

DATE ASSIGNED | 1/22/2007
CONTRACT NUMBE | KC-074-07
DEPARTMENT | Purchasing
CONTRACT ADMINISTRATOR | R'Lene Orr
CONTRACT PARTIE | Port of Brownsville

PURPOSE | Interlocal cooperative purchasing agreement

DATE SIGNED BY BCC | 2/12/2007

DATE SIGNED BY CO ADMINISTRATOR |

DATE HELD FOR OTHER AGENCY SIGNATURE |

CONTRACT AMOUN | 0

NOTES |

TERM | Until written terminagtion

DATE /REASON VOIDED |

DATE SIGNED BY DEPT HEAD |

DATE RETURNED FROM OTHER AGENCY |



Kitsap County
 614 Division Street * Port Orchard, WA * 98366
CONTRACT REVIEW SHEET

A. GENERAL INFORMATION

1. Contractor Port of Brownsville
 2. Purpose Inter-Local Cooperative purchasing agreement
 3. Contract Amount N/A Receive Disburse
 4. Contract Term Written termination by either party
 5. Contract Administrator R'lene Orr Phone 360-337-4410
 Approved: Ben Holland Date 01/22/07
Department Head

B. AUDITOR - ACCOUNTING INFORMATION

1. Contract Control Number KC-074-07
 2. Fund Name N/A
 3. Payment from-Revenue to CC/Account Nbr N/A
 4. Encumbered By _____ Date _____

C. AUDITOR'S ACCOUNTING - GRANTS REVIEW

(No signature required if not grant funded.)
 1. Approve Not Approve
 Reviewer _____ Date _____
 2. Comments: _____

D. DEPARTMENT OF ADMINISTRATIVE SERVICES - RISK MANAGER REVIEW

1. Approve Not Approve
 Reviewer Mark Abernathy Date 1/24/07
 2. Comments: IE

E. DEPARTMENT OF ADMINISTRATIVE SERVICES - FISCAL REVIEW

1. Approve Not Approve
 Reviewer _____ Date _____
 2. Comments: _____

F. PROSECUTING ATTORNEY REVIEW

1. Bidding Required _____ Yes/Type of Statute No
 2. Public Works Project Yes No
 3. County Resolutions Compliance Yes No N/A
 4. Approve Not Approve
 Reviewer Kevin M Howell Date 01-24-07
 5. Comments: _____

G. CERTIFICATION BY CONTRACT ADMINISTRATOR. THIS CONTRACT IS READY FOR CONSIDERATION BY COUNTY COMMISSIONERS.

Contract Administrator [Signature] Date 01/26/07
 Date Approved by Board of Commissioners FEB 12, 07
 RETURN SIGNED ORIGINALS TO: Dana Hills, MS-7, X4471

INTER-LOCAL AGREEMENT

This agreement is between Port of Brownsville, a municipal corporation, and Kitsap County, a municipal corporation, all in the State of Washington.

WHEREAS, RCW 39.04.155 small works roster contract procedures, states in part "At least once a year, the state agency or local government shall publish in a newspaper of general circulation within the jurisdiction a notice of the existence of the rosters and solicit the names of contractors for such roster or rosters

WHEREAS, The Port of Brownsville in an effort to streamline the requirement to advertise and maintain a Small Works Roster, wants to utilize Kitsap County's small works roster as it's own.

NOW, THEREFORE, the parties agree as follows:

1. SCOPE OF SERVICES. The purpose of this agreement is to acknowledge the parties' mutual interest in allowing the Port of Brownsville to utilize Kitsap Counties Small Works Roster or Rosters consisting of all responsible contractors who have requested to be on the list. This will allow the Port of Brownsville to award contracts for construction, building, renovation, remodeling, alteration, repair or improvement of real property using contractors from this list up to the monetary limits placed on such contracts.
2. TERMS AND CONDITIONS. All rights and obligations of the parties to this agreement shall be subject to and governed by the Terms and Conditions contained in the text of this Inter-Local agreement, and may be attached and incorporated herein.
3. PERIOD OF PERFORMANCE. Subject to its other provisions, the period of performance of this agreement shall commence in January 2007 and run until terminated by either party in writing.
4. COMPLIANCE WITH LEGAL REQUIREMENTS. Each party accepts responsibility for compliance with federal, state or local laws and regulations.
5. FILING. Executed copies of this agreement shall be filed as required by Section 39.34.040 of the Revised Code of Washington prior to this agreement becoming effective.
6. NOTICES. All notices and other communications to be given by either party may be given in writing, depositing the same in the United States mail, postage prepaid and addressed to the appropriate party as follows:

Kitsap County
 619 Division Street
 Port Orchard, WA 98366

Port of Brownsville
 9790 Ogle RD NE
 Bremerton, WA 98311

7. HOLD HARMLESS. Each party shall be liable and responsible for the consequences of any negligent or wrongful act or failure to act on the part of itself and its employees. Neither party assumes responsibility to the other party for the consequences of any act or admission of any person, firm or corporation not a party to this agreement.



Meeting Date: 2/12/07
Agenda Item No.

3.C.

Kitsap County Board of Commissioners

Department: Department of Administrative Services, Purchasing Division
Staff Contact: R'Lene Orr, Purchasing, MS-21, 360-337-4410

Title: Inter-local Cooperative Purchasing Agreement between Port of Brownsville and Kitsap County

Recommended Action: Move the Board execute Inter-local Cooperative Purchasing Agreement between Port of Brownsville and Kitsap County

Summary: In accordance with Chapter 39.04.155 RCW, small works roster contract procedures, states in part "At least once a year, the state agency or local government shall publish in a newspaper of general circulation within the jurisdiction a notice of the existence of the rosters and solicit the names of contractor for the roster or rosters". The Port of Brownsville in an effort to streamline the requirement to advertise and maintain a Small Works Roster, wants to utilize Kitsap County's small works roster as it's own.

- Attachments:**
1. Contract Review Sheet
 2. Inter-local Cooperative Purchasing Agreement

Fiscal Impact

Expenditure required for this specific action: N/A
Total cost including all related costs: N/A
Related Revenue: N/A
Cost Savings: N/A
Total Fiscal Impact: N/A
Source of Funds: N/A

Fiscal Impact Review:

Departmental Coordination		
Department	Representative	Recommendation/Comments
Administrative Services	R'Lene Orr <i>RLO</i>	

Contract Information			
Contract Number	Date Original Contract or Amendment(s) Approved	Amount(s) of Original Contract or Amendment(s)	Total Amount of Amended Contract
KC-074-07			