

Foreign Judgment Instructions

File a foreign judgement in Kitsap County, the Clerk's office requests the following:

1. Initiate a new civil case by paying the filing fee: \$290
2. Case information coversheet
3. Exemplified/authenticated copy of the judgement per RCW 6.36.025
4. Affidavit per RCW 6.36.035 (1)
5. Notice of Filing Foreign Judgement per RCW 6.36.035 (2)
6. Judgement Summary per RCW 4.64.030 (2) (a-c)
7. Proof of mailing notice can be filed with our office once the mailing has been accomplished. RCW 6.36.035(3)(a).