KitsapCounty
Community Development

Applying for an Engineered Drainage Waiver

What is an Engineered Drainage Waiver?

An Engineered Drainage Waiver is a document provided by Kitsap County Development Engineering staff that waives the requirement for a professional engineer to design drainage for a project. Engineered Drainage Waivers only apply to building permits.

Is My Project Eligible?

To receive an engineered drainage waiver all areas of land disturbing activity associated with your project must be outside of critical areas and critical area buffers.

If critical areas are present on-site professional reports, assessments, or certifications will likely be required to assess the site conditions and provide recommendations and buffer locations.

The following are examples of documents that may be required:

Document Type	Who Prepares This?	When is it Needed?
Geologic Assessment	A Geologist or Geotechnical Engineer licensed in Washington State	For projects proposing land disturbing activity within 200-ft of an erosion or landslide hazard area
Wetland/Stream Delineation Report	A qualified Biologist or Wetlands Specialist, as defined in KCC 19.150.685	Projects proposing land disturbing activity within 300-ft of a wetland or area of hydric soils (potential wetlands). Projects proposing land disturbing activity within the buffer of a stream as outlined in KCC Table 19.300.315
Single-Family Wetland Certification	A Wetlands Specialist, as defined in KCC 19.150.685	For Single-Family projects with adjacent wetlands or areas of hydric soils when KCC 19.200.215.C2 applies
Site Plan showing location of Ordinary High-Water Mark (OHWM) and appropriate Shoreline Buffer from the OHWM	A qualified Biologist	For projects proposing land disturbing activity within a Shoreline Environment Buffer per 22.400.120.B1

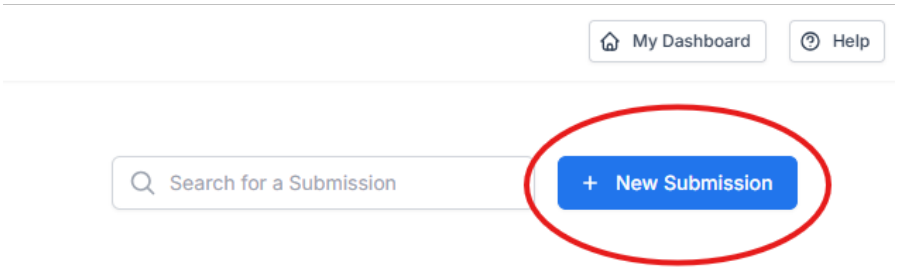
****Note:** Additional critical area documents may be required for official review of the permit.

How Do I Request a Waiver?

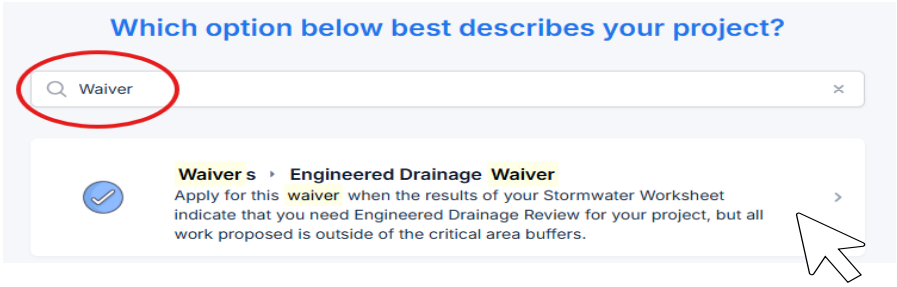
Waivers are requested and issued online. Follow these steps to request.

1) Go to Permit Application Portal. If you've previously used the portal, use your existing credentials. If it's your first time using the portal, select 'sign up now' and follow the prompts to create a login.

2) Once logged into the portal, click the blue "New Submission" button near the top right corner of the page.



3) Type the word "Waiver" into the search box. Select the Engineered Drainage Waiver box that appears.



4) Follow the steps within the waiver application. Upload all applicable environmental reports, your project's site plan, and Stormwater Worksheet

5) After submitting, Development Engineering staff will review your request. Staff will make waiver determination, and you will be notified of the decision via email. If a waiver can be issued you will receive an email including a copy of the waiver document.

6) If you receive a waiver, you will need to upload the waiver and all associated documents to your building permit for resubmittal. This includes the items that were submitted to the waiver request (Step 4).