



Community
Development

Professional Consultant Listings

STATEMENT OF QUALIFICATIONS

Required Qualifications

To be considered for the project website list, interested professionals must be arborists, habitat biologists, hydrogeologists, geological engineers, geologists, land surveyors, or wetlands scientists. Respondents must also be licensed to do business in the State of WA and meet minimum qualifications or otherwise maintain proper certification for their field of expertise. Respondents must be bonded and/or insured. [See minimum qualifications](#) in Kitsap County Code and definitions for the above-noted professions.

Statement of Qualifications (SOQ) Submittal and General Guidelines

To be shown on the project website page, the following criteria are needed:

- Complete the [SOQ](#).
- [Meet the industry's minimum](#) education, experience, and licensing qualifications (arborist, habitat biologist, hydrogeologist, geological engineer, geologist, land surveyor, or wetlands scientist).
- Licensed to do business in the State of Washington.
- Bonded, if applicable.
- Insured.

Questions?

All questions regarding the submittal guidelines should be directed to Scott Diener at sdiener@kitsap.gov.

Qualifications/Definitions for Development Consultants

Qualified Professional or Qualified Consultant, KCC 22.150.505

In accordance with WAC [365-195-905](#)(4), a qualified professional must have obtained a B.S. or B.A. or equivalent degree in biology, soil science, engineering, environmental studies, fisheries, geology, geomorphology or related and relevant field to the subject in question, have related work experience and meet the following criteria:

- A. A qualified professional for wetlands must have a degree in biology, ecology, soil science, botany, or a closely related field and a minimum of three years of professional experience in wetland identification and assessment associated with wetland ecology in the Pacific Northwest or comparable systems.
- B. A qualified professional for habitat management plans or shoreline mitigation plans must have a degree in wildlife biology, ecology, fisheries, or closely related field and a minimum of three years professional experience related to the subject species/habitat type.
- C. A qualified professional for geologically hazardous areas, geotechnical and hydrogeological reports must be a professional engineering geologist or geotechnical engineer, licensed in the State of Washington. In designing soft armoring techniques, a qualified professional may also have similar qualifications as that required for habitat management plans.
- D. A “qualified professional for critical aquifer recharge areas” means a Washington State licensed hydrogeologist, geologist, or an engineer qualified in experience and training in aquifer recharge.

Note: Where the above general definition conflicts with the below specific definition, code requires the more restrictive interpretation be used.

Arborist

“Arborist” means a person who is qualified as an arboriculturist or an arborist. Qualifications may include:

- A. International Society of Arboriculture (ISA) Board Certified Master Arborist; or
- B. ISA Certified Arborist; or
- C. ISA Certified Arborist Municipal Specialist; or
- D. ISA PNW Tree Risk Assessment Qualification (TRAQ); or
- E. American Society of Consulting Arborists (ASCA) Registered Consulting Arborist (RCA)

Geological Engineer, RCW 18.220.010(4), (5)

“Geological Engineer” or “Engineering Geologist” means a means a person who is qualified to practice the specialty of geology affecting the planning, design, operation, and maintenance of engineering works and other human activities where geological factors and conditions impact the public welfare or the safeguarding of life, health, property, and the environment, who has met the qualifications in geology established under Chapter 18.220 RCW, and has been issued a license in engineering geology by the Washington State Geologist Licensing Board.

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Geologist, KCC 19.150.360

“Geologist” means a person who is licensed in the State of Washington and meets all experience and training requirements in accordance with Chapter 308-15 WAC, as now or hereafter amended.

Hydrogeologist, KCC 19.150.410

“Hydrogeologist” means a person who is qualified to engage in the practice of hydrogeology, has met the qualifications in hydrogeology established under chapter 18.220 RCW, and has been issued a license in hydrogeology by the Washington State Geologist Licensing Board.

Land Surveyor, RCW 18.43.020(11)

“Land Surveyor” means a person who meets the requirement of chapter 18.43 RCW and is qualified to practice land surveying as attested to by his or her legal registration as a professional land surveyor.

Wetlands Specialist, KCC 19.150.685

“Wetlands specialist” means a person with experience and training in wetland issues who is able to submit substantially correct reports on wetland delineations, classifications, functional assessments and mitigation plans. Substantially correct is interpreted to mean that errors, if any, will be minor and do not delay or affect the site plan review process. Qualifications of a wetlands specialist include:

- A. Certification as a professional wetland scientist (PWS) or wetland professional in training (WPIT) through the Society of Wetland Scientists;
- B. A Bachelor of Science degree in the biological sciences from an accredited institution and two years of professional field experience; or
- C. Five or more years professional experience as a practicing wetlands biologist with a minimum three years professional experience delineating wetlands.