



Kitsap County Department of Community Development

Acceptance Letter and/Administrative Decision

October 16, 2018

Joshua Hinman, New Life Church josh.hinman@newlife.tv

Norman L. Olson, PE, N.L. Olson & Associates, nlolson2@nlolson.com

Interested Parties and Parties of Record

RE: New Life Church on the Peninsula, Randall Way, Site Development Activity Permit 17 03918, Plan Acceptance 2nd submittal

This Site Development Activity Permit requires a Type II administrative decision. The SEPA Decision is being issued concurrent with the SDAP decision. A 14-day appeal period is required after approval per Kitsap County Code 21.04.070. The pre-construction meeting can be scheduled after the appeal period has ended.

We have reviewed and accept for construction the civil site plans for the above referenced project. This permit must be issued within **360** days from the date of approval, per Kitsap County Code 12.10.055. Please contact Kitsap One at (360) 337-5777 to schedule the pre-construction meeting, which will be conducted at the Department of Community Development office.

The application fee deposit for this Site Development Activity Permit includes **48** hours of permit processing, review and inspection. Hours in excess of the deposit will be charged at the current hourly rate. Any unused portion of the deposit will be refunded upon project completion. All fees must be paid prior to scheduling the final inspection.

A. The following items shall be submitted to Development Services and Engineering prior to scheduling the pre-construction meeting:

1. Provide a Certificate of Liability Insurance remaining in force until final construction acceptance is issued by the County. Specify the liability insurance in the amount of not less than one million dollars combined single limit bodily injury and property damage, with a two-million-dollar aggregate. Include Kitsap County, its officers, and employees as additional insureds with respect to the terms and conditions of the policy. Reference **New Life Church on the Peninsula, Randall Way, Site Development Activity Permit 17 03918** on the Certificate.
2. Provide a performance bond for the erosion and sedimentation control facilities for a minimum amount of **\$10,000 per disturbed acre** referencing **New Life Church on the Peninsula, Site Development Activity Permit 17 03918** on the bond.
3. A copy of the approved NPDES Construction Stormwater General permit from the State Department of Ecology. Please note that the minimum time required from first notice to permit issuance is 37 days.

4. A Right of Way Permit is needed. Prior to issuance of this permit with the Department of Community Development, the Applicant shall apply for a Right-of-Way Permit through the Department of Public Works for all work performed in the county Right of Way associated with this project. You may apply online at <https://co-kitsap-wa.smartgovcommunity.com/Public/Home> or contact Kitsap County Public Works, Right of Way Division at (360) 337-5777 with any questions.
5. At or before the preconstruction meeting, the following notes shall be added to the SDAP plans:
 - a. The saddle connection is to be installed by KCPW crew (add to sanitary sewer plan).
 - b. Provide access design per WSDOT Standard Plan F-80.10-04 Type 2.
 - c. Sheet C2.2. Note 5 refers to WSDOT Standard Plan F-30.10 for cement sidewalk, but the joint and finish detail do not reflect the WSDOT plans; please revise.

B. Development Services and Engineering will schedule a final inspection once all the following conditions are completed:

1. Consistent with KCC 17.500.027 Roadside buffer standards, and other commercial developments in the vicinity along Randall Way, DCD recommends planting deciduous street trees (minimum 2" caliper) at 25 to 30 feet on center in the County right-of-way. Landscape inspection approval is subject to field verification.
2. Submittal of two blackline copies of as-built plans, and a reproducible mylar or scalable electronic PDF (once as-built copies have been approved). All sheets containing road and drainage plans, profiles and associated details shall be included in the as-built set. It is not necessary to include grading and erosion control plans and details. The as-built plan set shall be stamped "**RECORD DRAWING**" and shall be signed and stamped by a professional engineer or land surveyor.
3. Permanent stabilization and restoration of the project site. Final replanting may be delayed to the appropriate season, provided that temporary soil stabilization measures are in place and financial security is provided to assure the completion of work.
4. Prior to building permit issuance, a sewer building clearance will be required. It will need to be accompanied by a BINDING water letter and a sewer availability letter.
5. Certification by the project engineer that the drainage conveyance pipes and structures were installed in compliance with the accepted plans.
6. Certification, by the Project Engineer, of the as-built live and dead storage

volumes.

7. Provide documentation of concurrence from the Geotechnical Engineer that the project as constructed meets their recommendations.
8. Submittal of a recorded (with the Kitsap County Auditor) Maintenance Covenant for maintenance of private storm drainage facilities located on the project site which gives Kitsap County the right to inspect the facilities and guarantees the County that the facilities will be properly maintained (enclosed).
9. Submittal, by the Project Engineer, of the Operation and Maintenance Manual for privately maintained and/or non-standard stormwater facilities.
10. All requirements of the Kitsap Public Health District shall be adhered to.
11. Payment of all outstanding fees.
12. Fulfillment of all conditions of approval.

C. Please be aware of the following requirements by other agencies associated with the proposed construction:

1. This project includes the construction of rock walls or other retaining facilities that either exceed four feet in height or sustain a surcharge. A separate building permit with an engineered design is required for such walls.
2. The site plan indicates that greater than 1 acre will be disturbed during construction. This threshold requires a National Pollutant Discharge Elimination System (NPDES) Stormwater Construction permit from the State Department of Ecology. More information about this permit can be found at: <http://www.ecy.wa.gov/programs/wq/stormwater/construction/> or by calling Josh Klimek at 360-407-7451, email josh.klimek@ecy.wa.gov. This permit is required prior to issuance of the SDAP. Please note that the minimum time required from first notice to permit issuance is 37 days.

THE DECISION OF THE DEPARTMENT IS FINAL, UNLESS APPEALED ON OR BEFORE 14 DAYS FROM THE DATE OF DECISION PER KITSAP COUNTY CODE 21.04.290.

The written appeal shall be made on, or attached to, an appeal form found on the Department of Community Development website:
<https://spf.kitsapgov.com/dcd/FormsandBrochures/Appeals.pdf>.

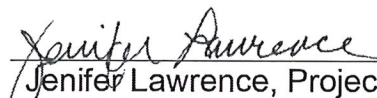
Please note affected property owners may request a change in valuation for property tax purposes, notwithstanding any program of revaluation. Please contact the

Assessor's Office at 360-337-5777 to determine if a change in valuation is applicable due to the issued Decision.

The complete case file including findings, conclusions and any conditions of approvals available for review at the Department of Community Development; if you wish to view the case file or have other questions, please contact Help@Kitsap1.com or (360) 337-5777. Please note the Department of Community Development is open Monday to Thursday from 8:00am to 4:00pm and on Friday from 9:00am to 1:00pm except holidays.

If we can be of further assistance, please contact **Jenifer Lawrence** at (360) 337-5777.

Sincerely,



Jenifer Lawrence, Project Lead

10/16/2018
Date



Shawn Aire, Development Services and Engineering
Supervisor

Date

Cc: Joe Kisiday, PE, N.L. Olson & Associates, jkisiday@nlolson.com

Cc: Interested Parties: Wanda and Dean Enebo, wandae@wavecable.com
Bonnie and Cordell Sunkel, corkbon@q.com
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