



ADDENDUM NO. 2 REQUEST FOR QUALIFICATIONS 2025-014 KITSAP COUNTY

TO: All Respondents

FROM: Glen McNeill. Purchasing Supervisor

CLOSING DATE: 04/25/2025 @2:00 pm [**Unchanged**]

REF NO.: 2025-014 RFQ Kitsap County Stormwater Park Analysis Project

DATE: 04/17/2025

Addendum 1: Addresses questions received regarding the above referenced Request for Qualifications.

1. Is there a page limit we should adhere to? If so, would resumes/cover/cover letter count towards the limit? Additionally, can we include 11x17in pages, or would that count as 2 pages?
 - a. The page limit for this project submission is 20. 11 x 17 sized pages may be included as part of the submission and will not be counted as two pages. Resumes/ cover/ cover letters will be counted toward the limit.
2. Would we be able to submit only electronically as we have on past solicitations, or does the County prefer printed copies?
 - a. The County prefers electronic submissions. Bids can be submitted at purchasing@kitsap.gov

To help us tailor our response effectively, is there a target budget or planning-level estimate for this work that we should align with when allocating effort across tasks? We want to ensure our approach reflects your priorities and remains consistent with a qualifications-based selection process.

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Section Number: Proposal Requirements (page 19) and Selection Criteria (page 20)

- a. See Q#12.
3. Is there a preliminary list of potential Stormwater Park (SWP) sites that the consultant would assess, from the other planning efforts or from the tribes and neighboring cities? If yes, can we get a copy of the sites, so that we can tailor our approach to these sites and account for additional sites being added to the screening list?
 - a. Soliciting and reviewing this information will be part of Task 3.1 and 3.2 in the Project.

4. Is the County anticipating that these SWP would generally be in urban areas within unincorporated Kitsap County, with the highest levels of unmitigated or partially mitigated stormwater runoff, and/or rural areas in need of community parks?
 - a. Yes, these are potential criteria that may be established in Task 3.3 and 3.4 in discussion with the Working Group for the purposes of winnowing the selection of possible sites.
5. Is a primary goal to only retrofit existing parks into SWP, as stated in the Project Goals and Objectives, or would the project also consider focusing on areas with the highest water quality (WQ) treatment needs from the SMAP and WQ needs assessment in this project, and then design a new park to fit the targeted WQ treatment facilities?
 - a. While existing parks may indeed be considered for retrofit opportunities that include stormwater treatment, we did not intend to limit the focus to such locations. The primary goal for the project is to identify areas with the highest water quality (WQ) treatment needs and propose retrofit opportunities, regardless of current site function.
6. Is the County looking to disperse the new/retrofitted SWP evenly County-wide or in targeted areas or watershed basins contributing to freshwater lakes, salmon-bearing streams and direct discharge to Hood Canal and Puget Sound?
 - a. While distribution of SWP retrofit opportunities evenly across the County is an ideal state, the primary goal for the project is to identify areas with the highest water quality (WQ) treatment needs.
7. Is Kitsap County looking for new innovative applications of existing General Use Level Designation (GULD) WQ treatment facilities (like the examples provided in the RFP) or is the County also considering Conditional Use Level Designation (CULD) and/or Pilot Use Level Designation (PULD)?
 - a. The goal of the project is to locate sites that would benefit from WQ treatment. Either of the above-mentioned facilities (GULD or CULD) would be considered.
8. Is the goal of each SWP to treat all the receiving waters to current treatment standards, or if site constraints limits amount of treatment that can be provided at site, then to identify the portion of the receiving waters in unincorporated Kitsap County that would meet current?
 - a. The goal for proposed SWP locations is to treat all stormwater from design upstream basin and to current treatment standards. Some sites may not be large enough to mitigate the full basin and that should be considered.
9. Regarding Task 3.1 – Are there any additional stakeholders that are anticipated to be included in the Working Group, and beyond the engagement of the Working Group, what other public participation activities are envisioned?
 - a. At this time, the stakeholders currently listed are those anticipated to be included. Others could be identified during the project. Public participation activities beyond the Working Group have not yet been identified but could be recommended as part of the County's Outreach and Communications strategy for this project.

10. Task 2 references Ecology-compliant reporting for ecology grants—has the County received funding from a specific DOE grant program to date, and if so, what program? Would it be possible to get a copy of the grant application? Has the County more recently applied for or received award of any other grants?
- a. The County has received a grant in the amount of \$100,000 from the Puget Sound National Estuary Program (NEP) Water Quality Stormwater Strategic Initiative program, as part of the Accelerating the Distribution and Effectiveness of Stormwater Parks goal. We do not currently have any other grants available for this project but anticipate that the deliverables will cue up potential stormwater park projects that will successfully compete for future grant funding.
11. What is the available budget for this project?
- a. The County has received a \$100,000 grant (see Q11) and has committed a \$30,000 match. Other funds could potentially be leveraged depending on scope and budget.
12. On page 7, #9 Reference Checks – the RFQ says to “Provide four (4) references for government entities for which Bidder has or is providing the same or similar goods and/or services. Use Contractor References Form”
- a. Provide four (4) references from government entities for which Bidder has provided services. If Bidder has not worked for government entities in the past, then provide a comment.
13. On page 19, under Proposal Requirements, the 7th bullet says “References and contact information for at least three (4) current or former customers with service needs and/or programs similar in size and scope to Kitsap County (Exhibit D)
- a. Typo. Corrected sentence should read: “References and contact information for at least three **(3)** current or former customers with service needs and/or programs similar in size and scope to Kitsap County (Exhibit D).”
- If Bidder has not worked for government entities in the past, then provide a comment.

END OF ADDENDUM NO. 2