



## **VOLUNTEER POSITION DESCRIPTION**

**JOB TITLE:** Manchester Community Advisory Committee

**DEPARTMENT:** Commissioners

### **JOB SUMMARY:**

Help initiate community discussions on the many issues and interests found in the community. Support enhanced communications between the residents of the Manchester area and the Board of County Commissioners on growth management issues such as: land use and zoning, public utility service delivery, transportation improvements, parks and recreation, design standards, public safety, taxes and fees, environmental protection and other related matters.

### **JOB DUTIES:**

Meet at least once a month. Foster communication within the Manchester Community. Help develop and promote a sense of community vision and pride. Serve as an official communication body between the Board of County Commissioners and citizens. Assist with area-wide planning and land-use matters. Bring issues and County projects to the community and provide a means for receiving and conveying the community response to the County.

### **SKILLS AND QUALIFICATIONS:**

Must be a registered voter and resident of the Manchester area. Must be willing and able to attend monthly meetings and function as part of an advisory team.

### **RESPONSIBLE TO:**

Kitsap County Board of Commissioners

### **TIME COMMITMENT:**

Attend monthly meeting and occasional other sub-committee work.

**Questions? Contact Kitsap County Volunteer Services at (360) 337-4650 or [rpirtle@kitsap.gov](mailto:rpirtle@kitsap.gov)**