



## Kingston Community Advisory Council (KCAC)

### Meeting Minutes

June 11, 2025

**Notes taken by:** Alena Wolotira

This meeting was held in person at the Village Green Community Center

**Present (in person):**

At Large representatives present: Tim Davis (co-chair), Steve Marchese, Kate Joncas, Glen Hutchinson (co-chair), Cynthia Logan, Alena Wolotira

Representing representatives present: Leonard Taylor, Shep Griswold, Breane Martinez, Steve Heacock, Angela Clark

Ex Officio representatives present: Beth Berglund, Marla Powers,

**Absent:**

At Large and Representing representatives absent:

Ex Officio representatives absent:

**Also present:** Commissioner Rolfes, Rebecca Pirtle

**Welcome & Call to Order:** *Co-chair Davis called the meeting to order at 6:32.*

- **Initial Public Comment** (2-minute limit per person)
- **Quorum:**
- **Introduction of KCAC members**
- **Commissioner Remarks:**
  - Kate Joncas reappointed
  - Wheelchair accessible trail ribbon cutting at the Ilahee State Park–would like for a few KCAC members to join
  - Commissioners decided on Monday, public comment period at the June 23rd meeting re: Year of the Rural
  - Workshop for Year of the Rural Land use topics on June 26
    - Battery storage ideas
  - Childcare in North Kitsap–are a couple of people interested on KCAC to join a conversation?
  - County has money to do an economic analysis of what it would look like if Kingston incorporated. Money likely is not going to be available next year. Not saying that we need to have a formal discussion about incorporation but if there's interest in conversation, would like to get an RFP out for an outside

party to perform the work.

- Kate has done a first-cut database but there's lots more work to do
- Volunteers for a working group?
  - Beth: Silverdale has gone through this a couple of times and had it fail. Can we have Silverdale walk us through what they've done before we spend money?
  - A: Silverdale didn't have to do an analysis because they knew if they incorporated, they would get all of the county's money.
- Kate
- Tim
- Alena
- Steve
- [MRSC Guide to Municipal Incorporation](#)

**Approval of Prior Meeting Minutes:** Davis moved to approve. Hutchinson seconded. No discussion. Approved unanimously.

### **Guest Speaker:**

- David Forte and Melissa Moore: Kitsap Public Works. Transportation Improvement Program
- See slides for presentation.
- Kingston-specific TIPS:
  - ATMS predicted to be operational in the fall
  - 104 Realignment--delayed for fish passage barrier investigation
  - West Kingston-Middle School bridge--applied for Safe Routes to School grant and were denied. Can reapply in a couple of years.
- North Kitsap TIPS
  - Little Boston Culvert--needs more Navy money
  - Port Gamble Trails--small segment to be constructed as part of the parking lot (this summer)
  - Stottlemeyer-North Maintenance facility (ready by end of year)
  - Suquamish (Augusta)--putting in sidewalks and bike lanes. Grant for preliminary engineering, need \$\$ for construction. Seeking grant this fall.
  - Fish passage on Sam Snyder Creek in Poulsbo
- Funding sources are flat or declining, and grant money must typically be matched by county to some extent
- To be considered for this year's Transportation Improvement Project list, please submit your suggestions in the next two weeks.
- Additional materials:
  - Information from the presentation and other more granular documents from Roads Department: <https://www.kitsap.gov/pw/Pages/Project-Planning-.aspx>
  - This is another safe link for accessing county roads data: <https://kitsap-od-kitcowa.hub.arcgis.com/>
  - Road Report (weekly): <https://www.kitsap.gov/services/Pages/Roads.aspx>

- WSDOT Safe Routes to School Program:  
<https://wsdot.wa.gov/business-wsdot/support-local-programs/funding-programs/active-transportation-funding-programs/safe-routes-school-program>
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- Council Questions
  - Glen: Mentioned criteria for scoring. Our NK population is smaller for the rest of the county. Explain your criteria for how NK gets considered in your criteria?
    - A: we try to keep the projects balanced in the county over time. Not just population-based. Are we spreading funding throughout the county
    - A: we work with the commissioners and did a significant overhaul of our scoring system. Not going to be balanced perfectly over a 6 year period. Funds from impact fees must stick in their impact fee district.
    - A: rural town centers grant opportunities—only Kingston, Poulsbo, Keyport, and Manchester are eligible
  - Kate: Twin Spits repaved—will the rest of Hansville be repaved? How long ago did the repaving process start?
    - A: project delivery. If we have the money, the project will take 4-6 years to implement.
    - Clarification: couldn't give you the details of repaving. We have a person who does repaving throughout the county. Maintenance is separate from TIPS
  - Kate: Arborwood has some money for transportation improvements 104/Hansville Road. Do you have the money to make these improvements?
    - A: No. And this is a state highway. Now, working on a roundabout at 104 and Hansville. Tribe, county, and state are interested. But doesn't hit the deficiencies/maintenance categories for the state to trigger redoing their signals.
    - Q: Left hand turn on 104 to Miller Bay with money from Arborwood—still happening?
      - A: don't know
  - Beth: Safe Routes to School: car projects can use online info about how many cars move through an area. When talking about kids who walk along a road, how do you engage in this sort of scoring?
    - A: Run by WSDOT. Program doesn't actually ask how many kids walk to school, since the improvement will likely increase. Current student walking count isn't as relevant. Questions: how many cars, speed, ada barriers, present sidewalks, etc.
  - Beth: does the fact that we have three schools clustered together make an impact on the analysis?
    - A: Possibly. Category is density of potential use. Example: Central Valley. But Mr. Forte's impression is that more cities than counties receive funding through this program.
  - Tim: Public suggestions and you know you're going to get unrealistic

public suggestions. On the flip side, can you admit that Kingston residents are very attuned to their roads and transportation. Suggestions that have resulted in finished projects?

- A: most suggestions were previously identified by us. We don't track where the suggestion came from.
- Tim: dream project of rotary at 104 and Barber Cutoff. If WSDOT said they were OK with it, would the county have to pay for some of it?
  - A: depends. If there's a logical extension to county roads outside of their own existing right of way, we could match our own project at the same time. Realignment was a community push. ATMS was a community push, county got the grant and helped lobby and partnered with WSDOT.
- Public Questions
  - Status of Miller Bay shoulders. Submitted numerous times. Was a tier 1 for several years, and now it's disappeared. How to get it added back?
    - A: extremely expensive project.
    - Followup: stormwater runoff concerns. Innovative proposals were ignored. Frustrated because you ask us to make more suggestions yet we get ignored.
    - A: ability to deliver the project on this one isn't possible.
  - Commissioner: RAISE grants not included. (Rebuilding American Infrastructure with Sustainability and Equity (RAISE))
    - A: three projects in this area. South Sound to Olympic Trail– Poulsbo to Olympic Park, Sound to Olympic Trail from Agate Pass bridge to Poulsbo, non-motorized improvements going up to Suquamish
    - PG S'klallam Tribe–feasibility of non-motorized ways for people to get from Kingston to Hansville
  - Question: sidewalk between West Kingston road and Gordon (along Barber Cutoff). Factors to make it a higher priority? Tim added: we didn't get the grant money for the bike path between high schools and middle schools. With the addition of ATMS, we all agree that traffic is going to increase along this road. What can Kingston residents do to make it safer for kids to get to school?
    - A: Barber Cutoff is swamps on both sides. Can you construct it?
    - A: What is the school's walking route right now? Goes through the subdivision. Most of the houses are up in the north. School could build a better pathway.
      - Followup: Kids walk holding hands from the Village Green along that shoulder
  - Question: you're referring to the path that used to exist through Kingston Hills, which was closed because Rob Gelder was here. Residents and HOA said it was closed.
    - A: for half of it.
  - Question: you led the Complete Streets Project effort. Is there anything on the TIP that are complete streets-related projects?
    - A: Complete Streets was completed just as I was starting. Yes,

there are some past projects that have been Complete Streets supported.

- Question: the existing/old public works facility in Poulsbo—what will happen to it?
  - A: likely needs to be cleaned up, then sold.
  - Follow up: could money be used for some of our issues?
    - A: no, being used to fund new facility
- Question: closure on Bond Road for fish passage remediation—what's the re-route going to be?
  - A: don't know, but it's cheaper and faster to close the road.

## **Ongoing or Unfinished Business: None.**

## **New Business:**

- August 8th Community Services free meal at the VG worked by KCAC (Cynthia)
  - Sign up sheet—KCAC will be putting on the meal, coordinated by Community Svcs. Committee.
    - 2 hour shifts, lots of fun last year
    - Good menu planned
    - Sign up sheet circulated

## **Reports:**

### **Committee Reports**

- **Transportation:** (Tim Davis)
  - ATMS call today to talk about the status with stakeholders from county, state, etc. Contract signed. Complex process because Public Works is doing the work for WSDOT, which makes it harder to get things done. Construction to start early July, possible launch in the fall. Issues for grace period for the timestamp on the tickets.
- **Community Services** (Cynthia Logan)
  - Met in May, recapped joint discussion with other KCAC sub-committees. Discussed the announcement of the change in principals at Kingston High. Made an agreement to invite new principal to come and speak at next committee meeting. Had previously coordinated with the schools to make connections with existing principals so they'd like to continue this work with new administrators. Communicated with middle school principal last week regarding a student who is at risk.
  - Chris brought info about the Public Hospital District (upcoming meeting topic)
  - Kingston CARES will not be able to be involved in Social Service Wednesdays project. Once per month, Poulsbo Library, agency

representatives in the facility there to talk to walk-ins. Want to make it a once-per-month activity in Kingston

- Accessibility Committee: Nancy was at the meeting on Tuesday. Wish to develop accessibility for wheel chairs and sight-challenged folks in North Kitsap
- **Affordable Housing Subcommittee** (Chris)
  - Affordable Housing group celebrated the opening of the Times Square project on May 28.
  - They'll be presenting at the August KCAC meeting

- **Environment & Land Use** (Beth)

- Trying to decide whether to meet before or after the public meeting re: Year of the Rural. Haven't met much lately
- Q: Year of the Rural "Hybrid" language—what does that mean?
  - A: beginning will be online to watch the presentation and then breakout into small groups and turn off Zoom

**Parks, Trails, Open Spaces:** (Mark Libby)

- 6/3 meeting. Removal of funding for the north Sound to Olympics trail study was a big topic of discussion. Postponed to another year because of the need for a wildlife study.
  - Pros plan—parks policy #2 is about sports fields
  - Eglon work party this weekend, Saturday @ 10 am. Parks department took down some fallen trees, great walk

**Organization Reports:**

**Port of Kingston:** (Steve)

- More information: <https://www.thekingstonpublicmarket.com/>
- June 7 Pirate Fest—great success! Thousands of people!
- Contract signed and contractor selected for new restroom. Won't be ready by 7/4. Construction started!
- Continuing holiday lights planning for next year—pathway improvement to increase mobility

**Kingston Friends of the Library** (Karen Jeyes)

- Karen not present today.

**Greater Kingston Chamber of Commerce** (Angela Clark)

- Pirate Festival!

- Shoutout to Lisa Fournier advertising for small businesses
- Gave away 3 scholarships!
- After hours networking event at Cellar Cat. Info on Chamber's website :  
<https://business.kingstonchamber.com/events>
- July 19–Kingston
- Concert Series: July 26-30th

### **Kiwanis Club** (Shep Griswold)

- So many good things going on at our schools!
- Brewfest a couple of weeks ago, very successful. Good band, good food.
- Blueberry drive to raise scholarship funds. \$26 for 5 lbs.
- Hoover will be grand marshall for the parade!

### **Rotary Club** (Chris Gilbreath)

#### **Village Green Foundation** (Beth Berglund)

- Pavilion construction—4 posts being replaced. Collab between MPD, Rotary, and VG Foundation
- Summer Concert series starts July 2 (Ranger and the Rearrangers)
- Pie in the Park—AUGUST 14, 4:30 Isabelle Gates offering 6 pie classes! Bake pie with her and one of your pies will go home, one will go to the park. Foundation paying for rental fees—\$20 for regular pie classes, \$30 for cream pies
- Glen: tomorrow, potluck here from 530 to 7!

### **North Kitsap School District** (Breane Martinez)

- Week left of school. Lots of celebrations, senior graduations. Leo received many scholarships!
- If you'd like to be updated, follow the district on social media!
- Appreciates the discussion about road safety and is hopeful that we can all work together to find a solution because it's important to everyone in the community
- Other resources:
  - <https://www.nkschools.org/>
  - <https://www.facebook.com/nksd400>
  - [https://www.nkschools.org/about-us/departments/communications/parentsqua\\_re-for-families](https://www.nkschools.org/about-us/departments/communications/parentsqua_re-for-families)

### **Port Gamble S'Klallam Tribe** (Marla Powers)

- [Conservation Celebration event on June 5](#) raised funds
- 6/4 Workshop asset management program participation between county, tribe, conservation action. 80+ people attended to learn more

- Tomorrow: ribbon cutting on Warrior Ridge, bringing the housing count up to a total of 60 units. Many local dignitaries will be speaking–2pm tomorrow!
- Canoe journeys: July 28
- Well over 1000 fish passage barriers on the list. June 2013-2025–WA has constructed 100+ barriers (abt 50%), planning another 100 (70%), 160-180 left in a couple of years in order to reach the 90% goal.
- **Youth (Leo Taylor)**
  - Graduation season–one more day of school!
  - Recent events:
    - Kick Senior concert
    - Honor Society Induction ceremony
    - Prom
    - Senior Night at Wild Waves
  - Leo received so many scholarships that he now has a full ride at UW!
  - Note about sidewalk on Barber Cutoff Road: Kids who walk on that road know that it's dangerous. Ridiculous to ask kids to make rational decisions about road safety–they're going to take the fastest route.
  - New rep has been identified! She is a junior.

### **Final Public Comment**

**None.**

**Closing Items: None.**

### **Upcoming Meetings:**

- July 9–Summer Break, no meeting
- August 13–Affordable housing needs and opportunities
- September 10–Year of the rural and Sewer Update
- October 8–Youth Presentation (topic pending)
- November 12–Kingston Stakeholders (topic pending)
- December 10–Council Work Session

2025 Potential Meeting Topics:

- Chamber Small Business Update

**Motion to adjourn by Tim Davis, seconded by Alena Wolotira.**

*Meeting adjourned at 8:04 pm.*