



MANCHESTER COMMUNITY ADVISORY COUNCIL 2023 WORK PLAN

Meeting Days, Time and Location: 1st Tuesday of the month, 6:30 – 8:00 p.m., Manchester Library

Advisory Group Liaison: TBD

Advisory Group Chair: Carol Malmquist

2023 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
TIER 1: HIGH PRIORITY				
Refine and expand trails and walkways	Ongoing	High	Advocate for bike lane/walkway on Beach Drive	Work with Public Works to keep informed on TIP and road projects.
	Ongoing	High	Advocate for walkway along Alaska	On hold due to TIP funding Continue working on trail.
	Ongoing	High	Support work of trails committee for trail in north part of Manchester	Alaska to California via Montana Street, Oregon & Idaho street rights-of-way and Water District property
	Ongoing	High	Advocate for North/South & East/West trails easement across North Manchester	Establish east-west rights-of-way (eg. Utah Street vacation of ROW)
	Ongoing	High	Explore opportunities for pocket parks	
	Ongoing	High	Working on permit with Public Works. (Alaska to California @ Montana Street)	
	Ongoing	High	Utah Street easement secured	Check status

2023 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
Strengthen community identification	In Progress	High	Have presence at community events (Earth Day-April, Salmon Bake-June, Manchester Festival & Flea Market-Aug) and community in general, including social media & elsewhere (Manchester community pages, Manchester 2.0)	Provide information at events such as Manchester Festival & Flea Market, Friends of Manchester Library fundraising events, Christmas Tree lighting, etc. Have brochures available to hand out Also, partner with other groups on their events such as library, school
	Ongoing	High	Post meeting notices at library, Inn, PO, School	
	Ongoing	High	Provide education programs in collaboration with the MCA for adults and children	
	Need to start planning	High	Hold Community Open House	Will need staff assistance in inviting county departments to attend Choose a date – Late April? Wait until new Staff Liaison is in place
	On Hold	High	Meet with new county Commissioners' Office liaison and other staff for an orientation and tour of Manchester	
	Ongoing	High	Meeting agendas & minutes posted on Manchester Facebook page Maintain email list of interested residents	

2023 Goal	Status	Priority Level	Methods to Achieve Goal	Comments
Work with County on land-use issues & 2024 Comprehensive Plan Update	In Progress	High	Zoning Committee meets regularly to review elements of Comp Plan	Meets with Eric Baker and submits input; will request future meetings with staff on the Comp Plan update
	In Progress	High	More clarification & communication on minimum lot sizes and buildable lots with DCD staff	Continue to monitor new building & land use permits
	In Progress	High	Advocate for boundary line adjustment ordinance	Work with commissioners and staff to advocate for ordinance
	In Progress	High	Encourage & monitor adherence to the Manchester Comprehensive Plan	Review legacy lot sizes, too
			Quarterly updates from DCD?	Waiting for new DCD staff to get oriented
Vacation Rental Code & Ordinance	Planned	High	Eric Baker has provided basic information; this will progress as new staff is hired	Collect input, share information with homeowners on how to report issues. Provide input to county on drafts when available.

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Address ongoing road improvements	Planned Annually	High	Monitor status of current road projects via communication with the County. Engage with TIP process Keep informed on the Fuel Depot project Review road signage on arterials	Communicate potential projects and timelines to community. Ask Public Works to give TIP presentation at public meeting Work with Non-motorized Facilities Committee to advocate for Manchester projects
TIER 2: MODERATE PRIORITY				
Address stormwater issues	In Progress	Moderate	Continue to monitor planned stormwater projects in Manchester	Invite PW staff to meetings as necessary to inform the public.
Address sewer and septic issues	In Progress	Moderate	Continue community education and outreach for keeping septic systems healthy	Invite attendance at periodic "Septic Sense" workshops in conjunction with MCA
TIER 3: LOW PRIORITY				

GOALS COMPLETED OR DELETED			
Goal	Status	Year	Comments
Complete work on 2016 Manchester Comprehensive Plan	Complete	2015 - 2016	Held meeting for public on progress in October 2015 Worked with county to address issues on zoning and height restrictions Removed cluster development from plan and zoning regulations Updated zoning regulations for commercial district
Address zoning issues to improve business climate in commercial district	Complete	2016	Updated zoning tables as part of comprehensive plan update
Install signage for outlying streets identifying Manchester (California, Alaska, Nebraska, Chester)	Complete	2017	Welcome to Manchester signs installed on California, Alaska, & Nebraska near Mile Hill.
Update MCAC flyer/brochure	Complete	2018	Flyer updated and distributed at various community events
Amend bylaws to clarify MCAC representation	Complete	2018	Bylaws amended to add a second at-large position, community organizations position.
Advocate for walkway on Colchester	On hold		Beach and Alaska are higher priorities
Postcard mailing about MCAC	Complete	2022	Done!
Expand use of (social) media	Ongoing	2022	
Post meeting notices at Post Office & Library	Ongoing	2022	Janelle does this regularly
MCAC info on Manchesterwa.org website	Complete	2022	