

TOURISM PROMOTION PROGRAM • APPLICATION FOR FUNDING

APPLICANT INFORMATION

TYPE OF PROPOSAL

SUBMISSION REQUIREMENTS

Project Title: Admiral Theatre 2022 Lodging Tax Application

Project Dates: Beginning: September 1, 2021 Ending: August 31, 2022

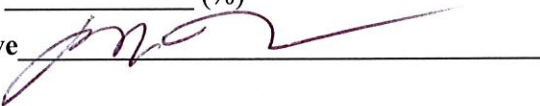
Name of Organization Admiral Theatre Foundation Web Site http://admiraltheatre.org

Mailing Address: 515 Pacific Avenue, Bremerton WA 98337

Contact Person: Chad Haight E-Mail: chad@admiraltheatre.org Phone: 360-373-6810 x315

Amount Requested: \$ 50,000 Total Project Cost: \$ 124,676

Portion of Total Project Cost Requested: 40 (%)

Signature of Authorized Representative 

☐ **Tourism Infrastructure:**

Support tourism-related facilities, which is defined as real or tangible personal property with a usable life of three or more years or constructed with volunteer labor and used to support tourism, performing arts, or to accommodate tourist activities.

☐ **Tourism Marketing Activities:**

Activities and expenditures designed to increase tourism, including but not limited to advertising, publicizing or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing of special events and festivals designed to attract tourists (*not a current funding priority*).

APPLICANTS MUST SUBMIT THE FOLLOWING:

1. A one-page budget including all income and expenses for the entire project (including matching funds and in-kind contributions) and clearly showing expenses for which County lodging tax dollars will be used.
2. Documentation of non-profit status.
3. Your organization's **most recent tax return** or most recent annual financial statement created by an independent source should a tax return not be available. Other documentation showing financial viability may be considered if agency is newly created and the documentation is prepared by an independent source.
4. A two-page document including a description of the proposed project with an explanation of how it will assist in building tourism and/or promoting events or activities that will bring tourists to Kitsap County. Include marketing plans and examples of performance indicators and well as plans for future sustainability. For more information see the included template.
5. No additional materials will be accepted.
6. If these basic criteria are not met, the application will not be reviewed
7. Certificate of Insurance evidencing that any required insurance coverages are, or will be, in effect through the 2022 calendar year.

Please submit completed applications via Email by August 13, 2021 @ 3:00 P.M.:

Purchasing@co.kitsap.wa.us

All documentation must be received by deadline and contain ALL submission requirements to be considered for funding. Questions? Call Glen McNeill at 360.337.4789 or e-mail gsmcneill@co.kitsap.wa.us



Dear Kitsap County Commissioners,

July 28, 2021

This past year has been a difficult one for all of us, including a big setback for the Admiral Theatre. We were forced to close starting in March, 2020, and remained closed until this spring when we were able to open to 25% capacity for shows that could not earn out. We felt it important to show activity and move forward as capacity requirements increased.

During this year of covid we were forced to lay off staff, reduce hours, and risk the loss of people we depend on due to lack of employment. We had to creatively make use of unemployment rules to help salvage what we could retain. We lost three staffers (from a staff of eight fulltime people).

We are now preparing to open a new season starting in October. We anticipate losses during the coming year that we feel are necessary to absorb as we move to a "back to normal" state, probably beginning in the Fall 2022 season.

We are asking the county to help us with the transition from losses to healthy financial times again in the future. We are asking for funding of \$50,000 from the county to help us restore our marketing efforts for the theatre.

We regard the Admiral Theatre as the premier vehicle for putting heads in beds, a primary goal of the lodging tax funding. We have demonstrated our ability to draw patrons from outside a 25-mile radius, creating many opportunities for hotel bookings. In our fiscal year 2019 (before Covid closing) we estimated the activities of the Admiral Theatre created 4,200 heads in beds that year. We feel we are probably the leading entity for fulfilling the mission behind the lodging tax revenue. We are making improvements to our ticket-sales process to record better information and to capture how many of our patrons are booking hotel rooms in association with their attendance to the Admiral Theatre events.

We would like to build on that history and reputation by bringing back the theatre stronger and better than ever. One of the ways we hope to accomplish is by extending our marketing efforts to reach audiences from a wider range, beyond 25 miles. We will do this through expanded advertising through print and social media. The quality of the acts we book have proven to be able to draw patrons from great distances, and we hope to capitalize on that same drawing power with future acts here. I have attached a marketing budget here to help you understand where and how we spend our marketing dollars.

Kitsap County can help bring back The Admiral Theatre, a mainstay of entertainment in the county, and big provider of heads in beds. We think our partnership can restore tax monies to the county that can create future funds for this tax base. We appreciate your consideration.

Regards,

Brian Johnson
Executive
Director

ADMIRALTHEATRE.ORG

**ADMIN OFFICE 360.373.6810 | BOX OFFICE 360.373.6743 | FAX 360.405.0673
515 PACIFIC AVENUE, BREMERTON, WASHINGTON 98337**

From: [Purchasing Kitsap](#)
To: [Glen S McNeill](#)
Cc: [Lee Reyes](#)
Subject: FW: Admiral Theatre Lodging Tax 2022 Application
Date: Wednesday, July 28, 2021 7:50:47 AM
Attachments: [unknown.jpeg](#)
[2019 Tax Return Documents \(ADMIRAL THEATRE FOUNDA\).pdf](#)
[Admiral Theatre 2021-2022 Marketing Budget.pdf](#)
[Admiral Theatre Insurance Certificate.pdf](#)
[IRS 501c3 Acknowledgment.pdf](#)
[Kitsap County Lodging Tax Propossl.pdf](#)
[Kitsap CountyLodging Tax Application 2022.pdf](#)

Here they come!

Vicki Martin, Buyer
Kitsap County
Administrative Services
614 Division Street, MS-7
Port Orchard, WA 98366
Direct (360) 337-4788

Hours:

Telecommute: Monday 8:00AM to 4:30PM

In Office: Tuesday through Friday 8:00AM to 4:30PM

NOTICE: All emails and attachments sent to and from Kitsap County are public records and may be subject to disclosure pursuant to the Public Records Act (RCW 42.56).

From: Marty Connick <marty@admiraltheatre.org>
Sent: Wednesday, July 28, 2021 5:11 AM
To: Purchasing Kitsap <Purchasing@co.kitsap.wa.us>
Subject: Admiral Theatre Lodging Tax 2022 Application

[CAUTION: This message originated outside of the Kitsap County mail system. DO NOT CLICK on links or open attachments unless you were expecting this email. If the email looks suspicious, contact the helpdesk immediately at 360-337-5555, or email at helpdesk@co.kitsap.wa.us]

Dear Kitsap County Commissioners,

Please find attached the application for Lodging Tax funds from The Admiral Theatre Foundation of Bremerton, Washington.

I will be your contact person for any questions or additional information you might like or require.

Regards,

Chad Haight

Charles "Chad" Haight

Director of Operations

Admiral Theatre

515 Pacific Avenue

Bremerton, WA 98337

206.755.5595 c 360-373-6810l x 315

<http://admiraltheatre.org>



From: [Coreen Haydock](#)
To: [Purchasing Kitsap](#)
Subject: 2022 Kitsap LTAC 2 of 2 emails Roxy
Date: Thursday, August 12, 2021 1:15:13 PM
Attachments: [roxy2020 Federal Tax Return Documents \(ROXY BREMERTON\).pdf](#)
[ACORD Form 20210318-131442.pdf](#)
[59589049 Renewal Insured Copy 1.PDF](#)

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Second of 2 emails of the Roxy Bremerton Foundation application for 2022 Kitsap LTAC funds.

Thanks!



COREEN HAYDOCK
Waterman Mitigation Partners

360-271-4028 | watermanmp.com | Waterman Investment Partners
The Dock Bar + Eatery



From: [Coreen Haydock](#)
To: [Purchasing Kitsap](#)
Subject: 2022 LTAC application 1 of 2 emails
Date: Thursday, August 12, 2021 1:08:12 PM
Attachments: [2022Kitsap LTAC Cover pg1.pdf](#)
[2022Kitsap LTAC Application cover page.pdf](#)
[Kitsap Co LTAC 2022.docx](#)
[Roxy IRS Letter of designation.pdf](#)

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Please find our application (sent in two emails) to Kitsap County for Lodging Tax Funds in 2022 for the Roxy Bremerton Foundation. Thank you for your consideration!
Please note included is our current Certificates of Insurance which will be renewed in spring of 2022.
thanks!



COREEN HAYDOCK
Waterman Mitigation Partners

360-271-4028 | watermanmp.com | Waterman Investment Partners
The Dock Bar + Eatery



2022 Admiral Theatre Marketing & Sales Budget

Advertising Budget	62,335
Brochure, other print materials	17,333
Posters	1,523
Promotion	2,235
In-Kind Advertising	41,250
<hr/>	
Total Marketing & Sales Budget	124,676



ADMITH1

OP ID: WD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/04/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgren Hecker & Lemmon Ins Inc P.O. Box 986 Poulsbo, WA 98370 Rich Hecker	360-779-4448	CONTACT NAME: Wendy Dailey	
		PHONE (A/C, No, Ext): 360-779-4448	FAX (A/C, No): 360-697-4598
		E-MAIL ADDRESS: wendy@ehlinsurance.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: American Alternative Ins. Co.	19720
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED Admiral Theatre Foundation
Brian Johnson
515 Pacific Avenue
Bremerton, WA 98337

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NPIP202158541	06/01/2020	06/01/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of insurance

CERTIFICATE HOLDER

ADMITH1

Admiral Theatre Foundation
515 Pacific Ave
Bremerton, WA 98337

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADMITH1

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		PHONE (A/C, No, Ext): 360-779-4448	FAX (A/C, No): 360-697-4598
		E-MAIL ADDRESS: wendy@ehlinsurance.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #
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		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

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Bremerton, WA 98337

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Evidence of Coverage Only

CERTIFICATE HOLDER

CANCELLATION

BREMSC3 Bremerton School District 100C 134 Marion Ave N Bremerton, WA 98312	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Wendy J. Dailey</i>
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515 Pacific Avenue
Bremerton, WA 98337

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CERTIFICATE HOLDER

CANCELLATION

DEPTCO2 Washington State Department of Commerce P.O. Box 42525 Olympia, WA 98504-2525	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Wendy J. Dailey
-----------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



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		INSURER D:	
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CERTIFICATE HOLDER

CANCELLATION

EXPRME1 Expressions Media LLC 3701 Pacific Ave SE #435 Olympia, WA 98501	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Wendy J. Dailey



ADMITH1

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DATE (MM/DD/YYYY)

08/04/2020

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PRODUCER Edgren Hecker & Lemmon Ins Inc P.O. Box 986 Poulsbo, WA 98370 Rich Hecker	360-779-4448	CONTACT NAME: Wendy Dailey	
		PHONE (A/C, No, Ext): 360-779-4448	FAX (A/C, No): 360-697-4598
		E-MAIL ADDRESS: wendy@ehlinsurance.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: American Alternative Ins. Co.	19720
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

FRIELA1 c/o Friedman & Larosa Rockapella Road Corp. 1344 Lexington Avenue New York, NY 10129	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Wendy J. Dailey
---------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



ADMITH1

OP ID: WD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/04/2020

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		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED Admiral Theatre Foundation
Brian Johnson
515 Pacific Avenue
Bremerton, WA 98337

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

KITSBAB

Kitsap Bank
PO Box 390231
Minneapolis, MN 55439-0231

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADMITH1

OP ID: WD

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515 Pacific Avenue
Bremerton, WA 98337

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CERTIFICATE HOLDER

CANCELLATION

KITSCO9 Kitsap County Parks & Recreation Department 614 Division St MS 20 Port orchard, WA 98366	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE <i>Wendy J. Dailey</i></p>
-------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

From: [Purchasing Kitsap](#)
To: [Glen S McNeill](#)
Cc: [Lee Reyes](#)
Subject: FW: Admiral Theatre Lodging Tax 2022 Application
Date: Wednesday, July 28, 2021 7:50:47 AM
Attachments: [unknown.jpeg](#)
[2019 Tax Return Documents \(ADMIRAL THEATRE FOUNDA\).pdf](#)
[Admiral Theatre 2021-2022 Marketing Budget.pdf](#)
[Admiral Theatre Insurance Certificate.pdf](#)
[IRS 501c3 Acknowledgment.pdf](#)
[Kitsap County Lodging Tax Propossl.pdf](#)
[Kitsap CountyLodging Tax Application 2022.pdf](#)

Here they come!

Vicki Martin, Buyer
Kitsap County
Administrative Services
614 Division Street, MS-7
Port Orchard, WA 98366
Direct (360) 337-4788

Hours:

Telecommute: Monday 8:00AM to 4:30PM

In Office: Tuesday through Friday 8:00AM to 4:30PM

NOTICE: All emails and attachments sent to and from Kitsap County are public records and may be subject to disclosure pursuant to the Public Records Act (RCW 42.56).

From: Marty Connick <marty@admiraltheatre.org>
Sent: Wednesday, July 28, 2021 5:11 AM
To: Purchasing Kitsap <Purchasing@co.kitsap.wa.us>
Subject: Admiral Theatre Lodging Tax 2022 Application

[CAUTION: This message originated outside of the Kitsap County mail system. DO NOT CLICK on links or open attachments unless you were expecting this email. If the email looks suspicious, contact the helpdesk immediately at 360-337-5555, or email at helpdesk@co.kitsap.wa.us]

Dear Kitsap County Commissioners,

Please find attached the application for Lodging Tax funds from The Admiral Theatre Foundation of Bremerton, Washington.

I will be your contact person for any questions or additional information you might like or require.

Regards,

Chad Haight

Charles "Chad" Haight

Director of Operations

Admiral Theatre

515 Pacific Avenue

Bremerton, WA 98337

206.755.5595 c 360-373-6810l x 315

<http://admiraltheatre.org>



**Application for Recognition of Exemption
Under Section 501(c)(3) of the Internal Revenue Code**

OMB No. 1545-0056

If exempt status is
approved, this application
will be open for public
inspection.

Read the instructions for each Part carefully.

A User Fee must be attached to this application.

If the required information and appropriate documents are not submitted along with Form 8718 (with payment of the appropriate user fee), the application may be returned to you.

Part I Identification of Applicant

1a Full name of organization (as shown in organizing document)

The Admiral Theatre Foundation

COPY

2 Employer identification number
(If none, see instructions.)

91 : 1478193

1b c/o Name (if applicable)

Ruth Waibel

3 Name and telephone number of person to be
contacted if additional information is needed

Ruth Waibel

1c Address (number and street)

515 Pacific Avenue

(206) 377-8831

1d City or town, state, and ZIP code

Bremerton, WA 98310

4 Month the annual accounting period ends

December 31

5 Date incorporated or formed
February 27, 1990

6 Activity codes (See instructions.)

088 | 062 | 090

7 Check here if applying under section:

a ☐ 501(e) b ☐ 501(f) c ☐ 501(k)

8 Did the organization previously apply for recognition of exemption under this Code section or under any other section of the Code?
If "Yes," attach an explanation.

☐ Yes ☒ No

9 Has the organization filed Federal income tax returns or exempt organization information returns?
If "Yes," state the form number(s), years filed, and Internal Revenue office where filed.

☐ Yes ☒ No

10 Check the box for your type of organization. BE SURE TO ATTACH A COMPLETE COPY OF THE CORRESPONDING DOCUMENTS TO THE APPLICATION BEFORE MAILING.

- a ☒ Corporation— Attach a copy of your Articles of Incorporation, (including amendments and restatements) showing approval by the appropriate state official; also include a copy of your bylaws.
- b ☐ Trust— Attach a copy of your Trust Indenture or Agreement, including all appropriate signatures and dates.
- c ☐ Association— Attach a copy of your Articles of Association, Constitution, or other creating document, with a declaration (see instructions) or other evidence the organization was formed by adoption of the document by more than one person; also include a copy of your bylaws.

If you are a corporation or an unincorporated association that has not yet adopted bylaws, check here ☐

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please
Sign
Here

(Signature)

(Title or authority of signer)

(Date)

For Paperwork Reduction Act Notice, see page 1 of the Instructions.

Complete the Procedural Checklist (page 7 of the Instructions) prior to filing.

Part III Technical Requirements (Continued)

- 7 Is the organization a private foundation?
- ☐ Yes (Answer question 8.)
- ☒ No (Answer question 9 and proceed as instructed.)

- 8 If you answer "Yes" to question 7, do you claim to be a private operating foundation?
- ☐ Yes (Complete Schedule E)
- ☐ No

After answering this question, go to Part IV.

- 9 If you answer "No" to question 7, indicate the public charity classification you are requesting by checking the box below that most appropriately applies:

THE ORGANIZATION IS NOT A PRIVATE FOUNDATION BECAUSE IT QUALIFIES:

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| (a) <input type="checkbox"/> As a church or a convention or association of churches
(MUST COMPLETE SCHEDULE A.) | Sections 509(a)(1)
and 170(b)(1)(A)(i) |
| (b) <input type="checkbox"/> As a school (MUST COMPLETE SCHEDULE B). | Sections 509(a)(1)
and 170(b)(1)(A)(ii) |
| (c) <input type="checkbox"/> As a hospital or a cooperative hospital service organization, or a
medical research organization operated in conjunction with a hospital
(MUST COMPLETE SCHEDULE C). | Sections 509(a)(1)
and 170(b)(1)(A)(iii) |
| (d) <input type="checkbox"/> As a governmental unit described in section 170(c)(1). | Sections 509(a)(1)
and 170(b)(1)(A)(v) |
| (e) <input type="checkbox"/> As being operated solely for the benefit of, or in connection with, one
or more of the organizations described in (a) through (d), (g), (h), or (i)
(MUST COMPLETE SCHEDULE D). | Section 509(a)(3) |
| (f) <input type="checkbox"/> As being organized and operated exclusively for testing for public
safety. | Section 509(a)(4) |
| (g) <input type="checkbox"/> As being operated for the benefit of a college or university that is
owned or operated by a governmental unit. | Sections 509(a)(1)
and 170(b)(1)(A)(iv) |
| (h) <input checked="" type="checkbox"/> As receiving a substantial part of its support in the form of
contributions from publicly supported organizations, from a
governmental unit, or from the general public. | Sections 509(a)(1)
and 170(b)(1)(A)(vi) |
| (i) <input type="checkbox"/> As normally receiving not more than one-third of its support from
gross investment income and more than one-third of its support from
contributions, membership fees, and gross receipts from activities
related to its exempt functions (subject to certain exceptions). | Section 509(a)(2) |
| (j) <input type="checkbox"/> We are a publicly supported organization but are not sure whether we
meet the public support test of block (h) or block (i). We would like the
Internal Revenue Service to decide the proper classification. | Sections 509(a)(1)
and 170(b)(1)(A)(vi)
or
Section 509(a)(2) |

If you checked one of the boxes (a) through (f) in question 9, go to question 14.
If you checked box (g) in question 9, go to questions 11 and 12.
If you checked box (h), (i), or (j), go to question 10.

DISTRICT DIRECTOR
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91754

DEPARTMENT OF THE TREASURY

Date: JUL. 19, 1991

THE ADMIRAL THEATRE FOUNDATION
C/O RUTH WAIBEL
515 PACIFIC AVENUE
BREMERTON, WA 98310

Employer Identification Number:
91-1478193
Case Number:
951171030
Contact Person:
CAROL MOCHIZUKI
Contact Telephone Number:
(213) 725-7876

Accounting Period Ending:
December 31
Foundation Status Classification:
See Attached
Advance Ruling Period Begins:
Feb. 27, 1990
Advance Ruling Period Ends:
Dec. 31, 1994
Addendum Applies:
No

Dear Applicants:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably be expected to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, you will be treated as a publicly supported organization, and not as a private foundation, during an advance ruling period. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must submit to us information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, you will be classified as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, you will be classified as a private foundation for future periods. Also, if you are classified as a private foundation, you will be treated as a private foundation from the date of your inception for purposes of sections 507(d) and 4940.

Grantors and contributors may rely on the determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you submit the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until the Service

Letter 1045(CG)

THE ADMIRAL THEATRE FOUNDATION

makes a final determination of your foundation status.

If notice that you will no longer be treated as a publicly supported organization is published in the Internal Revenue Bulletin, grantors and contributors may not rely on this determination after the date of such publication. In addition, if you lose your status as a publicly supported organization and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that the Service had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date such knowledge was acquired.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

You are required to file Form 990, Return of Organization Exempt From Income Tax, only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not

THE ADMIRAL THEATRE FOUNDATION

required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Michael J. Quinn
District Director

Enclosure(s):
Form 872-C

672-C

(Rev 12-89)

Department of the Treasury—Internal Revenue Service

**Consent Fixing Period of Limitation Upon
Assessment of Tax Under Section 4940 of the
Internal Revenue Code**

(See instructions on reverse side.)

OMB No 1545-0056

To be used with Form
1023. Submit in
duplicate.

Under section 6501(c)(4) of the Internal Revenue Code, and as part of a request filed with Form 1023 that the organization named below be treated as a publicly supported organization under section 170(b)(1)(A)(vi) or section 509(a)(2) during an advance ruling period,

The Admiral Theatre Foundation

(Exact legal name of organization as shown in organizing document)

515 Pacific Avenue, Bremerton, WA 98310

(Number, street, city or town, state, and ZIP code)

} and the District Director of
Internal Revenue, or
Assistant Commissioner
(Employee Plans and
Exempt Organizations)

Consent and agree that the period for assessing tax (imposed under section 4940 of the Code) for any of the 5 tax years in the advance ruling period will extend 8 years, 4 months, and 15 days beyond the end of the first tax year.

However, if a notice of deficiency in tax for any of these years is sent to the organization before the period expires, the time for making an assessment will be further extended by the number of days the assessment is prohibited, plus 60 days.

Ending date of first tax year December 31, 1990
(Month, day, and year)

Name of organization (as shown in organizing document)

The Admiral Theatre Foundation

Date

7/9/91

Officer or trustee having authority to sign

Signature ▶

Michael J. Quinn

For IRS use only

District Director or Assistant Commissioner (Employee Plans and Exempt Organizations)

MICHAEL J. QUINN

Date

JUL 16 1991

by ▶

G. RybackGROUP MANAGER, EO-4

or Paperwork Reduction Act Notice, see page 1 of the Form 1023 Instructions.