

KITSAP COUNTY  
LODGING TAX FUNDING AWARD APPLICATION

Application Deadline: August 30, 2024 @ 2:00 pm

Project Title: Peninsula Home + Remodel Expo  
Project Dates: Beginning: 5.2.25 Ending: 5.4.25  
Name of Organization Kitsap Building Association Web Site kitsapbuilds.com  
Mailing Address: 5251 Auto center way, Bremerton WA 98312  
Contact Person: Randall King E-Mail: rking@kitsapbuilds.com Phone: 360-419-5778  
Amount Requested: \$200,000 Total Project Cost: \$259,456  
Portion of Total Project Cost Requested: 77% (%)

Signature of Authorized Representative 

Indicate the Project Type:

- Tourism marketing;
- Marketing and operations of special events and festivals designed to attract tourists;
- Operations and capital expenditures of tourism-related facilities owned or operated by a municipality or a public facilities district; or
- Operations of tourism-related facilities owned or operated by nonprofit 501(c)(3) and 501(c)(6) organizations.

**NOTE: Applicants must refer to the Kitsap County Lodging Tax Funding Award Process Instructions for complete details of requirements.**

**Applicants Must Submit The Following:**

- Application Funding Cover Sheet signed by an Authorized Representative
- Project Description
- Scope of Work
- Project Timeline
- Project Budget
- Project/Organizational History
- Business Qualification
- Tax Information
- Certificates of Insurance

If these basic criteria are not met, the application will not be considered by the Lodging Tax Committee.

Applications must be submitted in one combined PDF document and emailed to [purchasing@kitsap.gov](mailto:purchasing@kitsap.gov). Hardcopies will not be accepted.

Questions?

Contact Glen McNeill at (360) 337-4789 or [gsmcneill@kitsap.gov](mailto:gsmcneill@kitsap.gov)  
Kitsap County Administrative Services  
614 Division St., MS-7  
Port Orchard, WA 98366

APPLICANT INFORMATION

TYPE OF PROPOSAL

SUBMISSION REQUIREMENTS

<b>Project Title:</b>	Peninsula Home & Remodel Expo
<b>Name of Organization:</b>	Kitsap Building Association
<b>Size of Staff and Board:</b>	4 Staff Members/ 34 Board Members
<b>Size of Volunteer Base:</b>	160 Volunteers
<b>Geographic Area Served:</b>	Kitsap County
<b>Demographic Served:</b>	Homeowners, Future Homeowners, and Families
<b>Type of Service Provided:</b>	Tourism Marketing Activities

**B. Project Description:** The Peninsula Home & Remodel Expo, organized by the Kitsap Building Association (KBA), is the peninsula’s premier event for home design and improvement, significantly contributing to local tourism and the economy. As the largest home show west of Seattle, the Expo is a trusted source of inspiration for homeowners and industry professionals alike.

Our ticket sales platform provided accurate data on visitor origins, revealing that 923 attendees traveled from outside Kitsap County. Most of these guests came from Pierce, King, and Jefferson Counties, with additional visitors from as far as California, Oregon, Arizona, and Minnesota. This achievement validates the success of our marketing strategies in broadening the event’s reach, with even greater expansion expected in 2025. To sustain this, we will continue to prioritize targeted marketing, focusing on outreach to neighboring counties and beyond. This approach not only stimulates the local economy through increased spending on accommodations, dining, and retail but also positions Kitsap County as a destination for both leisure and business travelers. Our goal is to encourage visitors to extend their stay, explore local attractions, and contribute to the county’s year-round tourism growth.

This year, the Expo reached a record post-COVID attendance of 9,275—an 11% increase from 2023—largely due to enhanced marketing efforts supported by our first Lodging Tax Advisory Committee (LTAC) grant. This growth underscores the event’s rising popularity and its positive impact on Kitsap County tourism. Approximately 70% of our exhibitors come from outside Kitsap County, and these vendors are encouraged to stay in local accommodations, further stimulating our economy. Notably, several nearby hotels experienced significant occupancy rates during the Expo weekend in May. For example, the Oxford Inn in Silverdale reported a 78% occupancy on May 3rd, 2024, and 75% on May 4th, 2024—an increase from 51% and 45% on the corresponding dates in 2023. Similarly, Best Western in Silverdale recorded occupancy rates of 79% and 74% for May 3rd and 4th, 2024, compared to 64% and 67% for the same dates in 2023.

The LTAC grant we received in 2024 helped us to launch a comprehensive marketing campaign, including the creation of a dedicated website for the Expo and coverage in various news outlets. Press releases were distributed to key publications such as Tacoma Weekly, News Break, Fab WA (statewide online media site), Puget Sound Business Journal, and several other prominent media outlets. While the \$70,000 LTAC grant significantly contributed to our marketing and advertising efforts, the Kitsap Building Association invested additional funds beyond what was provided to ensure the campaign's success. Moving forward, we plan to strengthen our collaboration with community partners to enhance the educational offerings at the Expo. By introducing hands-on workshops, such as a live shed build with Habitat for Humanity or a 'Build Your Own' class led by students from West Sound Tech, we will provide engaging experiences for attendees of all ages, making the Expo as a must-attend event.

With the requested funding, we are confident that the Peninsula Home & Remodel Expo will continue to grow as a leading event in the region, drawing thousands of visitors to Kitsap County and generating substantial economic benefits. Our ultimate goal is to increase attendance to 20,000 visitors or more, making the Expo a foundational element of tourism in Kitsap County. With an additional \$200,000 in funding, we would broaden our marketing reach, attracting more visitors, vendors, and tourists from across the country, ensuring the biggest and best Home Expo west of Seattle!

**C. Scope of Work:** The Peninsula Home & Remodel Expo is a large-scale event that requires meticulous planning and coordination to ensure its success. The Kitsap Building Association (KBA) initiates the planning process described below immediately after the conclusion of the current year's Expo to secure venues and marketing commitments for the following year.

**1. Venue and Marketing Reservations:**

- The day after the Expo, KBA staff begins making reservations for the next Peninsula Home & Remodel Expo. This includes securing the Kitsap Fairgrounds and reserving advertising space across various platforms.
- Marketing efforts, involving the creation of promotional materials and booking of advertising slots, begin nine months prior to the event to broaden outreach.

**2. Registration and Vendor Coordination:**

- EventHub, the Expo's registration platform, and the event-specific website are prepared and updated nine months prior to the event. This allows ample time for vendors to register and for staff to manage the process efficiently.
- The registration process is comprehensive, involving the evaluation of vendor contracts, verification of insurance, and arrangement of payments to make sure all vendors meet the necessary requirements to participate.
- A detailed floor plan is created and continuously updated as vendors register. This dynamic plan ensures optimal booth placement and allows for adjustments as needed.
- New attractions are locked in, for example chainsaw carving contest or Reginal BBQ competition to enhance this weekend experience, like chainsaw carving contest, a shed build with Habitat for Humanity, or a hands-on workshop with West Sound Tech.

**3. Event Planning and Coordination:**

- The Expo committee, comprised of various Kitsap County Businesses, work to coordinate smaller events within the Expo, such as workshops, demonstrations, and family activities including Construction in Motion and the Lego Brand Building Challenge. Recruiting and scheduling volunteers, planning day-of logistics, and ensuring all smaller events align with the overall success and goals of the Expo.
- Ongoing communication between KBA staff and Kitsap County officials is critical. This collaboration confirms that move-in day logistics, fire inspections, electrical checks, and booth setups are executed smoothly.

**4. Event Execution:**

- On move-in day, KBA staff and volunteers oversee the check-in process for vendors, provide directional signage, assist with parking, and support vendor setup so that all vendors are ready and positioned correctly before the Expo begins.
- During the Expo, staff and volunteers are stationed throughout the venue to provide assistance to vendors, manage smaller events, and offer support to guests. Their presence establishes that the Expo runs smoothly and that any issues are promptly addressed.

**5. Post-Event Activities:**

- Following the conclusion of the Expo, staff and volunteers manage the vendor move-out process.
- Vendor exit surveys are conducted to gather feedback and insights for future improvements. This information is crucial for refining the Expo each year.
- Any prizes or awards won during the Expo are distributed to the appropriate recipients, providing a final touchpoint for engagement and recognition.

Through this structured and comprehensive approach, the Kitsap Building Association guarantees that the Peninsula Home & Remodel Expo remains an event that not only thrives in its execution but also delivers lasting benefits to the community and local economy year after year.

## **D. Project Timeline:**

### **October 2024:**

- Finalize EventHub software set up as well as all contracts and vendor paperwork.
- Lock in event Marketing and Public Relations company

### **November 2024:**

- Launch the updated Peninsula Home & Remodel Expo website and activate EventHub for vendor registrations.
- Schedule committee meetings.

### **December 2024:**

- Begin marketing efforts for member registration for the upcoming year's Expo.

### **January 2025:**

- Conduct a comprehensive accounting and budget review for financial readiness for the event.

### **February 2025:**

- Finalize and print all marketing materials for distribution to vendors, sponsors, and the public.
- Schedule and conduct a walk-through of the pavilion with County staff to review the layout and logistics.
- Finalize and complete contracts with pipe and drape service providers.

### **March 2025:**

- Complete all required contracts with the County and second-party vendors.
- Renew KBA's insurance policy for coverage for the event.
- Submit all necessary maps to the County, including the floor plan, pipe and drape layout, electrical configuration, and outdoor space utilization.
- Arrange plans for the required fire inspection, coordinating with local authorities.
- Organize the placement of promotional banners in high-traffic areas.

### **April 2025:**

- Collect receipts from committee members for any purchased items and process reimbursements.
- Make arrangements for portable restrooms, handwashing stations, and a tented area for the food court, and picnic tables.
- Update fire inspection times and dates in all exhibitor documentation.
- Place orders for all necessary items, covering all printed materials and online purchases.

### **May 2025:**

- Touch base with all vendors to confirm participation and provide them with the event schedule.
- Oversee and assist with vendor move-in, conduct all necessary inspections, manage day-of-event logistics, and support vendor move-out.
- Finalize the profit and loss spreadsheet for the event and make reservations and secure contracts for the following year's Expo.

### **June 2025:**

- Distribute any awards or contest prizes to winners.
- Collect and analyze exit surveys from vendors and attendees to gather feedback.
- Conduct a wrap-up meeting with the committee to review the event and discuss improvements.
- Gather all information and data required for financial funding.

**July 2025:**

- Update timelines, agendas, and after-action reports based on the event’s outcomes.
- Collect and organize all comments from guests, volunteers, and vendors for future reference.
- Develop a contact list for the 2025 Expo to streamline future communications.

**August 2025:**

- Renew the EventHub contract for the upcoming year and address any issues from the previous year’s usage.

**September 2025:**

- Set up EventHub for the next round of vendor registrations and update the KBA website accordingly.
- Address and resolve any foreseeable issues that may impact the upcoming Expo.

**E. Budget:**

- Revenue and expense categories – Please see page
- All income broken out by amount and source – Please see page
- Itemized expenses – Please see page
- A cash flow projection for the year showing cash needs by month– Please see page
- Salaries/related personal expenses, as well as travel and administrative costs – Please see page

**F. History:** The Peninsula Home & Remodel Expo, organized by the Kitsap Building Association, has been a cornerstone of the community since its inception in the 1970s. Originally created as a platform for our members to promote their businesses, the Expo has grown to become the largest home show west of Seattle, featuring over 160 exhibitors each year. While the event still serves as a valuable venue for local companies to showcase their services and products, its focus has expanded to include providing knowledge, inspiration, and resources for all aspects of home design and improvement.

The Kitsap Building Association has been fortunate to receive lodging tax funding in 2024, which has played a crucial role in the continued growth and success of the Expo. Last year’s LTAC grant enabled us to significantly expand our marketing efforts, entailing the creation of a dedicated website for the Expo and increased regional advertising. As a result, we saw attendance increase 11% in 2024. This funding has allowed us to reach new audiences, attract more exhibitors, and enhance the overall experience for attendees.

Building on this success, we plan to use the LTAC grant in 2025 to further extend our marketing reach, develop new partnerships, and introduce additional educational workshops and interactive experiences that will draw even more visitors to Kitsap County. Our goal is to continue growing the Expo into an essential event that not only benefits our exhibitors but also drives significant tourism and economic impact for the entire region.

**G. Business Qualification:** Please see page

**H. Tax Information:** Please see page

**I. Certificate of Insurance:** Please see page

**Kitsap Building Association  
Profit & Loss by Class  
May 2024**

	Builder Grant Program	First Aid	Home and Garden Expo	Membership	Membership Luncheon
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Credit Card Surcharge	0.00	0.00	3,829.00	0.00	58.47
Education Revenue	0.00	1,000.00	0.00	0.00	0.00
Event Revenue					
Monthly Member Lunch Ticket	0.00	0.00	0.00	0.00	1,410.00
Peninsula Home & Garden Expo	0.00	0.00	281,362.08	0.00	0.00
<b>Total Event Revenue</b>	0.00	0.00	281,362.08	0.00	1,410.00
Grant Revenue	3,000.00	0.00	0.00	0.00	0.00
KBA PAC	0.00	0.00	0.00	725.00	0.00
MAF & Other Rebates	0.00	0.00	0.00	0.00	0.00
Membership Dues					
Affiliate Dues	0.00	0.00	0.00	262.00	0.00
Builder Membership	0.00	0.00	0.00	8,908.00	0.00
Initiation Fee	0.00	0.00	0.00	250.00	0.00
<b>Total Membership Dues</b>	0.00	0.00	0.00	9,420.00	0.00
Outdoor Sign Sponsorship	0.00	0.00	0.00	1,450.00	0.00
ROI	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	3,000.00	1,000.00	285,191.08	11,595.00	1,468.47
<b>Gross Profit</b>	3,000.00	1,000.00	285,191.08	11,595.00	1,468.47
<b>Expense</b>					
<b>Administrative Expense</b>					
Advertising & Promotion	0.00	0.00	78,660.36	0.00	0.00
Bank Service Fees	0.00	0.00	2.68	0.00	0.00
Contract Services	0.00	825.00	0.00	0.00	0.00
Dues & Subscriptions	0.00	0.00	39.90	0.00	0.00
Insurance	0.00	0.00	0.00	0.00	0.00
Landscaping	0.00	0.00	0.00	0.00	0.00
Licenses & Permits	0.00	0.00	20.00	0.00	0.00
Merchant Fees	0.00	3.34	3,851.40	304.71	58.58
Office Supplies	0.00	0.00	228.76	0.00	0.00
Repair/Maintenance- BUILDING	0.00	0.00	0.00	0.00	0.00
Telephone	0.00	0.00	0.00	0.00	0.00
Travel/ Meeting & Training	0.00	0.00	283.15	0.00	0.00
<b>Total Administrative Expense</b>	0.00	828.34	83,086.25	304.71	58.58



**Kitsap Building Association**  
**Profit & Loss by Class**  
 May 2024

9:07 AM  
 06/19/24  
 Accrual Basis

	Builder Grant Program	First Aid	Home and Garden Expo	Membership	Membership Luncheon
<b>Event Expense</b>					
Awards	0.00	0.00	716.39	0.00	0.00
Catering	0.00	0.00	0.00	1,028.75	1,572.98
Event Entertainment	0.00	0.00	875.00	0.00	0.00
Event Insurance - direct	0.00	0.00	928.00	0.00	0.00
Fixture/Equip Rental - Event	0.00	0.00	5,868.00	0.00	0.00
Peninsula Home & Garden Expo	0.00	0.00	139.31	0.00	0.00
Rent - Event Space	0.00	0.00	9,613.38	0.00	0.00
Security	0.00	0.00	1,440.00	0.00	0.00
<b>Total Event Expense</b>	0.00	0.00	19,580.08	1,028.75	1,572.98
<b>Payroll Expenses</b>					
Benefits	0.00	0.00	0.00	0.00	0.00
Payroll Taxes	0.00	0.00	0.00	0.00	0.00
Wages - Net	0.00	0.00	0.00	0.00	0.00
<b>Total Payroll Expenses</b>	0.00	0.00	0.00	0.00	0.00
<b>Printing &amp; Publications</b>					
Professional Fees	0.00	0.00	2,735.10	0.00	0.00
Contracted Services	0.00	0.00	0.00	0.00	0.00
Payroll Processing Fees	0.00	0.00	0.00	0.00	0.00
Photographer/Videographer	0.00	0.00	175.00	0.00	0.00
TECH. (Web, IT, Hardware, BF)	0.00	0.00	48.63	0.00	0.00
<b>Total Professional Fees</b>	0.00	0.00	223.63	0.00	0.00
<b>Taxes - Pers Property</b>					
Utilities	0.00	0.00	0.00	0.00	0.00
Electric	0.00	0.00	0.00	0.00	0.00
Garbage	0.00	0.00	0.00	0.00	0.00
Water/ Sewer Exp	0.00	0.00	0.00	0.00	0.00
Utilities - Other	0.00	0.00	0.00	0.00	0.00
<b>Total Utilities</b>	0.00	0.00	0.00	0.00	0.00
<b>Total Expense</b>	0.00	828.34	105,625.06	1,333.46	1,631.56
<b>Net Ordinary Income</b>	3,000.00	171.66	179,566.02	10,261.54	-163.09
<b>Net Income</b>	<b>3,000.00</b>	<b>171.66</b>	<b>179,566.02</b>	<b>10,261.54</b>	<b>-163.09</b>

**Kitsap Building Association**  
**Profit & Loss by Class**  
May 2024

	Overhead	TOTAL
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Credit Card Surcharge	0.00	3,887.47
Education Revenue	0.00	1,000.00
Event Revenue		
Monthly Member Lunch Ticket	0.00	1,410.00
Peninsula Home & Garden Expo	0.00	281,362.08
<b>Total Event Revenue</b>	0.00	282,772.08
Grant Revenue	0.00	3,000.00
KBA PAC	0.00	725.00
MAF & Other Rebates	305.42	305.42
<b>Membership Dues</b>		
Affiliate Dues	0.00	262.00
Builder Membership	0.00	8,908.00
Initiation Fee	0.00	250.00
<b>Total Membership Dues</b>	0.00	9,420.00
Outdoor Sign Sponsorship	300.00	1,750.00
ROI	83,896.51	83,896.51
<b>Total Income</b>	84,501.93	386,756.48
<b>Gross Profit</b>	84,501.93	386,756.48
<b>Expense</b>		
<b>Administrative Expense</b>		
Advertising & Promotion	83.01	78,743.37
Bank Service Fees	1.00	3.68
Contract Services	0.00	825.00
Dues & Subscriptions	932.72	972.62
Insurance	384.00	384.00
Landscaping	365.83	365.83
Licenses & Permits	80.00	100.00
Merchant Fees	0.00	4,218.03
Office Supplies	385.85	614.61
Repair/Maintenance- BUILDING	206.82	206.82
Telephone	378.33	378.33
Travel/ Meeting & Training	1,052.20	1,335.35
<b>Total Administrative Expense</b>	3,869.76	88,147.64



**Kitsap Building Association**  
**Profit & Loss by Class**  
May 2024

	Overhead	TOTAL
Event Expense		
Awards	0.00	716.39
Catering	0.00	2,601.73
Event Entertainment	0.00	875.00
Event Insurance - direct	0.00	928.00
Fixture/Equip Rental - Event	0.00	5,868.00
Peninsula Home & Garden Expo	0.00	139.31
Rent - Event Space	0.00	9,613.38
Security	0.00	1,440.00
<b>Total Event Expense</b>	<b>0.00</b>	<b>22,181.81</b>
Payroll Expenses		
Benefits	3,376.75	3,376.75
Payroll Taxes	6,901.95	6,901.95
Wages - Net	20,123.09	20,123.09
<b>Total Payroll Expenses</b>	<b>30,401.79</b>	<b>30,401.79</b>
Printing & Publications	0.00	2,735.10
Professional Fees		
Contracted Services	1,300.00	1,300.00
Payroll Processing Fees	198.64	198.64
Photographer/Videographer	0.00	175.00
TECH. (Web, IT, Hardware, BF)	1,512.47	1,561.10
<b>Total Professional Fees</b>	<b>3,011.11</b>	<b>3,234.74</b>
Taxes - Pers Property	320.00	320.00
Utilities		
Electric	364.89	364.89
Garbage	47.83	47.83
Water/ Sewer Exp	126.57	126.57
Utilities - Other	33.52	33.52
<b>Total Utilities</b>	<b>572.81</b>	<b>572.81</b>
<b>Total Expense</b>	<b>38,175.47</b>	<b>147,593.89</b>
<b>Net Ordinary Income</b>	<b>46,326.46</b>	<b>239,162.59</b>
<b>Net Income</b>	<b>46,326.46</b>	<b>239,162.59</b>

**Depreciation and Amortization**  
(Including Information on Listed Property)

Department of the Treasury  
Internal Revenue Service

Attach to your tax return.  
Go to [www.irs.gov/Form4562](http://www.irs.gov/Form4562) for instructions and the latest information.

Name(s) shown on return <b>KITSAP BUILDING ASSOCIATION</b>	Business or activity to which this form relates <b>Form 990 / Form 990EZ</b>	Identifying number <b>23-7056290</b>
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**Part I Election To Expense Certain Property Under Section 179**

**Note:** If you have any listed property, complete Part V before you complete Part I.

1 Maximum amount (see instructions) . . . . .	<b>1</b>	
2 Total cost of section 179 property placed in service (see instructions) . . . . .	<b>2</b>	
3 Threshold cost of section 179 property before reduction in limitation (see instructions) . . . . .	<b>3</b>	
4 Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0- . . . . .	<b>4</b>	
5 Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions . . . . .	<b>5</b>	
<b>6</b>	<b>(a)</b>	<b>(b)</b>
(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7 Listed property. Enter the amount from line 29 . . . . .	<b>7</b>	
8 Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7 . . . . .	<b>8</b>	
9 Tentative deduction. Enter the smaller of line 5 or line 8 . . . . .	<b>9</b>	
10 Carryover of disallowed deduction from line 13 of your 2021 Form 4562 . . . . .	<b>10</b>	
11 Business income limitation. Enter the smaller of business income (not less than zero) or line 5. See instructions . . . . .	<b>11</b>	
12 Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11 . . . . .	<b>12</b>	
13 Carryover of disallowed deduction to 2023. Add lines 9 and 10, less line 12 . . . . .	<b>13</b>	

**Note:** Don't use Part II or Part III below for listed property. Instead, use Part V.

**Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property. See instructions.)**

14 Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year. See instructions . . . . .	<b>14</b>	
15 Property subject to section 168(f)(1) election . . . . .	<b>15</b>	
16 Other depreciation (including ACRS) . . . . .	<b>16</b>	

**Part III MACRS Depreciation (Don't include listed property. See instructions.)**

**Section A**

17 MACRS deductions for assets placed in service in tax years beginning before 2022 . . . . .	<b>17</b>	<b>8,892.</b>
18 If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here . . . . . <input type="checkbox"/>		

**Section B—Assets Placed in Service During 2022 Tax Year Using the General Depreciation System**

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
<b>19a</b> 3-year property						
<b>b</b> 5-year property						
<b>c</b> 7-year property		3,371.	7.0 yrs	HY	200 DB	482.
<b>d</b> 10-year property						
<b>e</b> 15-year property						
<b>f</b> 20-year property						
<b>g</b> 25-year property			25 yrs.		S/L	
<b>h</b> Residential rental property			27.5 yrs.	MM	S/L	
			27.5 yrs.	MM	S/L	
<b>i</b> Nonresidential real property	06/22	11,520.	39 yrs.	MM	S/L	160.
				MM	S/L	

**Section C—Assets Placed in Service During 2022 Tax Year Using the Alternative Depreciation System**

<b>20a</b> Class life						
<b>b</b> 12-year			12 yrs.		S/L	
<b>c</b> 30-year			30 yrs.	MM	S/L	
<b>d</b> 40-year			40 yrs.	MM	S/L	

**Part IV Summary (See instructions.)**

21 Listed property. Enter amount from line 28 . . . . .	<b>21</b>	
22 Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions . . . . .	<b>22</b>	<b>9,534.</b>
23 For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs . . . . .	<b>23</b>	

**IRS e-file Signature Authorization for a Tax Exempt Entity**

For calendar year 2022, or fiscal year beginning \_\_\_\_\_, 2022, and ending \_\_\_\_\_, 20\_\_\_\_\_

**2022**

Department of the Treasury  
Internal Revenue Service

**Do not send to the IRS. Keep for your records.**  
Go to [www.irs.gov/Form8879TE](http://www.irs.gov/Form8879TE) for the latest information.

Name of filer **KITSAP HOME BUILDERS FOUNDATION** EIN or SSN **33-1047457**

Name and title of officer or person subject to tax  
**RANDALL KING, EXECUTIVE OFFICER**

**Part I Type of Return and Return Information**

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here . . . . . <input type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12) . . . . .	1b	
2a Form 990-EZ check here . . . . . <input checked="" type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9) . . . . .	2b	10,590.
3a Form 1120-POL check here . . . . . <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22) . . . . .	3b	
4a Form 990-PF check here . . . . . <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part V, line 5) . . . . .	4b	
5a Form 8868 check here . . . . . <input type="checkbox"/>	b Balance due (Form 8868, line 3c) . . . . .	5b	
6a Form 990-T check here . . . . . <input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4) . . . . .	6b	
7a Form 4720 check here . . . . . <input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1) . . . . .	7b	
8a Form 5227 check here . . . . . <input type="checkbox"/>	b FMV of assets at end of tax year (Form 5227, Item D) . . . . .	8b	
9a Form 5330 check here . . . . . <input type="checkbox"/>	b Tax due (Form 5330, Part II, line 19) . . . . .	9b	
10a Form 8038-CP check here . . . . . <input type="checkbox"/>	b Amount of credit payment requested (Form 8038-CP, Part III, line 22) . . . . .	10b	

**Part II Declaration and Signature Authorization of Officer or Person Subject to Tax**

Under penalties of perjury, I declare that  I am an officer of the above entity or  I am a person subject to tax with respect to (name of entity) \_\_\_\_\_, (EIN) \_\_\_\_\_ and that I have examined a copy of the 2022 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

**PIN: check one box only**

I authorize RANDY BIEGENWALD CPA, PS to enter my PIN 

9	8	3	1	2
---	---	---	---	---

 as my signature  
ERO firm name Enter five numbers, but do not enter all zeros

on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax \_\_\_\_\_ Date 11/13/2023

**Part III Certification and Authentication**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

9	1	2	5	2	9	9	8	3	8	3
---	---	---	---	---	---	---	---	---	---	---

  
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2022 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature Date 11/09/2023

**ERO Must Retain This Form – See Instructions  
Do Not Submit This Form to the IRS Unless Requested To Do So**



**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

**2022**

Department of the Treasury  
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.  
Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

**Open to Public Inspection**

**A** For the 2022 calendar year, or tax year beginning **2022**, and ending **20**

**B** Check if applicable:  
 Address change  
 Name change  
 Initial return  
 Final return/terminated  
 Amended return  
 Application pending

**C** Name of organization **KITSAP BUILDING ASSOCIATION**  
 Doing business as  
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite  
**5251 AUTO CENTER WAY**  
 City or town, state or province, country, and ZIP or foreign postal code  
**BREMERTON, WA 98312**

**D** Employer identification number  
**23-7056290**

**E** Telephone number  
**(360) 479-5778**

**G** Gross receipts \$ **487,172.**

**F** Name and address of principal officer:  
**MIRIAM VILLARD, 5251 AUTO CENTER WAY, BREMERTON, WA 98312**

**H(a)** Is this a group return for subordinates?  Yes  No  
**H(b)** Are all subordinates included?  Yes  No  
 If "No," attach a list. See instructions.

**I** Tax-exempt status:  501(c)(3)  501(c) ( **6** ) (insert no.)  4947(a)(1) or  527

**J** Website: **WWW.KITSAPBUILDS.COM**

**K** Form of organization:  Corporation  Trust  Association  Other

**L** Year of formation: **1955**

**M** State of legal domicile: **WA**

**H(c)** Group exemption number

**Part I Summary**

Activities & Governance	<b>1</b>	Briefly describe the organization's mission or most significant activities: <u>TO PROVIDE INFORMATION, EDUCATION AND SERVICES THAT PROMOTE THE CONSTRUCTION INDUSTRY. WE FOSTER SAFE AFFORDABLE HOUSING, AND PROMOTE ECONOMIC DEVELOPMENT.</u>		
	<b>2</b>	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	<b>3</b>	Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	<b>17</b>
	<b>4</b>	Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	<b>16</b>
	<b>5</b>	Total number of individuals employed in calendar year 2022 (Part V, line 2a)	<b>5</b>	<b>7</b>
	<b>6</b>	Total number of volunteers (estimate if necessary)	<b>6</b>	<b>30</b>
	<b>7a</b>	Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	<b>0.</b>
	<b>b</b>	Net unrelated business taxable income from Form 990-T, Part I, line 11	<b>7b</b>	<b>0.</b>
Revenue	<b>8</b>	Contributions and grants (Part VIII, line 1h)	Prior Year <b>285,050.</b>	Current Year <b>286,310.</b>
	<b>9</b>	Program service revenue (Part VIII, line 2g)	<b>164,228.</b>	<b>197,159.</b>
	<b>10</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	<b>3,843.</b>	<b>3,703.</b>
	<b>11</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		
	<b>12</b>	Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<b>453,121.</b>	<b>487,172.</b>
Expenses	<b>13</b>	Grants and similar amounts paid (Part IX, column (A), lines 1–3)		<b>5,354.</b>
	<b>14</b>	Benefits paid to or for members (Part IX, column (A), line 4)		
	<b>15</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	<b>179,462.</b>	<b>200,239.</b>
	<b>16a</b>	Professional fundraising fees (Part IX, column (A), line 11e)		
	<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25)		
	<b>17</b>	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	<b>146,715.</b>	<b>229,089.</b>
	<b>18</b>	Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	<b>326,177.</b>	<b>434,682.</b>
	<b>19</b>	Revenue less expenses. Subtract line 18 from line 12	<b>126,944.</b>	<b>52,490.</b>
Net Assets or Fund Balances	<b>20</b>	Total assets (Part X, line 16)	Beginning of Current Year <b>404,793.</b>	End of Year <b>409,380.</b>
	<b>21</b>	Total liabilities (Part X, line 26)	<b>76,683.</b>	<b>44,040.</b>
	<b>22</b>	Net assets or fund balances. Subtract line 21 from line 20	<b>328,110.</b>	<b>365,340.</b>

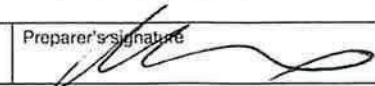
**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

Signature of officer: **RANDALL KING, EXECUTIVE OFFICER**  
 Date: **11/14/2023**

**Paid Preparer Use Only**

Print/Type preparer's name: **Randy Biegenwald**  
 Preparer's signature:   
 Date: **11/15/2023**  
 Check  if self-employed  
 PTIN: **P01245406**  
 Firm's name: **RANDY BIEGENWALD CPA, PS**  
 Firm's EIN: **91-1494073**  
 Firm's address: **3571 NW BYRON, SILVERDALE, WA 98383**  
 Phone no.: **(360) 692-4424**

May the IRS discuss this return with the preparer shown above? See instructions  Yes  No

**Part III Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

TO PROVIDE INFORMATION, EDUCATION AND SERVICES THAT PROMOTE THE CONSTRUCTION INDUSTRY. WE FOSTER SAFE AFFORDABLE HOUSING, AND PROMOTE ECONOMIC DEVELOPMENT.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?  Yes  No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?  Yes  No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

MEMBERSHIP SERVICES - HELD MONTHLY MEETINGS AND EDUCATIONAL SEMINARS TO PROVIDE INFORMATION REGARDING THE CONSTRUCTION INDUSTRY TO MEMBERS.

4b (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

MARKETING ASSISTANCE - PROVIDE MEMBERS WITH A NEWSLETTER AND A DIRECTORY OF BUILDERS, PROVIDE ACCESS TO GROUP MEDICAL INSURANCE AND TO WASHINGTON STATE WORKMEN'S COMPENSATION REBATE PLAN THAT ENCOURAGES JOB SAFETY AND REDUCES PAYROLL COSTS.

4c (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

PRESENTED CONCERNS OF THE BUILDING INDUSTRY TO LEGISLATIVE AND REGULATORY BODIES, INFORMED MEMBERS ABOUT GOVERNMENT ACTIONS.

4d Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$ ) (Revenue \$ )

4e Total program service expenses



Part IV Checklist of Required Schedules

Table with 3 columns: Question ID, Question Text, Yes, No. Rows include questions 1 through 21 regarding organizational requirements and schedules A through H.



Part IV Checklist of Required Schedules (continued)

Table with 3 columns: Question ID, Question Text, Yes, No. Rows include questions 22 through 38 regarding grants, compensation, bond issues, and organizational transactions.

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V [ ]

Table with 3 columns: Question ID, Question Text, Yes, No. Rows include questions 1a, 1b, and 1c regarding Form 1096, Forms W-2G, and backup withholding rules.

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)		Yes	No		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	7		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b		X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a			X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b			
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a			X
b	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a			X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b			X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c			
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X	
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		X	
7	<b>Organizations that may receive deductible contributions under section 170(c).</b>				
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a			
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b			
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c			
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e			
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f			
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g			
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h			
8	<b>Sponsoring organizations maintaining donor advised funds.</b> Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8			
9	<b>Sponsoring organizations maintaining donor advised funds.</b>				
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a			
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b			
10	<b>Section 501(c)(7) organizations.</b> Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	<b>Section 501(c)(12) organizations.</b> Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	<b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?	12a			
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	<b>Section 501(c)(29) qualified nonprofit health insurance issuers.</b>				
a	Is the organization licensed to issue qualified health plans in more than one state? <b>Note:</b> See the instructions for additional information the organization must report on Schedule O.	13a			
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a			X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b			
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see the instructions and file Form 4720, Schedule N.	15			
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16			
17	<b>Section 501(c)(21) organizations.</b> Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952, or 4953? If "Yes," complete Form 6069.	17			



Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI [X]

Section A. Governing Body and Management

Table with 4 columns: Question, Yes, No, and a grid for line numbers. Rows include questions about voting members, family relationships, management delegation, significant changes, asset diversions, members, and documentation.

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

Table with 4 columns: Question, Yes, No, and a grid for line numbers. Rows include questions about local chapters, written policies, conflict of interest, whistleblower, document retention, compensation, and joint ventures.

Section C. Disclosure

- List of disclosure questions 17 through 20, including requirements for public inspection of forms and availability of governing documents.

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII

**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

**1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) RANDALL KING EXECUTIVE OFFICER	40.00			X	X			89,263.	0.	0.
(2) DARYL READ IMMEDIATE PAST PRESEDENT	2.00	X		X				0.	0.	0.
(3) MIRIAM VILLARD PRESIDENT	2.00	X		X				0.	0.	0.
(4) BOB DISNEY 1ST VICE PRESIDENT	2.00	X		X				0.	0.	0.
(5) BERNI KENWORTHY 2ND VICE PRESIDENT	2.00	X		X				0.	0.	0.
(6) BRADY MUELLER TREASURER	2.00	X		X				0.	0.	0.
(7) JASON WRIGHT SECRETARY	2.00	X		X				0.	0.	0.
(8) WAYNE KEFFER DIRECTOR	2.00	X						0.	0.	0.
(9) GARY LINDSEY DIRECTOR	2.00	X						0.	0.	0.
(10) ELLEN ROSS CARDOSO DIRECTOR	2.00	X						0.	0.	0.
(11) MARK EISSES DIRECTOR	2.00	X						0.	0.	0.
(12) JUSTIN INGALLS DIRECTOR	2.00	X						0.	0.	0.
(13) STEVE SEGO DIRECTOR	2.00	X						0.	0.	0.
(14) CHERYL BLOOM DIRECTOR	2.00	X						0.	0.	0.



**Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15) ERIC PETERSON DIRECTOR	2.00	X						0.	0.	0.
(16) RON PERKEREWICZ DIRECTOR	2.00	X						0.	0.	0.
(17) CHAD LYONS DIRECTOR	2.00	X						0.	0.	0.
(18) MAY DISNEY DIRECTOR	2.00	X						0.	0.	0.
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
<b>1b Subtotal</b>								89,263.	0.	0.
<b>c Total from continuation sheets to Part VII, Section A</b>										
<b>d Total (add lines 1b and 1c)</b>								89,263.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual	3	X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual	4	X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person	5	X

**Section B. Independent Contractors**

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization

**Part VIII** Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants, and Other Similar Amounts	1a Federated campaigns . . . . .	1a				
	b Membership dues . . . . .	1b	80,669.			
	c Fundraising events . . . . .	1c	186,551.			
	d Related organizations . . . . .	1d				
	e Government grants (contributions)	1e				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	19,090.			
	g Noncash contributions included in lines 1a-1f . . . . .	1g \$				
	<b>h Total.</b> Add lines 1a-1f . . . . .		<b>286,310.</b>			
Program Service Revenue	Business Code					
	2a <u>MARKETING ASSISTANCE</u>	524298	150,788.	150,788.	0.	0.
	b <u>EDUCATIONAL SEMINARS</u>	611430	6,060.	6,060.	0.	0.
	c <u>MEMBERSHIP SERVICES</u>	900099	39,450.	39,450.	0.	0.
	d <u>REBATES</u>	900099	861.	861.	0.	0.
	e					
	f All other program service revenue . . . . .					
<b>g Total.</b> Add lines 2a-2f . . . . .		<b>197,159.</b>				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts) . . . . .		3,703.	0.	0.	3,703.
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties . . . . .					
	6a Gross rents . . . . .	6a	(i) Real			
			(ii) Personal			
	b Less: rental expenses	6b				
	c Rental income or (loss)	6c				
	d Net rental income or (loss) . . . . .					
	7a Gross amount from sales of assets other than inventory	7a	(i) Securities			
			(ii) Other			
	b Less: cost or other basis and sales expenses . . . . .	7b				
	c Gain or (loss) . . . . .	7c				
	d Net gain or (loss) . . . . .					
8a Gross income from fundraising events (not including \$ 186,551 of contributions reported on line 1c). See Part IV, line 18 . . . . .	8a					
b Less: direct expenses . . . . .	8b					
c Net income or (loss) from fundraising events . . . . .						
9a Gross income from gaming activities. See Part IV, line 19 . . . . .	9a					
b Less: direct expenses . . . . .	9b					
c Net income or (loss) from gaming activities . . . . .						
10a Gross sales of inventory, less returns and allowances . . . . .	10a					
b Less: cost of goods sold . . . . .	10b					
c Net income or (loss) from sales of inventory . . . . .						
Miscellaneous Revenue	Business Code					
	11a					
	b					
	c					
	d All other revenue . . . . .					
<b>e Total.</b> Add lines 11a-11d . . . . .						
<b>12 Total revenue.</b> See instructions . . . . .		<b>487,172.</b>	<b>197,159.</b>	<b>0.</b>	<b>3,703.</b>	



**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

<b>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</b>		(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 . . . . .	4,419.			
2	Grants and other assistance to domestic individuals. See Part IV, line 22 . . . . .	935.			
3	Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16 . . . . .				
4	Benefits paid to or for members . . . . .				
5	Compensation of current officers, directors, trustees, and key employees . . . . .	89,263.			
6	Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) . . . . .				
7	Other salaries and wages . . . . .	87,558.			
8	Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions) . . . . .				
9	Other employee benefits . . . . .	8,314.			
10	Payroll taxes . . . . .	15,104.			
11	Fees for services (nonemployees):				
a	Management . . . . .				
b	Legal . . . . .				
c	Accounting . . . . .	9,523.			
d	Lobbying . . . . .				
e	Professional fundraising services. See Part IV, line 17 . . . . .				
f	Investment management fees . . . . .	1,147.			
g	Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.) . . . . .	10,955.			
12	Advertising and promotion . . . . .	9,249.			
13	Office expenses . . . . .	4,642.			
14	Information technology . . . . .	21,385.			
15	Royalties . . . . .				
16	Occupancy . . . . .	22,426.			
17	Travel . . . . .	13,835.			
18	Payments of travel or entertainment expenses for any federal, state, or local public officials . . . . .				
19	Conferences, conventions, and meetings . . . . .	27,863.			
20	Interest . . . . .	474.			
21	Payments to affiliates . . . . .				
22	Depreciation, depletion, and amortization . . . . .	9,534.			
23	Insurance . . . . .	7,706.			
24	Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a	EQUIPMENT RENTAL	6,296.			
b	EQUIPMENT REPAIR	2,346.			
c	BANK CHARGES	6,897.			
d	POLITICAL GRANTS	9,650.			
e	All other expenses	65,161.			
25	<b>Total functional expenses.</b> Add lines 1 through 24e	434,682.			
26	<b>Joint costs.</b> Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720) . . . . .				

**Part X Balance Sheet**

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
<b>Assets</b>	<b>1</b> Cash—non-interest-bearing . . . . .	33,233.	<b>1</b>	104,962.
	<b>2</b> Savings and temporary cash investments . . . . .		<b>2</b>	
	<b>3</b> Pledges and grants receivable, net . . . . .		<b>3</b>	
	<b>4</b> Accounts receivable, net . . . . .		<b>4</b>	
	<b>5</b> Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons . . . . .		<b>5</b>	
	<b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B) . . . . .		<b>6</b>	
	<b>7</b> Notes and loans receivable, net . . . . .		<b>7</b>	250.
	<b>8</b> Inventories for sale or use . . . . .		<b>8</b>	
	<b>9</b> Prepaid expenses and deferred charges . . . . .		<b>9</b>	
	<b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D . . . . .	<b>10a</b> 292,337.		
	<b>b</b> Less: accumulated depreciation . . . . .	<b>10b</b> 218,536.	68,444.	<b>10c</b> 73,801.
	<b>11</b> Investments—publicly traded securities . . . . .	303,116.	<b>11</b>	230,367.
	<b>12</b> Investments—other securities. See Part IV, line 11 . . . . .		<b>12</b>	
	<b>13</b> Investments—program-related. See Part IV, line 11 . . . . .		<b>13</b>	
	<b>14</b> Intangible assets . . . . .		<b>14</b>	
	<b>15</b> Other assets. See Part IV, line 11 . . . . .		<b>15</b>	
<b>16 Total assets.</b> Add lines 1 through 15 (must equal line 33) . . . . .		404,793.	<b>16</b>	409,380.
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses . . . . .	2,700.	<b>17</b>	6,075.
	<b>18</b> Grants payable . . . . .		<b>18</b>	
	<b>19</b> Deferred revenue . . . . .	21,980.	<b>19</b>	9,585.
	<b>20</b> Tax-exempt bond liabilities . . . . .		<b>20</b>	
	<b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D . . . . .		<b>21</b>	
	<b>22</b> Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons . . . . .		<b>22</b>	
	<b>23</b> Secured mortgages and notes payable to unrelated third parties . . . . .		<b>23</b>	
	<b>24</b> Unsecured notes and loans payable to unrelated third parties . . . . .		<b>24</b>	
	<b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17–24). Complete Part X of Schedule D . . . . .	52,003.	<b>25</b>	28,380.
	<b>26 Total liabilities.</b> Add lines 17 through 25 . . . . .	76,683.	<b>26</b>	44,040.
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 27, 28, 32, and 33.</b>			
	<b>27</b> Net assets without donor restrictions . . . . .		<b>27</b>	
	<b>28</b> Net assets with donor restrictions . . . . .		<b>28</b>	
	<b>Organizations that do not follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 29 through 33.</b>			
	<b>29</b> Capital stock or trust principal, or current funds . . . . .		<b>29</b>	
	<b>30</b> Paid-in or capital surplus, or land, building, or equipment fund . . . . .		<b>30</b>	
	<b>31</b> Retained earnings, endowment, accumulated income, or other funds . . . . .	328,110.	<b>31</b>	365,340.
	<b>32</b> Total net assets or fund balances . . . . .	328,110.	<b>32</b>	365,340.
<b>33</b> Total liabilities and net assets/fund balances . . . . .	404,793.	<b>33</b>	409,380.	

**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI

<b>1</b>	Total revenue (must equal Part VIII, column (A), line 12)	<b>1</b>	487,172.
<b>2</b>	Total expenses (must equal Part IX, column (A), line 25)	<b>2</b>	434,682.
<b>3</b>	Revenue less expenses. Subtract line 2 from line 1	<b>3</b>	52,490.
<b>4</b>	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	<b>4</b>	328,110.
<b>5</b>	Net unrealized gains (losses) on investments	<b>5</b>	-15,260.
<b>6</b>	Donated services and use of facilities	<b>6</b>	
<b>7</b>	Investment expenses	<b>7</b>	
<b>8</b>	Prior period adjustments	<b>8</b>	
<b>9</b>	Other changes in net assets or fund balances (explain on Schedule O)	<b>9</b>	
<b>10</b>	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	<b>10</b>	365,340.

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
<b>1</b> Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
<b>2a</b> Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
<b>b</b> Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
<b>c</b> If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.		
<b>3a</b> As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?		X
<b>b</b> If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits.		



**SCHEDULE C  
(Form 990)**

**Political Campaign and Lobbying Activities**

OMB No. 1545-0047

**2022**

Department of the Treasury  
Internal Revenue Service

**For Organizations Exempt From Income Tax Under section 501(c) and section 527**  
Complete if the organization is described below. Attach to Form 990 or Form 990-EZ.  
Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

**Open to Public  
Inspection**

If the organization answered "Yes," on Form 990, Part IV, line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then

- Section 501(c)(3) organizations: Complete Parts I-A and B. Do not complete Part I-C.
- Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and C below. Do not complete Part I-B.
- Section 527 organizations: Complete Part I-A only.

If the organization answered "Yes," on Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

If the organization answered "Yes," on Form 990, Part IV, line 5 (Proxy Tax) (See separate instructions) or Form 990-EZ, Part V, line 35c (Proxy Tax) (See separate instructions), then

- Section 501(c)(4), (5), or (6) organizations: Complete Part III.

Name of organization <b>KITSAP BUILDING ASSOCIATION</b>	Employer identification number <b>23-7056290</b>
--	---

**Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.**

- 1 Provide a description of the organization's direct and indirect political campaign activities in Part IV. See instructions for definition of "political campaign activities."
- 2 Political campaign activity expenditures. See instructions . . . . . \$ 5,000.
- 3 Volunteer hours for political campaign activities. See instructions . . . . . 0

**Part I-B Complete if the organization is exempt under section 501(c)(3).**

- 1 Enter the amount of any excise tax incurred by the organization under section 4955 . . . . . \$
- 2 Enter the amount of any excise tax incurred by organization managers under section 4955 . . . . . \$
- 3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? . . . . .  Yes  No
- 4a Was a correction made? . . . . .  Yes  No
- b If "Yes," describe in Part IV.

**Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).**

- 1 Enter the amount directly expended by the filing organization for section 527 exempt function activities . . . . . \$ 0.
- 2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities . . . . . \$ 4,650.
- 3 Total exempt function expenditures. Add lines 1 and 2. Enter here and on Form 1120-POL, line 17b . . . . . \$ 4,650.
- 4 Did the filing organization file Form 1120-POL for this year? . . . . .  Yes  No
- 5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments. For each organization listed, enter the amount paid from the filing organization's funds. Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC). If additional space is needed, provide information in Part IV.

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds. If none, enter -0-.	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization. If none, enter -0-.
(1) WA AFFORDABLE HOUSING COUNCIL	111 21ST AVE SW OLYMPIA, WA 98501	91-1325024	4,650.	5,150.
(2)				
(3)				
(4)				
(5)				
(6)				

**Part II-A** Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

- A** Check  if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures).
- B** Check  if the filing organization checked box A and "limited control" provisions apply.

<b>Limits on Lobbying Expenditures</b> (The term "expenditures" means amounts paid or incurred.)		(a) Filing organization's totals	(b) Affiliated group totals												
<b>1a</b>	Total lobbying expenditures to influence public opinion (grassroots lobbying) . . . . .														
<b>b</b>	Total lobbying expenditures to influence a legislative body (direct lobbying) . . . . .														
<b>c</b>	Total lobbying expenditures (add lines 1a and 1b) . . . . .														
<b>d</b>	Other exempt purpose expenditures . . . . .														
<b>e</b>	Total exempt purpose expenditures (add lines 1c and 1d) . . . . .														
<b>f</b>	Lobbying nontaxable amount. Enter the amount from the following table in both columns.														
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">If the amount on line 1e, column (a) or (b) is:</th> <th>The lobbying nontaxable amount is:</th> </tr> </thead> <tbody> <tr> <td>Not over \$500,000</td> <td>20% of the amount on line 1e.</td> </tr> <tr> <td>Over \$500,000 but not over \$1,000,000</td> <td>\$100,000 plus 15% of the excess over \$500,000.</td> </tr> <tr> <td>Over \$1,000,000 but not over \$1,500,000</td> <td>\$175,000 plus 10% of the excess over \$1,000,000.</td> </tr> <tr> <td>Over \$1,500,000 but not over \$17,000,000</td> <td>\$225,000 plus 5% of the excess over \$1,500,000.</td> </tr> <tr> <td>Over \$17,000,000</td> <td>\$1,000,000.</td> </tr> </tbody> </table>		If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:	Not over \$500,000	20% of the amount on line 1e.	Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.	Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.	Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.	Over \$17,000,000	\$1,000,000.		
If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:														
Not over \$500,000	20% of the amount on line 1e.														
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.														
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.														
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.														
Over \$17,000,000	\$1,000,000.														
<b>g</b>	Grassroots nontaxable amount (enter 25% of line 1f) . . . . .														
<b>h</b>	Subtract line 1g from line 1a. If zero or less, enter -0- . . . . .														
<b>i</b>	Subtract line 1f from line 1c. If zero or less, enter -0- . . . . .														
<b>j</b>	If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year? . . . . .		<input type="checkbox"/> Yes <input type="checkbox"/> No												

**4-Year Averaging Period Under Section 501(h)**  
(Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the separate instructions for lines 2a through 2f.)

<b>Lobbying Expenditures During 4-Year Averaging Period</b>					
Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) Total
<b>2a</b> Lobbying nontaxable amount					
<b>b</b> Lobbying ceiling amount (150% of line 2a, column (e))					
<b>c</b> Total lobbying expenditures					
<b>d</b> Grassroots nontaxable amount					
<b>e</b> Grassroots ceiling amount (150% of line 2d, column (e))					
<b>f</b> Grassroots lobbying expenditures					

**Part II-B Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).**

	(a)		(b)
	Yes	No	Amount
<i>For each "Yes" response on lines 1a through 1i below, provide in Part IV a detailed description of the lobbying activity.</i>			
1			
During the year, did the filing organization attempt to influence foreign, national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:			
a			
Volunteers?			
b			
Paid staff or management (include compensation in expenses reported on lines 1c through 1i)?			
c			
Media advertisements?			
d			
Mailings to members, legislators, or the public?			
e			
Publications, or published or broadcast statements?			
f			
Grants to other organizations for lobbying purposes?			
g			
Direct contact with legislators, their staffs, government officials, or a legislative body?			
h			
Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?			
i			
Other activities?			
j			
Total. Add lines 1c through 1i			
2a			
Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?			
b			
If "Yes," enter the amount of any tax incurred under section 4912			
c			
If "Yes," enter the amount of any tax incurred by organization managers under section 4912			
d			
If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?			

**Part III-A Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).**

	Yes	No
1		X
Were substantially all (90% or more) dues received nondeductible by members?		
2		X
Did the organization make only in-house lobbying expenditures of \$2,000 or less?		
3	X	
Did the organization agree to carry over lobbying and political campaign activity expenditures from the prior year?		

**Part III-B Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No" OR (b) Part III-A, line 3, is answered "Yes."**

1	1	80,669.
Dues, assessments and similar amounts from members		
2		
Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid).		
a	2a	9,650.
Current year		
b	2b	2,095.
Carryover from last year		
c	2c	11,745.
Total		
3	3	5,330.
Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues		
4		
If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditures next year?		
5	4	6,415.
Taxable amount of lobbying and political expenditures. See instructions		
	5	0.

**Part IV Supplemental Information**

Provide the descriptions required for Part I-A, line 1; Part I-B, line 4; Part I-C, line 5; Part II-A (affiliated group list); Part II-A, lines 1 and 2 (See instructions); and Part II-B, line 1. Also, complete this part for any additional information.

**Pt I-A Line 1: THE NATIONAL ASSOCIATION OF HOME BUILDERS AND THE BUILDING INDUSTRY**

ASSOCIATION OF WASHINGTON, OF WHICH EACH KITSAP BUILDING ASSOCIATION MEMBER IS ALSO A MEMBER, CONDUCTED LOBBYING FOR THE BENEFIT OF THE CONSTRUCTION INDUSTRY. ADDITIONALLY, CONTRIBUTIONS WERE MADE TO A PORT COMMISSIONER CAMPAIGN, A COUNTY COMMISSONER CAMPAIGN AND A STATE HOUSE MEMBER CAMPAIGN.



SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization: KITSAP BUILDING ASSOCIATION; Employer identification number: 23-7056290

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include total number at end of year, aggregate value of contributions, and questions about donor advisement.

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Form with multiple rows for conservation easement details, including purpose, acreage, and monitoring expenses. Includes a table for 'Held at the End of the Tax Year'.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Form with rows for reporting collections of art and historical treasures, including revenue and asset values.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)**

- 3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):
- a  Public exhibition
  - b  Scholarly research
  - c  Preservation for future generations
  - d  Loan or exchange program
  - e  Other \_\_\_\_\_
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?  Yes  No

**Part IV Escrow and Custodial Arrangements.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?  Yes  No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- |   | Amount |
|---|--------|
| c Beginning balance . . . . .             | 1c     |
| d Additions during the year . . . . .     | 1d     |
| e Distributions during the year . . . . . | 1e     |
| f Ending balance . . . . .                | 1f     |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability?  Yes  No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

**Part V Endowment Funds.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

- |  | (a) Current year | (b) Prior year | (c) Two years back | (d) Three years back | (e) Four years back |
|--|------------------|----------------|--------------------|----------------------|---------------------|
| 1a Beginning of year balance . . . . .                     |                  |                |                    |                      |                     |
| b Contributions . . . . .                                  |                  |                |                    |                      |                     |
| c Net investment earnings, gains, and losses . . . . .     |                  |                |                    |                      |                     |
| d Grants or scholarships . . . . .                         |                  |                |                    |                      |                     |
| e Other expenditures for facilities and programs . . . . . |                  |                |                    |                      |                     |
| f Administrative expenses . . . . .                        |                  |                |                    |                      |                     |
| g End of year balance . . . . .                            |                  |                |                    |                      |                     |
- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment \_\_\_\_\_ %
  - b Permanent endowment \_\_\_\_\_ %
  - c Term endowment \_\_\_\_\_ %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- |  | Yes    | No |
|--|--------|----|
| (i) Unrelated organizations . . . . .  | 3a(i)  |    |
| (ii) Related organizations . . . . .   | 3a(ii) |    |
| b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? . . . . . | 3b     |    |
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

**Part VI Land, Buildings, and Equipment.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land . . . . .	28,000.			28,000.
b Buildings . . . . .	167,244.		141,341.	25,903.
c Leasehold improvements . . . . .				
d Equipment . . . . .	97,093.		77,195.	19,898.
e Other . . . . .				
<b>Total.</b> Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) . . . . .				<b>73,801.</b>

**Part VII Investments—Other Securities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives . . . . .		
(2) Closely held equity interests . . . . .		
(3) Other _____		
(A) _____		
(B) _____		
(C) _____		
(D) _____		
(E) _____		
(F) _____		
(G) _____		
(H) _____		
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 12.) . . . . .		

**Part VIII Investments—Program Related.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 13.) . . . . .		

**Part IX Other Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 15.) . . . . .	

**Part X Other Liabilities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) DUE TO RELATED FOUNDATION	29,073.
(3) DUE TO STATE ASSOCIATION	144.
(4) DUE TO NATIONAL ASSOCIATION	-837.
(5)	
(6)	
(7)	
(8)	
(9)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 25.) . . . . .	28,380.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII .





**Part II Fundraising Events.** Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events	
		HOME & GARDEN EXPO (event type)	GOLF TOURNAMENT (event type)	2 (total number)	(add col. (a) through col. (c))	
Revenue	1	Gross receipts . . . . .	151,808.	25,877.	8,866.	186,551.
	2	Less: Contributions . . . . .				
	3	Gross income (line 1 minus line 2) . . . . .	151,808.	25,877.	8,866.	186,551.
Direct Expenses	4	Cash prizes . . . . .		1,645.		1,645.
	5	Noncash prizes . . . . .	1,579.			1,579.
	6	Rent/facility costs . . . . .	15,777.	5,782.	2,533.	24,092.
	7	Food and beverages . . . . .		3,559.	2,312.	5,871.
	8	Entertainment . . . . .	11,161.	0.	6,305.	17,466.
	9	Other direct expenses . . . . .	1,775.	126.		1,901.
	10	Direct expense summary. Add lines 4 through 9 in column (d) . . . . .				
11	Net income summary. Subtract line 10 from line 3, column (d) . . . . .					133,997.

**Part III Gaming.** Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))	
		Revenue	1	Gross revenue . . . . .		
Direct Expenses	2	Cash prizes . . . . .				
	3	Noncash prizes . . . . .				
	4	Rent/facility costs . . . . .				
	5	Other direct expenses . . . . .				
	6	Volunteer labor . . . . .	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
	7	Direct expense summary. Add lines 2 through 5 in column (d) . . . . .				
	8	Net gaming income summary. Subtract line 7 from line 1, column (d) . . . . .				

9 Enter the state(s) in which the organization conducts gaming activities: \_\_\_\_\_  
 a Is the organization licensed to conduct gaming activities in each of these states? . . . . .  Yes  No  
 b If "No," explain: \_\_\_\_\_

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? . . . . .  Yes  No  
 b If "Yes," explain: \_\_\_\_\_





**SCHEDULE O  
(Form 990)**

**Supplemental Information to Form 990 or 990-EZ**

OMB No. 1545-0047

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

**2022**

Department of the Treasury  
Internal Revenue Service

Attach to Form 990 or Form 990-EZ.

**Open to Public  
Inspection**

Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

Name of the organization

Employer identification number

**KITSAP BUILDING ASSOCIATION**

**23-7056290**

Pt VI, Line 6: **KITSAP BUILDING ASSOCIATION IS A CONSTRUCTION INDUSTRY TRADE**

**ASSOCIATION QUALIFIED UNDER SECTION 501(C)(6).**

Pt VI, Line 7a: **OFFICERS AND DIRECTORS ARE ELECTED AT AN ANNUAL MEETING BY THE**

**MEMBERSHIP. BYLAW CHANGES AND OTHER ASSOCIATION BUSINESS IS VOTED ON AT THAT**

**MEETING**

Pt VI, Line 11b: **FORM 990 IS DELIVERED TO ALL OF THE MEMBERS OF THE BOARD BEFORE**

**FILING.**

Pt VI, Line 12c: **DIRECORS ARE REQUIRED TO SIGN REVIEWED RELATED PARTY DISCLOSURE**

**STATEMENTS**

Pt VI, Line 19: **THE ORGANIZATION MAKES ITS GOVERNING DOCUMENTS, CONFLICT OF**

**INTEREST POLICY, AND TAX RETURNS AVAILABLE TO THE PUBLIC UPON REQUEST**

Pt VI, Line 2: **BOB AND MAY DISNEY ARE MEMBERS OF THE SAME FAMILY**

Pt IX, Line 24e:

Description: **LICENSES, PERMITS, TAXES**

Total: **\$2,983**

Description: **TELEPHONE**

Total: **\$5,054**

Description: **EDUCATION**

Total: **\$2,510**

Description: **DUES & SUBSCRIPTIONS**

Total: **\$2,059**

Description: **FUNDRAISING EXPENSES**

Total: **\$52,555**

**SCHEDULE R  
(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Related Organizations and Unrelated Partnerships**

Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.  
Attach to Form 990.

Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

Name of the organization  
**KITSAP BUILDING ASSOCIATION**

OMB No. 1545-0047  
**2022**  
Open to Public Inspection

Employer identification number  
**23-7056290**

**Part I Identification of Disregarded Entities.** Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(1)	(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity
(1)						
(2)						
(3)						
(4)						
(5)						
(6)						

**Part II Identification of Related Tax-Exempt Organizations.** Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related tax-exempt organizations during the tax year.

(1) Name, address, and EIN of related organization	(2) Primary activity	(3) Legal domicile (state or foreign country)	(4) Exempt Code section	(5) Public charity status (if section 501(c)(3))	(6) Direct controlling entity	(7) Section 512(b)(13) controlled entity?	
						Yes	No
(1) KITSAP HOME BUILDERS FOUNDATION 33-1047457 5251 AUTO CENTER WAY BREMERTON WA 98312-3319	CHARITY AND EDUCATION WA	WA	501(C)(3)	7	NA		X
(2)							
(3)							
(4)							
(5)							
(6)							
(7)							

