



## **VOLUNTEER POSITION DESCRIPTION**

**JOB TITLE:** Kingston Citizens Advisory Council – At-Large Representatives

**DEPARTMENT:** Commissioners

### **JOB SUMMARY:**

Represent the interests and concerns of the citizens of Kingston. Help initiate community discussions on the many issues and interests found in the community. Support enhanced communications between the residents of the Kingston area and the Board of County Commissioners on growth management issues such as: land use and zoning, public utility service delivery, transportation improvements, parks and recreation, design standards, public safety, taxes and fees, environmental protection and other related matters.

### **JOB DUTIES:**

Meet at least once a month. Function as part of a team and participate in subcommittees. Foster communication within the Kingston community. Help develop and promote a sense of community vision and pride. Serve as an official communication body between the Board of County Commissioners and the citizens of Kingston. Assist with area-wide planning and land use matters. Bring issues and County projects to the Kingston community and provide a means for receiving and conveying the community response to the County.

### **SKILLS AND QUALIFICATIONS:**

Must be a resident of the Kingston area. Must be willing and able to attend monthly meetings and function as part of an advisory team.

### **RESPONSIBLE TO:**

Kitsap County Board of Commissioners

### **TIME COMMITMENT:**

Attend monthly meetings on the first Wednesday of the month at 6:30 p.m. and participate in additional committee meetings or events as needed.

**Applications accepted until the positions are filled. For an online application, go to:**

<https://www.cognitofrms.com/KitsapCounty1/ApplicationForAppointmentToKitsapCountyAdvisoryGroups>

**For more information on the Kingston Citizen Advisory Council, go to:**

[https://www.kitsapgov.com/BOC\\_p/Pages/KCAC.aspx](https://www.kitsapgov.com/BOC_p/Pages/KCAC.aspx)

**Contact Kitsap County Volunteer Services at (360) 337-4650 or [rpirtle@kitsap.gov](mailto:rpirtle@kitsap.gov) .**