



Office of the
KITSAP COUNTY CLERK

David T. Lewis III, Clerk

614 Division Street, MS 34 – Port Orchard, WA 98366-4692
360-337-7164 FAX 360-337-4927
www.kitsapgov.com/clerk

Application for Refund of Legal Financial Obligations
State vs. Blake

Applicant Information:

Full Name: _____

Date of Birth: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Cases vacated pursuant to *State vs. Blake* and eligible for refund pursuant to *Nelson vs. Colorado*: (search for case numbers by name here: <https://www.courts.wa.gov/>)

If your conviction(s) has not yet been vacated, you will need to contact the Prosecuting Attorney's office at 360-337-7174.

Subject to the perjury laws of the State of Washington, I hereby certify that the information provided is true and correct and that I am the defendant in the cause number(s) listed above and am entitled to a refund of any LFO's previously paid.

Signature

Date

Staff only:
ID verification: No Yes

Source: _____



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Application instructions for refund of previously paid LFO's, pursuant to *State vs. Blake*

An Order Vacating Conviction pursuant to Blake must be filed in your case prior to starting this application process. If that has not been done, please contact the Prosecutor's Office at 360-337-7174.

Step 1: Complete the application

If your name has changed and doesn't match the name as originally filed in the case you must provide documentation showing your previous and current name, such as:

- Certified copy of a court order showing your change of name
- Certified copy of divorce decree authorizing name change
- Marriage certificate that displays a filed stamp from county agency

Step 2: Provide proof of identification

You will be required to present valid photo ID in the form of:

- Valid driver's license, instruction permit, or state issued ID card
- Valid Washington state temporary driver's license
- U.S. Armed Forces military ID
- Valid passport book or passport card
- Prison or inmate ID
- Native American tribal ID

Contact the Clerk's office for alternatives to the above, if necessary (360-337-4536 or acctinfo@co.kitsap.wa.us).

Step 3: Submit application to the Clerk's office

Option 1: By mail or in person to:

Kitsap County Clerk's Office
Attn: Blake Refunds
614 Division Street, Room 202
Port Orchard, WA 98366
Office Hours: 8:00 – 12:15 and 1:15 – 4:30

Option 2: Via email to acctinfo@co.kitsap.wa.us

If mailing or emailing, you will need to include a copy of both the front and back of your ID and any other required documentation, such as proof of name change.

Please note: incomplete applications will be returned!



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Confirmation of Refund

Once the Clerk's Office has received your application, confirmed your identity and verified an Order Vacating Conviction has been filed, the amount of LFO's paid directly to the court and are eligible for refund will be determined and a certificate will be sent to you informing you of the amount. This documentation is then submitted to the Finance Clerk who will begin the process of generating the refund.

Not all cases may be eligible for a refund and the clerk will contact you (by phone, email or by sending a letter to the mailing address on the application) to inform you of the reason, such as:

- Cases with no eligible convictions
- Cases with drug possession plus other convictions. A separate order identifying the specific LFO's to be refunded is required.

Applications will be processed in the order they are received. Payment will be made in the form of a check and mailed to the address on the application. If you need an alternative method for receiving your check you will need to contact the Clerk's office.

Please keep in mind that this is a multi-step process that could take 4 – 6 weeks to complete, depending on volume of applications received. **Please do not contact this office regarding the status of your refund until more than 4 weeks have passed.** Your patience is appreciated!

Note: Kitsap County has been allocated \$912,537 by the State of Washington to be applied towards LFO refunds. If your application is received after those funds have been exhausted and the state has not provided Kitsap County further relief, the clerk shall certify the LFO amount owing to be refunded directly by the State of Washington.

Questions? Please call 360-337-4536 or email acctinfo@co.kitsap.wa.us.