



**ADDENDUM NO. 1
REQUEST FOR PROPOSALS 2024-012
KITSAP COUNTY**

TO: All Respondents
FROM: Glen McNeill, Purchasing Supervisor
CLOSING DATE: [03/14/2024] [unchanged]

REF NO.: 2024-012 RFQ CKTP Solids and Liquid Hauled Waste Upgrades General
Contractor/Construction Manager Services

DATE: 01/19/2024

The following Addendum 1 items are issued for clarification to the Request for Qualifications or as additional information. The SOQ Submission Date is not changed by this addendum.

1. Section 4.1 Communications, after “Email address: Purchasing@co.kitsap.wa.us” add the following:

614 Division Street, MS-7
Port Orchard, WA 98366
2. Section 5.2 Submission Format, last sentence, delete “trifold format”.
3. Section 5.3.8 SOQ Appendix A (Forms for Affirmation of Compliance), add the following bullets after the first paragraph:
 - Provide completed and signed Respondent Questionnaire pertaining to factors or events that have the potential to adversely impact the Contractor’s ability to perform its contractual commitments.
 - Provide completed Experience and Reference Form.
4. Section 5.3.9 SOQ Appendix B (Supporting Company Documentation), delete the first two bullets in their entirety.
5. Slides from the Pre SOQ Workshop are attached.



Question	Description	Requested Clarification	Draft response provided by Carollo for County Consideration
1	SOQ Submission	<p>Section 5.1 Submittal Place and Deadline states, "To be considered as a responsive bidder, submittals must be received by Owner no later than the SOQ Submission Date, addressed to the Owner's Procurement Contact in Section 4.1 (Communications)".</p> <p>Section 4.1 Communications identifies the Kitsap Counting Purchasing Office as the sole point of contact for this SOQ and to submit all communications by email to the Owners Procurment Contact specificalling references as:</p> <p>Glen McNeill, Purchasing Department Supervisor Kitsap Counting Purchasing Office Email Address: Purchasing@co.kitsap.wa.us</p> <p>Section 5.2</p>	<p>Please provide a physical USB flash drive to the following:</p> <p>Glen McNeill, Purchasing Department Supervisor Kitsap Counting Purchasing Office 614 Division Street, MS-7 Port Orchard, WA 98366</p> <p>This will be clarified in Addendum 1.</p>

Submission Format

states, "Provide submittal in Adobe Acrobat format (PDF) on a USB flash drive. The PDF shall be searchable and contain bookmarks for each section listed in Section 5.3 (Submission Content).

With Section 4.1 defining the Purchasing Department Supervision as the sole point of contact via email, are we to provide a physical USB flash drive with the formatted PDF version of the SOQ or is it acceptable to email the formatted PDF version of the SOQ to the Purchasing Department Supervisor directly to the email address provided in Section 4.1? If a physical USB flash drive is required to be provide, please provide a physical mailing address to the send submissions to.

2	Attachment C Forms 1 and 2	<p>Section 5.3.8 SOQ Appendix A states, "SOQ Appendix A must include executed forms... based on the forms in RFQ Attachment C..."</p> <p>Section 5.3.9 SOQ Appendix B states, "SOQ Appendix B must include all information in Section 5.3 of this RFQ. Additionally, the following must be provided: -Provide completed and signed Respondent Questionnaire provided in RFQ Attachment C -Provide completed Experience and Reference Form provided in RFQ Attachment C"</p> <p>Are Forms 1 and 2 from Attachment C to be included in Appendix A or Appendix B of the SOQ? If they are to be included in Appendix B, what is to be included in Appendix A?</p>	Forms are to be provided in Appendix A. This will be clarified in Addendum 1.
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END OF ADDENDUM NO. 1