



KITSAP COUNTY PUBLIC WORKS

614 DIVISION STREET (MS-26), PORT ORCHARD, WA 98366-4699 | KITSAP1: 360.337.5777 | KITSAP.GOV

Apprentice Utilization Plan (AUP)

Project: _____ Contract No.: _____

Prime Contractor: _____ Apprentice Utilization Requirement: **15%**

Submission Date: _____ Estimated Project Start Date: _____ Estimated Project End Date: _____

* Include all labor hours for all trades, including apprentice hours and those performed by subcontractors. Use additional sheets if needed.

Start Date (mm/dd/yy)	Contractor Name or Subcontractor Name	Trade (Occupation)	Trade (Occupation) Other Description	Total Labor Hours *	Apprentice Hours
Comments (Other):			Subtotal This Page		
			Additional Sheet(s) Total		
			Grand Total		
			** Project Percent		%

** Project Percent is the apprentice hours (right column) divided by the total labor hours (left column)

State registered apprenticeship programs to be contacted:	
Estimated apprenticeship training agents or sponsors:	

REQUIRED ATTACHMENTS

- ☐ Narrative detailing verifiable efforts to meet the apprentice hours.
- ☐ Any educational material on apprentice utilization requirements, including how to access apprentices and contact apprenticeship programs and where to find additional and relevant resources.

Submitted By: _____ Title: _____
(printed name)

Email: _____ Phone: _____

Reviewed By: _____ Date: _____
(printed name and title)

