



**REQUEST FOR  
QUOTATION 2024-023**

**KITSAP COUNTY  
DEPARTMENT OF PUBLIC WORKS  
TRAFFIC MAINTENANCE DIVISION**

**RESPONSE DEADLINE: Wednesday, May 22, 2024, AT 2:00PM**

The Kitsap County Purchasing Office is soliciting quotes for the purchase of one thousand two hundred (1200) Western Red Cedar Signposts of size 4"x4"x12' Smooth on four (4) sides and two Hundred (200) Western Red Cedar Signposts 4"4"X14' Smooth on four (4) sides.

Quotes will be accepted in the Purchasing Office at Kitsap County Administration Building, fourth floor, 619 Division Street, Port Orchard, Washington, before the date and time indicated. After the review process is completed, the quote tabulation will be available for public inspection.

**MINIMUM SPECIFICATIONS:**

1. One Thousand Two Hundred (1200) Western Red Cedar Signposts 4"4"X12' Smooth on four (4) sides.
2. Two Hundred (200) Western Red Cedar Signposts 4"4"X14' Smooth on four (4) sides.
3. Twenty (20) Rings per Inch (Approximately)
4. All Posts to be Standard or better, and free of heart.

By West Coast Standard #17, paragraph 122-C. Price to include all shipping, F.O.B. Kitsap County Public Works Utility Annex, 8600 Imperial Way SW, Bremerton, WA 98312.

**Cooperative Purchasing**, as defined in the Revised Code of Washington, Chapter 39.34, Inter-local Cooperation Act, enables other governmental agencies to purchase goods and services on this solicitation or contract.

**PROPOSALS MUST BE**, one original quote and one copy shall be submitted in an envelope and sealed. The Informal Bid Number, the title (as indicated above), and the date and time of the bid opening shall be shown on the outside of the envelope. Please provide the name and address of the bidder in the space provided.

**Please submit by mail to:**

Glen McNeill  
Kitsap County Purchasing Office  
614 Division Street, MS-7  
Port Orchard, WA 98366

**OR**

**For hand delivery, express, or courier:**

Glen McNeill  
Kitsap County Administration Building  
Purchasing Office – Fourth Floor  
619 Division Street  
Port Orchard, WA 98366

**Quotes received after 2:00PM on May 22, 2024, will not be considered.**

Proposal/purchasing process questions may be directed to Glen McNeill at 360-337-4789 or [gsmcneill@kitsap.gov](mailto:gsmcneill@kitsap.gov)

QUOTE SHEET

The undersigned Vendor proposes to furnish Kitsap County with Western Red Cedar Signposts per the minimum specifications, to be delivered F.O.B. Kitsap County Public Works Utility Annex, 8600 Imperial Way SW, Bremerton, WA 98312.

WESTERN RED CEDAR SIGNPOSTS 4”X4”X12’  
(1200) PRICE PER POST \$ \_\_\_\_\_

WESTERN RED CEDAR SIGNPOSTS 4”X4”X14’  
(200) PRICE PER POST \$ \_\_\_\_\_

STATE SALES TAX (9.2%) \$ \_\_\_\_\_

TOTAL PRICE (including sales tax) \$ \_\_\_\_\_

This proposal is made in accordance with the published description of work and warrants, receipt of which is hereby acknowledged, and is offered in accordance with Request for Quote authority by the Kitsap County Purchasing Office.

\_\_\_\_\_

Print company name

**SIGNATURE** \_\_\_\_\_

Date

**PRINTED NAME** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**Tax ID #** \_\_\_\_\_

**PHONE** \_\_\_\_\_ **FAX** \_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_

ADDENDA RECEIPT

Receipt of the following addenda to the subject solicitation documents is hereby acknowledged:

Addendum Number	Date of Receipt of Addendum	Signed Acknowledgment