signed concurrence from WDFW or Ecology and a local tribal habitat biologist, submit the final form to [help@kitsap1.com](mailto:help@kitsap1.com). In the subject line, include "Water Type Modification-Final".

The Natural Resource Coordinator will review and sign for concurrence and submit the Water Type Modification Form to the Department of Natural Resources for review and approval.

## **Step 5: Updates to Records**

After the Department of Natural Resources approves and updates its maps, the County's GIS Analyst updates Kitsap County Parcel Search and the PREP Map.

Updates to the Department of Natural Resources maps are typically displayed one month later. The County's Information Services team publishes updated data monthly, on the **16th of each month**.

## **Wetland Data Updates**

Property owners may request adjustments to mapped wetland boundaries, removal of wetlands that do not exist, or addition of unmapped wetlands. Updates must be supported by a delineation performed by a qualified wetland specialist as required by Kitsap County Code.

# Wetland Data Update Process

## Step 1: Submit Completed Wetland Delineation Report

At the property owner's request, a *qualified wetland specialist* prepares a wetland report. The report follows [Kitsap County Code Section 19.700.710](#) and is valid for 5 years.

Submit the completed report to [help@kitsap1.com](mailto:help@kitsap1.com). In the subject line, include "Wetland Data Update Request."

## Step 2: County Review

The County reviews and determines if all information is complete.

If more information is needed, the property owner or consultant will receive a request for additional information. The complete Wetland Review Procedure can be found at [Kitsap County Code Chapter 19.200.215](#).

If we agree that all information provided is complete, you'll receive communication about the next steps.

## Step 3: Updates to Records

After staff approval, the County's GIS Analyst updates the Verified Wetland Layer on Parcel Search and the PREP Map. Verified Wetland Layer data entries will include the date of the wetland delineation or wetland absence verification, and are valid for 5 years.

The County's Information Services team publishes updated data monthly, on the **16th of each month**. Updates will appear in the Kitsap County verified wetland data layer (*potential wetland areas and critical drainage areas; the National Wetland Inventory will not be updated with this data*).

*\*Updates to Parcel Search and PREP Map may take 30 or more days to be published.*

## Additional Resources

For additional assistance navigating the update process, contact Natural Resources at 360.337.5777 or by email at [help@kitsap1.com](mailto:help@kitsap1.com).